



# SIDMOUTH TOWN COUNCIL

WOOLCOMBE HOUSE  
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DEVON  
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To: All Members of the Town Council  
Town Clerk

29 September 2020

For information:  
District Councillor for Sidmouth not on the Town Council

Dear Sir/Madam,

## **Virtual Meeting of Sidmouth Town Council Monday 5 October 2020 at 6.30pm**

You are called upon to attend the above meeting where it is proposed that the matters set out on the agenda below will be considered and resolution or resolutions passed as the Town Council considers appropriate. Due to the current COVID-19 situation, the Town Council will meet virtually via the Zoom software platform. This is as authorised by the Regulations set out in Clause 78 of the Coronavirus Act 2020. Please note the start time of the meeting.

Those members of the public wishing to view the meeting or speak on an agenda item are required to register by emailing [towncouncil@sidmouth.gov.uk](mailto:towncouncil@sidmouth.gov.uk) at least 24 hours before the start time of the meeting, after which virtual meeting details will be sent out to speakers/attendees.

The Chair of the Council has the right and discretion to control questions to avoid disruption, repetition and to make best use of the meeting time. Individual contributions will be limited to a maximum period of three minutes.

Yours faithfully,

**Christopher E Holland**  
Town Clerk

## **A G E N D A**

### **PART 'A'**

Page/s

- 1 **Apologies**  
To receive any apologies for absence.
- 2 **Appointment of Vice Chair of the Council**
  - 2.1 To receive nominations for the position of Vice Chairman of Sidmouth Town Council for the forthcoming year.
  - 2.3 To receive the Vice Chairman's Declaration of Acceptance of Office.

- 3 **Minutes**  
To confirm the minutes of the meetings of the Town Council held on Monday 7 September 2020. 4 – 6
- 4 **Declarations of Interest**  
To receive any Members' declarations of interest in respect of items on the agenda.  
Note: You must also declare the nature of any personal or disclosable pecuniary interests in an item whenever it becomes apparent that you have an interest in the business being considered.
- 5 **Matters of Urgency or Report from the Chair**  
To consider any items that in the opinion of the Chair should be dealt with as matters of urgency because of special circumstances. (Note: such circumstances need to be recorded in the minutes).
- 6 **Exclusion of the Public**  
To agree any items to be dealt with after the public (including the press) have been excluded. There are no items which the Town Clerk recommends should be dealt with in this way.
- 7 **Public Open Question Time**  
In accordance with Sidmouth Town Council Standing Orders Item 1 (d) – (i) Members of the Public are invited to put a question (one per person), to the Council through the Chair (taking no more than 3 minutes each and for a total of 15 minutes). Please note that in accordance with standing order 1(d), a question shall not require a response or debate.  
Councillors also have the opportunity to ask questions of the County and District Members during this item whilst giving priority to Members of the public.  
*(Members and members of the public are reminded to notify the Town Clerk and Councillor concerned of questions to be raised. This arrangement is in place to enable a considered response at the meeting.)*
- 8 **Police Report**  
To receive the September 2020 Police Report.  
*(Members are asked to notify the Town Clerk of questions to be raised in advance of the meeting where possible.)*
- 9 **Committee/Working Group Reports**  
9.1 Planning Committee Reports  
To receive the reports of the Planning Committee meetings held on Wednesdays 2, 9 and 23 September 2020. 7 – 17  
9.2 Tourism & Economy Committee Report  
a) To receive the report of the Tourism & Economy Committee meeting held on Monday 14 September 2020. 18 – 23  
b) To note that funding for the extension to the Emergency COVID Temporary Traffic Order agreed in Min.56 of 14 September, will be taken from the funding previously authorised by Council (£10,000).  
9.3 Tourism & Economy TaFF Report  
To receive any update if appropriate, from the Chair of the Tourism & Economy TaFF.

9 **Committee/Working Group Reports**

9.4 Council Resources Review Working Group

To receive any update if appropriate, from the Chair of the Council Resources Working Group.

9.5 Live Sidmouth Website Working Group

To receive any update if appropriate, from the Live Sidmouth Website Working Group.

9.6 Other Reports from Working Groups

To receive any notified reports from Chairs of Working Groups, if required.

10 **Reports from Members with Special Responsibilities**

10.1 Finance Report

To receive the Finance Report for August 2020

24 – 27

10.2 Other Reports from Members with Special Responsibilities

To receive other notified reports from other Members.

11 **Current Major Projects update**

To receive a brief verbal update from the Town Clerk on:

- a) Knowle Amphitheatre (Devon County Council scheme)
- b) Skatepark

12 **Pre-Budget Council Meeting – change of date**

To note that the meeting of the Council to discuss the Pre-Budget will be held on Monday 26 October at 6.30pm. (Previously 19<sup>th</sup> October)

# SIDMOUTH TOWN COUNCIL

## Minutes of the Meeting of Sidmouth Town Council held on Monday 7 September 2020 at 6.30pm

(Due to the current COVID-19 situation, the Town Council met virtually  
as authorised by the Regulations set out in Clause 78 of the Coronavirus Act 2020.)

|                |                          |
|----------------|--------------------------|
| Ward           | Councillors Present:     |
| Sidmouth North | Charissa Evans           |
|                | Stuart Hughes            |
|                | Dawn Manley              |
| Sidmouth South | Denise Bickley           |
|                | Kelvin Dent              |
|                | Chris Lockyear           |
|                | Paul Wright (Vice-Chair) |
| Sidmouth West  | Louise Cole              |
| Primley        | Deirdre Hounsom          |
|                | Jeff Turner              |
| Sidford        | Marianne Rixson          |
| Sidbury        | John Loudoun             |
| Salcombe Regis | Ian Barlow (Chair)       |

Apologies: Emma Murdoch, Jenny Ware

The meeting started at 6.30pm and finished at 8pm.

### **PART 'A'**

#### **149 Minutes**

The minutes of the meeting of the Town Council held on Monday 10 August 2020 were signed as a true and accurate record.

#### **150 Declarations of Interest**

| Name                 | Item Number                         | Type     | Action Taken   | Details                                       |
|----------------------|-------------------------------------|----------|--|---|
| Cllr Louise Cole     | 161 Queen's Honours List Nomination | Personal | Remained in the meeting during discussion and voting | Working with the proposed recipient           |
| Cllr Deirdre Hounsom | 161 Queen's Honours List Nomination | Personal | Remained in the meeting during discussion and voting | Trustee of organisation of proposed recipient |

#### **151 Matters of Urgency or Report from the Chair**

- The Chair reported that following last month's report on Ash Die Back, the quote for the necessary tree felling work had been accepted in the sum of £3,800 and the work at Long Park would commence shortly.
- The Chair asked Members to confirm that an additional item be discussed in Part B at the end of this meeting.
- The Chair reported that Paul Wright had resigned as Town Councillor for South Ward with immediate effect, however, he would continue Chair the Live Sidmouth website project. A new Vice Chair of Council would be appointed at the October Council meeting.

**152 Exclusion of the Public**

**RESOLVED:** that the classification given to the documents to be submitted to the Council, be confirmed, and that the reports relating to exempt information, be dealt with under Part B.

**153 Public Open Question Time**

- Cllr Hounsom reported that she was concerned that the Planning Committee had been receiving numerous planning applications for land in the Woolbrook area, many of which were in contravention of the Neighbourhood and Local Plans.
- Cllr Rixson asked when the, apparently completed, new Alma Bridge would be officially opened. County Cllr Hughes replied that the bridge was not in fact completed and there was various snagging work to be carried out followed by the electrical contractor who would be installing lighting. It was hoped that this would be completed by the end of September/early October.
- Jo Earlam presented a draft of a new children's environmental book 'Think Footprint' featuring a rauisuchian footprint fossil that had been discovered on Sidmouth beach. The book would be released at the October Science Festival.

*Councillor Loudoun left the meeting prior to the next agenda item.*

**154 Police Report**

In the absence of Sgt Roy Hutter, the Town Clerk presented the police report for August 2020 which showed 39 crimes in 2020 compared to 40 for the same period last year.

**155 Committee/Working Group Reports**

155.1 Planning Committee Reports

Councillor Dent, Chair of the Planning Committee, presented the report of the Planning Committee meeting held on Wednesday 12 August 2020 subject to the address on Minute number 344 Declarations of Interest – Application number 20/1639/TCA being changed from Bickwell Gardens to Bickwell House.

**RESOLVED:** That the Planning Committee report be noted and agreed subject to the required alteration.

155.2 Tourism & Economy TaFF Report

Councillor Cole, Chair of the Tourism & Economy TaFF reported that the 'soft' launch of the website had been well received and there would be a public launch later this week. Councillor Hounsom had commenced the TIC review and would report progress at the next Tourism & Economy Committee meeting.

**RESOLVED:** That the Tourism & Economy TaFF report be noted.

155.3 Council Resources Review Working Group Report

Councillor Barlow, Chair of the Council Resources Working Group reported that the working group had commenced gathering information and would be able to report more fully at the October Council meeting.

**RESOLVED:** That the Council Resources Working Group report be noted.

155.4 Live Sidmouth Website Working Group

Councillor Evans reported that the Live Sidmouth website project team had a meeting with website developers Zonkey and were now discussing content and how the old website would be migrated to the new. There would be full staff training and 'on call' support prior to the website launch.

**RESOLVED:** That the Live Sidmouth Website Working Group report be noted

**156 Reports from Members with Special Responsibilities**

156.1 Finance Report

Councillor Lockyear presented the Finance Report for the first July 2020

**RESOLVED:** That the Finance Report for July 2020 be noted and agreed.

**157 East Devon District Council Sidmouth Beach Management Steering Group**

The Chair gave an update on the project prior to the forthcoming meeting of the EDDC Sidmouth Beach Management Steering Group and asked Members for a steer as to how they would like him to reply at the meeting. He raised concerns regarding the proposed installation of a 1.2 metre splash wall along The Esplanade which from the roadside would be the same height as the concrete wall at Seaton.

**RESOLVED:** That the Chair would report the outcome of the Sidmouth Beach Management Steering Group meeting to Members at the October Council meeting.

**158 Sidmouth Consolidated Charities**

Sidmouth Consolidated Charities (SCC) had contacted the Council to request that a replacement representative be nominated for their meetings to represent the Council as per their constitution following the loss of former Councillor John Rayson.

**RESOLVED:** That Councillor Jenny Ware act as the Town Council's representative on the Sidmouth Consolidated Charities committee.

**159 Sidmouth Regatta 2020 cancellation**

The Chair reported the cancellation of the 2020 Regatta and the resignation of the full Regatta committee. He suggested that this event be discussed further at the forthcoming Tourism & Economy committee meeting when ideas for assisting with future events could be proposed.

**RESOLVED:** That Sidmouth Regatta be discussed at the September Tourism & Economy committee meeting.

**160 Exclusion of the Public and Press**

**RESOLVED:** That under the Public Bodies (Admission to Meetings) Act 1960 the public (including the press) be excluded from the meeting due to the confidential nature of its contents.

**PART 'B'**

**161 Queen's Honours List Nomination**

A local organisation had written asking for the Town Council's support in a nomination for a Queen's Honour for one of their representatives.

**RESOLVED:** That the Town Council fully supported the proposed nomination for a Queen's Honour.

.....  
CHAIR OF THE COUNCIL

**Matters considered by  
Sidmouth Town Council's Planning Committee  
Original Planning Committee Date: 2 September 2020  
(adjourned from 26 August)**

(Due to the current COVID-19 situation, the Planning Committee met virtually  
as authorised by the Regulations set out in Clause 78 of the Coronavirus Act 2020.)

Councillors present: Kelvin Dent (Chair)  
Jeff Turner (Vice-Chair)  
Ian Barlow  
Deidre Hounsom  
Jenny Ware

Apologies: John Loudoun

The meeting started at 10 am and finished at 11.15 am.

**366 Declarations of Interest**

| Name        | Item Number   | Type              | Action Taken                      | Details                         |
|-------------|---|-------------------|-----------------------------------|---------------------------------|
| Cllr Barlow | 20/1608/FUL 2 Brooklyn, Stowford, Sidmouth, EX10 0NA.             | Personal Interest | Left the meeting during this item | Acquainted with the applicants. |
| Cllr Barlow | 20/1458/FUL Flat 1, Peak House, Cotmaton Road, Sidmouth, EX10 8SY | Personal interest | Left the meeting during this item | Related to the applicant        |

**367 District Council Members**

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

**368 Minutes**

Agreed and delegate to the Chair of the Planning Committee to sign as a true and accurate record, the Minutes of the Planning Committee meeting of 12 August 2020.

**369 Applications for consideration**

**Resolved** That in respect of the Planning Applications set out below and attached, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance with schedule 16 of the Local Government Act 1972.

**Applications for consideration**

- 370** 20/1608/FUL Mr P Coletti 2 Brooklyn, Stowford, Sidmouth, EX10 0NA. Change of use to North Ward allow the siting of 4 no. Shepherd Huts for holiday accommodation, and associated uses.

**NOT SUPPORT**

- Members considered this to be an encroachment into the ANOB.
- The proposed access onto the A3052 was considered to be dangerous
- The location would not be a suitable area with no amenities to be contrary to Policy H6 of the East Devon Local Plan and Policy 7 of the Sid Valley Neighbourhood Plan for the following reason: The application would not enhance or complement the local setting and would appear intrusive in the countryside.
- The location was wholly inappropriate for holiday accommodation being sited on/next to a busy road with no footways or local amenities and is therefore contrary to Strategy 33 of the East Devon Local Plan - Promotion of Tourism in East Devon.

- 371** 20/1539/FUL Dave Pring Diddlecombe House, Salcombe Hill Road, Sidmouth, EX10 8JS. Erection of new stable block and associated storage building in existing paddock (revision to 19/2399/FUL).  
Salcombe  
Regis Ward  
SUPPORT
- 372** 19/2410/COU Mr Barry Land West of Middle Knapp Farm, Sidbury, Sidmouth. Change of use of agricultural land to a secure dog walking field/exercising arena.  
Sidbury Ward Fowler  
NOT SUPPORT  
Members did not see the need to remove trees to create more area for dogs to which would be contrary to Policy 6 of the Neighbourhood Plan
- 373** 20/1616/FUL Mrs Jayne M San Remo, 55 Peaslands Road, Sidmouth, EX10 9BE. Construction of dwelling within garden and provision of 2 no. parking spaces.  
South Ward Ough  
SUPPORT
- 374** 20/1458/FUL Mrs Barlow Flat 1, Peak House, Cotmaton Road, Sidmouth, EX10 8SY. Siting of shepherd's hut in garden for private use as a garden room.  
South Ward  
NOT SUPPORT  
Members felt that the design was inappropriate for the area and for use as a garden room. The application would not enhance or compliment the local setting and would appear incongruous in the countryside.
- 375** 20/1632/FUL Mr Robert Woolbrook Reservoir, Balfours, Sidmouth, EX10 9EF. Construction of single storey dwelling.  
West Ward Lester  
NOT SUPPORT  
Members were unable to support for the following reasons and wish to draw attention to the following statements drawn from Pages 33 & 34 of the Sid Valley Place Analysis
- Character; Views to the South over the town mainly suburban streets and culs de sac distinctive buildings acting as landmarks
  - Connectivity; Mainly connecting streets and culs de sacs-Links east towards the Byes Walking connections to Core Hill
  - Street Pattern: Green connecting streets older rural green lanes embedded into the street layout. Green interfaces to Woolbrook Road, Bulverton Road and Sidford Road
  - Landscape; Partly in the AONB and on the AONB Boundary long views of valley side to West Views of Core Hill to the North.
- And also, from the Sid Valley Neighbourhood Plan  
Policy 6 Infill development and Trees. Development should be designed so as not to adversely impact on the amenities of its neighbours and should seek to protect any existing trees that contribute to the overall amenity of the area, as well as being appropriately landscaped.  
Policy 9 Residential Development. The proposed development at the Reservoir must be compatible with the characteristics of the character area as described in the Place Analysis which the members do not think.  
Woolbrook Reservoir was an important area, included in the Local Plan as Land of Local Amenity Importance. Members would like to see a comprehensive plan for the area rather than respond to piecemeal applications.



### 376 Tree Applications for Decision

The Town Council is authorised to make a decision on the following tree applications.

- a) 20/1416/TRE Mrs Maureen 113 Cotmaton Road, Sidmouth, EX10 8XN. Beech - Reduce the South Ward Lamb lower branches back leaving 3.5m clearance from the side of the house. See attached photograph. To prevent the branches from touching the building.

THIS IS A **SPLIT DECISION** (a part of the application has been refused and a part approved).

The Council hereby **grants** permission to carry out work described below subject to the following conditions:

Beech - Reduce the crown to gain 2m clearance from the dwelling.

1. The works hereby consented to shall be carried out in accordance with British Standard 3998: 2010 (Tree Work - Recommendations). (Reason - In the interests of amenity and to ensure the works are carried out in a satisfactory manner.)
2. The works hereby consented to shall be carried out within a period of 2 years from the date of this decision notice. (Reason - To ensure that the works are carried out within a reasonable period of time.)

The Council hereby **refuses** permission to carry out work described below for the following reasons:

Beech - Reduce the lower branches back leaving 3.5m clearance from the side of the house.

1. Reasoning - it is agreed that the canopy requires a clearance from the building however the proposed 3.5m is excessive and would reduce the amenity value of the tree. Although the 2m clearance will have a minor impact on the amenity of the tree.

- b) 20/1061/TRE Beattie Ventonlace, Cottington Mead, Sidmouth, EX10 8HB. Oak (T1) - South Ward Reduce crown by a maximum of 1.5m. Reduction works via thinning with max diameter cuts of 30mm to achieve this. To contain the size of the tree due to proximity to the house.

THIS IS A **SPLIT DECISION** (a part of the application has been refused and a part approved).

The Council hereby **grants** permission to carry out work described below subject to the following conditions:

T1 Oak - a crown thinning by reduction of the folia area by no more than 20% removing second and third order branches cuts no greater than 50mm to retain the overall size of the tree.

1. The works hereby consented to shall be carried out in accordance with British Standard 3998: 2010 (Tree Work - Recommendations). (Reason - In the interests of amenity and to ensure the works are carried out in a satisfactory manner.)
2. The works hereby consented to shall be carried out within a period of 2 years from the date of this decision notice. (Reason - To ensure that the works are carried out within a reasonable period of time.)

The Council hereby **refuses** permission to carry out work described below for the following reasons:

Oak (T1) -Reduce crown by a maximum of 1.5m. Reduction works via thinning with max diameter cuts of 30mm to achieve this.

1. Reasoning - T1 is a healthy mature Oak growing in a substantial garden, the present crown clearance of the dwelling is over 3m which is adequate. An overall reduction will be in excess of the recommendations of BS3998 and will cause the tree to grow faster and with a denser crown. The works will reduce the overall amenity value of the tree.

**377     Unsupported Decisions**

The following unsupported decisions had been received.

20/0010/FUL Beachwood Farm, Sidbury, Sidmouth.

|                       |          |
|-----------------------|----------|
| Sidmouth Town Council | EDDC     |
| Unsupported           | Approved |

20/0716/FUL Little Pyramid, Sidmouth

|                       |          |
|-----------------------|----------|
| Sidmouth Town Council | EDDC     |
| Unsupported           | Approved |

20/1107/FUL 10 Hawthorn Drive, Sidmouth

|                       |          |
|-----------------------|----------|
| Sidmouth Town Council | EDDC     |
| Unsupported           | Approved |

**378     Appeals**

The following Appeals decision had been received.

Ref APP/U1105/D/20/3252358 Greystones, Road Past Northcombe Farm, Salcombe Regis EX10 0JQ.

The **APPEAL IS DISMISSED**

**379     Enforcement Letters**

No Enforcement letters were received.

.....  
**CHAIR OF THE PLANNING COMMITTEE**

**Matters considered by  
Sidmouth Town Council's Planning Committee  
Original Planning Committee Date: September 2020**

(Due to the current COVID-19 situation, the Planning Committee met virtually  
as authorised by the Regulations set out in Clause 78 of the Coronavirus Act 2020.)

Councillors present: - Kelvin Dent (Chair)  
Jeff Turner (Vice-Chair)  
Ian Barlow  
Deidre Hounsom  
John Loudoun  
Dawn Manley

Apologies; Jenny Ware

The meeting started at 10am and finished at 10.45 am.

**380 Declarations of Interest**

| Name             | Item Number   | Type              | Action Taken      | Details                                   |
|------------------|---|-------------------|-------------------|---|
| Cllr Kelvin Dent | 20/1475/TRE Hartsholme, Cotlands, Sidmouth, EX10 8SP. | Personal Interest | Left the meeting. | Cllr is joint owner of adjacent property. |

**381 District Council Members**

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

**382 Minutes**

Agreed and delegate to the Chair of the Planning Committee to sign as a true and accurate record, the Minutes of the Planning Committee meeting of 2 September 2020.

**383 Applications for consideration**

**Resolved** That in respect of the Planning Applications set out below and attached, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance with schedule 16 of the Local Government Act 1972.

**Urgent items or Amended Plans Received After Formulation of the Agenda.**

To receive a report from the Planning Clerk of any urgent planning items or amendments to planning applications received after formulation of the agenda.

**Applications for consideration**

- |            |  |  |
|------------|--|--|
| <b>384</b> | 20/1777/FUL Mr David Miles<br>Salcombe<br>Regis<br>SUPPORT | 14 Cliff Road, Sidmouth, EX10 8JN. Construction of single storey extension, terrace and steps.   |
| <b>385</b> | 20/1745/FUL Mrs Velda<br>Sidbury Ward Woodruff<br>SUPPORT  | Sand Farm Cottage, Sidbury, Sidmouth, EX10 0QN.<br>Replacement stable block and levelling of existing lawn.  |
| <b>386</b> | 20/1798/FUL Mr Bryan Schofield<br>South Ward               | Candleford, 14 Connaught Close, Sidmouth, EX10 8TU.<br>Construction of single storey side extension and single storey front extension.<br>Insertion of side rooflight. |
- SUPPORT

- 387** 20/1746/FUL Mr Mark Laurenti Woolbrook Reservoir, Balfours, Sidmouth, EX10 9EF. Felling of trees and excavation of an earth bank to facilitate enlargement of the existing parking area to form three additional parking spaces and construction of a retaining wall and car port.

NOT SUPPORT

Members were unable to support for the reasons given below and wish to draw attention to the statements below drawn from Pages 33 & 34 of the Sid Valley Place Analysis.

- Character; Views to the South over the town mainly suburban streets and culs de sac distinctive buildings acting as landmarks
- Connectivity; Mainly connecting streets and culs de sacs-Links east towards the Byes Walking connections to Core Hill
- Street Pattern: Green connecting streets older rural green lanes embedded into the street layout. Green interfaces to Woolbrook Road, Bulverton Road and Sidford Road
- Landscape; Partly in the AONB and on the AONB Boundary long views of valley side to West Views of Core Hill to the North.

Also, detailed in the Sid Valley Neighbourhood Plan:

Policy 6 Infill development and Trees. Development should be designed so as not to adversely impact on the amenities of its neighbours and should seek to protect any existing trees that contribute to the overall amenity of the area, as well as being appropriately landscaped.

Policy 9 Residential Development. The proposed development at the Reservoir must be compatible with the characteristics of the character area as described in the Place Analysis which the members do not think.

Additionally, there were 2 garages that have been changed to storage and a gym back in February 2020, the Council were led to believe the car parking was not needed.

**Note:** Woolbrook Reservoir was an important area, included in the Local Plan as Land of Local Amenity Importance. Members would like to see a comprehensive plan for the area rather than respond to piecemeal applications.

**388 Tree Applications for Decision**

The Town Council is authorised to make a decision on the following tree applications:

- a)** 20/1549/TRE Dr Liz Elliott 8 Moorcourt Close, Sidmouth, EX10 8SU. Beech (T1) - 1.5 South Ward m lateral reduction to retain tree height of 15m and lateral spread of 7m, to prevent encroaching into neighbouring properties. Maximum diameter cuts 50mm.

THIS IS A SPLIT DECISION (a part of the application has been refused and a part approved).

The Council hereby **grants** permission to carry out work described below subject to the following conditions:

A minor crown reduction to gain a 2m clearance of neighbouring garden buildings to prevent damage, and deadwood the tree

1. The works hereby consented to shall be carried out in accordance with British Standard 3998: 2010 (Tree Work - Recommendations).  
(Reason - In the interests of amenity and to ensure the works are carried out in a satisfactory manner.)
2. The works hereby consented to shall be carried out within a period of 2 years from the date of this decision notice.  
(Reason - To ensure that the works are carried out within a reasonable period of time.)

The Council hereby **refuses** permission to carry out work described below for the following reasons:

1.5 m lateral reduction to retain tree height of 15m and lateral spread of 7m, to prevent encroaching into neighbouring properties. Maximum diameter cuts 50mm.

1. Reasoning - the Beech is of good natural form and of an age that it is growing slowly, the tree is in good health and vigour with excellent amenity value both localised and within the larger landscape. The works will remove the natural shape of a healthy tree with the reaction of quicker thicker growth which will cause further a further regular pruning

**Councillor Turner chaired the meeting for the following item**

- b)** 20/1475/TRE      Mr Richard      Hartsholme, Cotlands, Sidmouth, EX10 8SP. G1 is a group of  
South Ward      Moore      semi mature sycamore (*Acer pseudoplatanus*) a reduction of  
between 3 and 4m and to thin the canopy by 10% to remove  
deadwood and allow a more open canopy structure reducing  
wind throw.  
T1 Ash (*Fraxinus excelsior*) showing early onset signs of ADB. -  
Fell  
T2 Ash (*Fraxinus Excelsior*) showing early onset signs of ADB. -  
fell.  
G2 group of 6 Sycamore (*Acer pseudoplatanus*) reduction by 3  
to 4m and a thin of 10%.  
G3 a group of bay and holly reduction in height to achieve a  
uniform height and separation between G3 and G1+ G2 and a  
thin by 15% to increase light levels in the garden.  
T3 +T4 T5Beech (*Fagus sylvatica*) Fell  
G4 + G5 Group of Beech reduction to gain 5m clearance of the  
dwelling

THIS IS A SPLIT DECISION (a part of the application has been refused and a part approved).

The Council hereby **grants** permission to carry out work described below subject to the following conditions:

The works to G3 - Bay and Holly reduce the height of the bay and holly to approximately 3m above ground level and the felling of T1 + T2 Ash

1. The works hereby consented to shall be carried out in accordance with British Standard 3998: 2010 (Tree Work - Recommendations).  
(Reason - In the interests of amenity and to ensure the works are carried out in a satisfactory manner.)
2. The works hereby consented to shall be carried out within a period of 2 years from the date of this decision notice.  
(Reason - To ensure that the works are carried out within a reasonable period of time.)
3. A replacement trees shall be planted within the curtilage and as close as practicable to the same location in the first planting season following the felling of the trees hereby permitted to be removed. The replacement trees shall be a minimum of 8 -10cm in girth and shall be maintained for a period of five years; such maintenance to include the replacement of the trees should they die. The species of the trees may be selected by the applicant and be agreed in writing by the Local Planning Authority prior to planting.  
(Reason - To maintain continuity of tree cover and compensate for the loss of amenity.)

All works to G1, G2, T3, T4, T5, G4, G5, G6, G7 for the reasons recommended by the Arboricultural officer.

- DEFERRED to await the Arboriculturist's report

No Unsupported decisions.

No Tree Exemption Reports were received.

No Enforcement letters were received.

## CHAIR OF THE PLANNING COMMITTEE

**Matters considered by  
Sidmouth Town Council's Planning Committee  
Original Planning Committee Date: 23 September 2020**

(Due to the current COVID-19 situation, the Planning Committee met virtually  
as authorised by the Regulations set out in Clause 78 of the Coronavirus Act 2020.)

Councillors present: - Kelvin Dent (Chair)  
Jeff Turner (Vice-Chair)  
Ian Barlow  
Jenny Ware  
Deidre Hounsom  
John Loudoun

The meeting started at 10.00am and finished at 11.00am.

**392 Declarations of Interest**

**393 Minutes**

Members agreed that the Chair of the Planning Committee be delegated to sign the minutes of the Planning Committee meeting held on the 9<sup>th</sup> September 2020 as a true and accurate record.

**394 Planning for the Future**

Members discussed the Planning for the Future consultation document. They asked the Chair to draft a response for review by Members of the Planning Committee which should include the following observations:

- A recognition that (from a Developer's point of view) the planning process can be unduly long and drawn out.
- That Town and Parish Councils as the most local form of government, are the cornerstone of the planning process and should continue to have a full role to play in the preparation of Local Plans and the determination of planning applications.
- That the Neighbourhood Plan which Sidmouth Town Council prepared at great time and expense and the local distinctiveness which it embodies, should continue to be a strong influence in planning decisions.

**395 District Council Members**

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

**Applications for consideration**

**Resolved**

That in respect of the Planning Applications set out below and attached, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance with schedule 16 of the Local Government Act 1972.

**Applications for consideration**

- |            |                             |                |  |
|------------|-----------------------------|----------------|--|
| <b>396</b> | 20/1948/FUL<br>Primley Ward | Dr Jason Moore | 89 Sidford Road, Sidmouth, EX10 9NR. Construction of single storey extension with balcony over, pergola and detached garage. |
|------------|-----------------------------|----------------|--|

SUPPORT

|            |   |                   |  |
|------------|---|-------------------|--|
| <b>397</b> | 20/1929/FUL<br>Sidford Ward<br>SUPPORT  | Mrs Anderson      | 66 Sidford High Street, Sidford, Sidmouth, EX10 9SQ.<br>Construction of single storey extension.   |
| <b>398</b> | 20/1897/FUL<br>Sidford Ward<br><br>SUPPORT  | Mr Antony Jackson | 12 Windsor Mead, Sidford, Sidmouth, EX10 9SJ.<br>Construction of single storey rear extension, raised patio with ramp and steps, modification to wall for resurfaced driveway.   |
| <b>399</b> | 20/1806/LBC<br>South Ward<br><br>SUPPORT subject to the recommendations of the Conservation Officers. | Mr Dan Cozens     | Woodlands Hotel Station Road, Sidmouth, EX10 8HG.<br>Retention of 2no. double socket electric vehicle car charging points. 1no. located behind front boundary wall and 1no. located on east elevation.   |
| <b>400</b> | 20/1656/FUL<br>South Ward<br><br>SUPPORT  | Mr Langham        | 5A Fortfield Terrace, Sidmouth, EX10 8NT. External alterations comprising installation of replacement windows to the rear elevations.  |
| <b>401</b> | 20/1657/LBC<br>South Ward<br><br>SUPPORT subject to the recommendations of the Conservation Officers. | Mr Langham        | 5A Fortfield Terrace, Sidmouth, EX10 8NT. External alterations comprising installation of replacement windows to front and rear elevations.  |
| <b>402</b> | 20/1561/FUL<br>South Ward<br>SUPPORT  | Mr Peter Morris   | 2 Fortfield Terrace, Sidmouth, EX10 8NT. Construction of two summerhouses in rear garden.  |
| <b>403</b> | 20/1635/LBC<br>South Ward   | Ben Lobley        | Pebblestone Cottage, Station Road, Sidmouth, EX10 8NZ.<br>Timber treatment of entire building. Ground Floor: Tanking of the whole of the ground floor. Replaster all walls and ceilings at ground floor and skirting and door frames; remove tiled floor in kitchen and replace with concrete floor; remove stud wall between kitchen and dining room; repair staircase; remove arched bricks and install concrete lintel, repair and repoint 2no. fireplaces at ground floor; insulate and plaster between ceiling beams in sitting room; replace timber beam with concrete lintel above doorway. First floor: Replace section of wall plate and rafters in Master bedroom; replace floor beams and joists in sea view bedroom; repair and repoint 1no. fireplace at first floor. External: Replace guttering above the courtyard at the side of cottage; re-point chimney; re-felt garage roof re-using existing slates; repairs to garage door and install ACO drain in front of garage door. |
| <b>404</b> | SUPPORT subject to the recommendations of the Conservation Officers.                                  |                   |  |
| <b>405</b> | <b>Unsupported Decisions</b><br>No decisions reported.  |                   |  |



- 406 Tree Exemption Reports**  
No Tree Exemption Reports were received.
- 407 Enforcement Letters**  
No Enforcement letters were received.

.....  
**CHAIR OF THE PLANNING COMMITTEE**

**Minutes of a Meeting of Sidmouth Town Council's  
Tourism and Economy Committee  
on Monday 14 September 2020 at 6.30 pm**

(Due to the current COVID-19 situation, the Tourism and Economy Committee met virtually  
as authorised by the Regulations set out in Clause 78 of the Coronavirus Act 2020.)

Councillors present: Ian Barlow

Denise Bickley

Louise Cole

Charissa Evans

Deirdre Hounsom

Stuart Hughes

Chris Lockyear

Marianne Rixson

Invited Reps: Chamber of Commerce – David Cook and Sally Mynard

SW Tourism Alliance – Alistair Handyside (left partway through)

TIC Manager – Jeff Bailey

Apologies: Tina Veater of Ignyte Ltd

The meeting started at 6.30pm and finished at 8.15pm

## **PART 'A'**

### **50 Minutes**

The Minutes of the Tourism & Economy Committee meeting held on Monday 9 March 2020 were approved as a true and accurate record.

### **51 Declarations of Interest**

There were no declarations of interest received for items on this agenda.

### **52 Tourism & Promotion Strategy TaFF**

Councillor Cole, Chair of the Tourism & Promotion Strategy TaFF gave a brief update report of the work carried out by the group so far; the Visit Sidmouth had now been launched publicly, shoulder season videos were being created for the Autumn which would be followed by marketing Sidmouth for Christmas.

- a) Future marketing campaigns – the TaFF were preparing plans for 2021
- b) TIC review subgroup – Councillor Deidre Hounsom gave a presentation of the work carried out so far with regard to the TIC review. She would be contacting Councillors to take part in the working group which would hold 3 meetings over the Autumn period.
- c) Covid Recovery meetings with hospitality sector leaders – these had been very successful and would continue on a quarterly basis to be held shortly before the Tourism & Economy committee meetings.
- d) TaFF Final Report – after the completion of the TIC Review the intention was to create a Tourism & Promotion Advisory Group which would specifically work on Tourism Promotion and positioning Sidmouth in the Tourism marketplace.

**RESOLVED:** That the Tourism & Promotion Strategy TaFF reports be noted.

### **53 Information Centre Manager's Report & Financial Report**

- a) Jeff Bailey, Information Centre Manager, reported that access to the pool and therefore the Information Centre had been achieved on Monday 27 July 2020. The centre had been open

since then with one member of staff for each session, however, unfortunately not many members of the public were visiting the TIC. Members commented that the altered entrance with new restrictions to the LED swimming pool building was not very welcoming and additional signage should be considered.

b) Jeff Bailey, Information Centre Manager, presented the Sidmouth Information Centre Finance Report for July 2020.

**RESOLVED:** That the Sidmouth Information Centre Reports be noted.

**54 Tourism & Promotion Contract Update**

In the absence of Tina Veater of Ignyte, Councillor Cole gave a short update of the progress of the Tourism & Promotion contract between Sidmouth Town Council and Ignyte Ltd.

**RESOLVED:** That the Tourism & Promotion contract update report be noted.

**55 Tourism & Promotion Budget update**

Councillor Cole reported that of the £46,500 budget £43,986 had been either spent or committed for spend by the end of the year; this left a figure of £2,514 which would be held for contingencies/projects arising before the end of this financial year.

Councillor Cole had also been working on the 2021/22 budget and reported that it was proposed to budget £50,000 which would include the ongoing contract with Ignyte, Social Media advertising, video production, a Visit Sidmouth product range, development of the TIC/Interpretation centre, an August Summer Festival event and a summer season visitor survey.

**RESOLVED:** That the Tourism & Promotion budget update report be noted and agreed.

**56 Open Streets Café Culture – Creating the best condition for 2021-21**

Members discussed the possible extension of the Active Travel social Distancing Covid secure traffic measures and the County council's 'Open Streets Café Culture' scheme.

David Cook was thanked for his report and feedback gained from businesses on the current temporary traffic management system written and presented on behalf of the Sidmouth Chamber of Commerce. He indicated that Sidmouth's scheme had been far more successful than other towns resulting in a much busier 'high street' as it allowed a sensible mix of safe pedestrian areas but still allowed traffic to flow through the town. The Chamber of Commerce and Town Council were largely in agreement with regard to the ongoing street closures to enable safe socially distanced shopping, although there were still concerns from many shop keepers with regard to receiving deliveries. Councillors agreed that the feedback from residents had been positive and that reduced traffic had largely created a safer environment. They expressed a wish to examine more permanent arrangements in the future which could go further to reduce traffic.

Councillor Hughes suggested that there may be government funding available for this project. It was agreed that an extension of the scheme would enable further surveying of public opinion including customers, residents and visitors and not just the businesses themselves. Members also discussed the possibility of a more permanent scheme which could be introduced in 2021.

**RESOLVED:** That:

**1)** the Town Council would request Devon County Council to extend the existing scheme into the new year and that discussions be held on a more permanent arrangement to be drawn up for the 2021 summer season.

**2)** during the extended period, information be gathered from residents, visitors, customers and businesses on the temporary arrangements to help inform and devise a possible future permanent scheme.

**57 Sidmouth Regatta/August Summer Fair Week 2021**

Councillor Cole reported that the former longstanding regatta committee had resigned and had tried to encourage others to take over but with no positive response to date.

It was suggested that a weeklong series of events could take place in the week leading up to the Airshow with Red Arrows and seasonal Regatta, making an August Summer Festival. An overall organiser/coordinator would be needed but it was hoped that the event would involve as many Sidmouth clubs and organisations as possible to showcase their groups. Such an event could place an emphasis on Sidmouth's role as a Fairtrade town and Plastic Free town.

**RESOLVED:** That discussions would continue with a view to creating a Summer 'Regatta Week' of events in 2021.

**58 Matters Raised by Invited Representatives**

Unfortunately, Alistair Handyside's zoom connection was unreliable and he was unable to present his report at the meeting. Attached as Appendix A are notes from Alistair which had been written prior to the more recent introduction of the 'Rule of Six' by the Government.

The following matters were raised by Sally Mynard and David Cook, Sidmouth Chamber of Commerce:

- Sally Mynard, Chamber of Commerce, apologised for the wording of her recent emailed statement regarding Tourism Promotion, which had caused some misunderstanding and confusion. A revised statement had been issued.
- Winter car parking charges – the Chamber of Commerce asked for the Town Council's support in lobbying EDDC with regard to the winter £2 all day car parking charges. It was felt that these should commence from 10am and not 8am as it was found that shop workers were using it to park all day for work rather than shoppers being able to access car parking to visit the town. The Town Clerk was asked to again discuss this issue with other East Devon towns as well as EDDC.
- Seafront pedestrian crossings – County Councillor Hughes reported that additional light control crossings were not allowed on the seafront due to the historic nature of the area. It was possible that a second crossing at The Arches, where other facilities were available, may alleviate the current problem at The Mocha. 'Tabletops' may be able to be used to slow traffic to enable pedestrians to cross the road.
- Round Table Traffic Management Plan Scheme – County Councillor Hughes reported that it was intended to hold 'round table' discussions to obtain 'quick wins' with regard to traffic management in Sidmouth. Cllr Hughes would act as Chair and he was currently waiting for officer support to administer the meetings.

.....  
CHAIR OF THE TOURISM & ECONOMY COMMITTEE



## Great South West DMOs and SWTA Partnership

### (COVID-19) Business Impact Report and Government Asks Paper

9<sup>th</sup> September 2020

#### 1. Introduction

Destination Management Organisations (DMOs) and the South West Tourism Alliance (SWTA) are working together in partnership across the Great South West (GSW) region to support tourism businesses recover from Covid-19. The GSW region includes Cornwall, Devon (Plymouth and Torbay), Exmoor, Somerset and Dorset.

In August 2020, a business impact survey took place to measure the impact of Covid-19 across the tourism sector. The purpose of the survey was to collect more hard evidence regarding the impact of Coronavirus and crucially what support businesses need for their future survival and growth.

#### 2. National Context

Tourism is one of the UK's largest, most diverse and interconnected sectors of the UK economy, generating high levels of revenue and employment across all parts of the country. It is also a sector that has been particularly impacted by the Coronavirus outbreak.

Tourism is acknowledged as being one of the sectors of the UK economy most affected by the Coronavirus outbreak. With regards to domestic tourism, VisitBritain's forecast (29th July) is that expenditure during 2020 will decline by £44.8bn (49%) to £46.8bn with domestic overnight tourism being down by £12.1bn and day visitor expenditure down by £32.7bn.

Combined, VisitBritain is forecasting that tourism revenue will decrease by £68.8bn, which equates to a loss of over 1,000,000 FTE tourism-related jobs.

The DCMS Coronavirus Impact Business Survey published on 17<sup>th</sup> June 2020 shows:

- 92% of tourism businesses said that their revenue had decreased by more than 50%, with 68% saying that their business was generating no revenue at all.
  - 62% said that they would not be viable within 6 months even with existing Government support packages.
  - Only 31% of tourism businesses said they had accessed Government support.
- (Source: Retained, Rebuilt, Resilient, UK Tourism Recovery Report Sept 2020.)

#### 3. Regional Context

The South West visitor economy in Cornwall and IoS, Devon, Somerset and Dorset is the largest single visitor region outside of London in the UK, attracting 17 million staying visitors,





with an estimated economic impact of £11.3 billion, with direct employment of 210,000 people.

The threat to this sector is un-paralleled.

#### 4. Survey Findings

The Great South West impact survey shows for the period January-July 2020:

- The average change in business turnover is **-56%**.
- As a consequence, it is estimated that approx **£2.2 billion** of anticipated tourism business turnover will be lost in the Great South West region (Jan-July 2020).
- If the supply chain is also considered, it is estimated a further loss of **£486m** is lost to the GSW economy.
- 5% of businesses remain closed; 33% of businesses are now open but are actually operating at **75% capacity** or less (including 15% operating at 50% capacity or less).
- **Only 30%** of businesses anticipate they will survive beyond Summer 2021.

#### 5. Asks to Government

The Great South West Partnership key asks to Government are:

- Extend the business rates holiday and bounce back loan repayment terms
- Maintain the 5% VAT reduction rate to at least Easter 2021
- Implement new seasonal schemes to extend the winter season – following the success of Eat Out to Help Out campaign, explore options for 'Stay out', 'Seat out' further supporting all aspects of the tourism and hospitality sector.
- Extend the furlough scheme (or something similar) throughout the winter to retain key full-time staff which are key to future survival
- The Government reviews the structure and funding of all DMO's nationally for the long term and in conjunction with Tourism Sector Deal ambitions.

On behalf of the Destination Management Organisations and the South West Tourism Alliance in the Great South West region:

- Visit Devon
- Destination Plymouth
- English Riviera BID Company
- Visit Somerset
- Visit Exmoor
- Visit Dorset
- South West Tourism Alliance

The report above was written prior to the introduction of the 'Rule of Six':

Supporting notes from Alistair Handyside:

The rule of six is causing carnage across UK self-catering, bookings are collapsing.

The least we can achieve is to get children under 11 excluded from the rule of six in England, so that more families can holiday together over the critical half term period.

There are three main points.

- **Disruption to guests having to cancel what was a legal booking on Sunday but will be illegal from 14 September.**
- **Disruption to the sector just as it starts to recover**

This is the data from a leading agent.

41% cancelled

15% amended

44% Stated abiding by the law

- **Chaotic rules across the UK**

In England it's a 'rule of six' and that includes babies. In Scotland children under 12 are not included in the number and in Wales children under 11 are not included in the number. This is the time of year that bookings in self-catering are made up of pre-school families and extended family group, and these are the primary types of affected guests. It's still legal for an illegal group in England to go on holiday abroad, or book in Scotland or Wales. It's still considered safe to fly side by side in a crowded aircraft. Self-catering offers safe, Covid secure space, that you can choose who you share it with, which you can't in a pub, aeroplane or hotel.

Talking compliance? We are confident that most businesses will comply, if they don't, they will not only be breaking the law, but will be invalidating their insurance. Both parties are responsible for being compliant as it is Law now not Guidelines as it was until yesterday. The message is getting out there, enquiries have fallen off a cliff over the weekend.

**Sidmouth Town Council - Detailed Income and Expenditure Report**

**Month 5 - August 2020**

|   | Actual<br>Current<br>Month | Actual<br>Year to<br>Date | Current<br>Annual<br>Budget | Budget<br>Variance | Cummulative<br>To + / From -<br>EMReserves |
|---|----------------------------|---------------------------|-----------------------------|--------------------|--|
| <b><u>Council Services</u></b>            |                            |                           |                             |                    |  |
| Public Conveniences                       | 0                          | 0                         | 32,000                      | 32,000             | 0  |
| Youth Service Support                     | 10,000                     | 20,000                    | 40,000                      | 20,000             | 0  |
| Flower Beds, Planters & Watering          | 3,420                      | 8,922                     | 18,000                      | 9,078              | 0  |
| Christmas Lighting & Events               | 0                          | 0                         | 13,500                      | 13,500             | 0  |
| Donation to Christmas Lighting (Income)   | 0                          | 0                         | -1,500                      | -1,500             | 0  |
| Tourism Promotion                         | 1,990                      | 22,521                    | 46,500                      | 23,979             | 0  |
| Verge Cutting, Town Maintenance & Weeding | 3,392                      | 8,679                     | 9,500                       | 821                | -4,000                                     |
| Verge Cutting DCC Grant (Income)          | 0                          | 0                         | -4,500                      | -4,500             | 0  |
| Street Furniture                          | 0                          | 0                         | 5,000                       | 5,000              | 0  |
| Sidmouth Information Centre               | 10,000                     | 20,000                    | 30,000                      | 10,000             | 0  |
| Water Fountains & Defib Mtce              | 10                         | 247                       | 700                         | 453                | 0  |
| Dog Hygiene Bins                          | 0                          | 1,040                     | 1,000                       | -40                | 0  |
| War Memorials                             | 0                          | 0                         | 100                         | 100                | 0  |
| Parish Paths Partnership Payments         | 0                          | 259                       | 0                           | -259               | -259                                       |
| Parish Paths Partnership (Income)         | 0                          | -2,000                    | 0                           | 2,000              | 2,000                                      |
|   | <b>£28,812</b>             | <b>£79,668</b>            | <b>£190,300</b>             | <b>£110,632</b>    | <b>-£2,259</b>                             |

**Discretionary Expenditure**

|  |                |               |                |                |                |
|--|----------------|---------------|----------------|----------------|----------------|
| Grants                                 | 0              | 16,400        | 16,000         | -400           | -360           |
| Sidmouth Folk Festival                 | 0              | 33,000        | 33,000         | 0              | 0              |
| Sidmouth Town Band                     | 0              | 5,000         | 5,000          | 0              | 0              |
| Sidmouth in Bloom                      | 0              | 10,000        | 10,000         | 0              | 0              |
| South West Museum Development          | 0              | 800           | 800            | 0              | 0              |
| Air Display                            | 0              | 0             | 10,000         | 10,000         | 0              |
| Donation to Air Display (Income)       | 0              | 0             | 0              | 0              | 0              |
| Sidmouth Hopper Bus                    | 0              | 0             | 13,000         | 13,000         | 0              |
| Donation to Hopper Bus (Income)        | 0              | 0             | 0              | 0              | 0              |
| SVNP Community Actions                 | 0              | 0             | 0              | 0              | 0              |
| Environment Committee                  | 0              | 0             | 5,000          | 5,000          | 0              |
| Covid-19 Expenses                      | -3,094         | 6,390         | 0              | -6,390         | 0              |
| Community Infrastructure Levy Payments | 0              | 0             | 0              | 0              | 0              |
| Community Infrastructure Levy (Income) | 0              | -70,460       | 0              | 70,460         | 70,460         |
| Woolley Bequest Payments               | 0              | 5,000         | 0              | -5,000         | -5,000         |
| Woolley Bequest (Income)               | 0              | 0             | 0              | 0              | 0              |
|  | <b>-£3,094</b> | <b>£6,130</b> | <b>£92,800</b> | <b>£86,670</b> | <b>£65,100</b> |



# Sidmouth Town Council - Detailed Income and Expenditure Report

## Month 5 - August 2020

### Woolcombe House

|   | Actual<br>Current<br>Month | Actual<br>Year to<br>Date | Current<br>Annual<br>Budget | Budget<br>Variance | Cummulative<br>To + / From -<br>EMReserves |
|---|----------------------------|---------------------------|-----------------------------|--------------------|--|
| Services Gas/Water/Elec                   | 383                        | 1,638                     | 3,600                       | 1,962              | 0  |
| Woolcombe House Business Rate             | 0                          | 3,556                     | 7,600                       | 4,044              | 0  |
| Woolcombe House (Loan Interest&Repayment) | 0                          | 7,444                     | 14,890                      | 7,446              | 0  |
| Woolcombe House-General Maintenance       | 4,461                      | 4,979                     | 8,500                       | 3,521              | -4,385                                     |
| Woolcombe House Building Reserve          | 0                          | 0                         | 0                           | 0                  | 0  |
| Council Chamber Hire (Income)             | 0                          | 0                         | 0                           | 0                  | 0  |
|   | <b>£4,844</b>              | <b>£17,617</b>            | <b>£34,590</b>              | <b>£16,973</b>     | <b>-£4,385</b>                             |

### Other Property

|                                  |               |                |                 |                 |                |
|----------------------------------|---------------|----------------|-----------------|-----------------|----------------|
| Alma Lane Field                  | 0             | 0              | 500             | 500             | 0              |
| Alma Lane Field (Income)         | 0             | 0              | 0               | 0               | 0              |
| Manstone Youth Centre            | 1,676         | 6,315          | 50,000          | 43,685          | 0              |
| Manstone Sports and Play Areas   | 21            | 21             | 40,000          | 39,979          | 0              |
| Long Park & Play Area            | 170           | 495            | 1,500           | 1,005           | 0              |
| Seafront Amenity Building        | 235           | 8,873          | 30,000          | 21,127          | -5,704         |
| Conservatory Maintenance         | 595           | 725            | 1,000           | 275             | 0              |
| Fire Beacon Stewardship          | 0             | 3,200          | 7,000           | 3,800           | 0              |
| Fire Beacon Stewardship (Income) | 0             | 0              | 0               | 0               | 0              |
| Sidmouth Golf Club (Income)      | 0             | 0              | -5              | -5              | 0              |
| Elec Pole Rent (Income)          | -1            | -1             | -40             | -39             | 0              |
|                                  | <b>£2,696</b> | <b>£19,628</b> | <b>£129,955</b> | <b>£110,327</b> | <b>-£5,704</b> |

### Trust Property

#### The Ham

|                        |        |        |         |        |   |
|------------------------|--------|--------|---------|--------|---|
| The Ham Ground Mtce    | 0      | 110    | 4,100   | 3,990  | 0 |
| The Ham Other Mtce     | 255    | 542    | 4,000   | 3,458  | 0 |
| The Ham Play Equipment | 0      | 205    | 1,500   | 1,295  | 0 |
| The Ham Reserve        | 0      | 0      | 2,000   | 2,000  | 0 |
| The Ham 3Phase Power   | 99     | 496    | 1,800   | 1,304  | 0 |
| The Ham Rent (Income)  | -5,471 | -6,471 | -12,000 | -5,529 | 0 |

#### Manstone

|                            |     |      |        |        |   |
|----------------------------|-----|------|--------|--------|---|
| Manstone Land Ground Mtce  | 120 | 300  | 500    | 200    | 0 |
| Manstone Other Maintenance | 0   | 0    | 1,600  | 1,600  | 0 |
| Manstone Reserve           | 0   | 0    | 2,000  | 2,000  | 0 |
| Manstone Rent (Income)     | 0   | -248 | -2,300 | -2,052 | 0 |

#### Salcombe Regis

|                                     |                |                |               |               |           |
|-------------------------------------|----------------|----------------|---------------|---------------|-----------|
| S.R. Allotment Field                | 0              | 0              | 0             | 0             | 0         |
| S.R. Allotment Field Rent (Income)  | 0              | 0              | 0             | 0             | 0         |
| S.R. Recreation Field               | 13             | 77             | 0             | -77           | 0         |
| S.R. Recreation Field Rent (Income) | 0              | 0              | -525          | -525          | 0         |
|                                     | <b>-£4,984</b> | <b>-£4,989</b> | <b>£2,675</b> | <b>£7,664</b> | <b>£0</b> |

## Sidmouth Town Council - Detailed Income and Expenditure Report

### Month 5 - August 2020

|                                  | Actual<br>Current<br>Month | Actual<br>Year to<br>Date | Current<br>Annual<br>Budget | Budget<br>Variance | Cummulative<br>To + / From -<br>EMReserves |
|----------------------------------|----------------------------|---------------------------|-----------------------------|--------------------|--|
| <b><u>Members</u></b>            |                            |                           |                             |                    |  |
| Members/Chair's Allowances       | 0                          | 4,706                     | 6,000                       | 1,294              | 0  |
| Chair's Expenses                 | 0                          | 0                         | 2,000                       | 2,000              | 0  |
| Members Expenses/Training        | 0                          | 0                         | 800                         | 800                | 0  |
| Elections                        | 0                          | 0                         | 0                           | 0                  | 0  |
| Civic & Hospitality              | 0                          | 0                         | 1,000                       | 1,000              | 0  |
| Civic Regalia                    | 0                          | 0                         | 0                           | 0                  | 0  |
|                                  | <b>£0</b>                  | <b>£4,706</b>             | <b>£9,800</b>               | <b>£5,094</b>      | <b>£0</b>                                  |
| <b><u>Staff</u></b>              |                            |                           |                             |                    |  |
| Salaries                         | 7,751                      | 38,755                    | 93,000                      | 54,245             | 0  |
| Pensions                         | 1,545                      | 7,725                     | 20,000                      | 12,275             | 0  |
| Staff Eye Tests                  | 0                          | 0                         | 100                         | 100                | 0  |
| Training & Conferences           | 0                          | 0                         | 1,000                       | 1,000              | 0  |
| Officers Expenses                | 2                          | 2                         | 500                         | 498                | 0  |
| Tourism/Promotion Admin (Income) | 0                          | 0                         | -10,000                     | -10,000            | 0  |
|                                  | <b>£9,298</b>              | <b>£46,482</b>            | <b>£104,600</b>             | <b>£58,118</b>     | <b>£0</b>                                  |
| <b><u>Office Expenses</u></b>    |                            |                           |                             |                    |  |
| Postage                          | 0                          | 0                         | 1,700                       | 1,700              | 0  |
| Stationery                       | 0                          | 104                       | 1,200                       | 1,096              | 0  |
| Telephone                        | 175                        | 1,737                     | 3,600                       | 1,863              | 0  |
| Subscriptions                    | 0                          | 2,035                     | 2,400                       | 365                | 0  |
| Photocopier                      | 5                          | 204                       | 1,000                       | 796                | 0  |
| Internet, website and webcams    | 1,072                      | 3,931                     | 7,000                       | 3,069              | 0  |
| Computer Software Contracts      | 0                          | 452                       | 1,500                       | 1,048              | 0  |
| Computer Maintenance Contingency | 0                          | 0                         | 1,000                       | 1,000              | 0  |
| Advertisements                   | 0                          | 0                         | 500                         | 500                | 0  |
| Audit                            | 0                          | 100                       | 1,600                       | 1,500              | 0  |
| Insurance                        | 6,238                      | 6,238                     | 5,500                       | -738               | 0  |
| Sundry                           | 5                          | 63                        | 1,200                       | 1,137              | 0  |
| Bank Charges                     | 8                          | 41                        | 200                         | 159                | 0  |
| Bank Interest Received (Income)  | -6                         | -419                      | -2,000                      | -1,581             | 0  |
|                                  | <b>£7,497</b>              | <b>£14,486</b>            | <b>£26,400</b>              | <b>£11,914</b>     | <b>£0</b>                                  |

## Sidmouth Town Council - Detailed Income and Expenditure Report

### Month 5 - August 2020

|                                    | Actual<br>Current<br>Month | Actual<br>Year to<br>Date | Current<br>Annual<br>Budget | Budget<br>Variance | Cummulative<br>To + / From -<br>EMReserves |
|------------------------------------|----------------------------|---------------------------|-----------------------------|--------------------|--|
| <b>Expense Group Totals</b>        |                            |                           |                             |                    |  |
| Council Services                   | 28,812                     | 79,668                    | 190,300                     | 110,632            | -2,259                                     |
| Discretionary Expenditure          | -3,094                     | 6,130                     | 92,800                      | 86,670             | 65,100                                     |
| Woolcombe House                    | 4,844                      | 17,617                    | 34,590                      | 16,973             | -4,385                                     |
| Other Freehold Property            | 2,696                      | 19,628                    | 129,955                     | 110,327            | -5,704                                     |
| Trust Property                     | -4,984                     | -4,989                    | 2,675                       | 7,664              | 0  |
| Members                            | 0                          | 4,706                     | 9,800                       | 5,094              | 0  |
| Staff                              | 9,298                      | 46,482                    | 104,600                     | 58,118             | 0  |
| Office Expenses                    | 7,497                      | 14,486                    | 26,400                      | 11,914             | 0  |
| Precept Received                   | 0                          | -295,560                  | -591,120                    | -295,560           |  |
| <b>Net Income over Expenditure</b> | <b>£45,069</b>             | <b>-£111,832</b>          | <b>£0</b>                   | <b>£111,832</b>    | <b>£52,752</b>                             |

|                                      |          |
|--------------------------------------|----------|
| <b>Current/Deposit Bank Accounts</b> | £809,994 |
| <i>of which</i>                      |          |
| <b>Woolley Bequest</b>               | £10,940  |
| <b>Earmarked Reserves</b>            | £578,416 |