



SIDMOUTH TOWN COUNCIL

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To: All Members of the Town Council
Town Clerk

5 January 2022

For information:
District Councillor for Sidmouth not on the Town Council

Dear Sir/Madam,

Meeting of Sidmouth Town Council Monday 10 January 2022 at 6.30pm

You are hereby summoned to attend the above meeting to be held at the **Methodist Church Hall, High Street, Sidmouth.**

It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

Due to COVID-19 best practice guidance, attendance by elected Members and the public will only be permitted in line with social distancing measures, including the wearing of face masks by all.

Yours faithfully,

Christopher E Holland
Town Clerk

A G E N D A

	<u>Page/s</u>
<u>PART 'A'</u>	
1 Apologies To receive any apologies for absence.	
2 Minutes To confirm the minutes of the Council meeting of the Town Council held on Mondays 6 December 2021.	3 – 4
3 Declarations of Interest To receive any Members' declarations of interest in respect of items on the agenda. Note: You must also declare the nature of any personal or disclosable pecuniary interests in an item whenever it becomes apparent that you have an interest in the business being considered.	
4 Matters of Urgency or Report from the Chair To consider any items that in the opinion of the Chair should be dealt with as matters of urgency because of special circumstances. (Note: such circumstances need to be recorded in the minutes).	

5 **Exclusion of the Public**

To agree any items to be dealt with after the public (including the press) have been excluded. There are no items which the Clerk recommends should be dealt with in this way.

6 **Public Open Question Time**

In accordance with Sidmouth Town Council Standing Orders Item 3 (d) – (i) Members of the Public are invited to put a question (one per person), to the Council through the Chair (taking no more than 3 minutes each and for a total of 15 minutes). Please note that in accordance with standing order 3(h), a question shall not give rise to a debate or require an immediate response.

Councillors also have the opportunity to ask questions of the County and District Members during this item whilst giving priority to Members of the public.

(Members and members of the public are reminded to notify the Town Clerk and Councillor concerned of questions to be raised. This arrangement is in place to enable a considered response at the meeting. The Chair of the Council has the right and discretion to control questions to avoid disruption, repetition and to make best use of the meeting time.)

7 **Police Advocate Report**

To receive the Police Advocate report from Councillor Dent.

(Members are asked to notify the Town Clerk of questions to be raised in advance of the meeting where possible.)

8 **Working Group Reports**

8.1 Planning Working Group Reports

a) To receive the reports of the Planning Working Group meetings held on Wednesdays 1 and 15 December 2021. 5 – 13

b) To receive the report of the informal meeting held on Thursday 9 December 2021. 14 – 15

8.2 Tourism & Economy Working Group

To receive the report of the Tourism & Economy Working Group meeting held on Monday 13 December 2021. 16 – 18

8.3 Environment Working Group Report

To receive an update, if appropriate, from the Chair of the Environment Working Group.

8.4 Council Resources Review Working Group

To receive an update, if appropriate, from the Chair of the Council Resources Working Group.

8.5 Youth Provision Working Group

To receive an update, if appropriate, from the Chair of the Youth Provision Working Group.

9 **Reports from Members with Special Responsibilities**

9.1 Finance Report

To receive the Finance Report for November 2021 19 – 22

9.2 Other Reports from Members with Special Responsibilities

To receive other notified reports from other Members.

PLEASE NOTE:

Venue for Council meetings (until further notice): Methodist Church Hall, High Street, Sidmouth

SIDMOUTH TOWN COUNCIL
Minutes of the Meeting of Sidmouth Town Council
held at Sidmouth Methodist Church Hall
on Monday 6 December 2021 at 6.30pm

Ward	Councillors Present:
Sidmouth North	Jenny Ware
Sidmouth South	Denise Bickley
	Kelvin Dent
	Chris Lockyear (Vice Chair)
	Hilary Nelson
	Rachel Perram
Sidmouth East	Steven Kendall-Torry
Sidmouth West	Louise Cole
Primley	Deirdre Hounsom
	Jeff Turner
Sidford	Jack Brokenshire
Sidbury	John Loudoun
Salcombe Regis	Ian Barlow (Chair)
Apologies:	Charissa Evans, Stuart Hughes, Emma Murdoch, Marianne Rixson, Richard Thurlow

The meeting started at 6.30pm and finished at 7.25pm.

PART 'A'

88 Minutes

The minutes of the meetings of the Town Council held on Monday 1 November 2021 were signed as a true and accurate record.

89 Declarations of Interest

There were no Declarations of Interest received for items on this agenda.

90 Police Report

Councillor Dent presented his Police Advocate report and asked Members to approve his recommendations. It was noted that the Police would not be attending every Council meeting in the future. Members were advised to inform Cllr Dent, as Police Advocate for the Council or the Town Clerk of any issues or questions which they wished to be raised with the police.

RESOLVED:

- 1) That the Police Advocate report be noted and agreed.
- 2) That the Police be requested to attend twice a year including the Annual Assembly.

91 Working Group Reports

91.1 Planning Working Group Reports

Councillor Dent, Chair of the Planning Working Group, presented the reports of the Planning Working Group meetings held on Wednesdays 3 and 17 November 2021.

RESOLVED: That the Planning Working Group reports be noted.

91.2 Environment Working Group Report

Councillor Bickley, Chair of the Environment Working Group, presented the report of the Environment Working Group meeting held on Monday 25 October 2021.

RESOLVED: that the Environment Working Group report be noted.

91.3 Council Resources Review Working Group

Councillor Turner gave an update on the Vision Group’s proposal to incorporate steps up to the cricket pitch at The Arches; this was hoped to be part of a project to develop the whole area including traffic calming and pedestrian crossing from The Esplanade to The Arches. Some expenditure had already been incurred to draw up a few possible plans for the steps and Members were asked whether they wished the Council Resources Review Working Group to continue working on this project.

RESOLVED: That the Council Resources Review Working Group report be noted and unanimous ‘in principle’ agreement for continuing with the project.

92 Reports from Members with Special Responsibilities

92.1 Finance Report

a) In accordance with section 2.2 of the Town Council’s Financial Regulations Members were asked to note that the Member with Special Responsibility for Finance has verified the bank reconciliations, for all accounts, as at the end of September 2021.

RESOLVED: That in accordance with section 2.2 of the Town Council’s Financial Regulations, Members noted that the Member with Special Responsibility for Finance had verified the bank reconciliations, for all accounts, as at the end of September 2021.

b) Councillor Lockyear presented the Finance Report for October 2021.

RESOLVED: That the Finance Report for October 2021 be noted and agreed. A letter of thanks be sent to Kings Garden Centre for donating the Market Place Christmas Tree to the town.

95 Innovation and Resilience Fund Application

Members were asked to consider the Innovation and Resilience Fund Project Overview report.

RESOLVED:

- 1) that Sidmouth Town Council approves its participation and lead role in the Innovation and Resilience Fund application bid to develop a sustainable tourism partnership between Sidmouth, Budleigh Salterton, Honiton, Ottery St Mary and Seaton.
- 2) that the Council approves in principle the allocation of £22,000 from the Tourism & Economy budget to support the IRF bid.

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CHAIR OF THE COUNCIL

**Matters considered by
Sidmouth Town Council's Planning Working Group
held on Wednesday 1 December 2021**

(Due to the COVID-19 situation, the Working Group met virtually)

Councillors present: Kelvin Dent (Chair)
Jeff Turner (Vice Chair)
Ian Barlow
John Loudoun
Rachel Perram
Jenny Ware
Deirdre Housom
Steven Kendall-Torry

Apologies: Cllr. Chris Lockyear

The meeting started at 10.00 am and finished at 11.40 am

246 Declarations of Interest

Cllr Kelvin Dent	21/2946/FUL Woodside, 6 Millford Road, Sidmouth, EX10 8DR.	Personal Interest	Remained in the meeting during discussion and did vote.	Acquainted with an objector.
Cllr Kelvin Dent	21/2883/TCA Longwood, Bickwell Valley, Sidmouth, EX10 8SG.	Personal Interest	Remained in the meeting during discussion and did vote.	Acquainted with the applicant.
Cllr John Loudoun	21/2783/LBC, 21/2782/FUL 23 Cotford Road, Sidbury, Sidmouth, EX10 0SQ	Personal Interest	Remained in the meeting during discussion and did vote.	Acquainted with the applicant.
Cllr John Loudoun	21/2921/FUL Sidcliffe Cottage, Questant Lane, Sid Road, Sidmouth, EX10 9AL	Ward/District Council Member	Remained in the meeting during discussion and did not vote.	Reserves his final view until the application is considered by EDDC.

247 District Council Members

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

248 Minutes

Agreed and delegated to the Chair of the Planning Committee to sign as a true and accurate record, the Minutes of the Planning Working Group meeting of 17 November 2021.

Applications for consideration

RESOLVED: That in respect of the Planning Applications set out below, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance minute 230 of Council, 19 April 2021 and with schedule 16 of the Local Government Act 1972.

Urgent items or Amended Plans received after formulation of the agenda. None received

- 249** 21/2705/LBC Mr and Mrs Asquith 2 Albert Terrace, Salcombe Road, Sidmouth, EX10 8PX. Replace 1no. window at first floor and 1no. window at second floor on rear (south) elevation.

SUPPORT subject to the views of the Conservation Officer.

- 250** 21/3039/FUL Mr Duncan Barnsley The Bays, Coburg Road, Sidmouth, EX10 8NF. Single storey rear extension including demolition of existing extension, new porch to be constructed and roof to be raised with alterations to fenestration.

SPLIT DECISION

- **SUPPORT** the extension.
- **UNABLE TO SUPPORT** the changes to the porch. Members would like to see the porch being refurbished in keeping with the conservation area (Policy 7 Local Distinctiveness Development).

- 251** 21/2972/LBC Mrs Harrop North Ward 6 Bowd Court, Bowd, Sidmouth, EX10 0ND. 7 replacement windows to the front of the property and 1 new front door.

UNABLE TO SUPPORT

- The proposed changes would be out of keeping with the design of the existing building (Policy 7 Local Distinctiveness)

- 252** 21/2971/FUL Mrs Harrop North Ward 6 Bowd Court, Bowd, Sidmouth, EX10 0ND. 7 replacement windows to the front of the property and 1 new front door.

UNABLE TO SUPPORT

- The proposed changes would be out of keeping with the design of the existing building (Policy 7 Local Distinctiveness)

- 253** 21/2998/FUL Mr Paul May North Ward 1 Woolbrook Rise, Sidmouth, EX10 9UB. Proposed single storey side and rear extensions.

SUPPORT

- 254** 21/2659/LBC Mr B Aldous North Ward 12-14 Temple Street, Sidmouth, EX10 9AY. Replace 1no. door on front (west) elevation.

SUPPORT subject to the views of the Conservation Officer.

- 255** 21/2921/FUL Mr & Mrs Salcombe Regis Ward Paley Sidcliffe Cottage, Questant Lane, Sid Road, Sidmouth, EX10 9AL. Demolition of existing outbuildings, proposed construction of a new 3 bedroomed detached house, detached garage and conversion of existing dwelling into ancillary and annexe accommodation.

UNABLE TO SUPPORT

Members considered that the retention of the existing house (which the applicant originally proposed to demolish because of its poor condition) in addition to the proposed new dwelling which Members had supported would constitute over-development of the site.

- 256** 21/2946/FUL B Wright Salcombe Regis Ward Woodside, 6 Millford Road, Sidmouth, EX10 8DR. Removal of the Front Garden Flint Rubble Post and Garden Gate and associated landscaping.

UNABLE TO SUPPORT

- The loss of the flint walls, which were an important part of the character of Sidmouth, would contravene Policy 7 of the Neighbourhood Plan (Local Distinctiveness)

- Members also had concerns about the safety of vehicles exiting the proposed parking space.

257 21/2347/LBC Mrs Karen Deepway Cottage, Deepway, Sidbury, Sidmouth, EX10 0SA.
Sidbury Ward Glide Replace 12no. windows: 2no. windows on ground floor north elevation; 1no. window on ground floor and 1no. on first floor east elevation; 1no. window on ground floor west elevation and 3no. windows on ground floor and 4no. windows on first floor south elevation.

SUPPORT subject to the views of the Conservation Officer.

258 21/2947/FUL Mr and Mrs The Haven, Frys Lane, Sidford, Sidmouth, EX10 9SP. Creation of a
Sidford Ward O'Connor driveway to provide off-street parking.

UNABLE TO SUPPORT

- The removal of the stone wall and construction of a parking bay would contravene Policy 7 of the Neighbourhood Plan (Local Distinctiveness)
- The construction of the access, including the visibility spays, would result in the loss of a number of parking spaces on the highway.

259 21/2783/LBC Mrs Maxine 23 Cotford Road, Sidbury, Sidmouth, EX10 0SQ. Installation of
Sidford Road Jordan 4no. double glazed rooflights to single storey extension to Grade 2 listed building.

SUPPORT subject to the views of the Conservation Officer.

260 21/2782/FUL Mrs Maxine 23 Cotford Road, Sidbury, Sidmouth, EX10 0SQ. Installation of
Sidford Road Jordan 4no. double glazed rooflights to single storey extension to Grade 2 listed building.

SUPPORT

261 21/2957/FUL Neil Martin Selbourne, Radway, Sidmouth EX10 8TW. Amendment to hipped
South Ward roof to gable at rear of property. Loft conversion with dormer windows either side. Amendment to existing approved application (21/1549/FUL).

SUPPORT

262 21/2465/LBC ARSH Sidholme Hotel, Elysian Fields, Sidmouth, EX10 8UJ. Internal
South Ward Holding Ltd alterations to improve the hotel's existing facilities and guest rooms.

SUPPORT subject to the views of the Conservation Officer.

- Members were pleased to see the investment in this building to secure its continued use as a hotel.

263 21/2937/FUL Mr and Mrs September House, Boughmore Road, Sidmouth, EX10 8SH. First
South Ward C Fisher floor extensions over bedroom/ study area and orangery over garage with balcony and summer house in garden.

SUPPORT

- Members recommended a legal tie between the house and the proposed summerhouse and a condition that the summerhouse should only be used for purposes ancillary to the garden.

264 Tree Preservation Orders

(a) Notification of any new Tree Preservation Orders

None reported.

(b) Notification of any works which constitute an exemption to a Tree Preservation Order or works considered an exception to the Conservation Area Legislation.

None reported.

(c) Applications for trees covered by a Tree Preservation Order

None reported

265 Trees in Conservation Areas

To note the following proposed works to trees in a Conservation Area: None reported.

- a) 21/2860/TCA Ron & Gill Flat 2, Boughfield, Bickwell Valley, Sidmouth, EX10 8SG. T1 Cherry Grant & DBH 20inches, fell, as dead/dying. Hague

WORKS NOTED

- b) 21/2883/TCA Mrs Adams Longwood, Bickwell Valley, Sidmouth, EX10 8SG. T1 Blue lawson cypress on south easterly side of property, dbh 15inches, fell, as unwanted and low amenity value. T2 Indian bean tree, rear garden on westerly side of property, dbh 20 inches plus, reduce via thinning by up to 1.5m, pruning cuts of no more than 75mm, this tree has become too large for the area that it is in, it is suppressing other trees and blocking out the light to them. T3 Holly, rear garden, westerly side of property, dbh 6inches or less, fell, suppressed by Indian bean tree, low amenity value.

WORKS NOTED

- c) 21/2861/TCA Mr Kinsey 1 Boughfield, Bickwell Valley, Sidmouth, EX10 8SG. T1 Lime. The tree is located at the front on garden next to the pavement and has pushed out the flint wall on to pavement. Fell due to damage the tree has caused to the wall.

TPO to be made on this tree in line with the EDDC tree officers report.

- d) 21/2803/TCA Mr Barber Brooklands, Convent Road, Sidmouth, EX10 8RE. T1, Western red cedar - reduce 1m and side growth by 1m as necessary to improve the form as much as possible. T2, eucalyptus - reduce by approximately 4m and reduce side growth, to a suitable side branch, by approximately 2m to leave a natural form. T3, oak - dismantle and fell to as near ground level as possible. Row 1, Lawson cypress - reduce by approximately 3m and fell end tree over the shed on the east side of the garden.

WORKS NOTED

- e) 21/2728/TCA Mr Ken Sidmouth Methodist Church, High Street, Sidmouth, EX10 8LE. Rothwell Crab Apple & Lawson Cypress - fell. We plan to replant a new tree in the garden away from the church building.

WORKS NOTED

266 Appeals

None reported.

267 Unsupported decisions

None reported

268 Enforcement Letters

No Enforcement letters were received.

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CHAIR OF THE PLANNING WORKING GROUP

**Matters considered by
Sidmouth Town Council's Planning Working Group
held on Wednesday 15 December 2021**

(Due to the COVID-19 situation, the Working Group met virtually)

Councillors present: Kelvin Dent (Chair)
Ian Barlow
Jenny Ware
Deirdre Housom
Chris Lockyear

Apologies: Cllr. Steven Kendall-Torry, Cllr Rachel Perram, Cllr Jeff Turner (Vice Chair) and Cllr John Loudoun.

The meeting started at 10.00 am and finished at 11.40 am

269 Declarations of Interest NONE

270 District Council Members

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

271 Minutes

Agreed and delegated to the Chair of the Planning Committee to sign as a true and accurate record, the Minutes of the Planning Working Group meeting of 1 December 2021.

Applications for consideration

RESOLVED: That in respect of the Planning Applications set out below, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance minute 230 of Council, 19 April 2021 and with schedule 16 of the Local Government Act 1972.

Urgent items or Amended Plans received after formulation of the agenda. See following minute

272 EDDC Local Plan.

The Chair reported that an urgent meeting of Sidmouth Town Council had been held on 9th December. The meeting, which was an informal meeting held through the medium of Zoom, had been convened in order to examine the working draft of the new East Devon Local Plan and the recommended allocation of sites for residential development which had recently been published and which would be considered by EDDC's Strategic Development Committee on 14th December. The Chair confirmed that a report of the informal meeting would be presented to the next meeting of Sidmouth Town Council on 10th January 2022.

273 21/3060/FUL Mr Martin Cambridge Cottage, Salcombe Road, Sidmouth, EX10 8PR. Ground East Ward Millmow floor internal alterations with single storey side extension.

UNABLE TO SUPPORT

- Members considered the application to be overdevelopment. (Policy 6 Infill Development)

274 21/2763/DEM Mr Dan Ikin And Oxenham Veterinary Surgeons, Chandlers Lane, North Ward Smith Sidmouth, EX10 9BX. Prior approval for the demolition of derelict former stable to rear gardens

SUPPORT

- 275** 21/3108/FUL Mr B 189 Manstone Avenue, Sidmouth, EX10 9TL. Rear two storey extension to dwellinghouse with associated internal alterations.
North Ward Harrold
- UNABLE TO SUPPORT**
- Members considered the application to be overdevelopment. (Policy 6 Infill Development)
- 276** 21/3182/FUL Nick and 6 Stevens Lane, Sidmouth EX10 9UL. Construction of single storey rear extension.
North Ward Jackie Pratt
- SUPPORT**
- 277** 21/3127/FUL Mr & Mrs 48 Tyrrell Mead Sidmouth EX10 9TR. The creation of two off street parking spaces.
Primley Ward Caldwell
- UNABLE TO SUPPORT**
- The proposed changes would be out of keeping with the area and detrimental to the street scene (Policy 7 Local Distinctiveness)
- 278** 21/3142/FUL Mr & Mrs 66 Fleming Avenue Sidmouth EX10 9NH. Two storey side extension, single storey front extension and part conversion of garage to habitable use with alterations to fenestration.
Primley Ward Norton
- SUPPORT.**
- 279** 21/3151/FUL Mrs Grace 3 Sidleigh, Sid Road, Sidmouth EX10 9DE. Proposed dormers to attached garage roof and main roof. Proposed rooflights to shower room and bedroom; lowering of front elevation windowsill in attic room and introduction of two picture windows to south facing gable end.
Salcombe Branch Regis Ward
- SUPPORT**
- 280** 21/3002/FUL Denning Sidford Playing Fields, Byes Close, Sidford. Erection of 3no lighting columns and provision of 15no new floodlighting luminaires on the 3no new and 3no existing columns.
Sidford Ward
- SUPPORT**
- Members would like a restriction of 9pm on the use of the lights.
- 281** 21/3154/FUL Samantha 2 Sid Vale Close Sidford EX10 9PH. Single storey side extension.
Sidford Ward Parker
- SUPPORT**
- 282** 21/2653/FUL Ms Emma 3 Englands Close, Sidford EX10 9QS. Single-storey side and rear extension. Proposed side extension with eaves and ridge to match the existing house. Proposed rear extension to be flat roof with parapet walls to 3 sides.
Sidford Ward Collett
- SUPPORT**
- 283** 21/3115/FUL Mr Fleet Elm Way Cottage, Elm Way, Sidford, Sidmouth, EX10 9SY. Extension of existing garage and lounge and loft extension.
Sidford Ward
- UNABLE TO SUPPORT**
- The proposed changes are of poor design and the members have concerns of overlooking.
- 284** 21/3096/FUL Mr David Windgates, Peak Hill Road, Sidmouth, EX10 0NW. Construction of new double garage.
South Ward Blanning
- SUPPORT**
- 285** 21/3160/FUL Brian Well Cottage, Gorseway, Convent Road, Sidmouth EX10 8RJ. Construction of loft conversion with rear dormer, sunroom extension, enlargement of parking area and internal alterations.
South Ward Sherlow
- SUPPORT**

286 Tree Preservation Orders

(a) Notification of any new Tree Preservation Orders

None reported.

(b) Notification of any works which constitute an exemption to a Tree Preservation Order or works considered an exception to the Conservation Area Legislation.

None reported.

(c) Applications for trees covered by a Tree Preservation Order

None reported

287 Trees in Conservation Areas

To note the following proposed works to trees in a Conservation Area: None reported.

- a) 21/3054/TCA Graham West Hayes, Convent Road, Sidmouth, EX10 8RL. T1, Yew: Prune
South Ward Mitchell because of excessive shading and beginning to encroach on property. Reduce crown of tree by approximately 1.5 metres in height and approximately 1 metre all-round to leave finished crown dimensions of approximately 3.5 metres in height and 4 metres in lateral spread.

WORKS NOTED

- b) 21/2983/TCA Mr The Old Vicarage, Salcombe Regis, Sidmouth, EX10 0JH.
Salcombe Michael T1 Ash dbh 30inches plus, has ADB, located on north side of
Regis Ward Parker swimming pool, fell due to ADB T2 Ash dbh 30inches plus, has ADB,
located on south westerly side of property, fell due to ADB T3 Ash
dbh 6 to 10 inches, has ADB (previously coppiced) located on
westerly side of swimming pool, fell due to ADB T4 Holly dbh 15
inches plus, covered in ivy, located above T3 closer to T7 little to no
leaf area remaining, coppice due to poor specimen, low amenity
value T5 Laurel dbh 6 inches or less, located to the right of T3,
coppice to rejuvenate new shapable growth T6 Sycamore dbh 12
inches plus, located on fence line above T4, coppice to allow more
light around pool and garden area T7 Beech dbh 3ft plus, located
on south westerly side of swimming pool, reduce sail effect by up
to 15%, maximum pruning cuts of 75mm, to aid airflow around
crown and let more light into garden and pool.

DEFERRED PENDING THE TREE OFFICER'S REPORT

- c) 21/2873/TCA Ms Sam Sidbury C Of E Primary School, Church Street, Sidbury, Sidmouth,
Sidbury Ward Lydon- EX10 0SB. T2, Goat Willow : Remove broken overhanging branch
Drake T3, Triple stemmed Alder Dead : Fell tree (ownership being
investigated) scrubland T4, Alder : Reduce southern stem by 3 to 4
metres to avoid further leaning into children's play area G1, Small
Ash trees (5) growing through the stream fence, all have ash
dieback, remove whilst manageable due to location and potential
to fall and damage property G2, Maple Tree : Dead remove.

WORKS NOTED

288 Appeals

- 21/0106/FUL Land Adjacent 4 Cheese Lane Sidmouth.
- 18/F0494 Thorn Park Family Golf Centre, Salcombe Regis, Sidmouth.

289 Unsupported decisions

12/2971/FUL 6 Bowd Court, 7 replacement windows to the front of the property and 1 new front door. Considered the work to be Permitted Development so no decision was required.

Sidmouth Town Council

Unable to support

EDDC

Approved

21/2788/FUL 3 Heritage Way, proposed single storey rear extension, garage conversion, internal alterations and extension to raised terrace

Sidmouth Town Council

Unable to support

EDDC

Approved

21/2753/FUL Forelands, Part two storey part single storey side extension

Sidmouth Town Council

Unable to support

EDDC

Approved

21/2344/FUL Glendevon Hotel, C1 hotel change of use to C3 dwelling house, demolition of flat roofed rear extension, installation of in-roof photovoltaic panels to main roof and external rendering to side and rear walls.

Sidmouth Town Council

Unable to support

EDDC

Approved

21/1967/FUL 17 Higher Woolbrook Park, Single storey rear extension, and conversion of roof space to habitable use to include a rear dormer

Sidmouth Town Council

Unable to support

EDDC

Approved

21/1966/FUL Upalong Elm Way, Demolish existing dwelling and erection of new dwelling

Sidmouth Town Council

Unable to support

EDDC

Approved

290 Enforcement Letters

No Enforcement letters were received.

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CHAIR OF THE PLANNING WORKING GROUP

Report of an informal meeting of Sidmouth Town Council

On 9th December 2021 Members of Sidmouth Town Council held an urgent informal meeting by zoom in order to agree a response to a Housing and Employment Land Availability Assessment (HELAA) undertaken by East Devon District Council. This involved a call for sites, a response by landowners with land for potential development and a preliminary assessment by the Planners. The Assessment had been published on 3rd December and was due to be considered by EDDC's Strategic Planning Committee on 14th December.

The following Town Councillors participated in the virtual meeting:

Councillors Ian Barlow (Chair), Kelvin Dent, Deidre Hounsom, Steven Kendall-Torry, Chris Lockyear, John Loudoun, Rachel Perram, Marianne Rixon, Richard Thurlow, Jeff Turner, Jenny Ware.

East Devon District Councillor Cathy Gardner was in attendance.

An apology was received from Councillor Stuart Hughes.

The approach adopted by the Planners is to try to identify enough land across East Devon to build 918 new homes each year. This equates to 18,360 new homes + 10% for flexibility. However there are 13,300 new homes already committed so the number of new sites needing to be allocated is 6,900.

The report included maps on which the Planners had shown the suggested sites which they had numbered and ranked from 6 (Dark Green) which is the best to 1 (Brown) which is the worst. There are 4 sites in Sidmouth which they are recommending for inclusion in the new Local Plan and 1 site in Sidbury. All the sites concerned are ranked 3 (pink). This is defined as *"Poor site. Has large constraints and sensitivities but, with high quality development, these perhaps can be overcome. Infrastructure costs may be high but potentially could be deliverable"*

There were also a number of other sites shown in Sidmouth and Sidbury but these were ranked as 2 (Red) and in one case 1 (Brown) and had not been recommended by the Planners for inclusion in the Local Plan.

Members recognised that there is a need to allocate sufficient housing in East Devon to comply with the Government's requirements and they would like to assist in the exercise as much as possible. They recognise the need particularly for affordable housing in Sidmouth. However, the Planners recognise that constraints exist in the Town, surrounded as we are by the sea on one side and the AONB on the others.

All the recommended sites lie within the AONB and are therefore in conflict with the Sid Valley Neighbourhood Plan which contains a Policy against development in the AONB other than on exception sites where there is a proven local need. The AONB is an extremely important asset, not just to Sidmouth but to East Devon as a whole because of the contribution it makes to biodiversity and green tourism. It needs to be cherished and protected and not nibbled away.

Members of the Town Council examined each of the recommended sites and made the following observations based on local knowledge. These are our preliminary, without prejudice, observations.

Sid_01 Higher Woolbrook Capacity 150

This site is visible and there are flooding issues. However, it adjoins the existing settlement and Members thought that this site was the least problematic of those which had been identified. Devon County Council have thoughts of providing a park and ride facility on part of this site.

Sid_17 Land near Peak House Capacity 8

Councillor Barlow declared an interest in this item as Peak House (which is not part of the recommended allocation) is owned by a member of his family.

Members did not support the allocation of this site within the Local Plan. Access is poor, the site is very visible and close to Listed Buildings. It was felt that if any development were to be permitted it was

more appropriate to be part of the usual process of applying for planning permission for infilling rather than a strategic allocation in the Local Plan.

Sid_19 Higher Woolbrook/Dark Lane/Ice House Lane. Capacity 8

Access is very difficult but Members could see that this site might be acceptable as a logical extension of the built up settlement.

Sid_06 Sidford Capacity 30 (300)

Members strongly opposed the proposed allocation of this site for the following reasons:

*Poor access onto the A375 opposite the entrance to the new Industrial Site

*Not a natural extension of the built up settlement

*Visible site

*Flooding issues which could affect the new Industrial Site

*If 30 houses were allocated this would prove to be the thin edge of the wedge for expansion by a further 270 houses

*Would contribute to coalescence between Sidford and Sidbury contrary to Policy 3 of the Neighbourhood Plan. Evidence gained from public engagement when the Neighbourhood Plan was produced indicated that residents place great importance on maintaining an undeveloped gap between Sidford and Sidbury. It is also significant to note that in the Planners' report, Sidbury is regarded as a separate settlement to Sidmouth.

Sid_10 Furze Hill, Sidbury Capacity 38

There are issues with this site, particularly the capacity of the school which is full and congestion at the junction with the A375 at the War Memorial which would not be acceptable unless an alternative access could be found. On the other hand, the site was suggested in 2018 for inclusion in the Greater Exeter Strategic Plan and it directly adjoins the built up settlement. Part of the site should be earmarked for Phase 2 of the Sidford to Sidbury cycle/footway.

Notes:

1. Members did not consider in detail the sites in Sidmouth and Sidbury which were ranked 2 and 1 and shown in red and brown on the map as these were not currently recommended for allocation in the Local Plan and because of their obvious disadvantages. Members were, however, strongly of the view that sites on the Alexandria Industrial Estate, part of which is understood to be polluted, (**Sidm_20, 21 and 22**) should remain as employment land. With regard to the remaining red and brown sites, Members would consider them further should there be an overwhelming requirement to allocate further land in Sidmouth in addition to the Rank 3 (pink) sites where Members felt that allocation, whilst not desirable, might be acceptable.

2. A continuing need exists for affordable housing and Members hope and expect the new Local Plan to carry forward existing requirements that a high proportion of affordable housing be provided as part of new housing developments.

3. The housing allocation for Sidmouth in the present Local Plan (150 dwellings) has been greatly exceeded and existing commitments in the town contribute towards the number of new homes required in the new Local Plan.

4. Members are very concerned about what they perceive as the problem of homes which are not used as main residences. They would like to see policies in the new Local Plan requiring new houses to be occupied solely as main residences.

SIDMOUTH TOWN COUNCIL
Minutes of a Meeting of Sidmouth Town Council’s
Tourism and Economy Working Group
on Monday 13 December 2021 at 6.30 pm

(Due to the COVID-19 situation, the Tourism and Economy Working Group met virtually)

Councillors present: Ian Barlow
 Louise Cole
 Kelvin Dent
 Deirdre Hounsom
 Steven Kendall-Torry
 Hilary Nelson
 Richard Thurlow

Invited Reps: Chamber of Commerce – Sally Mynard
 Ignyte Ltd – Tina Veater
 Acting TIC Manager – Tim Shardlow
 EDDC Licensing Manager – Steve Saunders

Apologies: Jack Brokenshire, Charissa Evans, Chris Lockyear

The meeting started at 6.30pm and finished at 8.55pm

PART ‘A’

18 Minutes

The Minutes of the Tourism & Economy Working Group meeting held on Monday 13 September 2021 were approved as a true and accurate record.

19 Declarations of Interest

Name	Item Number	Type	Action Taken	Details
Cllr Kelvin Dent	25 Knowle Amphitheatre	Personal	Remained in the meeting during discussion and voting	Knowle Residents Member
Cllr Louise Cole	26 Street Trading	Personal	Remained in the meeting during discussion and voting	SCCH Director

20 Tourism Advisory Group Update

Councillor Cole, Chair of the Tourism Advisory Group, gave an update of the work that had been carried out by the Tourism Advisory Group since the last meeting and reported that she and Cllr Nelson were completing an Innovation Resilience Fund application to be sent to East Devon District Council and were continuing discussions with other nearby local towns to coordinate a tourism strategy, maximising the enhanced Visit Sidmouth tourism offer.

It was noted that a new Independent Shops film had now been launched on social media.

EDDC had launched an #EastDevonly brand, promoting the support of local businesses. Cllrs Barlow and Cole were meeting with EDDC representatives as no consultation/collaboration had been carried out with Visit Sidmouth prior to the release.

The TIC manager, Jeff Bailey had now retired and Tim Shardlow was working as acting TIC Manager in addition to supporting the TAG. A small retirement gathering had been held at the TIC where Jeff was presented with a gift from the Council.

RESOLVED: That the Tourism Advisory Group report be noted.

21 Information Centre Manager's Update

Tim Shardlow, acting Information Centre Manager, reported that the TIC was currently being staffed by himself, Di Dann and Mel Cole on winter hours until closing for the Christmas and New Year period.

Tickets for the 2022 Folk Week had commenced and it was anticipated that there would be high numbers of sales. The new TIC flag had attracted a number of both visitors and residents and there had been good feedback on the refurbishment and that the Town Council had continued to support the TIC to remain open.

The new Visit Sidmouth merchandise was now being sold via the TIC and Visit Sidmouth website; additional sales had been achieved by attending the Classic Car Show in September and it was anticipated that merchandise would also be made available for sale from The Arches café during 2022.

There was a need to maximise the Visit Sidmouth branding prior to and throughout Folk Week to recognise that Sidmouth Town Council provided the largest sponsorship to the event; Tim Shardlow and TAG would create a sponsorship agreement to be agreed with the Folk Week committee.

Cllr Hounsom reported that she would arrange another meeting with the festival/event organisers group, particularly with a view to integrating their ticket sales via the Visit Sidmouth website.

RESOLVED: That the Sidmouth Information Centre report be noted.

22 Tourism & Promotion Contract Update

Tina Veater of Ignyte, presented the report of the promotional activity work carried out with and on behalf of the Town Council; highlighting the fact that there had been 1.5 million page views on the Visit Sidmouth website. Since the website went live the number of users had increased by 39.9% from Aug 2020 to Dec 2021. The 2021 Town Map had included 57 businesses and there were currently 80 businesses signed up for 2022 with others still in discussion.

RESOLVED: That the Tourism & Promotion contract update report be noted.

23 Tourism & Promotion Budget Spend and Committed 2020/2021

The Chair presented the Tourism & Promotion Budget report as at the end of October 2021.

RESOLVED: That the Tourism & Promotion Budget report be noted.

24 Sidmouth Air Show 2021

The Town Clerk presented his report on the 2021 Sidmouth Air Show and a discussion on how the future of the event could be developed. It was agreed that a survey of traders, residents and visitors should be used to help evaluate the value of the event and that a report on this, together with an appraisal of benefits and disbenefits be brought before the full Council in the summer.

Councillor Richard Thurlow reported that he had held a meeting with interested parties to discuss whether additional activities could be included over the Bank Holiday weekend. There had been a very positive response and it was hoped that following further discussions individual clubs would work together, with support from the Town Council, to create a series of events.

RESOLVED: That:

1. the Sidmouth Air Show report be noted.
2. A group be created to consider the evaluation process and report back to T&E Working Group in March 2022; Members to be Cllrs Barlow, Dent, Nelson, Thurlow.

RECOMMENDED: That:

1. that the 2022 Air Show should take place in August 2022.
2. that a survey of traders, residents and visitors should be undertaken to help evaluate the value of the event and that a report on this, together with an appraisal of benefits and disbenefits be brought before the full Council in the summer.

25 Knowle Amphitheatre

The Town Clerk reported that following an initial assessment by an event organiser of the Knowle Amphitheatre area a number of serious health & safety issues had been found which would need to be highlighted with the County Council prior to sign off from EDDC and then transfer to STC.

The independent opinion was that only 150-180 people would be able to safely use the site at one time and a full safety report should be written by an open space consultant.

Members had been asked to consider the drafting of an appropriate booking and management procedure for future use of the Knowle Amphitheatre, to include charges and letting conditions, but this would need to be deferred until a later date when more information regarding remedial work was available.

RESOLVED: That the Knowle Amphitheatre report be noted.

26 Street Trading

In September 2019 Members had considered the report of the EDDC Licensing Manager, in respect of Street Trading in Sidmouth when it was resolved to discuss this further in the Tourism and Promotion TaFF.

At the March 2020 Tourism & Economy Committee meeting it was resolved that the Council would continue discussions with East Devon District Council and to gather evidence in order to review Street Trading in Sidmouth in the future.

The original report was circulated for Member's information and Steve Saunders advised that identifying safe locations would be key to considering allowing any future street trading in Sidmouth. It would also be possible to allocate specific date periods for a restricted number of streets/areas to enable further control by the Town Council, whilst enabling street trading at specific events such as Late Night Shopping. The overall process to change the Street Trading policy in Sidmouth, including public consultation, would take between 6 to 12 months.

RESOLVED: That:

1. The Licensing Manager to be asked to forward a summary of the additional information on licensing more specific areas to the Town Clerk who would liaise with other towns who had permitted trading streets to find out about any issues they may have experienced.
2. the Chamber of Commerce be asked to draw up a list of possible street trading places suitable in the town.
3. Street Trading be discussed again at the next Tourism & Economy Working Group meeting.

27 Matters Raised by Invited Representatives

Sally Mynard, Chamber of Commerce, reported that:

- The Chamber of Commerce wished to thank the Town Clerk, Town Council and volunteers for all the hard work to organise the Air Show which had been so successful for the town.
- Late night shopping had been disrupted by bad weather but had been enjoyable for those who had attended.
- The committee was currently working on preparations for the Jubilee celebrations in June 2022 including a Street Party.

**Sidmouth Town Council - Detailed Income and Expenditure Report
Month 8 - November 2021**

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Balance	Cummulative To + / From - EMReserves
<u>Council Services</u>					
Public Conveniences	0	0	32,000	32,000	0
Youth Service Support	0	30,000	40,000	10,000	0
Flower Beds, Planters & Watering	2,301	12,557	16,000	3,443	0
Christmas Lighting & Events	0	6,750	13,500	6,750	0
Donation to Christmas Lighting (Income)	0	0	-1,500	-1,500	0
Tourism Promotion	7	30,092	50,000	19,908	0
Tourism Promotion Income	-3,687	-8,373	-15,000	-6,627	0
Verge Cutting, Town Maintenance & Weeding	1,695	13,676	16,500	2,824	0
Verge Cutting DCC Grant (Income)	-4,697	-4,697	-4,690	7	0
Street Furniture	0	2,345	1,000	-1,345	-1,345
Sidmouth Information Centre	0	20,000	30,000	10,000	0
Water Fountains & Defib Mtce	121	938	700	-238	0
Dog Hygiene Bins	0	0	1,600	1,600	0
War Memorials	0	0	100	100	0
Parish Paths Partnership Payments	103	2,357	0	-2,357	-2,357
Parish Paths Partnership (Income)	0	-2,150	0	2,150	2,150
	-£4,157	£103,495	£180,210	£76,715	-£1,552

Discretionary Expenditure

Grants	0	24,976	20,000	-4,976	-5,000
Sidmouth Folk Festival	0	34,000	34,000	0	0
Sidmouth Town Band	0	5,000	5,000	0	0
Sidmouth in Bloom	0	7,000	7,000	0	0
South West Museum Development	0	800	800	0	0
Sidmouth Air Show	0	31,645	10,000	-21,645	0
Donation to Sidmouth Air Show (Income)	-1,400	-15,702	0	15,702	0
Sidmouth Hopper Bus	0	0	0	0	0
Donation to Hopper Bus (Income)	0	0	0	0	0
Environment Working Group	241	648	10,000	9,352	0
Covid-19 Expenses	140	8,707	8,000	-707	0
Community Infrastructure Levy Payments	0	12,498	0	-12,498	-12,498
Community Infrastructure Levy (Income)	0	-8,488	0	8,488	8,488
Woolley Bequest Payments	0	5,000	0	-5,000	-5,000
Woolley Bequest (Income)	0	-23	0	23	23
	-£1,019	£106,061	£94,800	-£11,261	-£13,987

Sidmouth Town Council - Detailed Income and Expenditure Report

Month 8 - November 2021

Woolcombe House

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Balance	Cumulative To + / From - EMReserves
Services Gas/Water/Elec	270	1,370	3,600	2,230	0
Woolcombe House Business Rate	0	7,111	7,600	489	0
Woolcombe House (Loan Interest&Repayment)	0	7,444	14,890	7,446	0
Woolcombe House-General Maintenance	71	2,271	8,500	6,229	0
	£341	£18,196	£34,590	£16,394	£0

Other Property

Alma Lane Field	0	0	1,000	1,000	0
Manstone Youth Centre	739	8,606	85,000	76,394	0
Manstone Sports and Play Areas	0	100	2,000	1,900	0
Long Park & Play Area	85	680	1,500	820	0
Seafront Amenity Building	2,718	15,432	33,000	17,568	0
The Arches East (Income)	0	-16,875	0	16,875	0
Conservatory Maintenance	0	2,498	1,000	-1,498	-2,238
Knowle Parkland & Amphitheatre	0	2,464	0	-2,464	0
Knowle Parkland & Amphitheatre (Income)	0	0	0	0	0
Fire Beacon Stewardship	0	0	7,000	7,000	0
Fire Beacon Stewardship (Income)	0	0	0	0	0
Sidmouth Golf Club (Income)	-5	-5	-5	0	0
Elec Pole Rent (Income)	0	-38	-40	-2	0
	£3,537	£12,862	£130,455	£117,593	-£2,238

Trust Property

The Ham

The Ham Ground Mtce	110	1,040	2,000	960	0
The Ham Other Mtce	285	4,762	4,000	-762	0
The Ham Play Equipment	0	540	1,500	960	0
The Ham Reserve	0	0	2,000	2,000	0
The Ham Utility Building	0	21,895	20,000	-1,895	-1,895
The Ham 3Phase Power	421	-146	1,800	1,946	0
The Ham Rent (Income)	-728	-9,265	-9,000	265	0

Manstone

Manstone Land Ground Mtce	60	480	800	320	0
Manstone Other Maintenance	0	2,770	1,600	-1,170	0
Manstone Reserve	0	0	2,000	2,000	0
Manstone Rent (Income)	-3,200	-13,855	-1,310	12,545	0

Salcombe Regis

S.R. Allotment Field	0	0	0	0	0
S.R. Recreation Field	0	0	0	0	0
S.R. Recreation Field Rent (Income)	0	-525	-525	0	0
	-£3,052	£7,696	£24,865	£17,169	-£1,895

Sidmouth Town Council - Detailed Income and Expenditure Report

Month 8 - November 2021

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Balance	Cummulative To + / From - EMReserves
<u>Members</u>					
Members/Chair's Allowances	0	5,011	6,100	1,089	0
Chair's Expenses	464	870	2,000	1,130	0
Members Expenses/Training	0	0	800	800	0
Elections	0	4,172	1,000	-3,172	-3,172
Civic & Hospitality	0	0	1,000	1,000	0
	£464	£10,053	£10,900	£847	-£3,172
<u>Staff</u>					
Salaries	7,972	63,779	96,500	32,721	0
Pensions	1,587	12,696	20,000	7,304	0
Staff Eye Tests	0	0	100	100	0
Training & Conferences	0	0	1,000	1,000	0
Officers Expenses	0	0	500	500	0
	£9,559	£76,475	£118,100	£41,625	£0
<u>Office Expenses</u>					
Postage	0	151	1,700	1,549	0
Stationery	76	281	1,200	919	0
Telephone	176	2,714	3,600	886	0
Subscriptions	0	2,262	2,400	138	0
Photocopier	105	317	1,000	683	0
Internet, website and webcams	80	2,120	4,000	1,880	0
Computer Software Contracts	59	1,004	1,500	496	0
Computer Maintenance Contingency	0	0	1,000	1,000	0
Advertisements	0	0	500	500	0
Audit	0	1,750	1,600	-150	0
Insurance	0	5,297	5,500	203	0
Sundry	100	164	1,200	1,036	0
Bank Charges	11	226	200	-26	0
Bank Interest Received (Income)	-4	-241	-300	-59	0
	£603	£16,045	£25,100	£9,055	£0

Sidmouth Town Council - Detailed Income and Expenditure Report
Month 8 - November 2021

Expense Group Totals	Actual	Actual	Current	Budget	Cummulative
	Current Month	Year to Date	Annual Budget	Balance	To + / From - EMReserves
Council Services	-4,157	103,495	180,210	76,715	-1,552
Discretionary Expenditure	-1,019	106,061	94,800	-11,261	-13,987
Woolcombe House	341	18,196	34,590	16,394	0
Other Freehold Property	3,537	12,862	130,455	117,593	-2,238
Trust Property	-3,052	7,696	24,865	17,169	-1,895
Members	464	10,053	10,900	847	-3,172
Staff	9,559	76,475	118,100	41,625	0
Office Expenses	603	16,045	25,100	9,055	0
Precept Received	0	-619,020	-619,020	0	
Net Income over Expenditure	£6,276	-£268,137	£0	£268,137	-£22,844

Current/Deposit Bank Accounts

£987,175

of which

Woolley Bequest

£5,978

Earmarked Reserves

£520,815