

# SIDMOUTH TOWN COUNCIL



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To: All Members of the Town Council  
Town Clerk

28 March 2023

Dear Sir/Madam,

**Meeting of Sidmouth Town Council  
in its Capacity as Trustee  
Monday 3 April 2023  
on the rising of the Council Meeting**

You are hereby summoned to attend the above meeting to be held at **Sidbury Village Hall**.  
It is proposed that the matters set out on the agenda below will be considered at the meeting  
and resolution or resolutions passed as the Council considers appropriate.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Chris Holland', written over a horizontal line.

**Christopher E Holland**  
Town Clerk

## A G E N D A

	<u>Page/s</u>
<b><u>PART 'A'</u></b>	
1 <b>Apologies</b> To receive any apologies for absence.	
2 <b>Minutes</b> To confirm the minutes of the Trustee Meeting held on Monday 6 March 2023.	3 – 5
3 <b>Declarations of Interest</b> To receive any Members' declarations of interest in respect of items on the agenda. Note: You must also declare the nature of any personal or disclosable pecuniary interests in an item whenever it becomes apparent that you have an interest in the business being considered.	
4 <b>Matters of Urgency</b> To consider any items that in the opinion of the Chair should be dealt with as matters of urgency because of special circumstances. (Note: such circumstances need to be recorded in the minutes)	
5 <b>Exclusion of the Public</b> To agree any items to be dealt with after the public (including the press) have been excluded. There are no items which the Town Clerk recommends should be dealt with in this way.	

## 6 **Salcombe Regis Recreation Field – Biodiversity Plan**

The 1<sup>st</sup> Sid Vale Scout Group has written to request permission to carry out work at Salcombe Regis Recreation Field, details as follows:

“At our last Scout Group Executive Meeting there was a discussion around the possibility to improve the biodiversity of the Salcombe Regis field not only so the Scout Group can work biodiversity and sustainability activity into the young people’s programme, but also to improve the ecology of the area for the local community.

We therefore would like to seek approval from the Town Council for the following:

1. Create a 2m ‘long-grass/wild-flower’ strip on the southern edge of the field by the boundary.
2. Convert the existing camp-fire pit into a wet-land wildlife pond.
3. Create a new group (but smaller) fire-pit nearer the pavilion.

I have included a sketch of the proposed changes to help visualise our proposals. If there is general approval, our plan would be to work with a local conservationist/ecologist to ensure we do all we can to maximise biodiversity of the plans.”

6

**SIDMOUTH TOWN COUNCIL**  
**Minutes of the meeting of Sidmouth Town Council**  
**in its Capacity as Trustee**  
**held in the Council Chamber, Woolcombe House,**  
**Woolcombe Lane, Sidmouth on Monday 6 March 2023**  
**on the rising of the Council Meeting**

Ward	Councillors Present:
Sidmouth North	Stuart Hughes Dawn Manley Jenny Ware
Sidmouth South	Denise Bickley Kelvin Dent Chris Lockyear (Chair) Hilary Nelson (Vice Chair)
Sidmouth West	Louise Cole
Primley	Emma Murdoch Jeff Turner
Sidford	Marianne Rixson
Sidbury	John Loudoun
Salcombe Regis	Ian Barlow Richard Thurlow
Apologies:	Charissa Evans, Deirdre Hounsom, Rachel Perram

The meeting started at 7.20pm and finished at 7.50pm.

**PART 'A'**

The Council, when acting as Trustee to discuss agenda items placed before it, considers economic, social, environmental and equality impacts as a whole and in making its decisions, seeks to strike a balance between the positive and negative impacts on the community in the Sid Valley. When considering issues, Town Councillors exercise their individual judgment based on the evidence before them.

**22 Minutes**

The minutes of the Trustee meetings held on Monday 6 February 2023 were signed as a true and accurate record.

**23 Declarations of Interest**

Name	Item Number	Type	Action Taken	Details
Cllr Louise Cole	27 Use of The Ham – Driftwood Sculpture Workshops	Personal	Remained in the meeting during discussion but did not vote	SCCH Director

**24 Notification of decision(s) made under Delegated Authority**

Members were asked to note that, using his delegated authority, the Town Clerk had, in consultation with the Chair and Ward Members, given permission to the Salcombe Regis Country Fair Committee to use the Salcombe Regis recreation field on Thursday 1 June 2023 for car parking for visitors to this year's Country Fair event.

Confirmation of Public Liability Indemnity Insurance, support from the Sid Vale Scout Group, an application to Devon County Highways for an Events Notice and Temporary Traffic Order and notification of the event to police, ambulance and fire services were all noted.

**RESOLVED:** that the permission granted to the Salcombe Regis Country Fair Committee to use the Salcombe Regis recreation field on Thursday 1 June 2023 for car parking for visitors to this year's Country Fair event be noted.

**25 Use of The Ham – Exe-Fest – Friday 9 to Sunday 11 June 2023**

Oliver Bainbridge, Crossed Anchors Brewing, Exmouth, an event organiser in Exmouth had requested to use The Ham for an event he would like to bring to Sidmouth. "Exe-Fest a family orientated, free event in conjunction with the RNLI, which had been held in Exmouth for the last 5 years. We are known for running well organised events that are safe, community focused and very popular with local people."

Description of Event:

A family and community-based event, with live music, stalls and food stalls. All focused on Devon produce, mission was to create safe spaces for the community to get together in pleasant surroundings and relax.

Set up – Wednesday 7 and Thursday 8 June

Take down – Monday 12 and Tuesday 13 June

Event days – Friday 9 June 4pm to 10pm

Saturday 10 June 12 noon to 10pm

Sunday 11 June 12 noon to 10pm

**RESOLVED:** That having considered the economic, social, environmental and equality impacts as a whole, whilst seeking to strike a balance between the positive and negative impacts on the community in the Sid Valley, permission would not be granted to Oliver Bainbridge to run an Exe-Fest event on The Ham during June 2023.

**26 Use of The Ham – Folk Festival – Thursday 3 to Friday 11 August 2023**

Jason Knight, General Manager, Sidmouth Folk Week Productions, had requested permission to use The Ham for this year's Folk Festival.

Description of Event:

Sidmouth Folk Festival – multifaceted 9-day folk arts festival and associated trading.

Set up – Wednesday 26 July to Wednesday 2 August 8am to 6pm daily.

(possibly quiet work post 6pm on Monday 31, Tuesday 1 and Wednesday 2)

Take down – Friday 11 August – after show quiet de-rig 11pm to 2am

Saturday 12 to Tuesday 15 August 8am to 6pm daily

Event days – Thursday 3 to Friday 11 August 9am to 11pm daily

**RESOLVED:** That permission be granted to Sidmouth Folk Week Productions to use The Ham from Wednesday 26 July to Tuesday 15 August 2023, for this year's Folk Festival as applied for, subject to the following conditions:

- Set up – Monday 31 July, Tuesday 1 and Wednesday 2 August – if necessary, quiet work may be carried out between the hours of 6pm and 11pm. (Quiet Work is defined as "Indoor work or construction activity conducted on the construction site, which is NOT audible by adjacent sites by homeowners or visitors".)
- Take down – Friday 11 August – there is to be NO de-rig work of any kind to be carried out after 11pm following the Friday evening show.

**27 Use of The Ham – Driftwood Sculpture Workshops – Thursday 6 and Tuesday 11 April**  
Louise Cole, Sidmouth Coastal Community Hub CIC, had requested to use The Ham to run two free Driftwood Sculpture workshops as part of the outreach work that SCCH does in the run up to Sea Fest.

Description of Event:

Driftwood Sculpture Workshops

Event days – Thursday 6 April and Tuesday 11 April

Set up from 10am workshops from 11am to 8pm

Using a small corner at the turning circle end of The Ham with one small van and two 3m x 3m gazebos and a couple of trestle tables, leaving The Ham open to use by others throughout. 3Phase power connection would also be needed.

**RESOLVED:** That permission be granted to Sidmouth Coastal Community Hub CIC to use The Ham, on Thursday 6 and Tuesday 11 April 2023, to run two free Driftwood Sculpture workshops as part of the outreach work that SCCH does in the run up to Sea Fest.

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**CHAIR OF THE COUNCIL**

