

SIDMOUTH TOWN COUNCIL



WOOLCOMBE HOUSE
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DEVON
EX10 9BB

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To: All Members of the Town Council
Town Clerk

19 June 2024

For information:

District Councillor for Sidmouth not on the Town Council

Dear Sir/Madam,

Meeting of Sidmouth Town Council Monday 1 July 2024 at 6.30pm

You are hereby summoned to attend the above meeting to be held in the Council Chamber, Woolcombe House, Woolcombe Lane, Sidmouth. It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

All Members are requested to read agenda papers in advance of the meeting. If any Member has a query about an agenda item, they should contact the Town Clerk, Chair or Vice Chair prior to the date of the meeting.

Members of the public are very welcome to attend and speak at this meeting during item 6 of the agenda. The Chair of the Council has the right and discretion to control questions to avoid disruption, repetition and to make best use of the meeting time.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Chris Holland'.

Christopher E Holland
Town Clerk

A G E N D A

| | <u>Page/s</u> |
|---|---------------|
| <u>PART 'A'</u> | |
| 1 Apologies To receive any apologies for absence. | |
| 2 Minutes To confirm the minutes of the Town Council meeting held on Monday 3 June 2024. | 4 – 7 |
| 3 Declarations of Interest To receive any Members' declarations of interest in respect of items on the agenda. Note: You must also declare the nature of any personal or disclosable pecuniary interests in an item whenever it becomes apparent that you have an interest in the business being considered. | |

- 4 **Matters of Urgency or Report from the Chair**
To consider any items that in the opinion of the Chair should be dealt with as matters of urgency because of special circumstances. (Note: such circumstances need to be recorded in the minutes).
- 5 **Exclusion of the Public**
To agree any items to be dealt with after the public (including the press) have been excluded. There are no items which the Clerk recommends should be dealt with in this way.
- 6 **Public Open Question Time**
In accordance with Sidmouth Town Council Standing Orders Item 3 (d) – (i) Members of the Public are invited to put a question (one per person), to the Council through the Chair (taking no more than 3 minutes each and for a total of 15 minutes). Please note that in accordance with standing order 3(h), a question shall not give rise to a debate or require an immediate response.
Councillors also have the opportunity to ask questions of the County and District Members during this item whilst giving priority to Members of the public.
(Members and members of the public are reminded to notify the Town Clerk and Councillor concerned of questions to be raised. This arrangement is in place to enable a considered response at the meeting. The Chair of the Council has the right and discretion to control questions to avoid disruption, repetition and to make best use of the meeting time.)
- 7 **Police and Police Advocate Report**
To receive the Police report (when available) and a report from the Police Advocate, Councillor Nelson.
(Members are asked to notify the Town Clerk of questions to be raised in advance of the meeting where possible.)
- 8 **Committees and Working Group Reports**
- 8.1 Planning Working Group
To receive the reports of the Planning Working Group meetings held on Wednesdays 5 June 2024. 8 – 10
- 8.2 Tourism & Economy Committee
To receive the report of the Tourism & Economy Committee meeting held on Wednesday 12 June 2024. 11 – 13
- 8.3 Environment Committee
To receive an update, if appropriate, from the Chair of the Environment Committee.
- 8.4 Council Resources Working Group
To receive an update, if appropriate, from the Chair of the Council Resources Working Group.
- 8.5 Youth Provision Working Group
To receive an update, if appropriate, from the Chair of the Youth Provision Working Group.
- 9 **Reports from Members with Special Responsibilities**
- 9.1 Finance Report
To receive the Finance Report for May 2024. 14 – 17
- 9.2 Other Reports from Members with Special Responsibilities
To receive other notified reports from other Members.

10 **South West Water Remedial Works Project**

To receive an update regarding South West Water's Remedial Works Project.

Forthcoming meetings:

| | | | |
|-------------|-----|----|------------------------|
| JULY | Wed | 03 | PLANNING WORKING GROUP |
| | Mon | 08 | ENVIRONMENT COMMITTEE |
| | Wed | 17 | PLANNING WORKING GROUP |
| | Wed | 31 | PLANNING WORKING GROUP |
| AUG | Mon | 05 | COUNCIL |
| | Wed | 14 | PLANNING WORKING GROUP |
| | Wed | 28 | PLANNING WORKING GROUP |

SIDMOUTH TOWN COUNCIL
Minutes of the Meeting of Sidmouth Town Council
held at the Council Chamber, Woolcombe House, Sidmouth,
on Monday 3 June 2024 at 6.30pm

| | |
|----------------|--|
| Ward | Councillors Present: |
| Sidmouth North | Stephen Blakeway Bernie Davis Stuart Hughes |
| Sidmouth South | Kelvin Dent Chris Lockyear (Chair) Rachel Perram |
| Sidmouth East | Lorraine Brown |
| Sidmouth West | Phil Weaver |
| Primley | Francetta Bridle Hilary Nelson (Vice Chair) |
| Sidbury | John Loudoun |
| Sidford | Mike Goodman |
| Salcombe Regis | Ian Barlow Edward Willis Fleming |

Apologies: Paul Dodds, John Nicholson, Kevin Walker

The meeting started at 6.30pm and finished at 7.30pm.

PART 'A'

24 Minutes

The minutes of the meeting of the Town Council held on Monday 13 May 2024 were signed as a true and accurate record.

25 Declarations of Interest

There were no Declarations of Interest received for items on the agenda.

26 Matters of Urgency or Report from the Chair

- The Chair reported that both SeaFest and the Jazz & Blues Festivals had been successful events. Members agreed that he should write to congratulate and thank the organisers.
- A D-Day 80th Anniversary event would be held on the esplanade from 8pm on Thursday 6 June and all Members were encouraged to attend.
- The District Council would be installing beach matting during July and this would facilitate beach access for wheel chairs and buggies, but due to the shingle bank this would not enable access down to the water edge.
- Cllr Perram had begun investigating whether it would be feasible for the Town Council to make a disabled buggy available to members of the public. With Members in principle agreement, Cllr Perram would continue investigations including a review of access, cost, operating responsibilities and insurance implications.

27 Exclusion of the Public

RESOLVED: that the classification given to the documents to be submitted to the Council, be confirmed, and that the reports relating to exempt information, be dealt with under Part B.

28 Public Open Question Time

- Cllr Brown enquired about the frequency of parking attendants in Sidmouth. Cllr Hughes replied that Civil Enforcement Officers were regularly present in the town though they had to cover many other areas and exact times could not be given.
- Cllr Brown mentioned that a section of double yellow lines was missing from Manor Road following the recent surface dressing work. Cllr Hughes advised that the lines would be repainted on surface dressed areas after a set period.
- Cllr Willis Fleming reported that he had written to County Cllr Hughes raising concerns that the pedestrian crossing lights outside the Conservative Club stayed red for too long. Cllr Hughes answered that he was looking into this.
- Cllr Weaver reported that the disabled toilet at the Market Square had been closed due to vandalism for a long time.
- Cllr Davis reported that she had seen a homeless person camping in The Byes. It was advised that this had been reported to the Police.

29 Police Advocate Report

Cllr Nelson reported that she and Cllr Brown were intending to reintroduce the regular meetings with the Community Policing Team and other linked organisations. Members were asked to inform her of any areas of concern or issues that can be reported to the Neighbourhood Team.

30 Committee/Working Group Reports

30.1 Planning Working Group Reports

Councillor Dent, Chair of the Planning Working Group, presented the reports of the Planning Working Group meetings held on Wednesdays 8 and 22 May 2024.

Cllr Dent reported that the EDDC Local Plan consultation was due to finish on Thursday 27 June and that the Town Council had been requested to run a residents information/liaison event to raise awareness of the plan and consultation, unfortunately there would be no support from EDDC officers, but information materials would be supplied. He had, therefore, provisionally booked the Leigh Browne Room for Monday 24 June from 2pm to 5pm.

RESOLVED: That:

- a) the Planning Working Group reports be noted and decisions agreed.
- b) The booking of the Leigh Browne room be confirmed for Monday 24 June from 2pm to 5pm.
- c) EDDC be requested to supply officers' support as it was their consultation process.
- d) EDDC be requested to reimburse the Town Council for the cost of room hire.

30.2 Tourism and Economy Committee Report

Councillor Nelson reported that the next meeting would be held on Wednesday 12 June 2024.

30.3 Environment Committee Report

There was nothing to report from the Environment Committee.

30.4 Council Resources Working Group

There was nothing to report from the Council Resources Working Group.

30.5 Youth Provision Working Group

Councillor Nelson reported that a new contract had been agreed with Young Devon running Apr24 to Mar25 which had given a 6.3% increase to fees. Liaison with Sidmouth College was ongoing and a meeting with the Student Council was anticipated.

31 Reports from Members with Special Responsibilities

31.1 Finance Report

Councillor Lockyear presented the Finance Report for April 2024.

RESOLVED: that the Finance Report for April 2024 be noted and agreed.

31.2 Sidmouth in Bloom

Councillor Nelson reported that the Sidmouth in Bloom committee needed additional members and asked Members to consider if they know of anyone who may be interested in becoming involved.

32 Sidmouth Fair Trade Town

Sidmouth first achieved Fairtrade Town status in 2016 when Sidmouth Town Council passed a motion of support as part of the original, successful bid. The Steering Group had written to say that they valued the Town Council's ongoing support for Fairtrade, which was vital in the endeavours to retain Fairtrade Town status.

Fairtrade Town Steering Group Members attended the meeting to explain more about Fairtrade Towns and answer questions from Members.

At the May Annual Council meeting it had been confirmed that Cllr Nicholson would become the Town Council's representative on the Fairtrade Town Steering Group.

RESOLVED: that in addition to Cllr Nicholson, Cllr Blakeway would also sit on the Fairtrade Steering Group on behalf of the Town Council.

33 Annual Return – Internal Audit Report 2023/24

The Council's Internal Auditor, Mr. Martin Cordy, had undertaken the audit of the Council's accounts.

Attached with the agenda was a copy of Mr Cordy's letter and the Internal Audit Report for Members consideration.

RESOLVED: 1) that the Internal Auditor's Report be noted and agreed.
2) that thanks to the Town Council finance team be recorded.

34 Annual Return – Governance Statement 2023/24

Members were asked to consider and approve the Annual Governance Statement, which required approval by Council prior to signing by the Chair and Town Clerk.

RESOLVED: that the Annual Governance Statement be approved and agreed for signing by the Chair and Town Clerk.

35 Annual Return – Accounting Statements 2023/24

Members were asked to consider and approve the Accounting Statement which had been duly certified and signed by the Town Clerk/RFO.

Following approval by Council, the Accounting Statement would be signed by the Chair.

RESOLVED: that the Statement of Accounts be noted and agreed for signing by the Chair.

36 Exclusion of the Public and Press

RESOLVED: That under the Public Bodies (Admission to Meetings) Act 1960 the public (including the press) be excluded from the meeting due to the confidential nature of its contents.

PART 'B'

37 Sidmouth Watersports Hub Conditional Grant Allocation

At the April Council meeting it was resolved that Sidmouth Watersports Hub be invited to submit an amended grant application form which would also address Members questions regarding the length of lease on the property and the remaining funding required to complete the project. Members were asked to consider the grant application information.

RESOLVED: that the £1,600 grant allocation made to Sidmouth Watersports Hub in 2023/24 be held as an EMR conditional grant towards the installation of disabled access to the upper floor of the Port Royal building. This will become available when Sidmouth Watersports Hub has obtained match funding from other sources for the remainder of the project.

38 Youth Provision Working Group

Members were asked to consider the confidential reports issued with the agenda and the recommendation from the Youth Provision Working Group.

RESOLVED: that:

- a) Sidmouth Town Council would continue to support Youth Services in the Sid Valley, but that a full review of commissioned services would be undertaken in 2024/25 with a view to redesigning existing provision so that it better reflects the needs, voice and aspirations of young people as reflected in the Design West report dated May 2023; any redesign to be supported by a five-year action plan.
- b) Sidmouth Town Council would close the Manstone Youth Centre building from September 2024 and provide youth services from an identified alternative location.

.....
CHAIR OF THE COUNCIL

**Sidmouth Town Council's Planning Working Group
held on Wednesday 5 June 2024**

(The Working Group met virtually)

Councillors present: Kelvin Dent (Chair)
Bernie Davis
Chris Lockyear
John Loudoun
Rachel Perram

Apologies: Cllr John Nicholson

Also present: Cllr Ian Barlow

The meeting started at 10.00am and finished at 10.40am

016 Declarations of Interest

None received

017 District Council Members

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

018 Minutes

Members agreed that delegated authority be given to the Chair of the Planning Working Group to sign as a true and accurate record the Minutes of the Planning Working Group meeting of 22 May 2024.

019 Applications for consideration

RECOMMENDED: That in respect of the Planning Applications set out below, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance minute 230 of Council, 19 April 2021 and with schedule 16 of the Local Government Act 1972.

| | | | |
|------------|--------------------------|-----------------|--|
| 020 | 24/0973/ADV East Ward | Boots UK Ltd | 15 Fore Street, Sidmouth, EX10 8AH. Installation externally of 1no. non illuminated traditional fascia and 1no. non illuminated traditional projection sign. |
|------------|--------------------------|-----------------|--|

GRANT

| | | | |
|------------|---------------------------|--------------------------|---|
| 021 | 24/0978/FUL North Ward | Mrs Patricia Ratcliff | 31 Lock Close, Sidmouth, EX10 9GB. Proposed change of use from residential dwelling to residential dwelling with provision for childcare. |
|------------|---------------------------|--------------------------|---|

DO NOT SUPPORT

Whilst Members wanted it to be noted that they wholly support the need for extra childcare in the Sid Valley, they suggested exploring alternative premises.

Members considered the proposal would adversely impact on the amenities of its neighbours, contrary to Policy 6 of the Neighbourhood plan.

022 24/0958/FUL Mr & Mrs 2 Stowford Court, Stowford, Sidmouth, EX10 0NA.
West Ward Roger Re-thatching of porch canopy, enlarging terrace and removal and
Trivett re-building of retaining wall.

NO OBJECTIONS

023 West Ward Mr & Mrs 2 Stowford Court, Stowford, Sidmouth, EX10 0NA.
Roger 1. Internal alterations to enlarge the dining room, including
Trivett removal of existing blockwork wall, new stud partitions, and
associated window adjustments.
2. Replacement windows & external doors throughout.
3. Replacement porch canopy
4. Enlarged external terrace / retaining wall adjustments

NO OBJECTIONS

024 Trees in Conservation Areas

a) 24/0860/TCA Saddlers Mead, Sid Road, Sidmouth, Devon, EX10 9AQ.
Salcombe Regis T1, Ash: Fell (DR).
Ward

NOTED

025 Trees with preservation order

Applications relating to Trees protected by a Tree Preservation Order.

a) 24/0971/TRE Ellie Rawlings Dyers Meadow, Byes Lane, Sidford, Devon, EX10 9FB.
Sidford Village (Whitton & T3, Ash: reduce height of tree to approximately 10m above ground
Ward Laing) level.

DEFERRED: Awaiting Officers report

026 Exemption to a Tree Preservation Order

None received

027 Appeals.

a) 23/0743/FUL Magnolia Cottage, Coburg Road, Sidmouth, Devon, EX10 8NF.
Retention of a boundary screen.

STC: Refused EDDC: Refused

Appeal Dismissed

028 Unsupported decision

None received.

029 Enforcement Letters

None received.

030 Urgent Items

None received.

031 New Draft Local Plan Update

The Local Planning Authority were in the process of consulting on a further limited number of Local Plan topics and had invited towns and parishes to consult the public. At its last meeting, Sidmouth Town Council had agreed to undertake a consultation event and a room had been booked at the Dissenters on Monday 24th June from 2pm to 5pm.

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CHAIR OF THE PLANNING WORKING GROUP

**Minutes of a Meeting of Sidmouth Town Council's
Tourism and Economy Committee
held in the Council Chamber, Woolcombe House, Sidmouth
on Wednesday 12 June 2024 at 6.30 pm**

Councillors present: Ian Barlow
Paul Dodds
Chris Lockyear
Hilary Nelson
Rachel Perram
Kevin Walker
Phil Weaver
Edward Willis Fleming

Invited Reps: TIC Manager – Tim Shardlow
Ignyte Ltd – Tina Veater
Chamber of Commerce – Ian Gregory

Apologies: John Loudoun, John Nicholson

The meeting started at 6.30pm and finished at 8.55pm

PART 'A'

1 Minutes

The Minutes of the Tourism & Economy Committee meeting held on Wednesday 20 March 2024 were signed and approved as a true and accurate record.

2 Declarations of Interest

There were no Declarations of Interest received for items on this agenda.

3 Matters of Urgency and Report

There were no matters of urgency.

4 Tourism Advisory Group Update

Councillor Nelson updated members on the work carried out by the Tourism Advisory Group and reported that Cllrs Perram and Willis Fleming had joined the TAG whilst Sally Mynard had left the group.

- A Family Friendly video was being produced, alongside a list of family orientated activities costing less than £10 which would be available over the summer months.
- The Visit Sidmouth website had been updated with the Virtual Tour now on the front page.
- Businesses were reporting to the TAG a very difficult economic environment, particularly for the hospitality sector, with very low or no bookings for the high season month of August.
- A Sidmouth college work experience student would be working with Ignyte for one week and to take short videos clips of images of interest to younger people, these would be shown on TikTok and Instagram.

- A South West Data Hub had been set up which would collect tourism data, tracking mobile phone accessing Apps, alongside credit and debit card payments. This data would be useful to

RESOLVED: That the Tourism Advisory Group report be noted.

5 Information Centre Updates

Tim Shardlow, Tourist Information Centre Manager, gave an update of TIC activities and reported that:

- The TIC was now operating on 'summer hours' and open for 7 days a week until 5pm Monday to Saturday and 4pm on Sundays. There were two members of staff working during the summer season.
- The TIC continued the promotion of local events, activities and facilities of interest for visitors and residents, options for sustainable tourism and good value for family groups.
- Folk Festival ticket sales were much higher than 2022, which was the last 'normal' year figures available for comparison and TIC staff were assisting with enquiries from attendees. This was the Festival's 70th Anniversary year and was being organised by a new management team. A Taster Programme had been distributed with the full programme becoming available in July.
- The Banking Hub was now open and was welcomed by both residents and visitors.
- The 2024 Town Maps had now been received and were being distributed to businesses and members of the public, many were being posted out to visitors expecting to visit later in the year. 15,000 had been printed and for the first time included QR codes to assist with guided walks.
- Unfortunately, due to a complicated booking system that would only support one outlet, the TIC had not been able to sell Jazz & Blues Festival tickets, this would impact on the TIC commission budget for 2024.
- There were many other events that the TIC staff advertised and supported throughout the year; Seafest, Connaught Garden band concerts, the September Walking Festival, Bio Diversity Group events, Manor Pavilion Summer Play Season and the Dementia Friendly Sidmouth event.

RESOLVED: That:

- a) The Sidmouth Information Centre report be noted.
- b) Consideration be given to installing a large Town Map in the Market Place, costing and options of aluminium board or digital screen would be presented to the next Tourism and Economy Committee meeting.
- c) Consideration be given to obtaining VIP tickets for the two main music events in order to create national media competitions and increase publicity whilst collecting entrants' data.

6 Tourism & Promotion Contract Update

Tina Veater, Ignyte, presented the Ignyte Visit Sidmouth summary report and explained the breakdown of the social media data report.

- A priority was Accessibility Tourism and Ignyte was represented on the Visit England Stakeholder Group working towards creating a list of the top 20-30 essential search terms for visitors requiring additional accessibility support. This information would then be used to update the Visit Sidmouth website and forwarded to business members via newsletter and webinar.

- Ignyte was working with the Chit Rocks Beach Access project team to see if assistance could be given with publicising this initiative, which would enable wheelchair access to the beach.
- The Local Visitor Economy Partnership ‘LVEP’ project was underway with the Advisory Board and Stakeholder Group set up and first meetings to be held towards the end of July.

RESOLVED: That the Tourism & Promotion contract update report be noted.

7 Tourism & Promotion Finance Report

The Chair presented the Tourism & Promotion Finance report for the year ending March 2024.

RESOLVED: That the Tourism & Promotion Finance report be noted.

8 South West Water – Support for Businesses with Communications

Members were asked to consider whether additional resources should be provided to local businesses to inform them of and help them communicate about water quality and the forthcoming investment from South West Water for remedial works on The Ham.

It was noted that much of the problem with poor water testing readings was due to agricultural runoff and not from the human waste sewage system.

RESOLVED: That Cllr Nelson and Tina Veater create a proforma information document to be reviewed by Cllr Lockyear as Member for South West Water Liaison.

10 Strategic Priorities for 2024/25

Members were asked to consider recommendations for priority actions for the Tourism and Economy Committee for 2024/25.

RECOMMENDED: That the following priority actions be agreed:

- Town Regeneration – concentrate on one area of ‘excellence’ first then gradually spread out to cover the whole town, commencing with the Market Place area.
- Maximise the use of Open Spaces owned by the Town Council or held as Trustee; create areas that are welcoming to children as play areas, set up online treasure hunt trails, encourage forest schools. Also to extend the Knowle car park area and instal EV charging stations to encourage both residents and visitors to use that area of the town.
- Accessible Tourism – to work with local interest groups and appropriate organisations to create a town that has as its ethos the principle of ‘Welcome to All’.

11 Matters Raised by Invited Representatives

Ian Gregory, Vice Chair Sidmouth Chamber of Commerce, reported that the Chamber of Commerce were considering introducing evening meetings for members to cover specific issues of interest.

RESOLVED: That the Chamber of Commerce report be noted.

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CHAIR OF THE TOURISM & ECONOMY WORKING GROUP

Sidmouth Town Council - Detailed Income and Expenditure Report

Month 2 - May 2024

| | Actual | Actual | Current | Budget | Cummulative |
|---|----------------|----------------|-----------------|-----------------|---------------|
| | Current Month | Year to Date | Annual Budget | Balance | To + / From - |
| <u>Council Services</u> | | | | | EMReserves |
| Public Conveniences | 0 | 0 | 16,000 | 16,000 | 0 |
| Youth Service Support | 12,499 | 12,499 | 49,000 | 36,501 | 0 |
| Flower Beds, Planters & Watering | 0 | 1,843 | 18,500 | 16,657 | 0 |
| Christmas Lighting & Events | 0 | 0 | 16,500 | 16,500 | 0 |
| Donation to Christmas Lighting (Income) | 0 | 0 | -1,750 | -1,750 | 0 |
| Tourism Promotion | 3,490 | 3,490 | 50,000 | 46,510 | 0 |
| Tourism Promotion Income | 0 | 0 | -24,000 | -24,000 | 0 |
| Verge Cutting, Town Maintenance & Weeding | 1,985 | 3,971 | 24,500 | 20,529 | 0 |
| Verge Cutting DCC Grant (Income) | 0 | 0 | -5,100 | -5,100 | 0 |
| Street Furniture | 0 | 0 | 16,800 | 16,800 | 0 |
| Sidmouth Information Centre | 10,000 | 10,000 | 32,800 | 22,800 | 0 |
| Water Fountains & Defib Mtce | 1,830 | 1,887 | 2,500 | 613 | 0 |
| Dog Hygiene Bins | 0 | 0 | 2,000 | 2,000 | 0 |
| War Memorials | 0 | 0 | 500 | 500 | 0 |
| Parish Paths Partnership Payments | 0 | 0 | 0 | 0 | 0 |
| Parish Paths Partnership (Income) | 0 | 0 | 0 | 0 | 0 |
| | £29,804 | £33,690 | £198,250 | £164,560 | £0 |
| <u>Discretionary Expenditure</u> | | | | | |
| Festival and Events Grant | 0 | 50,000 | 50,000 | 0 | 0 |
| Special Funding Support | 0 | 29,500 | 29,500 | 0 | 0 |
| Community Small Grants | 0 | 15,250 | 18,000 | 2,750 | 0 |
| Sidmouth Regatta & Air Show | 0 | 0 | 20,000 | 20,000 | 0 |
| Environment Committee | 541 | 917 | 8,000 | 7,083 | 0 |
| Community Infrastructure Levy Payments | 0 | 0 | 0 | 0 | 0 |
| Community Infrastructure Levy (Income) | -7,866 | -7,866 | 0 | 7,866 | 7,866 |
| Rayson Bequest - Fireworks/Light Displays | 0 | 0 | 0 | 0 | 0 |
| Rayson Bequest - Natural/Sidmouth History | 0 | 0 | 0 | 0 | 0 |
| Rayson Bequest - Party/Celebrations | 0 | 0 | 0 | 0 | 0 |
| Woolley Bequest Payments | 0 | 0 | 0 | 0 | 0 |
| Woolley Bequest (Income) | 0 | 0 | 0 | 0 | 0 |
| | -£7,325 | £87,801 | £125,500 | £37,699 | £7,866 |
| <u>Woolcombe House</u> | | | | | |
| Services Gas/Water/Elec | 571 | 571 | 8,000 | 7,429 | 0 |
| Woolcombe House Business Rate | 0 | 4,871 | 9,600 | 4,729 | 0 |
| Woolcombe House (Loan Interest&Repayment) | 7,444 | 7,444 | 14,890 | 7,446 | 0 |
| Woolcombe House-General Maintenance | 342 | 4,745 | 10,000 | 5,255 | 0 |
| | £8,357 | £17,631 | £42,490 | £24,859 | £0 |

Sidmouth Town Council - Detailed Income and Expenditure Report

Month 2 - May 2024

| | Actual Current Month | Actual Year to Date | Current Annual Budget | Budget Balance | Cummulative To + / From - EMReserves |
|-------------------------------------|-------------------------|------------------------|--------------------------|-------------------|--|
| <u>Other Property</u> | | | | | |
| Alma Lane Field | 0 | 0 | 500 | 500 | 0 |
| Manstone Youth Centre | 5,570 | 8,227 | 85,000 | 76,773 | 0 |
| Manstone Sports and Play Areas | 38 | 38 | 2,000 | 1,962 | 0 |
| Long Park & Play Area | 310 | 403 | 1,500 | 1,097 | 0 |
| The Arches | 3,754 | 5,456 | 45,000 | 39,544 | 0 |
| The Arches East (Income) | 0 | 0 | -27,000 | -27,000 | 0 |
| Conservatory Maintenance | 130 | 130 | 2,000 | 1,870 | 0 |
| Knowle Parkland & Amphitheatre | 1,100 | 2,925 | 15,000 | 12,075 | 0 |
| Fire Beacon Nature Reserve | 0 | 0 | 0 | 0 | 0 |
| Sidmouth Golf Club (Income) | 0 | 0 | -5 | -5 | 0 |
| Elec Pole Rent (Income) | -39 | -39 | -40 | -1 | 0 |
| | £10,863 | £17,140 | £123,955 | £106,815 | £0 |
| <u>Trust Property</u> | | | | | |
| <u>The Ham</u> | | | | | |
| The Ham Ground Mtce | 121 | 242 | 2,000 | 1,758 | 0 |
| The Ham Other Mtce | 0 | 0 | 10,000 | 10,000 | 0 |
| The Ham Play Equipment | 0 | 0 | 2,000 | 2,000 | 0 |
| The Ham Utility Building | 0 | 0 | 1,000 | 1,000 | 0 |
| The Ham 3Phase Power | 0 | 0 | 4,500 | 4,500 | 0 |
| The Ham Rent (Income) | -1,626 | -3,126 | -12,800 | -9,674 | 0 |
| <u>Manstone</u> | | | | | |
| Manstone Land Ground Mtce | 66 | 132 | 900 | 768 | 0 |
| Manstone Other Maintenance | 0 | 0 | 1,600 | 1,600 | 0 |
| Manstone Rent (Income) | 0 | 0 | -1,480 | -1,480 | 0 |
| <u>Salcombe Regis</u> | | | | | |
| S.R. Allotment Field | 0 | 0 | 0 | 0 | 0 |
| S.R. Recreation Field | 0 | 0 | 0 | 0 | 0 |
| S.R. Recreation Field Rent (Income) | -670 | -670 | -670 | 0 | 0 |
| | -£2,109 | -£3,422 | £7,050 | £10,472 | £0 |
| <u>Members</u> | | | | | |
| Members/Chair's Allowances | 5,313 | 5,313 | 7,200 | 1,887 | 0 |
| Chair's Expenses | 0 | 0 | 2,000 | 2,000 | 0 |
| Members Expenses/Training | 0 | 0 | 800 | 800 | 0 |
| Elections | 1,208 | 1,208 | 1,000 | -208 | 0 |
| Civic & Hospitality | 0 | 0 | 1,000 | 1,000 | 0 |
| Civic Regalia | 0 | 0 | 1,000 | 1,000 | 0 |
| | £6,521 | £6,521 | £13,000 | £6,479 | £0 |

Sidmouth Town Council - Detailed Income and Expenditure Report

Month 2 - May 2024

| | Actual | Actual | Current | Budget | Cummulative |
|---------------------------------|----------------|----------------|-----------------|-----------------|---------------|
| | Current Month | Year to Date | Annual Budget | Balance | To + / From - |
| Staff | | | | | EMReserves |
| Salaries | 9,240 | 18,479 | 115,000 | 96,521 | 0 |
| Pensions | 1,897 | 3,794 | 24,000 | 20,206 | 0 |
| Project Support | 1,152 | 1,152 | 40,000 | 38,848 | 0 |
| Staff Eye Tests | 0 | 0 | 100 | 100 | 0 |
| Training & Conferences | 0 | 0 | 500 | 500 | 0 |
| Officers Expenses | 120 | 120 | 500 | 380 | 0 |
| | £12,409 | £23,545 | £180,100 | £156,555 | £0 |
| Office Expenses | | | | | |
| Postage | 0 | 0 | 500 | 500 | 0 |
| Stationery | 19 | 83 | 1,500 | 1,417 | 0 |
| Telephone | 0 | 1,135 | 4,700 | 3,565 | 0 |
| Subscriptions | 0 | 2,788 | 3,000 | 212 | 0 |
| Photocopier | 0 | 0 | 800 | 800 | 0 |
| Internet, website and webcams | 0 | 1,500 | 4,000 | 2,500 | 0 |
| I.T. Software Contracts | 6 | 881 | 4,000 | 3,119 | 0 |
| I.T. Maintenance Support | 379 | 736 | 6,000 | 5,264 | 0 |
| Advertisements | 0 | 0 | 500 | 500 | 0 |
| Audit | 400 | 400 | 2,500 | 2,100 | 0 |
| Insurance | 0 | 0 | 6,800 | 6,800 | 0 |
| Sundry | 0 | 0 | 1,000 | 1,000 | 0 |
| Bank Charges | 10 | 19 | 300 | 281 | 0 |
| Bank Interest Received (Income) | 0 | 0 | -12,000 | -12,000 | 0 |
| | £814 | £7,542 | £23,600 | £16,058 | £0 |

Sidmouth Town Council - Detailed Income and Expenditure Report

Month 2 - May 2024

| | Actual Current Month | Actual Year to Date | Current Annual Budget | Budget Balance | Cummulative To + / From - EMReserves |
|------------------------------------|-------------------------|------------------------|--------------------------|-------------------|--|
| Expense Group Totals | | | | | |
| Council Services | 29,804 | 33,690 | 198,250 | 164,560 | 0 |
| Discretionary Expenditure | -7,325 | 87,801 | 125,500 | 37,699 | 7,866 |
| Woolcombe House | 8,357 | 17,631 | 42,490 | 24,859 | 0 |
| Other Freehold Property | 10,863 | 17,140 | 123,955 | 106,815 | 0 |
| Trust Property | -2,109 | -3,422 | 7,050 | 10,472 | 0 |
| Members | 6,521 | 6,521 | 13,000 | 6,479 | 0 |
| Staff | 12,409 | 23,545 | 180,100 | 156,555 | 0 |
| Office Expenses | 814 | 7,542 | 23,600 | 16,058 | 0 |
| Precept Received | 0 | -356,973 | -713,945 | -356,972 | |
| Net Income over Expenditure | £59,334 | -£166,525 | £0 | £166,525 | £7,866 |

Current/Deposit Bank Accounts

£1,310,079

of which

Woolley Bequest

£2,963

Rayson Bequest Fireworks/Light Displays

£65,672

Rayson Bequest Natural/Sidmouth History

£65,709

Rayson Bequest Party/Celebrations

£64,208

Earmarked Reserves

£719,796