



SIDMOUTH TOWN COUNCIL

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To: All Members of the Town Council
Town Clerk

29 November 2022

Dear Sir/Madam,

**Meeting of Sidmouth Town Council
in its Capacity as Trustee
Monday 5 December 2022
on the rising of the Council Meeting**

You are hereby summoned to attend the above meeting to be held in the Council Chamber, Woolcombe House, Woolcombe Lane, Sidmouth.

It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

Yours faithfully,

Christopher E Holland
Town Clerk

A G E N D A

	<u>Page/s</u>
<u>PART 'A'</u>	
1 Apologies To receive any apologies for absence.	
2 Minutes To confirm the minutes of the Trustee Meeting held on Monday 3 October 2022.	3 – 4
3 Declarations of Interest To receive any Members' declarations of interest in respect of items on the agenda. Note: You must also declare the nature of any personal or disclosable pecuniary interests in an item whenever it becomes apparent that you have an interest in the business being considered.	
4 Matters of Urgency To consider any items that in the opinion of the Chair should be dealt with as matters of urgency because of special circumstances. (Note: such circumstances need to be recorded in the minutes)	
5 Exclusion of the Public To agree any items to be dealt with after the public (including the press) have been excluded. There are no items which the Town Clerk recommends should be dealt with in this way.	

6 Ratification of decision(s) made under Delegated Authority

Members are asked to note that, using his delegated authority, the Town Clerk has, in consultation with the Chair and Ward Members, given permission to Tabitha Burhop and Adam Payne to hold their wedding reception at the Scout Centre, Salcombe Regis Recreation Field on Saturday 2 September 2023.

Both Ward Members and Chair of Council agreed to this request and asked that consideration be given to the limited the size of the car park on site and make appropriate arrangements so that there are no problems caused by cars parked along the road.

Arrangements have been made to use minibuses to transport their guests to and from the venue. The reception will use the Scout Centre only and run from 3pm until midnight, in line with 1st Sid Vale Scouts event rules.

7 Use of The Ham – National Association Scorpion Open Meeting: Fri 16 – Sun 18 June 2023

The Sailing Club has requested permission to use part of The Ham for the evening of Friday 16 June, plus Saturday and Sunday 17 and 18 June 2023 for boat parking.

The club has been asked by the National Association to host an open meeting which will attract entries from all over the country and which will be part of a national series. Last year, competitors came from as far afield as Nottingham and mid Wales.

The boats will primarily be stored over night as they will be sailing in the day, the number of entries will be known before the event and therefore the required space which will be kept to a minimum.

SIDMOUTH TOWN COUNCIL
Minutes of the meeting of Sidmouth Town Council
in its Capacity as Trustee
held in the Council Chamber, Woolcombe House,
Woolcombe Lane, Sidmouth on Monday 3 October 2022
on the rising of the Council Meeting

Ward	Councillors Present:
Sidmouth North	Charissa Evans Stuart Hughes Jenny Ware
Sidmouth South	Denise Bickley Kelvin Dent Chris Lockyear (Chair) Hilary Nelson (Vice Chair) Rachel Perram
Sidmouth East	Steven Kendall-Torry
Sidmouth West	Louise Cole
Primley	Deirdre Hounsom Jeff Turner
Sidbury	John Loudoun
Salcombe Regis	Ian Barlow Richard Thurlow
Apologies:	Jack Brokenshire, Dawn Manley, Emma Murdoch, Marianne Rixson

The meeting started at 8.10pm and finished at 8.20pm.

PART 'A'

The Council, when acting as Trustee to discuss agenda items placed before it, considers economic, social, environmental and equality impacts as a whole and in making its decisions, seeks to strike a balance between the positive and negative impacts on the community in the Sid Valley. When considering issues, Town Councillors exercise their individual judgment based on the evidence before them.

5 Minutes

The minutes of the Trustee meetings held on Monday 4 July 2022 were signed as a true and accurate record.

6 Declarations of Interest

Name	Item	Type	Action Taken	Details
Cllr Louise Cole	8 Use of The Ham – Sea Fest 2023	Personal	Remained in the meeting during discussion	Sidmouth Coastal Community Hub Director
Cllr Louise Cole	7 Matters of Urgency	Personal	Remained in the meeting during discussion	Sidmouth Coastal Community Hub Director
Cllr Chris Lockyear	7 Matters of Urgency	Personal	Remained in the meeting during discussion	Science Festival committee member

7 Matters of Urgency

The Council acting Trustee, discussed two urgent items relating to the use of Trustee Land:

- The Chair reported that a request to use The Ham had been received from Sidmouth Science Festival:
Jon Ball of Sidmouth Science Festival had written to request permission to use The Ham as backup for an event being held on Friday 14 October in the case of poor weather. 50 children from Sidmouth Primary, Newton Poppleford and St. John's School would be attending a 'Brainwaves' workshop being hosted by Kings College London based at Sidmouth sailing club from 10am to 3pm. From 1.30pm until 2.30pm the children would be making a 'brainwave' along the beach using rope and pebbles. If the weather was unsuitable, he would like to move the activity onto The Ham for safety reasons.
RESOLVED: That permission be granted to Sidmouth Science Festival to use The Ham as backup of an event to be held on Friday 14 October from 1.30pm until 2.30pm.
- Sidmouth Coastal Community Hub and the Coral Reef & Wave Border team had requested permission to use The Ham for a small event to be run by on Friday 28 October from 10am to 12.30pm. Families and children would be shown how to make bug houses which would then be placed in the new border.
RESOLVED: That permission be granted to Sidmouth Coastal Community Hub and the Coral Reef & Wave Border team to run a small family event on The Ham on Friday 28 October from 10am to 12.30pm.

8 Use of The Ham – Sea Fest 20 – 21 May 2023

Sidmouth Coastal Community Hub had requested permission to use The Ham for Sidmouth Sea Fest 2023; the festival dates would be Friday 19 May and Saturday 20 May with a similar format to 2022. They were seeking permission to use The Ham for set up from Tuesday 16 in order to install marquees, production equipment and site decoration, with the site being cleared on Sunday 21 May. The applicants anticipated a fundraising day on the Friday and the main event on Saturday. Both events would finish no later than 11pm.

If granted permission, SCCH would apply for a road closure from the sailing club to the turning circle and for a TENS licence and food trading licences as required by the Licensing Authority. SCCH were working to make changes and improvements based on feedback received which had overwhelmingly been positive and would be attending a review with the EDDC safety advisory group in October and were committed to ensuring the event was run safely and with minimal negative environmental or social impacts.

RESOLVED: That permission be granted to Sidmouth Coastal Community Hub to use The Ham for Sidmouth Sea Fest 2023; festival dates would be Friday 19 and Saturday 20 May, with set up from Tuesday 16 May and the site cleared on Sunday 21 May. Both the Friday fundraising event and the main Saturday event must finish no later than 11pm.

9 Use of Salcombe Regis Recreation Field – Norm's Helium Loops – 17-19 March 2023

Members were asked to note that, using his delegated authority in consultation with the Chair and Ward Members, the Town Clerk had given permission to Climb South West to run the Norm's Helium Loops event at Salcombe Regis Recreation Field from 17 to 19 March 2023.

Both Ward Members and Chair of Council had agreed to this request, with the provision that, as before, with regard to the other public footways and the recreation field itself the Council asked that the organisers minimise any disruption to other users. Details of the event were similar to 2022 when they used Salcombe Regis Recreation Field and scout hut for the event. Norm's Helium Loops would run from 9am on Saturday 18 March 2023, with a maximum run time of 36 hours. The 2022 winners achieved 24 loops (132km with 6,000m height gain), but this was expected to be beaten next year. A few people may also camp on the Friday night prior to the run. **RESOLVED:** That it be noted that permission had been granted to Climb South West to run the Norm's Helium Loops event at Salcombe Regis Recreation Field from 17 to 19 March 2023.

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CHAIR OF THE COUNCIL