

**SIDMOUTH TOWN COUNCIL**  
**Minutes of the Meeting of Sidmouth Town Council**  
**held in the Council Chamber, Woolcombe House,**  
**Woolcombe Lane, Sidmouth**  
**on Monday 22 January 2024 at 6.30pm**

Ward	Councillors Present:
Sidmouth North	Bernie Davis
Sidmouth South	Kelvin Dent
	Paul Dodds
	Chris Lockyear (Chair)
	John Nicholson
Primley	Francetta Bridle
	Hilary Nelson (Vice Chair)
	Kevin Walker
Sidbury	John Loudoun
Sidford	Mike Goodman
Salcombe Regis	Edward Willis Fleming
Apologies:	Ian Barlow, Stephen Blakeway, Lorraine Brown, Stuart Hughes, Louise Laybury, Rachel Perram

The meeting started at 6.30pm and finished at 7.55pm.

**PART 'A'**

**101 Declarations of Interest**

Name	Item Number	Type	Action Taken	Details
Cllr Chris Lockyear	Sidmouth Science Festival	Personal	Remained in the meeting during discussion and voting	Member of Sidmouth Science Festival Committee
Cllr Chris Lockyear	Sidmouth Biodiversity Group	Personal	Remained in the meeting during discussion and voting	Member of Sidmouth Biodiversity Group
Cllr Chris Lockyear	Sidmouth Folk Festival	Personal	Remained in the meeting during discussion and voting	Member of Sidmouth Folk Festival
Cllr Chris Lockyear	Sidmouth Arboretum Trust	Personal	Remained in the meeting during discussion and voting	Member of Sidmouth Arboretum Trust
Cllr Hilary Nelson	Gateway Sidmouth	Personal	Remained in the meeting during discussion and voting	Member of Gateway Sidmouth Project
Cllr Kelvin Dent	Sidmouth Cricket, Tennis & Croquet Club	Personal	Remained in the meeting during discussion and voting	Member of Sidmouth Cricket, Tennis & Croquet Club
Cllr Kelvin Dent	Knowle Parkland	Personal	Remained in the meeting during discussion and voting	Member of Knowle Residents Group
Cllr Paul Dodds	Sidmouth Cricket, Tennis & Croquet Club	Personal	Remained in the meeting during discussion and voting	Member of Sidmouth Cricket, Tennis & Croquet Club

Cllr Kevin Walker	Sidbashers	Personal	Remained in the meeting during discussion and voting	Members of Sidbashers
Cllr Edward Willis Fleming	Sidmouth Jazz & Blues Festival	Personal	Remained in the meeting during discussion and voting	Member of Sidmouth Jazz & Blues Festival
Cllr Edward Willis Fleming	Sidmouth Arboretum Trust	Personal	Remained in the meeting during discussion and voting	Member of Sidmouth Arboretum Trust
Cllr Mike Goodman	Sidmouth Patronage Fund	Personal	Remained in the meeting during discussion and voting	Member of PCC Sidmouth Parish Church
Cllr Mike Goodman	Sidmouth Rotary Club	Personal	Remained in the meeting during discussion and voting	Member of Sidmouth Rotary Club
Cllr Mike Goodman	Sidmouth Cricket, Tennis & Croquet Club	Personal	Remained in the meeting during discussion and voting	Member of Sidmouth Cricket, Tennis & Croquet Club
Town Clerk, Christopher Holland	Sidmouth Town Band	Personal	Remained in the meeting during discussion and voting	Member of Sidmouth Town Band

#### 102 Matters of Urgency or Report from the Chair

- The Chair reported that South West Water would be carrying out ground survey work at The Ham and Ham carpark on Monday 26 February. This engineering work was essential in order to inform future planned works to increase the size of the replacement sewage tank and the rerouting of surface drains into the river.

#### 103 Exclusion of the Public

**RESOLVED:** that the classification given to the documents to be submitted to the Council, be confirmed, and that the reports relating to exempt information, be dealt with under Part B.

#### 104 Proposed Estimates 2024/2025

Councillor Lockyear presented the proposed estimates report for 2024/2025.

**RESOLVED:** That:

- the Town Council precept for 2024/2025 be set at £713,945 representing £102.70 Parish Tax at Council Tax Band 'D'.
- the breakdown of estimates for 2024/2025 be agreed (as attached schedule).

#### 105 Exclusion of the Public and Press

**RESOLVED:** That under the Public Bodies (Admission to Meetings) Act 1960 the public (including the press) be excluded from the meeting due to the confidential nature of its contents.

**PART 'B'**

**116 Grant Applications**

Members were asked to consider Grant applications for the financial year 2024/2025.

**RESOLVED:** That:

1. the total grant allocations to Festivals and Events be set at £50,000.
2. the total grant allocations to Special Funding Support be set at £29,500.
3. the total grant allocations to Community Small Grant be set at £18,000.
4. £4,250 be transferred from the SVNP Community Actions EMR to the Chit Rocks Beach Access Project EMR as an additional conditional grant allocation.
5. 2023/2024 Grants be allocated to organisations, as per the attached schedule, at a total of £101,750.

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CHAIR OF THE COUNCIL

**SIDMOUTH TOWN COUNCIL 2024-2025 BUDGETS LISTING****Council Services**

Public Conveniences	£16,000
Youth Service Support	£49,000
Flower Beds, Planters & Watering	£18,500
Christmas Lighting & Events	£16,500
Donation to Christmas Lighting (Income)	-£1,750
Tourism Promotion	£50,000
Tourism Promotion (Income)	-£24,000
Verge Cutting, Town Maintenance & Weeding	£24,500
Verge Cutting DCC Grant (Income)	-£5,100
Street Furniture	£16,800
Sidmouth Information Centre	£32,800
Water Fountains & Defib Mtce	£2,500
Dog Hygiene Bins	£2,000
War Memorials	£500
	<b>£198,250</b>

**Discretionary Expenditure**

Festival and Events Grants	£50,000
Special Funding Support	£29,500
Community Small Grants	£18,000
Sidmouth Regatta & Air Show	£20,000
Environment Committee	£8,000
	<b>£125,500</b>

**Woolcombe House**

Services Gas/Water/Elec	£8,000
Woolcombe House Business Rate	£9,600
Woolcombe House (Loan Interest&Repayment)	£14,890
Woolcombe House General Maintenance	£10,000
	<b>£42,490</b>

**Other Freehold Property**

Alma Lane Field	£500
Manstone Youth Centre	£85,000
Manstone Sports and Play Areas	£2,000
Long Park & Play Area	£1,500
The Arches	£45,000
The Arches East (Income)	-£27,000
Conservatory Maintenance	£2,000
Knowle Parkland & Amphitheatre	£15,000
Sidmouth Golf Club (Income)	-£5
Elec Pole Rent (Income)	-£40
	<b>£123,955</b>

**Trust Property****The Ham**

The Ham Ground Mtce	£2,000
The Ham Other Mtce	£10,000
The Ham Play Equipment	£2,000
The Ham Utility Building	£1,000
The Ham 3Phase Power	£4,500
The Ham Rent (Income)	-£12,800

**Manstone**

Manstone Ground Mtce	£900
Manstone Other Maintenance	£1,600
Manstone Rent (Income)	-£1,480

**Salcombe Regis**

S.R. Recreation Field Rent (Income)	-£670
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**£7,050**

**Members**

Members/Chair's Allowances	£7,200
Chair's Expenses	£2,000
Members Expenses/Training	£800
Elections	£1,000
Civic & Hospitality	£1,000
Civic Regalia	£1,000

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**£13,000**

**Staff**

Salaries	£115,000
Pensions	£24,000
Project Support	£40,000
Staff Eye Tests	£100
Training & Conferences	£500
Officers Expenses	£500

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**£180,100**

**Office Expenses**

Postage	£500
Stationery	£1,500
Telephone	£4,700
Subscriptions	£3,000
Photocopier	£800
Internet, website and webcams	£4,000
I.T. Software Contracts	£4,000
I.T. Maintenance Contingency	£6,000
Advertisements	£500
Audit	£2,500
Insurance	£6,800
Sundry	£1,000
Bank Charges	£300
Bank Interest Received (Income)	-£12,000
	<b>£23,600</b>

**Expense Group Totals**

Council Services	£198,250
Discretionary Expenditure	£125,500
Woolcombe House	£42,490
Other Freehold Property	£123,955
Trust Property	£7,050
Members	£13,000
Staff	£180,100
Office Expenses	£23,600
<b>Total Estimated Precept</b>	<b>£713,945</b>

**Represents Parish Tax at Council Tax Band 'D'** **£102.70**

**SIDMOUTH TOWN COUNCIL GRANTS 2024/2025**

<b><u>FESTIVALS AND EVENTS</u></b>	<b><u>2024/2025</u></b>	<b><u>2025/2026</u></b> <i>(in principle)</i>	<b><u>2026/2027</u></b> <i>(in principle)</i>	<b><u>2027/2028</u></b> <i>(in principle)</i>
Sidmouth & East Devon Walking Festival	1,500	1,500	1,500	1,500
Sidmouth Carnival	1,000	1,000	1,000	1,000
Sidmouth Coastal Community Hub CIC (Seafest)	3,000	3,000	3,000	3,000
Sidmouth Folk Festival	31,500	31,500	31,500	31,500
Sidmouth Jazz & Blues Festival	10,000	10,000	10,000	10,000
Sidmouth Science Festival	3,000	3,000	3,000	3,000
<b><u>SPECIAL FUNDING SUPPORT</u></b>				
Sid Valley HELP	15,000	15,000	15,000	15,000
Sidmouth in Bloom	12,000	12,000	12,000	12,000
Sidmouth Town Band	2,500	2,500	2,500	2,500
<b><u>COMMUNITY SMALL GRANTS</u></b>				
Chit Rocks Beach Access Project	750	<i>(Conditional – not to be paid until released by Town Clerk)</i>		
Chit Rocks Beach Access Project	4,250	<i>(Conditional allocation from SVNP Community Actions EMR not to be paid until released by Town Clerk)</i>		
Citizens Advice East Devon	2,500			
East Devon Support Group (Parkinsons UK)	750			
Friends of Sidmouth Library	250			
Gateway Sidmouth	1,000			
Oasis Drop in Café	1,025			
SCCH (Wallspace Project)	1,500			
SCCH (Coral Reef & Wave Border Garden)	500			
Sidbashers	650			
Sid Vale Community Productions	375			
Sid Valley Biodiversity Group	1,250			
Sid Valley Biodiversity Group – Water Testing	300			
Sid Valley Biodiversity Group – River Sid Catchment Grp	400			
Sidmouth Amateur Radio Society	200			
Sidmouth Arboretum Trust	1,000			
Sidmouth Arboretum Trust – Street Planters	2,000	<i>(Conditional – not to be paid until released by Town Clerk)</i>		
Sidmouth Parish Church (Patronage Fund)	100			
Sidmouth Rotary Club	600			
Sidmouth Rugby Football Club	400			
Sidmouth School of Art	750			
Sidmouth Ten Tors	500			
South West Museum Development	800			
Vision Group for Sidmouth	400			
<b>TOTAL GRANT ALLOCATIONS</b>	<b>£101,750</b>	<b>£79,500</b>	<b>£79,500</b>	<b>£79,500</b>