



SIDMOUTH TOWN COUNCIL

WOOLCOMBE HOUSE
WOOLCOMBE LANE
SIDMOUTH
DEVON
EX10 9BB

Telephone: 01395 512424
Email: towncouncil@sidmouth.gov.uk
Website: www.sidmouth.gov.uk

To: All Members of the Town Council
Town Clerk

31 July 2023

For information:

District Councillor for Sidmouth not on the Town Council

Dear Sir/Madam,

Meeting of Sidmouth Town Council Monday 7 August 2023 at 6.30pm

You are hereby summoned to attend the above meeting to be held in the Council Chamber, Woolcombe House, Woolcombe Lane, Sidmouth. It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

Members of the public are welcome to attend and speak at this meeting at item 6 of the agenda. The Chair of the Council has the right and discretion to control questions to avoid disruption, repetition and to make best use of the meeting time.

Yours faithfully,

Christopher E Holland
Town Clerk

A G E N D A

- | | | <u>Page/s</u> |
|---|---|---------------|
| | <u>PART 'A'</u> | |
| 1 | Apologies
To receive any apologies for absence. | |
| 2 | Minutes
To confirm the minutes of the Town Council meeting held on Monday 3 July 2023. | 3 – 5 |
| 3 | Declarations of Interest
To receive any Members' declarations of interest in respect of items on the agenda.
Note: You must also declare the nature of any personal or disclosable pecuniary interests in an item whenever it becomes apparent that you have an interest in the business being considered. | |
| 4 | Matters of Urgency or Report from the Chair
To consider any items that in the opinion of the Chair should be dealt with as matters of urgency because of special circumstances. (Note: such circumstances need to be recorded in the minutes). | |

5 **Exclusion of the Public**

To agree any items to be dealt with after the public (including the press) have been excluded. There are no items which the Clerk recommends should be dealt with in this way.

6 **Public Open Question Time**

In accordance with Sidmouth Town Council Standing Orders Item 3 (d) – (i) Members of the Public are invited to put a question (one per person), to the Council through the Chair (taking no more than 3 minutes each and for a total of 15 minutes). Please note that in accordance with standing order 3(h), a question shall not give rise to a debate or require an immediate response.

Councillors also have the opportunity to ask questions of the County and District Members during this item whilst giving priority to Members of the public.

(Members and members of the public are reminded to notify the Town Clerk and Councillor concerned of questions to be raised. This arrangement is in place to enable a considered response at the meeting. The Chair of the Council has the right and discretion to control questions to avoid disruption, repetition and to make best use of the meeting time.)

7 **Police and Police Advocate Report**

To receive the Police report (when available) and a report from the Police Advocate, Councillor Nelson.

(Members are asked to notify the Town Clerk of questions to be raised in advance of the meeting where possible.)

8 **Working Group Reports**

8.1 Planning Working Group

To receive the reports of the Planning Working Group meetings held on Wednesdays 28 June, 12 and 26 July 2023.

6 – 16

8.2 Tourism & Economy Committee

To receive an update, if appropriate, from the Chair of the Tourism & Economy Committee.

8.3 Environment Committee

To receive the report of the Environment Committee meeting held on Monday 10 July 2023.

17 – 18

8.4 Council Resources Working Group

To receive an update, if appropriate, from the Chair of the Council Resources Working Group.

8.5 Youth Provision Working Group

To receive an update, if appropriate, from the Chair of the Youth Provision Working Group.

9 **Reports from Members with Special Responsibilities**

9.1 Finance Report

a) In accordance with section 2.2 of the Town Council's Financial Regulations Members are asked to note that the Member with Special Responsibility for Finance has verified the bank reconciliations, for all accounts, as at the end of June 2023.

b) To receive the Finance Report for June 2023.

19 – 22

9.2 Other Reports from Members with Special Responsibilities

To receive other notified reports from other Members.

Forthcoming meetings:

AUG	Wed	09	PLANNING WORKING GROUP	SEPT	Wed	06	PLANNING WORKING GROUP
	Wed	23	PLANNING WORKING GROUP		Wed	13	TOURISM & ECONOMY CTTEE
SEPT	Mon	04	COUNCIL		Wed	20	PLANNING WORKING GROUP

SIDMOUTH TOWN COUNCIL
Minutes of the Meeting of Sidmouth Town Council
held at the Council Chamber, Woolcombe House, Sidmouth,
on Monday 3 July 2023 at 6.30pm

Ward	Councillors Present:
Sidmouth North	Bernie Davis
	Stuart Hughes
Sidmouth South	Kelvin Dent
	Chris Lockyear (Chair)
	Rachel Perram
Sidmouth East	Lorraine Brown
Primley	Kevin Walker
	Hilary Nelson (Vice Chair)
Sidford	Mike Goodman
Salcombe Regis	Ian Barlow
District Councillor	Sophie Richards
Apologies:	Louise Laybury, John Loudoun

The meeting started at 6.30pm and finished at 7.54pm

PART 'A'

34 Minutes

The minutes of the meeting of the Town Council held on Monday 12 June 2023 were signed as a true and accurate record.

35 Declarations of Interest

Name	Item Number	Type	Action Taken	Details
Cllr Mike Goodman	42 – Woolley Bequest	Personal	Remained in the meeting during discussion but did not vote	Member of Rotary Club of Sidmouth which was an organisation contributing to Sidmouth Regatta

36 Matters of Urgency or Report from the Chair

- a) The Chair informed Members of the unexpected death of Chris Wale, a former Councillor between 1998 and 2015 who had died recently at the age of 57. Members stood in silence as a mark of respect.
- b) Members noted that the Sidmouth Folk Festival Civic Night would be held on Wednesday 9 August which was a concert by Lindisfarne. Tickets could be booked for Councillors and spouses through the Council offices and there would be a drinks reception ahead of the concert for all Councillors at 7pm.
- c) Sidmouth Girl Guide Rangers section had sent a thank you card to the Council to express their delight at having the old barn at Woolcombe house as a meeting space.

37 Public Open Question Time

- a) Councillor Davis asked District Councillors if the long grass in Salters Meadow could be cut. She said that the area used to be a community meeting and amenity space but that it could not be used anymore due to high grass, litter and detritus in the grass. Councillor Walker also added his concern at the lack of maintenance to many EDDC maintained pathways especially around the northern end of the Byes making safe walking and cycling on the designated routes very difficult.
- District Councillors present said that they would take the matter up with the District Council Streetscene team. Councillor Goodman suggested that the idea for 'rewilding' areas had been done for the right reasons but that it now required a review ahead of the 2024 growing season and would be examined by the EDDC Scrutiny Committee. The Chair of Council agreed to write a letter to the District Council to express concern.
- b) Councillor Perram expressed her concern to District Councillors, that the EDDC toilets in the town were extremely dirty and not well maintained. She reported that as well as poor cleanliness all toilets, including the Town Council Arches had a lack of soap. All Members expressed their concerns as the Town Council was partly funding EDDC to keep these toilets open and maintained. District Councillors agreed to take the matter up with EDDC Streetscene and the Chair of Council agreed to write a letter to the District Council on the issue.

38 Police Advocate Report

Councillor Nelson reported on a recent meeting that she, Councillor Lockyear and the Town Clerk had attended with Superintendent Hart and Inspector Gray. Various operational level issues had been discussed along with the poor performance of the 101 system. The Police had confirmed that they were improving the 101 system though it would take time and in the meantime, had improved the online crime reporting system. It was also noted that the Police would be attending more Council meetings in the future.

RESOLVED: That the Police Advocate report be noted.

39 Working Group Reports

39.1 Planning Working Group Reports

Councillor Dent, Chair of the Planning Working Group, presented the report of the Planning Working Group meeting held on Wednesday 14 June 2023.

RESOLVED: that the Planning Working Group minutes be noted and decisions agreed subject to Minute 496 having an addition to the split decision to show that the Council supported the Kitchen Extension.

39.2 Tourism & Economy Committee Report

Councillor Nelson, Chair of the Tourism & Economy Committee, presented the report of the Tourism & Economy Committee meeting held on Wednesday 7 June 2023.

RESOLVED: that the Tourism & Economy Committee report be noted and decisions agreed.

39.3 Environment Committee

Councillor Barlow, Chair of the Environment Committee, reported that there was a meeting the following week and agenda would follow shortly.

RESOLVED: that the Environment Committee report be noted.

39.4 Council Resources Working Group

Councillor Lockyear, Chair of the Council Resources Working Group did not have any update to give.

39.5 Youth Provision Working Group

Councillor Nelson, Chair of the Youth Provision Working Group, reported that Sidmouth College were involved in progressing some of the recommendations from the recent Young Persons Study report including the formation of a Youth Forum.

RESOLVED: that the Youth Provision Working Group report be noted.

40 Reports from Members with Special Responsibilities

40.1 Finance Report

Councillor Lockyear presented the Finance Report for May 2023.

RESOLVED: That the Finance Report for May 2023 be noted.

40.2 Other Reports from Members with Special Responsibilities

Councillor Dent, the Council's representative at Sidmouth Museum announced that the museum had been awarded the Curry Fund Award of Excellence for its Triassic reptile exhibition. The Certificate of Excellence acknowledged the geological project that, in the Curry fund committee's view, represented best the aims and objectives of the Geologist's Association and the late Professor Dennis Curry. It was awarded for the best geo-education exhibit.

41 Results of Recent By-Elections

Members noted the results of nominations for the By Elections for 22 June:

- a) East Ward: Lorraine Brown was elected to the Town Council.
- b) West Ward: Due to no nominations being received and further to discussion with the Returning Officer, it was confirmed that this vacancy would be filled via co-option with the other vacancies in the Autumn, unless an election petition was received.
- c) Members were asked to consider the appointment of Councillor Brown to the Tourism & Economy Committee.

RESOLVED: That:

- 1) Members noted the results of the By Elections for 22 June.
- 2) Councillor Brown be appointed to the Tourism & Economy Committee.

42 Woolley Bequest

Members were asked to consider the use of Woolley Bequest funds to help support organisations who were organising events as part of Sidmouth Regatta 2023. Members debated whether they should use Woolley Bequest funding to go towards prizes for the various events.

RESOLVED: That £1,000 of Woolley Bequest funding be allocated to the Regatta Working Group to use to support community events being held as part Sidmouth Regatta.

.....
CHAIR OF THE COUNCIL

Sidmouth Town Council's Planning Working Group
held on Wednesday 28 June 2023
 (The Working Group met virtually)

Councillors present: Kelvin Dent (Chair)
 Bernie Davis
 John Loudoun

Apologies: Chris Lockyear
 Rachel Perram

The meeting started at 10.00am and finished at 11.15am

507 Declarations of Interest

None received.

508 District Council Members

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

509 Minutes

Members agreed that delegated authority be given to the Chair of the Planning Working Group to sign as a true and accurate record, the Minutes of the Planning Working Group meeting of 14 June 2023 subject to the amendment of minute 496 to record that this was a split decision. Members supported the kitchen extension but recommended that building work should be restricted to between 9am and 5pm on Mondays to Fridays only in the interests of the amenity of the neighbours.

510 Applications for consideration

RECOMMENDED: That in respect of the Planning Applications set out below, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance minute 230 of Council, 19 April 2021 and with schedule 16 of the Local Government Act 1972.

511	23/1158/FUL East Ward	Mr And Mrs Richard Bartram	Kingdom Hall, Russell Street, Sidmouth, EX10 8DD. Change of use from disused assembly building to one residential unit.
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SUPPORT

NOTE: Members had concerns about the inclusion of a wood-burning stove in this urban situation.

512	23/0996/FUL East Ward	Mr and Mrs Weston	2 Riverside Terrace, Riverside, Sidmouth, Devon, EX10 8BU. Replacement of single storey polycarbonate roofed area to the rear with flat roofed extension with balcony.
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SUPPORT

513	23/1274/FUL North Ward	Ms P Luetchford	14 Brookside, Sidmouth. EX10 9UN. Demolition of existing garage and construction of new garage and utility room.
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SUPPORT

514	23/1106/LBC North Ward	Mr Mark Eggleton	58-60 Woolbrook Road, Sidmouth, EX10 9XA. Insertion of a fire protection partition in the loft of the building.
	SUPPORT		
515	23/1161/FUL Salcombe Regis Ward	Mr S Conway	Land At Salcombe Regis. To erect an Agricultural building.
	DO NOT SUPPORT: Members were not convinced there was an agricultural need for a building of this size, which seemed excessive for the land in question. They did not support the application subject to the advice of the Local Planning Authority's Agricultural Advisor.		
516	23/0539/FUL Salcombe Regis Ward	Mr and Mrs Langman	Higher Thorn Cottage, Salcombe Regis, Sidmouth, EX10 0PA. Replacement of existing shed.
	SUPPORT		
517	23/1231/FUL South Ward	Miss T Legg	2 Alexandria Road, Sidmouth, Devon, EX10 9HB. Raising of flat garage roof for conversion to study.
	SUPPORT		
518	23/0870/FUL South Ward	Mr & Mrs Eland- Hicks	Fernley, 6 Sidmount Gardens, Sidmouth, EX10 8XQ, Single storey extension, conversion of roof space to habitable use, 2 dormers and 2 front rooflights.
	DO NOT SUPPORT: Members felt the design to be contrary to the Sid Valley Neighbourhood Plan Policy 7: Design and Distinctiveness.		
519	23/1208/FUL South Ward	Mr Matthew Raistrick	Victoria Hotel, The Esplanade, Sidmouth, Devon, EX10 8RY. Construction of a lift shaft to rear (north) elevation.
	SUPPORT		
520	23/1228/FUL West Ward	Mr and Mrs G Worrall	10 Pathwhorlands, Sidmouth, EX10 9HF. Two story side extension with single story extension at the front and rear.
	SUPPORT		
521	Trees in Conservation Areas		
a)	23/1232/TCA South Ward	Mr Clarke	Woodrising, Bickwell Valley, Sidmouth, Devon, EX10 8RF. T1, Golden Lawson cypress : reduce by 3m and lift lower branches to approximately 3m. T2, Golden Thuja : reduce by 3 - 4m and shorten lower branches. T3-8, Group of six Thuja : fell to as near ground level as possible.
	DEFER: pending Arboricultural Officer's report		
b)	23/1253/TCA South Ward	Mr Cudmore	Sharpsmead Bickwell Valley, Sidmouth EX10 8RF. T1: Lawson cypress - fell to as near ground level as possible.
	DEFER: pending Arboricultural Officer's report		

- c) 23/1286/TCA Mr Chris Heywood Pipers Chantry, Convent Road, Sidmouth, EX10 8RE.
South Ward
T1: Birch - crown lift lower limbs to give a clearance of approx 5m from ground level. To prune limbs overhanging garden / patio areas back by removing branch ends of up to 2m in length, target pruning cuts of up to 75mm.

DEFER: pending Arboricultural Officer's report

- d) 23/0998/TCA 1 The Laurels, Sidmouth, Devon, EX10 8UX.
South Ward
T14: Western Red Cedar - fell.

WORKS NOTED

522 Trees with Preservation Orders

- a) 23/0952/TRE Upper Heights, Burscombe Lane, Sidford, Sidmouth, EX10 9SF.
Sidford Ward
T1: Oak - reduce branch growing towards the rear corner of Upper Heights, removing the fourth order branch making 1 cut approx 100mm. T2: group of Beech trees - reduce the crowns of the trees by 2 - 3m, (possibly removing end lengths of 4 - 5m) with cuts approximately 60 - 80mm of second and third order branches overhanging the garden of Upper Heights.

APPROVE: subject to the conditions as advised by the Arboricultural Officer

- b) 23/0520/TRE Mr Malcolm Malloch-Brown 24A Witheby, Sidmouth, Devon, EX10 8SR.
South Ward
T2, White Birch : fell. T2, T3, T4 : replace with Western Red Cedar, Mountain Ash and Western Red Cedar, respectively.

APPROVE: subject to the conditions advised by the Arboricultural Officer

- c) 23/0651/TRE Knowle Grange, Knowle Drive, Sidmouth, EX10 8HN.
South Ward
T1: lime - shorten back over neighbour's roof, leaving 2m clearance. Reduce and re-shape by approximately 1m to leave a natural form by pruning to second order branches.

SPLIT DECISION: To allow the crown lifting by 2m over the garage subject to the conditions advised by the Arboricultural Officer but refuse the reduction and reshaping.

523 New Tree Preservation Order

None received

Exemption to a Tree Preservation Order

- a) 56/0004/TPO Mr Hyson Balfour Manor, Station Road, Sidmouth EX10 8XW.
South Ward
Carry out remedial works to 3 ash stems.
- b) 23/1315/TCA Mr Clarke Long Orchard, Elysian Fields, Sidmouth EX10 8UH.
South Ward
T1 - Monterey cypress, removal of snapped limbs T2 - sweet chestnut, removal of deadwood.

524 Appeals

None received

525 Unsupported decisions

- 526** 23/0218/FUL Katya Halfway House, Sidbury, Devon, EX10 0QN. Proposed single storey
Sidbury Ward Lilburn side extension and internal alterations and proposed detached
 building for use as a domestic garage, workshop and studio.

STC: Not supported EDDC: Approved with conditions

- 527** 22/1270/FUL Mr Terry 91, Sidford High Street, Sidford, Sidmouth, EX10 9SA. Construction
Sidford Price of detached garage and office building (revision to garage
Village approved under planning permission 15/1274/FUL).

STC: Not supported EDDC: Approved with conditions

528 Enforcement Letters

None received

529 Local Plan update.

The Chair reported that the consultation draft of the new Local Plan had been published. However, the Local Planning Authority are now awaiting a new draft of the National Planning Policy Framework which will indicate how many new dwellings the Local Plan will be expected to allocate.

.....
CHAIR OF THE PLANNING WORKING GROUP

Sidmouth Town Council's Planning Working Group held on Wednesday 12 July 2023

(The Working Group met virtually)

Councillors present: Rachel Perram (Standing in for Chair)
Bernie Davis
John Loudoun
Louise Laybury

Also present: Councillor Ian Barlow

Apologies: Chris Lockyear
Kelvin Dent

The meeting started at 10.00am and finished at 11am

530 Declarations of Interest

Councillor John Loudon	23/1283/FUL Bramley, Ridgeway, Sidbury, Devon, EX10 0SF.	Personal interest	Remained in the meeting during discussion and did vote.	Acquainted with the neighbour of applicant.
Councillor Rachel Perram	23/1345/FUL Bovetts Farm, Sidbury, EX10 0QN.	Personal interest	Remained in the meeting during discussion and did vote.	Acquainted with applicant.
Lucy Ingram Planning Clerk	23/1283/FUL Bramley, Ridgeway, Sidbury, Devon, EX10 0SF.	Personal interest	Remained in the meeting.	Acquainted with neighbour of applicant.

531 District Council Members

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

532 Minutes

Members agreed that delegated authority be given to the Chair of the Planning Working Group to sign as a true and accurate record, the Minutes of the Planning Working Group meeting of 28 June 2023 subject to the amendment of minute 496 to record that this was a split decision. Members supported the kitchen extension but recommended that building work should be restricted to between 9am and 5pm on Mondays to Fridays only in the interests of the amenity of the neighbours.

533 Applications for consideration

RECOMMENDED: That in respect of the Planning Applications set out below, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance minute 230 of Council, 19 April 2021 and with schedule 16 of the Local Government Act 1972.

- 534** 23/1181/LBC Mr James 1 Sid Bank, Sid Lane, Sidmouth, EX10 9AW.
Salcombe Regis Metcalf
Ward Remove existing cement render to the front of the property (West Elevation) re-render in lime with paint finish.

SUPPORT Subject to views of the conservation officer.

- 535** 23/1345/FUL Mr & Mrs Bovetts Farm, Sidbury, EX10 0QN.
Sidbury Ward Christopher
Stone Detached car port.

SUPPORT Members would like to have a tie to the main house.

536 23/1283/FUL Mr Ralph Bramley, Ridgeway, Sidbury, Devon, EX10 0SF.
Sidbury Ward Watson Erection of a Bungalow.

DO NOT SUPPORT

Reasons:

1) Members felt the design to be contrary to the Sid Valley Neighbourhood Plan Policy 7: Design and Distinctiveness.

2) The proposed development falls within a designated conservation area. Members felt the design failed to preserve or enhance the unique characteristics and heritage of the conservation area.

3) Members felt that this building would have a negative impact upon the Grade 2 listed cottage below (Bundells).

4) Members did not support the proposal of a 1.8m high close boarded fence around the curtilage of the proposed building. This was not in keeping with the vernacular style in the area. A hedge or planted Devon bank was felt to be more appropriate.

Note: Members expressed the desire for the proposed development to be amended. Specifically, property rotation to avoid overlooking neighbouring boundary and preference for a design that aligns with the existing architectural style, materials, and local aesthetic of the locality.

537 23/1294/FUL Kim & Steve Trow View, Two Bridges Road, Sidford, EX10 9PL.
Sidford Village Thomson To replace conservatory with single storey side extension.

SUPPORT

538 23/1300/FUL Mr and Mrs The Haven, Frys Lane, Sidford, EX10 9SP.
Sidford Village O'Connor The creation of a driveway to provide off street parking - previously approved under reference number 21/2947/FUL.

SUPPORT

539 Trees in Conservation Areas

None received.

540 Trees with Preservation Orders

a) 23/1082/TRE Fairleigh, Manor Road, Sidmouth, Devon, EX10 8RR.
T1, Holm Oak : crown lift over garage by removing first 4 secondary branches from limb over roof.

DEFER: Awaiting Arboricultural Officer's report

541 New Tree Preservation Order

None received

Exemption to a Tree Preservation Order

None recieved

542 Appeals

None received

543 Unsupported decisions

544 23/0440/FUL Mr Peter 9 Victoria Road, Sidmouth, Devon, EX10 8TZ.
South Ward Regan Proposed two-storey side extension.
STC: Do not support EDDC: Support with conditions

545 Enforcement Letters

None received.

546 Local Plan update.

The Chair reported that the consultation draft of the new Local Plan had been published. However, the Local Planning Authority are now awaiting a new draft of the National Planning Policy Framework which will indicate how many new dwellings the Local Plan will be expected to allocate.

.....
CHAIR OF THE PLANNING WORKING GROUP

**Sidmouth Town Council's Planning Working Group
held on Wednesday 26 July 2023**

(The Working Group met virtually)

Councillors present: Kelvin Dent (Chair)
Chris Lockyear
Bernie Davis
Rachel Perram

Also present: Councillor Ian Barlow

Apologies: Louise Laybury
John Loudoun

The meeting started at 10.00am and finished at 11.15am

547 Declarations of Interest

Councillor Kelvin Dent	22/1327/FUL East Ward c/o Bupa	Personal interest	Remained in the meeting during discussion and did vote.	Is a patient at the Dental Practice.
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548 District Council Members

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

549 Minutes

Members agreed that delegated authority be given to the Chair of the Planning Working Group to sign as a true and accurate record, the Minutes of the Planning Working Group meeting of 12 July 2023 subject to the amendment of minute 532 to read "Members agreed that delegated authority be given to the Chair of the Planning Working Group to sign as a true record the minutes of the Planning Working Group meeting of 28th June 2023".

550 Applications for consideration

RECOMMENDED: That in respect of the Planning Applications set out below, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance minute 230 of Council, 19 April 2021 and with schedule 16 of the Local Government Act 1972.

- 551** 23/1413/FUL Mrs Katie 61 High Street, Sidmouth, EX10 8LE.
East Ward Harley
Installation of dormer windows and roof light to rear elevation, increase in height of roof to rear wing, replacement of existing rear access steps and porch and conversion of existing rear kitchen windows to doors.

DO NOT SUPPORT: The members felt the proposed materials were not in harmony with the existing architectural character of the conservation area contrary to Policy 7 of the Sid Valley Neighbourhood Plan Local Distinctiveness

- 552** 23/0810/FUL Mr Alan 8 Mill Street, Sidmouth, EX10 8DF.
East Ward Stevenson
Proposed single storey rear extension.

SUPPORT

553	22/1327/FUL East Ward	c/o Bupa	1-2 Mill Street, Sidmouth, Devon, EX10 8DF. Installation of 5no. air conditioning units on rear elevation and wooden structure accommodating dental aspirator (retrospective).
SUPPORT: Councillors have suggested that the use of the equipment be restricted to between 8am-5pm in order to minimize inconvenience to neighbours.			
554	23/1551/FUL North Ward	Mr Stuart Webster	4 Lawn View, Woolcombe Lane, Sidmouth, EX10 9BZ. New single story extension to replace existing single storey infill extension between rear tenements and removal of kitchen window on East Elevation and replacement with a single door.
SUPPORT			
555	23/1449/OUT North Ward	Mrs Hayman, Mrs Greenslade and Mr Churchill	Land Between Woolbrook Road and Manstone Avenue Sidmouth. Outline application for 7 dwellings (renewal of permission ref 20/0390/OUT).
DEFER: Councillors would like to request an update of the flood risk assessment due to problems with South West Water and general flooding in that area.			
556	23/1419/FUL Sidford Village	Ms J Grigg	41 Fleming Avenue, Sidmouth, Devon, EX10 9NH. Erection of first floor side extension.
SUPPORT			
557	23/1421/FUL Sidford Village	Mr and Mrs Gryman	Pippins, Coreway, Sidford, EX10 9SD. Erection of a single storey rear extension with a balcony, extension of existing side utility area and replacement of existing conservatory and first floor extension above existing garage.
SUPPORT			
558	23/1227/FUL South Ward	Mr Simon Ribbans	Ascerton Cottage, Ascerton Road, Sidmouth, EX10 9BT. Demolition of Ascerton Cottage and erection of detached 2 bedroom cottage.
SUPPORT			
559	23/1490/FUL South Ward	SURRIS Ltd	Clock Tower Café, Peak Hill Road, Sidmouth, EX10 8RZ. Erection of a replacement conservatory following the demolition of existing.
DO NOT SUPPORT: Members felt the proposed use of materials were not in harmony with the existing architectural character of the conservation area. They felt the proposal didn't reflect, enhance, or preserve the distinctiveness of the local area contrary to the Sid Valley Neighbourhood Plan Policy 7.			
560	23/1491/LBC South Ward	SURRIS Ltd	Clock Tower Café, Peak Hill Road, Sidmouth, EX10 8RZ. Erection of a replacement conservatory following the demolition of existing.

DO NOT SUPPORT: Members felt the proposed use of materials were not in harmony with the existing architectural character of the conservation area. They felt the proposal didn't reflect, enhance, or preserve the distinctiveness of the local area contrary to the Sid Valley Neighbourhood Plan Policy 7.

561 23/1401/FUL Mr and Mrs Albanwood House, Bickwell Valley, Sidmouth, Devon, EX10 8S
South Ward Lamb Erection of greenhouse.

SUPPORT

562 Trees in Conservation Areas

a) 23/1253/TCA Mr Sharpsmead, Bickwell Valley, Sidmouth, EX10 8RF.
Cudmore T1: Lawson cypress - fell to as near ground level as possible.

NOTED

b) 23/1232/TCA Mr Clarke Woodrising, Bickwell Valley, Sidmouth, Devon, EX10 8RF.

T1, Golden Lawson cypress: reduce by 3m and lift lower branches to approximately 3m. T2, Golden Thuja: reduce by 3 - 4m and shorten lower branches. T3-8, Group of six Thuja: fell to as near ground level as possible.

NOTED

Note: Whilst Members accepted that the trees in question did not merit a tree preservation order they were concerned about the cumulative effect on the amenities of the area due to the removal of a number of trees. Members would like to see some re-planting taking place.

563 Tree with preservation order

a) 23/1082/TRE Fairleigh, Manor Road, Sidmouth, Devon, EX10 8RR.

T1, Holm Oak : crown lift over garage by removing first 4 secondary branches from limb over roof.

APPROVED

564 New Tree Preservation Order

a) 23/0026/TPO Land at
Primley
Road and
surrounds.

NOTED: Members welcomed the new Tree Preservation Order.

565 Exemption to a Tree Preservation Order

None recieved

566 Appeals

None received

- 567

Unsupported decisions

a)

23/0637/FUL

Mr Peter

Overthorpe, Cliff Road, Sidmouth, EX10 8JN.

Salcombe

Sinton

Two storey side extension.

Regis Ward

STC: Do not support EDDC: Support with conditions
- 568

Enforcement Letters

None received.
- 569

Local Plan update.

The Chair reported that a meeting of East Devon District Council’s Strategic Planning Committee had recently taken place when Members of the Committee had been briefed on all the representations which had been submitted to the new draft Local Plan.

.....
CHAIR OF THE PLANNING WORKING GROUP

**Minutes of Sidmouth Town Council's
Environment Committee held in the Council Chamber,
Woolcombe House, Woolcombe Lane, Sidmouth
on Monday 10 July 2023 at 6.30pm**

Councillors present: Ian Barlow (Chair)

Bernie Davis

Mike Goodman

Chris Lockyear

Rachel Perram

Kevin Walker

Invited Reps:

Ed Dolphin (Sidmouth Arboretum)

Jon Ball (Sidmouth Arboretum)

Jan Metcalf (Sid valley Biodiversity Group)

John Hammond (Ebb Tides Seaweed)

Denese Molyneux (Chamber of Commerce)

Alan Gadien

Apologies: Councillor Hillary Nelson, Catherine Causley, Dave Bramley

The meeting started at 6.30pm and finished at 8pm

PART 'A'

31 Minutes

The correct minutes of the Environment Working Group meeting held on Monday 24 April 2023 were not attached to the meeting agenda and would be agreed at the next meeting.

32 Declarations of Interest

None reported.

33 Matters of Urgency and Report

None reported.

34 Natural Environment:

34.1 Councillor Lockyear on the beach management plan. It was under formal review.

John Hammond also gave an initial brief about a suggested offshore Kelp Farm which could also be used for wave energy removal. He highlighted the key advantages of using a seaweed farm to assist the beach management plan. Installing a wave attenuation seaweed farm could dampen wave energy by 30-50%, protecting the coastline against erosion and stabilising the shoreline which could be a very good alternative to a splash wall. Other benefits included employment, environmental protection and greater species diversity and recruitment. The cost is predicted to be around £200,000 over 4 years.

34.2 Jan Metcalf from the Sid Valley Biodiversity group gave an overview of the River Sid Partnership project (*A summary is attached at the end of the minutes as Appendix 1*). Plans for the immediate future included improving river habitat; this would be directed by Ed Eley [WTT] with the help of local volunteers. There were around sixteen boulder weirs between Fortescue and School Weir. The riverbed upstream of a weir becomes featureless and the water flows without any turbulence. These areas were not very 'fish friendly'. The plan was to fell selected trees in overly shaded areas. Six sites have been identified potentially. This would create better habitats and increase variety of the river wildlife. A water quality report on two years plus of data was in the offing.

Nine volunteers monitor in eleven locations, four locations on Sid, one on each of five tributaries but on two locations on Woolbrook, in addition to Bickwell Brook at Glen Golye, Japanese knotweed had reported. It was being treated professionally over five years at Sidford on land adjoining the river above Sidford Bridge. There were also large amounts below Sidford Bridge which required attention. It was pointed out that Japanese Knotweed was not something that the Town Council had the power to treat or act on as it was a landowner responsibility to liaise with the Environment Agency.

34.3 Councillor Chris Lockyear gave an update regarding his dialog with South West Water. They are hoping to complete works by March 2025. This included ground water infiltration and surface water separation. There was concern about the tank at The Ham needing replacing. Monitoring of the presence of E coli has actively started near Bickley Bridge.

35.4 Ed Dolphin gave an update to the Working Group on the project to plant 14,000 trees. This was going well, and they had planted 5500 trees/whips in the first year. There are approximately 800 whips on order to be planted from November to March. It hoped to have 4000 whips in the ground by next season, totalling 9000.

Ed Dolphin also reported that the Ginkgo tree at The Knowle which was protected needs to be moved by developers McCarthy and Stone. The cost was estimated at £30,000. The tree had been ready to move for 4 years and would be discussed in a meeting with EDDC tree officers to where it shall be relocated.

36 Built Environment

36.1 Councillor Ian Barlow gave a brief update on sign cleaning and confirmed that work had been started. The Chair had asked for photo updates.

36.2 Councillor Chris Lockyear gave an update on the infrared camara survey saying that there were no updates due to it being a Winter project.

36.3 Councillor Ian Barlow will be speaking to strategic planning about stipulating a B brick and bird box be fitted into all new housing in the Sid Valley as a necessity for the future.

37.4 Councillor Barlow gave an update on the future plans for the Town Council owned marketplace telephone boxes. The phone boxes now had electricity and windowpanes installed. They were working with the toy museum to have the first exhibit and are hoping to have them open in time for Sidmouth Folk Festival.

38 Sustainability

38.1 Councillor Chris Lockyear gave an update on the CAPS project. A survey was sent out via many groups within the town to get a better understanding of how residents were thinking about their carbon footprint. There were 260 responses. 72% being concerned about climate change. There was willingness to walk/cycle rather than drive and to change diet. Councillor Kevin Walker suggested a youth provision project to get a wider, more varied response.

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CHAIR OF THE ENVIRONMENT COMMITTEE

Sidmouth Town Council - Detailed Income and Expenditure Report
Month 3 - June 2023

Council Services

	Actual	Actual	Current	Budget	Cummulative
	Current Month	Year to Date	Annual Budget	Balance	To + / From - EMReserves
Public Conveniences	0	0	32,500	32,500	0
Youth Service Support	0	11,907	47,630	35,723	0
Flower Beds, Planters & Watering	0	1,837	17,000	15,163	0
Christmas Lighting & Events	0	0	15,500	15,500	0
Donation to Christmas Lighting (Income)	0	0	-1,750	-1,750	0
Tourism Promotion	3,877	4,842	50,000	45,158	-3,000
Tourism Promotion Income	-1,089	-1,089	-26,000	-24,911	0
Innovation & Resilience Fund	2,411	6,411	0	-6,411	-6,411
Verge Cutting, Town Maintenance & Weeding	2,971	4,956	24,500	19,544	0
Verge Cutting DCC Grant (Income)	0	0	-4,950	-4,950	0
Street Furniture	0	0	5,000	5,000	0
Sidmouth Information Centre	5,000	5,000	32,700	27,700	0
Water Fountains & Defib Mtce	125	239	2,000	1,761	0
Dog Hygiene Bins	0	0	2,000	2,000	0
War Memorials	0	0	2,500	2,500	0
Parish Paths Partnership Payments	55	1,159	0	-1,159	-1,159
Parish Paths Partnership (Income)	-150	-150	0	150	150
	£13,200	£35,112	£198,630	£163,518	-£10,420

Discretionary Expenditure

Grants	0	21,400	23,000	1,600	0
Sidmouth Folk Festival	0	36,000	36,000	0	0
Sidmouth Town Band	0	5,500	5,500	0	0
Sidmouth in Bloom	0	11,000	11,000	0	0
South West Museum Development	0	0	800	800	0
Sidmouth Air Show	0	1,097	12,500	11,403	0
Donation to Sidmouth Air Show (Income)	0	0	0	0	0
Environment Committee	710	3,929	12,000	8,071	0
Community Infrastructure Levy Payments	0	0	0	0	0
Community Infrastructure Levy (Income)	0	-10,795	0	10,795	10,795
Rayson Bequest - Fireworks/Light Displays	0	0	0	0	0
Rayson Bequest - Natural/Sidmouth History	0	0	0	0	0
Rayson Bequest - Party/Celebrations	0	1,395	0	-1,395	-1,395
Rayson Bequest - Fireworks/Light Displays (Inc)	0	-10,000	0	10,000	10,000
Rayson Bequest - Natural/Sidmouth History (Inc)	0	-10,000	0	10,000	10,000
Rayson Bequest - Party/Celebrations (Inc)	0	-10,000	0	10,000	10,000
Woolley Bequest Payments	0	0	0	0	0
Woolley Bequest (Income)	0	0	0	0	0
	£710	£39,526	£100,800	£61,274	£39,400

Sidmouth Town Council - Detailed Income and Expenditure Report

Month 3 - June 2023

Cummulative

	Actual	Actual	Current	Budget	To + / From -
	Current Month	Year to Date	Annual Budget	Balance	EMReserves
<u>Woolcombe House</u>					
Services Gas/Water/Elec	172	1,273	7,000	5,727	0
Woolcombe House Business Rate	0	4,808	7,600	2,792	0
Woolcombe House (Loan Interest&Repayment)	7,445	7,445	14,890	7,445	0
Woolcombe House-General Maintenance	813	1,197	7,000	5,803	0
	£8,430	£14,723	£36,490	£21,767	£0
<u>Other Property</u>					
Alma Lane Field	0	0	200	200	0
Manstone Youth Centre	1,782	4,825	85,000	80,175	0
Manstone Sports and Play Areas	33	185	2,000	1,815	0
Long Park & Play Area	937	1,031	1,500	469	0
The Arches	1,083	1,741	36,000	34,259	0
The Arches East (Income)	-6,604	-6,604	-24,250	-17,646	0
Conservatory Maintenance	0	130	2,000	1,870	0
Knowle Parkland & Amphitheatre	0	0	10,000	10,000	0
Knowle Parkland & Amphitheatre (Income)	0	0	0	0	0
Fire Beacon Stewardship	0	0	7,000	7,000	0
Fire Beacon Stewardship (Income)	0	-3,088	0	3,088	3,088
Sidmouth Golf Club (Income)	0	0	-5	-5	0
Elec Pole Rent (Income)	0	-39	-40	-1	0
	-£2,769	-£1,819	£119,405	£121,224	£3,088
<u>Trust Property</u>					
<u>The Ham</u>					
The Ham Ground Mtce	242	363	2,000	1,637	0
The Ham Other Mtce	20,541	22,148	24,000	1,852	0
The Ham Play Equipment	0	0	1,500	1,500	0
The Ham Reserve	0	0	2,000	2,000	0
The Ham Utility Building	0	120	5,000	4,880	0
The Ham 3Phase Power	0	0	3,000	3,000	0
The Ham Rent (Income)	-3,776	-6,211	-10,000	-3,789	0
<u>Manstone</u>					
Manstone Land Ground Mtce	132	198	800	602	0
Manstone Other Maintenance	0	0	1,600	1,600	0
Manstone Reserve	0	0	2,000	2,000	0
Manstone Rent (Income)	-345	-345	-1,380	-1,035	0
<u>Salcombe Regis</u>					
S.R. Allotment Field	0	0	0	0	0
S.R. Allotment Field Rent (Income)	0	0	0	0	0
S.R. Recreation Field	-67	0	0	0	0
S.R. Recreation Field Rent (Income)	-525	-525	-525	0	0
	£16,202	£15,748	£29,995	£14,247	£0

Sidmouth Town Council - Detailed Income and Expenditure Report

Month 3 - June 2023

	Actual	Actual	Current	Budget	Cummulative
	Current Month	Year to Date	Annual Budget	Balance	To + / From - EMReserves
<u>Members</u>					
Members/Chair's Allowances	2,876	2,876	6,100	3,224	0
Chair's Expenses	100	150	2,000	1,850	0
Members Expenses/Training	0	0	800	800	0
Elections	0	0	5,000	5,000	0
Civic & Hospitality	1,127	1,277	2,000	723	0
	£4,103	£4,303	£15,900	£11,597	£0
<u>Staff</u>					
Salaries	8,631	26,483	109,000	82,517	0
Pensions	1,912	5,461	22,000	16,539	0
Project Support	0	6,000	20,000	14,000	0
Staff Eye Tests	0	0	100	100	0
Training & Conferences	0	0	1,000	1,000	0
Officers Expenses	0	144	500	356	0
	£10,543	£38,088	£152,600	£114,512	£0
<u>Office Expenses</u>					
Postage	0	0	500	500	0
Stationery	16	403	1,500	1,097	0
Telephone	0	853	4,000	3,147	0
Subscriptions	0	2,387	2,600	213	0
Photocopier	75	110	800	690	0
Internet, website and webcams	0	1,500	4,000	2,500	0
Computer Software Contracts	380	936	3,000	2,064	0
Computer Maintenance Support	334	486	3,000	2,514	0
Advertisements	0	0	500	500	0
Audit	0	400	2,500	2,100	0
Insurance	0	0	5,500	5,500	0
Sundry	35	210	1,000	790	0
Bank Charges	13	33	300	267	0
Bank Interest Received (Income)	-2,217	-2,217	-2,500	-283	0
	-£1,364	£5,101	£26,700	£21,599	£0

Sidmouth Town Council - Detailed Income and Expenditure Report

Month 3 - June 2023

	Actual	Actual	Current	Budget	Cummulative
Expense Group Totals	Current Month	Year to Date	Annual Budget	Balance	To + / From - EMReserves
Council Services	13,200	35,112	198,630	163,518	-10,420
Discretionary Expenditure	710	39,526	100,800	61,274	39,400
Woolcombe House	8,430	14,723	36,490	21,767	0
Other Freehold Property	-2,769	-1,819	119,405	121,224	3,088
Trust Property	16,202	15,748	29,995	14,247	0
Members	4,103	4,303	15,900	11,597	0
Staff	10,543	38,088	152,600	114,512	0
Office Expenses	-1,364	5,101	26,700	21,599	0
Precept Received	0	-340,260	-680,520	-340,260	
Net Income over Expenditure	£49,055	-£189,478	£0	£189,478	£32,068

Current/Deposit Bank Accounts

£1,204,574

of which

Woolley Bequest	£5,981
Rayson Bequest Fireworks/Light Displays	£65,690
Rayson Bequest Natural/Sidmouth History	£61,085
Rayson Bequest Party/Celebrations	£60,477
Innovation & Resilience Fund	£51,020
Earmarked Reserves	£634,301