

SIDMOUTH TOWN COUNCIL

WOOLCOMBE HOUSE
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SIDMOUTH
DEVON
EX10 9BB

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26 July 2024



To: All Members of the Town Council
Town Clerk

For information:

District Councillor for Sidmouth not on the Town Council

Dear Sir/Madam,

Meeting of Sidmouth Town Council Monday 5 August 2024 at 6.30pm

You are hereby summoned to attend the above meeting to be held in the Council Chamber, Woolcombe House, Woolcombe Lane, Sidmouth. It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

All Members are requested to read agenda papers in advance of the meeting. If any Member has a query about an agenda item, they should contact the Town Clerk, Chair or Vice Chair prior to the date of the meeting.

Members of the public are very welcome to attend and speak at this meeting during item 6 of the agenda. The Chair of the Council has the right and discretion to control questions to avoid disruption, repetition and to make best use of the meeting time.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Chris Holland'.

Christopher E Holland
Town Clerk

A G E N D A

	<u>Page/s</u>
<u>PART 'A'</u>	
1 Apologies To receive any apologies for absence.	
2 Minutes To confirm the minutes of the Town Council meeting held on Monday 1 July 2024.	4 – 6
3 Declarations of Interest To receive any Members' declarations of interest in respect of items on the agenda. Note: You must also declare the nature of any personal or disclosable pecuniary interests in an item whenever it becomes apparent that you have an interest in the business being considered.	

- 4 **Matters of Urgency or Report from the Chair**
To consider any items that in the opinion of the Chair should be dealt with as matters of urgency because of special circumstances. (Note: such circumstances need to be recorded in the minutes).
- 5 **Exclusion of the Public**
To agree any items to be dealt with after the public (including the press) have been excluded. There are no items which the Clerk recommends should be dealt with in this way.
- 6 **Public Open Question Time**
In accordance with Sidmouth Town Council Standing Orders Item 3 (d) – (i) Members of the Public are invited to put a question (one per person), to the Council through the Chair (taking no more than 3 minutes each and for a total of 15 minutes). Please note that in accordance with standing order 3(h), a question shall not give rise to a debate or require an immediate response.
Councillors also have the opportunity to ask questions of the County and District Members during this item whilst giving priority to Members of the public.
(Members and members of the public are reminded to notify the Town Clerk and Councillor concerned of questions to be raised. This arrangement is in place to enable a considered response at the meeting. The Chair of the Council has the right and discretion to control questions to avoid disruption, repetition and to make best use of the meeting time.)
- 7 **Police and Police Advocate Report**
To receive the Police report (when available) and a report from the Police Advocate, Councillor Nelson.
(Members are asked to notify the Town Clerk of questions to be raised in advance of the meeting where possible.)
- 8 **Committees and Working Group Reports**
- 8.1 Planning Working Group
To receive the reports of the Planning Working Group meetings held on Wednesdays 19 June, 3 and 17 July 2024. 7 – 16
- 8.2 Tourism & Economy Committee
To receive an update, if appropriate, from the Chair of the Tourism & Economy Committee.
- 8.3 Environment Committee
To receive the report of the Environment Committee meeting held on Monday 8 July 2024. 17 – 18
- 8.4 Council Resources Working Group
To receive an update, if appropriate, from the Chair of the Council Resources Working Group.
- 8.5 Youth Provision Working Group
- a) To receive a recommendation from the Chair of the Youth Provision Working Group, regarding funding for the Pride of Sidmouth College awards.
- b) To receive the attached report to be presented by the Chair of the Youth Provision Working Group regarding WHAT Group funding. 19 – 20

9 **Reports from Members with Special Responsibilities**

9.1 Finance Report

a) To receive the Finance Report for June 2024.

21 – 24

b) In accordance with section 2.2 of the Town Council’s Financial Regulations Members are asked to note that the Member with Special Responsibility for Finance has verified the bank reconciliations, for all accounts, as at the end of June 2024.

9.2 Other Reports from Members with Special Responsibilities

To receive other notified reports from other Members.

10 **EDDC Public Spaces Protection Orders (PSPOs)**

East Devon District Council has three existing Public Spaces Protection Orders (PSPOs) which apply across the district. These include a Dog Control PSPO, Seashores and Promenades PSPO, and Control of Anti-Social Behaviour & the Consumption of Intoxicating Substances in Exmouth PSPO.

25

The current PSPOs can be found on the Council’s website: [Public spaces protection orders \(PSPOs\) - East Devon](#)

Copies of the Dog Control PSPO and Seashores and Promenades PSPO are attached to the agenda email for Members information and an extract is attached here.

EDDC is required to review the PSPOs every 3 years and will be starting the review process in August 2024 with a full public consultation in Spring 2025.

If Members would like the District Council to consider any changes to the current 2023 PSPO’s which could then be included in the full public consultation, please provide a request with supporting evidence via the Councils website:

[Request to change a Public Spaces Protection Order - East Devon](#)

Evidence to change existing controls should demonstrate the effect of antisocial behaviour on a community, whether the behaviour is unreasonable and persistent, and whether it justifies the restrictions imposed.

Requests for changes to the current 2023 PSPO’s will be accepted by the District Council until 30 September 2024 to be included in the public consultation process.

Forthcoming meetings:

AUG	Wed	14	PLANNING WORKING GROUP
	Wed	28	PLANNING WORKING GROUP
SEP	Mon	02	COUNCIL
	Wed	11	PLANNING WORKING GROUP
	Mon	18	TOURISM & ECONOMY COMMITTEE
	Wed	25	PLANNING WORKING GROUP

SIDMOUTH TOWN COUNCIL
Minutes of the Meeting of Sidmouth Town Council
held at the Council Chamber, Woolcombe House, Sidmouth,
on Monday 1 July 2024 at 6.30pm

Ward	Councillors Present:
Sidmouth North	Stephen Blakeway
	Stuart Hughes
Sidmouth South	Paul Dodds
	Chris Lockyear (Chair)
Sidmouth East	Lorraine Brown
Primley	Francetta Bridle
	Hilary Nelson (Vice Chair)
	Kevin Walker
Sidbury	John Loudoun
Salcombe Regis	Ian Barlow
	Edward Willis Fleming
Apologies:	Bernie Davis, Kelvin Dent, Mike Goodman John Nicholson, Rachel Perram, Phil Weaver

The meeting started at 6.30pm and finished at 7.20pm.

PART 'A'

39 Minutes

The minutes of the meeting of the Town Council held on Monday 3 June 2024 were signed as a true and accurate record.

40 Declarations of Interest

There were no Declarations of Interest received for items on the agenda.

41 Matters of Urgency or Report from the Chair

- The Chair reported that the slide that had been vandalised in the Long Park Play Area had now been repaired and the play park reopened.
- The Chair was liaising with the Council's operative at The Ham to ensure that suitable locked bollards were in place to ensure security of the area.
- The Chair reported that after recent landslips additional signage had been put in place at Alma Field to ensure residents and visitors safety. Arrangements would be made to move the fence line further back inland.

42 Public Open Question Time

- Councillor Loudoun asked the County Councillor whether additional signage could be put in place at the corner of Cotford Road in Sidbury. The County Council contractors had now been replaced the railings that had been damaged by a speeding car and it would be useful for drivers to inform them of the dangerous bend. County Councillor Hughes replied that he would ask the relevant officers to consider Councillor Loudoun's proposal.

43 Police Advocate Report

Cllr Nelson reported that PCSO Sarah Reeve would be holding outreach sessions for residents, these would be held at Sidmouth Library on Wednesdays 3 and 31 July, between the hours of 10am and 2pm.

44 Committee/Working Group Reports

44.1 Planning Working Group Reports

Councillor Lockyear presented the report of the Planning Working Group meeting held on Wednesday 5 June 2024.

Councillor Lockyear also read a report prepared by Councillor Perram which gave additional information on some of the planning applications including the removal of a fence erected at Coburg Road; the enlargement of a child minding/nursery business; the McCarthy Stone development of the Knowle and the planned Rockfish restaurant at the Drill Hall.

RESOLVED: That:

- a) the Planning Working Group report be noted and decisions agreed.
- b) Councillor Lockyear would write to Mitch Tonks, Rockfish to engage with the proposed development at the Drill Hall.
- c) Councillor Lockyear would write to the Leader of the District Council, EDDC Portfolio Holder for Assets and the Acting Director of Place raising the Town Council's concerns over general lack of consultation between the two Councils, especially regarding the provision of public conveniences in Sidmouth.

44.2 Tourism and Economy Committee Report

Councillor Nelson, Chair of the Tourism & Economy Committee, presented the report of the Tourism & Economy Committee meeting held on Wednesday 12 June 2024 and asked Members to note that bullet point five of Minute Number 4 would be amended to read:

'A South West Data Hub had been set up which would collect tourism data, tracking mobile phone accessing Apps, alongside credit and debit card payments. This data would be useful to the Town Council and its Tourism & Promotion activities.'

RESOLVED: That the Tourism & Economy Committee report be noted and decisions agreed.

44.3 Environment Committee Report

The next Environment Committee would be held on Monday 8 June 2024.

44.4 Council Resources Working Group

There was nothing to report from the Council Resources Working Group.

44.5 Youth Provision Working Group

Councillor Nelson confirmed that Manstone Youth Centre would be closing at the end of September 2024. A Press Release had been issued and placed on the Town Council's website to that effect. Other organisations currently using the Youth Centre building had made alternative arrangements with meeting halls in Sidmouth and Young Devon were currently reviewing two alternative premises for their future youth engagement work.

RESOLVED: That the Youth Provision Working Group report be noted

45 Reports from Members with Special Responsibilities

45.1 Finance Report

Councillor Lockyear presented the Finance Report for May 2024.

RESOLVED: that the Finance Report for May 2024 be noted and agreed.

46 South West Water Remedial Works Project

Councillor Lockyear reported that Sidmouth had been allocated a new South West Water Engagement Officer, Brogan Wiggins, who would be attending the September Council meeting to meet Members and give a full report.

Councillor Lockyear read a report regarding South West Water’s Remedial Works Project and their current activities including; Infiltration Reduction, The Ham Storage Tank and Surface Water Separation. Much of the work is scheduled until the early part of 2025 with anticipation that the ground at The Ham would be stable by August 2025 to enable access for Sidmouth Folk Festival.

Councillor Lockyear would act a coordination between the Town Council and South West Water, Rockfish and Sidmouth Lifeboat, all of whom would be carrying out major building works in The Ham area during the early part of 2025.

RESOLVED: That the South West Water Remedial Works Project report be noted.

.....
CHAIR OF THE COUNCIL

**Sidmouth Town Council's Planning Working Group
held on Wednesday 19 June 2024**

(The Working Group met virtually)

Councillors present: Kelvin Dent (Chair)
Bernie Davis
John Nicholson
Rachel Perram

Apologies: Cllr Chris Lockyear
Cllr John Loudoun

Also present: Cllr Ian Barlow

The meeting started at 10.00am and finished at 10.25am

032 Declarations of Interest

None received

033 District Council Members

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

034 Minutes

Members agreed that delegated authority be given to the Chair of the Planning Working Group to sign as a true and accurate record the Minutes of the Planning Working Group meeting of 5 June 2024.

035 Applications for consideration

RECOMMENDED: That in respect of the Planning Applications set out below, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance minute 230 of Council, 19 April 2021 and with schedule 16 of the Local Government Act 1972.

036	24/1077/FUL East Ward	Mr Nigel Halliday	Flat 4 Norton Garth Court, Station Road, Sidmouth, EX10 8NY Installation of new and replacement skylights and rooflights to existing sloping and flat roofs. Installation of small vertical sash window to north elevation dormer.
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NO OBJECTIONS

037	24/0974/LBC East Ward	Boots UK Ltd	15 Fore Street, Sidmouth, EX10 8AH. 1no. non illuminated fascia sign and 1no. non illuminated hanging sign on front west elevation
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NO OBJECTIONS

038 24/0298/FUL Mr Donkey Sanctuary, Mire Lane, Salcombe Regis, Devon EX10 0NU
 Salcombe Regis Matthew Demolition of existing stables 1-4, The Ressies, Stallion Boxes &
 Ward Maslen staff/office and construction of 5no. donkey shelters/stables and
 staff amenity building.

NO OBJECTIONS

039 24/0986/FUL Mr and Mrs Spring Cottage, Cotmaton Road, Sidmouth, EX10 8EY.
 South Ward Barratt Removal of conservatory to be replaced by single storey extension
 on south east elevation.

NO OBJECTIONS

040 24/0986/FUL Mr and Mrs Spring Cottage, Cotmaton Road, Sidmouth, EX10 8EY.
 South Ward Barratt Removal of conservatory to be replaced by single storey extension
 on south east elevation.

NO OBJECTIONS

041 24/0987/LBC Mr and Mrs Spring Cottage, Cotmaton Road, Sidmouth, EX10 8EY.
 South Ward Barratt Removal of conservatory to be replaced by single storey extension
 on south east elevation.

NO OBJECTIONS

042 24/0654/FUL Rob and Runnymede, Orchard Close, Manor Road, Sidmouth, EX10 8RS.
 South Ward Sue Construction of replacement garage.
 Doughty

NO OBJECTIONS

043 Trees in Conservation Areas

a) 24/0846/TCA Fortfield Lawn, Manor Road, Sidmouth, Devon, EX10 8PH
 Salcombe Regis G1. Holly and Bay Suggested Works: Reduce eastern crown
 Ward aspect by 1 metre T1, Sycamore : Suggested works: Reduce eastern
 crown aspect by 2 metres T2, Beech : suggested works: Reduce
 north eastern crown aspect by 3 metres T3, Sycamore : suggested
 works: Reduce eastern crown aspect by 3 metres T4, Oak :
 Suggested Works: Reduce eastern crown aspect by 2 metres T5,
 Yew : Suggested Works: Crown reduce eastern and western spread
 by up to 1 metres, reduce northern aspect by up to 1 metres,
 crown lift southern aspect to shape by up to 2-2.5 metres. T425,
 Ash : Suggested Works: Crown reduce height and lateral spread of
 canopy by 1.5 metres, targeting hyper extended branches, prune
 branches away from floodlight to achieve a minimum of 2 metres
 of clearance Rationale.

NOTED

044 Trees with preservation order

Applications relating to Trees protected by a Tree Preservation Order.

- a) 24/1005/TRE Mrs L Patton 78 Primley Road, Sidmouth, Devon, EX10 9LB.
Primley Ward T16 Monterey Pine : removal of 1.5m to 2m to reduce load on limb situated on NE corner of the tree (see photo 1a) above house and garage; removal of lateral small branches on the same limb, overhanging the roof of the house (see photo 1b); removal of two adjacent branches, one of which has already partially broken, hanging over pedestrian walkway on Sidford Road (see photographs 3 and 4).

DEFERRED: Awaiting Officers report

045 Exemption to a Tree Preservation Order

None received

046 Appeals.

- a) 23/0027/CPL Salcombe Regis Camping And Caravan Park, Salcombe Regis, Devon, EX10 0JH.
APP/U1105/X/2 Proposed lawful development for the use of land for the siting of static caravans.
3/3330294

STC: REFUSED

EDDC: REFUSED

047 Unsupported decisions

- a) 24/0610/FUL & Mr Nicholas Riverside Cottage, Harcombe, Sidmouth, EX10 0PR.
24/0611/LBC Bennett Removal of existing internal boiler, construction of concrete base, installation of proposed new external floor mounted boiler and associated timber fence screen.
Sidbury Ward

STC: DID NOT SUPPORT

EDDC: APPROVED

049 Enforcement Letters

None received.

050 Urgent Items

None received.

051 New Draft Local Plan Update

A short meeting of a Working Group had been held comprising District Councillors from Sidmouth, Sidford and Sidbury together with a representative of the Town Council to consider possible housing and employment land allocations in advance of the next Strategic Planning Committee. No decisions were made.

East Devon District Council are currently consulting on a further limited number of topics. The Town Council have arranged a drop-in consultation event on behalf of the District Council in the Leigh Browne Room at Sidmouth Dissenters on Monday 24th June between 2pm and 5pm.

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CHAIR OF THE PLANNING WORKING GROUP

**Sidmouth Town Council’s Planning Working Group
held on Wednesday 3 July 2024
(The Working Group met virtually)**

Councillors present: Rachel Perram (Vice Chair)
Chris Lockyear
John Loudoun
John Nicholson

Apologies: Cllr Kelvin Dent (Chair)
Cllr Bernie Davis

Also present: Cllr Ian Barlow
Cllr Edward Willis-Flemming

The meeting started at 10.00am and finished at 11.40am

052 Declarations of Interest

Name	Item Number	Type	Action Taken	Details
Cllr Chris Lockyear	24/0929/FUL South Ward	Personal	Remained in the meeting during discussion and voting. Did not vote.	Acquainted with the Applicant.
Cllr Chris Lockyear	24/0928/TCA Salcombe Regis Ward	Personal	Remained in the meeting during discussion.	Acquainted with the Applicant.

053 District Council Members

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

054 Minutes

Members agreed that delegated authority be given to the Chair of the Planning Working Group to sign as a true and accurate record the Minutes of the Planning Working Group meeting of 19 June 2024.

055 Applications for consideration

RECOMMENDED: That in respect of the Planning Applications set out below, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance minute 230 of Council, 19 April 2021 and with schedule 16 of the Local Government Act 1972.

056 24/0146/ADV
East Ward

Joules, Market Place, Sidmouth, EX10 8AR.
Banking hubs signage and branding including 1no. externally illuminated heritage brand fascia and 2no. illuminated projecting signs. 1no. directory of services sign and 2no. illuminated marketing posters. An A4 opening hours sign, an A5 Assistance sign and an A5 CCTV sign will be positioned on the entrance door.
(Alteration).

GRANT

- 057** 24/1096/VAR Mr & Mrs Mulberry Cottage, Sid Lane, Sidmouth, EX10 9AW.
Salcombe Regis Wragg Variation of Condition 2 (approved plans) from planning permission 22/2433/FUL- (Installation of roof lights and dormer windows to east and west roof pitches, with solar panels to west elevation. Replacement of existing windows and doors with alterations to fenestration). Proposal to change dormer roof on west elevation from a flat roof to a pitched roof and minor fenestration amendments.

NO OBJECTIONS

- 058** 24/1182/AGR Mr Andrew Chineway Farm, Putts Corner, Sidbury, Devon, EX10 0QQ.
Sidbury Ward Hall Prior approval for the erection of an agricultural building (horticulture) to be used for growing mushrooms and general storage associated with the horticultural enterprise.

OBJECT:

Members noted that there had been several, previous applications for this property, one of which recently involved the sale of land and agricultural buildings due to a lack of need for farming by the applicant. Members considered that the proposal was overbearing and overdevelopment, which would have an adverse impact upon the AONB.

Note: Members also could not understand from the plans how mushrooms could be grown in a clear poly tunnel when darkness was required.

- 059** 24/1122/FUL Mr Steve 3 Byes Lane, Sidford, EX10 9QX.
Sidford Ward Post Proposed single storey side and rear extension with associated external upgrades.

NO OBJECTIONS

- 060** 24/1100/HRN Oliver Land At Burscombe Lane, Sidford, Sidmouth.
Sidford Ward Chamberlain Removal of 4m of hedgerow.

DEFER:

Members would like to see additional information to make an informed decision.

- 061** 24/0929/FUL Dr Joanna Appletreewick, Muttersmoor Road, Sidmouth, EX10 8RH.
South Ward Kinder Demolition of existing dwelling and erection of new detached dwelling and detached garage.

OBJECT:

Members considered the importance of preserving heritage assets such as Sampson properties in the Bickwell Valley Conservation Area. Members questioned whether the removal of a well maintained property was necessary, or environmentally sound. The proposals for such a large and imposing replacement dwelling did not preserve or enhance the semi-rural position, adjacent to the AONB and Coastal Preservation Area. Due to its overbearing mass and scale, particularly at the front northern elevation, the property would be visible from viewpoints in the AONB from Bulverton. The existing property was visually sheltered by trees and landscaping and fitted well into its setting. Allowing such a development could lead to similar future applications, leading to a gradual erosion of the conservation area's character. It could also negatively impact community cohesion and the area's historical integrity. Members felt it was contrary to: Sidmouth Neighbourhood Plan Policy 7. Local Distinctiveness - Conservation areas and historic assets.

The plans were contrary to EDDC Local Plan Policies 2013-2031 NPPF 2024: Conserving and enhancing the Historic Environment Paras. 196,200,201,203 (c),207,212.

Members strongly objected and commented that it was the wrong property in the wrong location.

062 Trees in Conservation Areas

- a) 24/1296/TCA Mr Simon 4 The Hills, Sid Road, Sidmouth, Devon, EX10 9AQ.
Salcombe Regis Keeler Yew: remove.
Ward

DEFERRED: Awaiting Officers report

- b) 24/0928/TCA Sid House, Sid Road, Sidmouth, EX10 9AH.
Salcombe Regis T1 - Sycamore (historic coppice) - re coppice 3 x stems which
Ward make up the southern most historic coppice stool of the group
which is impacting on the property. (DR).

DEFERRED: Members have requested additional information and a site visit.

063 Trees with preservation order

Applications relating to Trees protected by a Tree Preservation Order.

None received

064 Exemption to a Tree Preservation Order

None received

065 Appeals.

- a) 23/0810/FUL 8 Mill Street, Sidmouth, EX10 8DF
East Ward Proposed two storey rear extension.

STC: SUPPORT EDDC: REFUSE

APPEAL GRANTED

066 Unsupported decisions

None received.

067 Enforcement Letters

None received.

068 Urgent Items

None received.

069 New Draft Local Plan Update

Yes, Members noted the report from the recent Local Plan Consultation event. The number of residents in attendance was noted, as was the lack of communication to residents who do not purchase the Sidmouth Herald or are users of the internet.

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CHAIR OF THE PLANNING WORKING GROUP

**Sidmouth Town Council's Planning Working Group
held on Wednesday 17 July 2024
(The Working Group met virtually)**

Councillors present: Kelvin Dent (Chair)
John Loudoun
John Nicholson

Apologies: Cllr Bernie Davis
Cllr Chris Lockyear
Cllr Rachel Perram

The meeting started at 10.00am and finished at 11.40am

070 Declarations of Interest

None received

071 District Council Members

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

072 Minutes

Members agreed that delegated authority be given to the Chair of the Planning Working Group to sign as a true and accurate record the Minutes of the Planning Working Group meeting of 3 July 2024.

073 Applications for consideration

RECOMMENDED: That in respect of the Planning Applications set out below, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance minute 230 of Council, 19 April 2021 and with schedule 16 of the Local Government Act 1972.

074	24/0888/LBC East Ward	Norton Garth (Sidmouth) Ltd	Norton Garth Court, Station Road, Sidmouth, EX10 8NY. Installation of a lead damp proof course below the capping stones on the parapet, removal of cementitious render, replace with lime render. Replace the brick lintels to the three centrally located windows on the southwest elevation and undertake patch brick repairs.
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NO OBJECTIONS

075	24/1269/ADV East Ward	Ms Marie Clarke	50 Fore Street, Sidmouth, EX10 8AG. 2 no. non-illuminated fascia signs, 1 No. non-illuminated lettering and logo to side elevation and 1 no. non-illuminated double-sided projecting sign.
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DEFERRED: Members awaiting the views of the Conservation Officer.

076 24/0942/FUL Miss and 78 Newlands Road, Sidmouth, EX10 9NN.
Primley Ward Miss Hill and
Ackland Removal of orangery and chimneys to be replaced with side extension and garage conversion on South Eastern elevation and extension to rear garden terrace.

NO OBJECTIONS

077 24/1167/FUL Charlotte Flat 2 Sidbury House, Buckley Road, Sidbury, Sidmouth, EX10 OSL.
Sidbury Ward Warren Remove existing potting shed and replace with new on the same site using similar materials.

NO OBJECTIONS

078 24/1255/VAR Mr Phillip Myrtle Farm, Fore Street, Sidbury, Devon, EX10 ORS.
Sidbury Ward Wallace Variation of condition number 2 (approved plans) on planning permission 23/2130/FUL (Installation of two air source heat pumps) Barn A, ASHP to be relocated from the north end to the south end of the building.

NO OBJECTIONS

079 24/1299/FUL Mrs Alison Innisfree, Higher Brook Meadow, Sidford, Devon, EX10 9SS.
Sidford Ward Crathern Alterations to fenestration, addition of front porch and upgrading external materials. Enlarging rear patio, installation of heat pump and solar panels.

NO OBJECTIONS: Members requested that the Environmental Health Officer considers the potential noise of the heat pump and the proximity of the neighbours.

080 24/1242/FUL Mr Aaron Village End, Church Street, Sidford, EX10 9QP.
Sidford Ward Patch Enlargement of existing driveway and associated changes.

NO OBJECTIONS

081 24/1180/FUL Mr Michael 24 Woolbrook Park, Sidmouth, Devon, EX10 9DU.
West Ward Sykes Construction of rear single storey extension with patio and glass balustrades on front and rear.

NO OBJECTIONS

082 Trees in Conservation Areas

a) 24/1380/TCA Mr Woods Myrtle Lodge, Millford Road, Sidmouth, Devon, EX10 8DP.
Salcombe Regis T1, Yew: reduction of crown approximately to line on Photo 1;
Ward decompress root system, incorporate compost material around roots; create a border approx. 2m around stem of tree and incorporate compost material.

DEFERRED: Awaiting Officers report

- b) 24/0928/TCA Sid House, Sid Road, Sidmouth, EX10 9AH.
Salcombe Regis T1 - Sycamore (historic coppice) - re coppice 3 x stems which
Ward make up the southern most historic coppice stool of the group
which is impacting on the property. (DR).

DEFERRED: Members invited the owner of the trees to respond to the Tree Officer's report and would arrange a site visit.

083 Trees with preservation order

Applications relating to Trees protected by a Tree Preservation Order.

- a) 24/1005/TRE 78 Primley Road, Sidmouth, Devon, EX10 9LB.
Primley Ward T16, Monterey Cypress : removal of 1.5m to 2m to reduce load on
limb situated on NE corner of the tree (see photo 1a) above
house and garage; removal of lateral small branches on the same
limb, overhanging the roof of the house (see photo 1b); removal
of two adjacent branches, one of which has already partially
broken, hanging over pedestrian walkway on Sidford Road (see
photographs 3 and 4). (DR)

AGREED: subject to conditions recommended by the Arboricultural Officer.

- b) 24/1258/TRE Gary Tootle Sidmouth Victoria Hospital, Sidmouth, EX10 8EW.
South Ward T002. Copper Beech. Crown lift for a ground clearance of 3m to
enable vehicles to park in allocated bays. T003. Cherry. Fell to a
1.3m stump as tree is in decline.

DEFERRED: Awaiting Officers report

- c) 24/1381/TRE Nikki Meek Alexandria Industrial Estate, Station Road, Sidmouth, Devon, EX10
West Ward 9HL.
T2, Ash: clear branches fouling communications cable - 1 no. of
limb removed back to source, maximum diameter of cut (MDC)
75mm, prune adjacent limb back to growth point 2m distal from
stem, MDC 50mm & tip prune others to clear cables, MDC 25mm.
T3, Ash: fell. T5, Ash: crown lift to 2.5m above ground level, MDC
25mm.

DEFERRED: Awaiting Officers report

- d) 24/1319/TRE WBW Land South Of Bulverton Barn, Station Road, Sidmouth.
West Ward Solicitors T16, Oak : Reduce lowest northern lateral branch by 2m.

DEFERRED: Awaiting Officers report

084 Exemption to a Tree Preservation Order

None received

085 Appeals.

The Local Planning Authority have confirmed that a hearing will be held on 5th November relating to the appeal by McCarthy Stone against the refusal of planning permission for the redevelopment of the Knowle. Members would like the Chair of the Town Council to write to EDDC to ascertain the nature of the hearing, to urge the District Council to mount a vigorous defence of the refusal of planning permission and to hold the hearing in Sidmouth in view of the local interest.

086 Unsupported decisions

None received.

087 Enforcement Letters

None received.

088 Urgent Items

None received.

089 New Draft Local Plan Update

Work on preparing the new Local Plan which the Local Planning Authority hope to adopt in November 2026 is continuing. Officers will now be spending more time on preparing policies rather than allocation of sites.

.....
CHAIR OF THE PLANNING WORKING GROUP

SIDMOUTH TOWN COUNCIL
Minutes of Sidmouth Town Council’s
Environment Committee held in the Council Chamber,
Woolcombe House, Woolcombe Lane, Sidmouth
on Monday 8 July 2024 at 6.30pm

Councillors: Ian Barlow (Chair)
 Stephen Blakeway (Vice Chair)
 Paul Dodds
 Hillary Nelson
 John Nicholson
 Rachel Perram
 Kevin Walker

Invited Reps: Ed Dolphin (Sidmouth Arboretum)
 Jon Ball (Sidmouth Arboretum)
 Diana East (Sidmouth Arboretum)
 Jan Metcalf (River Sid Project)
 Charles Sinclair (River Sid Project)
 Dave Bramley (CAPS)

Apologies: Cllr Chris Lockyear
 Jeremey Woodward (VGS)

The meeting started at 6.30pm and finished at 8.20pm

PART ‘A’

58 Minutes

The minutes of the Environment Working Group meetings held on Monday 22 April 2024, were agreed, and signed.

59 Declarations of Interest

Name	Item Number	Type	Action Taken	Details
Cllr Ian Barlow	All items	Personal	Remained in the Meeting during discussion and voting	Member of Sidmouth Biodiversity Group Member of Sidmouth Arboretum
Cllr Kevin Walker	All items	Personal	Remained in the Meeting during discussion and voting.	Member of Sidmouth Biodiversity Group

60 Matters of Urgency and Report

None reported.

61 Natural Environment:

61.1 Jan Metcalf reported on the section of the Lower Reaches of the river Sid. After examining the river, it was noticed the potential of sewage fungi on both the walkway and at the Ford. Reports have been made to the Environment Agency and monitors would be approached to collect data and help us achieve our goal of having the cleanest river in the UK.

- 61.2 Charles Sinclair from River Sid Partnership gave a verbal update regarding their ongoing work on the River Sid project and work with South West Water.
- 61.3 Ed Dolphin gave a summary on behalf of the Biodiversity Group discussing the verge at The Bowd and Brownlands.
RECOMMENDED:
 A brief leaflet to be made and distributed to the residents of Brownlands, explaining the planting and seeding process.
- 61.4 Jon Ball from the Arboretum gave an update on the 10-year treeconomics report.
- 61.5 Councillor Kevin Walker gave a summary of the report from the new Friends of the Knowle Group and their activities.
 It was agreed that usage of the parkland would be considered at the next meeting in the context of the Councils existing policy 'guidelines on events in the Sid Valley'.
- 62 Built Environment**
- 62.1 Councillor Paul Dodds reported on assisting Devon County Council with the ongoing issue of Potholes and drainage in the Sid Valley.
- 63 Engagement**
- 63.1 An update on the Caps project was given by Dave Bramley. Discussing the aim to promote the work of Exeter Community Energy (ECOE) and to Seek out opportunities to help households live more sustainably.
- 63.2 Councillor Stephen Blakeway reported about the intent to make Sidmouth signage cohesive. Using the current design system to align colour palettes and font.
RESOLVED: that Councillor Blakeway with the assistance of Councillor Perram investigate the design system already in place.
- 63.3 Councillor Stephen Blakeway updated the Committee on the progress of the new Environment policy for the Council.
RESOLVED: that the working group with Councillors Davis, Lockyear, Blakeway and Nicholson report to the Committee in the next Environment meeting to gain feedback and consultation for the new policy.
- 64** The Chairman thanked all the groups for the great work that they have done and are doing for our community and emphasised the importance of gathering insights and feedback from them on how the council could further assist them in their work going forward.
 A proposal was made to develop a feedback mechanism to collect information on current projects, challenges, and additional support needs.
RESOLVED: The committee will review the feedback collected and discuss additional support needs for each focus area.
 The committee will also prioritise agenda topics for the next quarter based on the forward plan.
- 65** Confirmed the date for the next meeting as Monday 21 October 24.

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 CHAIR OF THE ENVIRONMENT COMMITTEE



A proposal to change the use of funding via WHAT from Sidmouth Town Council

Background

Originally the request for this funding came from the Youth Centre to extend their universal offering to young people needing some 1:1 time due to challenges with mental health and overall wellbeing support. These 1:1s were being requested through our open access youth centre, and staff were struggling to meet these needs whilst focusing on the wider group. Due to a change in staffing and capacity within the Wellbeing Team we are no longer able to have a Wellbeing Practitioner based one day a week in Sidmouth. This has primarily been the way we have used the funding from the Town Council via WHAT, we have also delivered group work to parents and extended our delivery through Wellbeing Practitioner Trainees in the Sid Valley primary schools.

We have heard from children, young people, families, and multi-agency professionals that a locally run and delivered offer for wellbeing is vital; that it encourages individuals to use and engage with the service and reduces referrals to statutory agencies. In addition, in recent discussions, we have heard a preference for longer term, (WP interventions are 6-8 weeks) more flexible (rather than set interventions per mental health presentation) and relational support (like our Sidmouth Targeted Youth Work approach).

Suggested way forward

We would like to propose that we continue to utilise the WHAT allocated funding through the provision of a local Mental Health Youth Worker. The one day a week role in Sidmouth, would be supplemented by separate funding to make it up to a full-time role covering Exeter and East Devon. The added benefit being the ability to build regional networks, referral routes and signposting, as well as the individual being part of a team of wellbeing staff that have access to formal supervision and peer support.

Mental Health Youth Worker Model

This role is founded in the model for social prescribing, originally developed as a way for GPs (and other health professionals) to refer people to local, non-clinical services in their communities to improve their health and wellbeing through personalised care and support. The approach recognises the importance of being holistic and providing individually tailored support to individuals. Often connecting people to their interests, activities, support and care from groups or services that will lead to health, wellbeing, and wider benefits.

Phases of work:

Engage build trust:

1. Self-Referral or Referral with consent from YP and family
2. Explaining Service – what will happen – safeguarding; consent; information sharing; Goal setting.
3. Building trust and when ready / possible supporting identification of the Goals that are meaningful to the CYP.
4. On-going capturing of dialogue / listening / views – creating CYP story.

Connect and support:

5. Once Goals are determined the MHYW will help connect CYP with groups, activities and other offers in the community supporting achievement of the CYP Goal. Time to achieve this will vary reflecting individual context and circumstances.

6. On-going support to CYP and family to sustain their efforts so that progress is made toward Goals. Feedback to CYP and family on their efforts and progress; find solutions to problems and overcome challenges so that they persevere.
7. On-going capturing of dialogue / listening / views – creating CYP story.

Exit; Celebrate and Links

8. Determine exit plan for CYP if Goals are in sight. Agree post Service links (if any required). Focus on strengths. If consent given wider stakeholder celebration e.g., school.
9. Post closure feedback and evaluation needs to be captured.

Who would it be for

Self-referral, plus referral through partner agencies as per Wellbeing Practitioner- Primary School, College, Youth Service. Priority would be placed upon limiting disruption due to the change in staff and approach and building on excellent established relationships.

The target group, like the Wellbeing Practitioner are those that are experiencing one or more of the following-

- anxiety
- low mood
- loneliness
- social isolation
- anger, difficulty with big emotions
- have other issues that are impacting on their wellbeing

School years 6 to 13.

How would it be different from other local provision (e.g. A4ED Mentors)

Specifically Mental Health focussed, for this role we will be expecting to recruit someone with a higher level of skill and knowledge than for one of our Mentoring roles for example.

We will provide specific training to support the worker, connect them with our main Wellbeing service, and provide Clinical Supervision. This will provide the support to enable high levels of mental health practice - delivery, development and consistency. Being part of the wider team of Mental Health Workers delivering across Devon will also benefit local delivery through pooling of resources and sharing learning.

When would it start

September 2024

Emily Sethi

06/06/24

Sidmouth Town Council - Detailed Income and Expenditure Report

Month 3 - June 2024

Council Services

	Actual	Actual	Current	Budget	Cummulative
	Current Month	Year to Date	Annual Budget	Balance	To + / From -
					EMReserves
Public Conveniences	0	0	16,000	16,000	0
Youth Service Support	0	12,499	49,000	36,501	0
Flower Beds, Planters & Watering	0	1,843	18,500	16,657	0
Christmas Lighting & Events	0	0	16,500	16,500	0
Donation to Christmas Lighting (Income)	0	0	-1,750	-1,750	0
Tourism Promotion	0	3,490	50,000	46,510	0
Tourism Promotion Income	0	0	-24,000	-24,000	0
Verge Cutting, Town Maintenance & Weeding	1,985	5,956	24,500	18,544	0
Verge Cutting DCC Grant (Income)		0	-5,100	-5,100	0
Street Furniture	2,045	3,702	16,800	13,098	0
Sidmouth Information Centre	0	10,000	32,800	22,800	0
Water Fountains & Defib Mtce	276	506	2,500	1,994	0
Dog Hygiene Bins	0	0	2,000	2,000	0
War Memorials	0	0	500	500	0
Parish Paths Partnership Payments	198	198	0	-198	-198
Parish Paths Partnership (Income)	0	0	0	0	0
	£4,504	£38,194	£198,250	£160,056	-£198

Discretionary Expenditure

Festival and Events Grant	0	50,000	50,000	0	0
Special Funding Support	0	29,500	29,500	0	0
Community Small Grants	0	15,250	18,000	2,750	0
Sidmouth Regatta & Air Show	0	0	20,000	20,000	0
Environment Committee	90	1,007	8,000	6,993	0
Community Infrastructure Levy Payments	0	0	0	0	0
Community Infrastructure Levy (Income)	0	-7,866	0	7,866	7,866
Rayson Bequest - Fireworks/Light Displays	0	0	0	0	0
Rayson Bequest - Natural/Sidmouth History	0	0	0	0	0
Rayson Bequest - Party/Celebrations	0	0	0	0	0
Woolley Bequest Payments	0	0	0	0	0
	£90	£87,891	£125,500	£37,609	£7,866

Woolcombe House

Services Gas/Water/Elec	398	969	8,000	7,031	0
Woolcombe House Business Rate	0	4,871	9,600	4,729	0
Woolcombe House (Loan Interest&Repayment)	0	7,444	14,890	7,446	0
Woolcombe House-General Maintenance	509	5,254	10,000	4,746	0
	£907	£18,538	£42,490	£23,952	£0

Sidmouth Town Council - Detailed Income and Expenditure Report

Month 3 - June 2024

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Balance	Cummulative To + / From - EMReserves
<u>Other Property</u>					
Alma Lane Field	0	0	500	500	0
Manstone Youth Centre (Income)	0	0	0	0	0
Manstone Youth Centre	1,478	9,705	85,000	75,295	0
Manstone Sports and Play Areas	22	60	2,000	1,940	0
Long Park & Play Area	360	763	1,500	737	0
The Arches	-1,624	3,832	45,000	41,168	0
The Arches East (Income)	-6,855	-6,855	-27,000	-20,145	0
Conservatory Maintenance	0	130	2,000	1,870	0
Knowle Parkland & Amphitheatre	2,050	4,975	15,000	10,025	0
Knowle Parkland & Amphitheatre (Income)	0	0	0	0	0
Stowford Community Centre	0	0	0	0	0
Fire Beacon Nature Reserve	0	0	0	0	0
Fire Beacon Nature Reserve (Income)	0	0	0	0	0
Sidmouth Golf Club (Income)	-5	-5	-5	0	0
Elec Pole Rent (Income)	0	-39	-40	-1	0
	-£4,574	£12,566	£123,955	£111,389	£0
<u>Trust Property</u>					
<u>The Ham</u>					
The Ham Ground Mtce	121	363	2,000	1,637	0
The Ham Other Mtce	0	0	10,000	10,000	0
The Ham Play Equipment	0	0	2,000	2,000	0
The Ham Utility Building	0	0	1,000	1,000	0
The Ham 3Phase Power	428	428	4,500	4,072	0
The Ham Rent (Income)	-5,946	-9,072	-12,800	-3,728	0
<u>Manstone</u>					
Manstone Land Ground Mtce	66	198	900	702	0
Manstone Other Maintenance	0	0	1,600	1,600	0
Manstone Rent (Income)	-345	-345	-1,480	-1,135	0
<u>Salcombe Regis</u>					
S.R. Allotment Field	0	0	0	0	0
S.R. Recreation Field	0	0	0	0	0
S.R. Recreation Field Rent (Income)	0	-670	-670	0	0
	-£5,676	-£9,098	£7,050	£16,148	£0

Sidmouth Town Council - Detailed Income and Expenditure Report

Month 3 - June 2024

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Balance	Cummulative To + / From - EMReserves
<u>Members</u>					
Members/Chair's Allowances	0	5,313	7,200	1,887	0
Chair's Expenses	0	0	2,000	2,000	0
Members Expenses/Training	0	0	800	800	0
Elections	0	1,208	1,000	-208	0
Civic & Hospitality	0	0	1,000	1,000	0
Civic Regalia	0	0	1,000	1,000	0
	£0	£6,521	£13,000	£6,479	£0
<u>Staff</u>					
Salaries	9,240	27,719	115,000	87,281	0
Pensions	1,896	5,690	24,000	18,310	0
Project Support	0	1,152	40,000	38,848	0
Staff Eye Tests	0	0	100	100	0
Training & Conferences	0	0	500	500	0
Officers Expenses	0	120	500	380	0
	£11,136	£34,681	£180,100	£145,419	£0
<u>Office Expenses</u>					
Postage	0	0	500	500	0
Stationery	124	207	1,500	1,293	0
Telephone	0	1,135	4,700	3,565	0
Subscriptions	0	2,788	3,000	212	0
Photocopier	116	116	800	684	0
Internet, website and webcams	0	1,500	4,000	2,500	0
I.T. Software Contracts	402	1,283	4,000	2,717	0
I.T. Maintenance Support	136	872	6,000	5,128	0
Advertisements	0	0	500	500	0
Audit	0	400	2,500	2,100	0
Insurance	0	0	6,800	6,800	0
Sundry	35	35	1,000	965	0
Bank Charges	13	32	300	268	0
Bank Interest Received (Income)	-5,672	-5,672	-12,000	-6,328	0
	-£4,846	£2,696	£23,600	£20,904	£0

Sidmouth Town Council - Detailed Income and Expenditure Report Month 3 - June 2024

	Actual	Actual	Current	Budget	Cummulative
Expense Group Totals	Current Month	Year to Date	Annual Budget	Balance	To + / From - EMReserves
Council Services	4,504	38,194	198,250	160,056	-198
Discretionary Expenditure	90	87,891	125,500	37,609	7,866
Woolcombe House	907	18,538	42,490	23,952	0
Other Freehold Property	-4,574	12,566	123,955	111,389	0
Trust Property	-5,676	-9,098	7,050	16,148	0
Members	0	6,521	13,000	6,479	0
Staff	11,136	34,681	180,100	145,419	0
Office Expenses	-4,846	2,696	23,600	20,904	0
Precept Received	0	-356,973	-713,945	-356,972	
Net Income over Expenditure	£1,541	-£164,984	£0	£164,984	£7,668

Current/Deposit Bank Accounts

£1,318,087

of which

Woolley Bequest

£2,963

Rayson Bequest Fireworks/Light Displays

£65,672

Rayson Bequest Natural/Sidmouth History

£65,709

Rayson Bequest Party/Celebrations

£64,208

Earmarked Reserves

£719,598

Extract from:

EAST DEVON DISTRICT COUNCIL
The Anti Social Behaviour Crime and Policing Act 2014
Public Spaces Protection Order 2023
Control of Dogs

Sidbury

Dog exclusion areas	Dog on lead areas
Furzehill play area	

Sidford

Dog exclusion areas	Dog on lead areas
Byes Lane play park (Sidford recreation field)	Sidford playing field (Byes Lane) pitches 1 and 2
Stowford Rise play area (Andrew Close)	
Bakers Close play area	
Lindemann Close play area	

Sidmouth

Dog exclusion areas	Dog on lead areas
Manstone Lane play area	Coburg Lawns
Manstone Lane skate park	Putting Green and Three Cornered Plot (The Triangle)
Long Park play area (Arcot Road)	Blackmore Gardens
The Ham play area (Rosedale)	Connaught Gardens including the pathways down from Peak Hill to Jacobs Ladder beach
	Glen Goyle (Glen Road)
	Long Park recreation ground
	The Ham recreation ground

Extract from:

EAST DEVON DISTRICT COUNCIL
The Anti Social Behaviour Crime and Policing Act 2014
Public Spaces Protection Order 2023
Controls on Seashores and Promenades

Sidmouth

Dog on Lead Areas	Seasonal Dog Exclusion Areas
The stepped area in front of the beach huts at Jacobs Ladder, and the Esplanade adjacent to the beach between Jacobs Ladder to the last access ramp onto the beach at the turning circle at The Ham	The beach between Jacobs Ladder and the access ramp opposite Sidmouth Sailing and Sea Angling Club