



SIDMOUTH TOWN COUNCIL

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To: All Members of the Town Council
Town Clerk

28 June 2022

Dear Sir/Madam,

**Meeting of Sidmouth Town Council
in its Capacity as Trustee
Monday 4 July 2022
on the rising of the Council Meeting**

You are hereby summoned to attend the above meeting to be held at the **Methodist Church Hall, High Street, Sidmouth.**

It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

Yours faithfully,

**Christopher E Holland
Town Clerk**

A G E N D A

	<u>Page/s</u>
<u>PART 'A'</u>	
1 Apologies To receive any apologies for absence.	
2 Minutes To confirm the minutes of the Trustee Meeting held on Monday 4 April 2022.	3 – 5
3 Declarations of Interest To receive any Members' declarations of interest in respect of items on the agenda. Note: You must also declare the nature of any personal or disclosable pecuniary interests in an item whenever it becomes apparent that you have an interest in the business being considered.	
4 Matters of Urgency To consider any items that in the opinion of the Chair should be dealt with as matters of urgency because of special circumstances. (Note: such circumstances need to be recorded in the minutes)	
5 Exclusion of the Public To agree any items to be dealt with after the public (including the press) have been excluded. There are no items which the Town Clerk recommends should be dealt with in this way.	

6 Use of The Ham – Friday 14 July 2023

Teri Murphy, Chair of the Newton Poppleford Primary School PTFA has written to request permission to use The Ham as a venue to host a circus on Friday 14th July 2023.

The intention was to host the event at the local Newton Poppleford school, but unfortunately the school field is not big enough and an alternative local site not supported. The big top is 27m x 18m and holds 600 people and tickets would be on sale to the general public, with proceeds to the Newton Poppleford Primary School PTFA.

The circus would arrive in the morning (no large lorries and only vans are required) and set up during the day. The circus show would start at 6pm and go on until 8pm and consists of 2 x 45 minutes with a break. The big top would come down the same evening by no later than 10pm and the troop would vacate the venue early the following morning normally, at 7.30am but this can be made later if desired to avoid any disturbance.

For security purposes the circus troupe have small caravan trailers that they sleep in and some individuals would need to stay on site overnight (as with the Funfair) and would need access to running water, electricity and a toilet. Though the organisers have indicated that they could provide their own welfare facility on site, it is possible that EDDC could work with them to keep the Port Royal toilets open for one night.

(Town Clerks note: If permitted, it is suggested that the time of departure off site be set at 8.30am)

SIDMOUTH TOWN COUNCIL
Minutes of the meeting of Sidmouth Town Council
in its Capacity as Trustee
held at Sidmouth Methodist Church Hall
on Monday 4 April 2022
on the rising of the Council Meeting

Ward	Councillors Present:
Sidmouth North	Charissa Evans
	Stuart Hughes
Sidmouth South	Kelvin Dent
	Chris Lockyear (Vice Chair)
	Hilary Nelson
	Rachel Perram
Sidmouth West	Louise Cole
Primley	Deirdre Hounsom
	Jeff Turner
Sidford	Jack Brokenshire
	Marianne Rixson
Sidbury	John Loudoun
Salcombe Regis	Ian Barlow (Chair)
Apologies:	Denise Bickley, Steven Kendall-Torry, Dawn Manley, Emma Murdoch, Richard Thurlow, Jenny Ware

The meeting started at 8.30pm and finished at 8.40pm.

PART 'A'

36 Minutes

The minutes of the Trustee meetings held on Monday 7 February 2022 were signed as a true and accurate record.

37 Declarations of Interest

Name	Item Number	Type	Action Taken	Details
Cllr Louise Cole	40 Use of The Ham – Bugatti Owners Club – Saturday 14 May	Personal	Remained in the meeting during discussion and voting	Festival organiser

38 Use of The Ham – David Rowland Fun Fair June 2022 – change of date

At the January 2022 Trustee meeting David Rowland was granted permission to run a fun fair from Wednesday 22 to Saturday 25 June 2022; he had now requested to alter these dates by one week. David Rowland requested permission to set up on Monday 27 and Tuesday 28, operate on Wednesday 29 June to Saturday 2 July and would take down and leave the site on Sunday 3 July. As before the hours of operation would be 5pm to 9.30pm weekdays and 1pm to 9.30pm on the Saturday. Rowland Fun Fair would bring their own security staff to alleviate any pressure on the police force.

RESOLVED: That:

1. permission be granted to David Rowland Fun Fair to change their original dates for use of The Ham to run a fun fair.

2. David Rowland will now set up on Monday 27 and Tuesday 28, operate on Wednesday 29 June to Saturday 2 July and take down and leave the site on Sunday 3 July. As before the hours of operation would be 5pm to 9.30pm weekdays and 1pm to 9.30pm on the Saturday.
3. In line with the Town Council's Environmental policy single use plastic must not be used at this event.

39 Use of The Ham – David Rowland Fun Fair 26 and 27 August 2022

The Council had invited David Rowland to visit Sidmouth to support the Regatta and Air Show events over the August Bank Holiday weekend.

David Rowland had therefore requested permission to run a fun fair on Friday 26 and Saturday 27 August 2022.

Hours of operation would be 11am to 9.30pm for the Air Show on Friday 26 August and 1pm to 9.30pm for the Regatta on Saturday 27 August.

David Rowland wished to arrive and set up on Thursday 25 August and would take down and leave the site on Sunday 28 August. As usual they would bring their own security staff to alleviate any pressure on the police force.

RESOLVED: That:

1. permission be granted to David Rowland to run a fun fair on The Ham; set up on Thursday 25 August, operate on Friday 26 and Saturday 27 August and take down and leave the site on Sunday 28 August.
2. Hours of operation would be 11am to 9.30pm for the Air Show on Friday 26 August and 1pm to 9.30pm for the Regatta on Saturday 27 August.
3. In line with the Town Council's Environmental policy single use plastic must not be used at this event.

40 Use of The Ham – Bugatti Owners Club – Saturday 14 May 2022

Peter Godwin had written to request permission to use The Ham on Saturday 14 May 2022. The club was organising a vintage car tour of the local area for the Bugatti Owners Club and wanted to include a visit to Sidmouth on the itinerary and to safely park 20 - 25 vintage cars.

The Bugatti Club would plan to arrive at around midday on Saturday 14 May and stay for a couple of hours to explore the town and have lunch in the restaurants and cafes. There would be rally participants coming from Australia, New Zealand, and Portugal, as well as from many areas in England. The club were prepared to pay the Council a fee or make a donation to a charity of its choosing, the club had public liability insurance cover for £5m.

Mr Godwin had been advised of the standard 'event day' charge for the use of The Ham unless agreed otherwise by Members when they considered his application. He had also been advised that if it was wet, with a risk of damage to the grass surface, the event would not be able to go ahead. The club had stated that they would not be willing to pay the usual charge and bond.

It currently had 22 vintage Bugattis entered for the rally and would be prepared to pay a maximum of £100 (including VAT) for the privilege of parking all of the cars together in a space that was guaranteed to be available on the day.

Members were asked to consider whether permission be given for the Bugatti Owners Club to park 20-25 vintage vehicles on the Ham on Saturday 14 May 2022 and, if so, were asked to agree what level of charge should be made.

RESOLVED: That:

1. Members were pleased to welcome the Bugatti Club to Sidmouth and granted permission to use The Ham to park up to 25 vintage Bugatti vehicles on Saturday 14 May 2022; times of arrival and departure to be confirmed with the Town Clerk.

2. A reduced fee of £100.00 including VAT, payable in advance, would be charged for this usage.
3. The usual bond of £500 must be paid to the Town Council no later than 28 days prior to the event. This would be refunded after the event after satisfactory inspection of the grassed area.
4. Oil drip trays must be used while cars are parked on The Ham.
5. If the weather is wet or surface judged to be soft/saturated, with a risk of damage to the grass surface, then the event would not be able to go ahead; the Town Clerk's decision would be final on this.

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CHAIR OF THE COUNCIL