

SIDMOUTH TOWN COUNCIL
Minutes of the Meeting of Sidmouth Town Council
held in the Council Chamber, Woolcombe House,
Woolcombe Lane, Sidmouth
on Monday 23 January 2023 at 6.30pm

Ward	Councillors Present:
Sidmouth North	Jenny Ware
Sidmouth South	Denise Bickley
	Kelvin Dent
	Chris Lockyear (Chair)
	Hilary Nelson (Vice Chair)
	Rachel Perram
Sidmouth West	Louise Cole
Sidford	Marianne Rixson
Sidbury	John Loudoun
Apologies:	Ian Barlow, Charissa Evans, Stuart Hughes, Dawn Manley, Richard Thurlow, Jeff Turner

The meeting started at 6.30pm and finished at 7.35pm.

PART 'A'

111 Declarations of Interest

Name	Item Number	Type	Action Taken	Details
Cllr Chris Lockyear	Sidmouth Science Festival	Personal	Remained in the meeting during discussion and voting	Member of Sidmouth Science Festival Committee
Cllr Chris Lockyear	Sidmouth Biodiversity Group	Personal	Remained in the meeting during discussion and voting	Member of Sidmouth Biodiversity Group
Cllr Chris Lockyear	Sidmouth Twinning Circle	Personal	Remained in the meeting during discussion and voting	Member of Sidmouth Twinning Circle
Cllr Hilary Nelson	Sidmouth Parish Church (Gateway)	Personal	Remained in the meeting during discussion and voting	Member of Gateway Project
Cllr Kelvin Dent	Sid Vale Community Productions	Personal	Remained in the meeting during discussion and voting	Acquainted with members of Sid Vale Community Productions
Cllr Louise Cole	SCCH Seafest	Personal	Remained in the meeting during discussion and voting	Director of Sidmouth Coastal Community Hub CIC
Cllr Louise Cole	Sidmouth Community Carnival	Personal	Remained in the meeting during discussion and voting	Director of Sidmouth Coastal Community Hub CIC
Cllr Louise Cole	Sidmouth Jazz & Blues Festival	Personal	Remained in the meeting during discussion and voting	Director of Sidmouth Coastal Community Hub CIC

Cllr Louise Cole	SCCH Wallspace Project	Personal	Remained in the meeting during discussion and voting	Director of Sidmouth Coastal Community Hub CIC
Cllr Louise Cole	Sid Valley Biodiversity Group	Personal	Remained in the meeting during discussion and voting	Director of Sidmouth Coastal Community Hub CIC
Cllr Louise Cole	Sid Valley HELP	Personal	Remained in the meeting during discussion and voting	Member of the Sid Valley HELP WHAT project team
Cllr Louise Cole	Oasis Drop in Café	Personal	Remained in the meeting during discussion and voting	Father attends the Oasis Drop in Café
Town Clerk, Christopher Holland	Sidmouth Town Band	Personal	Remained in the meeting during discussion and voting	Member of Sidmouth Town Band
Town Clerk, Christopher Holland	Sidmouth Jazz and Blues Festival	Personal	Remained in the meeting during discussion and voting	Musician and potential performer in free community concerts

112 Matters of Urgency or Report from the Chair

The Chair reminded Members that it had been resolved that four specimen trees would be purchased and planted to commemorate the Coronation of King Charles III and proposed that a memorial stone plaque be placed in the centre, all would be funded from the Rayson Bequest.

RESOLVED: That:

1. In addition to the four trees to represent each of the countries of the United Kingdom, a memorial stone plaque be purchased and erected at the same site to explain the commemoration of the Coronation.
2. Consideration would be given to sourcing a large clock and possible tide clock to be erected on the exterior of The Arches to be viewed from the esplanade and beach.

113 Exclusion of the Public

RESOLVED: that the classification given to the documents to be submitted to the Council, be confirmed, and that the reports relating to exempt information, be dealt with under Part B.

114 Proposed Estimates 2023/2024

Councillor Lockyear presented the proposed estimates report for 2023/2024.

RESOLVED: That:

1. the Town Council precept for 2023/2024 be set at £680,520 representing £97.59 Parish Tax at Council Tax Band 'D'.
2. the breakdown of estimates for 2023/2024 be agreed (as attached schedule).

115 Exclusion of the Public and Press

RESOLVED: That under the Public Bodies (Admission to Meetings) Act 1960 the public (including the press) be excluded from the meeting due to the confidential nature of its contents.

PART 'B'

116 Grant Applications

Members were asked to consider Grant applications for the financial year 2023/2024.

RESOLVED: That:

1. 2023/2024 Grants be allocated to organisations, as per the attached schedule, at a total of £23,000.
2. for the year 2024-25, major festivals and events are removed from the grant award system and budgeted for separately under Discretionary Expenditure in the same way as for Sidmouth Folk Festival, Sidmouth in Bloom and Sidmouth Town Band.

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CHAIR OF THE COUNCIL

SIDMOUTH TOWN COUNCIL 2023-2024 BUDGETS LISTING**Council Services**

Public Conveniences	£32,500
Youth Service Support	£47,630
Flower Beds, Planters & Watering	£17,000
Christmas Lighting & Events	£15,500
Donation to Christmas Lighting (Income)	-£1,750
Tourism Promotion	£50,000
Tourism Promotion (Income)	-£26,000
Verge Cutting, Town Maintenance & Weeding	£24,500
Verge Cutting DCC Grant (Income)	-£4,950
Street Furniture & Pedestrianisation	£5,000
Sidmouth Information Centre	£32,700
Water Fountains & Defib Mtce	£2,000
Dog Hygiene Bins	£2,000
War Memorials	£2,500

£198,630
Discretionary Expenditure

Grants	£23,000
Sidmouth Folk Festival	£36,000
Sidmouth Town Band	£5,500
Sidmouth in Bloom	£11,000
South West Museum Development	£800
Sidmouth Air Show	£12,500
Environment Working Group	£12,000

£100,800
Woolcombe House

Services Gas/Water/Elec	£7,000
Woolcombe House Business Rate	£7,600
Woolcombe House (Loan Interest & Repayment)	£14,890
Woolcombe House General Maintenance	£7,000

£36,490

Other Freehold Property

Alma Lane Field	£200
Manstone Youth Centre	£85,000
Manstone Sports and Play Areas	£2,000
Long Park & Play Area	£1,500
Seafront Amenity Building	£36,000
The Arches East (Income)	-£24,250
Conservatory Maintenance	£2,000
Knowle Parkland & Amphitheatre	£10,000
Fire Beacon Nature Reserve	£7,000
Sidmouth Golf Club (Income)	-£5
Elec Pole Rent (Income)	-£40
	£119,405

Trust Property**The Ham**

The Ham Ground Mtce	£2,000
The Ham Other Mtce	£24,000
The Ham Play Equipment	£1,500
The Ham Reserve	£2,000
The Ham Utility Building	£5,000
The Ham 3Phase Power	£3,000
The Ham Rent (Income)	-£10,000

Manstone

Manstone Ground Mtce	£800
Manstone Other Maintenance	£1,600
Manstone Reserve	£2,000
Manstone Rent (Income)	-£1,380

Salcombe Regis

S.R. Recreation Field Rent (Income)	-£525
	£29,995

Members

Members/Chair's Allowances	£6,100
Chair's Expenses	£2,000
Members Expenses/Training	£800
Elections	£5,000
Civic & Hospitality	£2,000
	£15,900

Staff

Salaries	£109,000
Pensions	£22,000
Project Support	£20,000
Staff Eye Tests	£100
Training & Conferences	£1,000
Officers Expenses	£500
	£152,600

Office Expenses

Postage	£500
Stationery	£1,500
Telephone	£4,000
Subscriptions	£2,600
Photocopier	£800
Internet, website and webcams	£4,000
Computer Software Contracts	£3,000
Computer Maintenance Contingency	£3,000
Advertisements	£500
Audit	£2,500
Insurance	£5,500
Sundry	£1,000
Bank Charges	£300
Bank Interest Received (Income)	-£2,500
	£26,700

Expense Group Totals

Council Services	£198,630
Discretionary Expenditure	£100,800
Woolcombe House	£36,490
Other Freehold Property	£119,405
Trust Property	£29,995
Members	£15,900
Staff	£152,600
Office Expenses	£26,700
Total Estimated Precept	£680,520

Represents Parish Tax at Council Tax Band 'D'**£97.59**

SIDMOUTH TOWN COUNCIL GRANTS 2023/2024

<u>NAME OF FESTIVAL/EVENT</u>	<u>2023/2024</u>	<u>2024/2025</u> <i>(in principle)</i>	<u>2025/2026</u> <i>(in principle)</i>	<u>2026/2027</u> <i>(in principle)</i>
Sidmouth & East Devon Walking Festival	1,000	1,000	1,000	1,000
Sidmouth Carnival	500	500	500	500
Sidmouth Coastal Community Hub CIC (Seafest)	2,500	2,500	2,500	2,500
Sidmouth Jazz & Blues Festival	2,000			
Sidmouth Science Festival	3,050	3,050	3,050	3,050
<u>NAME OF ORGANISATION</u>				
Citizens Advice East Devon	2,500			
East Devon Support Group (Parkinsons UK)	750			
Oasis Drop in Café	1,000			
SCCH (Wallspace Project)	1,000			
Sid Vale Community Productions	200			
Sid Valley HELP	3,000			
Sidmouth Amateur Radio Society	300			
Sidmouth Netball Club	550			
Sidmouth Parish Church (Clock)	200			
Sidmouth Parish Church (Gateway)	1,000			
Sidmouth Parish Church (Patronage Fund)	100			
Sidmouth Ten Tors	750			
Sidmouth Twinning Circle	1,000			
Sidmouth Watersports Hub <i>(Conditional)</i>	1,600	<i>(not to be paid until released by Town Clerk)</i>		
TOTAL from GRANTS budget	£23,000	£7,050	£7,050	£7,050

ALLOCATIONS FROM GENERAL BUDGET 2023/2024

<u>NAME OF ORGANISATION</u>	
Sidmouth Folk Festival	36,000
Sidmouth Town Band	5,500
Sidmouth in Bloom	11,000
TOTAL from GENERAL budget	£52,500