



SIDMOUTH TOWN COUNCIL

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To: All Members of the Town Council
Town Clerk

7 April 2026

For information:

District Councillors for Sidmouth not on the Town Council
County Councillor for Sidmouth

Dear Sir/Madam,

**Meeting of Sidmouth Town Council
Monday 13 April 2026
on the rising of the Town Assembly Meeting**

You are hereby summoned to attend the above meeting to be held in the Council Chamber, Woolcombe House, Woolcombe Lane, Sidmouth. It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

All Members are requested to read agenda papers in advance of the meeting. If any Member has a query about an agenda item, they should contact the Town Clerk, Chair or Vice Chair prior to the date of the meeting.

Members of the public are very welcome to attend and speak at this meeting during item 6 of the agenda. The Chair of the Council has the right and discretion to control questions to avoid disruption, repetition and to make best use of the meeting time.

Yours faithfully,

Christopher E Holland
Town Clerk

A G E N D A

Page/s

PART 'A'

- | | | |
|---|--|-----|
| 1 | Apologies
To receive any apologies for absence. | |
| 2 | Minutes
To confirm the minutes of the Town Council meetings held on Monday 2 March 2026. | 4-7 |

3 **Declarations of Interest**

To receive any Members' declarations of interest in respect of items on the agenda.

Note: You must also declare the nature of any personal or disclosable pecuniary interests in an item whenever it becomes apparent that you have an interest in the business being considered.

4 **Matters of Urgency or Report from the Chair**

To consider any items that in the opinion of the Chair should be dealt with as matters of urgency because of special circumstances. (Note: such circumstances need to be recorded in the minutes).

5 **Exclusion of the Public**

To agree any items to be dealt with after the public (including the press) have been excluded. There are three item which the Town Clerk recommends should be dealt with in this way.

6 **Public Open Question Time**

In accordance with Sidmouth Town Council Standing Orders Item 3 (d) – (i) Members of the Public are invited to put a question (one per person), to the Council through the Chair (taking no more than 3 minutes each and for a total of 15 minutes). Please note that in accordance with standing order 3(h), a question shall not give rise to a debate or require an immediate response.

Councillors also have the opportunity to ask questions of the County and District Members during this item whilst giving priority to Members of the public.

(Members and members of the public are reminded to notify the Town Clerk and concerned of questions to be raised. This arrangement is in place to enable a considered response at the meeting. The Chair of the Council has the right and discretion to control questions to avoid disruption, repetition and to make best use of the meeting time.)

7 **Police and Police Advocate Report**

To receive the Police report (when available) and a report from the Police Advocates, Councillors Dodds and Bridle.

(Members are asked to notify the Town Clerk of questions to be raised in advance of the meeting where possible.)

8 **Committees and Working Group Reports**

8.1 Planning Committee

8-12

To receive the report of the Planning Committee meeting held on Wednesday 11 March 2026.

8.2 Tourism and Economy Committee

13-16

To receive the report of the Tourism and Economy Committee meeting held on Wednesday 25 March.

8.3 Environment Committee

To receive an update, if appropriate, from the Chair of the Environment Committee.

8.4 Youth Provision Committee

17-20

To receive the report of the Youth Provision Committee meeting held on Tuesday 3 February 2026.

8.5 Council Resources Working Group

To receive an update, if appropriate, from the Chair of the Council Resources Working Group.

SIDMOUTH TOWN COUNCIL
Minutes of the Meeting of Sidmouth Town Council
held at the Council Chamber, Woolcombe House, Sidmouth,
on Monday 2 March 2026 at 6.30pm

Ward	Councillors Present:
Sidmouth North	Stephen Blakeway
	Bernie Davis
Sidmouth South	Kelvin Dent
	Paul Dodds (Vice Chair)
	Chris Lockyear
Salcombe Regis	Edward Willis Fleming
	Ian Barlow
Primley	Hilary Nelson (Chair)
	Kevin Walker
Sidbury	John Loudoun
Sidford	Mike Goodman
	Joanne Dodds
Apologies:	Stuart Hughes, John Nicholson and Rachel Perram

The meeting started at 6.30pm and finished at 8:45pm.

PART 'A'

92 Minutes

The minutes of the meeting of the Town Council held on Monday 2 February 2026 were signed as a true and accurate record.

93 Declarations of Interest

No Declarations of Interest were received at the meeting.

94 Matters of Urgency or Report from the Chair

- The Chair announced that the Annual Town Assembly would be held at Sidbury Village Hall on Monday 13 April 2026.
- The Chair reported that an additional urgent item concerning the Market Place Building would be considered in Part B of the meeting.
- The Chair reported that the government had launched a 'Town of Culture' competition where towns across the Country could apply to become the first 'Town of Culture'. Applications for Expressions of Interest would open later in the month and Members were asked if they wished Sidmouth to be considered.

RESOLVED: Members supported Sidmouth expressing an interest in becoming a 'Town of Culture' and wished to proceed.

95 Exclusion of the Public

RESOLVED: that the classification given to the documents to be submitted to the Council, be confirmed, and that the reports relating to exempt information, be dealt with under Part B

96 Public Open Question Time

- Paul Ryder, resident of the Stowford area of Sidmouth, raised concerns over the use and management of Stowford Community Centre. He presented to Members, suggested changes and possible model of operating the Centre which he had titled the 'Dual Lung' approach. He also presented the Town Council with a petition with over 100 signatures from residents supporting the view that the Community Centre should actively serve the community and for the Town Council to intervene.
- Melanie Coulthard, resident of the Stowford area of Sidmouth, expressed concerns regarding Stowford Community Centre. She stated that the petition was a snapshot of local residents and believed a review of the Community Centre should be conducted.
- The Devon County Councillor for Sidmouth, Denise Bickley, also read a letter on behalf of a resident of the Stowford area of Sidmouth regarding Stowford Community Centre and how the Centre could be better used.
- In response to the first three speakers, the Chair of Council stated that a written reply would be given. The Town Council would do what it could to discuss with the CIC which runs the Stowford Community Centre, the concerns that had been highlighted to the Council and encourage appropriate use of the Centre but advised that this process would take time. The Council wished to ensure that any discussions were done correctly but not in haste.
- Councillor Willis Fleming raised a matter with the Devon County Councillor for Sidmouth, Councillor Denise Bickley, regarding the state of the side roads around the valley. After speaking to a local tyre business, he learnt that they were dealing with 14 tyres and repairs a day, 6 days a week due to potholes which was a 20% increase on last year. This was causing excessive costs and distress to local residents. Cllr Willis Fleming also stated that claims against DCC were very difficult to make resulting in many residents not bothering and even when claims were made, only 5% were successful. He would like the Sidmouth County Councillor to take the complaint to Devon County Highways.

97 Police Advocate Report:

PC Tom Driver of Sidmouth Police attended the meeting and reported that 56 crimes had been reported in January 2026. This figure was the same as January 2025.

The breakdown was as follows:

- Violent and sexual nature - 24
- Antisocial behaviour - 5
- Theft – 5
- Burglaries - 4
- Other – 18

PC Tom Driver made members aware of the Community Police teams current priorities which were reducing anti-social behaviour amongst youths, targeting drug possession and reducing rural crimes which have seen an increase in the past 2-3 months. Members and Members of the public asked a number of questions of PC Driver regarding the Police report and ongoing operations. It was also asked how individuals could find out about the resolution rate of crimes. These could be found on the following link <https://www.police.uk/your-area/devon-and-cornwall-police/sidmouth/?tab=Statistics>

RESOLVED that the report be noted and agreed.

98 Committee/Working Group Reports

98.1 Planning Committee Report

Councillor Dent presented the reports of the Planning Committee meeting held on Wednesday 28 January and Wednesday 18 February 2026.

RESOLVED that the report be noted and agreed.

98.2 Tourism and Economy Committee Report

Councillor Willis Fleming, Chair of the Tourism & Economy Committee, reported that Folk Festival Tickets were on sale at the Tourist Information Centre and that from the 6th March, the Jazz and Blues Festival would have special residents only tickets available to purchase. It was also reported that the Walking Festival programme was almost finalised as well as the 2026 Town Map.

RESOLVED that the report be noted and agreed.

98.3 Environment Committee Report

Councillor Barlow, Chair of the Environment Committee, reported that the next meeting would be held on Monday 16 March 2026. It was also reported Sidmouth Library were holding an exhibition displaying renewable energy transition which would run from March 4 until April 16.

98.4 Youth Provision Committee

Councillor Davis, Vice-Chair of the Youth Provision Committee, reported that Action East Devon were launching their Headlight Peer Support sessions in Sidmouth.

RESOLVED that The Youth Provision Committee update be noted and agreed.

98.5 Council Resources Working Group

Councillor Lockyear will be reporting back on the 19 March regarding the Strategic Development Committee.

99 Reports from Members with Special Responsibilities

99.1 Finance Report

Councillor Lockyear presented the Finance report for January 2026. It was noted that over the past 12 months, approximately £6,743 had been spent on vandalism with the vast majority of this on toilets.

RESOLVED that the report be noted and agreed.

99.2 Sidmouth in Bloom

Councilor Bridle updated Members on Sidmouth in Bloom. It was reported that due to the ill health of some volunteers, the structure of the organizing Committee would be changing and the responsibilities shared out between other SIB members. They were seeking more volunteers to support this group.

99.3 South West Water Update

Councillor Lockyear updated Members on the progress of the South West Water work at The Ham. He informed Members that he had met with the new project manager, Chris Bradford and been informed that they were still running 8 days behind schedule due to bad weather. They did intend on working over 8 Saturdays to try and make up this time and completion was still due to be 23 June. They then intended to demobilize and lay the temporary surface by the 3 July in time for the

Folk Festival to set up. Councillor Lockyear also informed Members he had followed up on the integrity of the rising main.

100 Town Council Surgeries

Members were asked to consider setting up a trial Town Council surgery for residents in Sidmouth Library. Members showed support for this trial and believed it would be good for local residents. It was suggested that potentially adding another venue in a different area of town could be beneficial.

RESOLVED: that the Council trials 6 Town Council Surgeries. One each month using Sidmouth Library and Stowford Community Centre alternately.

101 Devon County Council: Sidmouth Folk Week Traffic Management

Members were asked to consider the request from Devon County Council Highways regarding the extent of traffic restrictions used during Folk Festival, many of which had no direct impact from the Festival and a proposed rationalization moving forward. Members were made aware that the final decision was ultimately Devon County Councils and that no formal scheme had been proposed yet.

RESOLVED: that Members respond to Devon County Council Highways expressing their view that restrictions should be left as existing.

PART 'B'

102 Exclusion of the Public and Press

RESOLVED: That under the Public Bodies (Admission to Meetings) Act 1960 the public (including the press) be excluded from the meeting due to the confidential nature of its contents.

103 The Arches (East) – Lease Renewal

Members were asked to consider the confidential report issued with the agenda.

RESOLVED: that The Arches (East) lease be renewed and further discussions regarding the rental agreement be looked at.

104 The Market Building, Sidmouth

Members were asked to consider the confidential report issued with the agenda.

RESOLVED: that Members agreed further negotiations with East Devon District Council were required.

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CHAIR OF THE COUNCIL

SIDMOUTH TOWN COUNCIL
Minutes of the Meeting of the Planning Committee
held at the Council Chamber, Woolcombe House, Sidmouth,
on Wednesday 11 March 2026 at 10.00am

Councillors present: Kelvin Dent (Chair)
Chris Lockyear
John Loudoun
Hilary Nelson (Vice Chair in the absence of Rachel Perram)
John Nicholson

Apologies: Jo Dodds
Rachel Perram
Edward Willis Fleming

Also present : Cllr Ian Barlow
Cllr Marianne Rixson (EDDC)

The meeting started at 10.00 am and finished at 10.45 am

289 Declarations of Interest

Name	Item / Reference	Type	Action Taken	Details of Interest
All Cllrs & Cllr Kelvin Dent	26/0314/TRE South Ward	Personal Personal	Remained in the chamber and voted. Did not vote. Item chaired by Hilary Nelson	Applicant is a fellow Councillor Neighbour
Cllr Chris Lockyear	Agenda Item 24 25/1742/FUL South Ward	Personal	Remained in the chamber	Acquainted with applicant

290 District Council Members

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

291 Minutes

The minutes of the meeting of the Planning Committee held on Wednesday 18 February 2026 were agreed and signed as a true and accurate record.

292 Urgent items

None received

293 Applications for consideration

RESOLVED: That in respect of the Planning Applications set out below, representations to the manner in which

they should be determined, be made known to the East Devon District Council in accordance with schedule 16 of the Local Government Act 1972.

294 26/0118/FUL Mrs Susan Lee Flat, Lloyds Bank House, Church Lane, Sidmouth, EX10 8LF.
East Ward Change of use from Use Class E (Commercial, Business and Service) to form part of an existing dwelling.

RESOLVED: NO OBJECTIONS

295 26/0295/LBC Mr Tony Hillier 4 Counters Court, Mill Street, Sidmouth, Devon, EX10 8DW.
East Ward Retention of paint work on south, west and north elevations; all render painted white; gutters, fascias, downpipes, timber windows and lower stone plinth painted ball green.

RESOLVED: NO OBSERVATIONS

296 25/2656/FUL Harriet Steptoe 23 Blackthorn Close, Sidmouth, Devon, EX10 9XR.
North Ward Construction of a two storey side and rear extension.

RESOLVED: NO OBJECTIONS

297 26/0190/FUL Mr Julian 98 Woolbrook Road, Sidmouth, EX10 9XD.
North Ward Hofmann Retrospective planning permission for 30m of timber boundary raised fencing to the north and south elevation.

RESOLVED: OBJECT

Members considered that the fence was excessively high, was visually prominent and appeared out of keeping with the character of the surrounding area and was contrary to Policy 7 of the Neighbourhood Plan. They requested that enforcement action be taken.

298 26/0361/FUL Carol Mussell Briarleigh, Yardlands Close, Sidmouth, EX10 9LL.
Primley Ward Single storey flat roof garden room to the east elevation.

RESOLVED: NO OBJECTIONS

299 26/0265/FUL Sue Green & Manataka, Redwood Road, Sidmouth, EX10 9AD.
Salcombe Regis Ward Geoff Mullet Demolish existing conservatory, construct new garden room and terrace to the south elevation.

RESOLVED: NO OBJECTIONS

300 26/0263/VAR Mr & Mrs Mulberry Cottage, Sid Lane, Sidmouth, EX10 9AW.
Salcombe Regis Ward Wragg Variation of condition number 2 (approved plans) on Planning Permission 22/2433/FUL (Installation of roof lights and dormer windows to east and west roof pitches, with solar panels to west elevation. Replacement of existing windows and doors with alterations to fenestration.) Proposal to install roof lights in lieu of the previously proposed roof dormers.

RESOLVED: NO OBJECTIONS

- 301** 26/0237/VAR Mr & Mrs Rider Glewstone Lodge, Salcombe Hill Road, Sidmouth, EX10 8JR.
Salcombe Regis Ward Variation of condition numbers 1 and 4 (approved plans and window restrictions) on planning permission 25/1923/FUL (demolition of existing dwelling and outbuildings, and construction of replacement dwelling, detached garage, and associated landscape works); proposal for new location of the proposed detached garage, and addition of openable casement windows to the first floor side facing bathroom windows.

RESOLVED: NO OBJECTIONS

- 302** 26/0021/LBC Dr Glen Harper Flat 2, Fairlawn, Elysian Fields, Sidmouth, EX10 8UH.
South Ward Partial removal of internal stud wall between kitchen and dining area.

RESOLVED: NO OBJECTIONS: subject to the views of the Conservation Officer

- 303** 26/0250/LBC Mr & Mrs 2 Stowford Court. Stowford, Sidmouth, EX10 0NA.
West Ward Trivett Conversion of stable block and adjoining shed to provide ancillary accommodation and associated works.

RESOLVED: NO OBJECTIONS subject to the views of the Conservation Officer

- 304** 26/0249/FUL Mr & Mrs 2 Stowford Court. Stowford, Sidmouth, EX10 0NA.
West Ward Trivett Conversion of stable block and adjoining shed to provide ancillary accommodation and associated works.

RESOLVED: NO OBJECTIONS

305 Trees in Conservation Areas

- a)** 26/0158/TCA Flat 1, Norton Garth Court, Station Road, Sidmouth, EX10 8NY
East Ward T1, Black Pine : reduce branch that has approximately 56cm long crack, maximum reduction of 1.5m, maximum diameter of cuts (MDC) less than 50mm diameter, via thinning to suitable growth points to lessen end loads; removal of branch with approximately 45cm long crack; thinning of lateral branch foliar areas by 10%, MDC less than 50mm.

NOTED

- b)** 26/0115/TCA Silverdale, Bickwell Valley, Sidmouth, Devon, EX10 8SG.
South Ward TP1, Magnolia : dying tree - remove. TP2, Small willow : rotten trunk - remove. TP3, Cotoneaster : storm damage - failed due to rotten trunk - remove. TP4, Unknown : dead - remove. TP5, Beech : 4m crown raise, including reduction of south southwest lower aspect by no more 3m in length. Max dia. cut 75mm, to allow light to Walnut (amended).

NOTED

306 Tree Preservation Orders

Applications relating to Trees protected by a Tree Preservation Order.

- a) 26/0232/TRE Mr Paul Satterly 29 Witheby, Sidmouth, Devon, EX10 8SR.
South Ward T1: Monterey Cypress - crown clean to remove any dead branches overhanging the road and remove any dieback from the main crown.

AGREED: As recommended by the Arboricultural Officer.

- b) 26/0314/TRE Oakdene, Knowle Drive, Sidmouth, Devon, EX10 8HN.
South Ward Oak : overall crown reduction of approximately 15-20% of the foliar area, via removal of branch ends of up to 2.5 metres, target pruning cuts of up to, but not exceeding 50mm diameter; the reduction would see a finished height of 16.5m (reduced from 18.5m) and crown spread of 10m (reduced from 12.5m); crown lift to give a 5m clearance from ground level via removal/pruning of second and third order branches; target pruning cuts of up to 60mm diameter.(DR)

AGREED: As recommended by the Arboricultural Officer.

307 Notification of a new Tree Preservation order

None received

308 Appeals

None received.

309 Unsupported decisions

- a) 25/0925/FUL Mr Paul Collier 6 Coburg Road, Sidmouth, Devon, EX10 8NG.
East Ward External alterations including replacement windows and doors, removal and replacement of canopy, small rear extension and new door within alleyway.

STC: DID NOT SUPPORT EDDC: APPROVED

NOTED

- b) 25/1603/VAR & Chris Shrubb Strathallan, Sid Lane, Sidmouth, Devon, EX10 9AW.
25/2559/VAR Variation of condition 1 (approved plans) on planning permission
Salcombe Regis Ward 24/1754/FUL (Two storey extensions to the North and South elevations and the addition of a porch) proposed changes in fenestration, to the porch canopy and gable on north elevation.

STC: DID NOT SUPPORT EDDC: APPROVED

NOTED

- c) 25/1742/FUL Patrick Murphy Silver Howe, Boughmore Road, Sidmouth, Devon, EX10 8SH.
South Ward Construction of a carport with hobby room above; alterations to fenestration on main dwelling and widening of access.

310 Enforcement Letters

Members discussed the recent correspondence with East Devon District Council regarding enforcement concerns and welcomed the issue being taken to the Scrutiny Committee for consideration.

311 New East Devon Local Plan

A full report is expected to be taken to Strategic Planning Committee on 3rd May following public consultation.

.....
CHAIR OF THE PLANNING COMMITTEE

**Minutes of a Meeting of Sidmouth Town Council's
Tourism and Economy Committee
held in the Council Chamber, Woolcombe House, Sidmouth
on Wednesday 25 March 2026 at 6.30pm**

Councillors present: Edward Willis Fleming (Chair)
Hilary Nelson (Vice Chair)
Ian Barlow
Paul Dodds
Chris Lockyear
Kevin Walker

Invited Reps: Tim Shardlow (TIC Manager)
Ian Gregory (Chamber of Commerce)

Apologies : Francetta Bridle
Jo Dodds
John Loudoun
John Nicholson

The meeting started at 6.30pm and finished at 9.00pm

PART 'A'

35 Minutes

The Minutes of the Tourism & Economy Committee meeting held on Wednesday 10 December 2025 were signed and approved as a true and accurate record.

36 Declarations of Interest

Name	Item Number	Type	Action Taken	Details
Ian Barlow	10	Personal	Stayed in the meeting for the duration of item discussion	Trustee: Sidmouth School of Art

37 Matters of urgency and report

The Chair sought an urgent decision on the provision of interchangeable festival flags ahead of the near summer season. Members agreed that such banners could support the promotion of local and neighbouring town festivals.

It was proposed that, subject to approval from Devon County Council Highways and Streetlighting, six interchangeable flag posts be installed along Station Road on existing lampposts to advertise forthcoming events. The cost of each post, including installation, would be £295.

Members also considered the potential for additional flags within the town centre, particularly in locations currently used for Christmas lighting.

RESOLVED:

- 1) That approval be given for the installation of six interchangeable flag posts at a cost of £295 per post, including installation, subject to approval of the positioning by Devon County Council.
- 2) That the Chair contact Cllr Denise Bickley regarding the flags and their positioning; and

- 3) That Devon County Council be contacted to seek the necessary permissions, as the lampposts were under their ownership.

38 Exclusion of the Public

RESOLVED: that the classification given to the documents to be submitted to the Council, be confirmed, and that the reports relating to exempt information, be dealt with under Part B

39 Tourism & Promotion Finance Report

The Vice Chair presented the Tourism & Promotion Finance report & 'Visit Sidmouth' merchandise sales figures for Nov 2025-Jan 2026. The budget was showing a significant underspend of around £3k.

RESOLVED: That the Finance and Finance report was noted

40 Tourism and Promotion Budget 2026-2027

The Vice Chair reported on the budget, noting that several costs had been reduced and that an earmarked reserve of approximately £25,000 remained. It was further suggested that engagement take place with neighbouring towns to encourage support for a cross-promotional approach.

In addition, the Vice Chair referred to the potential to make greater use of archived footage and materials from previous Sidmouth festivals and events to help generate interest in the 2026 programme. The possible reactivation of the Tourism Advisory Group (TAG), in collaboration with the Chamber of Commerce, was also raised for consideration.

RESOLVED:

- 1) That the Sidmouth Tourism and Promotion budget be noted and approved.
- 2) That the Chair of Council write to Tina Veater from Ignyte to suggest using recordings and content of Sidmouth Festivals/events from previous Years to promote interest for our up-and-coming festivals for 2026.
- 3) That the Chair contact the Chair of Chamber of Commerce to reactivate the Tourism Advisory Group (TAG) group.

41 Tourist Information Centre Summary of Activities

Members received an update from the Tourist Information Centre Manager, Tim Shardlow. It was reported that a number of local attractions were reopening in preparation for the Easter holiday period and that ticket sales for festivals and events were progressing well.

It was further noted that plans were being formulated to install new festival signage at all four main entrances to Sidmouth.

RESOLVED: That the report be noted.

42 Strategic Tourism Development (STD) and ‘The Fishermen’s Sheds & The Ham’ TAFF

Members considered a recommendation from the Town Clerk to merge the Strategic Tourism Development (STD) group and ‘The Fishermen’s Sheds & The Ham’ TAFF, in light of the overlap between the two sub-groups. The Chair provided an update on the proposal to bring the two groups together under a single Strategic Tourism Development (STD) Committee structure.

During discussion, Members acknowledged the similarities in scope and objectives of the two groups and considered the potential benefits of a more streamlined and coordinated approach.

RESOLVED:

- 1) That the merge of ‘The Fishermans Sheds and The Ham’ TAFF be approved.
- 2) That Cllr Lockyear continued to Chair the merged Working Group.

43 UK Town of Culture 2028 competition

The Vice Chair reported on the submission of Sidmouth to the first round of the national UK Town of Culture 2028 competition, highlighting the town’s strengths in arts, culture, music, heritage and community. It was noted that the bid was considered to be robust, had generated considerable excitement within the town, and had received a positive response to date.

Members discussed the breadth of the Committee’s current work and considered whether a change of name would better reflect its expanded remit, including its involvement in arts and cultural initiatives.

RESOLVED:

- 1) That the report be noted
- 2) That the proposal to change the name of the Committee to Tourism, Economy, Arts and Culture Committee.

44 Festival Updates

Members received an update on behalf of Cllr Bridle regarding the Health and Wellbeing Festival initiative. It was reported that the festival would take place from 12–19 September 2026 and that there had been a positive response from Sidmouth hotels to participate.

A further progress report was received from Cllr Walker in respect of the Walking Festival 2026.

RESOLVED:

- 1) That the Committee noted the report from Cllr Walker and thanked him for his work towards the festival.
- 2) That the Committee thanked Cllr Bridle for her work and organisation in relation to the Health and Wellbeing Festival to be held in September.

45 Tourism & Promotion Contract Report

Members received an update of recent promotional activity and Ignyte’s work with Sidmouth Town Council by Tina Veater.

RESOLVED: That the report was noted.

46 Matters Raised by Invited Representatives

Ian Gregory, on behalf of the Chamber of Commerce, provided an update on plans to relaunch the Chamber, including the introduction of a newsletter and an increased programme of networking

events. It was reported that the Chamber would support the Sidmouth Christmas lights switch-on, including the provision of street entertainment.

Members were also advised of a planned drive to increase membership and the development of a survey to gather feedback on local events.

47 **PART 'B'**

Exclusion of the Public and Press

RESOLVED: That under the Public Bodies (Admission to Meetings) Act 1960 the public (including the press) be excluded from the meeting due to the confidential nature of its contents.

Ignyte Contract Re-negotiation

The renewal of the contract with Ignite was discussed.

RESOLVED: That the contract be renewed for a period of 1 Year initially in line with Members wishes.

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CHAIR OF THE TOURISM & ECONOMY COMMITTEE

SIDMOUTH TOWN COUNCIL

Minutes of the Meeting of the Youth Provision Committee, held at the Council Chamber, Woolcombe House, Sidmouth, on Tuesday 3 February 2026 at 10.00am

Councillors Present: Rachel Perram (Chair)
Ian Barlow
Bernie Davis (Vice Chair)
Paul Dodds
Stuart Hughes
Chris Lockyear
Hilary Nelson
John Nicholson

Apologies: Francetta Bridle

The meeting started at 10:00am and finished at 12:30pm

29 Minutes

The minutes of the meeting of the Youth Provision Committee held on Thursday 25 November 2025 were signed as a true and accurate record.

30 Declarations of Interest

Name	Type	Action Taken	Details of Interest
Cllr Rachel Perram	Personal	Remained in the Council Chamber and took part during voting and discussion	Daughter has in the past been employed by Sidmouth International School, the contractor operating on behalf of the Council contractor to deliver open access sessions
Cllr Stuart Hughes	Personal	Remained in the Council Chamber and took part during voting and discussion	Director of Stowford Community Centre

31 Matters of Urgency or Report from the Chair

No matters of urgency reported.

32 Anti-Social Behaviour

Members received an update from Devon and Cornwall Police regarding recent incidents of anti-social behaviour. The Police reported that an initial incident at Connaught Gardens had resulted in damage and had been captured on video. The incident involved a local 14-year-old and other young people, primarily from outside the local area. Restorative justice options were being considered, including an apology and a potential contribution towards repairs or damage.

A further gathering at Connaught Gardens in the previous week resulted in no damage, and the young people dispersed upon police arrival.

It was reported that anti-social behaviour had been concentrated primarily in Connaught Gardens and the Howarth Close area.

The Police advised that a number of individual cases had been addressed, including the carrying out of interviews with younger children where safeguarding concerns were identified. In some cases, charges had been deferred pending further monitoring and referrals to appropriate support services, and several young people were spoken to and given advice.

The Police confirmed that visits were being made to local shops and garages selling alcohol to ensure that none were selling to underage young people.

The Police outlined a range of preventative measures being considered, including targeted CCTV in identified problem areas, increased involvement of Social Services where appropriate, engagement with parents and families, the use of positive adult role models, and, in certain cases, consideration of residential school placements.

RESOLVED: That

- 1) The update be noted.
- 2) Police be provided with information regarding the Get Involved Grant (GIG) to share with families where appropriate.
- 3) The Committee supported Police engagement with Sidmouth College to explain the consequences and wider impacts of anti-social behaviour.

33 Outreach Services

Members considered the report from SPACE and discussed its findings in relation to recent anti-social behaviour.

RESOLVED: That

- 1) The report be noted.
- 2) Councillor Denise Bickley be asked to provide information regarding the youth services currently delivered by Devon County Council within the local area.

34 Open Access Sessions

a) The Chair reported that Open Access Sessions continued to operate successfully, with average attendance of approximately 28 young people per week. Behavioural expectations and procedures were reported to be effective. It was noted that former Manstone Youth

Centre attendees had begun attending and that further promotion, including a leaflet drop in the Stowford area, could be beneficial.

b) Open Access Sessions Trial – Years 5 and 6

Members discussed the possibility of trial sessions for younger age groups, including involvement of existing attendees in supporting delivery.

RESOLVED: That

Discussions to progress a trial be supported.

c) Radway Cinema – Christmas Film

Members noted the success of the Christmas film screening and discussed the potential for additional screenings during school holidays.

d) Half-Term and Easter Activities

Members considered a proposal from local artist Steve McCrchan to deliver an art session for up to 12 young people during half-term at a cost of £350 including materials, subject to appropriate supervision arrangements.

RESOLVED: That

A trial session be approved.

e) Long Park and Skate Park Maintenance

Members discussed ongoing issues relating to litter and broken glass in these areas. The Chair would follow up litter picking contract arrangements with the Clerk.

35 Get Involved Grant (GIG)

Members noted that Sidmouth College remained supportive of the scheme. Cllr Dodds would look to promote the GIG at a Sidmouth College Assembly.

RESOLVED: That

Councillor Dodds to oversee the design and production of a GIG leaflet, including contact details and an application form to be endorsed by the College and forwarded to participating clubs and all students at Sidmouth College.

36 Budget and Mental Health Provision

a) Members considered the Youth Provision Budget breakdown totalling £56,000.

RESOLVED: That

The Youth Provision Budget breakdown be approved.

b) Members were advised that Action East Devon had offered to take on the Mental Health Youth Worker role previously delivered by Young Devon.

RESOLVED: That

£10,000 from the Youth Provision Budget be allocated to the Mental Health Youth Worker project and that the existing contract transfer from Young Devon to Action East Devon.

37 Headlight contractor

Members considered the report from Action East Devon regarding the proposed Headlight Sidmouth service to support young people aged 11–18 experiencing mental health difficulties and to address gaps in accessible, out-of-school mental health provision in the Sid Valley.

RESOLVED: That:

A grant of £8,700 be approved and the service be trialled for one year.

38 Battle of the Bands and Band Practice

Members received an update from Councillor Hughes regarding the proposed Stowford Battle of the Bands and the use of the hall for rehearsals.

RESOLVED: That:

A meeting be arranged between the Chair, representatives of Stowford Community Centre and the Town Clerk to discuss arrangements.

39 Future Committee Meeting Dates:

This agenda item was not covered in the time available and would be discussed at a later meeting.

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CHAIR OF THE YOUTH PROVISION COMMITTEE

Agenda Item 9.1

Sidmouth Town Council - Detailed Income and Expenditure Report

Month 11 - February 2026

Cummulative

<u>CODES</u>		Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Balance	To + / From - EMReserves	
<u>Council Services</u>							
1	4110	Youth Service Support	2,600	27,944	54,000	26,056	0
2	4115	Youth Provision Income	0	-750	0	750	0
3	4120	Flower Beds, Planters & Watering	2,160	18,977	20,000	1,023	0
4	4130	Christmas Lighting & Events	0	17,065	17,500	435	0
5	1000	Donation to Christmas Lighting (Income)	0	-1,750	-1,750	0	0
6	4140	Tourism Promotion	0	31,978	50,000	18,023	0
7	1005	Tourism Promotion Income	-1,282	-13,757	-15,000	-1,243	0
8	4150	Verge Cutting, Town Maintenance & Weeding	1,159	23,211	26,000	2,789	0
9	1010	Verge Cutting DCC Grant (Income)	0	-5,286	-5,100	186	0
10	4170	Street Furniture	0	0	2,000	2,000	0
11	4180	Sidmouth Information Centre	5,000	45,669	44,000	-1,669	0
12	4190	Water Fountains & Defib Mtce	201	3,831	3,000	-831	0
13	4200	Dog Hygiene Bins	0	0	2,000	2,000	0
14	4240	War Memorials	0	0	500	500	0
15	4250	Parish Paths Partnership Payments	27	2,193	0	-2,193	-2,193
16	1020	Parish Paths Partnership (Income)	0	-4,230	0	4,230	4,230
			£9,865	£145,095	£197,150	£52,056	£2,037

Sidmouth Town Council - Detailed Income and Expenditure Report

Month 11 - February 2026

Cummulative

<u>CODES</u>		Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Balance	To + / From - EMReserves	
<u>Discretionary Expenditure</u>							
17	4301	Festival and Events Grant	0	56,700	56,700	0	0
18	4302	Special Funding Support	0	31,500	31,500	0	0
19	4303	Community Small Grants	0	20,880	19,030	-1,850	0
20	4350	Sidmouth Regatta	0	43,829	22,000	-21,829	0
21	1100	Donation to Sidmouth Regatta (Income)	0	-25,325	-10,000	15,325	0
22	4381	Environment Committee	0	6,274	4,000	-2,274	0
23	1120	Donation to use of Marquee (Income)	0	-50	0	50	0
24	4210	Community Projects	0	0	0	0	0
25	4410	Community Infrastructure Levy Payments	0	0	0	0	0
26	1130	Community Infrastructure Levy (Income)	0	-2,395	0	2,395	0
27	4423	Rayson Bequest - Fireworks/Light Displays	0	6,250	0	-6,250	-5,000
28	4424	Rayson Bequest - Natural/Sidmouth History	0	0	0	0	0
29	4425	Rayson Bequest - Party/Celebrations	0	0	0	0	0
30	4490	Woolley Bequest Payments	0	0	0	0	0
			£0	£137,663	£123,230	-£14,433	-£5,000

Sidmouth Town Council - Detailed Income and Expenditure Report

Cummulative

Month 11 - February 2026

<u>CODES</u>		Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Balance	To + / From - EMReserves	
<u>Woolcombe House</u>							
31	4500	Services Gas/Water/Elec	369	3,903	8,500	4,597	0
32	4510	Woolcombe House Business Rate	0	8,802	10,500	1,698	0
33	4520	Woolcombe House (Loan Interest&Repayment)	0	14,888	14,890	2	0
34	4530	Woolcombe House-General Maintenance	1,178	10,178	10,000	-178	0
			£1,547	£37,771	£43,890	£6,119	£0
<u>Other Property</u>							
35	4600	Alma Lane Field	0	0	500	500	0
36	4610	Youth Premises Provision	0	4,502	62,000	57,498	0
37	4620	Manstone Sports and Play Areas	179	1,941	3,000	1,059	0
38	4630	Long Park & Play Area	373	2,721	3,000	279	0
39	4631	Long Park Public Conveniences	8,301	19,773	45,000	25,227	0
40	4640	The Arches	6,153	20,565	35,000	14,435	0
41	4641	Arches Public Conveniences servicing	0	5,602	20,000	14,398	0
42	1350	The Arches East (Income)	0	-22,996	-28,000	-5,004	0
43	4650	Conservatory Maintenance	10,090	10,486	2,000	-8,486	0
44	4660	Knowle Parkland & Amphitheatre	1,407	18,906	15,000	-3,906	0
45	1360	Knowle Parkland & Amphitheatre (Income)	0	-388	0	388	0
46	4670	Stowford Community Centre	0	0	0	0	0
47	4680	Fire Beacon Nature Reserve	0	0	0	0	0
48	1310	Fire Beacon Nature Reserve (Income)	0	0	0	0	0
49	1320	Sidmouth Golf Club (Income)	0	-5	-5	0	0
50	1330	Elec Pole Rent (Income)	0	-41	-40	1	0
			£26,503	£61,066	£157,455	£96,389	£0
<u>Trust Property</u>							
<u>The Ham</u>							
51	4750	The Ham Ground Mtce	133	1,947	2,000	53	0
52	4760	The Ham Other Mtce	1,163	6,481	10,000	3,519	0
53	4770	The Ham Play Equipment	0	1,969	2,000	31	0
54	4781	The Ham Utility Building	66	2,015	20,000	17,985	0
55	4790	The Ham 3Phase Power	593	5,489	6,000	511	0
56	1400	The Ham Rent (Income)	0	-12,389	-11,000	1,389	0
<u>Manstone</u>							
57	4800	Manstone Land Ground Mtce	73	1,203	900	-303	0
58	4810	Manstone Other Maintenance	0	821	1,600	779	0
59	1410	Manstone Rent (Income)	-200	-1,939	-1,640	299	0
<u>Salcombe Regis</u>							
60	4830	S.R. Allotment Field	0	0	0	0	0
61	4840	S.R. Recreation Field	0	23	0	-23	0
62	1430	S.R. Recreation Field Rent (Income)	0	-693	-670	23	0
			£1,828	£4,927	£29,190	£24,263	£0

Sidmouth Town Council - Detailed Income and Expenditure Report

Month 11 - February 2026

<u>CODES</u>		Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Balance	Cummulative To + / From - EMReserves	
<u>Members</u>							
63	4900	Members/Chair's Allowances	0	6,149	7,400	1,251	0
64	4910	Chair's Expenses	71	1,299	2,000	701	0
65	4920	Members Expenses/Training	0	69	1,000	931	0
66	4930	Elections	0	0	1,000	1,000	0
67	4940	Civic & Hospitality	0	113	1,000	887	0
68	4950	Civic Regalia	0	142	1,000	858	0
			£71	£7,772	£13,400	£5,628	£0
<u>Staff</u>							
69	5000	Salaries	14,459	151,733	160,000	8,267	0
70	5010	Pensions	2,540	29,459	32,500	3,041	0
71	5020	Staff Eye Tests	0	0	100	100	0
72	5030	Training & Conferences	0	771	500	-271	0
73	5040	Officers Expenses	0	507	500	-7	0
			£16,999	£182,470	£193,600	£11,130	£0
<u>Office Expenses</u>							
74	5120	Postage	0	87	500	413	0
75	5130	Stationery	0	1,606	1,500	-106	0
76	5140	Telephone	0	4,505	5,500	995	0
77	5150	Subscriptions	47	3,029	3,000	-29	0
78	5160	Photocopier	164	816	800	-16	0
79	5170	Internet, website and webcams	389	5,069	6,000	931	0
80	5180	I.T. Software Contracts	33	4,113	4,500	387	0
81	5190	I.T. Maintenance and Equipment	0	4,554	6,000	1,446	0
82	5200	Advertisements	0	0	1,000	1,000	0
83	5210	Audit	0	2,080	2,500	420	0
84	5220	Insurance	0	6,903	7,500	597	0
85	5230	Sundry	126	680	1,000	320	0
86	5240	Bank Charges	9	192	300	108	0
87	1700	Bank Interest Received (Income)	0	-15,692	-20,000	-4,308	0
			£768	£17,942	£20,100	£2,158	£0

Sidmouth Town Council - Detailed Income and Expenditure Report

Month 11 - February 2026

		Actual	Actual	Current	Budget	Cummulative
		Current	Year to	Annual	Balance	To + / From -
Expense Group Totals		Month	Date	Budget		EMReserves
	Council Services	9,865	145,095	197,150	52,056	2,037
	Discretionary Expenditure	0	137,663	123,230	-14,433	-5,000
	Woolcombe House	1,547	37,771	43,890	6,119	0
	Other Freehold Property	26,503	61,066	157,455	96,389	0
	Trust Property	1,828	4,927	29,190	24,263	0
	Members	71	7,772	13,400	5,628	0
	Staff	16,999	182,470	193,600	11,130	0
	Office Expenses	768	17,942	20,100	2,158	0
1076	Precept Received	0	-778,015	-778,015	0	
	Net Income over Expenditure	£57,581	-£183,309	£0	£183,309	-£2,963
200	Current/Deposit Bank Accounts		£1,352,135			
	of which:					
322	Woolley Bequest		£2,963			
323	Rayson Bequest Fireworks/Light Displays		£54,410			
324	Rayson Bequest Natural/Sidmouth History		£65,709			
325	Rayson Bequest Party/Celebrations		£64,208			
320 to 332	Earmarked Reserves		£758,400			
	General Reserve at 1Apr24		£227,674			
	Balance of Precept held		£186,272			
	Control accounts		-£7,463			
	Outstanding Year End Creditors					

Woolbrook Road, Sidmouth - Proposed Zebra Crossing & Waiting Restrictions

Devon County Council propose to make Devon County Council (Woolbrook Road, Sidmouth) (Waiting Restrictions) Amendment Order under the Road Traffic Regulation Act 1984 to introduce in Sidmouth

No Waiting At Any Time on specified lengths of Woolbrook Road;

No Waiting Mon-Fri 8am-9am and 3pm–4.30pm on specified lengths of Woolbrook Road.

Where appropriate there will be the usual exemptions including those in relation to picking up/setting down passengers, loading/unloading goods and disabled persons vehicles.

Under section 23 of the Road Traffic Regulation Act 1984 it is intended to install a new Zebra Crossing on Woolbrook Road, centred approximately 25 metres north-west of Manstone Avenue.

The draft order, order being amended, plan and statement of reasons may be seen at <https://devon.cc/tro> from 27th March. Free bookable computer use is available during the opening hours of Devon Libraries. Documents are also available to view during normal office hours at the address below.

Objections to the draft order and other comments specifying the proposal and the grounds on which they are made must be in writing to the address below or via <https://devon.cc/tro> to arrive by 20th April 2026. Receipt of submissions may not be acknowledged but those received will be considered. If you make a submission, be aware that comments will be anonymised prior to being sent to Highways & Traffic Orders Committee (HATOC) members for consideration or being published on our website. Your data may be shared within the Council and with our partner agencies. Personal details will be kept confidential in line with the Privacy Notice at <https://devon.cc/troprivacy> and will only be shared in accordance with the terms of that Notice or to comply with our legal obligations.

27th March 2026

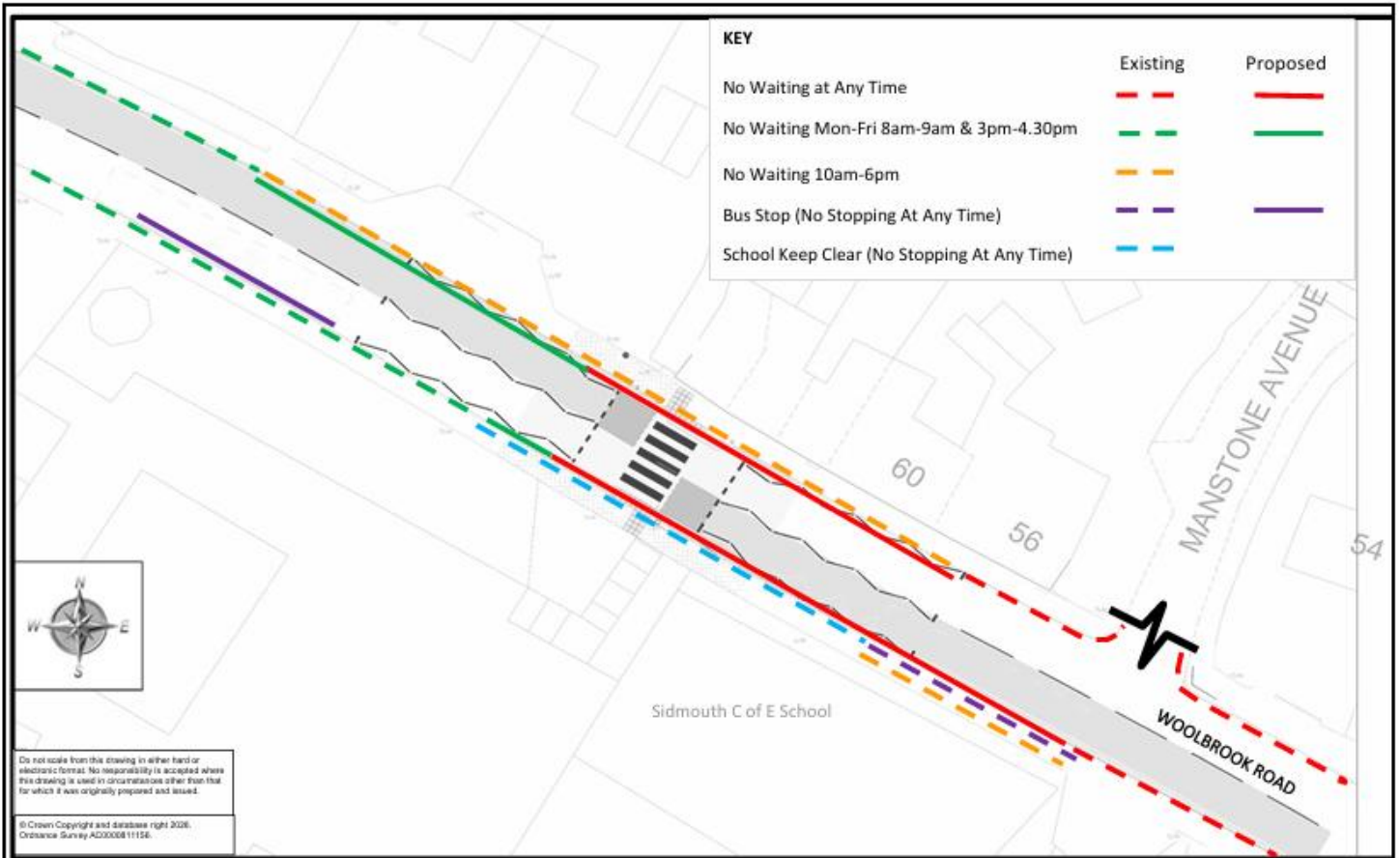
reference imr/DEV001/1573 | website reference 6324

Director of Legal & Democratic Services, County Hall, Topsham Road, Exeter EX2 4QD

Statement of Reasons

A new zebra crossing has been proposed for Woolbrook Road, next to Sidmouth C of E Primary School, and it is proposed to amend the adjacent waiting restrictions to fit in with the new design layout and improve safety for pedestrians.

Specifically, the restrictions are proposed to avoid danger to persons or other traffic using the road or any other road or for preventing the likelihood of any such danger arising, will facilitate the passage on the road of any class of traffic (including pedestrians) and will preserve or improve the amenities of the area which the road runs through.



	Existing	Proposed
No Waiting at Any Time		
No Waiting Mon-Fri 8am-9am & 3pm-4.30pm		
No Waiting 10am-6pm		
Bus Stop (No Stopping At Any Time)		
School Keep Clear (No Stopping At Any Time)		



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Meg Booth - Director of Climate Change, Environment and Transport
 Traffic Orders, Policy and Prognostic Team
 Devon County Council
 PO Box 968
 Exeter
 EX1 1DG
 Telephone 0345 158 1994

SCHEME		WOOLBROOK ROAD - SIDMOUTH	
DRAWING		PROPOSED ZEBRA CROSSING & CHANGES TO WAITING RESTRICTIONS	
drawn by	ES	scale	NTS
date	10-Feb-2026	O.S. Ref	312347,89079
drawing number	ENV6324/1 (A)		

Agenda Item 12

Sidmouth Golf Club
Cotmaton Road
Sidmouth
Devon
EX10 8SX

Sidmouth Town Council
Woolcombe House
Woolcombe Lane
Sidmouth
Devon
EX10 9BB

25th March 2026

Dear Councillors,

I am writing to formally notify Sidmouth Town Council of Sidmouth Golf Club's intention to install a second groundwater borehole on land within the golf course.

The proposed borehole will be located near the 15th Tee, based on a site investigation that has already been carried out to identify a suitable position. The purpose of this borehole is to improve the resilience of the club's water supply and support sustainable irrigation, particularly during periods of prolonged dry weather.

We wish to confirm that we will be submitting a licence variation request to the Environment Agency in respect of this second borehole. No works will be undertaken until all necessary regulatory consents and approvals are in place.

We would welcome the opportunity to continue to work collaboratively with Sidmouth Town Council and will ensure the Council is kept informed as the proposal develops.

Please let us know if the Council requires any additional information at this stage in order to approve this proposal.

Yours sincerely,

Simon Knowles
Club Manager