



SIDMOUTH TOWN COUNCIL

WOOLCOMBE HOUSE
WOOLCOMBE LANE
SIDMOUTH
DEVON
EX10 9BB

Telephone: 01395 512424

Email: towncouncil@sidmouth.gov.uk

Website: www.sidmouth.gov.uk

To: All Members of the Town Council
Town Clerk

29 June 2026

For information:

District Councillor for Sidmouth

County Councillor for Sidmouth

Dear Sir/Madam,

Meeting of Sidmouth Town Council Monday 6 July 2026 at 6.30pm

You are hereby summoned to attend the above meeting to be held in the Council Chamber, Woolcombe House, Woolcombe Lane, Sidmouth. It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

All Members are requested to read agenda papers in advance of the meeting. If any Member has a query about an agenda item, they should contact the Town Clerk, Chair or Vice Chair prior to the date of the meeting.

Members of the public are very welcome to attend and speak at this meeting during item 6 of the agenda. The Chair of the Council has the right and discretion to control questions to avoid disruption, repetition and to make best use of the meeting time.

Yours faithfully,

Christopher E Holland
Town Clerk

A G E N D A

PART 'A'

Page/s

- | | | |
|---|---|-------|
| 1 | Apologies
To receive any apologies for absence. | |
| 2 | Minutes
To confirm the minutes of the Town Council meeting held on Monday 1 June 2026. | 4 – 7 |
| 3 | Declarations of Interest
To receive any Members' declarations of interest in respect of items on the agenda.
Note: You must also declare the nature of any personal or disclosable pecuniary interests in an item whenever it becomes apparent that you have an interest in the business being considered. | |

- 4 **Matters of Urgency or Report from the Chair**
To consider any items that in the opinion of the Chair should be dealt with as matters of urgency because of special circumstances. (Note: such circumstances need to be recorded in the minutes).
- 5 **Exclusion of the Public**
To agree any items to be dealt with after the public (including the press) have been excluded. There is one item which the Clerk recommends should be dealt with in this way.
- 6 **Public Open Question Time**
In accordance with Sidmouth Town Council Standing Orders Item 3 (d) – (i) Members of the Public are invited to put a question (one per person), to the Council through the Chair (taking no more than 3 minutes each and for a total of 15 minutes). Please note that in accordance with standing order 3(h), a question shall not give rise to a debate or require an immediate response.
Councillors also have the opportunity to ask questions of the County and District Members during this item whilst giving priority to Members of the public.
(Members and members of the public are reminded to notify the Town Clerk and Councillor concerned of questions to be raised. This arrangement is in place to enable a considered response at the meeting. The Chair of the Council has the right and discretion to control questions to avoid disruption, repetition and to make best use of the meeting time.)
- 7 **Police and Police Advocate Report**
To receive the Police report (when available) and a report from the Police Advocates, Councillor Dodds and Councillor Bridle.
(Members are asked to notify the Town Clerk of questions to be raised in advance of the meeting where possible.)
- 8 **Committees Reports**
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| <u>8.1 Planning Committee</u> | 8 – 12 |
| To receive the report of the Planning Committee meeting held on Wednesday 3 June 2026. | |
| <u>8.2 Tourism, Arts, Economy and Culture Committee</u> | 13 - 16 |
| To receive the report of the Tourism, Arts, Economy and Culture Committee meeting held on Wednesday 17 June 2026. | |
| <u>8.3 Environment Committee</u> | 17 - 18 |
| To receive the report of the Environment Committee meeting held on Monday 15 June 2026. | |
| <u>8.4 Youth Provision Committee</u> | |
| To receive an update, if appropriate, from the Chair of the Youth Provision Committee. | |
- 9 **Reports from Members with Special Responsibilities**
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| <u>9.1 Finance Report</u> | 19 – 22 |
| To receive the Finance Report for May 2026. | |
| <u>9.2 Other Reports from Members with Special Responsibilities</u> | |
| To receive other notified reports from other Members. | |

10 **Change of Meeting date**

Members are asked to note a change of date for the next planning meeting from Wednesday 15 July to Wednesday 22 July 2026.

11 **Festival of Flags**

Members are asked to give permission for the use of the town centre catenary wires for the Festival of Flags during the summer season 2026. The project would be run on the same basis as agreed with the Town Council's Tourism, Economy Arts and Culture Committee. The Festival runs from 14 July to the first week of September.

PART 'B'

12 **Exclusion of the Public and Press**

The Vice-Chair of the Council to move the following:

"that under the Public Bodies (Admission to Meetings) Act 1960 the public (including the press) be excluded from the meeting due to the confidential nature of its contents."

13 **Release of funds**

To consider a request from the Resources Working Group for the release of £5000 to be used for Concept Development work including concept drawings to help improve the Fisherman's Yard area and southern end of the Ham.

Forthcoming meetings:

JUL	Mon	06 COUNCIL
	Wed	22 PLANNING COMMITTEE
AUG	Mon	03 COUNCIL
	Wed	12 PLANNING COMMITTEE
	Tue	18 YOUTH PROVISION

SIDMOUTH TOWN COUNCIL
Minutes of the Meeting of Sidmouth Town Council
held at the Council Chamber, Woolcombe House, Sidmouth,
on Monday 1 June 2026 at 6.30pm

Ward	Councillors Present:
Sidmouth North	Stuart Hughes
Sidmouth South	Paul Dodds (Vice Chair) John Nicholson Rachel Perram
Primley	Hilary Nelson (Chair) Kevin Walker
Sidford	Mike Goodman
Salcombe Regis	Ian Barlow Edward Willis Fleming
Apologies:	Francetta Bridle, Bernie Davis, Joanne Dodds, Chris Lockyear, John Loudon

The meeting started at 6.30pm and finished at 8.15 pm.

27 Minutes

The minutes of the meeting of the Town Council held on Monday 18 May 2026 were signed as a true and accurate record.

28 Declarations of Interest

Name	Item / Reference	Type	Action Taken	Details of Interest
Cllr Ian Barlow & Cllr Mike Goodman & Cllr Stuart Hughes	Request for a contribution to EDDC towards repairs to wall at Connaught Gardens	Personal	Remained in the Chamber and voted.	Also EDDC Councillors

29 Matters of Urgency or Report from the Chair

The Chair updated Members on the outcome of the recent consultation regarding Devon Libraries. It was reported that strong support had been expressed for Sidmouth Library and the value of its services to the community. Members were advised that, as a result, the library's opening hours would not be reduced.

The Chair also reported on the recent Councillor Surgery held at Sidmouth Library, which had been attended by 11 members of the public. Issues raised included beach huts, anti-social parking, litter bins and maintenance matters. Members noted that the event had provided a successful start to the programme of surgeries, with the next session scheduled for 26 June 2026.

30 Adjournment

At this point in the meeting the Chair adjourned the meeting of the Council to allow the Trustee meeting to take place and allow an interested member of the public to speak on a Trustee item.

31 Public Open Question Time

Cllr Perram reported to Members that a campervan had been parked on the Ham fishermen's area overnight on East Devon District Council (EDDC) land. EDDC Members agreed to take up this issue.

Cllr Barlow reported that the replacement beach huts project from EDDC would be starting on 20 June 2026 and finishing on 13 July 2026 ready for the summer holidays.

32 Police Advocate Report

Councillor Dodds reported that good links continued to be maintained with Devon and Cornwall Police. Members were advised that Councillor Dodds had attended a child-focused meeting and would continue to share information regarding the work and development of the Police Advocate programme.

Members were also advised that the public toilets at the Ham had recently been subject to vandalism.

RESOLVED: That the report be noted.

33 Committee/Working Group Reports

33.1 Planning Committee Report

Councillor Dent presented the report of the Planning Committee meeting held on Wednesday 13 May 2026. Members were advised that there had been a number of occasions where East Devon District Council's decisions had differed from the recommendations of Sidmouth Town Council. However, it was noted that, following further discussions regarding the Arcot Park planning application, the applicant had amended the proposal to reflect concerns and recommendations raised by Sidmouth Town Council.

RESOLVED: That the Planning Committee report be noted and agreed.

33.2 Tourism and Economy Committee Report

Councillor Willis Fleming presented the report of the Tourism and Economy Committee.

Members were advised that work was progressing on a refreshed Visit Sidmouth website aimed at supporting independent businesses and encouraging visitors to the town.

It was agreed that the recent Sidmouth Jazz Festival had been highly successful. Members expressed their appreciation to the organisers, patrons and volunteers for their contribution to the event and noted the effective management of the festival.

RESOLVED that:

- 1) the Chair of Council write a letter of thanks to the Sidmouth Jazz & Blues Festival team.
- 2) the Tourism and Economy Committee report be noted and agreed.

33.3 Environment Committee Report

Cllr Barlow updated Members

RESOLVED: that the Environment Committee report be noted and agreed.

33.4 Council Resources Working Group

The Chair of Council reported that there was a meeting held on 19 May 2026.

33.5 Youth Provision Committee

Councillor Dodds and the Chair presented the report of the Youth Provision Committee meeting held on Tuesday 19 May 2026.

Members were advised that the Chair, Councillor Dodds and Projects Officer had met with the new representatives of Sidmouth International School and were pleased to report that the Open Access Youth Club Sessions would be reopening in June. It was noted that additional spring and summer activities were also being explored.

Members were further advised that the Get Involved Grant (GIG) scheme would be promoted again on 23 June 2026.

RESOLVED: That the report be noted.

34 Reports from Members with Special Responsibilities

34.1 Finance Report

Deputy Finance Officer Cllr Paul Dodds presented the April report.

RESOLVED: That the report be noted.

35 Legacy Bequest

Members were asked to note that a legacy had been received from the estate of Julia Everett for “the upkeep of the flowers and public places”. Members suggested that a plaque or feature be made in honour of the generous donation when appropriate.

RESOLVED: That the chair had written a letter of thanks to the family of Julia Everett.

36 Request for contribution towards repairs at Connaught Gardens

Members were asked to consider a request from East Devon District Council’s Cabinet for a contribution from the Town Council towards for works to secure the wall above the undercliff path to enable the path to reopen and for the full reopening of Connaught gardens.

RESOLVED:

- 1) that there was insufficient information available at the time of the meeting to make a decision on a contribution to the District Council.
- 2) that it was inappropriate for the Town Council to contribute to immediate emergency works to make safe a District Council asset.
- 3) that Members were mindful of the unique importance of Connaught Gardens to the amenity of residents, the tourism industry and the appeal of the town and the District Council should be advised that any repair of the gardens should retain as many of the existing features as possible.

4) that in particular Members were concerned that the options presented by the District Council’s Cabinet paper, namely sprayed concrete treatment or works that resulted in the permanent loss of the walkway and viewing area, would not preserve the unique character of the gardens.

5) that Town Council would consider a contribution to a future permanent solution along the lines of options 4.5 & 4.6 of the District Council’s Cabinet paper which centred around the repositioning of the wall.

37 Market Place

Members were asked to consider the confidential report issued with the agenda.

RESOLVED: that

- 1) up to £10,000 of Community Infrastructure Levy (CIL) be allocated for the continued refurbishment and renovation works at the Market Place Building

- 2) EDDC be notified of how much work and funding had been required for the Town Council to be able to use the Market Place Building.
- 3) that plans and discussions be continued regarding the long term future use of the building.

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CHAIR OF THE COUNCIL

SIDMOUTH TOWN COUNCIL
Minutes of the Meeting of the Planning Committee
held at the Council Chamber, Woolcombe House, Sidmouth,
on Wednesday 3 June 2026 at 10.00am

Councillors present: Kelvin Dent (Chair)
Jo Dodds
Hilary Nelson (Acting Vice Chair)
John Nicholson
Edward Willis Fleming

Also present : Cllr Ian Barlow

Apologies : Chris Lockyear
John Loudoun
Rachel Perram (Vice Chair)

The meeting started at 10.00 am and finished at 11.00 am

1 Appointment of Vice Chair for the meeting

In the absence of the Vice Chair of the Committee, Councillor Hilary Nelson was appointed as Vice-Chair for the duration of the meeting.

2 Declarations of Interest

Name	Item / Reference	Type	Action Taken	Details of Interest
Cllr Hilary Nelson & Cllr Willis Fleming	26/0741/AGR	Personal	None – No discussion as the application was withdrawn as already decided.	Acquainted with the applicant
Cllr Kelvin Dent	26/0679/FUL & 26/0644/FUL	Personal	Remained in the Chamber and did vote.	Acquainted with neighbour

3 District Council Members

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

4 Minutes

The minutes of the meeting of the Planning Committee held on Wednesday 13 May 2026 were agreed and signed as a true and accurate record.

5 Urgent items

None received

- 6** Applications for consideration
RESOLVED: That in respect of the Planning Applications set out below, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance with schedule 16 of the Local Government Act 1972.
- 7** 26/0593/LBC Jo Cooke Norton Garth Court, Station Road, Sidmouth, EX10 8NY.
East Ward
Side (SW) elevation north block shutters retained and repaired; side (sw) elevation middle block shutters removed; side (SW) elevation north and middle blocks and front (SE) elevation south block vestibule, all rainwater goods replaced; side (SW) elevation north and middle block 4no. second floor dormers, replace flat roofs and repair soffits/facias where necessary; side (SW) elevation north block 2no. bays at first floor, windows repaired/replaced
where necessary retaining all existing glazing units, replace roofs & repair sub-structures where necessary; front (SW) elevation north block replace veranda & feature roof, repair soffits & fascias & balustrades where necessary; install new drainage channel to northern end of veranda below rainwater downpipe discharge point. side (SW) elevation south block, front (SE) elevation south block, and side (NE) elevation south block replace vestibule roof, repair soffits & fascias & balustrades where necessary.
- RESOLVED:** NO OBJECTIONS subject to the views of the Conservation Officer
- 8** 26/0934/FUL Mr Simon 74 - 76 High Street, Sidmouth, EX10 8EQ.
East Ward Russell
Replace three windows to rear elevation of property.
- RESOLVED:** NO OBJECTIONS
Although Members raised no objection to the proposal, they expressed a preference for non-uPVC window materials within the Conservation Area in order to better preserve its character and appearance.
- 9** 26/0751/FUL Mr Andy Green Acres, Saltways Lane, Bowd, Sidmouth, EX10 0NP.
North Ward Gardiner
To remove existing Timber Framed Double Garage and replace with Purpose Built Garage and First Floor Work Space.
- RESOLVED:** DO NOT SUPPORT
Members considered the proposal to constitute overdevelopment of the site. Given its location within the National Landscape and its visibility from several public viewpoints and walking routes, Members considered the development would have an adverse visual impact and did not accord with Policy 7 of the Local Plan.
- 10** 26/0899/FUL Mr & Mrs Tosh 150 Temple Street, Sidmouth, EX10 9BN.
North Ward
Demolition of existing conservatory, and construction of single storey rear and side extensions.
- RESOLVED:** NO OBJECTIONS
- 11** 26/0679/FUL Mr Robert Coastlands, Cliff Road, Sidmouth, EX10 8JN.
Salcombe Regis Ward Amos
Partial demolition of attached garage and construction of two storey extension on the North elevation.

RESOLVED: DO NOT SUPPORT

Members considered the proposal would result in the loss of amenity to the neighbouring property by reason of loss of light and an overbearing impact. They also considered the design to be unsympathetic to the character and vernacular of the existing dwelling and contrary to Policy 7 of the Local Plan.

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| 12 | 26/0921/COU
Salcombe Regis Ward | Mr Edward
Aldridge | Berwick House, 4 Albert Terrace, Salcombe Road, Sidmouth, EX10 8PX.
Change of use of guest house from C1(Hotels) to C2(Residential institution). |
|-----------|------------------------------------|-----------------------|---|

RESOLVED: DO NOT SUPPORT

Members considered that insufficient evidence had been provided to demonstrate a need for the proposed C2 use. They objected to the loss of an established tourist accommodation in a prime location close to the town centre, beach and other visitor amenities which was contrary to Policy E18 and the requirements of Policy SE10, which sought exceptional justification for the loss of visitor accommodation.

Members noted that the property had previously operated successfully as a guest house and felt that there was no evidence that it was no longer a viable tourism business. They also noted concerns raised by the Environmental Health Officer regarding potential noise impacts and the need for appropriate management measures to protect neighbouring amenity.

In addition, Members expressed concern about the site's history of flooding and the potential disruption this could cause to vulnerable permanent residents requiring additional alternative accommodation during flood events.

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| 13 | 26/0718/FUL
Salcombe Regis Ward | Mr & Mrs
Berisford | Weir Lodge, Millford Road, Sidmouth, EX10 8DP.
Demolition and replacement of detached garage. |
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RESOLVED: NO OBJECTIONS

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| 14 | 26/0741/AGR
Sidbury Ward | Mr K Fox | Land At Hatway Cottage Farm, Sidbury.
Agricultural storage building. |
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RESOLVED: NO OBSERVATIONS

The application had already been considered by EDDC.

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| 15 | 26/0841/FUL
Sidbury Ward | Leslie
Mansbridge | Westcot, Harcombe, Sidmouth, EX10 0PR.
Construction of mobility scooter shelter. |
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RESOLVED: NO OBJECTIONS: subject to the views of the Conservation Officer

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| 16 | 26/0842/LBC
Sidbury Ward | Leslie
Mansbridge | Westcot, Harcombe, Sidmouth, EX10 0PR.
Construction of mobility scooter shelter. |
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RESOLVED: NO OBJECTIONS: subject to the views of the Conservation Officer

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| 17 | 26/0565/FUL
South Ward | Ms Sally Major | The Maisonette, St Davids, Fortfield Terrace, Sidmouth, EX10 8NT.
Removal of rear canopy and dual pitched roof to be replaced with a new flat roof. Construction of new garden shed and retrospective approval for guard rail on front elevation. |
|-----------|---------------------------|----------------|--|

RESOLVED: NO OBJECTIONS

- 18** 26/0566/LBC Ms Sally Major The Maisonette, St Davids, Fortfield Terrace, Sidmouth, EX10 8NT.
South Ward Removal of rear canopy and dual pitched roof to be replaced with a
new flat roof. Construction of new garden shed and retrospective
approval for guard rail on front elevation.

RESOLVED: NO OBJECTIONS: subject to the views of the Conservation Officer

- 19** 26/0644/FUL Mrs Caroline Clyst Vale, Convent Road, Sidmouth, EX10 8RL.
South Ward Turney Garage extension and garden shed installation.

RESOLVED: NO OBJECTIONS

Members endorsed the neighbour's observations which are on the planning portal.

20 Trees in Conservation Areas

- a)** 26/0704/TCA Little Camden, Elysian Fields, Sidmouth, Devon, EX10 8UH.
South Ward T1, Magnolia : reduce height by 3m and shape. T2, Pittosporum: re-
pollard. T3, Bay: remove the four small stems. T4, Cotoneaster: re-
pollard to old height.

NOTED

21 Tree Preservation Orders

Applications relating to Trees protected by a Tree Preservation Order.

- a)** 26/0560/TRE Balfour Manor, Station Road, Sidmouth , Devon, EX10 8XW.
South Ward 1301, Monterey Pine : remove broken hanging branches throughout;
reduce lowest branch, to SE overhanging driveway, via thinning by
approx. 3-4m by removing dominant leaders; reduce lateral branch on
western aspect at approx. 20m via thinning by removing long
dominant branch, approx. 4m in length; reduce remaining western,
northern and southern crown via thinning by approx. 2m. C1, Mixed
conifer and broadleaf (Station Road) : crown raise low hanging
branches along Station Road in order to attain a ground clearance of
approx. 5.2m. 828, Turkey Oak (Station Road) : reduce sub-dominant
SW stem overhanging road to stump approx. 1.5m from union. C2,
Foxglove and Cherry (sp) : growing over garage, to be pruned back to
clear by 1m. T1, Magnolia : crown thin the vertical re-growth in the
upper crown by up to 50%, making pruning cuts distal to historic
reduction points; reduce remaining vertical growth by approximately
1m in length; carry out a crown reduction via thinning of the middle
and lower crown; prune to remove branch lengths of approximately
1.5m to achieve an overall crown reduction of around 1m.

AGREED: As recommended by the Arboricultural Officer

22 Notification of a new Tree Preservation order

None received.

23 Appeals

None received.

24 Unsupported decisions

None received.

25 New East Devon Local Plan

There was no new information regarding the new local plan.

CHAIR OF THE PLANNING COMMITTEE

**Minutes of a Meeting of Sidmouth Town Council's
Tourism, Economy, Arts and Culture Committee
held in the Council Chamber, Woolcombe House, Sidmouth
on Wednesday 17 June 2026 at 6.30pm**

Councillors present: Edward Willis Fleming (Chair)
Hilary Nelson (Vice Chair)
Ian Barlow
Paul Dodds
Chris Lockyear
Kevin Walker
Francetta Bridle
Jo Dodds
Paul Dodds

Invited Reps: Tim Shardlow (TIC Manager)
Ian Gregory (Chamber of Commerce)
Freddie Ziegler (Salcombe Brewery)
Tina Veater (Ignyte)
Kerrera Kingman (Ignyte)

Apologies : John Loudoun
John Nicholson

The meeting started at 6.30pm and finished at 8.55pm

PART 'A'

48 Minutes

The Minutes of the Tourism & Economy Committee meeting held on Wednesday 25 March 2026 were signed and approved as a true and accurate record.

49 Declarations of Interest

Name	Item Number	Type	Action Taken	Details
Rachel Perram	6	Personal	Stayed in the meeting for the duration of item discussion	Daughter works at the Salcombe Brewery Salcombe Tap House
Ian Barlow	12	Personal	Stayed in the meeting for the duration of item discussion	Is a Trustee of Sidmouth School of Art

50 Matters of urgency and report

There were no matters of urgency reported.

51 Salcombe Brewery Introduction

Freddie Ziegler of Salcombe Brewery gave an overview of the Brewery and newly opened Salcombe Tap House in the town. He reported that the first month of trading had been very positive since opening. He explained that the brewery was keen to become an active part of the local community and would be pleased to support future festivals and community initiatives. In response to the increased demand anticipated during the Folk Festival, the brewery had also arranged for an additional four toilet facilities.

RESOLVED: That the Salcombe Brewery presentation be noted.

52 Tourism & Promotion Finance Report

The Vice Chair presented the Tourism & Promotion Finance Report for the period February to April 2026. The report showed an underspend of £16,903 for the 2025/26 financial year, which had been transferred to the Tourism Promotion Earmarked Reserve (EMR). It was noted that there would likely be significant spend in the current financial year meaning that the EMR would be used correctly and as intended.

RESOLVED: That the Finance report be noted.

53 Tourist Information Centre Summary of Activities

Members received an update from the Tourist Information Centre Manager, Tim Shardlow. It was reported that the Centre had recorded approximately 4,000 visitors since April, with footfall remaining broadly in line with the corresponding period in 2025.

RESOLVED: That the report be noted.

54 Visit Sidmouth Website

Tina Veater of Ignyte presented a new content curation concept for the Visit Sidmouth website. Members reviewed the proposed design concepts, which had been developed to refresh the website following almost seven years of operation. The redesign aimed to provide a more modern user experience, improve functionality across mobile devices, and better engage a younger target audience.

The Chair also introduced a proposed 'Big 5' feature, under which Ignyte would interview and film 12 well-known Sidmouth residents, each sharing their five favourite things to do in Sidmouth. One video would be released each month, providing fresh, locally inspired content to promote the town and encourage repeat visits to the website.

RESOLVED:

- 1) That the proposed website design concepts be approved and Ignyte be authorised to proceed with the development of the new designs.
- 2) That Ignyte liaise with the Chair of the Committee to agree a shortlist of local residents to be interviewed for the monthly 'Big 5' feature.

55 Strategic Tourism Development Sub Group (STDSG)

The Chair gave an update to Members on the meetings to date of the sub group of the Resources Working Group. This included proposals to utilise Section 106 (S106) funding to support future projects, including the Esplanade crossing.

RESOLVED: That the Strategic Tourism Development Sub Group (STDSG) report be noted.

56 South West Water

Councillor Lockyear reported to Members on the progress of the South West Water project at the Ham. He reported that the project had met its key milestones, with the new storage tank due to be fully operational by the end of the month. The Ham would also be cleared in time for the Folk Festival.

Members were advised that the final phase of the project would commence in the autumn, after which Sidmouth would become one of only two towns in the area to benefit from a fully modernised wastewater system. The improvements were expected to have a positive impact on bathing water quality. Members welcomed the progress made, describing it as a positive news story and discussed how the successful completion of the project could be communicated to the public.

Members also discussed continued support for local Citizen Scientists already working with the Council's Environment Committee to provide ongoing testing kits through the Summer season.

RESOLVED that:

- 1) The report be noted.
- 2) Councillor Lockyear be congratulated on the use of his expertise, commitment and dedication to the project, which had been instrumental in securing South West Water's agreement to undertake the improvement works.

- 3) The Council continue to support local Citizen Scientists to do regular independent water quality testing throughout the summer bathing season.
- 4) Councillor Lockyear work with South West Water to prepare a joint press release outlining the sewage infrastructure improvements that have taken place in Sidmouth. The press release should also confirm that Citizen Scientists will continue to undertake independent water quality testing throughout the bathing season and share the results with the Environment Agency. The local Citizen Scientists may also publish the results for the public as they consider appropriate.

57 Festival Updates

Members received an update from Councillor Bridle on the proposed Health and Wellbeing Festival. It was reported that the festival would take place from 12 to 19 September 2026 and had received a positive response from Sidmouth hotels and a range of local health and wellbeing providers wishing to participate. Members were invited to consider a request for £1,500 in funding to support the delivery of the festival including a social media campaign.

Members were asked to consider a request from the Sidmouth School of Art ,the organisers of the Sidmouth Festival of Flags, for funding of £1,400 towards this year's festival. The funding would be used to purchase fabric for new bunting and undertake repairs to a number of flags in advance of the festival, which was due to commence on 14 July 2026.

RESOLVED that:

- 1) The Committee agreed to the request for funding of £1,500 for the health and Wellbeing Festival.
- 2) That the Committee award £800 to the Festival of the Flags to assist with the installation and removal of the flags. It was also agreed that the organisers be advised to submit future funding requests for the annual festival through the Council's annual grants application process.

58 Tourism & Promotion Contract Report

Members received an update of recent promotional activity and Ignyte's work with Sidmouth Town Council by Tina Veater.

RESOLVED: That the report was noted.

59 Signage and Banners Project

The Chair updated Members on discussions with Devon County Council regarding the installation of banners on street lighting columns in Sidmouth. Members were advised that the proposed mounting system would not be approved in principle, as it did not meet the County Council's requirements for wind loading. Any future proposal would need to use an approved mounting system and be supported by structural assessments of the lighting columns. Members noted that a formal application would be required should the Town Council wish to pursue the installation of banners.

RESOLVED that:

- 1) The report be noted.
- 2) The Chair contact Councillor Denise Bickley to help organise a meeting with an appropriate officer from Devon County Council to progress the project.

60 EDDC Street Traders' Licences

Members revisited the discussion on restrictions on street trading and the existing pedestrianised areas of Old Fore Street, New Street, Market Place and Church Street. During the discussion, Members expressed the view that, should Street Traders' Licences be introduced, the Town Council should have greater control over the types of traders permitted to operate and the hours during which trading takes place.

RESOLVED: That the Town Clerk contact the relevant authorities to assist in developing a map identifying the areas where traders would be permitted to operate.

61 Tourism & Promotion Contract Report

Members received an update from Tina Veater from Ignyte detailing the ongoing tourism promotion and recent social media activity.

RESOLVED: That the report be noted.

62 Matters Raised by Invited Representatives

Ian Gregory would provide an update to the Chair after the Chamber had next met.

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CHAIR OF THE TOURISM & ECONOMY COMMITTEE

SIDMOUTH TOWN COUNCIL
Minutes of Sidmouth Town Council's
Environment Committee held in the Council Chamber,
Woolcombe House, Woolcombe Lane, Sidmouth
on Monday 15 June 2026 at 6.30pm

Councillors: Ian Barlow (Chair)
 Bernie Davis
 Mike Goodman
 Stuart Hughes (Vice Chair)
 Chris Lockyear
 Hillary Nelson
 Kevin Walker

Invited Reps: Ed Dolphin (Sidmouth Arboretum)
 Brian Gold (CAPS, Vision Group Sidmouth)
 Jan Metcalf (River Sid Project)
 Peter Rose (SVA Trustee)
 Stuart Webster (Friends of the Byes)

Apologies: Cllr Paul Dodds

The meeting started at 6.30pm and finished at 8.00pm

PART 'A'

1 Minutes

The minutes of the Environment Group meeting held on Monday 16 March 2026 were agreed as a true record and signed.

2 Declarations of Interest

Name	Item Number	Type	Action Taken	Details
Cllr Chris Lockyear	All items	Personal	Remained in the Meeting during discussion and voting	Member of Sidmouth Biodiversity Group Trustee of Sidmouth Arboretum
Cllr Ian Barlow	All items	Personal	Remained in the Meeting during discussion and voting	Trustee of Sidmouth Arboretum
Cllr Kevin Walker	All items	Personal	Remained in the Meeting during discussion and voting	Member of the Vision Group Sidmouth

3 **Matters of Urgency and Report.**

None received

4 **Items to note**

The Committee noted the Red, Amber, Green (RAG) reports submitted by the Environmental Community Groups, along with an update from the Arboretum, Friends of the Byes and the River Sid Catchment Group. Jan Metcalf thanked Sidmouth Town Council for the grant the River Sid Catchment Group received and reported they had been awarded £50,000 of funding for the Opening the Sid Project. The Chair and Members expressed their sincere thanks to the volunteer groups for the impressive work undertaken on behalf of the Town.

RESOLVED: That

- 1) it be noted that Devon County Council (DCC) had agreed that, if main roads were closed, potholes could be repaired by the Pothole Repair Team.
- 2) The Chair would liaise with East Devon District Council (EDDC) regarding the issue of getting irrigation water to various areas of The Byes.
- 3) A letter of thanks would be sent to Jeremy Woodward from the Chair of Council for his hard work within the VGS Group.

5 **Items for Action/Funding**

- 5.1 Cllr Kevin Walker speaking as a representative of the Vision Group for Sidmouth (VGS) and Climate Awareness Project Sidmouth (CAPS) requested funding for £200 to cover projects until October.

RESOLVED: that £200 funding be made available for the VGS group, subject to the agreement of the Member for Finance in consultation with the Town Clerk.

- 5.2 The Chair updated Members on the Batiquick quality testing and reported that there had been a year's worth of figures, with all readings showing green. The team were looking at how best to publish these results and this would be discussed at the Tourism, Economy and Culture meeting.
- 5.3 Cllr Bernie Davis gave an update to the Committee on the recent screening of The People's Emergency Briefing. There were some who wanted MPs to endorse it so it could be broadcast on television. There was to be a follow-up meeting on 1 July to discuss the film further. Cllr Davis also announced that she was also setting up a Climate Café at the library and would give further information at the next meeting.

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CHAIR OF THE ENVIRONMENT COMMITTEE

Sidmouth Town Council - Detailed Income and Expenditure Report
Month 2 - May 2026

			Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Balance	Cummulative To + / From - EMReserves
<u>CODES</u>							
		<u>Council Services</u>					
1	4105	Asset Management	10,243	10,266	70,000	59,734	0
2	4110	Youth Service Support	150	4,864	56,000	51,136	0
3	4115	Youth Provision Income	0	0	0	0	0
4	4120	Flower Beds, Planters & Watering	2,017	2,017	21,000	18,983	0
5	4130	Christmas Lighting & Events	0	0	18,375	18,375	0
6	1000	Donation to Christmas Lighting (Income)	0	0	-1,750	-1,750	0
7	4140	Tourism Promotion	2,024	5,874	50,000	44,126	0
8	1005	Tourism Promotion Income	-361	0	-15,000	-15,000	0
9	4150	Verge Cutting, Town Maintenance & Weeding	1,084	2,168	27,000	24,832	0
10	1010	Verge Cutting DCC Grant (Income)	0	0	-5,500	-5,500	0
11	4170	Street Furniture	0	0	0	0	0
12	4180	Sidmouth Information Centre	5,220	5,220	45,220	40,000	0
13	4190	Water Fountains & Defib Mtce	175	175	3,000	2,825	0
14	4200	Dog Hygiene Bins		0	2,500	2,500	0
15	4240	War Memorials		0	500	500	0
16	4250	Parish Paths Partnership Payments	41	41	2,000	1,959	-41
17	1020	Parish Paths Partnership (Income)	0	0	-2,000	-2,000	0
			£20,593	£30,625	£271,345	£240,720	-£41

Discretionary Expenditure

18	4301	Festival and Events Grant	0	62,200	62,000	-200	0
19	4302	Special Funding Support	0	26,500	26,500	0	0
20	4303	Community Small Grants	0	23,283	23,483	200	0
21	4350	Sidmouth Regatta	1,301	7,559	25,000	17,441	0
22	1100	Donation to Sidmouth Regatta (Income)	-326	-326	-11,500	-11,174	0
23	4381	Environment Committee	765	5,651	4,000	-1,651	0
24	1120	Donation to use of Marquee (Income)	0	0	-100	-100	0
25	4410	Community Infrastructure Levy Payments	0	0	0	0	0
26	1130	Community Infrastructure Levy (Income)	0	-10,839	-1,000	9,839	10,839
27	4423	Rayson Bequest - Fireworks/Light Displays	0	2,350	0	-2,350	-2,350
28	4424	Rayson Bequest - Natural/Sidmouth History	0	0	0	0	0
29	4425	Rayson Bequest - Party/Celebrations	0	0	0	0	0
30	4426	Everett Bequest - Flowers/Public Spaces	-20,000	-20,000	0	0	20,000
31	4490	Woolley Bequest Payments	0	0	0	0	0
			-£18,260	£96,378	£128,383	£12,005	£28,489

Sidmouth Town Council - Detailed Income and Expenditure Report

Month 2 - May 2026

Cummulative

<u>CODES</u>			Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Balance	To + / From - EMReserves
<u>Woolcombe House</u>							
32	4500	Services Gas/Water/Elec	281	529	8,925	8,396	0
33	4510	Woolcombe House Business Rate	0	5,768	11,025	5,257	0
34	4520	Woolcombe House (Loan Interest&Repayment)	0	0	14,890	14,890	0
35	4530	Woolcombe House-General Maintenance	1,568	2,239	25,000	22,761	0
			£1,849	£8,536	£59,840	£51,304	£0
<u>Other Property</u>							
36	4600	Alma Lane Field	0	0	500	500	0
37	4610	Youth Premises Provision	0	0	0	0	0
38	4620	Manstone Sports and Play Areas	32	32	3,000	2,968	0
39	4630	Long Park & Play Area	1,148	2,874	3,500	626	0
40	4631	Long Park Public Conveniences	1,817	1,817	5,000	3,183	0
41	4632	Long Park Public Conveniences Servicing	0	0	22,000	22,000	0
42	4640	The Arches	526	1,826	35,000	33,174	0
43	4641	Arches Public Conveniences servicing	252	2,497	28,000	25,503	0
44	1350	The Arches East (Income)		0	-29,148	-29,148	0
45	4650	Conservatory Maintenance	6,703	8,113	10,000	1,887	0
46	4660	Knowle Parkland & Amphitheatre	8,423	14,203	15,000	797	0
47	1360	Knowle Parkland & Amphitheatre (Income)	0	0	-1,000	-1,000	0
48	4680	Fire Beacon Nature Reserve	0	0	0	0	0
49	1310	Fire Beacon Nature Reserve (Income)	0	0	0	0	0
50	1320	Sidmouth Golf Club (Income)	0	0	-5	-5	0
51	1330	Elec Pole Rent (Income)	-40	-40	-40	0	0
			£18,861	£31,322	£91,807	£60,485	£0
<u>Trust Property</u>							
<u>The Ham</u>							
52	4750	The Ham Ground Mtce	133	266	2,100	1,834	0
53	4760	The Ham Other Mtce	925	7,649	12,000	4,351	0
54	4770	The Ham Play Equipment	0	0	0	0	0
55	4781	The Ham Utility Building	0	0	2,000	2,000	0
56	4790	The Ham 3Phase Power	5,838	6,458	6,320	-138	0
57	1400	The Ham Rent (Income)	-200	-1,700	-12,100	-10,400	0
<u>Manstone</u>							
58	4800	Manstone Land Ground Mtce	73	146	950	804	0
59	4810	Manstone Other Maintenance	0	0	1,600	1,600	0
60	1410	Manstone Rent (Income)	0	-200	-1,427	-1,227	0
<u>Salcombe Regis</u>							
61	4830	S.R. Allotment Field	0	0	0	0	0
62	4840	S.R. Recreation Field	0	0	0	0	0
63	1430	S.R. Recreation Field Rent (Income)	0	0	-670	-670	0

£6,769	£12,619	£10,773	-£1,846	£0
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Sidmouth Town Council - Detailed Income and Expenditure Report

Month 2 - May 2026

			Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Balance	Cummulative To + / From - EMReserves
<u>CODES</u>							
<u>Members</u>							
64	4900	Members/Chair's Allowances	0	0	7,600	7,600	0
65	4910	Chair's Expenses	652	1,000	2,000	1,000	0
66	4920	Members Expenses/Training	0	0	1,000	1,000	0
67	4930	Elections	0	0	0	0	0
68	4940	Civic & Hospitality		0	0	0	0
69	4950	Civic Regalia	0	0	1,000	1,000	0
			£652	£1,000	£11,600	£10,600	£0
<u>Staff</u>							
70	5000	Salaries	14,608	29,216	191,000	161,784	0
71	5010	Pensions	2,560	5,120	38,000	32,880	0
72	5020	Staff Eye Tests	0	0	100	100	0
73	5030	Training & Conferences	0	0	1,500	1,500	0
74	5040	Officers Expenses	245	270	500	230	0
			£17,413	£34,606	£231,100	£196,494	£0
<u>Office Expenses</u>							
75	5120	Postage	0	172	525	353	0
76	5130	Stationery	123	123	1,650	1,527	0
77	5140	Telephone	0	1,078	5,775	4,697	0
78	5150	Subscriptions	0	3,003	3,150	147	0
79	5160	Photocopier	116	116	840	724	0
80	5170	Internet, website and webcams	0	1,500	6,300	4,800	0
81	5180	I.T. Software Contracts	33	1,000	4,725	3,725	0
82	5190	I.T. Maintenance and Equipment	0	0	6,300	6,300	0
83	5200	Advertisements	0	0	1,050	1,050	0
84	5210	Audit	0	0	2,625	2,625	0
85	5220	Insurance	0	0	8,000	8,000	0
86	5230	Sundry	75	128	1,050	922	0
87	5240	Bank Charges	10	21	315	294	0
88	1700	Bank Interest Received (Income)	0	-2,805	-21,000	-18,195	0
			£357	£4,336	£21,305	£16,969	£0

**Sidmouth Town Council - Detailed Income and
Expenditure Report
Month 2 - May 2026**

		Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Balance	Cummulative To + / From - EMReserves
Expense Group Totals						
	Council Services	20,593	30,625	271,345	240,720	-41
	Discretionary Expenditure	-18,260	96,378	128,383	32,005	28,489
	Woolcombe House	1,849	8,536	59,840	51,304	0
	Other Freehold Property	18,861	31,322	91,807	60,485	0
	Trust Property	6,769	12,619	10,773	-1,846	0
	Members	652	1,000	11,600	10,600	0
	Staff	17,413	34,606	231,100	196,494	0
	Office Expenses	357	4,336	21,305	16,969	0
				-		
1076	Precept Received	0	-413,077	826,153	-413,076	
Net Income over Expenditure		£48,234	-£193,655	£0	£193,655	£28,448

200	Current/Deposit Bank Accounts	£1,435,727
	of which:	
322	Woolley Bequest	2,963.35
323	Rayson Bequest Fireworks/Light Displays	49,709.61
324	Rayson Bequest Natural/Sidmouth History	65,708.95
325	Rayson Bequest Party/Celebrations	64,207.91
327	Everett Bequest Flowers/Public Spaces	20,000.00
320 plus 330 to 332	Earmarked Reserves	858,520.71
	General Reserve at 1Apr26	£237,805
	Balance of Precept held	165,207.00
	Control accounts	-28,372.58
	Outstanding Year End Debtors/Creditors	0.00