



SIDMOUTH TOWN COUNCIL

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SIDMOUTH
DEVON
EX10 9BB

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To: All Members of the Town Council
Town Clerk

1 February 2022

Dear Sir/Madam,

**Meeting of Sidmouth Town Council
in its Capacity as Trustee
Monday 7 February 2022
on the rising of the Council Meeting**

You are hereby summoned to attend the above meeting to be held at the **Methodist Church Hall, High Street, Sidmouth.**

It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

Whilst the government has removed any legal requirement to wear masks and maintain social distancing, it is necessary for us all to protect and look after each other and demonstrate personal responsibility in doing so. Therefore, in line with COVID-19 best practice guidance, the meeting will be conducted with social distancing measures in place and the encouraging of the wearing of face masks.

Yours faithfully,

Christopher E Holland
Town Clerk

A G E N D A

PART 'A'

Page/s

- 1 **Apologies**
To receive any apologies for absence.
- 2 **Minutes**
To confirm the minutes of the Trustee Meeting held on Monday 10 January 2022. 3
- 3 **Declarations of Interest**
To receive any Members' declarations of interest in respect of items on the agenda.
Note: You must also declare the nature of any personal or disclosable pecuniary interests in an item whenever it becomes apparent that you have an interest in the business being considered.

4 **Matters of Urgency**

To consider any items that in the opinion of the Chair should be dealt with as matters of urgency because of special circumstances. (Note: such circumstances need to be recorded in the minutes)

5 **Exclusion of the Public**

To agree any items to be dealt with after the public (including the press) have been excluded. There are no items which the Town Clerk recommends should be dealt with in this way.

6 **Use of Salcombe Regis Recreation Field – Wedding 22-24 July 2022**

Sophie Richards and Philip Steen have requested use of Salcombe Regis Recreation Field for their wedding reception in July 2022; see attached letter. 4

They have permission from the scouts to use the scout centre building and wish to place a marquee on the field for the wedding meal. There would be a modest live band in the early evening and the 100 guests would be transported to and from the field so would not cause much extra traffic or parking requirements.

The Town Clerk requested additional information regarding the band and noise levels:

- What time will the band/music start and finish? – the band will play from 7pm to 9pm.
- Is the band/music acoustic or amplified? – there will be modest amplification.
- Have you been in contact with EDDC's Licensing and Health & Safety departments with regard to noise limits? It was suggested to liaise with Steve Saunders at EDDC to discuss this matter and ensure that the event would be within the EDDC's guidelines/noise limits. – a copy of the TENA0854 has been received from the EDDC licensing department.

7 **Ham Maintenance**

As part of our annual maintenance of Trustee and Council land, the management of various trees and shrubs are reviewed. Where necessary these are then pruned, cut back or removed. One such example is the large Magnolia at the rear of the Council Offices at Woolcombe House which is due for a significant prune and reduction in the spring.

Part of the ongoing maintenance at the Ham to help improve the environment for all to enjoy has involved residents and volunteers who have successfully been working with the Council to improve the border planting along the edge of the Ham adjacent to the Playground and pathway which has been updated to include more appropriate sizes and species.

Usually, the Trustee would not be asked to approve what is basic maintenance but in this instance, the Trustee's view is requested as there are three large and tall shrubs in this border which have been neglected and only been tidied annually and not reduced in height for some time.

The Council's arboriculturist and tree surgeon was asked to look at these shrubs and has advised on all possible courses of action:

"So they are 1 x Bay Tree and 2 x Griselinia, these shrubs are very tolerant to being pruned hard and can be cut to any height that you want, even coppiced to the ground and they will 99% of the time sprout back. Due to them all being multi stemmed, they would not really lend themselves to being standards/lollipop shape unfortunately. However, they can be lowered, thinned and or reduced all round without any long term damage, obviously the more that is taken off the shrubs the longer they will take to recover to a desirable shape though."

Recommended: that the Trustee consider the hard pruning, lowering in height and significant thinning of the overgrown shrubs in question.

SIDMOUTH TOWN COUNCIL
Minutes of the meeting of Sidmouth Town Council
in its Capacity as Trustee
held at Sidmouth Methodist Church Hall
on Monday 10 January 2022
on the rising of the Council Meeting

Ward	Councillors Present:
Sidmouth North	Stuart Hughes Jenny Ware
Sidmouth South	Denise Bickley Kelvin Dent Chris Lockyear (Vice Chair) Hilary Nelson Rachel Perram
Sidmouth East	Steven Kendall-Torry
Sidmouth West	Louise Cole
Primley	Jeff Turner
Sidford	Jack Brokenshire
Salcombe Regis	Ian Barlow (Chair)
Apologies:	Charissa Evans, Deirdre Hounsom, John Loudoun, Dawn Manley, Emma Murdoch, Marianne Rixson, Richard Thurlow

The meeting started at 6.50pm and finished at 6.55pm.

PART 'A'

29 Minutes

The minutes of the Trustee meetings held on Monday 6 December 2021 were signed as a true and accurate record.

30 Declarations of Interest

There were no Declarations of Interest received for items on this agenda.

31 Use of The Ham – David Rowland Fun Fair 22 to 25 June 2022

David Rowland had requested permission to run a fun fair from Wednesday 22 to Saturday 25 June 2022; hours of operation would be 5pm to 9.30pm weekdays and 1pm to 9.30pm on the Saturday. As previously they would bring their own security staff to alleviate any pressure on the police force. David Rowland asked to set up on Monday 20 and Tuesday 21 and take down and leave the site on Sunday 25 June.

RESOLVED: That permission be granted to David Rowland to run a fun fair from Wednesday 22 to Saturday 25 June 2022; hours of operation 5pm to 9.30pm weekdays and 1pm to 9.30pm on the Saturday. Setting up on Monday 20 and Tuesday 21 and take down and leave the site on Sunday 25 June.

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CHAIR OF THE COUNCIL

Christopher E Holland, Town Clerk
Sidmouth Town Council
Woolcombe House,
Woolcombe Lane,
Sidmouth, EX10 9BB
Tel: 01395 512424
towncouncil@sidmouth.gov.uk

Dear Mr Holland,

I am writing to apply for permission to use the Salcombe Regis Recreation Field for my wedding reception in July of this year.

My family have lived in Sidmouth for many years and we are keen to support the local area. Indeed, my family are keen advocates of the Scouts, my fiancée Philip was a young scout himself and we would love to support them through our wedding.

We have spoken to John Keast and the scouts are very happy for us to use their facilities on the dates we have in mind; 22-24 July 2022.

We would like to ask permission for a marquee on the field for our wedding meal. There would be a modest live band in the early evening and the 100 guests will be transported to and from the field so we won't cause much extra traffic or parking requirements. The marquee would be set up on Friday 22nd and taken down on Sunday 24th July.

We would be grateful if you could consider our application and offer any advice on how best to proceed. I have spoken to Ian Barlow and understand we wouldn't be able to put this proposition on the agenda until the Council's meeting in February. He did mention, however, that there was a possibility it could be considered an urgent matter to go before the Salcombe Regis councillors sooner.

With best wishes,

Sophie Richards