



SIDMOUTH TOWN COUNCIL

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To: All Members of the Town Council
Town Clerk

1 August 2022

For information:
District Councillor for Sidmouth not on the Town Council

Dear Sir/Madam,

Meeting of Sidmouth Town Council Monday 8 August 2022 at 6.30pm

You are hereby summoned to attend the above meeting to be held at the **Methodist Church Hall, High Street, Sidmouth.**

It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

Yours faithfully,

Christopher E Holland
Town Clerk

AGENDA

PART 'A'

Page/s

- 1 **Apologies**
To receive any apologies for absence.
- 2 **Minutes**
To confirm the minutes of the Town Council meeting held on Monday 4 July 2022. 3 – 5
- 3 **Declarations of Interest**
To receive any Members' declarations of interest in respect of items on the agenda.
Note: You must also declare the nature of any personal or disclosable pecuniary interests in an item whenever it becomes apparent that you have an interest in the business being considered.
- 4 **Matters of Urgency or Report from the Chair**
To consider any items that in the opinion of the Chair should be dealt with as matters of urgency because of special circumstances. (Note: such circumstances need to be recorded in the minutes).

5 **Exclusion of the Public**

To agree any items to be dealt with after the public (including the press) have been excluded. There are no items which the Clerk recommends should be dealt with in this way.

6 **Public Open Question Time**

In accordance with Sidmouth Town Council Standing Orders Item 3 (d) – (i) Members of the Public are invited to put a question (one per person), to the Council through the Chair (taking no more than 3 minutes each and for a total of 15 minutes). Please note that in accordance with standing order 3(h), a question shall not give rise to a debate or require an immediate response.

Councillors also have the opportunity to ask questions of the County and District Members during this item whilst giving priority to Members of the public.

(Members and members of the public are reminded to notify the Town Clerk and Councillor concerned of questions to be raised. This arrangement is in place to enable a considered response at the meeting. The Chair of the Council has the right and discretion to control questions to avoid disruption, repetition and to make best use of the meeting time.)

7 **Police Advocate Report**

To receive the Police Advocate report from Councillor Dent.

(Members are asked to notify the Town Clerk of questions to be raised in advance of the meeting where possible.)

8 **Working Group Reports**

8.1 Planning Working Group

To receive the reports of the Planning Working Group meetings held on Wednesdays 6 and 20 July 2022.

6 – 11

8.2 Tourism & Economy Working Group

To receive an update, if appropriate, from the Chair of the Tourism & Economy Working Group.

8.3 Environment Working Group

To receive the report of the Environment Working Group meeting held on Monday 11 July 2022.

12 – 13

8.4 Council Resources Review Working Group

To receive an update, if appropriate, from the Chair of the Council Resources Working Group.

8.5 Youth Provision Working Group

To receive an update, if appropriate, from the Chair of the Youth Provision Working Group.

9 **Reports from Members with Special Responsibilities**

9.1 Finance Report

a) In accordance with section 2.2 of the Town Council's Financial Regulations Members are asked to note that the Member with Special Responsibility for Finance has verified the bank reconciliations, for all accounts, as at the end of June 2022.

b) To receive the Finance Report for June 2022

14 – 17

9.2 Other Reports from Members with Special Responsibilities

To receive other notified reports from other Members.

PLEASE NOTE:

Venue for Council meetings (until further notice): Methodist Church Hall, High Street, Sidmouth

SIDMOUTH TOWN COUNCIL
Minutes of the Meeting of Sidmouth Town Council
held at Sidmouth Methodist Church Hall
on Monday 4 July 2022 at 6.30pm

Ward	Councillors Present:
Sidmouth North	Charissa Evans
	Stuart Hughes
	Jenny Ware
Sidmouth South	Denise Bickley
	Kelvin Dent
	Chris Lockyear (Chair)
	Hilary Nelson (Vice Chair)
Sidmouth East	Steven Kendall-Torry
Sidmouth West	Louise Cole
Primley	Emma Murdoch
	Jeff Turner
Salcombe Regis	Ian Barlow
	Richard Thurlow
Apologies:	Deirdre Housom, John Loudoun, Dawn Manley, Rachel Perram, Marianne Rixson

The meeting started at 6.30pm and finished at 7.40pm.

PART 'A'

39 Minutes

The minutes of the meeting of the Town Council held on Monday 6 June 2022 were signed as a true and accurate record.

40 Declarations of Interest

Name	Item Number	Type	Action Taken	Details
Cllr Louise Cole	41 Matters of Urgency or Report from the Chair	Personal	Remained in the meeting during discussion	Director Sidmouth Coastal Community Hub CIC
Cllr Denise Bickley	41 Matters of Urgency or Report from the Chair	Personal	Remained in the meeting during discussion	Seafest stallholder

41 Matters of Urgency or Report from the Chair

- The Chair reported for Members' information, that he had written a number of letters in reply to some complaints that had been received following the Seafest and Jazz & Blues Festivals, mostly concerning the lateness and volume of music. He had also arranged a meeting with the EDDC Licencing and Environmental Health officers to discuss licencing arrangements and policing of events.
Councillor Cole responded that of the 2 complaints received about Seafest some of the comments made were factually inaccurate. The Chair agreed that the majority of feedback about both events was incredibly positive and supportive.
- The Chair reported that he had donated £100 to Sidmouth Hospice at Home, from the Chair's expenses, in memory of former Councillor and Chair of the Council, Peter Sullivan. Councillor Jenny Ware had represented the Council and attended the funeral.

42 Police Advocate Report

Councillor Dent stated that he nothing to report.

43 Working Group Reports

43.1 Planning Working Group Reports

Councillor Dent, Chair of the Planning Working Group, presented the reports of the Planning Working Group meetings held on Wednesdays 8 and 22 June 2022.

RESOLVED: That the Planning Working Group reports be agreed and noted.

43.2 Tourism & Economy Working Group Report

Councillor Cole, Chair of the Tourism & Economy Working Group, presented the report of the Tourism & Economy Working Group meeting held on Monday 13 June 2022.

RESOLVED: That the Tourism & Economy Working Group Report be noted and agreed with the amendment to Minute No. 3 to show that it was Nicola Hewitt not Hughes who was working with the District Council to formulate a tourism strategy for East Devon.

43.3 Environment Working Group

Councillor Barlow reported that the next meeting of the Environment Working Group would be held on Monday 11 July.

43.4 Youth Provision Working Group

Councillor Cole reported that the next meeting of the Youth Provision Working Group would be held on Tuesday 6 September in line with the new schedule of reporting. The rescheduled 'Skatepark Jam' was planned to be held on Saturday 10 September.

RESOLVED: That the Youth Provision Working Group report be noted.

44 Reports from Members with Special Responsibilities

44.1 Finance Report

Councillor Turner presented the Finance Report for May 2022.

RESOLVED: That the Finance Report for May 2022 be noted.

44.2 Sidmouth in Bloom

Councillor Nelson presented the Sidmouth in Bloom report, highlighting that Sidmouth was a finalist in SW in Bloom and Britain in Bloom this year, with judging for SW in Bloom taking place on 15 July and for Britain in Bloom on 1 August. Members were welcome to join the committee and meet the judges on these days if they wished. Various clean ups and maintenance sessions were being organised and Members would be made aware of the dates to come along and assist.

RESOLVED: That the Sidmouth in Bloom report be noted.

44.3 Beach Management Plan

Councillor Lockyear reported that high inflation was affecting all engineering projects including the Sidmouth Beach Management Plan. The District Council was managing the project and was working on an Outline Business Case and finding a way to bridge the funding gap.

RESOLVED: That the Beach Management Plan report be noted.

45 Sidmouth Air Show – Resident's Survey Results

Councillor Nelson presented the results of the Air Show Resident's survey which concluded on Wednesday 29 June. There had been 869 responses from the EX10 area of which 90.97% responded Yes to the Question: Do you feel that Sidmouth Air Show brings an overall positive benefit to the people and community in Sidmouth?

The resident's survey would be followed by an Air Show visitors survey and Sidmouth Business survey with the results being report to Council in the Autumn.

RESOLVED: That the Air Show Resident's Survey Results be noted.

46 Town Entrance Signs

Designs for new entrance signs had been drawn up by the Tourism and Economy Working Group in consultation with the Council's marketing and promotion team. The new design reflected the Council's Visit Sidmouth colours and brand identity and had been placed on order to enable them to be erected for July with funding coming from the existing allocated Tourism and Promotion budget.

Due to restrictions on virtual meeting decision making, Members were asked to confirm the funding allocation of £2,908.00 which included all fittings and labour costs.

RESOLVED: That the funding allocation of £2,908.00 from the Tourism and Economy budget, which included all fittings and labour costs for the erection of new Town Entrance Signs be agreed.

47 Rayson Bequest – Party/Celebrations Fund

Members were asked to agree to use the fund for the procurement of new bunting which was provided by the Council for the community. The current stock, which was of a good quality, had lasted well but was now ten years old. During the recent Jubilee celebrations, it became apparent that it would soon be due for renewal.

The cost of 50 lengths of bunting would be £570 and would come most suitably from the Rayson Bequest - Party/Celebrations fund.

RESOLVED: That the Rayson Bequest report be noted and agreed.

48 Updated Public Sector Equality and Diversity Policy

The Council's Equality and Diversity Policy was first introduced in 2011.

Further to more recent updates in legislation and to include a more comprehensive application, an updated version had been circulated to Members for their approval.

RESOLVED: That the updated Public Sector Equality and Diversity Policy be adopted and training be arranged for all Councillors and staff.

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CHAIR OF THE COUNCIL

**Sidmouth Town Council's Planning Working Group
held on Wednesday 6 July 2022**

(The Working Group met virtually)

Councillors present: Kelvin Dent (Chair)
Jeff Turner (Vice Chair)
Deirdre Hounsom
Ian Barlow

Apologies: Steven Kendall-Torry, Chris Lockyear, John Loudoun, Rachel Perram, Jenny Ware

The meeting started at 10.00 am and finished at 11.10 am

60 Declarations of Interest

Name	Application	Type of Interest	Action Taken	Nature of Interest
Cllr Barlow	22/0595/FUL 52 - 58 High Street, Sidmouth, EX10 8LJ.	Personal Interest	Remained in the meeting during discussion but did not vote.	Director of the applicant company
Cllr Barlow	22/1315/FUL Thorn Park Family Golf Centre, Salcombe Regis, Devon, EX10 0JH.	Personal Interest	Remained in the meeting during discussion but did not vote.	Acquainted with the applicant

61 District Council Members

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

None in attendance.

62 Minutes

Agreed and delegated to the Chair of the Planning Committee to sign as a true and accurate record, the Minutes of the Planning Working Group meeting of 22 June 2022.

63 Applications for consideration

RECOMMENDED: That in respect of the Planning Applications set out below, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance minute 230 of Council, 19 April 2021 and with schedule 16 of the Local Government Act 1972.

64 Urgent items or Amended Plans received after formulation of the agenda.

None received

- 65** 22/0595/FUL East Ward The Sidmouth Tree Ltd 52 - 58 High Street, Sidmouth, EX10 8LJ. Proposed construction of 2-bed first floor level apartment over existing single storey flat roof.

SUPPORT

- 66** 22/1164/LBC East Ward Mr Myles Parry 34 Fore Street, Sidmouth, EX10 8AQ. Rear elevation: replace guttering and downpipes; replace bird netting; install freestanding barrier rails around opening of external fire escape ladder. Front elevation: replace guttering and downpipes; replace ground floor fire door; replace final exit door and frame; replace timber plinth to 2no. 1st floor bay window; replace fascia sign and hanging sign and re-render areas of external walls.

SUPPORT - subject to the views of the Conservation Officer.

- 67 22/1385/FUL Mr Stuart 125 Sidford Road, Sidmouth, Devon, EX10 9PB. Single storey rear
North Ward Derrick extension, conversion of roofspace to habitable use to include 2x
front and 1x rear dormers and replacement of two hipped roofs to
gable end.

SPLIT DECISION

- Members **SUPPORTED** the front dormers, the replacement of the two hipped roofs and the single storey rear extension but were **UNABLE TO SUPPORT** the rear dormer as they considered that it was of poor design and was not in keeping with the building. Members were also concerned about possible overlooking.

- 68 22/1315/FUL Mr Thorn Park Family Golf Centre, Salcombe Regis, Devon, EX10 0JH.
Salcombe Malcolm Construction of tithe barn to be used as multi-functional building.
Regis Ward Burrough

UNABLE TO SUPPORT

- Members considered that this would lead to an intensification of use of the site and would conflict with the AONB. They also had concerns about the adequacy of the highway access to the site.

- 69 22/1050/LBC Mr Cricketers Cottage, 4 Chapel Street, Sidbury, Devon, EX10 0RF.
Sidbury Ward Andrew Parker Replace 2no. windows on ground floor front elevation.

SUPPORT - subject to the views of the Conservation Officer.

- 70 22/1350/FUL Mrs Storage Area for Brook Barn, Harcombe. Change of use of single
Sidbury Ward Bridget storey building from family leisure to formal holiday let.
Adler

SUPPORT – Members requested a legal tie be imposed between the building and the house to ensure that the building is used as ancillary to the main property.

- 71 22/1339/VAR Mr D 1 Laundry Lane, Sidford, Devon, EX10 9QR. Variation of Condition No.
Sidford Ward Wilkinson 1 (Approved Plans) on application 18/1169/FUL.

SUPPORT – However, members considered that the original design was better.

- 72 22/0643/FUL Mrs Ruta 3 Drakes Avenue, Sidford, Devon, EX10 9QY. Porch to rear extension
Sidford Ward Kreivyte

SUPPORT

- 73 22/1270/FUL Mr Terry 91 Sidford High Street, Sidford, Sidmouth, EX10 9SA. Construction of
Sidford Ward Price detached garage and office building (revision to garage approved
under planning permission 15/1274/FUL).

UNABLE TO SUPPORT

- Members considered that the proposed building constituted overdevelopment of the site and that the size of the building which had been previously approved (15/1274/FUL) was more appropriate.

74 Trees in Conservation Areas

To note the following proposed works to trees in a Conservation Area:

- a) 22/1254/TCA Mr Hywel Southbrook, Bickwell Valley, Sidmouth, Devon, EX10 8SQ. T1 - Small
Davies sycamore under the large oak tree (marked with a red identifying
spot): Fell G2 - Cherry and Sycamore, growing together, overhanging
the garage (marked with red spots): Fell G3 - Two Sycamore trees
(marked with red spots): Fell G6 - Two groups of multistemmed
sycamore trees (marked with red spots): Fell T7 - Oak: Prune back

the lateral branches overhanging the garden by up to two metres (diameter cut size of up to 10 cm). G8 - Area of many medium sized Sycamore trees, running the length of property boundary: Reduce to 6 feet high. Cut the area coppice hazel immediately in front of the trees to ground level.

Works Noted

75 Tree with Preservation Orders

Notification of any applications to trees covered by Tree Preservation Orders.

76 New Tree Preservation Order

None received

77 Exemption to a Tree Preservation Order

None received.

78 Appeals

None received

79 Unsupported decisions

None received

80 Enforcement Letters

No Enforcement letters were received.

81 Local Plan

There was no further update on the Local Plan.

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CHAIR OF THE PLANNING WORKING GROUP

**Sidmouth Town Council's Planning Working Group
held on Wednesday 20 July 2022**

(The Working Group met virtually)

Councillors present: Kelvin Dent (Chair)
Jeff Turner (Vice Chair)
Deirdre Hounsom
Ian Barlow
John Loudoun
Rachel Perram
Jenny Ware

Apologies: Steven Kendall-Torry, Chris Lockyear

The meeting started at 10.00 am and finished at 11.30am

82 Declarations of Interest

Name	Application	Type of Interest	Action Taken	Nature of Interest
Cllr Dent	Item 101 McCarthy Stone Virtual Exhibition for Former Council Offices site, Knowle	Discloseable Pecuniary Interest	Left the meeting	Chair of Knowle Residents' Association and lives near the development site

83 District Council Members

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

84 Minutes

Agreed and delegated to the Chair of the Planning Committee to sign as a true and accurate record, the Minutes of the Planning Working Group meeting of 6 July 2022.

85 Applications for consideration

RECOMMENDED: That in respect of the Planning Applications set out below, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance minute 230 of Council, 19 April 2021 and with schedule 16 of the Local Government Act 1972.

86 Urgent items or Amended Plans received after formulation of the agenda.

22/1467/FUL Ms J Gigg 41 Fleming Avenue, Sidmouth, EX10 9NH. First floor side extension. Sidford Ward

SPLIT DECISION

- Members **SUPPORTED** the application but were **UNABLE TO SUPPORT** the Juliet balcony as they were concerned about possible overlooking.

87 22/1327/FUL c/o Bupa 1-2 Mill Street, Sidmouth, Devon, EX10 8DF. Installation of 5no. air conditioning units (retrospective) East Ward

SUPPORT – subject to the views of the Environmental Health Officer and Members recommended a time restriction on the use of the units.

88 22/1320/LBC Mr Flat 2, Norton Garth Court, Station Road, Sidmouth, EX10 8NY. East Ward Dominic Ryder Install boiler flue on northeast elevation and remove hearth and fire surround in sitting/dining room.

SUPPORT - subject to the views of the Conservation Officer.

89 22/1310/LBC Mrs J Flat 8, Norton Garth Court, Station Road, Sidmouth, EX10 8NY.
East Ward Cooke Repair and replace bay window on rear northeast elevation with the addition of external cill and replace roof over bay.

SUPPORT - subject to the views of the Conservation Officer.

90 22/1408/FUL Mr B 189 Manstone Avenue, Sidmouth, EX10 9TL. Alterations & 2 storey
North Ward Harrold rear extension.

UNABLE TO SUPPORT

- Members felt that the proposal would be overdevelopment of the site.

91 22/1463/FUL Mr and 30 Primley Road, Sidmouth, Devon, EX10 9LD. single storey rear/
Primley Ward Mrs G side extension.
Clarke

SUPPORT

92 22/1429/FUL Mr & Mrs Mortimer House, Cliff Road, Sidmouth, EX10 8JN. Two storey side
Salcombe Elliott extension with first floor side and front balcony, garage
Regis Ward conversion to habitable use with alteration to fenestration, hip to gable roof works, demolition of existing outbuilding, proposed detached garage, new driveway and associated landscape works.

SUPPORT – Members requested that the garage has a condition placed to ensure it is not allowed for residential use.

93 **Trees in Conservation Areas**

To note the following proposed works to trees in a Conservation Area:

a) 22/1413/TCA Mr Robert 27 The Laurels, Sidmouth, Devon, EX10 8UX. Holm Oak: Reduce to
South Ward Irons gain 1.5 metres clearance of garage. Bay: Trim adjacent Bays. Elder:
Fell to give room to adjacent Yew and Holm Oak. Cut horizontal mainstem at 0.5 metres from base.

Works Noted

b) 22/1372/TCA Marycourt, Convent Road, Sidmouth, EX10 8RE. T1, Monterrey
South Ward Cypress : located in rear garden on right hand side boundary next to yellow conifer and eucalyptus. Dismantle to the existing surrounding hedge height, around 2m, due to the tree being unbalanced as the north side of the tree has been pruned back severely in the past and is blocking light to the garden, long term wise this is the wrong tree in the wrong place. T2, Eucalyptus: located in rear garden on right hand side boundary next to yellow conifer. Pollard at around 5 to 6m in height at suitable union pruning points, due to the fast pace at which this species grows, my client would like to have these works carried out now before the tree grows anymore and blocks more light to the conservatory.

DEFERRED awaiting report.

c) 22/1318/TCA Mr John Grittleton, Sid Lane, Sidmouth EX10 9AW. T1-Scots pine growing in
Salcombe Doe Beech hedge. The tree has moved in the direction it leans by roughly
Regis Ward 1ft. Reduce 2 North facing (as viewed from Sid Park Road) over extended limbs by 2m to bring back in line with the rest of the crown and reduce weight on the side of the lean. Also reduce South facing (as viewed from Sid Park Road) limb facing down into the garden by 2m to leave the tree balanced.

Works Noted

94 Tree with Preservation Orders

Notification of any applications to trees covered by Tree Preservation Orders.

- a) 22/1304/TRE Mr Tom 36 Livonia Road, Sidmouth, EX10 9JB. T1, English Oak (Quercus Primley Ward Vanstone robur): Crown reduction of 2-3 metres on top, down to suitable growth points, and on the back side of the tree there are 3 large lateral limbs to be reduced by 2 metres back to suitable growth points to reduce the weight of the tree over the small brook behind the property. There duction in height is also to keep the tree from reaching and buildings if it was to fail, and also to take some weight out of the tree and there are signs of decay at the base from what looks like old wounds and they was a large branch that has failed sometime in the past causing a large wound on the back of the tree.

GRANTED subject to conditions as recommended by the Arboricultural Officer.

- b) 22/1269/TRE Land West of Station Station Road Sidmouth. G1 Holm Oak. South Ward Remove one stem touching BT cable, basal diameter 300mm and prune any other branches away from the BT cable, maximum diameter of cut (MDC) 25mm. Crown lift to comply with the Highways Act 1980, MDC 50mm

GRANTED subject to conditions as recommended by the Arboricultural Officer.

95 New Tree Preservation Order

None received

96 Exemption to a Tree Preservation Order

None received.

97 Appeals

None received

98 Unsupported decisions

None received

99 Enforcement Letters

No Enforcement letters were received.

100 Local Plan

Councillor Loudoun reported that the Strategic Planning Committee would be meeting on 9th August and 6th September to give further consideration to possible development sites.

101 McCarthy Stone Virtual Exhibition for Former Council Offices site, Knowle

Members listened to Ben Farnes who gave an update on the ongoing public virtual exhibition. (This item was chaired by the vice chair)

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CHAIR OF THE PLANNING WORKING GROUP

SIDMOUTH TOWN COUNCIL
Minutes of a Virtual Meeting of Sidmouth Town Council’s
Environment Working Group held on
Monday 11 July 2022 at 6.30pm

Councillors present: Ian Barlow (Chair)
 Denise Bickley
 Richard Thurlow
 Deidre Hounsom
 Rachel Perram
 Louise Cole

Invited Reps: Ed Dolphin (Sidmouth Arboretum)
 Dave Bramley (Sidmouth Science Festival)
 Diana East (Sidmouth Arboretum)
 Jon Ball (Sidmouth Arboretum)
 Jeremy Woodward (Vision Group of Sidmouth)
 Catherine Causley (EDDC Climate Officer)
 Richard Eley (Chamber of Commerce)

Apologies Cllr Chris Lockyear, Cllr Clarissa Evens

The meeting started at 6.30pm and finished at 7.55pm

PART ‘A’

1 Minutes

The minutes of the Environment Committee meeting held on Monday 25 April 2022 were confirmed and agreed as a true record subject to the following amendments:

2 Declarations of Interest

Name	Item Number	Type	Action Taken	Details
Cllr Denise Bickley	All items	Personal	Remained in the Meeting during discussion and voting	Member of Extinction Rebellion, Member of Friends of the Earth, Member of Greenpeace, Chair of Sidmouth Plastic Warriors Member of Sidmouth Biodiversity Group
Cllr Rachel Perram	All items	Personal	Remained in the Meeting during discussion and voting.	Member of Sidmouth Plastic Warriors

3 Matters of Urgency and Report

There were no matters of urgency or report.

4 Exclusion of the Public

RESOLVED: that the classification given to the documents to be submitted to the Council, be confirmed, and that the reports relating to exempt information, be dealt with under Part B.

5 Natural Environment:

The Working Group considered a new ambitious target to plant 14,000 trees (1 for every person that lives in the Sid Valley)

A group was setup consisting of Ed Dolphin, Diana East and Ian Barlow to look at the feasibility and of 1,000 trees being planted by April 2023. The group would approach farmers,

landowners and others looking to find suitable areas to plant the trees. They would look to plant the remaining 13,000 trees within 4-5years.

- 6 The Working Group considered funding tabards for Friends of Glen Goyle
Jeremy Woodward requested £160 for 20 tabards for the Friends of the Glen, this was to make them look more official when they were out working. This was agreed. The group asked that Sidmouth Town Council be printed on the tabards along with FOG. (Friends of Glen)

7 **Built Environment**

The Working Group considered setting up a small Sub Working Group, to investigate how to reduce the cluttering of the town centre with unnecessary signage and to the possibility of additional planters within the road layout to help improve the appearance of the town centre (including the repurposing of the telephone boxes) to add interest and vibrancy to the town centre whilst having particular regard to improving the environment and benefitting the economy.

The sub-working group was set up to include Richard Thurlow, Richard Eley and Deidre Hounsom. It was agreed that they could work on the issue as one item or split it in to 2 parts if this was deemed necessary.

8 **Sustainability**

The Working Group considered setting up a small Sub Working Group, to look into the long-term production of electricity in the Sid valley including solar, wind and hydro and other means of production to help make Sidmouth more sustainable.

A sub working group was set up to include Richard Thurlow, Dave Bramley, Jon Ball and Chris Lockyear. It was agreed that the group would also examine providing charging points at the Knowle car park, which was currently owned by East Devon District Council, but which would be transferred to the Town Council.

- 9 The Working Group considered setting up a small Sub Working Group, to include a member of the Chamber of Commerce, to produce a investigative report showing how Sidmouth could be made more 'plastic aware' and how reduce unnecessary plastic packaging in local businesses. The group would look at how it could be achieved, implemented and what, if any, financial resources would be required.

A sub-working group was set up to include Denice Bickley, Rachel Perram and a member of the Chamber of Commerce (Dan Lakeman).

10 **Engagement**

The Working Group considered setting up a small Sub Working Group, to examine how to better engage with groups and the population to encourage them to better engage with the green agenda locally.

A sub working group was setup of Denice Bickley and Dave Bramley and given the challenge to get local people more engaged in the green agenda.

11 **Items raised by invited representatives**

Innovation and Resilience Fund (IRF) bid presentation

A short presentation from Cllr Louise Cole about the successful IRF bid was given and a short discussion resulting focussing around sustainable tourism and the part this committee can play in its success.

12 **Exclusion of the Public and Press**

RESOLVED: That under the Public Bodies (Admission to Meetings) Act 1960

the public (including the press) be excluded from the meeting due to the confidential nature of its contents.

PART 'B'

13 **School Weir Fish Pass project**

Councillor Thurlow gave a project update as the Town Council's representative on the group.

**Sidmouth Town Council - Detailed Income and Expenditure Report
Month 3 - June 2022**

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Balance	Cummulative To + / From - EMReserves
<u>Council Services</u>					
Public Conveniences	0	0	32,000	32,000	0
Youth Service Support	0	10,000	44,500	34,500	0
Flower Beds, Planters & Watering	0	733	16,000	15,267	0
Christmas Lighting & Events	65	65	14,500	14,435	0
Donation to Christmas Lighting (Income)	0	0	-1,500	-1,500	0
Tourism Promotion	0	3,707	50,000	46,293	0
Tourism Promotion Income	-603	-603	-22,000	-21,397	0
Innovation & Resilience Fund	0	0	0	0	0
Innovation & Resilience Fund (Income)	-146,209	-146,209	0	146,209	146,209
Verge Cutting, Town Maintenance & Weeding	1,696	5,088	20,500	15,412	0
Verge Cutting DCC Grant (Income)	0	0	-4,800	-4,800	0
Street Furniture	0	0	5,000	5,000	0
Sidmouth Information Centre	5,000	12,600	32,600	20,000	0
Water Fountains & Defib Mtce	380	480	1,400	920	0
Dog Hygiene Bins	0	0	2,000	2,000	0
War Memorials	0	0	100	100	0
Parish Paths Partnership Payments	204	266	0	-266	-266
Parish Paths Partnership (Income)	0	-2,000	0	2,000	2,000
	-£139,467	-£115,873	£190,300	£306,173	£147,943

Sidmouth Town Council - Detailed Income and Expenditure Report

Cummulative

Month 3 - June 2022

Discretionary Expenditure

	Actual	Actual	Current	Budget	To + / From -
	Current Month	Year to Date	Annual Budget	Balance	EMReserves
Grants	0	21,000	21,000	0	0
Admiral Nurse	0	5,000	5,000	0	0
Sidmouth Folk Festival	0	35,000	35,000	0	0
Sidmouth Town Band	0	5,000	5,000	0	0
Sidmouth in Bloom	0	10,000	10,000	0	0
South West Museum Development	0	800	800	0	0
Sidmouth Air Show	6,544	6,544	12,500	5,956	0
Donation to Sidmouth Air Show (Income)	0	0	0	0	0
Environment Working Group	0	760	4,000	3,240	0
Covid-19 Expenses	106	421	2,500	2,079	0
Community Infrastructure Levy Payments	0	25,280	0	-25,280	-25,280
Community Infrastructure Levy (Income)	0	0	0	0	0
Rayson Bequest - Fireworks/Light Displays	0	490	0	-490	-490
Rayson Bequest - Natural/Sidmouth History	0	0	0	0	0
Rayson Bequest - Party/Celebrations	0	3,833	0	-3,833	-3,833
Rayson Bequest - Fireworks/Light Displays (Inc)	0	0	0	0	0
Rayson Bequest - Natural/Sidmouth History (Inc)	0	0	0	0	0
Rayson Bequest - Party/Celebrations (Inc)	0	0	0	0	0
Woolley Bequest Payments	0	0	0	0	0
Woolley Bequest (Income)	0	0	0	0	0
	£6,650	£114,128	£95,800	-£18,328	-£29,603

Woolcombe House

Services Gas/Water/Elec	1,002	1,535	5,000	3,465	0
Woolcombe House Business Rate	0	3,556	7,600	4,044	0
Woolcombe House (Loan Interest&Repayment)	7,445	7,445	14,890	7,445	0
Woolcombe House-General Maintenance	1,323	2,050	6,000	3,950	0
	£9,770	£14,586	£33,490	£18,904	£0

Other Property

Alma Lane Field	0	0	200	200	0
Manstone Youth Centre	10,233	13,021	85,000	71,979	0
Manstone Sports and Play Areas	0	466	2,000	1,534	0
Long Park & Play Area	85	255	1,500	1,245	0
Seafront Amenity Building	974	4,336	33,000	28,664	0
The Arches East (Income)	-5,625	-5,625	-22,500	-16,875	0
Conservatory Maintenance	130	130	2,000	1,870	0
Knowle Parkland & Amphitheatre	0	0	20,000	20,000	0
Fire Beacon Stewardship	0	0	7,000	7,000	0
Fire Beacon Stewardship (Income)	0	0	0	0	0
Sidmouth Golf Club (Income)	0	0	-5	-5	0
Elec Pole Rent (Income)	0	-40	-40	0	0
	£5,797	£12,543	£128,155	£115,612	£0

Sidmouth Town Council - Detailed Income and Expenditure Report

Month 3 - June 2022

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Balance	Cummulative To + / From - EMReserves
<u>Trust Property</u>					
<u>The Ham</u>					
The Ham Ground Mtce	110	330	2,000	1,670	0
The Ham Other Mtce	1,208	4,283	14,000	9,717	0
The Ham Play Equipment	0	225	1,500	1,275	0
The Ham Reserve	0	0	2,000	2,000	0
The Ham Utility Building	0	0	5,000	5,000	0
The Ham 3Phase Power	40	114	1,800	1,686	0
The Ham Rent (Income)	0	-1,000	-10,000	-9,000	0
<u>Manstone</u>					
Manstone Land Ground Mtce	60	180	800	620	0
Manstone Other Maintenance	275	275	1,600	1,325	0
Manstone Reserve	0	0	2,000	2,000	0
Manstone Rent (Income)	-345	-345	-1,380	-1,035	0
<u>Salcombe Regis</u>					
S.R. Allotment Field	0	0	0	0	0
S.R. Allotment Field Rent (Income)	0	0	0	0	0
S.R. Recreation Field	0	105	0	-105	0
S.R. Recreation Field Rent (Income)	0	0	-525	-525	0
	£1,348	£4,167	£18,795	£14,628	£0
<u>Members</u>					
Members/Chair's Allowances	4,401	4,401	6,100	1,699	0
Chair's Expenses	0	55	2,000	1,945	0
Members Expenses/Training	0	0	800	800	0
Elections	0	0	10,000	10,000	0
Civic & Hospitality	0	0	1,000	1,000	0
Civic Regalia	0	0	0	0	0
	£4,401	£4,456	£19,900	£15,444	£0
<u>Staff</u>					
Salaries	8,150	24,450	98,000	73,550	0
Pensions	1,615	4,845	20,000	15,155	0
Project Support	0	0	20,000	20,000	0
Staff Eye Tests	0	0	100	100	0
Training & Conferences	0	0	1,000	1,000	0
Officers Expenses	0	100	500	400	0
	£9,765	£29,395	£139,600	£110,205	£0

Sidmouth Town Council - Detailed Income and Expenditure Report
Month 3 - June 2022

	Actual	Actual	Current	Budget	Cummulative
	Current Month	Year to Date	Annual Budget	Balance	To + / From - EMReserves
<u>Office Expenses</u>					
Postage	0	4	1,000	996	0
Stationery	441	503	1,200	697	0
Telephone	0	934	3,800	2,866	0
Subscriptions	0	2,218	2,400	182	0
Photocopier	0	33	800	767	0
Internet, website and webcams	0	1,500	4,000	2,500	0
Computer Software Contracts	356	476	1,500	1,024	0
Computer Maintenance Contingency	0	482	1,000	518	0
Advertisements	0	0	500	500	0
Audit	0	150	2,000	1,850	0
Insurance	0	0	5,500	5,500	0
Sundry	0	230	1,000	770	0
Bank Charges	13	32	300	268	0
Bank Interest Received (Income)	-7	-7	-300	-293	0
	£803	£6,555	£24,700	£18,145	£0

	Actual	Actual	Current	Budget	Cummulative
	Current Month	Year to Date	Annual Budget	Balance	To + / From - EMReserves
Expense Group Totals					
Council Services	-139,467	-115,873	190,300	306,173	147,943
Discretionary Expenditure	6,650	114,128	95,800	-18,328	-29,603
Woolcombe House	9,770	14,586	33,490	18,904	0
Other Freehold Property	5,797	12,543	128,155	115,612	0
Trust Property	1,348	4,167	18,795	14,628	0
Members	4,401	4,456	19,900	15,444	0
Staff	9,765	29,395	139,600	110,205	0
Office Expenses	803	6,555	24,700	18,145	0
Precept Received	0	-325,370	-650,740	-325,370	
Net Income over Expenditure	-£100,933	-£255,413	£0	£255,413	£118,340

Current/Deposit Bank Accounts £1,285,768

of which

Woolley Bequest	£5,978
Rayson Bequest Fireworks/Light Displays	£55,689
Rayson Bequest Natural/Sidmouth History	£56,180
Rayson Bequest Party/Celebrations	£52,347
Innovation & Resilience Fund	£146,209
Earmarked Reserves	£618,612