

SIDMOUTH TOWN COUNCIL
Minutes of the Meeting of Sidmouth Town Council
held on Monday 25 January 2021 at 6.30pm

(Due to the current COVID-19 situation, the Town Council met virtually
as authorised by the Regulations set out in Clause 78 of the Coronavirus Act 2020.)

Ward	Councillors Present:
Sidmouth North	Stuart Hughes Dawn Manley Jenny Ware
Sidmouth South	Denise Bickley Kelvin Dent Chris Lockyear (Vice Chair)
Sidmouth West	Louise Cole
Primley	Deirdre Hounsom Jeff Turner
Sidbury	John Loudoun
Salcombe Regis	Ian Barlow (Chair)
Apologies:	Charissa Evans, Marianne Rixson

The meeting started at 6.30pm and finished at 7.30pm.

PART 'A'

203 Declarations of Interest

Name	Item Number	Type	Action Taken	Details
Cllr Denise Bickley	Chit Rocks Beach Access	Personal	Remained in the meeting during discussion and voting	Acquainted with applicant
Cllr Denise Bickley	Sidmouth Biodiversity Group	Personal	Remained in the meeting during discussion and voting	Member of Sidmouth Biodiversity Group
Cllr Denise Bickley	Apple Tree Preschool	Personal	Remained in the meeting during discussion and voting	Works for Sidmouth Primary School
Cllr Chris Lockyear	Sidmouth Science Festival	Personal	Remained in the meeting during discussion and voting	Member of Sidmouth Science Festival Committee
Cllr Chris Lockyear	Sidmouth Biodiversity Group	Personal	Remained in the meeting during discussion and voting	Member of Sidmouth Biodiversity Group
Cllr Chris Lockyear	Norman Lockyer Observatory Society	Personal	Remained in the meeting during discussion and voting	Member of Norman Lockyer Observatory Society
Cllr Louise Cole	Seafest 2021	Personal	Remained in the meeting during discussion but did not vote	Director of Sidmouth Coastal Community Hub CIC
Cllr Louise Cole	Ham Garden Project	Personal	Remained in the meeting during discussion but did not vote	Director of Sidmouth Coastal Community Hub CIC
Cllr Louise Cole	Chit Rocks Beach Access	Personal	Remained in the meeting during discussion but did not vote	Director of Sidmouth Coastal Community Hub CIC
Cllr John Loudoun	Sidbury Millennium Green Trust	Personal	Remained in the meeting during discussion and voting	Acquainted with Trustees

204 Exclusion of the Public

RESOLVED: that the classification given to the documents to be submitted to the Council, be confirmed, and that the reports relating to exempt information, be dealt with under Part B.

205 Proposed Estimates 2021/2022

Member with Special Responsibility for Finance, Councillor Chris Lockyear, presented the proposed estimates report for 2021/2022 which had been attached to the agenda for Members consideration.

RESOLVED: That:

1. the Town Council precept for 2021/2022 be set at £619,020 representing £89.51 Parish Tax at Council Tax Band 'D'.
2. the breakdown of estimates for 2021/2022 be agreed (as attached schedule).
3. an Earmarked Reserve of £2,000 be created for Sidmouth in Bloom by reducing the current balance of the Sidmouth Hopper Bus Earmarked Reserve. This only will be accessed as 'emergency funding' and by application to the Town Clerk.
4. thanks be recorded to Councillor Lockyear, the Town Clerk and Mrs Hall for their work in preparing and presenting the Town Council's 2021/2022 budget.

206 Exclusion of the Public and Press

RESOLVED: That under the Public Bodies (Admission to Meetings) Act 1960 the public (including the press) be excluded from the meeting due to the confidential nature of its contents.

PART 'B'

207 Grant Applications

Members were asked to consider Grant applications for the financial year 2021/2022.

RESOLVED: That:

1. 2021/2022 Grants be allocated to organisations, as per the attached schedule, at a total of £19,976.
2. An additional £10,000 of conditional grants be allocated from the existing Fisherman's Sheds/Port Royal Regeneration, Seagull Management and SVNP Community Actions Earmarked Reserves.
3. £7,000 be provisionally allocated from the 2022/2023 to 2024/25 Grants budgets as 'in principle' support for various festival and events.

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CHAIR OF THE COUNCIL

SIDMOUTH TOWN COUNCIL 2021-2022 BUDGETS LISTING**2021 - 2022****Council Services**

Public Conveniences	£32,000
Youth Service Support	£40,000
Flower Beds, Planters & Watering	£16,000
Christmas Lighting & Events	£13,500
Donation to Christmas Lighting (Income)	-£1,500
Tourism Promotion	£50,000
Tourism Promotion (Income)	-£15,000
Verge Cutting, Town Maintenance & Weeding	£16,500
Verge Cutting DCC Grant (Income)	-£4,690
Street Furniture	£1,000
Sidmouth Information Centre	£30,000
Water Fountains & Defib Mtce	£700
Dog Hygiene Bins	£1,600
War Memorials	£100
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	£180,210
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Discretionary Expenditure

Grants	£20,000
Sidmouth Folk Festival	£34,000
Sidmouth Town Band	£5,000
Sidmouth in Bloom	£7,000
South West Museum Development	£800
Air Display	£10,000
Environment Committee	£10,000
Covid-19 Expenses	£8,000
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	£94,800
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Woolcombe House

Services Gas/Water/Elec	£3,600
Woolcombe House Business Rate	£7,600
WH(Loan Interest&Repayment)	£14,890
Woolcombe House General Maintenance	£8,500
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	£34,590
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2021 - 2022**Other Freehold Property**

Alma Lane Field	£1,000
Manstone Youth Centre	£85,000
Manstone Sports and Play Areas	£2,000
Long Park & Play Area	£1,500
Seafront Amenity Building	£33,000
Conservatory Maintenance	£1,000
Fire Beacon Nature Reserve	£7,000
Sidmouth Golf Club (Income)	-£5
Elec Pole Rent (Income)	-£40
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	£130,455
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Trust Property**The Ham**

The Ham Ground Mtce	£2,000
The Ham Other Mtce	£4,000
The Ham Play Equipment	£1,500
The Ham Reserve	£2,000
The Ham Macerator Building	£20,000
The Ham 3Phase Power	£1,800
The Ham Rent (Income)	-£9,000

Manstone

Manstone Land Ground Mtce	£800
Manstone Other Maintenance	£1,600
Manstone Reserve	£2,000
Manstone Rent (Income)	-£1,310

Salcombe Regis

S.R. Recreation Field Rent (Income)	-£525
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	£24,865
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Members

Members/Chairman's Allowances	£6,100
Chairman's Expenses	£2,000
Members Expenses/Training	£800
Elections	£1,000
Civic & Hospitality	£1,000
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	£10,900
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2021 - 2022**Staff**

Salaries	£96,500
Pensions	£20,000
Staff Eye Tests	£100
Training & Conferences	£1,000
Officers Expenses	£500
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	£118,100
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Office Expenses

Postage	£1,700
Stationery	£1,200
Telephone	£3,600
Subscriptions	£2,400
Photocopier	£1,000
Internet, website and webcams	£4,000
Computer Software Contracts	£1,500
Computer Maintenance Contingency	£1,000
Advertisements	£500
Audit	£1,600
Insurance	£5,500
Sundry	£1,200
Bank Charges	£200
Bank Interest Received (Income)	-£300
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	£25,100
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Expense Group Totals**2021 - 2022**

Council Services	£180,210
Discretionary Expenditure	£94,800
Woolcombe House	£34,590
Other Freehold Property	£130,455
Trust Property	£24,865
Members	£10,900
Staff	£118,100
Office Expenses	£25,100
Total Estimated Precept	£619,020

Represents Parish Tax at Council Tax Band 'D'**£89.51**

SIDMOUTH TOWN COUNCIL GRANTS 2021/2022

<u>NAME OF FESTIVAL/EVENT</u>	<u>2021/2022</u>	<u>2022/2023</u> <i>(in principle)</i>	<u>2023/2024</u> <i>(in principle)</i>	<u>2024/2025</u> <i>(in principle)</i>
Sidmouth Science Festival	3,000	3,000	3,000	3,000
Sidmouth Coastal Community Hub CIC (Seafest)	2,500	2,500	2,500	2,500
Sidmouth Carnival	500	500	500	500
Sidmouth & East Devon Walking Festival	326	1,000	1,000	1,000
<u>NAME OF ORGANISATION</u>				
Sidmouth Sailing Club	800			
Sidmouth Parish Church Patronage Fund	100			
Sidmouth Arboretum	2,500			
Sidmouth Amateur Radio Society	400			
Sidbury Millennium Green Trust	500			
Sid Vale & East Devon Talking Newspaper	1,000			
SAVE Food Hub	800			
East Devon Support Group (Parkinsons UK)	750			
Citizens Advice East Devon	2,000			
<u>NAME OF SCHOOL/PRESCHOOL</u>				
Sidmouth Day Care Nursery	200			
Byes Pre-school	200			
Apple Tree Pre-school	200			
<u>CONDITIONAL GRANTS</u> – <i>not to be paid without further authorisation from the Town Clerk</i>				
Sidmouth Coastal Community Hub CIC (Ham Garden Project)	2,000			
Norman Lockyer Observatory Society	2,200			
TOTAL from GRANTS budget	£19,976	£7,000	£7,000	£7,000

ALLOCATIONS FROM GENERAL BUDGET AND EARMARKED RESERVES**NAME OF ORGANISATION**

Sidmouth Folk Festival	34,000
Sidmouth Town Band	5,000
Sidmouth in Bloom	7,000
Admiral Nurse Campaign	5,000

CONDITIONAL ALLOCATIONS – *not to be paid without further authorisation from the Town Clerk*

Sidmouth Coastal Community Hub CIC (Ham Garden Project)	5,000
Chit Rocks Beach Access Project	5,000