

SIDMOUTH TOWN COUNCIL



WOOLCOMBE HOUSE
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SIDMOUTH
DEVON
EX10 9BB

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To: All Members of the Town Council
Town Clerk

6 June 2023

For information:

District Councillor for Sidmouth not on the Town Council

Dear Sir/Madam,

Meeting of Sidmouth Town Council Monday 12 June 2023 at 6.30pm

You are hereby summoned to attend the above meeting to be held in the Council Chamber, Woolcombe House, Woolcombe Lane, Sidmouth.

It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

Yours faithfully,

A handwritten signature in cursive script, appearing to read 'Chris Holland'.

Christopher E Holland
Town Clerk

AGENDA

	<u>Page/s</u>
<u>PART 'A'</u>	
1 Apologies To receive any apologies for absence.	
2 Minutes To confirm the minutes of the Town Council meeting held on Monday 22 May 2023.	4 – 11
3 Declarations of Interest To receive any Members' declarations of interest in respect of items on the agenda. Note: You must also declare the nature of any personal or disclosable pecuniary interests in an item whenever it becomes apparent that you have an interest in the business being considered.	
4 Matters of Urgency or Report from the Chair To consider any items that in the opinion of the Chair should be dealt with as matters of urgency because of special circumstances. (Note: such circumstances need to be recorded in the minutes).	
5 Exclusion of the Public To agree any items to be dealt with after the public (including the press) have been excluded. There are no items which the Clerk recommends should be dealt with in this way.	

- 6 **Public Open Question Time**
In accordance with Sidmouth Town Council Standing Orders Item 3 (d) – (i) Members of the Public are invited to put a question (one per person), to the Council through the Chair (taking no more than 3 minutes each and for a total of 15 minutes). Please note that in accordance with standing order 3(h), a question shall not give rise to a debate or require an immediate response.
Councillors also have the opportunity to ask questions of the County and District Members during this item whilst giving priority to Members of the public.
(Members and members of the public are reminded to notify the Town Clerk and Councillor concerned of questions to be raised. This arrangement is in place to enable a considered response at the meeting. The Chair of the Council has the right and discretion to control questions to avoid disruption, repetition and to make best use of the meeting time.)
- 7 **Police Advocate Report**
To receive the Police Advocate report from Councillor Dent.
(Members are asked to notify the Town Clerk of questions to be raised in advance of the meeting where possible.)
- 8 **Working Group Reports**
8.1 Planning Working Group
To receive the reports of the Planning Working Group meeting held on Wednesday 24 May 2023. 12 – 15
8.2 Tourism & Economy Working Group
To receive an update, if appropriate, from the Chair of the Tourism & Economy Working Group.
8.3 Environment Committee
To receive an update, if appropriate, from the Chair of the Environment Committee.
8.4 Council Resources Working Group
To receive an update, if appropriate, from the Chair of the Council Resources Working Group.
8.5 Youth Provision Working Group
To receive an update, if appropriate, from the Chair of the Youth Provision Working Group.
- 9 **Reports from Members with Special Responsibilities**
9.1 Finance Report 16 – 19
To receive the Finance Report for April 2023.
9.2 Other Reports from Members with Special Responsibilities
To receive other notified reports from other Members.

10 **Results of Recent By-Elections**

To note the results of nominations for the By Elections for 22 June:

- a) East Ward: There will be an election on 22 June 2023 and the Statement of Persons Nominated is attached. 20
- b) Sidford Ward: Mike Goodman and Louise Laybury are elected to the Town Council.
- c) West Ward: there were no candidates for the single vacancy and a new election will be held within 35 days of 22 June 2023.
- d) To consider the appointment of Councillor Goodman to the Environment Committee.
- e) To consider the appointment of Councillor Laybury to the Planning Working Group.

11 **Young Persons Report**

To receive the report Sidmouth now: A Vision and Draft Strategy For Young People In Sidmouth And The Sid Valley and recommendations from the Youth Provision Working Group. The Executive Summary and main report are attached for Members of the Council. 21 – 28

Forthcoming meetings:

JUNE	Wed	14	PLANNING WORKING GROUP
	Wed	28	PLANNING WORKING GROUP
JULY	Mon	03	COUNCIL
	Mon	10	ENVIRONMENT COMMITEE
	Wed	12	PLANNING WORKING GROUP
	Wed	26	PLANNING WORKING GROUP

SIDMOUTH TOWN COUNCIL
Minutes of the Annual Meeting of Sidmouth Town Council
held at the Council Chamber, Woolcombe House, Sidmouth,
on Monday 22 May 2023 at 6.30pm

Ward:	Councillors Present:
Sidmouth North	Bernie Davis
	Stuart Hughes
Sidmouth South	Kelvin Dent
	Chris Lockyear (Chair)
	Rachel Perram
Primley	Kevin Walker
	Hilary Nelson (Vice Chair)
Sidbury	John Loudoun
Salcombe Regis	Ian Barlow

Apologies:

The meeting started at 6.30pm and finished at 7.35pm.

PART 'A'

1 Election of the Chair of the Council

It was proposed by Councillor Nelson and seconded by Councillor Barlow that Councillor Lockyear be elected to the position of Chair of Sidmouth Town Council for the forthcoming year. There being no other nominations; Councillor Lockyear was duly elected Chair of Sidmouth Town Council for the forthcoming year.

Councillor Lockyear read aloud and signed the Chair's Declaration of Acceptance of Office.

2 Appointment of the Vice Chair of the Council

It was proposed by Councillor Lockyear and seconded by Councillor Barlow that Councillor Nelson be appointed Vice Chair of Sidmouth Town Council for the forthcoming year. There being no other nominations; Councillor Nelson was duly appointed Vice Chair of Sidmouth Town Council for the forthcoming year.

Councillor Nelson read aloud and signed the Vice Chair's Declaration of Acceptance of Office.

3 Minutes

The minutes of the meeting of the Town Council held on Monday 3 April 2023 were signed as a true and accurate record.

4 Declarations of Interest

There were no Declarations of Interest received for items on the agenda.

5 Matters of Urgency or Report from the Chair

- The Chair reported that the item shown under Part B on the agenda had been withdrawn from the agenda.

6 Public Open Question Time

- Cllr Dent thanked County Cllr Hughes for arranging a road closure for the Sea Fest event and asked whether it would be possible for this to become a permanent road closure.

County Cllr Hughes replied that this had been reviewed and due to concerns regarding coaches needing to use the turning circle, a permanent road closure was unlikely to be recommended by the County Council. He advised that Phase 2 of the Traffic

Management Plan for the Town was nearly ready and would be considered at a future Town Council meeting.

7 Committee/Working Group Membership

RESOLVED:

1) that nominations for the Committee/Working Group Memberships 2023/2024 be approved (Appendix A):

2) that the following appointments be made:

Planning Working Group

It was proposed by Councillor Barlow and seconded by Councillor Perram that Councillor Dent be appointed to the position of Chair of the Planning Working Group for the forthcoming year.

It was proposed by Councillor Loudoun and seconded by Councillor Barlow that Councillor Perram be appointed to the position of Vice Chair of the Planning Working Group for the forthcoming year.

Tourism & Economy Committee

It was proposed by Councillor Barlow and seconded by Councillor Loudoun that Councillor Nelson be appointed to the position of Chair of the Tourism & Economy Committee for the forthcoming year.

It was proposed by Councillor Nelson and seconded by Councillor Barlow that Councillor Lockyear be appointed to the position of Vice Chair of the Tourism & Economy Committee for the forthcoming year.

Environment Committee

It was proposed by Councillor Nelson and seconded by Councillor Dent that Councillor Barlow be appointed to the position of Chair of the Environment Committee for the forthcoming year.

It was proposed by Councillor Barlow and seconded by Councillor Lockyear that Councillor Perram be appointed to the position of Vice Chair of the Environment Committee for the forthcoming year.

8 Members with Special Responsibilities

RESOLVED: that the list of nominations for Members with Special Responsibilities 2023/2024 be approved. (Appendix B).

9 Representatives on Outside Bodies

RESOLVED: that the list of nominations for Town Council representatives on outside bodies be approved (Appendix C), with the addition that Cllr K. Walker also be a representative on the Sidmouth Biodiversity Group.

10 Annual Subscriptions

The following subscriptions were considered and approved for renewal:

	<u>Paid in 2022/23</u>
Devon Association of Local Councils	£1,459
Society of Local Council Clerks	£ 294
South West Councils	£ 465
Information Commission	£ 35
International Tree Foundation	£ 25
Campaign to Protect Rural England	£ 10

11 Register of Members' Interests and Register of Gifts and Hospitality

Members were reminded to update their registers in respect of Members' Interests and gifts/hospitality, if necessary.

12 Members' Allowances

Members were reminded to notify the Town Clerk if they were not claiming a Members' Allowance; otherwise, back payments would be made for 2023/2024.

13 Council Property

Members noted that the Deeds and Trust documents in the custody of the Town Council were available for Members' inspection on request to the Town Clerk.

14 Standing Orders

Members received and agreed Sidmouth Town Council's Standing Orders 2023/2024 as issued with the agenda. The Town Clerk would meet with new Councillors on request to help explain how Standing Orders worked.

15 Financial Regulations

Members received and agreed Sidmouth Town Council's Financial Regulations 2023/2024 issued with the agenda.

16 Code of Conduct

Members received and agreed Sidmouth Town Council's Code of Conduct 2023/2024 as issued with the agenda.

17 Internal Audit

Members received and agreed Sidmouth Town Council's Internal Audit Schedule 2023/2024 as issued with the agenda.

18 Risk Assessment

Members received and agreed Sidmouth Town Council's Risk Assessment 2023/2024 as issued and with the agenda.

19 Police Advocate Report

Councillor Lockyear reported that he had received two responses to his letters raising concerns over lack of police presence at the Annual Town Assembly.

The Chair and Vice Chair had been invited to meet with Superintendent Anthony Hart in June.

20 Committee/Working Group Reports

20.1 Planning Working Group Reports

Councillor Dent, Chair of the Planning Working Group, presented the reports of the Planning Working Group meetings held on Wednesdays 29 March, 12 April and 3 May 2023.

RESOLVED: That the Planning Working Group reports be noted.

20.2 Environment Committee Report

Councillor Barlow presented the report of the Environment Committee meeting held on Monday 24 April 2023 and asked that a Declaration of Interest be added to the minutes to note that he is a Trustee of the Sidmouth School of Art.

RESOLVED: that the Environment Working Group report be noted.

20.3 Tourism and Economy Committee Report

Councillor Nelson gave a short update on the work being carried out by the Tourism and Economy Committee and Tourism Advisory Group.

RESOLVED: that the Tourism and Economy Committee report be noted.

20.4 Council Resources Working Group

a) Councillor Lockyear gave a short update on the work being carried out by the Council Resources Working Group.

b) Members were asked to consider a request from the Sidmouth District Guide Rangers group to use the upstairs room in The Barn, Woolcombe House. They are a small group of six

14 to 18 year-old girls with one supervisor who meet every Thursday evening from 6 to 8pm and would like a designated space where they can meet away from the younger guide group.

RESOLVED: that:

- a) the Council Resources Working Group report be noted.
- b) Permission be granted to Sidmouth District Guide Rangers group to use the upstairs room in The Barn, Woolcombe House to meet every Thursday evening from 6 to 8pm.

20.5 Youth Provision Working Group

Councillor Nelson reported that Design West had undertaken the fact finding work considering the future of Youth Service Support in Sidmouth, the survey report would be considered by Members of the Youth Provision Working Group at its next meeting to be held at 12.00 midday on Wednesday 7 June 2023 at Manstone Youth Centre.

RESOLVED: that the Youth Provision Working Group report be noted.

21 Reports from Members with Special Responsibilities

21.1 Finance Report

a) In accordance with section 2.2 of the Town Council's Financial Regulations Members were asked to note that Jeff Turner, former Member with Special Responsibility for Finance had verified the bank reconciliations, for all accounts, as at the end of March 2023.

RESOLVED: That in accordance with section 2.2 of the Town Council's Financial Regulations, Members noted that Jeff Turner, former Member with Special Responsibility for Finance had verified the bank reconciliations, for all accounts, as at the end of March 2023.

b) Councillor Lockyear presented the Finance Report for the year ending 31 March 2023 together with a breakdown of Earmarked Reserves, Holding/Working Accounts and Other Reserves as at 31 March 2023.

RESOLVED: that the Finance Report for the year ending 31 March 2023 and breakdown of Earmarked Reserves, Holding/Working Accounts and Other Reserves at 31 March 2023 be noted and agreed.

21.2 South West Water Liaison

Councillor Lockyear gave a short report on recent contact made with South West Water and the remedial work that SWW were currently carrying out.

RESOLVED: that the South West Water Liaison report be noted.

22 Annual Return – Internal Audit Report 2022/23

The Council's Internal Auditor, Mr. Martin Cordy, had undertaken the audit of the Council's accounts. Attached with the agenda was a copy of Mr Cordy's letter and Internal Audit Report for Members consideration.

RESOLVED: 1) that the Internal Auditor's Report be noted and agreed.
2) that thanks to the Town Council finance team be recorded.

23 Annual Return – Governance Statement 2022/23

Members were asked to consider and approve the Annual Governance Statement which would require completion and approval by Council prior to signing by the Chair and Town Clerk.

RESOLVED: that the Annual Governance Statement be approved and agreed for signing by the Chair and Town Clerk.

24 Annual Return – Accounting Statements 2022/23

Members were asked to consider and approve the Accounting Statements which had been duly certified and signed by the Town Clerk/RFO. Following approval by the Council, the Accounting Statement would be signed by the Chair.

RESOLVED: that the Statement of Accounts be noted and agreed for signing by the Chair.

25 Meeting Dates to May 2024

RESOLVED: that Members noted the list of meeting dates for 2023-2024

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CHAIR OF THE COUNCIL

COMMITTEES & WORKING GROUPS 2023-24
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Environment Committee

Councillors: Barlow, Davis, Lockyear, Nelson, Perram, Walker and invited representatives

(Meets quarterly to coordinate and help improve the natural and built environment of the Sid Valley. Invited non-voting group representatives include Sidmouth Arboretum, Sidmouth in Bloom, Sidmouth Plastic Warriors, Sidmouth Chamber of Commerce, Sid Vale Association and others as required.)

Planning Working Group

Councillors: Barlow, Davis, Dent, Lockyear, Loudon, Perram

(Meets fortnightly as a statutory consultee to give views on Planning applications. Also determines advertisement and tree applications. Preferably, this should have at least one Member from each ward in membership.)

Tourism & Economy Committee

Councillors: Barlow, Hughes, Lockyear, Loudon, Nelson, Perram, Walker

(Meets quarterly – Considers how best to help promote the tourist town of Sidmouth, the associated hospitality industry and encourage and stimulate local business.)

Tourism Advisory Group

Chair of the Tourism & Economy Working Group and invited representatives:

Louise Cole, Deirdre Hounsom, Sally Mynard, Louise Thompson, Jo Watson, TIC Manager and Ignyte

(Meets regularly to continue and coordinate operational level work on Tourism & Economy Promotion)

Youth Provision Working Group

Councillors: Barlow, Davis, Hughes, Lockyear, Nelson, Perram, Walker

(Meets quarterly, working with Young Devon and other agencies to provide the Youth Centre at Manstone and other activities in the area)

Council Resources Working Group

Councillors: Barlow, Dent, Nelson, Lockyear,

(Meets to examine, review and recommend to Council regarding Council properties and resources)

Parish Paths Partnership Working Group (P3)

Councillor Walker and volunteers

(Coordinates a group of volunteers working with Devon County Council to keep the many miles of Rights of Way and pathways in the area maintained and accessible)

Emergency Working Group

Chair and Vice Chair of the Council and Councillor Hughes

(Meets as and when necessary and in times of serious emergency when the town is completely cut off from the main emergency providers and principal authorities such as EDDC and DCC)

Past Chairs and Personnel Working Group

Chair and Vice-Chair of the Council and former Chairs serving on the Council:

(Barlow, Hughes)

(Meets when required for senior officer recruitment)

Sidmouth Regatta Working Group

Councillors: Barlow, Nelson, Perram & Community Groups

(To help plan and coordinate the Town's Annual Regatta)

MEMBERS WITH SPECIAL RESPONSIBILITIES 2023/24
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	Current Post Holder(s)/Nominations
Finance	Councillor C. Lockyear
Emergency Coordinator	Chair of Council
Public Conveniences	Councillor I. Barlow Councillor J. Loudon
Hope Cottage / Sidmouth Museum	Councillor K. Dent
South West Water Liaison	Councillor C. Lockyear
Members for Equalities	Chair of Council Vice Chair of Council

SIDMOUTH TOWN COUNCIL REPRESENTATIVES ON OUTSIDE BODIES 2023/2024
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<u>Outside Body</u>	<u>Current Representatives/Nominations</u>
Kennaway House	Chair of the Council and Cllr. K. Dent
Sidmouth in Bloom	Cllr. H. Nelson
Citizen's Advice Bureau	Cllr. H. Nelson
Devon Association of Local Councils Norman Lockyer Observatory Management Committee	Chair and Vice Chair of the Council Cllr. S. Hughes
Sidmouth Cricket, Tennis, Croquet and Hockey Club	Cllr. K. Dent
Sidmouth Consolidated Charities	Cllr. R. Perram
Sidmouth Twinning East Devon Arts and Culture Forum	Chair of the Council (as President automatically) Cllr. I. Barlow
Sidmouth Folk Festival Trust	Cllr. C. Lockyear
Stowford Rise Community Centre Management Steering Group	Cllr. J. Loudon
Jurassic Coast Trust	Chair of Tourism and Economy (Deputy) Cllr K. Walker
Sidmouth Fair Trade	Chair of the Council
Sidmouth Health and Care Forum	Cllr. I Barlow
Sidmouth Hospice at Home	Cllr. Nelson Cllr. I Barlow
Sidmouth Arboretum & Tree Wardens	Cllr. C. Lockyear Cllr. I. Barlow
Sidmouth Biodiversity Group	Cllr. C. Lockyear Cllr. K. Walker
EDDC Sidmouth Beach Management Plan	Councillor C. Lockyear Councillor I. Barlow (Deputy)
Patient Participation Group of the Sid Valley Practice	Cllr. I. Barlow
Devon and Cornwall Police Advocate	Councillor Nelson Councillor K. Dent (as Deputy)
Sid Valley Help	Cllr. Nelson
Sidmouth Voluntary Services	Cllr. Nelson

**Sidmouth Town Council's Planning Working Group
held on Wednesday 24 May 2023**

(The Working Group met virtually)

Councillors present: Kelvin Dent (Chair)
Bernie Davis
Ian Barlow
John Loudoun
Rachel Perram

Apologies: Chris Lockyear

The meeting started at 10.00am and finished at 11.40am

456 Declarations of Interest

Councillor Ian Barlow	23/0894/FUL Riverside, Bridge Street, Sidbury, EX10 0RU.	Personal interest	Remained in the meeting during discussion and did vote.	Acquainted with the applicant.
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457 District Council Members

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

458 Minutes

Members agreed that delegated authority be given to the Chair of the Planning Working Group to sign as a true and accurate record, the Minutes of the Planning Working Group meeting of 3 May 2023.

459 Applications for consideration

RECOMMENDED: That in respect of the Planning Applications set out below, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance minute 230 of Council, 19 April 2021 and with schedule 16 of the Local Government Act 1972.

460 North Ward National Grid Transformer Station, Core Hill Road, Sidmouth.
23/0863/FUL Energy Erection of a new switch room building.
Distribution

SUPPORT: Members asked that the landscaping scheme offered by the applicants should be formally required and that any redundant buildings or equipment be removed.

461 23/0776/FUL Sandra 29 Woolbrook Rise, Sidmouth, Devon, EX10 9UD.
North Ward Jones Single storey rear infill extension.

SUPPORT

462 23/0921/FUL Mr Haste 27 Primley Road, Sidmouth, Devon, EX10 9LD.
Primley Ward Single storey glass canopy to the rear elevation of the property.

SUPPORT

463 23/0931/FUL Mr Paul 15 Yardlands Sidmouth, Devon, EX10 9LJ.
Primley Ward Mesner Proposed single storey rear extension, internal alterations and conversion of attic space to form bedroom bathroom, with the addition of one dormer window and two rooflights.

SUPPORT

- 464** 23/1020/FUL Colin 56 Livonia Road, Sidmouth, Devon, EX10 9JB.
Primley McGrory Construction of single storey extension and part garage conversion.
SUPPORT
- 465** 23/0984/FUL Mr V Evans Brownlands, Sid Road, Sidmouth, Devon, EX10 9AG.
Salcombe Proposed front, side and rear alterations and extensions; installation
Regis Ward of new roof dormers.
DEFERRED: For site inspection by Members.
- 466** 23/0499/LBC Mrs Sarah St Giles Cottage, Deepway, Sidbury, Sidmouth, EX10 0SA.
Sidbury Allan Replace 1no. window on ground floor front (north east) elevation.
SUPPORT: Subject to the views of the Conservation Officers.
- 467** 23/0983/FUL Mrs Land To East Of Riverside Cottage, Harcombe. (Cider Barn, Chelson
Sidbury Beverley Land, Harcombe, EX10 OPR.)
Kembrey Change of use/ conversion of the building to a holiday letting unit
and the change of use of the remainder of the site to form an
associated curtilage area.
SUPPORT
- 468** 23/0894/FUL Mr J Voss Riverside, Bridge Street, Sidbury, EX10 0RU.
Sidbury Conversion/partial rebuild of an outbuilding to form a new dwelling.
SUPPORT
- 469** 23/0850/LBC Mr Bourton Bulverton House, Sidmouth, EX10 9DW.
Sidmouth Change of use of the building to 'Long Term Rental'.
West
SUPPORT: Subject to the views of the Conservation Officers.
- 470** 22/2239/FUL Identity Gunnersbury, Manor Road, Sidmouth, EX10 8RR.
South Ward protected Single storey side extensions with alteration to fenestration,
conversion of loft space to habitable use to include 2no rear
dormers, roof improvement and enlargement of replacement
garage and associated domestic landscaping.
SUPPORT
- 471** 23/0991/FUL Mr Ali Rad Sidholme Hotel, Elysian Fields, Sidmouth, Devon, EX10 8UJ.
South Ward Proposed 4 number new townhouses on site of former garage at
Sidholme Hotel.
SUPPORT
- 472** 23/0992/LBC Mr Ali Rad Sidholme Hotel, Elysian Fields, Sidmouth, Devon, EX10 8UJ.
South Ward Proposed 4 number new townhouses on site of former garage at
Sidholme Hotel.
SUPPORT
- 473** **Trees in Conservation Areas**
- a) 23/0998/TCA Mr Stewart 1 The Laurels, Sidmouth, Devon, EX10 8UX.
VINCENT T14: Leylandii - fell.
DEFERRED: Awaiting report

474 Trees with Preservation Orders

- 23/0893/TRE Mr Roger Long Orchard, Elysian Fields, Sidmouth, EX10 8UH.
a) South Ward Flynn T1, Macrocarpa : remove first and second order branches, approximately 40 -80mm diameter cuts (snapped limbs from crown). Remedial works to root system beneath the driveway. T2, Chestnut : remove approximately 2m of second and third order branches, diameter cuts of approximately 100mm. T3, Yew : crown lift and shape (predominantly east side of crown), removing second, third and fourth order branches of 3m, cuts 80mm. T4 & T5, Sweet Chestnuts : mostly remove second, third and fourth order branches , 4m in length, diameter cuts 200mm.

DEFERRED: Awaiting report

- b) 23/0952/TRE Ms Sarah Upper Heights, Burscombe Lane, Sidford, Sidmouth, EX10 9SFT.
Sidford Village Webster 1: Oak - reduce branch growing towards the rear corner of Upper Heights, removing the fourth order branch making 1 cut approx 100mm. T2: group of Beech trees - reduce the crowns of the trees by 2 - 3m, (possibly removing end lengths of 4 - 5m) with cuts approximately 60 - 80mm of second and third order branches overhanging the garden of Upper Heights.

DEFERRED: Awaiting report

- c) 23/0488/TCA Albanwood, House Bickwell Valley, Sidmouth, EX10 8SG.
South Ward Row 1 - 7: Thuja - fell and grind stumps. Row 2 - 5: Lawson Cypress - fell. Group 1: Laurels - cut to ground level. T1: Photinia - fell. Row 3: Aucuba hedge - fell. Row 4: Leyland cypress - cut to as near to ground level as possible.

NOTED

- d) 23/0520/TRE 24A Witheby, Sidmouth, Devon, EX10 8SR.
South Ward T2, White Birch : fell.
T2, T3, T4 : replace with Western Red Cedar, Mountain Ash and Western Red Cedar, respectively.

DEFERRED: Awaiting report

- 23/0651/TRE Knowle Grange, Knowle Drive, Sidmouth, EX10 8HN.
South Ward T1: lime - shorten back over neighbour's roof, leaving 2m clearance. Reduce and re-shape by approximately 1m to leave a natural form by pruning to second order branches.

DEFERRED: Awaiting report

475 New Tree Preservation Order

None received

476 Exemption to a Tree Preservation Order

None received

477 Appeals

None received

478 Unsupported decisions

None received

479 Enforcement Letters

None received

480 Local Plan update.

The Chair reported that work on preparing the new Local Plan was proceeding. The draft Local Plan is currently scheduled to be published in the Autumn.

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CHAIR OF THE PLANNING WORKING GROUP

Sidmouth Town Council - Detailed Income and Expenditure Report

Month 1 - April 2023

	Actual	Actual	Current	Budget	Cummulative
	Current Month	Year to Date	Annual Budget	Balance	To + / From - EMReserves
<u>Council Services</u>					
Public Conveniences	0	0	32,500	32,500	0
Youth Service Support	0	0	47,630	47,630	0
Flower Beds, Planters & Watering	95	95	17,000	16,905	0
Christmas Lighting & Events	0	0	15,500	15,500	0
Donation to Christmas Lighting (Income)	0	0	-1,750	-1,750	0
Tourism Promotion	940	940	50,000	49,060	0
Tourism Promotion Income	0	0	-26,000	-26,000	0
Innovation & Resilience Fund	0	0	0	0	0
Verge Cutting, Town Maintenance & Weeding	985	985	24,500	23,515	0
Verge Cutting DCC Grant (Income)	0	0	-4,950	-4,950	0
Street Furniture	0	0	5,000	5,000	0
Sidmouth Information Centre	0	0	32,700	32,700	0
Water Fountains & Defib Mtce	0	0	2,000	2,000	0
Dog Hygiene Bins	0	0	2,000	2,000	0
War Memorials	0	0	2,500	2,500	0
Parish Paths Partnership Payments	1,104	1,104	0	-1,104	-1,104
Parish Paths Partnership (Income)	0	0	0	0	0
	£3,124	£3,124	£198,630	£195,506	-1,104
<u>Discretionary Expenditure</u>					
Grants	21,400	21,400	23,000	1,600	0
Sidmouth Folk Festival	36,000	36,000	36,000	0	0
Sidmouth Town Band	5,500	5,500	5,500	0	0
Sidmouth in Bloom	11,000	11,000	11,000	0	0
South West Museum Development	0	0	800	800	0
Sidmouth Air Show	1,097	1,097	12,500	11,403	0
Donation to Sidmouth Air Show (Income)	0	0	0	0	0
Environment Committee	3,219	3,219	12,000	8,781	0
Community Infrastructure Levy Payments	0	0	0	0	0
Community Infrastructure Levy (Income)	0	0	0	0	0
Rayson Bequest - Fireworks/Light Displays	0	0	0	0	0
Rayson Bequest - Natural/Sidmouth History	0	0	0	0	0
Rayson Bequest - Party/Celebrations	955	955	0	-955	-955
Rayson Bequest - Fireworks/Light Displays (Inc)	-10,000	-10,000	0	10,000	10,000
Rayson Bequest - Natural/Sidmouth History (Inc)	-10,000	-10,000	0	10,000	10,000
Rayson Bequest - Party/Celebrations (Inc)	-10,000	-10,000	0	10,000	10,000
Woolley Bequest Payments	0	0	0	0	0
Woolley Bequest (Income)	0	0	0	0	0
	£49,171	£49,171	£100,800	£51,629	29,045

Sidmouth Town Council - Detailed Income and Expenditure Report

Month 1 - April 2023

	Actual	Actual	Current	Budget	Cummulative
	Current Month	Year to Date	Annual	Balance	To + / From -
<u>Woolcombe House</u>			Budget		EMReserves
Services Gas/Water/Elec	197	197	7,000	6,803	0
Woolcombe House Business Rate	4,808	4,808	7,600	2,792	0
Woolcombe House (Loan Interest&Repayment)	0	0	14,890	14,890	0
Woolcombe House-General Maintenance	0	0	7,000	7,000	0
	£5,005	£5,005	£36,490	£31,485	0
<u>Other Property</u>					
Alma Lane Field	0	0	200	200	0
Manstone Youth Centre	1,018	1,018	85,000	83,982	0
Manstone Sports and Play Areas	0	0	2,000	2,000	0
Long Park & Play Area	94	94	1,500	1,406	0
The Arches	60	60	36,000	35,940	0
The Arches East (Income)	0	0	-24,250	-24,250	0
Conservatory Maintenance	0	0	2,000	2,000	0
Knowle Parkland & Amphitheatre	0	0	10,000	10,000	0
Knowle Parkland & Amphitheatre (Income)	0	0	0	0	0
Fire Beacon Stewardship	0	0	7,000	7,000	0
Sidmouth Golf Club (Income)	0	0	-5	-5	0
Elec Pole Rent (Income)	-39	-39	-40	-1	0
	£1,133	£1,133	£119,405	£118,272	0
<u>Trust Property</u>					
<u>The Ham</u>					
The Ham Ground Mtce	121	121	2,000	1,879	0
The Ham Other Mtce	0	0	24,000	24,000	0
The Ham Play Equipment	0	0	1,500	1,500	0
The Ham Reserve	0	0	2,000	2,000	0
The Ham Utility Building	0	0	5,000	5,000	0
The Ham 3Phase Power	0	0	3,000	3,000	0
The Ham Rent (Income)	-1,500	-1,500	-10,000	-8,500	0
<u>Manstone</u>					
Manstone Land Ground Mtce	66	66	800	734	0
Manstone Other Maintenance	0	0	1,600	1,600	0
Manstone Reserve	0	0	2,000	2,000	0
Manstone Rent (Income)	0	0	-1,380	-1,380	0
<u>Salcombe Regis</u>					
S.R. Recreation Field	0	0	0	0	0
S.R. Recreation Field Rent (Income)	0	0	-525	-525	0
	-£1,313	-£1,313	£29,995	£31,308	0

Sidmouth Town Council - Detailed Income and Expenditure Report
Month 1 - April 2023

	Actual	Actual	Current	Budget	Cummulative
	Current Month	Year to Date	Annual Budget	Balance	To + / From - EMReserves
<u>Members</u>					
Members/Chair's Allowances	0	0	6,100	6,100	0
Chair's Expenses	50	50	2,000	1,950	0
Members Expenses/Training	0	0	800	800	0
Elections	0	0	5,000	5,000	0
Civic & Hospitality	0	0	2,000	2,000	0
	£50	£50	£15,900	£15,850	0
<u>Staff</u>					
Salaries	9,221	9,221	109,000	99,779	0
Pensions	1,836	1,836	22,000	20,164	0
Project Support	6,000	6,000	20,000	14,000	0
Staff Eye Tests	0	0	100	100	0
Training & Conferences	0	0	1,000	1,000	0
Officers Expenses	0	0	500	500	0
	£17,057	£17,057	£152,600	£135,543	0
<u>Office Expenses</u>					
Postage	0	0	500	500	0
Stationery	0	0	1,500	1,500	0
Telephone	702	702	4,000	3,298	0
Subscriptions	2,387	2,387	2,600	213	0
Photocopier	0	0	800	800	0
Internet, website and webcams	1,500	1,500	4,000	2,500	0
Computer Software Contracts	205	205	3,000	2,795	0
Computer Maintenance Support	152	152	3,000	2,848	0
Advertisements	0	0	500	500	0
Audit	0	0	2,500	2,500	0
Insurance	0	0	5,500	5,500	0
Sundry	175	175	1,000	825	0
Bank Charges	9	9	300	291	0
Bank Interest Received (Income)	0	0	-2,500	-2,500	0
	£5,130	£5,130	£26,700	£21,570	0

**Sidmouth Town Council - Detailed Income and Expenditure Report
Month 1 - April 2023**

	Actual	Actual	Current	Budget	Cummulative
Expense Group Totals	Current Month	Year to Date	Annual Budget	Balance	To + / From - EMReserves
Council Services	3,124	3,124	198,630	195,506	-1,104
Discretionary Expenditure	49,171	49,171	100,800	51,629	29,045
Woolcombe House	5,005	5,005	36,490	31,485	0
Other Freehold Property	1,133	1,133	119,405	118,272	0
Trust Property	-1,313	-1,313	29,995	31,308	0
Members	50	50	15,900	15,850	0
Staff	17,057	17,057	152,600	135,543	0
Office Expenses	5,130	5,130	26,700	21,570	0
Precept Received	-340,260	-340,260	-680,520	-340,260	0
Net Income over Expenditure	-£260,903	-£260,903	£0	£260,903	27,941

Current/Deposit Bank Accounts

£1,261,279

of which

Woolley Bequest

£5,981

Rayson Bequest Fireworks/Light Displays

£65,690

Rayson Bequest Natural/Sidmouth History

£61,085

Rayson Bequest Party/Celebrations

£60,917

Innovation & Resilience Fund

£57,431

Earmarked Reserves

£623,323

NOTICE OF UNCONTESTED ELECTION

East Devon

Election of Town Councillors for Sidmouth Sidford Village Ward on Thursday 22 June 2023

I, being the Returning Officer at the above election, report that the persons whose names appear below were duly elected Town Councillors for Sidmouth (Sidford Village).

Name of Candidate	Home Address	Description (if any)
GOODMAN Mike	Oakdene, Knowle Drive, Sidmouth, EX10 8HN	
LAYBURY Louise C	(address in East Devon)	

Dated Friday 26 May 2023

Mark R. Williams
Returning Officer

Printed and published by the Returning Officer, Blackdown House, Border Road, Honiton, EX14 1EJ

SIDMOUTH NOW

A VISION AND DRAFT STRATEGY FOR YOUNG PEOPLE IN SIDMOUTH AND THE SID VALLEY

18/05/23 SUMMARY

Young People have shared their vision and aspirations for Sidmouth and the Sid Valley. We share Young People's vision, recognise the importance of their voice, and will work in partnership with them to support their aspirations. We acknowledge that every part of the ecosystem has a role to play in implementing a better future for Young People.

The vision is to shape Sidmouth and Sid Valley as a great place that celebrates Young People as an important part of our community. A place that is vibrant, inclusive and provides a diverse range of engaging activities and opportunities. Where young people are supported to thrive and be happy, healthy and safe. Where they are prepared for adulthood and can achieve their future potential. And where organisations are connected and collaborate to promote and maximise the social and leisure spaces, wellbeing support, learning, skills and resources available to young people.



Sidmouth Town Council and stakeholders are passionate about creating a great place that is positive for young people. Informed by evidence, this vision and draft strategy will inform the provision of services and spaces for young people aged 10 to 24 in Sidmouth and the Sid Valley. It has been produced with young people and youth volunteers and professionals through a process of extensive collaboration and consultation.

From December 2022 to March 2023 a series of workshops were held at the Youth Centre and Sidmouth College reaching seventy young people and an online survey ran for two months reaching 474 young people. Two workshops were held with over forty interested stakeholders who work with young people, to build a network of service providers, with the aim of increasing the scope and impact of existing services.

We recognise that the challenges facing young people have been exacerbated by the COVID-19 pandemic with ongoing effects on social, emotional and educational life. We all have a role to play in improving outcomes for young people where progress depends on everyone working collaboratively and playing their part.

- Young people – taking responsibility, making the most of every opportunity available, and speaking up on issues they care about.
- Parents, families, other significant adults - playing a critical role in the development and progression of young people.
- Professionals and volunteers - working with young people to provide services, acting in the young people's best interests and respecting and upholding their rights.
- Businesses – building partnerships through which to give time, expertise, and money to projects to support young people.

This Vision and Objectives aims to set the scene for Sidmouth Town Council and stakeholders to be proactive and rethink the nature of the services offered to young people, creating new opportunities and making existing resources work harder and smarter. The following is a summary of young people and stakeholder's vision and draft strategy for the future set out across five key areas.

CELEBRATED - Create welcoming, accessible and inclusive places and services, that create space for young people to lead and co-create experiences.

- *There aren't spaces for youth to hang out - especially in winter. Town is not very inclusive of the things younger people might want to do.*
- *A place that empowers the younger generation and doesn't 'other' them and see them as trouble makers.*

Young people highlighted the need for a shift in culture towards 'a place that empowers the younger generation' a place where young people can experience less judgment from older people. Some young people faced barriers to taking part highlighting the important role of young people in enabling others to take part or try activities out. Young people valued having a voice and felt that although they were involved in Sidmouth's community, they had an appetite to become more involved. They thought a Youth Forum could keep the young person's strategy alive year to year, lead special projects and input to decisions.

VIBRANT - Be ambitious in seizing opportunities for Young People so what is on offer is exciting, fun and varied.

- *There needs to be more exciting opportunities for younger people so that there is something more to do.*
- *There isn't much to do for young people in their mid to late teens - maybe a teens club or cafe like in Exeter would be good?*

Growing up in Sidmouth, young people value the coastal environment and sense of community. They wanted to see more age appropriate, fun, safe and active places where they would have more of a sense of ownership and belonging. Having 'a safe space to be with my friends and being listened to' is important. They highlighted boredom and not having enough to do as being a challenge for young people growing up in Sidmouth. They enjoy spending time outdoors and in town and have an appetite for a greater variety of activities. The need for more to do was much greater in the winter especially.



SUPPORTED - Shape services and places with health and wellbeing at their heart, support other providers to deliver effective mental health support.

- *A lot of people get bored and end up doing things to fill the time that may not be beneficial to their health or the community.*
- *Can be isolating. I think some children don't get out much and should have more fun and make some friends!*

Young people were aware of the importance and value of positive social and recreational experiences for sustaining wellbeing and the importance of their ease of accessibility. Having 'somewhere they can talk to anyone for help' was valued. They described the struggles at home and school that teenagers often experience and the need for more understanding and 'maybe a bit more support for young people and how they can be listened to'. Some mentioned how getting bullied, suffering from anxiety or being neurodiverse could be barriers to taking part. There were concerns about vaping or smoking and the impacts on health.

PREPARED - Develop shared approach to skills building for young people, understanding the differing needs of young people. Work together to share knowledge, skills and opportunities.

- *Not having the opportunity to have better work experience so having to travel further away just for a part time job.*
- *More opportunities for young people getting an actual job instead of volunteering.*

Most young people would like a part time job or opportunity and reported that it was not easy to find. In new spaces for young people, opportunities to do voluntary work and receive tutoring and homework help were also important. They reported positive experiences of volunteering and wondered if this could be made more appealing to young people. Young people were also focused on having part time jobs and wanted to earn money and have access to more diverse opportunities outside of hospitality. Stakeholders could see opportunities to work collaboratively to generate more opportunities for young people.

CONNECTED - Be connected across services and work collaboratively. Develop an engaging and relevant communications strategy reaching diverse audiences.

- *More communication to young people, more events for young people.*
- *I think there needs to be more awareness on things young people can do outside of school.*

Young people learn about what's happening in a variety of ways they use noticeboards and school email and newsletters. Otherwise, they mainly use social media using a wide range of platforms. Communications with family and friends were also important. Not having knowledge about what is going on, or how to get involved, is an issue for around 1 in 5 young people. They wanted to be able to know more about what was going on and the different opportunities available to them including jobs and volunteering. Stakeholders who participated in the workshops wish to continue to work together to deliver this strategy and to share and generate knowledge and skills and resources.

NEXT STEPS

To achieve this vision and progress actions across the five objectives Sidmouth Town Council plan to:

- Convene Stakeholders and Young People's Forums to build on the enthusiasm to collaborate.
- Develop and agree a governance mechanism Sid Valley Young People's Stakeholders Forum and Sid Valley Young People's Forum.
- Develop a two to five year strategy and business plan.
- Commission a feasibility study to explore options for the Youth Centre site further.
- Explore how best to support Youth Provision to run and deliver events and projects and link with potential supporting partners.
- Consider developing a shared volunteer policy and high quality training and resources for volunteers across organisations.
- Promote Young People's positive practices to organisations and business outside of the network.



We wish to extend thanks to all the young people and those in the community who gave their views and helped to facilitate the process. It will inform council decisions and areas of work. We hope that it will be useful to many, will lead to better connected and collaborative actions and be a positive point from which to develop a holistic approach. We hope too that it will inspire young people and adults, groups, services and businesses to respond to the learning contained in the report and to adjust, adapt and innovate to collectively make Sidmouth and the Sid Valley an even better place for young people.

Cllr Louise Cole - Chair of Youth Provision

Cllr Chris Lockyear - Chair of Sidmouth Town Council

Cllr Hilary Nelson - Vice Chair of Sidmouth Town Council.

With thanks to:

Young People at Sidmouth Youth Club
 Young People at Sidmouth College
 & all Survey Participants

Ben Feasey	Action East Devon	Chris Holland	Sidmouth Town Council
Kirsty Hammond	All Saints Church and Youth Group	Cllr Hilary Nelson	Sidmouth Town Council
Lynne Thorne	East Devon Dance Academy	Cllr Ian Barlow	Sidmouth Town Council
Melanie Trott	East Devon District Council, Community Safety	Cllr Louise Cole	Sidmouth Town Council, Sidmouth Coastal Community Hub and Sidmouth School of Art
Grace Essex	Guides District Commissioner	Cllr Chris Lockyear	Sidmouth Town Council
Graham Whitlock	Manor Pavilion	Dave Bramley	Sidmouth Science Festival
Russ Holbert	Maverick Industries (Skatepark)	Beth Taylor	Sidmouth Taekwondo
Matt Jackson	Our Place Design	Sarah Fletcher	Sid Vale Beavers
Sarah-Lou Glover	Parental Minds	Dan Barton	Space Youth Services
Angela Carney	Salvation Army	Caroline Down	Space Youth Services
Nicki Young	School, Sidmouth College	Katie Hales	Space Youth Services
Cara Shepherd	School, Sidmouth College	Matt Selman	St Giles and St Nicholas Church
Tracey Tipton	School, First Federation Primary	Di Fuller	WHAT/Sid Valley Help
Alex Spraggon (Head)	School, Sidmouth Primary	Duncan Cherrett	Young Devon
Stacey White	School, Sidmouth Primary	Emily Sethi	Young Devon
Dan Barton	Space Youth Services	Charlotte Westlake	Young Devon
Caroline Down	Space Youth Services	Barbara Oakes	YMCA
Katie Hales	Space Youth Services	Carol Plunkett	YMCA
Denese Molyneux	Sidmouth Chamber of Commerce		
Bryn Clapp	Sidmouth Football Club	The Research and Design Team	
Julie Turner	Sidmouth Gig Club	Juliet Bidgood	Design West
Sas Huntwood	Sidmouth Junior Rugby	Jo Widecombe	Design West
Carol Pentecost	Sidmouth Library	Julie Tanner	Design West
Simon Strange	Sidmouth Jazz	Carl Middleton	Graphic Design
Nicolle Charles	Sidmouth Junior Footballers	Sarah Hall	Photography