

SIDMOUTH TOWN COUNCIL

WOOLCOMBE HOUSE
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DEVON
EX10 9BB

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28 November 2023



To: All Members of the Town Council
Town Clerk

For information:

District Councillor for Sidmouth not on the Town Council

Dear Sir/Madam,

Meeting of Sidmouth Town Council Monday 4 December 2023 at 6.30pm

You are hereby summoned to attend the above meeting to be held in the Council Chamber, Woolcombe House, Woolcombe Lane, Sidmouth. It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

All Members are requested to read agenda papers in advance of the meeting. If any Member has a query about an agenda item, they should contact the Town Clerk, Chair or Vice Chair prior to the date of the meeting.

Members of the public are very welcome to attend and speak at this meeting during item 6 of the agenda. The Chair of the Council has the right and discretion to control questions to avoid disruption, repetition and to make best use of the meeting time.

Yours faithfully,

A handwritten signature in blue ink, appearing to read 'Chris Holland'.

Christopher E Holland
Town Clerk

A G E N D A

- | | | <u>Page/s</u> |
|---|---|---------------|
| | <u>PART 'A'</u> | |
| 1 | Apologies
To receive any apologies for absence. | |
| 2 | Minutes
To confirm the minutes of the Town Council meeting held on Monday 6 November 2023. | 4 – 7 |
| 3 | Declarations of Interest
To receive any Members' declarations of interest in respect of items on the agenda.
Note: You must also declare the nature of any personal or disclosable pecuniary interests in an item whenever it becomes apparent that you have an interest in the business being considered. | |

- 4 **Matters of Urgency or Report from the Chair**
To consider any items that in the opinion of the Chair should be dealt with as matters of urgency because of special circumstances. (Note: such circumstances need to be recorded in the minutes).
- 5 **Exclusion of the Public**
To agree any items to be dealt with after the public (including the press) have been excluded. There are no items which the Clerk recommends should be dealt with in this way.
- 6 **Public Open Question Time**
In accordance with Sidmouth Town Council Standing Orders Item 3 (d) – (i) Members of the Public are invited to put a question (one per person), to the Council through the Chair (taking no more than 3 minutes each and for a total of 15 minutes). Please note that in accordance with standing order 3(h), a question shall not give rise to a debate or require an immediate response.
Councillors also have the opportunity to ask questions of the County and District Members during this item whilst giving priority to Members of the public.
(Members and members of the public are reminded to notify the Town Clerk and Councillor concerned of questions to be raised. This arrangement is in place to enable a considered response at the meeting. The Chair of the Council has the right and discretion to control questions to avoid disruption, repetition and to make best use of the meeting time.)
- 7 **Police and Police Advocate Report**
To receive the Police report (when available) and a report from the Police Advocate, Councillor Nelson.
(Members are asked to notify the Town Clerk of questions to be raised in advance of the meeting where possible.)
- 8 **Committees and Working Group Reports**
8.1 Planning Working Group
To receive the reports of the Planning Working Group meetings held on Wednesdays 1 and 15 November 2023. 8 – 14
8.2 Tourism & Economy Committee
To receive an update, if appropriate, from the Chair of the Tourism & Economy Committee.
8.3 Environment Committee
To receive an update, if appropriate, from the Chair of the Environment Committee.
8.4 Council Resources Working Group
To receive an update, if appropriate, from the Chair of the Council Resources Working Group.
8.5 Youth Provision Working Group
To receive an update, if appropriate, from the Chair of the Youth Provision Working Group.
- 9 **Reports from Members with Special Responsibilities**
9.1 Finance Report
To receive the Finance Report for October 2023. 15 – 18
9.2 Other Reports from Members with Special Responsibilities
To receive other notified reports from other Members.

10 Committee/Working Group Membership

a) To consider and approve the following list of nominations for Committee/Working Group appointments for the remainder of the civic year:

- Planning Working Group – Cllrs Nicholson
- Tourism & Economy Committee – Cllrs Bridle, Dodds, Weaver and Willis Fleming
- Environment Committee – Cllrs Blakeway and Weaver

b) To consider and approve the appointment of Cllr Nicholson as a Deputy Member with Special Responsibility for Finance for the remainder of the civic year.

11 Walking and Cycling Route Linking Sidbury to Sidford – Public Consultation

Devon County Council has launched a public consultation for a walking and cycling route linking Sidbury to Sidford. This public consultation is being launched prior to the submission of a planning application.

Any subsequent planning application will be publicised by the Local Planning Authority (East Devon District Council); any comments provided in response to this notification will not prejudice the ability to make representations to the LPA on any related planning application, however any comments submitted both now and in the future, may be placed on the public file.

The proposed development is located at:

Land north of Sidford and south of Hillside, Sidbury, Sidmouth, EX10 0QZ.

Devon County Council is intending to apply for planning permission for:

“A new off-road shared use cycle/walkway, that will run parallel to the western side of the A375 between the southern boundary of Hillside to the northern boundary of Sidford with associated engineering works.”

A copy of the proposed application; plans; and other supporting documents can be viewed online at: <https://www.devon.gov.uk/haveyoursay/consultations/sidbury-to-sidford-cycle-route/>.

This includes a questionnaire which DCC are using to gather public feedback.

19 – 20

12 Proposed Pay and Display, The Esplanade and Fortfield Terrace, Sidmouth

Further to the Chair’s report to Members at the October Council meeting, Chris Rook, Devon County Council’s Traffic Management Team Manager has written to advise that a plan (as attached) has been issued ahead of a consultation exercise.

This follows on from discussions with the Town Council on 29 September, with one key change regarding the free period:

Following feedback received over past months DCC are now proposing that the first hour is available without charge to visitors (a ticket will be vended by the machine without charge). The advertising period for the Sidmouth scheme will start on 1 December.

21

Forthcoming meetings:

DEC	Wed	13	TOURISM & ECONOMY COMMITTEE
	Wed	20	PLANNING WORKING GROUP
JAN	Wed	03	PLANNING WORKING GROUP
	Mon	08	COUNCIL
	Mon	15	ENVIRONMENT COMMITTEE
	Wed	17	PLANNING WORKING GROUP
	Mon	22	COUNCIL (ESTIMATES & GRANTS)
	Wed	31	PLANNING WORKING GROUP

SIDMOUTH TOWN COUNCIL
Minutes of the Meeting of Sidmouth Town Council
held at the Council Chamber, Woolcombe House, Sidmouth,
on Monday 6 November 2023

Ward	Councillors Present:
Sidmouth North	Bernie Davis
	Stuart Hughes
Sidmouth South	Kelvin Dent
	Chris Lockyear (Chair)
	Rachel Perram
Sidmouth East	Lorraine Brown
Primley	Kevin Walker
	Hilary Nelson (Vice Chair)
Sidbury	John Loudoun
Sidford	Mike Goodman
	Louise Laybury
Salcombe Regis	Ian Barlow
Apologies:	None

The meeting started at 6.30pm adjourned at 6.35pm for a meeting of the Council as Trustee and recommenced at 6.40pm finishing at 8.40pm.

PART 'A'

70 Minutes

The minutes of the meeting of the Town Council held on Monday 2 and 16 October 2023 were signed as a true and accurate record.

71 Declarations of Interest

There were no Declarations of Interest received for items on the agenda.

72 Police and Police Advocate Report

PC Tom Driver with PCSO Sarah Reece attended the meeting, answered Members questions and reported that there had been 35 reported crimes in October which was a 36% decrease compared to the previous year.

Councillor Nelson, Police Advocate, advised that the Police Advocate report had been distributed to Members, via email, prior to the meeting.

RESOLVED: That the Police and Police Advocate reports be noted.

Meeting adjourned at 6.35pm and recommenced at 6.40pm

73 Matters of Urgency or Report from the Chair

- The Chair reported that he had written to thank EDDC Streetscene for the quick removal of the large number of pebbles from The Esplanade after the recent storm.
- The Chair would write to thank Ros Davies for her many years' service and assistance working on behalf of the P3 committee.

- Members were invited to attend the Town Council Christmas Dinner on Friday 15 December at The Bedford Hotel. Volunteers supporting work on behalf of Young Peoples Mental Health would also be invited as a thank you from the Town Council. The Chair hoped that as many Members as possible would be able to attend.
- The Remembrance Sunday parade would commence outside the Co-op store at 10.15am on Sunday 12 November 2023; Members were invited to attend.

74 Exclusion of the Public

RESOLVED: that the classification given to the documents to be submitted to the Council, be confirmed, and that the reports relating to exempt information, be dealt with under Part B.

75 Public Open Question Time

- Prior to the meeting, Cllrs Nelson and Perram raised the following issue with District Councillors:

It appeared from anecdotal evidence through Sidmouth Gateway and Sidmouth Consolidated Charities that DC properties were being let without carpets, curtains and white goods, with those left by previous tenants disposed of rather than repurposed for new tenants. Whilst it was recognised that EDDC faced many challenges around providing council housing, they were concerned at the potential waste and environmental impact of disposing of household essentials unnecessarily, as well as the impact on tenants, many of whom are on very low incomes, of having to finance these necessities themselves when they move in. Charities often stepped in to help, but this was not always be possible.

It would be very helpful to clarify the situation for those charities who were working with tenants and to see if there were any ways in which the system could be improved to reduce waste and lessen the financial burden on tenants.

A full reply had been received from District Cllr Barlow which would be forwarded to Members for their information.

- Cllr Perram asked whether there had been any consultation or planning application processed for the recent erection of a splash wall at Jacobs Ladder by East Devon District Council.

It was thought that this work had been carried out by East Devon District Council as an emergency measure but both District Cllrs Loudoun and Barlow would enquire to obtain further information.

76 Working Group Reports

76.1 Planning Working Group Reports

Councillor Dent, Chair of the Planning Working Group, presented the reports of the Planning Working Group meetings held on Wednesdays 4 and 18 October 2023.

RESOLVED: that the Planning Working Group minutes be noted and decisions agreed.

76.2 Tourism & Economy Committee Report

Councillor Nelson, Chair of the Tourism & Economy Committee, advised that there was nothing new to report with a meeting of the Committee due to be held on Wednesday 13 December.

76.3 Environment Committee

Councillor Barlow, Chair of the Environment Committee, presented the report of the Environment Committee meeting held on Monday 9 October.

RESOLVED: that the Environment Committee minutes be noted and decisions agreed.

76.4 Council Resources Working Group

Councillor Lockyear, Chair of the Council Resources Working Group reported that a meeting would be held on Monday 13 November and he would report to the December Council meeting.

76.5 Youth Provision Working Group

Councillor Nelson, Chair of the Youth Provision Working Group, advised that there was nothing to report.

77 Reports from Members with Special Responsibilities

77.1 Finance Report

a) Councillor Lockyear presented the Finance Report for September 2023.

RESOLVED: That the Finance Report for September 2023 be noted.

b) In accordance with section 2.2 of the Town Council's Financial Regulations Members were asked to note that the Member with Special Responsibility for Finance has verified the bank reconciliations, for all accounts, as at the end of September 2023.

RESOLVED: That in accordance with section 2.2 of the Town Council's Financial Regulations, Members noted that the Member with Special Responsibility for Finance had verified the bank reconciliations, for all accounts, as at the end of September 2023.

77.2 Parish Paths Partnership Committee

Councillor Walker reported that the Sidmouth Walking Festival had cancelled two of their planned walks which would have crossed Connaught Gardens and The Byes. Both were District Council land and they had been informed, at very late notice, that they would be required to complete a complex application form and pay a licence fee to walk across what appeared to be Public Rights of Way. District Councillor Barlow reported that he had contacted the EDDC Events Team and written to the Chair of the District Council's Licence Committee and would forward the responses when received.

RESOLVED: That the Parish Paths Partnership report be noted.

77.3 South West Water Liaison

Councillor Lockyear reported that he and Councillor Nelson had a meeting with South West Water on Thursday 2 November to discuss the plans and timescale of the upgrading project to be carried out in Sidmouth. The project would see £9.8m being spent in Sidmouth before the end of 2024 and £14m by the end of 2025.

South West Water were planning to hold a Public Engagement event shortly to present the planned work and Councillors Lockyear and Nelson would meet with the SWW project team on a monthly basis.

RESOLVED: That the South West Water Liaison report be noted.

78 Exclusion of the Public and Press

RESOLVED: That under the Public Bodies (Admission to Meetings) Act 1960 the public (including the press) be excluded from the meeting due to the confidential nature of its contents.

PART 'B'

79 Town Council Ward Vacancies – Co-options

Members were asked to consider applications to fill the vacancies on the Town Council; applicants had been invited to attend and speak for up to 5 minutes to support their application.

RESOLVED: That the following individuals be co-opted to the Town Council wards as indicated:

Cllr Stephen Blakeway – North Ward

Cllr Francetta Bridle – Primley Ward

Cllr Edward Willis Flemming – Salcombe Regis Ward

Cllr Paul Dodds – South Ward

Cllr John Nicholson – South Ward

Cllr Phil Weaver – West Ward

.....
CHAIR OF THE COUNCIL

**Sidmouth Town Council's Planning Working Group
held on Wednesday 1 November 2023**

(The Working Group met virtually)

Councillors present: Kelvin Dent (Chair)
Bernie Davis (From 10.15)
John Loudoun
Louise Laybury
Chris Lockyear
Rachel Perram

Also present: Cllr Ian Barlow

The meeting started at 10.00am and finished at 10.30am

642 Declarations of Interest

None received.

643 District Council Members

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

644 Minutes

Members agreed that delegated authority be given to the Chair of the Planning Working Group to sign as a true and accurate record the Minutes of the Planning Working Group meeting of 18 October.

645 Applications for consideration

RECOMMENDED: That in respect of the Planning Applications set out below, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance minute 230 of Council, 19 April 2021 and with schedule 16 of the Local Government Act 1972.

646 23/2177/FUL Mr Alan Ball 6 Ascerton Close, Sidmouth, Devon, EX10 9BS.
North Ward
SUPPORT Proposed single storey front extension, replacing existing porch and extending existing bedroom.

647 23/2134/FUL Justin 10 Woolbrook Mead, Sidmouth, EX10 9XF.
South Ward Korinek Construction of 1 new dwelling and associated works.

SUPPORT

648 Trees in Conservation Areas

a) 23/2123/TCA Mr Edward St Giles And St Nicholas Church And Cemetery, Church Street,
East Ward Willis Sidmouth.
Fleming T1: Yew - remove dead branches over wall; reduce height similar to adjacent tree, approximately 1m; shorten back side growth over the wall of Amyatts. Terrace to clear boundary by 0.5-1m, to leave a height of approximately 15m and a radial spread of approximately 4m with cuts no bigger than 50mm.
DEFERRED:
Awaiting Officers report

- b) 23/1884/TCA Silver Trees, Redwood Road, Sidmouth EX10 9AD.
T1, T2 Lawson cypress (yellow) : dismantle to ground. T3, Cherry Tree : dismantle to ground.

NOTED

- c) 23/2267/TCA West Hayes, Convent Road, Sidmouth, EX10 8RL.
T1-Pear - Fell tree.

DEFERRED: Awaiting Officers report

- d) 23/1893/TCA Sanditon, Station Road, Sidmouth, EX10 8LL.
T1, dead goat willow - fell to ground level

NOTED

649 Tree Preservation Orders

Applications relating to Trees protected by a Tree Preservation Order.

- a) 23/2149/TRE Mrs Gray Oak Cottage, Kestell Road, Sidmouth, EX10 8JJ.
Salcombe Regis T1, oak : reduce branches over neighbouring garden to clear roof
Ward by 2m by pruning to a suitable second order branch. Reduce branches over roof of Oak Cottage to clear 2m by pruning to a suitable second order branch. Reshape remainder of crown by reduction of 1-2m to leave a natural form.

DEFERRED awaiting Officers report.

650 Exemption to a Tree Preservation Order

None received

651 Appeals

- APP/U1105/X/23/ Mr Gary Salcombe Regis Camping And Caravan Park, Salcombe Regis,
3330294 Burns Devon, EX10 0JH.
Salcombe Regis Proposed lawful development for the use of land for the siting of
Ward static caravans.

652 Unsupported decisions

None received

653 Enforcement Letters

None received.

654 Application for Designation of a Neighbourhood Area

- a) 23/2075/PDM Mrs Katie Flat, The Hair Studio, 61 High Street, Sidmouth, EX10 8LE.
Harley Conversion of 2 existing commercial units to a single dwelling (2 bedroom flat).

NOTED

- b) 23/1413/FUL Mrs Katie Harley Flat, The Hair Studio, 61 High Street, Sidmouth, EX10 8LE.
Installation of roof lights to rear elevation, increase in height of roof to rear wing, installation of integrated solar tiles, replacement of existing rear access steps and porch and conversion of existing rear kitchen windows to doors.

SUPPORT

655 New Draft Local Plan Update

An update has recently been published by EDDC on the preparation of the Local Plan and Neighbourhood Planning.

EDDC are continuing to look at sites for the proposed new Local Plan. They have decided that there is no realistic chance of challenging the Government’s housing numbers but will write to MPs to lobby for changes to the current system. A new vision is under consideration.

The revised Local Plan timetable is:

:Consultation on the “Publication Version” of the Local Plan by end of 2024, Submission for Examination in May 2025 (under recent legislation, Local and Neighbourhood Plans need to be submitted for examination by 30th June 2025 to be considered under the current planning regime) Adoption in mid – late 2026.

Some matters still remain to be consulted on in the Spring including, Employment Site allocations, Green wedges, Coastal Preservation Areas.

Regarding Neighbourhood Plans, all Town and Parish Councils have been asked to participate in a short survey relating to neighbourhood planning activity.

The Government is continuing to consult on proposed changes to the plan-making system to make Local and Neighbourhood Plans simpler, shorter, and more visual, focusing on locally specific matters and giving them more weight in decision making. The Chair was asked to investigate the merits, practicality and cost of commissioning a housing needs survey for Sidmouth.

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CHAIR OF THE PLANNING WORKING GROUP

**Sidmouth Town Council's Planning Working Group
held on Wednesday 15 November 2023**

(The Working Group met virtually)

Councillors present: Kelvin Dent (Chair)
Bernie Davis
Chris Lockyear
John Loudoun
Louise Laybury
Rachel Perram

Apologies: Cllr Ian Barlow

The meeting started at 10.00am and finished at 11.00am

656 Declarations of Interest

Councillors; Dent, Lockyear Loudoun and Perram	23/2317/FUL South Ward	Personal interest	Remained in the meeting during discussion and did vote.	Applicant was a former Councillor.
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657 District Council Members

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

658 Minutes

Members agreed that delegated authority be given to the Chair of the Planning Working Group to sign as a true and accurate record the Minutes of the Planning Working Group meetings of 1 November.

659 Applications for consideration

RECOMMENDED: That in respect of the Planning Applications set out below, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance minute 230 of Council, 19 April 2021 and with schedule 16 of the Local Government Act 1972.

660 23/1657/FUL Mr Mitch Sidmouth Drill Hall, The Esplanade, Sidmouth, EX10 8BE.
East Ward Tonks
Conversion of hall to restaurant and bar (Use class E and sui generis, previously A3/A4), demolition of rear elevation and public toilet block and replacement with restaurant/ bar extension and a new public toilet block, external terrace to form seating area and addition of new flue. (Amended).

SUPPORT

Note: Members were still concerned about the reduction in toilets and loss of shelter.

661 23/2262/VAR Mr & Mrs The Barn And Pinn Cottage, Bowd, Sidmouth, EX10 0ND.
North Ward Clinch
Application ref 23/2262/VAR: Removal of condition no.2 of permission ref: 7/39/02/P1130/00114: to allow use as an unrestricted dwelling.

DEFER : To allow Members to look into whether any similar applications had been considered recently.

662 23/1883/FUL Mr Anthony 45 Primley Road, Sidmouth, Devon, EX10 9LF.
Primley Ward Warfield
Construction of single storey side extension, and two storey rear extension. (Amended).

DO NOT SUPPORT: The members felt the proposed extension as proposed, would not be in harmony with the existing area and the design would not complement and enhance the local distinctiveness of the immediate locality and was contrary to Policy 7 of the Sid Valley Neighbourhood Plan Local Distinctiveness.

663 23/2290/FUL Mr Steve Little Myrtle, Millford Road, Sidmouth, EX10 8DP.
Salcombe Regis Kerss
Ward
Removal of a wooden storage shed and replacing with a new similar garden shed.

SUPPORT

664 23/1488/FUL Ms S Palmdene, Burnt Oak, Sidbury, EX10 0RE.
Sidbury Ward Dewhurst
Construct two storey rear/side extension.

SUPPORT

665 23/2117/FUL Mr D 1 Old Steam Laundry, Laundry Lane, Sidford, Sidmouth, EX10 9QR.
Sidbury Ward Wilkinson
Conversion of workshop building to form 2 no. live/work units, comprising business use (Class E(g)) at ground floor and dwelling (Class C3) at first floor, and formation of associated parking area.

SUPPORT

NOTE: Members were concerned about Japanese Knotweed which had been reported on the site and were anxious that this should not be spread when the proposed development was carried out. The site owner should be reminded of their responsibility to declare the plant on site and to eradicate it in line with the relevant legislation.

666 23/2317/FUL Miss Louise 90 Winslade Road, Sidmouth, EX10 9EZ.
South Ward Thompson
Construction of a single storey side extension, removal of chimney and extension of rear first floor dormer.

SUPPORT

667 Trees in Conservation Areas

a) 23/2038/TCA Angel Lodge, Millford Road, Sidmouth, EX10 8DP.
Salcombe Regis
1: Sycamore - reduce and thin canopy, removing approximately 3m branch sections to reduce overall height by approximately 1 to 2m and reshape. T2: Sycamore - reduce by approximately 2 to 3m and reshape. T3: Silver Birch - reduce by approximately 1 to 2m and reshape.T. (Please see delated report).

NOTED

- b) 23/1781/TCA Mr Andrew Applelands, Bickwell Valley, Sidmouth, Devon, EX10 8RF.
South Ward Cresswell Oak Amended application. Crown reduction and management of deadwood.

NOTED

- c) 23/2298/TCA Graham Gill Flat 1, Norton Garth Court, Station Road, Sidmouth, Devon, EX10 8NY.
South Ward
- T1, Silver Birch: reduce height of tree by approximately 2.5m and prune to reshape; remove low limb growing over driveway. T2, Eucalyptus: reduce tree by approximately 2m in height and approximately 1m in lateral crown spread. T3, Eucalyptus: pollard tree to unions at approximately 1.5m above ground level. T4, Sycamore: lift crown of tree by approximately 1.5m. T5, Sycamore: reduce tree via thinning aiming to reduce height by approximately 3m in height and prune to reshape; remove approximately 3 primary limbs to lift crown by approximately 1.5m. T6, Sycamore: lift crown of tree by removing approximately 5 low primary branches growing over putting green. T7, Monterey Pine: remove one low limb growing over garden area. T8, Monterey Pine: lift crown of tree by removing approximately 3 low limbs growing over neighbours shed; remove dead branch. T9, Crab Apple: reduce height of tree by approximately 0.75m; reduce lateral crown spread by approximately 1m.

DEFERRED: Awaiting Officers report.

668 Trees with preservation order

Applications relating to Trees protected by a Tree Preservation Order.

- a) 23/1750/TRE Mr Andrew Mead, Fortescue Road, Sidmouth, EX10 9QG.
Salcombe Regis Bartlett T1, Magnolia : crown raise to 2.5m, clean up poor previous pruning
Ward cuts and remove epicormic regrowth on trunk.

NOTED

- b) 23/0055/TPO Land at Luddesdowne, Higher Brook Road, Sidford, Sidmouth.
Sidford Ward

WITHDRAWN: A new Provisional TPO will be made.

669 Exemption to a Tree Preservation Order

- a) 18/0048/TPO Ashton, Manor Road, Sidmouth.
Removal of a fallen lime tree on the northern boundary of the
NOTED above property.

670 Appeals

None received.

671 Unsupported decisions

23/0870/FUL South Ward	Mr & Mrs Eland-Hicks	Fernley, 6 Sidmount Gardens, Sidmouth, EX10 8XQ, Single storey extension, conversion of roof space to habitable use, 2 dormers and 2 front rooflights. SSTC: Do not support EDDC: Approved The Chair was asked to examine recent unsupported decisions to see if a pattern existed and any learning points could be drawn.
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672 Enforcement Letters

None received.

673 New Draft Local Plan Update

The Chair reported that there was no significant change regarding the preparation of the new Local Plan. However, he had written to consultants who had been engaged by the Town Council to ask about a possible housing needs survey and reviewing the Sid Valley Neighbourhood Plan. The responses will be considered at the next meeting.

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CHAIR OF THE PLANNING WORKING GROUP

Sidmouth Town Council - Detailed Income and Expenditure Report

Month 7 - October 2023

Council Services

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Balance	Cummulative To + / From - EMReserves
Public Conveniences	0	0	32,500	32,500	0
Youth Service Support	11,906	35,719	47,630	11,911	0
Flower Beds, Planters & Watering	0	11,514	17,000	5,486	0
Christmas Lighting & Events	7,750	7,750	15,500	7,750	0
Donation to Christmas Lighting (Income)	0	0	-1,750	-1,750	0
Tourism Promotion	2,153	14,425	50,000	35,575	-8,800
Tourism Promotion Income	-621	-4,051	-26,000	-21,949	0
Innovation & Resilience Fund	14,880	40,171	0	-40,171	-40,170
Verge Cutting, Town Maintenance & Weeding	1,000	11,912	24,500	12,588	0
Verge Cutting DCC Grant (Income)	-4,983	-4,983	-4,950	33	0
Street Furniture	0	0	5,000	5,000	0
Sidmouth Information Centre	0	20,000	32,700	12,700	0
Water Fountains & Defib Mtce	175	1,083	2,000	917	0
Dog Hygiene Bins	0	0	2,000	2,000	0
War Memorials	0	0	2,500	2,500	0
Parish Paths Partnership Payments	307	1,944	0	-1,944	-1,944
Parish Paths Partnership (Income)	0	-2,150	0	2,150	2,150
	£32,567	£133,334	£198,630	£65,296	-£48,764

Discretionary Expenditure

Grants	0	21,400	23,000	1,600	0
Sidmouth Folk Festival	0	36,000	36,000	0	0
Sidmouth Town Band	0	5,500	5,500	0	0
Sidmouth in Bloom	0	11,000	11,000	0	0
South West Museum Development	0	800	800	0	0
Sidmouth Regatta Air Show	445	41,528	12,500	-29,028	0
Donation to Sidmouth Regatta Air Show (Income)	0	-9,389	0	9,389	0
Environment Committee	0	4,374	12,000	7,626	0
Donation to use of Marquee (Income)	0	-50	0	50	0
Community Infrastructure Levy Payments	0	0	0	0	0
Community Infrastructure Levy (Income)	0	-10,795	0	10,795	10,795
Rayson Bequest - Fireworks/Light Displays	0	4,642	0	-4,642	-4,642
Rayson Bequest - Natural/Sidmouth History	0	0	0	0	0
Rayson Bequest - Party/Celebrations	0	1,948	0	-1,948	-1,948
Rayson Bequest - Fireworks/Light Displays (Inc)	0	-10,000	0	10,000	10,000
Rayson Bequest - Natural/Sidmouth History (Inc)	0	-10,000	0	10,000	10,000
Rayson Bequest - Party/Celebrations (Inc)	0	-10,000	0	10,000	10,000
Woolley Bequest Payments	0	518	0	-518	-518
	£445	£77,476	£100,800	£23,324	£33,687

Sidmouth Town Council - Detailed Income and Expenditure Report

Month 7 - October 2023

Woolcombe House

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Balance	Cummulative To + / From - EMReserves
Services Gas/Water/Elec	319	2,875	7,000	4,125	0
Woolcombe House Business Rate	3,618	8,426	7,600	-826	0
Woolcombe House (Loan Interest&Repayment)	0	7,445	14,890	7,445	0
Woolcombe House-General Maintenance	384	3,676	7,000	3,324	0
	£4,321	£22,422	£36,490	£14,068	£0

Other Property

Alma Lane Field	0	0	200	200	0
Manstone Youth Centre	2,100	22,498	85,000	62,502	0
Manstone Sports and Play Areas	78	357	2,000	1,643	0
Long Park & Play Area	2,000	6,502	1,500	-5,002	-5,002
The Arches	812	21,139	36,000	14,861	0
The Arches East (Income)	0	-13,207	-24,250	-11,043	0
Conservatory Maintenance	0	390	2,000	1,610	0
Knowle Parkland & Amphitheatre	-80	-20	10,000	10,020	0
Fire Beacon Nature Reserve	0	4,630	7,000	2,370	0
Fire Beacon Nature Reserve (Income)	0	-3,088	0	3,088	3,088
Sidmouth Golf Club (Income)	0	-5	-5	0	0
Elec Pole Rent (Income)	0	-39	-40	-1	0
	£4,910	£39,157	£119,405	£80,248	-£1,914

Trust Property

The Ham

The Ham Ground Mtce	0	726	2,000	1,274	0
The Ham Other Mtce	4,028	34,691	24,000	-10,691	-10,691
The Ham Play Equipment	0	3,215	1,500	-1,715	-1,715
The Ham Reserve	0	2,000	2,000	0	0
The Ham Utility Building	0	3,903	5,000	1,097	0
The Ham 3Phase Power	313	564	3,000	2,436	0
The Ham Rent (Income)	0	-12,197	-10,000	2,197	0

Manstone

Manstone Land Ground Mtce	0	396	800	404	0
Manstone Other Maintenance	0	1,600	1,600	0	0
Manstone Reserve	175	575	2,000	1,425	0
Manstone Rent (Income)	0	-690	-1,380	-690	0

Salcombe Regis

S.R. Allotment Field	0	0	0	0	0
S.R. Recreation Field	-55	-55	0	55	0
S.R. Recreation Field Rent (Income)	0	-525	-525	0	0
	£4,461	£34,203	£29,995	-£4,208	-£12,406

Sidmouth Town Council - Detailed Income and Expenditure Report

Month 7 - October 2023

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Balance	Cummulative To + / From - EMReserves
<u>Members</u>					
Members/Chair's Allowances	0	3,181	6,100	2,919	0
Chair's Expenses	77	227	2,000	1,773	0
Members Expenses/Training	0	0	800	800	0
Elections	3,340	3,365	5,000	1,635	0
Civic & Hospitality	0	1,277	2,000	723	0
	£3,417	£8,050	£15,900	£7,850	£0
<u>Staff</u>					
Salaries	8,631	61,007	109,000	47,993	0
Pensions	1,778	12,573	22,000	9,427	0
Project Support	0	6,000	20,000	14,000	0
Staff Eye Tests	0	0	100	100	0
Training & Conferences	0	0	1,000	1,000	0
Officers Expenses	0	144	500	356	0
	£10,409	£79,724	£152,600	£72,876	£0
<u>Office Expenses</u>					
Postage	173	180	500	320	0
Stationery	124	700	1,500	800	0
Telephone	938	3,437	4,000	563	0
Subscriptions	0	2,397	2,600	203	0
Photocopier	0	137	800	663	0
Internet, website and webcams	0	2,040	4,000	1,960	0
Computer Software Contracts	1,771	2,804	3,000	196	0
Computer Maintenance Support	0	1,759	3,000	1,241	0
Advertisements	0	0	500	500	0
Audit	0	2,500	2,500	0	0
Insurance	0	6,710	5,500	-1,210	0
Sundry	0	380	1,000	620	0
Bank Charges	84	153	300	147	0
Bank Interest Received (Income)	-102	-7,547	-2,500	5,047	0
	£2,988	£15,650	£26,700	£11,050	£0

Sidmouth Town Council - Detailed Income and Expenditure Report

Month 7 - October 2023

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Balance	Cummulative To + / From - EMReserves
Expense Group Totals					
Council Services	32,567	133,334	198,630	65,296	-48,764
Discretionary Expenditure	445	77,476	100,800	23,324	33,687
Woolcombe House	4,321	22,422	36,490	14,068	0
Other Freehold Property	4,910	39,157	119,405	80,248	-1,914
Trust Property	4,461	34,203	29,995	-4,208	-12,406
Members	3,417	8,050	15,900	7,850	0
Staff	10,409	79,724	152,600	72,876	0
Office Expenses	2,988	15,650	26,700	11,050	0
Precept Received	0	-680,520	-680,520	0	
Net Income over Expenditure	£63,518	-£270,504	£0	£270,504	-£29,397

Current/Deposit Bank Accounts

£1,269,687

of which

Woolley Bequest

£5,463

Rayson Bequest Fireworks/Light Displays

£61,048

Rayson Bequest Natural/Sidmouth History

£61,085

Rayson Bequest Party/Celebrations

£59,924

Innovation & Resilience Fund

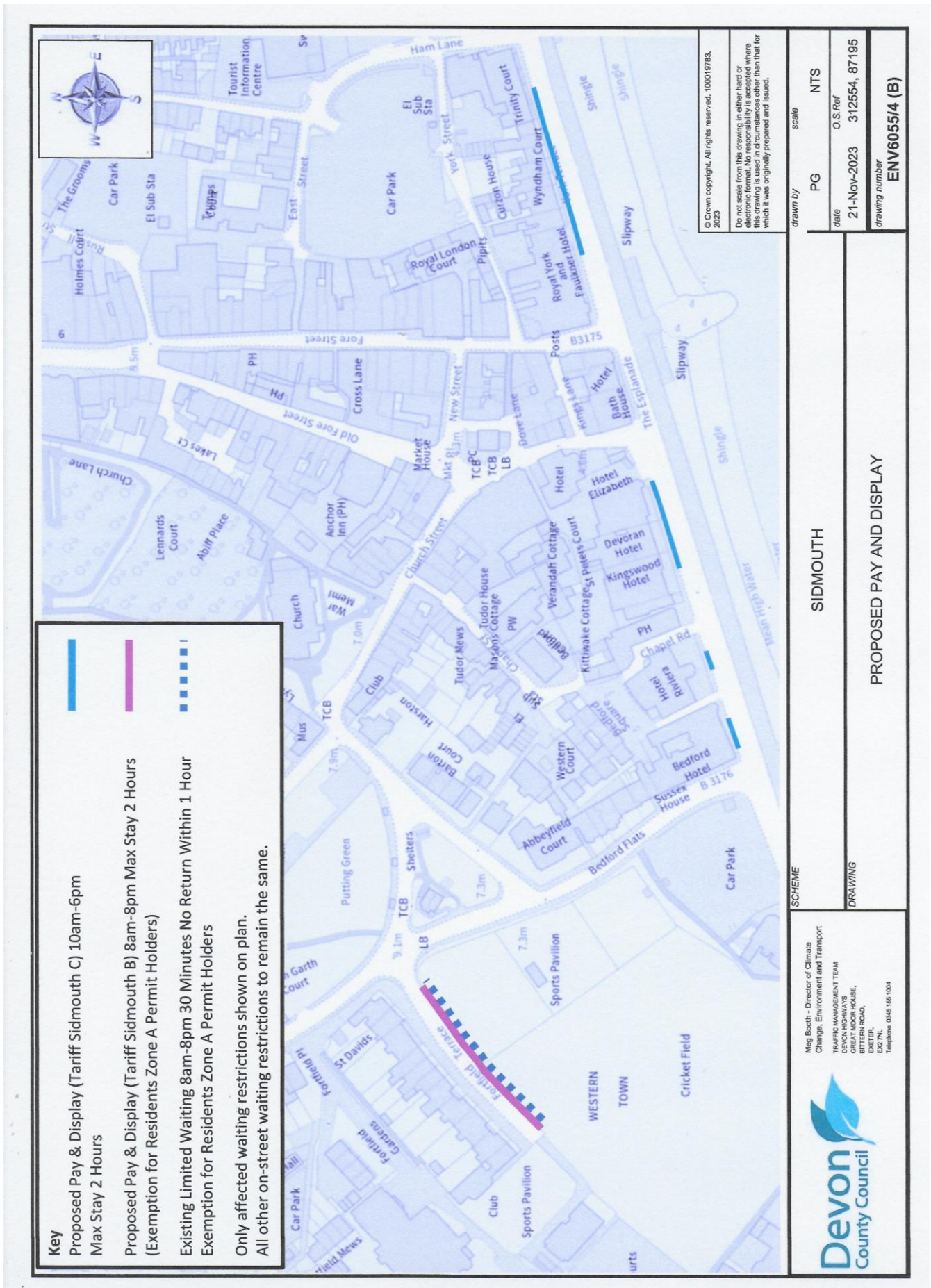
£17,261

Earmarked Reserves

£612,308

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SCHEME	SIDMOUTH	
	PROPOSED PAY AND DISPLAY	
DRAWING		



 Meg Booth - Director of Climate Change, Environment and Transport

 TRAFFIC MANAGEMENT TEAM

 DEVON HIGHWAYS

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