



SIDMOUTH TOWN COUNCIL

WOOLCOMBE HOUSE
WOOLCOMBE LANE
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DEVON
EX10 9BB

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To: All Members of the Town Council
Town Clerk

26 January 2026

For information:

District Councillors for Sidmouth not on the Town Council
County Councillor for Sidmouth

Dear Sir/Madam,

Meeting of Sidmouth Town Council Monday 2 February 2026 at 6.30pm

You are hereby summoned to attend the above meeting to be held in the Council Chamber, Woolcombe House, Woolcombe Lane, Sidmouth. It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

All Members are requested to read agenda papers in advance of the meeting. If any Member has a query about an agenda item, they should contact the Town Clerk, Chair or Vice Chair prior to the date of the meeting.

Members of the public are very welcome to attend and speak at this meeting during item 6 of the agenda. The Chair of the Council has the right and discretion to control questions to avoid disruption, repetition and to make best use of the meeting time.

Yours faithfully,

Christopher E Holland
Town Clerk

A G E N D A

PART 'A'

Page/s

- | | | |
|---|--|------|
| 1 | Apologies
To receive any apologies for absence. | |
| 2 | Minutes
To confirm the minutes of the Town Council meetings held on Monday 12 And 19 January 2026. | 4-12 |

3 **Declarations of Interest**

To receive any Members' declarations of interest in respect of items on the agenda.

Note: You must also declare the nature of any personal or disclosable pecuniary interests in an item whenever it becomes apparent that you have an interest in the business being considered.

4 **Matters of Urgency or Report from the Chair**

To consider any items that in the opinion of the Chair should be dealt with as matters of urgency because of special circumstances. (Note: such circumstances need to be recorded in the minutes).

5 **Exclusion of the Public**

To agree any items to be dealt with after the public (including the press) have been excluded. There is one item which the Town Clerk recommends should be dealt with in this way.

6 **Public Open Question Time**

In accordance with Sidmouth Town Council Standing Orders Item 3 (d) – (i) Members of the Public are invited to put a question (one per person), to the Council through the Chair (taking no more than 3 minutes each and for a total of 15 minutes). Please note that in accordance with standing order 3(h), a question shall not give rise to a debate or require an immediate response.

Councillors also have the opportunity to ask questions of the County and District Members during this item whilst giving priority to Members of the public.

(Members and members of the public are reminded to notify the Town Clerk and concerned of questions to be raised. This arrangement is in place to enable a considered response at the meeting. The Chair of the Council has the right and discretion to control questions to avoid disruption, repetition and to make best use of the meeting time.)

7 **Police and Police Advocate Report**

To receive the Police report (when available) and a report from the Police Advocates, Councillors Dodds and Bridle.

(Members are asked to notify the Town Clerk of questions to be raised in advance of the meeting where possible.)

8 **Committees and Working Group Reports**

8.1 Planning Committee

To receive the report of the Planning Committee meeting held on Wednesday 14 January 2026.

8.2 Tourism and Economy Committee

To receive an update, if appropriate, from the Chair of the Tourism and Economy Committee.

8.3 Environment Committee

To receive an update, if appropriate, from the Chair of the Environment Committee.

8.4 Youth Provision Committee

To receive an update, if appropriate, from the Chair of the Youth Provision Committee.

8.5 Council Resources Working Group

To receive an update, if appropriate, from the Chair of the Council Resources Working Group.

Page/s

13-16

- 9 **Reports from Members with Special Responsibilities**
9.1 Finance Report 17-20
 To receive the Finance Report for December 2025.
9.2 Other Reports from Members with Special Responsibilities
 To receive any notified reports from other Members.
- 10 **Sid Valley Neighbourhood Plan**
 Members are asked to review the attached documents from Councillor Dent, Chair of Planning regarding a review of the Sid Valley Neighbourhood Plan with a view to its modification. 21-22

PART 'B'

- 11 **Exclusion of the Public and Press**
 The Vice-Chair of the Council to move the following:
 “that under the Public Bodies (Admission to Meetings) Act 1960 the public (including the press) be excluded from the meeting due to the confidential nature of its contents.”
- 12 **Former Council Offices, The Knowle, Sidmouth**
 Members are asked to consider the attached **CONFIDENTIAL** report. Confidential papers included with separate Members email

Forthcoming meetings:

Feb	Tue	03 YOUTH PROVISION
	Wed	18 PLANNING COMMITTEE
Mar	Mon	02 COUNCIL
	Wed	11 PLANNING COMMITTEE
	Mon	16 ENVIRONMENT COMMITTEE
	Wed	25 TOURISM AND ENVIRONMENT COMMITTEE

SIDMOUTH TOWN COUNCIL
Minutes of the Meeting of Sidmouth Town Council
held at the Council Chamber, Woolcombe House, Sidmouth,
on Monday 12 January 2026 at 6.30pm

Ward	Councillors Present:
Sidmouth North	Stephen Blakeway Stuart Hughes
Sidmouth South	Kelvin Dent Rachel Perram Paul Dodds (Vice Chair)
Primley	Hilary Nelson (Chair) Kevin Walker Francetta Bridle
Sidbury	John Loudoun
Sidford	Mike Goodman Joanne Dodds
Apologies:	Bernie Davis, John Nicholson, Chris Lockyear, Edward Willis Fleming & Ian Barlow

The meeting started at 6.30pm and finished at 7:25pm.

PART 'A'

68 Minutes

The minutes of the meetings of the Town Council held on Monday 1 December 2025 were signed as a true and accurate record.

69 Declarations of Interest

No Declarations of Interest were received at the meeting.

70 Matters of Urgency or Report from the Chair

The Chair reported that Di Fuller had been awarded the British Empire Medal for services to the community in Sidmouth and the Sid Valley and that she has written to Di to congratulate her.

71 Public Open Question Time

Hannah Loxton of Sidmouth Library asked Members to help raise awareness of the ongoing consultation on proposals to cut funds to Libraries by Libraries Unlimited resulting in reduced hours for Sidmouth Library. As well as being a lending library, Hannah expressed her concerns over what would be a lack of a safe and warm space for local residents who used this service frequently. The closest libraries still open would not be within easy commutable distance. She notified Members of the online consultation which was open to complete until Sunday 22 February and encouraged as individual Members to complete this to help with the future of Sidmouth Library. It was agreed that the Town Council would publicise the survey on its website and social media.

The Chair of Council will write to the CEO of Libraries Unlimited expressing the Town Council's support for Sidmouth Library.

The Town Clerk and Chair of Council will investigate opportunities for further joint working with Sidmouth Library.

Police Advocate Report:

PC Tom Driver of Sidmouth Police attended the meeting and reported that 74 crimes had been reported in November 2025. This figure was similar to the previous months.

The breakdown was as follows:

- Violent and sexual nature - 35
- Antisocial behaviour - 9
- Vehicle Crime - 8
- Other – 22

It was reported there had been a serious anti-social behaviour incident on the 30 December at Connaught Gardens involving over 100 youths aged between 10-16. A section 35 dispersal order was put in place for 48 hours. Although many youths were from Sidmouth, a higher proportion had come from the surrounding areas including Cranbrook, Ottery and Honiton. PC Driver informed members he had arranged a meeting with EDDC and the licencing team to discuss this incident and how it could be prevented from happening in the future.

The Police Team would arrange a further meeting with STC and EDDC representatives to explore how STC can support efforts of EDDC as the landowner and the Police to reduce ASB at Connaught Gardens.

RESOLVED that the report be noted and agreed.

73 Committee/Working Group Reports

73.1 Planning Committee Report

Councillor Dent presented the report of the Planning Committee meetings held on Wednesday 26 November and Wednesday 17 December 2025. Councillor Dent asked Members to take note of the New East Devon Local Plan which was out for consultation.

RESOLVED that the report be noted and agreed.

73.2 Tourism and Economy Committee Report

In the absence of Councillor Willis Fleming, Councillor Nelson presented the report of the Tourism and Economy Committee meeting held on Wednesday 10 December. Councillor Nelson added that the Ignyte Tourism Promotion contract, due to expire in April 2026 was still being revised as requested by the T&E Committee.

RESOLVED that the report be noted and agreed.

73.3 Environment Committee Report

In the absence of Councillor Barlow, Councillor Nelson presented the report of the Environment Committee meeting held on Monday 8 December making note of the 14,000 tree project which has been completed under budget and quicker than anticipated.

RESOLVED that the report be noted and agreed.

73.4 Youth Provision Committee

Councillor Perram, Chair of the Youth Provision Committee, updated Members on the work of the Youth Provision Committee. Councillor Perram reported she had spoken to Sidmouth College regarding some of their students potentially helping with the Youth Provision website design.

Councillor Perram also informed Members that;

- a) The Christmas movie event for young people at the cinema was a great success.
- b) A Youth provision session for older primary aged children was being investigated and may be trialed in the future.

RESOLVED that The Youth Provision Committee update be noted and agreed.

73.5 Council Resources Working Group

The Chair of Council reported that no new meetings had taken place recently

74 Reports from Members with Special Responsibilities

74.1 Finance Report

Deputy Finance Officer Councillor Dodds presented the November finance report.

RESOLVED that the report be noted and agreed.

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CHAIR OF THE COUNCIL

SIDMOUTH TOWN COUNCIL
Minutes of the Meeting of Sidmouth Town Council
held in the Council Chamber, Woolcombe House,
Woolcombe Lane, Sidmouth
on Monday 19 January 2026 at 6.30pm

Ward	Councillors Present:
Sidmouth South	John Nicholson Rachel Perram Paul Dodds (Vice Chair)
Sidmouth North	Stephen Blakeway
Primley	Francetta Bridle Hilary Nelson (Chair) Kevin Walker
Sidbury	John Loudoun
Sidford	Jo Dodds
Salcombe Regis	Edward Willis Fleming
Apologies:	Ian Barlow, Bernie Davis, Kelvin Dent, Chris Lockyear, Mike Goodman, Stuart Hughes

The meeting started at 6.30pm and finished at 7.25pm.

PART 'A'

75 Declarations of Interest

Name	Item Number	Type	Action Taken	Details
Cllr John Loudoun	Sidmouth Folk Festival	Personal	Remained in the meeting during discussion and voting	Contributor to Sidmouth Folk Festival
Cllr Rachel Perram	Sidmouth Hot Cross Bun Fund	Personal	Remained in the meeting during discussion and voting	Secretary Sidmouth Hot Cross Bun Fund
Cllr Rachel Perram	Compassionate Boxes	Personal	Remained in the meeting during discussion and voting	Trustee of Compassionate Boxes
Cllr Edward Willis Fleming	Sidmouth Jazz & Blues Festival	Personal	Remained in the meeting during discussion and voting	Sponsor of Sidmouth Jazz & Blues Festival
Cllr Kevin Walker	Vision Group Sidmouth	Personal	Remained in the meeting during discussion and voting	Member of Vision Group Sidmouth
Town Clerk, Christopher Holland	Sidmouth Town Band	Personal	Remained in the meeting during discussion and voting	Member of Sidmouth Town Band

76 Matters of Urgency or Report from the Chair

No Matters of Urgency were received at this meeting.

77 Exclusion of the Public

RESOLVED: that the classification given to the documents to be submitted to the Council be confirmed, and that the reports relating to exempt information, be dealt with under Part B.

78 Proposed Estimates 2026/2027

Councillor Dodds, Deputy Member with Special Responsibility for Finance, presented the proposed estimates report for 2026/2027.

RESOLVED: That:

1. the Town Council precept for 2026/2027 be set at £826,153 representing £111.35 Parish Tax at Council Tax Band 'D'.
2. the breakdown of estimates for 2026/2027 be agreed, as per the attached schedule.

79 Exclusion of the Public and Press

RESOLVED: That under the Public Bodies (Admission to Meetings) Act 1960 the public (including the press) be excluded from the meeting due to the confidential nature of its contents.

PART 'B'

80 Grant Applications

Members were asked to consider Grant applications for the financial year 2026/2027.

RESOLVED: That:

1. the total grant allocations to Festivals and Events be set at £62,200.
2. the total grant allocations to Special Funding Support be set at £26,500.
3. the total grant allocations to Community Small Grant be set at £23,483.
4. 2026/2027 Grants, total of £112,183 be allocated to organisations, as the attached schedule.

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CHAIR OF THE COUNCIL

SIDMOUTH TOWN COUNCIL 2026-2027 BUDGETS LISTING

<u>Council Services</u>	<u>2026-2027</u>
Asset Management	£70,000
Youth Service Support	£56,000
Flower Beds, Planters & Watering	£21,000
Christmas Lighting & Events	£18,375
Donation to Christmas Lighting (Income)	-£1,750
Tourism & Promotion	£50,000
Tourism & Promotion (Income)	-£15,000
Verge Cutting, Town Maintenance & Weeding	£27,000
Verge Cutting DCC Grant (Income)	-£5,500
Street Furniture	£0
Sidmouth Information Centre	£45,220
Water Fountains & Defib Mtce	£3,000
Dog Hygiene Bins	£2,500
War Memorials	£500
Parish Paths Partnership Payments	£2,000
Parish Paths Partnership (Income)	-£2,000
	<u>£271,345</u>
<u>Discretionary Expenditure</u>	
Festival and Events Grants	£62,000
Special Funding Support	£26,500
Community Small Grants	£23,483
Sidmouth Regatta	£25,000
Donation to Sidmouth Regatta (Income)	-£11,500
Environment Committee	£4,000
Donation to use of Marquee (Income)	-£100
Community Infrastructure Levy (Income)	-£1,000
Community Infrastructure Levy (Payments)	£0
Rayson Bequest - Fireworks/Light Displays	£0
Rayson Bequest - Natural/Sidmouth History	£0
Rayson Bequest - Party/Celebrations	£0
Rayson Bequest - Fireworks/Light Displays(Inc)	£0
Rayson Bequest - Natural/Sidmouth History(Inc)	£0
Rayson Bequest - Party/Celebrations(Inc)	£0
Woolley Bequest	£0
	<u>£128,383</u>
<u>Woolcombe House</u>	
Services Gas/Water/Elec	£8,925
Woolcombe House Business Rate	£11,025
Woolcombe House (Loan Interest&Repayment)	£14,890
Woolcombe House General Maintenance	£25,000
	<u>£59,840</u>
<u>Other Property</u>	
Alma Lane Field	£500
Youth Premises Provision	£0
Manstone Sports and Play Areas	£3,000
Long Park & Play Area	£3,500
Long Park Public Conveniences	£5,000
Long Park Public Conveniences servicing	£22,000
The Arches	£35,000
Arches Public Conveniences servicing	£28,000
The Arches East (Income)	-£29,148

Conservatory Maintenance	£10,000
Knowle Parkland & Amphitheatre	£15,000
Knowle Parkland & Amphitheatre (Income)	-£1,000
Fire Beacon Nature Reserve	£0
Fire Beacon Nature Reserve (Income)	£0
Sidmouth Golf Club (Income)	-£5
Elec Pole Rent (Income)	-£40
	£91,807
<u>Trust Property</u>	
<u>The Ham</u>	
The Ham Ground Mtce	£2,100
The Ham Other Mtce	£12,000
The Ham Play Equipment	£0
The Ham Utility Building	£2,000
The Ham 3Phase Power	£6,320
The Ham Rent (Income)	-£12,100
<u>Manstone</u>	
Manstone Ground Mtce	£950
Manstone Other Maintenance	£1,600
Manstone Rent (Income)	-£1,427
<u>Salcombe Regis</u>	
S.R. Allotment Field	0
S.R. Recreation Field	£0
S.R. Recreation Field Rent (Income)	-£670
	£10,773
<u>Members</u>	
Members/Chair's Allowances	£7,600
Chair's Expenses	£2,000
Members Expenses/Training	£1,000
Elections	£0
Civic & Hospitality	£0
Civic Regalia	£1,000
	£11,600
<u>Staff</u>	
Salaries	£191,000
Pensions	£38,000
Staff Eye Tests	£100
Training & Conferences	£1,500
Officers Expenses	£500
	£231,100
<u>Office Expenses</u>	
Postage	£525
Stationery	£1,650
Telephone	£5,775
Subscriptions	£3,150
Photocopier	£840
Internet, website and webcams	£6,300
I.T. Software Contracts	£4,725
I.T. Maintenance	£6,300
Advertisements	£1,050
Audit	£2,625
Insurance	£8,000
Sundry	£1,050
Bank Charges	£315
Bank Interest Received (Income)	-£21,000
	£21,305

2026 - 2027

Expense Group Totals

Council Services	£271,345
Discretionary Expenditure	£128,383
Woolcombe House	£59,840
Other Freehold Property	£91,807
Trust Property	£10,773
Members	£11,600
Staff	£231,100
Office Expenses	£21,305

Total Actual/Budget **£826,153**

Represents Parish Tax at Council Tax Band 'D' **£111.35**
(Using Council Tax Base 2026-2027) **5.1%**

SIDMOUTH TOWN COUNCIL
Minutes of the Meeting of the Planning Committee
held at the Council Chamber, Woolcombe House, Sidmouth,
on Wednesday 14 January 2026 at 10.00am

Councillors present: Kelvin Dent (Chair)
 Jo Dodds
 Hilary Nelson
 Rachel Perram
 John Nicholson

Apologies: Chris Lockyear
 John Loudoun
 Cllr Ian Barlow

Also present : Town Clerk

The meeting started at 10.00 am and finished at 11.00 am

232 Declarations of Interest

Name	Item / Reference	Type	Action Taken	Details of Interest
Cllr Rachel Perram	25/2565/FUL Primley Ward	Personal	Remained in the Council Chamber but did not vote.	Acquainted with the property owner.

233 District Council Members

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

234 Minutes

The minutes of the meeting of the Planning Committee held on Wednesday 17 December 2025 were agreed and signed as a true and accurate record.

235 Urgent items

The Chair and the SVA (Sid Vale Association) advised Members of the poor and deteriorating condition of Sidholme (Richmond Hotel) a Grade II* Listed building in Sidmouth.

RESOLVED: That Officers contact EDDC’s Conservation Officers and ask them to request the owner of Sidholme to take preventative measures to preserve the building and prevent further deterioration.

236 Applications for consideration

RESOLVED: That in respect of the Planning Applications set out below, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance with schedule 16 of the Local Government Act 1972.

237 25/2269/LBC Mr Adam Tudor Cottage, Chapel Street, Sidmouth, Devon, EX10 8ND.
 East Ward Marston-Price Removal of red plaster in 3no. bedrooms and replace with lime render; replace ceiling in bedroom 1 and replace

tenson board along walls of stairway and landing.

RESOLVED: NO OBJECTIONS subject to the views of the Conservation Officer.

238 25/2555/FUL Kathryn Ball 2 Stevens Lane, Sidmouth, Devon, EX10 9UL.
North Ward Proposed rear decking.

RESOLVED: NO OBJECTIONS

239 25/2565/FUL Mr M Denning 70A Malden Road, Sidmouth, EX10 9NA.
Primley Ward Retrospective application to regularise the site boundary as built. Proposed erection of Garage, Summer House and Bin/store Shed.

RESOLVED: NO OBJECTIONS

240 25/2599/FUL Mr Malcolm 6 Lower Wheathill, Sidmouth, EX10 9UA.
Primley Ward Pratt Proposed two storey extension to north east elevation and two storey extension to north west as permitted ref. 25/0479/FUL with the addition of a single storey link and garage extension.

RESOLVED: NO OBSERVATIONS

241 25/2559/VAR Chris Shrubb Strathallan, Sid Lane, Sidmouth, Devon, EX10 9AW.
Salcombe Regis Ward Variation of condition 1 (approved plans) on planning permission 25/1603/VAR (Variation of condition 1 (approved plans) on planning permission 24/1754/FUL (two storey extensions to the north and south elevations and, the addition of a porch); proposed changes in fenestration, to the porch canopy and gable on north elevation); proposed changes to projecting gable.

RESOLVED:

DO NOT SUPPORT: Members reiterated their previously stated preference for the original design, which included a pediment gable and a full-length porch. The revised designs were considered not to be in keeping with the character of the area and surrounding properties and were therefore deemed contrary to Policy 7 of the Sid Valley Neighbourhood Plan (Local Distinctiveness). Members also noted that the window design had been changed and appeared to have already been installed and therefore expected a retrospective planning application to be submitted.

242 25/2519/LBC Mr Peter Nelson Sid House, Sid Road, Sidmouth, Devon, EX10 9AH.
Salcombe Regis Ward Installation of wall mounted blue plaque on entrance boundary wall/pillar.

RESOLVED: NO OBJECTIONS subject to the views of the Conservation Officer.

243 25/2576/FUL Mr Peter Sunnylands, Salcombe Regis, Devon, EX10 0PA.
Salcombe Regis Marshman Demolition of existing single story side extension and replacement of proposed 2 story side extension.

RESOLVED: NO OBJECTIONS

244 25/2520/LBC Mr & Mrs Fizz And Feast, Old Post Office, Vicarage Road, Sidmouth,
South Ward Allister & Devon, EX10 8TD.
Natasha Retention of new signage 'Fizz and Feast' on side (south)
Matthews elevation.

RESOLVED: NO OBJECTIONS subject to the views of the Conservation Officer.

245 25/2579/FUL Ms Tania Springfield, Cheese Lane, Sidmouth, Devon, EX10 8RA.
South Ward Puddicombe Extension to rear elevation to replace existing timber frame extension. Previously approved under 20/2429/FUL, lapsed.

RESOLVED: NO OBJECTIONS

246 Trees in Conservation Areas

a) 25/2553/TCA Spinneybank, Sid Road, Sidmouth, Devon, EX10 9AH.
Salcombe Regis Ward PROPOSAL: G1, Elm and Holly: dismantle, cutting as close to ground level as possible, 1 x Holly, 4 x dead Elm trees and 2 x Elm trees which are growing as a group and showing significant signs of dieback. 1 x Bay shrub and 1 x Elm: cut back in line with the garden retaining wall.

RESOLVED: DEFERRED: Awaiting the Tree Officer's report

b) 25/2580/TCA Sanditon, Station Road, Sidmouth, Devon, EX10 8LL.
South Ward PROPOSAL: T1, Sycamore : height and spread reduction of approximately 0.5 - 1m to a suitable pruning position, to leave a natural form; cuts no larger than 50mm.

RESOLVED: DEFERRED: Awaiting the Tree Officer's report

c) 25/2640/TCA Garden Flat, 8 Fortfield Terrace, Sidmouth, EX10 8NT.
PROPOSAL: T1, White Birch : prune and reduce the crown height and spread by 20%, removing branch lengths of up to 1.5 metres and making natural target pruning cuts of up to 30 mm. in diameter. T2, Pittisporum : dismantle in a controlled manner.

RESOLVED: DEFERRED: Awaiting the Tree Officer's report

247 Tree Preservation Orders

Applications relating to Trees protected by a Tree Preservation Order.

- a) 25/2522/TRE Carolcrest, Bickwell Valley, Sidmouth, Devon, EX10 8SQ.
South Ward Ginkgo biloba - shorten new growth over roof and
remainder of the crown via thinning by 1-2m to leave a
natural form. (DR)

RESOLVED: APPROVED: as recommended by the Arboricultural Officer.

248 Notification of a new Tree Preservation order

None received

249 Appeals

- a) APP/TPO/U1105/106 Peak House, Peak Lodge, Cotmaton Road, Sidmouth, Devon
08 EX10 8SY.
The work proposed is T1 Turkey Oak: Fell to ground level.

The appeal is dismissed.

250 Unsupported decisions

None received.

251 Enforcement Letters

None received.

252 Enforcement Issues

The Chair of the Planning Committee was concerned about the lack of progress and information regarding enforcement issues within Sidmouth.

RESOLVED: That the Chair of the Planning Committee contacts EDDC to ask that the issue of planning enforcement be looked at by the Scrutiny Committee and to copy the MP in to the correspondence.

253 New East Devon Local Plan

The Chair reported that second consultation on the new East Devon Local Plan was currently under way. The Committee has considered the amended Housing allocation at their meeting on 26th November 2025. Several policies in the new plan were intended to protect special areas identified in Neighbourhood Plans.

RESOLVED: That the latest version of the New Local Plan be noted.

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CHAIR OF THE PLANNING COMMITTEE

Agenda Item 9.1

**Sidmouth Town Council - Detailed Income and Expenditure Report
Month 9 - December 2025**

<u>CODES</u>			Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Balance	Cummulative To + / From - EMReserves
		<u>Council Services</u>					
1	4110	Youth Service Support	3,766	25,344	54,000	28,656	0
2	4115	Youth Provision income	0	-750	0	750	
3	4120	Flower Beds, Planters & Watering	3,940	16,817	20,000	3,183	0
4	4130	Christmas Lighting & Events	65	8,565	17,500	8,935	0
5	1000	Donation to Christmas Lighting (Income)	0	-1,750	-1,750	0	0
6	4140	Tourism Promotion	5,994	30,893	50,000	19,108	0
7	1005	Tourism Promotion Income	-561	-9,516	-15,000	-5,484	0
8	4150	Verge Cutting, Town Maintenance & Weeding	1,684	20,368	26,000	5,632	0
9	1010	Verge Cutting DCC Grant (Income)	-5,286	-5,286	-5,100	186	0
10	4170	Street Furniture	0	0	2,000	2,000	0
11	4180	Sidmouth Information Centre	4,000	40,669	44,000	3,331	0
12	4190	Water Fountains & Defib Mtce	175	2,080	3,000	920	0
13	4200	Dog Hygiene Bins	0	0	2,000	2,000	0
14	4240	War Memorials	0	0	500	500	0
15	4250	Parish Paths Partnership Payments	454	2,166	0	-2,166	-2,166
16	1020	Parish Paths Partnership (Income)		-4,230	0	4,230	4,230
			£14,231	£125,370	£197,150	£71,781	£2,064

**Sidmouth Town Council - Detailed Income and Expenditure Report
Month 9 - December 2025**

<u>CODES</u>			Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Balance	Cummulative To + / From - EMReserves
		<u>Discretionary Expenditure</u>					
17	4301	Festival and Events Grant	0	56,700	56,700	0	0
18	4302	Special Funding Support	0	31,500	31,500	0	0
19	4303	Community Small Grants	0	20,880	19,030	-1,850	0
20	4350	Sidmouth Regatta	0	43,787	22,000	-21,787	0
21	1100	Donation to Sidmouth Regatta (Income)	0	-25,325	-10,000	15,325	0
22	4381	Environment Committee	1,001	6,274	4,000	-2,274	0
23	1120	Donation to use of Marquee (Income)	0	-50	0	50	0
24	4210	Community Projects	0	0	0	0	0
25	4410	Community Infrastructure Levy Payments	0	0	0	0	0
26	1130	Community Infrastructure Levy (Income)	0	-2,395	0	2,395	0
27	4423	Rayson Bequest - Fireworks/Light Displays	0	5,000	0	-5,000	-3,750
28	4424	Rayson Bequest - Natural/Sidmouth History	0	0	0	0	0
29	4425	Rayson Bequest - Party/Celebrations	0	0	0	0	0
30	4490	Woolley Bequest Payments	0	0	0	0	0
			£1,001	£136,371	£123,230	-£13,141	-£3,750

Sidmouth Town Council - Detailed Income and Expenditure Report

Month 9 - December 2025

CODES		Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Balance	Cummulative To + / From - EMReserves	
<u>Woolcombe House</u>							
31	4500	Services Gas/Water/Elec	552	3,114	8,500	5,386	0
32	4510	Woolcombe House Business Rate	0	8,802	10,500	1,698	0
33	4520	Woolcombe House (Loan Interest&Repayment)	7,444	14,888	14,890	2	0
34	4530	Woolcombe House-General Maintenance	612	7,911	10,000	2,089	0
			£8,608	£34,715	£43,890	£9,175	£0
<u>Other Property</u>							
35	4600	Alma Lane Field	0	0	500	500	0
36	4610	Youth Premises Provision	1,280	4,457	62,000	57,543	0
37	4620	Manstone Sports and Play Areas	189	1,563	3,000	1,437	0
38	4630	Long Park & Play Area	103	2,245	3,000	755	0
39	4631	Long Park Public Conveniences	1,166	9,967	45,000	35,033	0
40	4640	The Arches	563	12,983	35,000	22,017	0
41	4641	The Arches Public Conveniences Servicing	120	5,602	20,000	14,398	0
42	1350	The Arches East (Income)	-7,088	-22,996	-28,000	-5,004	0
43	4650	Conservatory Maintenance	132	396	2,000	1,604	0
44	4660	Knowle Parkland & Amphitheatre	1,100	13,999	15,000	1,001	0
45	1360	Knowle Parkland & Amphitheatre (Income)	0	-388	0	388	0
46	4670	Stowford Community Centre	0	0	0	0	0
47	4680	Fire Beacon Nature Reserve	0	0	0	0	0
48	1310	Fire Beacon Nature Reserve (Income)	0	0	0	0	0
49	1320	Sidmouth Golf Club (Income)	0	-5	-5	0	0
50	1330	Elec Pole Rent (Income)	0	-41	-40	1	0
			-£2,435	£27,782	£157,455	£129,673	£0
<u>Trust Property</u>							
<u>The Ham</u>							
51	4750	The Ham Ground Mtce	133	1,681	2,000	319	0
52	4760	The Ham Other Mtce	0	4,152	10,000	5,848	0
53	4770	The Ham Play Equipment	1,332	1,969	2,000	31	0
54	4781	The Ham Utility Building	69	1,814	20,000	18,186	0
55	4790	The Ham 3Phase Power	2,066	4,896	6,000	1,104	0
56	1400	The Ham Rent (Income)	0	-12,389	-11,000	1,389	0
<u>Manstone</u>							
57	4800	Manstone Land Ground Mtce	73	1,057	900	-157	0
58	4810	Manstone Other Maintenance	821	821	1,600	779	0
59	1410	Manstone Rent (Income)	-745	-1,516	-1,640	-124	0
<u>Salcombe Regis</u>							
60	4830	S.R. Allotment Field	0	0	0	0	0
61	4840	S.R. Recreation Field	0	23	0	-23	0
62	1430	S.R. Recreation Field Rent (Income)	0	-693	-670	23	0
			£3,749	£1,815	£29,190	£27,375	£0

Sidmouth Town Council - Detailed Income and Expenditure Report

Month 9 - December 2025

<u>CODES</u>		Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Balance	Cummulative To + / From - EMReserves	
<u>Members</u>							
63	4900	Members/Chair's Allowances	0	6,149	7,400	1,251	0
64	4910	Chair's Expenses	1,228	1,228	2,000	772	0
65	4920	Members Expenses/Training	0	69	1,000	931	0
66	4930	Elections	0	0	1,000	1,000	0
67	4940	Civic & Hospitality	0	113	1,000	887	0
68	4950	Civic Regalia	0	142	1,000	858	0
			£1,228	£7,701	£13,400	£5,699	£0
<u>Staff</u>							
69	5000	Salaries	14,507	122,767	160,000	37,233	0
70	5010	Pensions	2,846	24,073	32,500	8,427	0
71	5020	Staff Eye Tests	0	0	100	100	0
72	5030	Training & Conferences	515	771	500	-271	0
73	5040	Officers Expenses	25	507	500	-7	0
			£17,893	£148,118	£193,600	£45,482	£0
<u>Office Expenses</u>							
74	5120	Postage	0	87	500	413	0
75	5130	Stationery	0	1,572	1,500	-72	0
76	5140	Telephone	0	3,140	5,500	2,360	0
77	5150	Subscriptions	25	2,922	3,000	78	0
78	5160	Photocopier	0	597	800	203	0
79	5170	Internet, website and webcams	0	4,680	6,000	1,320	0
80	5180	I.T. Software Contracts	39	3,957	4,500	543	0
81	5190	I.T. Maintenance and Equipment	197	4,327	6,000	1,673	0
82	5200	Advertisements	0	0	1,000	1,000	0
83	5210	Audit	0	2,080	2,500	420	0
84	5220	Insurance	0	6,903	7,500	597	0
85	5230	Sundry	76	315	1,000	685	0
86	5240	Bank Charges	12	173	300	127	0
87	1700	Bank Interest Received (Income)	-5,133	-15,692	-20,000	-4,308	0
			-£4,784	£15,061	£20,100	£5,039	£0

Sidmouth Town Council - Detailed Income and Expenditure Report Month 9 - December 2025

		Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Balance	Cummulative To + / From - EMReserves
Expense Group Totals						
	Council Services	14,231	125,370	197,150	71,781	2,064
	Discretionary Expenditure	1,001	136,371	123,230	-13,141	-3,750
	Woolcombe House	8,608	34,715	43,890	9,175	0
	Other Freehold Property	-2,435	27,782	157,455	129,673	0
	Trust Property	3,749	1,815	29,190	27,375	0
	Members	1,228	7,701	13,400	5,699	0
	Staff	17,893	148,118	193,600	45,482	0
	Office Expenses	-4,784	15,061	20,100	5,039	0
1076	Precept Received	0	-778,015	-778,015	0	
Net Income over Expenditure		£39,491	-£281,082	£0	£281,082	-£1,686

Current/Deposit Bank Accounts	£1,450,922
of which:	
Woolley Bequest	£2,963
Rayson Bequest Fireworks/Light Displays	£55,660
Rayson Bequest Natural/Sidmouth History	£65,709
Rayson Bequest Party/Celebrations	£64,208
Earmarked Reserves	£758,427
General Reserve at 1Apr24	£227,674
Balance of Precept held	£282,768
Control accounts	-£5,907
Outstanding Year End Creditors	

Sid Valley Neighbourhood Plan 2018 to 2032

Our Neighbourhood Plan was adopted in 2019. It has proved invaluable, not least in responding to planning applications and is often taken into account as a material planning consideration by our own Planning Committee, the Local Planning Authority and Planning Inspectors on appeal.

There are, however, a number of factors which suggest that the time is ripe for the Plan to be reviewed;

The findings of the Housing Needs Survey which the Council commissioned.

The emerging East Devon Local Plan which will alter the boundaries of the built up area and the green wedge between Sidford and Sidbury.

The new Local Plan will give protection to local green spaces, amenity areas and community assets. Whilst our Neighbourhood Plan identifies some of these, we should be reviewing and possibly adding to the list.

Some parts of the Plan such as the redevelopment of the Eastern Town have been superseded.

The current Plan is now over 5 years old.

An up-to-date Neighbourhood Plan will stand us in good stead amid uncertainty over the planning function following local government reorganization.

Making the Neighbourhood Plan was a major exercise involving extensive consultation and data analysis and finally a public referendum.

We employed a temporary administrator and engaged a Consultant, John Slater, who is now retiring. Because a review of our Neighbourhood Plan will hopefully result in a modification of the existing Plan rather than a new Plan the process should be simpler.

The Neighbourhood Planning Officer employed by EDDC, Angela King, is always willing to offer helpful advice on the process and there is much that the Town Council can do ourselves. Very few Town and Parish Councils in East Devon have gone through the process and we need to get it right if any modified Plan is to be approved by the Local Planning Authority. I am therefore recommending that we engage a Consultant to offer additional independent support and I am in the process of collecting names.

The role of the Consultant will **not** be to undertake the review; that will be done by a panel comprising Town Councillors and members of the public/interest groups. The Consultant will offer advice on:

The wording and acceptability of any amended or new policies.

The level and nature of consultation exercises and whether a referendum is required.

Ensuring that the resulting plan is a modification of the existing Plan rather than a brand new Plan. This is something which the Council will have to certify.

Ensuring that the Plan is in accordance with both the emerging East Devon Local Plan and the new NPPF.

Because of the uncertain nature of the work any contract is likely to be on an hourly or daily basis rather than fixed price. It might be possible to bid for EDDC money to cover some of the cost. Alternatively, the Council has funds earmarked for Projects Support which could cover a considerable amount of the work.

Recommendations:

1. That the Council undertake a review of the Sid Valley Neighbourhood Plan with a view to its modification
2. That the Town Clerk is authorised to appoint a Consultant and agree their terms in consultation with the Chair of Council and the Chair and Vice-Chair of the Planning Committee.
3. That regular update reports are made to Council.

Kelvin Dent
Chair of Planning
January 2026