



SIDMOUTH TOWN COUNCIL

WOOLCOMBE HOUSE
WOOLCOMBE LANE
SIDMOUTH
DEVON
EX10 9BB

Telephone: 01395 512424

Email: towncouncil@sidmouth.gov.uk

Website: www.sidmouth.gov.uk

VAT Reg. No. 142 3103 24

To: All Members of the Town Council
Town Clerk

15 January 2024

For information:

District Councillors for Sidmouth not on the Town Council

Dear Sir/Madam,

**Sidmouth Town Council
Estimates and Grants Meeting
Monday 22 January 2024 at 6.30pm**

You are hereby summoned to attend the above meeting to be held in the Council Chamber, Woolcombe House, Woolcombe Lane, Sidmouth. It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

All Members are requested to read agenda papers in advance of the meeting. If any Member has a query about an agenda item, they should contact the Town Clerk, Chair or Vice Chair prior to the date of the meeting.

Members of the public are very welcome to attend and speak at this meeting during item 5 of the agenda. The Chair of the Council has the right and discretion to control questions to avoid disruption, repetition and to make best use of the meeting time.

Yours faithfully,

Christopher E Holland
Town Clerk

A G E N D A

PART 'A'

Page/s

1 Apologies

To receive any apologies for absence.

2 Declarations of Interest

To receive any Members' declarations of interest in respect of items on the agenda

Note: You must also declare the nature of any personal or disclosable pecuniary interests in an item whenever it becomes apparent that you have an interest in the business being considered.

3 Matters of Urgency or Report from the Chair

To consider any items that in the opinion of the Chair should be dealt with as matters of urgency because of special circumstances. (Note: such circumstances need to be recorded in the minutes).

4 Exclusion of the Public

To agree any items to be dealt with after the public (including the press) have been excluded. There is one item which the Town Clerk recommends should be dealt with in this way.

5 Public Open Question Time

In accordance with Sidmouth Town Council Standing Orders Item 3 (d) – (i) Members of the Public are invited to put a question (one per person), to the Council through the Chair (taking no more than 3 minutes each and for a total of 15 minutes). Please note that in accordance with standing order 3(h), a question shall not give rise to a debate or require an immediate response.

Councillors also have the opportunity to ask questions of the County and District Members during this item whilst giving priority to Members of the public.

(Members and members of the public are reminded to notify the Town Clerk and Councillor concerned of questions to be raised. This arrangement is in place to enable a considered response at the meeting. The Chair of the Council has the right and discretion to control questions to avoid disruption, repetition and to make best use of the meeting time.)

6 Proposed Estimates 2024/2025

Councillor Lockyear, Chair of the Council, will present the attached proposed estimates report for 2024/2025.

3 – 7

7 Exclusion of the Public and Press

The Vice-Chair of the Council to move the following:

“that under the Public Bodies (Admission to Meetings) Act 1960

the public (including the press) be excluded from the meeting due to the confidential nature of its contents.”

PART ‘B’**8 Grant Applications**

Members are asked to consider Grant applications for the financial year 2024/2025, as enclosed confidential reports.

Confidential
reports
included
with
Members
agenda
email

SIDMOUTH TOWN COUNCIL 2024-2025 ESTIMATES SCHEDULE

| | Anticipated | 2023 - 2024 | 2024 - 2025 |
|---|-----------------|-----------------|-----------------------|
| <u>Council Services</u> | March 2024 | Budget | Proposed |
| Public Conveniences | £22,922 | £32,500 | £16,000 |
| Youth Service Support | £47,625 | £47,630 | £49,000 |
| Flower Beds, Planters & Watering | £16,858 | £17,000 | £18,500 |
| Christmas Lighting & Events | £15,500 | £15,500 | £16,500 |
| Donation to Christmas Lighting (Income) | -£1,750 | -£1,750 | -£1,750 |
| Tourism Promotion | £50,000 | £50,000 | £50,000 |
| Tourism Promotion (Income) | -£21,327 | -£26,000 | -£24,000 |
| Innovation & Resilience Fund | £56,937 | | |
| Verge Cutting, Town Maintenance & Weeding | £23,825 | £24,500 | £24,500 |
| Verge Cutting DCC Grant (Income) | -£4,983 | -£4,950 | -£5,100 |
| Street Furniture | £5,000 | £5,000 | £16,800 |
| Sidmouth Information Centre | £32,700 | £32,700 | £32,800 |
| Water Fountains & Defib Mtce | £1,839 | £2,000 | £2,500 |
| Dog Hygiene Bins | £1,500 | £2,000 | £2,000 |
| War Memorials | £2,500 | £2,500 | £500 |
| Parish Paths Partnership Payments | £2,367 | | |
| Parish Paths Partnership (Income) | -£2,150 | | |
| | £249,363 | £198,630 | £198,250 |
| <u>Discretionary Expenditure</u> | | | |
| Grants | £23,000 | £23,000 | CommunitySmallGrants |
| Sidmouth Folk Festival | £36,000 | £36,000 | Festival&Events |
| Sidmouth Town Band | £5,500 | £5,500 | SpecialFundingSupport |
| Sidmouth in Bloom | £11,000 | £11,000 | SpecialFundingSupport |
| South West Museum Development | £800 | £800 | CommunitySmallGrants |
| Festival and Events Grants | £0 | | £50,000 |
| Special Funding Support | £0 | | £29,500 |
| Community Small Grants | £0 | | £18,000 |
| Sidmouth Regatta & Air Show | £23,520 | £12,500 | £20,000 |
| Donation to Sidmouth Regatta Air Show (Income) | -£11,020 | | |
| Environment Committee | £11,974 | £12,000 | £8,000 |
| Community Infrastructure Levy (Income) | -£19,199 | | |
| Donation to Use of Marquee (Income) | -£50 | | |
| Rayson Bequest - Fireworks/Light Displays | £4,642 | | |
| Rayson Bequest - Party/Celebrations | £2,288 | | |
| Rayson Bequest - Fireworks/Light Displays (Inc) | -£10,000 | | |
| Rayson Bequest - Natural/Sidmouth History (Inc) | -£10,000 | | |
| Rayson Bequest - Party/Celebrations (Inc) | -£10,000 | | |
| Woolley Bequest Payments | £518 | | |
| | £58,973 | £100,800 | £125,500 |

| | Anticipated March 2024 | 2023 - 2024 Budget | 2024 - 2025 Proposed |
|---|-----------------------------------|-------------------------------|---------------------------------|
| <u>Woolcombe House</u> | | | |
| Services Gas/Water/Elec | £6,371 | £7,000 | £8,000 |
| Woolcombe House Business Rate | £8,426 | £7,600 | £9,600 |
| Woolcombe House (Loan Interest&Repayment) | £14,889 | £14,890 | £14,890 |
| Woolcombe House General Maintenance | £6,689 | £7,000 | £10,000 |
| | £36,375 | £36,490 | £42,490 |
| <u>Other Freehold Property</u> | | | |
| Alma Lane Field | £200 | £200 | £500 |
| Manstone Youth Centre | £85,000 | £85,000 | £85,000 |
| Manstone Sports and Play Areas | £1,327 | £2,000 | £2,000 |
| Long Park & Play Area | £7,256 | £1,500 | £1,500 |
| The Arches | £47,005 | £36,000 | £45,000 |
| The Arches East (Income) | -£26,414 | -£24,250 | -£27,000 |
| Conservatory Maintenance | £2,000 | £2,000 | £2,000 |
| Knowle Parkland & Amphitheatre | £10,000 | £10,000 | £15,000 |
| Knowle Parkland & Amphitheatre (Income) | -£50,000 | | |
| Fire Beacon Nature Reserve | £7,000 | £7,000 | |
| Fire Beacon Nature Reserve (Income) | -£3,088 | | |
| Sidmouth Golf Club (Income) | -£5 | -£5 | -£5 |
| Elec Pole Rent (Income) | -£39 | -£40 | -£40 |
| | £80,242 | £119,405 | £123,955 |
| <u>Trust Property</u> | | | |
| <u>The Ham</u> | | | |
| The Ham Ground Mtce | £1,452 | £2,000 | £2,000 |
| The Ham Other Mtce | £35,287 | £24,000 | £10,000 |
| The Ham Play Equipment | £3,615 | £1,500 | £2,000 |
| The Ham Reserve | £2,000 | £2,000 | |
| The Ham Utility Building | £5,000 | £5,000 | £1,000 |
| The Ham 3Phase Power | £2,953 | £3,000 | £4,500 |
| The Ham Rent (Income) | -£12,742 | -£10,000 | -£12,800 |
| <u>Manstone</u> | | | |
| Manstone Ground Mtce | £792 | £800 | £900 |
| Manstone Other Maintenance | £1,600 | £1,600 | £1,600 |
| Manstone Reserve | £1,985 | £2,000 | |
| Manstone Rent (Income) | -£1,380 | -£1,380 | -£1,480 |
| <u>Salcombe Regis</u> | | | |
| S.R. Allotment Field | £0 | | |
| S.R. Recreation Field | £0 | | |
| S.R. Recreation Field Rent (Income) | -£525 | -£525 | -£670 |
| | £40,037 | £29,995 | £7,050 |

| | Anticipated March 2024 | 2023 - 2024 Budget | 2024 - 2025 Proposed |
|---------------------------------|-----------------------------------|-------------------------------|---------------------------------|
| <u>Members</u> | | | |
| Members/Chair's Allowances | £3,181 | £6,100 | £7,200 |
| Chair's Expenses | £1,282 | £2,000 | £2,000 |
| Members Expenses/Training | £0 | £800 | £800 |
| Elections | £4,965 | £5,000 | £1,000 |
| Civic & Hospitality | £1,277 | £2,000 | £1,000 |
| Civic Regalia | £0 | | £1,000 |
| | £10,705 | £15,900 | £13,000 |
| <u>Staff</u> | | | |
| Salaries | £111,510 | £109,000 | £115,000 |
| Pensions | £22,888 | £22,000 | £24,000 |
| Project Support | £20,000 | £20,000 | £40,000 |
| Staff Eye Tests | £0 | £100 | £100 |
| Training & Conferences | £0 | £1,000 | £500 |
| Officers Expenses | £144 | £500 | £500 |
| | £154,542 | £152,600 | £180,100 |
| <u>Office Expenses</u> | | | |
| Postage | £460 | £500 | £500 |
| Stationery | £1,414 | £1,500 | £1,500 |
| Telephone | £4,730 | £4,000 | £4,700 |
| Subscriptions | £2,457 | £2,600 | £3,000 |
| Photocopier | £553 | £800 | £800 |
| Internet, website and webcams | £3,790 | £4,000 | £4,000 |
| I.T. Software Contracts | £3,183 | £3,000 | £4,000 |
| I.T. Maintenance Contingency | £3,119 | £3,000 | £6,000 |
| Advertisements | £0 | £500 | £500 |
| Audit | £2,500 | £2,500 | £2,500 |
| Insurance | £6,710 | £5,500 | £6,800 |
| Sundry | £698 | £1,000 | £1,000 |
| Bank Charges | £222 | £300 | £300 |
| Bank Interest Received (Income) | -£15,600 | -£2,500 | -£12,000 |
| | £14,236 | £26,700 | £23,600 |

| Expense Group Totals | Anticipated March 2024 | 2023 - 2024 Budget | 2024 - 2025 Proposed |
|--|-----------------------------------|-------------------------------|---------------------------------|
| Council Services | £249,363 | £198,630 | £198,250 |
| Discretionary Expenditure | £58,973 | £100,800 | £125,500 |
| Woolcombe House | £36,375 | £36,490 | £42,490 |
| Other Freehold Property | £80,242 | £119,405 | £123,955 |
| Trust Property | £40,037 | £29,995 | £7,050 |
| Members | £10,705 | £15,900 | £13,000 |
| Staff | £154,542 | £152,600 | £180,100 |
| Office Expenses | £14,236 | £26,700 | £23,600 |
| Total Estimated Precept | £644,473 | £680,520 | £713,945 |
| Represents Parish Tax at Council Tax Band 'D' | | £97.59 | £102.70 |
| Tax Band 'D' Increase | | | 5.2% |
| Tax Base | | 6,973 | 6,952 |

**Anticipated Balance
at 31 March 2024**

EARMARKED RESERVES

| | |
|---|----------|
| Air Show | £2,957 |
| Alma Lane Field | £1,000 |
| Beach Access / Management Scheme | £100,000 |
| Civic Regalia | £472 |
| Community Infrastructure Levy | £54,601 |
| I.T. Reserve | £0 |
| Conservatory Maintenance | £3,368 |
| Elections | £13,267 |
| Environment Committee | £20,104 |
| Fisherman's Sheds/Port Royal Regeneration | £5,010 |
| Grants - Chit Rocks Beach Access Project | £5,000 |
| Grants - Watersports Hub | £1,600 |
| Ham Maintenance | £28,821 |
| Knowle Parkland & Amphitheatre | £73,000 |
| Long Park & Play Area Maintenance | £14,491 |
| Manstone Sports and Play Areas | £23,708 |
| Project Support | £20,000 |
| Salcombe Regis Recreation Field | £2,000 |
| Sand Bags / Local Gritting | £2,000 |
| Stowford Community Centre | £9,235 |
| Street Furniture | £13,876 |
| SVNP Community Actions | £7,500 |
| The Arches | £11,802 |
| Tourism Promotion | £21,231 |
| War Memorials | £2,000 |
| Woolcombe House Building Maintenance | £22,278 |
| Youth Centre Building Reserve | £221,822 |

£681,143

STC HOLDING ACCOUNTS

| | |
|--|---------|
| Fire Beacon Nature Reserve | £24,812 |
| Innovation & Resilience Fund (current balance) | £494 |
| Parish Paths Partnership | £1,759 |
| Rayson Bequest Fireworks/Light Displays | £61,048 |
| Rayson Bequest Natural/Sidmouth History | £61,085 |
| Rayson Bequest Party/Celebrations | £59,584 |
| Sidmouth Hopper Bus | £19,706 |
| Woolley Bequest | £5,463 |

£233,951
