

**SIDMOUTH TOWN COUNCIL**  
**Minutes of the Meeting of Sidmouth Town Council**  
**held at Sidmouth Methodist Church Hall**  
**on Monday 9 August 2021 at 6.30pm**

Ward	Councillors Present:
Sidmouth North	Stuart Hughes
Sidmouth South	Denise Bickley
	Kelvin Dent
	Chris Lockyear (Vice Chair)
	Hilary Nelson
	Rachel Perram
Sidmouth East	Steven Kendall-Torry
Sidmouth West	Louise Cole
Primley	Deirdre Hounsom
	Emma Murdoch
	Jeff Turner
Sidbury	John Loudoun
Salcombe Regis	Ian Barlow (Chair)
Apologies:	Jack Brokenshire, Charissa Evans, Marianne Rixson, Richard Thurlow, Jenny Ware

The meeting started at 6.30pm and finished at 7.10pm.

## **PART 'A'**

### **43 Minutes**

The minutes of the meeting of the Town Council held on Monday 5 July 2021 were signed as a true and accurate record.

### **44 Declarations of Interest**

There were no Declarations of Interest received for items on this agenda.

### **45 Matters of Urgency or Report from the Chair**

There were no matters of urgency or items of report from the Chair of the Council.

### **46 Public Open Question Time**

- Cllr Loudoun reported that the District Council had decided not to hold public meetings and were continuing to use the Zoom software platform. He asked if Members would consider doing the same for Town Council meetings. The Chair responded that the Town Clerk had been advised that it was a legal requirement to hold Council meetings in public, but that Cllr Loudoun's suggestion would be kept under review in case Covid cases increased in the future.

### **47 Police Report**

In the absence of PC Rob Clatworthy there was no police report available, however all Members were receiving the monthly newsletter which was also available on the Council's website. The Town Clerk was asked to write to the Police to request that, if monthly reports were not possible, a Police representative would be made available to attend Council meetings at least on a quarterly basis.

## **48 Committee/Working Group Reports**

### 48.1 Planning Working Group Reports

Councillor Dent, Chair of the Planning Working Group, presented the reports of the Planning Working Group meetings held on Wednesdays 7 and 21 July 2021.

**RESOLVED:** That the Planning Working Group reports be noted.

### 48.2 Tourism & Economy Working Group Report

Councillor Cole, Chair of the Tourism & Economy Working Group, reported that the TAG was finalising the refurbishment of the TIC and developing and introducing new Visit Sidmouth merchandise to enhance the TIC presence and income.

**RESOLVED:** that the Tourism & Economy Working Group report be noted.

### 48.3 Environment Working Group Report

Councillor Bickley, Chair of the Environment Working Group, presented the report of the Environment Working Group meeting held on Monday 12 July 2021. Councillor Bickley also asked Members to consider making nominations for the VGS Awards.

**RESOLVED:** That the Environment Working Group report be noted.

### 48.4 Youth Provision Working Group

a) Councillor Cole, Chair of the Youth Provision Working Group, reported that the group was working on the outline development plan and needs analysis for the new youth centre and requested that an item be included on the September Council agenda to discuss this major new build project for the Manstone Youth Centre.

b) Councillor Hilary Nelson asked to join the Youth Provision Working Group.

**RESOLVED:** a) That the Youth Provision Working Group report be noted.

b) That Cllr Nelson be added to the Membership of the Youth Provision Working Group.

## **49 Reports from Members with Special Responsibilities**

### 49.1 Finance Report

a) In accordance with section 2.2 of the Town Council's Financial Regulations Members were asked to note that the Member with Special Responsibility for Finance has verified the bank reconciliations, for all accounts, as at the end of June 2021.

**RESOLVED:** a) That in accordance with section 2.2 of the Town Council's Financial Regulations, Members noted that the Member with Special Responsibility for Finance had verified the bank reconciliations, for all accounts, as at the end of June 2021.

b) Councillor Lockyear presented the Finance Report for June 2021.

**RESOLVED:** That the Finance Report for June 2021.

### 49.2 Beach Management Plan

Councillor Lockyear reported that much work had been carried out recently by the Beach Management Plan Working Group and he would give a full report to the September Council meeting.

**50 Premises Licence Application 1 to 5 June 2022 – Sidmouth Jazz & Blues Festival at The Ham, Port Royal, Sidmouth, EX10 8DB**

Members were asked to consider the Premises Licence Application for the Sidmouth Jazz & Blues Festival to be held on The Ham from 1 to 5 June 2022.

At the June 2021 meeting, the Council as Trustee, gave permission to Sidmouth Jazz & Blues Festival to use the Ham from 26 May to 9 June 2022, to include set up and take down days. The Licensing application made to East Devon District Council for the licensable activities (to which Sidmouth Town Council is a consultee) was in line with that permission.

**RESOLVED:** That Sidmouth Town Council supports the licence application for the Sidmouth Jazz & Blues Festival 1 to 5 June 2022, with the following additional comments:

- No single-use plastic glasses should be used during the festival. All glasses should be made of a reusable material or biodegradable.
- A Risk Assessment must be carried out for the proposed diversion route for the footpath closure.
- Sidmouth Town Council should continue discussions with the organiser in order to build a good working relationship and ensure that residents concerns are taken into consideration during the development of the festival.

**51 Twinning Representative**

The Chair asked for nominations for the Town Council's Twinning Representative. Due to involvement in other Council projects, Councillor Deidre Hounsom wished to step down from her role as Twinning Representative.

**RESOLVED:** That Councillor Richard Thurlow would become the Twinning representative for the Town Council.

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CHAIR OF THE COUNCIL