

**SIDMOUTH TOWN COUNCIL**  
**Minutes of the Meeting of Sidmouth Town Council**  
**held on Monday 1 February 2021 at 6.30pm**

(Due to the current COVID-19 situation, the Town Council met virtually  
as authorised by the Regulations set out in Clause 78 of the Coronavirus Act 2020.)

Ward	Councillors Present:
Sidmouth North	Charissa Evans Stuart Hughes Jenny Ware
Sidmouth South	Denise Bickley Kelvin Dent Chris Lockyear (Vice Chair)
Sidmouth West	Louise Cole
Primley	Deirdre Hounsom Emma Murdoch Jeff Turner
Sidford	Jack Brokenshire Marianne Rixson
Sidbury	John Loudoun
Salcombe Regis	Ian Barlow (Chair)
Apologies:	None

The meeting started at 6.30pm and finished at 7.20pm.

**PART 'A'**

**208 Minutes**

The minutes of the meetings of the Town Council held on Mondays 4 and 25 January 2021 were signed as a true and accurate record; with the amendments that declarations of interest reflected the online setting of the meeting and that Councillor Cole abstained from voting on all the items where she declared an interest at the meeting held on Monday 25 January 2021.

**209 Declarations of Interest**

Name	Item Number	Type	Action Taken	Details
Cllr Louise Cole	Seafront Amenity Building	Personal	Remained in the meeting during discussion and voting	Director of Sidmouth Coastal Community Hub CIC

**210 Exclusion of the Public**

**RESOLVED:** that the classification given to the documents to be submitted to the Council, be confirmed, and that the reports relating to exempt information, be dealt with under Part B.

**211 Police Report**

PC Rob Clatworthy presented the January 2021 Police Report.  
**RESOLVED:** That the Police report be noted.

**212 Committee/Working Group Reports**

212.1 Planning Committee Reports

Councillor Dent, Chair of the Planning Committee, presented the report of the Planning Committee meetings held on 6 and 20 January 2021.

**RESOLVED:** That the Planning Committee reports be noted and agreed.

212.2 Tourism & Economy Committee Report

Councillor Cole, Chair of the Tourism & Economy Committee, reported that the Tourism Advisory Group has had two meetings in January and was continuing work on the Tourist Information Centre review.

**RESOLVED:** That the Tourism & Economy Committee report be noted.

212.3 Council Resources Review Working Group Report

Councillor Barlow, Chair of the Council Resources Working Group reported that an item would be discussed in Part B which was a recommendation from the Council Resources Review Working Group.

**RESOLVED:** That the Council Resources Working Group report be noted.

212.4 Folk Festival Committee Report

Councillor Lockyear reported that the Folk Festival Committee wished to have their thanks recorded for the substantial grant given at the recent Council meeting. The committee hoped to make a decision with regard to the 2021 festival by Easter.

**RESOLVED:** That the Folk Festival Committee report be noted.

**213 Reports from Members with Special Responsibilities**

213.1 Finance Report

a) In accordance with section 2.2 of the Town Council's Financial Regulations Members were asked to note that the Member with Special Responsibility for Finance has verified the bank reconciliations, for all accounts, as at the end of December 2020.

**RESOLVED:** That in accordance with section 2.2 of the Town Council's Financial Regulations, Members noted that the Member with Special Responsibility for Finance had verified the bank reconciliations, for all accounts, as at the end of December 2020.

b) Councillor Lockyear presented the Finance Report for December 2020.

**RESOLVED:** That the Finance Report for December 2020 be noted and agreed.

**214 East Devon New Local Plan**

Members were asked to consider the report from the Chair of Planning, Councillor Kelvin Dent, on the proposed processes for the Town Council in providing feedback to the Local Planning Authority.

**RESOLVED:** That Councillor Dent's recommendations be accepted:

- The Issues and Options Report and the Call for Sites report to be considered by the Planning Committee.
- The Sustainability Appraisal Scoping Report to be considered by the Environment Committee.
- A corporate response be ratified by full Council at the 1 March 2021 Council meeting.
- The Town Council to express an interest in joining any future public consultation exercise.

**215 Exclusion of the Public and Press**

**RESOLVED:** That under the Public Bodies (Admission to Meetings) Act 1960 the public (including the press) be excluded from the meeting due to the confidential nature of its contents.

**PART 'B'**

**216 Seafront Amenity Building**

Members were asked to consider the Arches (East) Unit Criteria and Invitation for proposals and expressions of interest report.

**RESOLVED:** That the Town Clerk publicises the availability to lease of the Arches (East) Unit together with the agreed Criteria and Invitation for proposals and expressions of interest documents in order to attract suitable applicants.

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CHAIR OF THE COUNCIL