



SIDMOUTH TOWN COUNCIL

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To: All Members of the Town Council
Town Clerk

1 March 2022

For information:
District Councillor for Sidmouth not on the Town Council

Dear Sir/Madam,

Meeting of Sidmouth Town Council Monday 7 March 2022 at 6.30pm

You are hereby summoned to attend the above meeting to be held at the **Methodist Church Hall, High Street, Sidmouth.**

It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

Although there is no legal requirement to wear face masks and maintain social distancing, it is necessary for us all to protect and look after each other and demonstrate personal responsibility in doing so. Therefore, the meeting will be conducted with social distancing measures in place and the encouraging of the wearing of face masks.

Yours faithfully,

Christopher E Holland
Town Clerk

A G E N D A

- | | | <u>Page/s</u> |
|---|---|---------------|
| | <u>PART 'A'</u> | |
| 1 | Apologies
To receive any apologies for absence. | |
| 2 | Minutes
To confirm the minutes of the Town Council meeting held on Monday 7 February 2022. | 4 – 7 |
| 3 | Declarations of Interest
To receive any Members' declarations of interest in respect of items on the agenda.
Note: You must also declare the nature of any personal or disclosable pecuniary interests in an item whenever it becomes apparent that you have an interest in the business being considered. | |

4 **Matters of Urgency or Report from the Chair**

To consider any items that in the opinion of the Chair should be dealt with as matters of urgency because of special circumstances. (Note: such circumstances need to be recorded in the minutes).

5 **Exclusion of the Public**

To agree any items to be dealt with after the public (including the press) have been excluded. There are no items which the Clerk recommends should be dealt with in this way.

6 **Public Open Question Time**

In accordance with Sidmouth Town Council Standing Orders Item 3 (d) – (i) Members of the Public are invited to put a question (one per person), to the Council through the Chair (taking no more than 3 minutes each and for a total of 15 minutes). Please note that in accordance with standing order 3(h), a question shall not give rise to a debate or require an immediate response.

Councillors also have the opportunity to ask questions of the County and District Members during this item whilst giving priority to Members of the public.

(Members and members of the public are reminded to notify the Town Clerk and Councillor concerned of questions to be raised. This arrangement is in place to enable a considered response at the meeting. The Chair of the Council has the right and discretion to control questions to avoid disruption, repetition and to make best use of the meeting time.)

7 **Sid Valley HELP**

To receive a presentation from Di Fuller, Sid Valley HELP.

8 **Police Advocate Report**

To receive the Police Advocate report from Councillor Dent.

(Members are asked to notify the Town Clerk of questions to be raised in advance of the meeting where possible.)

9 **Working Group Reports**

9.1 Planning Working Group Reports

To receive the reports of the Planning Working Group meetings held on Wednesdays 2 and 16 February 2022.

9.2 Tourism & Economy Working Group

To receive an update, if appropriate, from the Chair of the Tourism & Economy Working Group.

9.3 Environment Working Group Report

To receive an update, if appropriate, from the Chair of the Environment Working Group.

9.4 Council Resources Review Working Group

To receive an update, if appropriate, from the Chair of the Council Resources Working Group.

9.5 Youth Provision Working Group

To receive an update, if appropriate, from the Chair of the Youth Provision Working Group.

10 **Reports from Members with Special Responsibilities**

10.1 Finance Report

To receive the Finance Report for January 2022

14 – 17

10.2 Other Reports from Members with Special Responsibilities

To receive other notified reports from other Members.

11 **Queen’s Platinum Jubilee**

- a) Platinum Jubilee Beacon: To receive an update from the Town Clerk on plans for a Beacon at Fire Beacon.
- b) Platinum Jubilee Beacon: ‘Searchlight Beacon’ To receive a report from the Chair of Council & Town Clerk for this display using the John Rayson Bequest as agreed in principle by Council.
- c) Commemorative Gift for Sid Valley Primary School children – to receive a report from Cllrs Perram and Evans.
- d) Commemoration Oak Tree – To receive an update from Cllr Lockyear.
- e) Commemorative Flagpole at Bowd – to consider the erection of a new flagpole at the Bowd Sidmouth Entrance sign.

PLEASE NOTE:

Venue for Council meetings (until further notice): Methodist Church Hall, High Street, Sidmouth

SIDMOUTH TOWN COUNCIL
Minutes of the Meeting of Sidmouth Town Council
held at Sidmouth Methodist Church Hall
on Monday 7 February 2022 at 6.30pm

Ward	Councillors Present:
Sidmouth North	Charissa Evans Dawn Manley Jenny Ware
Sidmouth South	Denise Bickley Kelvin Dent Chris Lockyear (Vice Chair) Hilary Nelson Rachel Perram
Sidmouth West	Louise Cole
Primley	Emma Murdoch Jeff Turner
Sidford	Jack Brokenshire
Salcombe Regis	Ian Barlow (Chair) Richard Thurlow
Apologies:	Deirdre Housom, Stuart Hughes, Steven Kendall-Torry, John Loudoun, Marianne Rixson

The meeting started at 6.30pm and finished at 7.40pm.

PART 'A'

107 Minutes

The minutes of the meetings of the Town Council held on Mondays 10 and 24 January 2022 were signed as a true and accurate record; with the removal of Cllr Bickley from the list of attendees at the 10 January meeting.

108 Declarations of Interest

There were no Declarations of Interest received for items on this agenda.

109 Matters of Urgency or Report from the Chair

- The Chair reported that the Town Clerk had received a letter from the Chair of East Devon District Council notifying him that East Devon District Council were gifting an Oak tree to the Town Council, as one of 70 that were being distributed to East Devon Parish and Town Councils to celebrate the Queen's Platinum Jubilee. The Chair of Council asked Members to suggest suitable sites and advise the Town Clerk accordingly.
The decision on the final placement would be delegated for agreement to the Town Clerk in consultation with the Chair, Vice Chair and Sidmouth Arboretum.
- It had been suggested that to help commemorate the Queen's Jubilee, the Council considers giving a suitable commemoration gift to all the primary school aged children attending schools within the Town Council's area. It was agreed that up to £3,500 could be allocated from the John Rayson Bequest for this project.
RESOLVED: Councillors Perram and Evans would work on the ideas for the project and report to Council at the March meeting.

110 Exclusion of the Public

RESOLVED: that the classification given to the documents to be submitted to the Council, be confirmed, and that the reports relating to exempt information, be dealt with under Part B.

111 Public Open Question Time

- A Member of the public commented that the noticeboard in the Market Square did not have copies of the Council's minutes. The Town Clerk reported that currently full Council and Trustee agendas were placed on the noticeboard and minutes were available on the Town Council's website and for those with no access to the internet, this was accessible at the library.
- Councillor Cole asked District Council Members to obtain an update with regard to the progress of applications to the Innovation Resilience Fund as the delay was making a significant impact on forward planning for the Tourism promotion projects. It was agreed that a letter would be sent on the matter to the Chief Executive of the District Council.
- Councillor Thurlow asked the Chair of Council when the Town Council would return to the Council Chamber at Woolcombe House. The Chair of Council answered that the Methodist Hall had been booked until the Annual Meeting for full Council meetings and suggested that Members review the use of the hall at their April meeting. The Chair of Council also asked for the reopening of the Council's Offices at Woolcombe House in April for staff and the public.

112 Police Advocate Report

Councillor Dent reported that one of the priorities in the current Police plan was Drugs Crime. The Police and Crime Commissioner had provided short-term funding for projects which aimed to raise awareness of the risks of drug use or divert young people away from becoming involved. This had been communicated to Young Devon at the Town Council's Sidmouth Youth Centre. A drugs themed seminar for Councillor Advocates had also been arranged on Tuesday 22 March between 12noon and 4pm in Bodmin. Councillor Dent was unable to attend and asked for a substitute to take his place.

RESOLVED: That the Police Advocate report be noted.

113 Working Group Reports

113.1 Planning Working Group Reports

Councillor Dent, Chair of the Planning Working Group, presented the reports of the Planning Working Group meetings held on Wednesdays 5 and 19 January 2022.

RESOLVED: That the Planning Working Group reports be agreed and noted.

113.2 Environment Working Group

Councillor Bickley, Chair of the Environment Working Group, presented the report of the Environment Working Group meeting held on Monday 17 January 2022.

RESOLVED: 1) that the Environment Working Group report be agreed and noted.
2) that the Council support the River Sid Fish Pass Project

114 Reports from Members with Special Responsibilities

114.1 Finance Report

a) In accordance with section 2.2 of the Town Council's Financial Regulations Members were asked to note that the Member with Special Responsibility for Finance has verified the bank reconciliations, for all accounts, as at the end of December 2021.

RESOLVED: That in accordance with section 2.2 of the Town Council's Financial Regulations, Members noted that the Member with Special Responsibility for Finance had verified the bank reconciliations, for all accounts, as at the end of December 2021.

b) Councillor Lockyear presented the Finance Report for December 2021.

RESOLVED: That the Finance Report for December 2021.

115 Meeting Dates Jan 2022 to May 2023

Members noted the draft list of meeting dates for January 2022 to May 2023.

116 Connaught Gardens - Event Consultation

East Devon District Council requested a consultation response from the Town Council following the receipt of an application from Eleanor Carr, of Unique Boutique Events, to hold Sidmouth Eats Boutique in Connaught Gardens, Sidmouth.

The dates were: Friday 13 May, Friday 10 June, Friday 8 July, Friday 12 August and Friday 9 September 2022. The event would start at 16:00, and finish by 21:30, set up would commence from 13:30 depending on the time of sunset and the weather conditions.

The Chair reported that initial consultation responses to EDDC from the Chamber of Commerce and Streetscene both indicated that they thought Connaught Gardens was not a suitable position and preferred the use of Blackmore Gardens or Kennaway House lawn.

RESOLVED: That Sidmouth Town Council considered that Connaught Gardens was not a suitable or appropriate position for an Eats Boutique food event by reason of its position out of town and it being a showcase garden which in high season would be busy with visitors wishing to enjoy the peace and quiet of the gardens. It advised that sites in the centre of town such as Blackmore Gardens would be far more appropriate. The District Council's Streetscene service should ensure that no litter was left behind after the event wherever it is held and that single use containers should be discouraged.

117 Exclusion of the Public and Press

RESOLVED: That under the Public Bodies (Admission to Meetings) Act 1960 the public (including the press) be excluded from the meeting due to the confidential nature of its contents.

PART 'B'

118 South West Water overflows and monitoring

Councillor Lockyear presented his report of the meeting held between South West Water, Sidmouth Town Council and Simon Jupp MP.

RESOLVED: that:

1. the South West Water attendees be asked to review and agree the Notes of the Meeting between South West Water, Sidmouth Town Council and Simon Jupp MP held on Monday 24 January 2022.
2. a meeting be arranged with the Environment Agency, Sidmouth Town Council and Simon Jupp MP to present the data collated by the Town Council and discuss the SWW performance at Sidmouth. The Environment Agency was the organisation responsible for enforcing South West Water's permit requirements.
3. a verbal report be given to Members of the Biodiversity Group who had volunteered to be trained by SWW to regularly test the water quality in the River Sid.
4. the Council request an early date for receipt of the information SWW had committed to report back to the Town Council:

- i) the introduction of potential changes to pumping regime to maximise the amount of sewage pumped to Sidford Sewage Treatment Works at the times of high rainfall.
 - ii) Screen cleaning frequency.
5. following the meeting with the Environment Agency a report would be presented to Council so that Members could discuss further action including the reporting of this issue to Ofwat.

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CHAIR OF THE COUNCIL

**Sidmouth Town Council's Planning Working Group
held on Wednesday 2 February 2022**

(Due to the COVID-19 situation, the Working Group met virtually)

Councillors present: Kelvin Dent (Chair)
Jeff Turner (Vice Chair)
Ian Barlow
Deirdre Hounsom
Rachel Perram
Jenny Ware
John Loudoun
Simon Kendall-Torry

Apologies Cllr Chris Lockyear

The meeting started at 10.00 am and finished at 11.00am

331 Declarations of Interest

Cllr Kelvin Dent	21/2273/VAR Former Council Offices, Knowle, Sidmouth, EX10 8HL.	Personal Interest	Remained in the meeting during discussion and did not voted.	Nearby Resident
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332 District Council Members

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

333 Minutes

Agreed and delegated to the Chair of the Planning Committee to sign as a true and accurate record, the Minutes of the Planning Working Group meeting of 19 January 2022.

334 Applications for consideration

RESOLVED: That in respect of the Planning Applications set out below, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance minute 230 of Council, 19 April 2021 and with schedule 16 of the Local Government Act 1972.

Urgent items or Amended Plans received after formulation of the agenda.

335 22/0068/FUL Mr G 40 - 42 High Street, Sidmouth, EX10 8EB. Formation of window
East Ward Matthews and door openings to approved scheme under application
21/2472/PDMA.

SUPPORT

336 21/3039/FUL Mr Duncan The Bays, Coburg Road, Sidmouth, EX10 8NF. Single storey rear
South Ward Barnsley extension including demolition of existing extension, new
porch to be constructed and roof to be raised with alterations to
fenestration.

SUPPORT

337 21/2563/FUL Mrs 161 Manstone Avenue, Sidmouth, EX10 9TJ. Two-storey rear
North Ward Francesca extension to rear with pitched roof and matching materials.
Small

UNABLE TO SUPPORT

The proposed development constitutes overdevelopment, but Members would be happy to support a single-story extension.

- 338** 22/0116/FUL Mr Philip Salcombe Regis Ward
Wragg
Mulberry Cottage, Sid Lane, Sidmouth, EX10 9AW. Erection of a new Garden Shed.
SUPPORT
- 339** 22/0132/LBC Mr & Mrs Salcombe Regis Ward
Michael Parker
The Old Vicarage, Salcombe Regis, Sidmouth, EX10 0JH. Provide Canopy Porch over rear door of House. Remove section of partition between Dining Room and Drawing Room to create larger dining room. Create first floor fire escape to the first floor Activities Room of Garage Block Annex with hardwood steps leading to existing pool terrace and extend terrace with a hardwood deck.
SUPPORT subject to the views of the Conservation Officer.
- 340** 22/0131/FUL Mr & Mrs Salcombe Regis Ward
Michael Parker
The Old Vicarage, Salcombe Regis, Sidmouth, EX10 0JH. Provide Canopy Porch over rear door of House. Remove section of partition between Dining Room and Drawing Room to create larger dining room. Create first floor fire escape to the first floor Activities Room of Garage Block Annex with hardwood steps leading to existing pool terrace and extend terrace with a hardwood deck.
SUPPORT
- 341** 22/0038/LBC Mrs Sidbury Ward
Charlotte Warren
Flat 2, Sidbury House, Buckley Road, Sidbury, Sidmouth, EX10 0SL. Side and rear extension and replacement of existing entrance porch.
SUPPORT subject to the views of the Conservation Officer.
- 342** 22/0037/FUL Mrs Sidbury Ward
Charlotte Warren
Flat 2, Sidbury House, Buckley Road, Sidbury, Sidmouth, EX10 0SL. Side and rear extension and replacement of existing entrance porch.
SUPPORT
- 343** 22/0014/FUL Mr Colin Sidford Ward
Lovatt
4 South Lawn, Sidford, Sidmouth, EX10 9PD. Conversion of roofspace to habitable use to include 1 x rooflight.
UNABLE TO SUPPORT
Members felt that this application contravenes Policy 7 of the Neighbourhood Plan (Local Distinctiveness)
- 344** 21/2273/VAR S George South Ward
(Lifestory Group)
Former Council Offices, Knowle, Sidmouth, EX10 8HL. Variation of conditions 2 (approved plans), 4 (Arb Method Statement), 8 (landscaping), 10 (Bat Mitigation strategy) 12 (Lighting Assessment), 24 (CEMP) and 25 (CMS) of planning consent 16/0872/FUL to facilitate Bat mitigation measures.
SUPPORT-
Members had concerns about the automated window shutters and would like the possible effects on the bats to be considered in the event of a failure.
NOTE: This item was chaired by the Vice Chair.
- 345** **Trees in Conservation Areas**
To note the following proposed works to trees in a Conservation Area:
- a)** 21/3071/TCA Salcombe Regis Ward
Little Cote, Beatlands Road, Sidmouth, EX10 8JH. T1, Pittosporum: fell, too big and is beginning to damage the fence. The electricity supply cable is running through it. Replace by a shrub. T2, Fir tree:

50% of the leaves/fronds are brown/dead. Unhealthy looking. Replace by a shrub/tree to screen the area it vacates. T3, Apple tree: normal winter pruning required. T4, Flowering Cherry: reduce canopy size by about 2 metres to keep it in check so it does not over grow the garden.

WORKS NOTED

- b) 21/3133/TCA Carlton Park, Bickwell Valley, Sidmouth, EX10 8SG. T1 Cypress. Fell.
South Ward

WORKS NOTED

346 Tree Preservation Orders

Notification of any applications to trees covered by Tree Preservation Orders

- a) 21/3020/TRE 43 Woolbrook Park, Sidmouth, EX10 9DX. Ash (T1) - pollard stems approx 1m above previous coppice points. Tree has had previous limb failures, and, on inspection, it was detected that this lapsed coppiced stem is completely hollow with very thin remaining residual wall which contains longitudinal cracks, and thus in danger of splitting out. Works to alleviate lateral pressure on remaining stem. Please see annotated.
West Ward

APPROVE

- 347 New Tree Preservation Order – None received**

348 Exemption to a Tree Preservation Order

Notification of Tree works considered an exemption to TPO 17/0122/TPO. Alexandria Industrial Estate, Station Road, Sidmouth.

- 349 Appeals - None received**

- 350 Unsupported decisions - None received**

351 Enforcement Letters

No Enforcement letters were received.

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CHAIR OF THE PLANNING WORKING GROUP

**Sidmouth Town Council's Planning Working Group
held on Wednesday 16 February 2022**

(The Working Group met online)

Councillors present: Kelvin Dent (Chair)
Jeff Turner (Vice Chair)
Ian Barlow
Jenny Ware
John Loudoun
Simon Kendall-Torry

Apologies: Cllr Chris Lockyear, Rachel Perram and Deirdre Hounsom

The meeting started at 10.00 am and finished at 10.45am

352 Declarations of Interest - None

353 District Council Members

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

354 Minutes

Agreed and delegated to the Chair of the Planning Committee to sign as a true and accurate record, the Minutes of the Planning Working Group meeting of 2 February 2022.

355 Applications for consideration

RESOLVED: That in respect of the Planning Applications set out below, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance minute 230 of Council, 19 April 2021 and with schedule 16 of the Local Government Act 1972.

Urgent items or Amended Plans received after formulation of the agenda.

None reported

- | | | | |
|------------|---------------------------------------|---|---|
| 356 | 22/0146/FUL
Salcombe
Regis Ward | Mrs M Bess | Hayes, Salcombe Hill Road, Sidmouth, EX10 8JR. Side and rear first floor extension above existing garage to provide accommodation. |
| | | | SUPPORT |
| 357 | 22/0169/FUL
Sidbury Ward | Mr A Peck | Orchard Cottage, Harcombe, Sidmouth, EX10 0PR. Conversion of garage into annexe, removal of existing shed and erection of a new shed with extended parking. |
| | | | SUPPORT |
| 358 | 22/0198/FUL
Sidbury Ward | Mr Ian West | Harcombe House, Harcombe, Sidmouth, EX10 0PR. Replacement of conservatory roof from glass to slate with 2 x rooflights. |
| | | | SUPPORT |
| 359 | 22/0249/MR
ES Sidford
Ward | OG
Holdings
Retirement
Benefit
Scheme | Land East of Two Bridges Two Bridges Road, Sidford. Reserved matters application seeking approval of appearance (pursuant to outline planning permission 18/1094/MOUT - Outline application accompanied by an Environmental Statement (with scale and appearance reserved) for the change of use of agricultural land to employment land (B1, B8 and D1 uses) to provide 8,445 sqm of |

new floorspace, new highway access, cycle and footway, improvements to flood attenuation, building layout and road layout, new hedgerow planting and associated infrastructure.)

UNABLE TO SUPPORT

Members continued to fundamentally oppose the proposed development but acknowledge the decision of the Planning Inspectorate on the application. If developed, they would therefore like to see:

1. A significant amount of planting of trees being carried out at an early stage of the development.
2. A commitment that none of the proposed units would be used for retail.
3. The outside of the proposed units being kept clear of clutter and rubbish, particularly those facing the A375 road.
4. The Town Council's Environment Working Group being involved with helping to plan the biodiversity of the site.

360 Trees in Conservation Areas

To note the following proposed works to trees in a Conservation Area:

- a) 21/0047/TCA Mr Mike Parker The Old Vicarage, Salcombe Regis, Sidmouth, EX10 0JH. T1, Ash DBH 30 inches plus, located on north side of swimming pool, has ADB, fell T2, Ash DBH 30 inches plus, located on SW corner of property by 2 x yew trees, has ADB fell T3, Ash DBH 40 inches plus, located on SSW side of property in corner by road, 1st order lateral branch on SE Aspect reduce back to first significant union, due to hazard beam crack and decay at base of tree, concerns over safety of public highway T4, Sycamore DBH 18 inches plus, located on fenceline above T7, crown raise to 3m and thin crown by up to 10% leaf area, maximum of 50mm pruning cuts to allow more light to garden and swimming pool G1, 3 x Sycamores DBH 10 inches located next to T4, coppice to allow more light to pool and garden T5, Ash DBH less than 6 inches, located on westerly side of pool, has been previously coppiced, re-coppice T6, Holly DBH 15 inches, located on westerly side of swimming pool, coppice due to lean and sparse leaf area caused by ivy T7, Laurel DBH 6 inches or less, coppice at customer's request T8, Beech DBH 30 inches plus, located next to T6, thin crown by up to 10% leaf area no more than 75mm pruning cuts to allow more light to understory and garden.

WORKS NOTED

- b) 21/3365/TCA Penny Tutty Sidbury Ward 38 Church Street, Sidbury, Sidmouth, EX10 0SB. T1 - repollard willow because pollarded growth is now snapping out and affecting the form.

WORKS NOTED

- 346 **Tree Preservation Orders** - None received
- 347 **New Tree Preservation Order** – None received
- 348 **Exemption to a Tree Preservation Order** - None received
- 349 **Appeals** - None received

350 Unsupported decisions

21/2240/RES Land Adjoining 77 Alexandria Road, Sidmouth. Construction of bungalow with garage.

Sidmouth Town Council	EDDC
UNABLE TO SUPPORT	APPROVED

21/2563/FUL 161 Manstone Avenue, Sidmouth, EX10 9TJ. Two-storey rear extension to rear with pitched roof and matching materials.

Sidmouth Town Council	EDDC
UNABLE TO SUPPORT	APPROVED

20/2653/FUL 87 Sidford High Street, Sidford, Sidmouth, EX10 9SA. Demolition of the existing dwelling and redevelopment of the site to provide four dwellings and a new vehicular access.

Sidmouth Town Council	EDDC
SUPPORT	REFUSED

21/1967/FUL 17 Higher Woolbrook Park, Sidmouth, EX10 9ED. Single storey rear extension, and conversion of roof space to habitable use to include a rear dormer.

Sidmouth Town Council	EDDC
UNABLE TO SUPPORT	APPROVED

21/2506/VAR 49 Temple Street, Sidmouth, EX10 9BA. Removal of condition 1 (use of garage) from application 07/0766/COU.

Sidmouth Town Council	EDDC
UNABLE TO SUPPORT	APPROVED

21/1723/MRES Land East of Two Bridges, Two Bridges Road, Sidford. Reserved matters application seeking approval of scale (pursuant to outline planning permission 18/1094/MOUT - Outline application accompanied by an Environmental Statement (with scale and appearance reserved) for the change of use of agricultural land to employment land (B1, B8 and D1 uses) to provide 8,445 sqm of new floorspace, new highway access, cycle and footway, improvements to flood attenuation.

Sidmouth Town Council	EDDC
UNABLE TO SUPPORT	APPROVED

21/3127/FUL 48 Tyrrell Mead Sidmouth EX10 9TR. The creation of two off street parking spaces.

Sidmouth Town Council	EDDC
UNABLE TO SUPPORT	APPROVED

361 Enforcement Letters

No Enforcement letters were received.

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CHAIR OF THE PLANNING WORKING GROUP

Sidmouth Town Council - Detailed Income and Expenditure Report
Month 10 - January 2022

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Balance	Cummulative To + / From - EMReserves
<u>Council Services</u>					
Public Conveniences	0	0	32,000	32,000	0
Youth Service Support	10,000	40,000	40,000	0	0
Flower Beds, Planters & Watering	0	13,572	16,000	2,428	0
Christmas Lighting & Events	7,200	13,950	13,500	-450	0
Donation to Christmas Lighting (Income)	0	-1,750	-1,500	250	0
Tourism Promotion	6,155	38,747	50,000	11,253	0
Tourism Promotion Income	-3,367	-18,957	-15,000	3,957	0
Verge Cutting, Town Maintenance & Weeding	1,695	17,068	16,500	-568	0
Verge Cutting DCC Grant (Income)	0	-4,697	-4,690	7	0
Street Furniture	-728	2,307	1,000	-1,307	-1,307
Sidmouth Information Centre	0	30,000	30,000	0	0
Water Fountains & Defib Mtce	75	1,113	700	-413	0
Dog Hygiene Bins	0	0	1,600	1,600	0
War Memorials	0	0	100	100	0
Parish Paths Partnership Payments	132	3,032	0	-3,032	-3,032
Parish Paths Partnership (Income)	0	-2,150	0	2,150	2,150
	£21,162	£132,235	£180,210	£47,975	-£2,189

Discretionary Expenditure

Grants	0	24,976	20,000	-4,976	-5,000
Sidmouth Folk Festival	0	34,000	34,000	0	0
Sidmouth Town Band	0	5,000	5,000	0	0
Sidmouth in Bloom	0	7,000	7,000	0	0
South West Museum Development	0	800	800	0	0
Sidmouth Air Show	0	31,645	10,000	-21,645	0
Donation to Sidmouth Air Show (Income)	0	-15,702	0	15,702	0
Sidmouth Hopper Bus	0	0	0	0	0
Environment Working Group	0	1,056	10,000	8,944	0
Covid-19 Expenses	132	8,896	8,000	-896	0
Community Infrastructure Levy Payments	0	12,498	0	-12,498	-12,498
Community Infrastructure Levy (Income)	0	-8,488	0	8,488	8,488
Woolley Bequest Payments	0	5,000	0	-5,000	-5,000
Woolley Bequest (Income)	0	-23	0	23	23
	£132	£106,658	£94,800	-£11,858	-£13,987

Sidmouth Town Council - Detailed Income and Expenditure Report

Month 10 - January 2022

Woolcombe House

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Balance	Cummulative To + / From - EMReserves
Services Gas/Water/Elec	384	1,897	3,600	1,703	0
Woolcombe House Business Rate	0	7,111	7,600	489	0
Woolcombe House (Loan Interest&Repayment)	0	14,889	14,890	1	0
Woolcombe House-General Maintenance	407	2,698	8,500	5,802	0
	£791	£26,595	£34,590	£7,995	£0

Other Property

Alma Lane Field	0	0	1,000	1,000	0
Manstone Youth Centre (Income)	0	0	0	0	0
Manstone Youth Centre	780	11,423	85,000	73,577	0
Manstone Sports and Play Areas	0	100	2,000	1,900	0
Long Park & Play Area	85	850	1,500	650	0
Seafront Amenity Building	148	15,728	33,000	17,272	0
The Arches East (Income)	0	-16,875	0	16,875	0
Conservatory Maintenance	0	2,628	1,000	-1,628	-2,238
Knowle Parkland & Amphitheatre	0	3,013	0	-3,013	0
Fire Beacon Stewardship	0	0	7,000	7,000	0
Sidmouth Golf Club (Income)	0	-5	-5	0	0
Elec Pole Rent (Income)	0	-38	-40	-2	0
	£1,013	£16,824	£130,455	£113,631	-£2,238

Trust Property

The Ham

The Ham Ground Mtce	110	1,260	2,000	740	0
The Ham Other Mtce	186	5,123	4,000	-1,123	0
The Ham Play Equipment	0	540	1,500	960	0
The Ham Reserve	0	0	2,000	2,000	0
The Ham Utility Building	0	21,895	20,000	-1,895	-1,895
The Ham 3Phase Power	34	-79	1,800	1,879	0
The Ham Rent (Income)	0	-9,265	-9,000	265	0

Manstone

Manstone Land Ground Mtce	60	600	800	200	0
Manstone Other Maintenance	3,624	6,394	1,600	-4,794	0
Manstone Reserve	0	0	2,000	2,000	0
Manstone Rent (Income)	0	-14,200	-1,310	12,890	0

Salcombe Regis

S.R. Allotment Field	0	0	0	0	0
S.R. Allotment Field Rent (Income)	0	0	0	0	0
S.R. Recreation Field	0	0	0	0	0
S.R. Recreation Field Rent (Income)	0	-525	-525	0	0
	£4,014	£11,743	£24,865	£13,122	-£1,895

Sidmouth Town Council - Detailed Income and Expenditure Report Month 10 - January 2022

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Balance	Cummulative To + / From - EMReserves
<u>Members</u>					
Members/Chair's Allowances	0	5,011	6,100	1,089	0
Chair's Expenses	0	1,273	2,000	727	0
Members Expenses/Training	0	0	800	800	0
Elections	0	4,172	1,000	-3,172	-3,172
Civic & Hospitality	1,000	1,000	1,000	0	0
	£1,000	£11,456	£10,900	-£556	-£3,172
<u>Staff</u>					
Salaries	7,974	79,725	96,500	16,775	0
Pensions	1,586	15,869	20,000	4,131	0
Staff Eye Tests	0	0	100	100	0
Training & Conferences	0	0	1,000	1,000	0
Officers Expenses	0	0	500	500	0
	£9,560	£95,594	£118,100	£22,506	£0
<u>Office Expenses</u>					
Postage	0	151	1,700	1,549	0
Stationery	0	294	1,200	906	0
Telephone	732	3,446	3,600	154	0
Subscriptions	0	2,287	2,400	113	0
Photocopier	0	317	1,000	683	0
Internet, website and webcams	1,700	3,820	4,000	180	0
Computer Software Contracts	456	1,460	1,500	40	0
Computer Maintenance Contingency	0	0	1,000	1,000	0
Advertisements	0	0	500	500	0
Audit	0	1,750	1,600	-150	0
Insurance	0	5,297	5,500	203	0
Sundry	67	231	1,200	969	0
Bank Charges	12	248	200	-48	0
Bank Interest Received (Income)	-30	-275	-300	-25	0
	£2,937	£19,026	£25,100	£6,074	£0

Sidmouth Town Council - Detailed Income and Expenditure Report
Month 10 - January 2022

Expense Group Totals	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Balance	Cummulative To + / From - EMReserves
Council Services	21,162	132,235	180,210	47,975	-2,189
Discretionary Expenditure	132	106,658	94,800	-11,858	-13,987
Woolcombe House	791	26,595	34,590	7,995	0
Other Freehold Property	1,013	16,824	130,455	113,631	-2,238
Trust Property	4,014	11,743	24,865	13,122	-1,895
Members	1,000	11,456	10,900	-556	-3,172
Staff	9,560	95,594	118,100	22,506	0
Office Expenses	2,937	19,026	25,100	6,074	0
Precept Received	0	-619,020	-619,020	0	
Net Income over Expenditure	£40,609	-£198,889	£0	£198,889	-£23,481

Current/Deposit Bank Accounts

£915,126

of which

Woolley Bequest

£5,978

Earmarked Reserves

£520,178