



SIDMOUTH TOWN COUNCIL

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To: All Members of the Town Council
Town Clerk

28 October 2025

Dear Sir/Madam,

**Meeting of Sidmouth Town Council
in its Capacity as Trustee
Monday 3 November 2025
on the rising of the Council Meeting**

You are hereby summoned to attend the above meeting to be held in the Council Chamber, Woolcombe House, Woolcombe Lane, Sidmouth.

It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

Yours faithfully,

Christopher E Holland
Town Clerk

A G E N D A

PART 'A'

Page/s

1 Apologies

To receive any apologies for absence.

2 Minutes

To confirm the minutes of the Trustee Meeting held on Monday 6 October 2025.

3

3 Declarations of Interest

To receive any Members' declarations of interest in respect of items on the agenda.

Note: You must also declare the nature of any personal or disclosable pecuniary interests in an item whenever it becomes apparent that you have an interest in the business being considered.

4 Matters of Urgency

To consider any items that in the opinion of the Chair should be dealt with as matters of urgency because of special circumstances. (Note: such circumstances need to be recorded in the minutes)

5 Exclusion of the Public

To agree any items to be dealt with after the public (including the press) have been excluded.
There is one item which the Town Clerk recommends should be dealt with in this way.

6 Exclusion of the Public and Press

The Vice-Chair of the Council to move the following:

“that under the Public Bodies (Admission to Meetings) Act 1960

the public (including the press) be excluded from the meeting due to the
confidential nature of its contents.”

PART ‘B’

7 The Ham: Former Macerator Building – Variation of timescale for Agreement to Lease

Further to the Trustee meeting of 3 November 2024, Members are to consider a letter
received from the Sidmouth Coastal Community Hub, the prospective leaseholder, requesting
a change from a 5 to a 7 year Agreement to Lease.

Attached
for Cllrs

SIDMOUTH TOWN COUNCIL
Minutes of the meeting of Sidmouth Town Council
in its Capacity as Trustee
held in the Council Chamber, Woolcombe House, Sidmouth
on Monday 6 October 2025

Ward	Councillors Present:
Sidmouth North	Stuart Hughes
Sidmouth South	Kelvin Dent
	Paul Dodds (Vice Chair)
	Rachel Perram
	Chris Lockyear
	John Nicholson
Sidmouth East	Lorraine Brown
Primley	Hilary Nelson (Chair)
	Kevin Walker
Sidford	Joanne Dodds
Sidbury	John Loudon
Salcombe Regis	Ian Barlow
	Edward Willis Fleming
Apologies:	Francetta Bridle, Mike Goodman, Bernie Davis

The meeting started at 7.15pm and finished at 7.18pm.

PART 'A'

The Council, when acting as Trustee to discuss agenda items placed before it, considers economic, social, environmental and equality impacts as a whole and in making its decisions, seeks to strike a balance between the positive and negative impacts on the community in the Sid Valley. When considering issues, Town Councillors exercise their individual judgment based on the evidence before them.

5 Minutes

The minutes of the Trustee meeting held on Monday 2 June 2025 were signed as a true and accurate record.

6 Declarations of Interest

No Declarations of Interest were received at this meeting.

7 Matters of Urgency or Report from the Chair

No matters of urgency were received

8 **Ratification of decision(s) made under Delegated Authority**

Members were asked to note that, using his delegated authority, the Town Clerk had, in consultation with the Salcombe Regis Ward Members, given permission for the erection of a bouncy castle as part of a Girl Guide Fundraiser to be held at Salcombe Regis Recreation Field on 26 April 2026 between 2 and 5 pm. Liaising with the Scouting Association, the castle will be located adjacent to the Scout building and be supervised at all times.

Resolved that the permission for the erection of a bouncy castle as part of a Girl Guide Fundraiser to be held at Salcombe Regis Recreation Field on 26 April 2026 between 2 and 5 pm be ratified and agreed.

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CHAIR OF THE COUNCIL