



SIDMOUTH TOWN COUNCIL

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To: All Members of the Town Council
Town Clerk

27 May 2022

For information:
District Councillor for Sidmouth not on the Town Council

Dear Sir/Madam,

Meeting of Sidmouth Town Council Monday 6 June 2022 at 6.30pm

You are hereby summoned to attend the above meeting to be held at the **Methodist Church Hall, High Street, Sidmouth.**

It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

Whilst the government has removed any legal requirement to wear masks and maintain social distancing, it is necessary for us all to protect and look after each other and demonstrate personal responsibility in doing so. Therefore, in line with COVID-19 best practice guidance, the meeting will be conducted with social distancing measures in place and the encouraging of the wearing of face masks.

Yours faithfully,

Christopher E Holland
Town Clerk

AGENDA

- | | | <u>Page/s</u> |
|---|---|---------------|
| | <u>PART 'A'</u> | |
| 1 | Apologies
To receive any apologies for absence. | |
| 2 | Minutes
To confirm the minutes of the Town Council meeting held on Monday 16 May 2022. | 4 – 8 |
| 3 | Declarations of Interest
To receive any Members' declarations of interest in respect of items on the agenda.
Note: You must also declare the nature of any personal or disclosable pecuniary interests in an item whenever it becomes apparent that you have an interest in the business being considered. | |

4 **Matters of Urgency or Report from the Chair**

To consider any items that in the opinion of the Chair should be dealt with as matters of urgency because of special circumstances. (Note: such circumstances need to be recorded in the minutes).

5 **Exclusion of the Public**

To agree any items to be dealt with after the public (including the press) have been excluded. There is one item which the Clerk recommends should be dealt with in this way.

6 **Public Open Question Time**

In accordance with Sidmouth Town Council Standing Orders Item 3 (d) – (i) Members of the Public are invited to put a question (one per person), to the Council through the Chair (taking no more than 3 minutes each and for a total of 15 minutes). Please note that in accordance with standing order 3(h), a question shall not give rise to a debate or require an immediate response.

Councillors also have the opportunity to ask questions of the County and District Members during this item whilst giving priority to Members of the public.

(Members and members of the public are reminded to notify the Town Clerk and Councillor concerned of questions to be raised. This arrangement is in place to enable a considered response at the meeting. The Chair of the Council has the right and discretion to control questions to avoid disruption, repetition and to make best use of the meeting time.)

7 **Police Advocate Report**

To receive the Police Advocate report from Councillor Dent.

(Members are asked to notify the Town Clerk of questions to be raised in advance of the meeting where possible.)

8 **Working Group Reports**

8.1 Planning Working Group Reports

To receive the reports of the Planning Working Group meetings held on Wednesdays 11 and 25 May 2022.

9 – 15

8.2 Tourism & Economy Working Group

To receive an update, if appropriate, from the Chair of the Tourism & Economy Working Group.

8.3 Environment Working Group Report

To receive an update, if appropriate, from the Chair of the Environment Working Group.

8.4 Council Resources Review Working Group

To receive an update, if appropriate, from the Chair of the Council Resources Working Group.

8.5 Youth Provision Working Group

To receive an update, if appropriate, from the Chair of the Youth Provision Working Group.

9 **Reports from Members with Special Responsibilities**

9.1 Finance Report

To receive the Finance Report for April 2022

16 – 19

9.2 Other Reports from Members with Special Responsibilities

To receive other notified reports from other Members.

10 **Environment Working Group appointment**

To approve the appointment of Councillor Richard Thurlow to the Council's Environment Working Group.

11 **Sidmouth Folk Festival Civic Night**

To receive a report from the Chair of Council on the invitation to the Sidmouth Folk Festival's civic night.

12 **Exclusion of the Public and Press**

The Vice-Chair of the Council to move the following:

"that under the Public Bodies (Admission to Meetings) Act 1960

the public (including the press) be excluded from the meeting due to the confidential nature of its contents."

PART 'B'

13 **Sale of Drill Hall from East Devon District Council to Rockfish Ltd.**

To receive an update from the Town Clerk.

PLEASE NOTE:

Venue for Council meetings (until further notice): Methodist Church Hall, High Street, Sidmouth

SIDMOUTH TOWN COUNCIL
Minutes of the Annual Meeting of Sidmouth Town Council
held at Methodist Church Hall, High Street, Sidmouth,
on Monday 16 May 2022 at 6.30pm

Ward	Councillors Present:
Sidmouth North	Dawn Manley Jenny Ware
Sidmouth South	Denise Bickley Kelvin Dent Chris Lockyear (Vice Chair) Hilary Nelson Rachel Perram
Sidmouth West	Louise Cole
Primley	Jeff Turner
Sidford	Jack Brokenshire Marianne Rixson
Sidbury	John Loudoun
Salcombe Regis	Ian Barlow (Chair) Richard Thurlow
Apologies:	Charissa Evans, Deirdre Hounsom, Stuart Hughes, Steven Kendall-Torry, Emma Murdoch

The meeting started at 6.30pm and finished at 7.55pm.

PART 'A'

1 Election of the Chair of the Council

It was proposed by Councillor Cole and seconded by Councillor Dent that Councillor Lockyear be elected to the position of Chair of Sidmouth Town Council for the forthcoming year. There being no other nominations; Councillor Lockyear was duly elected Chair of Sidmouth Town Council for the forthcoming year.

Councillor Lockyear read aloud and signed the Chair's Declaration of Acceptance of Office and thanked the outgoing Chair Councillor Barlow for his dedication to the role of Chair over the last three years.

2 Appointment of the Vice Chair of the Council

It was proposed by Councillor Lockyear and seconded by Councillor Cole that Councillor Nelson be appointed Vice Chair of Sidmouth Town Council for the forthcoming year. There being no other nominations; Councillor Nelson was duly appointed Vice Chair of Sidmouth Town Council for the forthcoming year.

Councillor Nelson read aloud and signed the Vice Chair's Declaration of Acceptance of Office.

3 Minutes

The minutes of the meeting of the Town Council held on Monday 4 April 2022 were signed as a true and accurate record.

4 Declarations of Interest

There were no Declarations of Interest received for items on the agenda.

5 Matters of Urgency or Report from the Chair

- The Chair reported that there would be an urgent item under Part B to enable Cllr Cole to give an update regarding the ongoing Innovation Resilience Fund application.
- The Chair gave a report on a recent meeting held with the Environment Agency and Simon Jupp MP following the meeting with South West Water which concerned sewage outflows into the River Sid and into the sea. The Town Council and local MP would be asking the Environment Agency to put pressure on South West Water to consider an upgrade to the sewage monitoring and other systems in Sidmouth.

6 Exclusion of the Public

RESOLVED: that the classification given to the documents to be submitted to the Council, be confirmed, and that the reports relating to exempt information, be dealt with under Part B.

7 Public Open Question Time

- Cllr Thurlow raised concerns over the condition of the Drill Hall and asked District Councillors to give an update to Members about the delay to the sale and refurbishment/rebuilding work needed. District Councillor Loudoun responded that the sale had initially been delayed by the pandemic but was now being held up by negotiations over an Overage Clause that the MOD were trying to enforce. The potential purchaser had extended their Option Agreement to the end of October 2022 and it was hoped that the sale would still go ahead.
RESOLVED: that the Drill Hall would be discussed as an agenda item at a future meeting when officers from the District Council would be invited to attend to update and brief Members on the latest position.

8 Police Advocate Report

Councillor Dent reported that a very useful meeting had been held with local Police Officers on 16 May and three main concerns were raised; Lack of Resources, the poor performance of the 101 non-emergency telephone number and the homeless individual in Sidmouth and what assistance could be offered via a multi service meeting. Councillor Dent would be writing to the Police Commissioner and Simon Jupp MP to raise the first two issues.

9 Committee/Working Group Membership

RESOLVED:

1) that nominations for the Working Group Memberships as listed, be approved:

Planning Working Group

Tourism and Economy Working Group

Environment Working Group

Tourism & Economy Advisory Group

Youth Provision Working Group

Council Resources Review Working Group

Parish Paths Partnership Working Group (P3)

Emergency Working Group

Section 106 and CIL Working Group

Knowle Gardens Maintenance Working Group

Sidmouth Air show Evaluation Working Group

Past Chairs and Personnel Working Group

2) that the following appointments be made:

Planning Working Group

It was proposed by Councillor Barlow and seconded by Councillor Nelson that Councillor Dent be appointed to the position of Chair of the Planning Working Group for the forthcoming year.

It was proposed by Councillor Dent and seconded by Councillor Barlow that Councillor Turner be appointed to the position of Vice Chair of the Planning Working Group for the forthcoming year.

Tourism & Economy Working Group

It was proposed by Councillor Barlow and seconded by Councillor Nelson that Councillor Cole be appointed to the position of Chair of the Tourism & Economy Working Group for the forthcoming year.

It was proposed by Councillor Cole and seconded by Councillor Barlow that Councillor Nelson be appointed to the position of Vice Chair of the Tourism & Economy Working Group for the forthcoming year.

Environment Working Group

It was proposed by Councillor Bickley and seconded by Councillor Lockyear that Councillor Barlow be appointed to the position of Chair of the Environment Working Group for the forthcoming year.

It was proposed by Councillor Barlow and seconded by Councillor Lockyear that Councillor Bickley be appointed to the position of Vice Chair of the Environment Working Group for the forthcoming year.

10 Members with Special Responsibilities

RESOLVED: that list of nominations for Members with Special Responsibilities be approved, with the addition of Councillor Thurlow as the Deputy Member with Special Responsibility for Finance.

11 Representatives on Outside Bodies

RESOLVED: that the list of nominations for Town Council representatives on outside bodies be approved.

12 Annual Subscriptions

The following subscriptions were considered and approved for renewal:

	<u>Paid in 2021/22</u>
Devon Association of Local Councils	£1,428
Society of Local Council Clerks	£ 289
South West Councils	£ 445
Walkers are Welcome	£ 90
Information Commission	£ 35
International Tree Foundation	£ 25
Campaign to Protect Rural England	£ 10

13 Register of Members' Interests and Register of Gifts and Hospitality

Members were reminded to update their registers in respect of Members' Interests and gifts/hospitality, if necessary.

14 Members' Allowances

Members were reminded to notify the Town Clerk if they were not claiming a Members' Allowance; otherwise, back payments would be made for 2022/2023.

15 Council Property

Members noted that the Deeds and Trust documents in the custody of the Town Council were available for Members' inspection on request to the Town Clerk.

16 Standing Orders

Members confirmed that there were no changes required to Sidmouth Town Council's Standing Orders as issued and confirmed by Members in May 2021.

17 Financial Regulations

Members confirmed that there were no changes required to Sidmouth Town Council's Financial Regulations as issued and confirmed by Members in May 2021.

18 Internal Audit

Members confirmed that there were no changes required to Sidmouth Town Council's Internal Audit Schedule as issued and confirmed by Members in May 2021.

19 Risk Assessment

Members confirmed that there were no changes required to Sidmouth Town Council's Risk Assessment as issued and confirmed by Members in May 2021.

20 Committee/Working Group Reports

20.1 Planning Working Group Reports

Councillor Dent, Chair of the Planning Working Group, presented the reports of the Planning Working Group meetings held on Wednesdays 30 March, 13, 27 April 2022.

Councillor Dent also reported that a number of planning applications for conversion of commercial buildings to residential units had been received for businesses in the Town Centre. The Planning Working Group had requested that the District Council put a restriction on them that they should only be used as a principle dwelling and not as holiday lets or second homes. He had also written to Simon Jupp MP regarding the increasing problem of second homes in Sidmouth.

RESOLVED: That the Planning Working Group reports be noted.

20.2 Environment Working Group Report

a) Councillor Lockyear presented the report of the Environment Working Group meeting held on Monday 25 April 2022.

RESOLVED: that the Environment Working Group report be noted.

b) Members were asked to consider the Tree Strategy document which had been recommended for adoption by the Council.

RESOLVED: that the Tree Strategy document be adopted by the Town Council.

20.3 Tourism and Economy Working Group Report

Councillor Cole reported that a new award of Blue Flag status had been received for Sidmouth beaches.

RESOLVED: that the Tourism and Economy Working Group report be noted.

20.4 Youth Provision Working Group

Councillor Cole reported that a new contract had been signed with Young Devon.

A Skatepark Jam had been organised by Maverick Industries, who had designed and built the new skatepark, this would be held on Saturday 25 June from 12 to 4pm.

RESOLVED: that the Youth Provision Working Group report be noted.

21 Reports from Members with Special Responsibilities

21.1 Finance Report

a) In accordance with section 2.2 of the Town Council's Financial Regulations Members were asked to note that the Member with Special Responsibility for Finance has verified the bank reconciliations, for all accounts, as at the end of March 2022.

RESOLVED: That in accordance with section 2.2 of the Town Council's Financial Regulations, Members noted that the Member with Special Responsibility for Finance had verified the bank reconciliations, for all accounts, as at the end of March 2022.

b) Councillor Turner presented the Finance Report for the year ending 31 March 2022 together with a breakdown of Earmarked Reserves, Holding/Working Accounts and Other Reserves as at 31 March 2022.

RESOLVED: that the Finance Report for the year ending 31 March 2022 and breakdown of Earmarked Reserves, Holding/Working Accounts and Other Reserves at 31 March 2022 be noted and agreed.

22 Annual Return – Internal Audit Report 2021/22

The Council's Internal Auditor, Mr. Martin Cordy, had undertaken the audit of the Council's accounts. Attached with the agenda was a copy of Mr Cordy's letter and Internal Audit Report for Members consideration.

RESOLVED: that the Internal Auditor's Report be noted and agreed.

23 Annual Return – Governance Statement 2021/22

Members were asked to consider and approve the Annual Governance Statement which would require completion and approval by Council prior to signing by the Chair and Town Clerk.

RESOLVED: that the Annual Governance Statement be approved and agreed for signing by the Chair and Town Clerk.

24 Annual Return – Accounting Statements 2021/22

Members were asked to consider and approve the Accounting Statements which had been duly certified and signed by the Town Clerk/RFO. Following approval by the Council, the Accounting Statement would be signed by the Chair.

RESOLVED: that the Statement of Accounts be noted and agreed for signing by the Chair.

25 Exclusion of the Public and Press

RESOLVED: that under the Public Bodies (Admission to Meetings) Act 1960 the public (including the press) be excluded from the meeting due to the confidential nature of its contents.

PART 'B'

26 Innovation & Resilience Fund Application

Councillor Cole gave an update regarding the EDDC Panel meeting held on 11 May when it was resolved that conditional approval be given to the Tourism & Economy application. The Town Council had been encouraged to invite Axminster Town Council once again (who initially showed no interest) and to ask Exmouth Town Council if it wished to take part in the marketing opportunities and linked working, the deadline for response was 31 May. Discussions were ongoing.

RESOLVED: that the Innovation & Resilience Fund application report be noted.

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CHAIR OF THE COUNCIL

**Sidmouth Town Council's Planning Working Group
held on Wednesday 11 May 2022**

(The Working Group met virtually)

Councillors present: Kelvin Dent (Chair)
Jeff Turner (Vice Chair)
Deirdre Hounsom
Ian Barlow
John Loudoun
Rachel Perram
Jenny Ware
Chris Lockyear

Apologies: Steven Kendall-Torry

The meeting started at 6pm and finished at 6.35pm

435 Declarations of Interest

Cllr Ian Barlow	22/0595/FUL 52 - 58 High Street, Sidmouth EX10 8LJ	Disclosable Pecuniary Interest	Did not take part in the meeting during discussion or voting.	Part owner of property
Cllr Chris Lockyear	22/0465/TRE Bickwell Lodge, Bickwell Valley, Sidmouth, EX10 8RF	Personal Interest	Remained in the meeting but did not take part in discussion or voting	Acquainted with the applicant

436 District Council Members

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

437 Minutes

Agreed and delegated to the Chair of the Planning Committee to sign as a true and accurate record, the Minutes of the Planning Working Group meeting of 27 April 2022.

438 Applications for consideration

RECOMMENDED: That in respect of the Planning Applications set out below, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance minute 230 of Council, 19 April 2021 and with schedule 16 of the Local Government Act 1972.

Urgent items or Amended Plans received after formulation of the agenda.

None reported

439 22/0595/FUL The East Ward Sidmouth Tree Ltd (Mr Heard) 52 - 58 High Street, Sidmouth EX10 8LJ. Proposed construction of 2-bed first floor level apartment over existing single storey flat roof.

SUPPORT

Note: Members would prefer to see the property used as a principal residence only (not a second or holiday home)

440 22/0872/FUL Mr V Bastyan North Ward 9A Brookside, Sidmouth EX10 9UN. Conversion of roof space to habitable use to include a front dormer, 4 x front rooflights and alterations to fenestration.

SUPPORT

- 441 22/0871/FUL Mr D 75 Newlands Road, Sidmouth EX10 9NN.
Primley Ward Gauntlett and Mrs Gater Single storey side/front extension and garage conversion to habitable use.
- SUPPORT**
- 442 22/0918/FUL Mr and 37 Livonia Road, Sidmouth EX10 9JB.
Primley Ward Mrs Roger Cox Single storey side/rear extension.
- SUPPORT**
- 443 22/0897/FUL Malcolm 1 Brownlands Close, Sidmouth EX10 9AS.
Salcombe Perry Single storey side extension, single storey front extension, alterations to fenestration and demolition of existing conservatory.
Regis Ward
- SUPPORT**
- 444 22/0925/FUL Mr Carlo Donkey Sanctuary, Mire Lane, Salcombe Regis EX10 ONU.
Salcombe Bove Retrospective application for a new gravel access track.
Regis Ward
- SUPPORT**
- 445 21/3162/LBC Mrs Elaine April Cottage, 4 Rivulet Terrace, Sidbury EX10 ORT. Replace 1no.
Sidbury Ward Kenrick window on rear first floor (southeast) elevation.
SUPPORT subject to the views of the Conservation Officer
- 446 **Trees in Conservation Areas**
To note the following proposed works to trees in a Conservation Area:
- a) 22/0713/TCA Mr Jacob Long Reach, Boughmore Road, Sidmouth, EX10 8SH.
South Ward Mummery T1 - Reduce top of Scots Pine by approx 3 metres. max diameter 20cm Branches on eastern stem reduce back to boundary Reason - neighbour is concerned the top of the tree twists in high winds, the tree has low vigour possibly from previous works carried out.
- WORKS NOTED**
- b) 22/0719/TCA Mrs Jane 11 Cranford, Sidmouth, EX10 8UT.
South Ward Tighe Sycamore (T1) : selectively reduce and thin cluster of secondary branches on east side of main stem to provide clearance of neighbouring roof and guttering; reduction cuts no longer than 2 metres with a maximum diameter of 50mm; thinning cuts no greater than 75mm diameter with a maximum length of 3 metres. Works will balance lower canopy.
- WORKS NOTED**
- c) 22/0801/TCA Mr Silverdale, Bickwell Valley, Sidmouth, EX10 8SG.
South Ward Douglas Removal of low spreading conifer.
Chambers
- DEFERRED** pending a report from the Arboricultural Officer.
- 447 **Tree Preservation Orders**
Notification of any applications to trees covered by Tree Preservation Orders.
- a) 22/0641/TRE Jill The Hills, Sid Road, Sidmouth, EX10 9AQ. Sycamore (T1)
Salcombe Havercroft Tree has previously been pruned badly and therefore further management options are limited. The tree presents low amenity value due to its lack of visibility by neighbouring properties or from public areas. Fell tree and replant with species of client's choice.
Regis Ward
- GRANTED** subject to conditions as recommended by the Arboricultural Officer.

- b) 22/0465/TRE Mrs Bickwell Lodge, Bickwell Valley, Sidmouth, EX10 8RF.
 South Ward Therina Mulder T1, Pittisporum : DBH 7 inches, located on the left hand side of the drive, fell. T2, Thuja plicata : DBH 32 inches, located at the NW corner of the property at the beginning of Bickwell Valley Rd, carry out highway regulations compliance, by raising the branches that are growing over the road to a height of 6m T3, Birch : DBH up to 12inches, located on the western side of the property fell due to customers concern over its lean T4, Thuja Plicata : DBH 34 inches, located on the western side of the property, remove all lower dead and live wood up to 6m over highway T5,(cont'd)
 Thuja Plicata : DBH 24 inches, (multi stemmed) located on the western side of the property next to the garage, dismantle to ground and remove from site. Due to damage being caused to garage and concrete drive to garage, this is self-evident.

SPLIT DECISION

Permission is **GRANTED**, subject to the conditions as recommended by the Arboricultural Officer, for works to the following trees:

- T1, Pittisporum : DBH 7 inches, located on the left hand side of the drive, fell.
- T2, Thuja plicata : DBH 32 inches, located at the NW corner of the property at the beginning of Bickwell Valley Rd, carry out highway regulations compliance, by raising the branches that are growing over the road to a height of 6m
- T4, Thuja Plicata : DBH 34 inches, located on the western side of the property, remove all lower dead and live wood up to 6m over highway
- T5, Thuja Plicata : DBH 24 inches, (multi stemmed) located on the western side of the property next to the garage, carry out highway regulations compliance, by raising the branches that are growing over the road to a height of 6m. Prune branches away from garage to achieve maximum two metre clearance.

Permission is **REFUSED** to carry out work described below and for the following reasons:

- T3, Birch : DBH up to 12inches, located on the western side of the property fell due to customers concern over its lean .
- T5, Thuja Plicata : DBH 24 inches, (multi stemmed) located on the western side of the property next to the garage, dismantle to ground and remove from site. due to damage being caused to garage and concrete drive to garage, this is self evident

Reasons for refusal

The form and growth habit of T3 is considered to be natural growth in response to the presence of other trees at the site, particularly a tree that has now been removed.

It is not self-evident that the T5 tree is causing any damage to the garage. There are no visible cracks or other signs of damage. It is not clear if the crack in the concrete drive is caused by the tree. If it is, an engineering solution should be investigated before considering the removal of the tree.

- c) 22/0488/TRE Jacqueline Cottrell- 7 Deans Mead, Sidmouth, EX10 8XP.
 South Ward Mostade T7 Scots pine. Fell due to presence of decay and risk of failure (see attached covering letter) and replace. Species and location of replacement to be agreed.

GRANTED subject to conditions as recommended by the Arboricultural Officer.

- 448 New Tree Preservation Order**
None received
- 449 Exemption to a Tree Preservation Order**
None received.
- 450 Appeals**
None received
- 451 Unsupported decisions**
None reported.
- 452 Enforcement Letters**
No Enforcement letters were received.
- 453 Local Plan**
Nothing reported

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CHAIR OF THE PLANNING WORKING GROUP

**Sidmouth Town Council's Planning Working Group
held on Wednesday 25 May 2022**

(The Working Group met virtually)

Councillors present: Kelvin Dent (Chair)
Jeff Turner (Vice Chair)
Deirdre Hounsom
Ian Barlow
John Loudoun
Rachel Perram
Jenny Ware
Steven Kendall-Torry

Apologies: Chris Lockyear

The meeting started at 10.00 am and finished at 10.40 am

1 Declarations of Interest

No Declarations of Interest were received.

2 District Council Members

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

3 Minutes

Agreed and delegated to the Chair of the Planning Committee to sign as a true and accurate record, the Minutes of the Planning Working Group meeting of 11 May 2022.

4 Applications for consideration

RECOMMENDED: That in respect of the Planning Applications set out below, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance minute 230 of Council, 19 April 2021 and with schedule 16 of the Local Government Act 1972.

Urgent items or Amended Plans received after formulation of the agenda.

None reported

- 5** 22/1039/FUL Mr & Mrs 41 Coulsdon Road, Sidmouth, EX10 9JP. Single storey side and rear extension.
Primley Ward Hall

SUPPORT

- 6** 22/0922/FUL Mr Brooklet Cottage, Hillside Road, Sidmouth, EX10 8JA. Replacement windows to UPVC, replacement of Doors to UPVC, possible replacement of soffits and fascias and a toilet extract fan aperture.
Salcombe Michael Rankin
Regis Ward

UNABLE TO SUPPORT

Member considered that the door and windows should be made of wood as the property was in the Conservation area.

- 7** 22/0862/AGR Mr B Sweethill Wood, Woodland at Buckton Hill, Off Hatway Hill, Sidbury.
Sidbury Ward Winchle Forestry building and store.

DEFER waiting for further information

- 8** 22/0898/FUL EDDC (Mr 7, 9, 11 And 13 Brook Lane, Sidford EX10 9PW. Construction of 2no. replacement front porches and demolition of 2no. existing front porches.
Sidford Ward Chris Haugh)

SUPPORT

9 22/0941/FUL Ms Emma 3 Englands Close, Sidford EX10 9QS. Single storey rear extension and
Sidford Ward Collett demolition of existing detached single garage.

SUPPORT

10 22/0808/FUL Mr and Danetree, Coreway, Sidford EX10 9SD. Conversion of roof space to
Sidford Ward Mrs Ashby habitable use to include two rear and two front facing dormers,
gable end windows and rear roof windows, general external
remodeling and recladding and new porch canopy. (Amended plan).

SUPPORT

11 22/0996/FUL Mr & Mrs 31 Sidford High Street, Sidford, EX10 9SN. Replacement of garage.
Sidford Ward D Price

SUPPORT

12 Trees in Conservation Areas

To note the following proposed works to trees in a Conservation Area:

a) 22/0923/TCA Mrs Ward Seagulls, Broadway, Sidmouth EX10 8RQ. T1 - Ash in rear garden:
South Ward repollard at existing pollard points, approximately 6- 7m above
ground level; maximum diameter of cuts 250mm Reason for works:
A lapsed pollard in the rear garden significantly overhanging
neighbouring property. Evidence that the large limbs have started to
open up as there are gaps in the canopy. From the initial assessment
of the tree (early April) it would be possible there is an early onset of
Ash Dieback Disease. Regardless of the above the large stems now
pose an unacceptable risk to the neighbouring property.

WORKS NOTED

b) 22/0827/TCA Mr Robert 27 The Laurels, Sidmouth EX10 8UX. T46a Self-seeded Ash - The
South Ward Irons main stem leans and there is a significant number of dead branches.
The tree has low amenity value and will leave space for better
formed adjacent trees. Application to fell. T16 Holm Oak - The tree
was pollarded at 10m some 15 years ago. Significant growth from
both stems should now be reduced. Application to re-pollard. T21
Lawson Cypress - Trimming of low hanging branches would open up
the area, adding amenity value by exposing the trunk, and freeing up
the adjacent Maple. Proposed crown lift as indicated on attached
photograph.

WORKS NOTED

13 Tree Preservation Orders

Notification of any applications to trees covered by Tree Preservation Orders.

a) 22/0814/TRE Audrey Cotmaton House, Cotmaton Road Sidmouth EX10 8QT. T13 Beech -
South Ward Harcourt Form prune, reduce ascending limb to NE by 4m by making 1 x
100mm cut T11 Turkey Oak - Raise to 2m above garage to NE by
making 3 x 50mm target pruning cuts, raise to 2m above garage to S
by making 3 x 50mm and 4-5 x 25mm cuts, raise to 4m over
neighbours drive by making 5 x 25mm cuts and prune to give 1.5m
clearance of BT line by making 10 x 25mm cuts T10 Maple - Form
prune, reduce higher stem to S by making 1 x 150mm cut and reduce
smaller stem to S by making 1 x 150mm cut T2 Copper Beech -
reduce limb to E by removing first ascending branch making 1 x

200mm target pruning cut and reduce second ascending branch by 5m by making 1 x 150mm target pruning cut - after inspecting possible weak union at 4m Please note TPO trees T12 and T8 do not exist.

GRANTED subject to conditions as recommended by the Arboricultural Officer.

- b)** 22/0802/TRE Mrs Judith Hamecot Lodge, 43 Manstone Lane, Sidmouth EX10 9RZ
Primley Ward Banks T1, Oak: crown lift and deadwood crown to be raised to 5.2m over road for adequate clearance for vehicles and pedestrians.

GRANTED subject to conditions as recommended by the Arboricultural Officer.

14 New Tree Preservation Order

None received

15 Exemption to a Tree Preservation Order

None received

16 Appeals

None received

17 Unsupported decisions

22/0293/FUL2 Corefields, Sidford, Sidmouth, EX10 9SG. Conversion of roof space to habitable use to include a front dormer and two front roof lights.

Sidmouth Town Council

UN SUPPORT (prior to submission of amended plans)

EDDC

APPROVED

18 Enforcement Letters

No Enforcement letters were received.

19 Local Plan.

The next meeting for discussion on the local plan is 7 June where there will be a report on the employment land. The meeting after that will be 12 July which will be chaired by Cllr Paul Arnott.

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CHAIR OF THE PLANNING WORKING GROUP

Sidmouth Town Council - Detailed Income and Expenditure Report

Month 1 - April 2022

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Balance	Cummulative To + / From - EMReserves
<u>Council Services</u>					
Public Conveniences	0	0	32,000	32,000	0
Youth Service Support	0	0	44,500	44,500	0
Flower Beds, Planters & Watering	90	90	16,000	15,910	0
Christmas Lighting & Events	0	0	14,500	14,500	0
Donation to Christmas Lighting (Income)	0	0	-1,500	-1,500	0
Tourism Promotion	200	200	50,000	49,800	0
Tourism Promotion Income	0	0	-22,000	-22,000	0
Verge Cutting, Town Maintenance & Weeding	0	0	20,500	20,500	0
Verge Cutting DCC Grant (Income)	0	0	-4,800	-4,800	0
Street Furniture	0	0	5,000	5,000	0
Sidmouth Information Centre	7,600	7,600	32,600	25,000	0
Water Fountains & Defib Mtce	0	0	1,400	1,400	0
Dog Hygiene Bins	0	0	2,000	2,000	0
War Memorials	0	0	100	100	0
Parish Paths Partnership Payments	0	0	0	0	0
Parish Paths Partnership (Income)	0	0	0	0	0
	£7,890	£7,890	£190,300	£182,410	0
<u>Discretionary Expenditure</u>					
Grants	21,000	21,000	21,000	0	0
Admiral Nurse	5,000	5,000	5,000	0	0
Sidmouth Folk Festival	35,000	35,000	35,000	0	0
Sidmouth Town Band	5,000	5,000	5,000	0	0
Sidmouth in Bloom	10,000	10,000	10,000	0	0
South West Museum Development	0	0	800	800	0
Sidmouth Air Show	0	0	12,500	12,500	0
Donation to Sidmouth Air Show (Income)	0	0	0	0	0
Environment Working Group	7	7	4,000	3,993	0
Covid-19 Expenses	250	250	2,500	2,250	0
Community Infrastructure Levy Payments	0	0	0	0	0
Community Infrastructure Levy (Income)	0	0	0	0	0
Rayson Bequest - Fireworks/Light Displays	490	490	0	-490	-490
Rayson Bequest - Natural/Sidmouth History	0	0	0	0	0
Rayson Bequest - Party/Celebrations	3,833	3,833	0	-3,833	-3,833
Rayson Bequest - Fireworks/Light Displays (Inc)	0	0	0	0	0
Rayson Bequest - Natural/Sidmouth History (Inc)	0	0	0	0	0
Rayson Bequest - Party/Celebrations (Inc)	0	0	0	0	0
Woolley Bequest Payments	0	0	0	0	0
Woolley Bequest (Income)	0	0	0	0	0
	£80,580	£80,580	£95,800	£15,220	-4,323

Sidmouth Town Council - Detailed Income and Expenditure Report

Month 1 - April 2022

	Actual	Actual	Current	Budget	Cummulative
	Current Month	Year to Date	Annual Budget	Balance	To + / From - EMReserves
<u>Woolcombe House</u>					
Services Gas/Water/Elec	139	139	5,000	4,861	0
Woolcombe House Business Rate	3,556	3,556	7,600	4,044	0
Woolcombe House (Loan Interest&Repayment)	0	0	14,890	14,890	0
Woolcombe House-General Maintenance	0	0	6,000	6,000	0
	£3,695	£3,695	£33,490	£29,795	0

Other Property

Alma Lane Field	0	0	200	200	0
Manstone Youth Centre	1,288	1,288	85,000	83,712	0
Manstone Sports and Play Areas	0	0	2,000	2,000	0
Long Park & Play Area	0	0	1,500	1,500	0
Seafront Amenity Building	942	942	33,000	32,058	0
The Arches East (Income)	0	0	-22,500	-22,500	0
Conservatory Maintenance	0	0	2,000	2,000	0
Knowle Parkland & Amphitheatre	0	0	20,000	20,000	0
Knowle Parkland & Amphitheatre (Income)	0	0	0	0	0
Fire Beacon Stewardship	0	0	7,000	7,000	0
Fire Beacon Stewardship (Income)	0	0	0	0	0
Sidmouth Golf Club (Income)	0	0	-5	-5	0
Elec Pole Rent (Income)	-40	-40	-40	0	0
	£2,190	£2,190	£128,155	£125,965	0

Trust Property

The Ham

The Ham Ground Mtce	0	0	2,000	2,000	0
The Ham Other Mtce	212	212	14,000	13,788	0
The Ham Play Equipment	225	225	1,500	1,275	0
The Ham Reserve	0	0	2,000	2,000	0
The Ham Utility Building	0	0	5,000	5,000	0
The Ham 3Phase Power	33	33	1,800	1,767	0
The Ham Rent (Income)	-1,000	-1,000	-10,000	-9,000	0

Manstone

Manstone Land Ground Mtce	0	0	800	800	0
Manstone Other Maintenance	0	0	1,600	1,600	0
Manstone Reserve	0	0	2,000	2,000	0
Manstone Rent (Income)	0	0	-1,380	-1,380	0

Salcombe Regis

S.R. Allotment Field	0	0	0	0	0
S.R. Recreation Field	0	0	0	0	0
S.R. Recreation Field Rent (Income)	0	0	-525	-525	0
	-£530	-£530	£18,795	£19,325	0

Sidmouth Town Council - Detailed Income and Expenditure Report

Month 1 - April 2022

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Balance	Cummulative To + / From - EMReserves
<u>Members</u>					
Members/Chair's Allowances	0	0	6,100	6,100	0
Chair's Expenses	0	0	2,000	2,000	0
Members Expenses/Training	0	0	800	800	0
Elections	0	0	10,000	10,000	0
Civic & Hospitality	0	0	1,000	1,000	0
Civic Regalia	0	0	0	0	0
	£0	£0	£19,900	£19,900	0
<u>Staff</u>					
Salaries	8,150	8,150	98,000	89,850	0
Pensions	1,615	1,615	20,000	18,385	0
Project Support	0	0	20,000	20,000	0
Staff Eye Tests	0	0	100	100	0
Training & Conferences	0	0	1,000	1,000	0
Officers Expenses	0	0	500	500	0
	£9,765	£9,765	£139,600	£129,835	0
<u>Office Expenses</u>					
Postage	0	0	1,000	1,000	0
Stationery	0	0	1,200	1,200	0
Telephone	759	759	3,800	3,041	0
Subscriptions	1,753	1,753	2,400	647	0
Photocopier	0	0	800	800	0
Internet, website and webcams	0	0	4,000	4,000	0
Computer Software Contracts	0	0	1,500	1,500	0
Computer Maintenance Contingency	416	416	1,000	584	0
Advertisements	0	0	500	500	0
Audit	0	0	2,000	2,000	0
Insurance	0	0	5,500	5,500	0
Sundry	0	0	1,000	1,000	0
Bank Charges	9	9	300	291	0
Bank Interest Received (Income)	0	0	-300	-300	0
	£2,937	£2,937	£24,700	£21,763	0

Sidmouth Town Council - Detailed Income and Expenditure Report
Month 1 - April 2022

	Actual	Actual	Current	Budget	Cummulative
Expense Group Totals	Current Month	Year to Date	Annual Budget	Balance	To + / From - EMReserves
Council Services	7,890	7,890	190,300	182,410	0
Discretionary Expenditure	80,580	80,580	95,800	15,220	-4,323
Woolcombe House	3,695	3,695	33,490	29,795	0
Other Freehold Property	2,190	2,190	128,155	125,965	0
Trust Property	-530	-530	18,795	19,325	0
Members	0	0	19,900	19,900	0
Staff	9,765	9,765	139,600	129,835	0
Office Expenses	2,937	2,937	24,700	21,763	0
Precept Received	-325,370	-325,370	-650,740	-325,370	0
Net Income over Expenditure	-£218,843	-£218,843	£0	£218,843	-4,323

Current/Deposit Bank Accounts £1,258,928

of which

Woolley Bequest £5,978

Rayson Bequest Fireworks/Light Displays £55,689

Rayson Bequest Natural/Sidmouth History £56,180

Rayson Bequest Party/Celebrations £52,347

Earmarked Reserves £642,159