



SIDMOUTH TOWN COUNCIL

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EX10 9BB

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To: All Members of the Town Council
Town Clerk

10 October 2023

Dear Sir/Madam,

Meeting of Sidmouth Town Council (Pre-Budget) Monday 16 October 2023 at 6.30pm

You are hereby summoned to attend the above meeting to be held in the Council Chamber, Woolcombe House, Woolcombe Lane, Sidmouth. It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

Town Clerk's Note:

All Members are requested to read the agenda papers in advance of the meeting.

If any Member has a query about a budgetary item, item description, or the structure of the budget, it is important that they contact the Town Clerk, Chair or Vice Chair prior to the date of the meeting to help enable the meeting to proceed smoothly.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Chris Holland', written over a horizontal line.

Christopher E Holland
Town Clerk

A G E N D A

PART 'A'

1 Apologies

To receive any apologies for absence.

2 Declarations of Interest

To receive any Members' declarations of interest in respect of items on the agenda.

Note: You must also declare the nature of any personal or disclosable pecuniary interests in an item whenever it becomes apparent that you have an interest in the business being considered.

3 Matters of Urgency or Report from the Chair

To consider any items that in the opinion of the Chair should be dealt with as matters of urgency because of special circumstances. (Note: such circumstances need to be recorded in the minutes).

4 **Exclusion of the Public**

To agree any items to be dealt with after the public (including the press) have been excluded. There is one item which the Town Clerk recommends should be dealt with in this way.

PART 'B'

5 **Exclusion of the Public and Press**

The Vice-Chair of the Council to move the following:

“that under the Public Bodies (Admission to Meetings) Act 1960 the public (including the press) be excluded from the meeting due to the confidential nature of its contents.”

6 **Budgets/Estimates for 2024/25**

3 – 7

To consider the recommendations of the Member with Special Responsibility for Finance for the 2024/25 budget. The Pre-Budget is prepared prior to the Budget/Estimates meeting in January to enable the Council to finalise the budget in the new year in good time.

Please see the attached **CONFIDENTIAL** schedule for details.

A projected copy of the schedule will be shown at the meeting.

*Members should **not** therefore, print any confidential pages.*