



SIDMOUTH TOWN COUNCIL

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To: All Members of the Town Council
Town Clerk

5 April 2021

For information:
District Councillor for Sidmouth not on the Town Council

Dear Sir/Madam,

Virtual Meeting of Sidmouth Town Council Monday 19 April 2021 on the Rising of the Annual Town Assembly

You are called upon to attend the above meeting where it is proposed that the matters set out on the agenda below will be considered and resolution or resolutions passed as the Town Council considers appropriate. Due to the current COVID-19 situation, the Town Council will meet virtually via the Zoom software platform. This is as authorised by the Regulations set out in Clause 78 of the Coronavirus Act 2020. Please note the start time of the meeting.

Those members of the public wishing to view the meeting or speak on an agenda item are required to register by emailing towncouncil@sidmouth.gov.uk at least 24 hours before the start time of the meeting, after which virtual meeting details will be sent out to speakers/attendees.

The Chair of the Council has the right and discretion to control questions to avoid disruption, repetition and to make best use of the meeting time. Individual contributions will be limited to a maximum period of three minutes.

Yours faithfully,

Christopher E Holland
Town Clerk

A G E N D A

	Page/s
<u>PART 'A'</u>	
1 Apologies To receive any apologies for absence.	
2 Minutes To confirm the minutes of the meeting of the Town Council held on Monday 1 March 2021.	5 – 7

3 Declarations of Interest

To receive any Members’ declarations of interest in respect of items on the agenda. Note: You must also declare the nature of any personal or disclosable pecuniary interests in an item whenever it becomes apparent that you have an interest in the business being considered.

4 Matters of Urgency or Report from the Chair

To consider any items that in the opinion of the Chair should be dealt with as matters of urgency because of special circumstances. (Note: such circumstances need to be recorded in the minutes).

5 Exclusion of the Public

To agree any items to be dealt with after the public (including the press) have been excluded. There are no items which the Town Clerk recommends should be dealt with in this way.

6 Public Open Question Time

In accordance with Sidmouth Town Council Standing Orders Item 1 (d) – (i) Members of the Public are invited to put a question (one per person), to the Council through the Chair (taking no more than 3 minutes each and for a total of 15 minutes). Please note that in accordance with standing order 1(d), a question shall not require a response or debate.

Councillors also have the opportunity to ask questions of the County and District Members during this item whilst giving priority to Members of the public.

(Members and members of the public are reminded to notify the Town Clerk and Councillor concerned of questions to be raised. This arrangement is in place to enable a considered response at the meeting.)

7 Committee/Working Group Reports

7.1 Planning Committee Reports

To receive the reports of the Planning Committee meetings held on Wednesdays 3, 17 and 31 March 2021. 8 – 17

7.2 Tourism & Economy Committee

To receive the report of the Tourism & Economy Committee meeting held on Monday 8 March 2021. 18 – 20

7.3 Environment Committee

To receive the report of the Environment Committee meeting hold on Monday 15 February 2021. 21 – 23

7.4 Council Resources Review Working Group

To receive a report from the Chair of the Council Resources Working Group, if required.

7.5 Other Reports from Working Groups

To receive any notified reports from Chairs of Working Groups, if required.

8 Reports from Members with Special Responsibilities

8.1 Finance Report

a) In accordance with section 2.2 of the Town Council’s Financial Regulations Members are asked to note that the Member with Special Responsibility for Finance has verified the bank reconciliations, for all accounts, as at the end of March 2021.

b) To receive the Finance Report for February 2021. 24 – 27

8 **Reports from Members with Special Responsibilities**

8.2 Other Reports from Members with Special Responsibilities

To receive other notified reports from other Members.

9 **Committee Meetings**

The Chair of Council to move the following:

“that in the event of Environment, Planning and Tourism and Economy Committee meetings not being able to be held remotely against a desire for social distancing, the Town Clerk, in consultation with the Chair and Vice Chair of the relevant Committee, be given delegated authority to act in accordance with the wishes and decisions of a Working Group of that Committee, pertaining to Section 101 1(a) of the Local Government Act 1972. This resolution of Council is to be read in addition to Section 4 (Committees and Sub Committees) of the Council’s Standing Orders.”

10 **Connaught Gardens – Wedding Ceremony**

To consider the following email received from Angela Gordon Lennox, Events Officer, East Devon District Council:

“Dear Sidmouth Town Council,

As you are aware, we have been successfully facilitating events in the District, and Connaught Gardens specifically, for many years. A large majority of these are community led and are very much aligned with our Statement of Intent/Council plan. They provide great opportunities for health and wellbeing, culture and arts and have the potential to positively impact both the local and visitor economy for the district.

For many years, we have received many requests from brides & grooms who wish to have their legal wedding ceremony at Connaught Gardens. This proposition has been set out in our adopted Service Plan since 2017 and clearly, being able to facilitate outdoor ceremonies in our community and within our beautiful gardens, during these post Covid times is seen by many as a huge benefit. The intention is for this to happen slowly and sensitively and to be limited to 6 per year. Existing bookings, such as the Town Band, will always be honoured and we have already undertaken a very positive communication exercise with local hotels.

The principles of our Events booking process for all previous and future events that take place at Connaught Gardens (e.g Last night of the Proms) is to send consultation emails to all Ward Members and the Town Council prior to an event being given permission and this will also be the case for wedding bookings. We have had over 30 enquiries from local brides and grooms already, keen to hold their special day at this magical location. The feedback we have received as an Events team to weddings at Connaught Gardens has been overwhelmingly positive.

Continued.....

10 Connaught Gardens – Wedding Ceremony

.....*Continued*

We have a booking for a wedding ceremony at Connaught Gardens on Saturday 14th August of this year. Only the bandstand gardens will be closed and for a very limited time period (approx. 3-5pm). It is for the ceremony only for circa 80 people (the reception is being held elsewhere) and there will be no marquee. We intend on sending a consultation email out, as per our process, in the next day or 2. We intend this ceremony to act as a trial.

We apologise that we did not communicate with Sidmouth Town Council before gaining the licence and marketing Connaught Gardens as a wedding venue.

Please be aware that we have currently paused the marketing of Connaught Gardens for weddings so that we can gather additional feedback to supplement those that have come through local residents and social media channels, and we would very much like your input. We would be grateful if this could be discussed at the next STC meeting - Nick Christo and I would be happy to attend to answer any specific questions.”

SIDMOUTH TOWN COUNCIL
Minutes of the Meeting of Sidmouth Town Council
held on Monday 1 March 2021 at 6.30pm

(Due to the current COVID-19 situation, the Town Council met virtually
as authorised by the Regulations set out in Clause 78 of the Coronavirus Act 2020.)

Ward	Councillors Present:
Sidmouth North	Charissa Evans
	Stuart Hughes
	Dawn Manley
	Jenny Ware
Sidmouth South	Denise Bickley
	Kelvin Dent
	Chris Lockyear (Vice Chair)
Sidmouth West	Louise Cole
Primley	Emma Murdoch
	Jeff Turner
Sidford	Jack Brokenshire
	Marianne Rixson
Sidbury	John Loudoun (<i>left after Minute 222</i>)
Salcombe Regis	Ian Barlow (Chair)
Apologies:	Deirdre Housom

The meeting started at 6.30pm and finished at 8.25pm.

PART 'A'

217 Minutes

The minutes of the meeting of the Town Council held on Monday 1 February 2021 were signed as a true and accurate record.

218 Declarations of Interest

There were no declarations of interest received.

219 Public Open Question Time

- Councillor Dent and Bickley reported that they were working to try and get the benches reinstated in the Peacock Garden at Blackmore Gardens.
- Councillor Brokenshire asked why the Town Council was not consulted about holding of weddings and receptions in Connaught Gardens, which I read in an article in the Sidmouth Herald (on public land) and what is the view of the District and Town Councillors?

Councillor Barlow said that he had spoken to an EDDC representative who had apologised and advised that the area was only licenced for up to six weddings per annum and that the Town Council would be consulted on each occasion when an application was received.

220 Police Report

PC Rob Clatworthy presented the February 2021 Police Report.

RESOLVED: That the Police report be noted.

221 Committee/Working Group Reports

221.1 Planning Committee Reports

Councillor Dent, Chair of the Planning Committee, presented the report of the Planning Committee meetings held on 3 and 17 February 2021.

RESOLVED: That the Planning Committee reports be noted and agreed.

221.2 Tourism & Economy Committee Report

Councillor Cole, Chair of the Tourism & Economy Committee, reported that the Tourism Advisory Group had continued to work on the forthcoming refurbishment and reopening of the TIC. A digital guide and a printed map had been produced and would be issued when lockdown was lifted.

RESOLVED: That the Tourism & Economy Committee report be noted.

221.3 Council Resources Review Working Group Report

Councillor Turner reported that he had initial discussions with the cricket club with regard to the installation of steps from the Esplanade up to the cricket grounds via The Arches area.

RESOLVED: That the Council Resources Working Group report be noted.

221.4 Environment Committee

Councillor Bickley reported that the weekend of 27/28 March had been allocated as a 'Get Sidmouth Ready for Summer' event which would include a beach clean.

The Environment Committee was planning a 'Seeds Give Away' in conjunction with Kings Garden Centre who were donating 2,000 packets of native wildflower seeds for planting in Sidmouth.

RESOLVED: That the Environment Committee report be noted.

222 Reports from Members with Special Responsibilities

222.1 Finance Report

Councillor Lockyear presented the Finance Report for January 2021.

RESOLVED: That the Finance Report for January 2021 be noted and agreed.

222.2 Beach Management Plan Report

Councillor Lockyear gave a full presentation to Members following the recent meeting of the Beach Management Plan Committee.

RESOLVED: That the Beach Management Plan report be noted.

223 East Devon New Local Plan

Members were asked to consider the reports from Council's Environment and Planning Committees and approve them as the corporate response of the Town Council to the Local Planning Authority on the current Local Plan consultation.

Councillor Dent reported that John Slater, the Town Council's Neighbourhood Plan consultant, had advised that where a Neighbourhood Plan had been adopted the Local Planning Authority are expected to use it as a base for Local Plan updates.

RESOLVED: That the reports from Council's Environment and Planning Committees be approved as the corporate response of the Town Council to the Local Planning Authority on the current Local Plan consultation; with amendments and additions, as follows:

(The page numbers correspond with the report which went to the Council, agenda item 10).

Page 29, section 3, 4th paragraph

Add: Again, it is essential that any new development must include at least 50% affordable housing in accordance with the Sid Valley Neighbourhood Plan.

Page 29, section 3, 6th paragraph.

Reword: There is a noticeable number of second homes in Sidmouth. We strongly suggest that an analysis be carried out and that this is a topic which should be addressed in the new Local Plan.

Page 30, section 5, 2nd paragraph

Add: Whilst this may not be a matter for the Local Plan, the Council would like Charity Shops to be looked at, particularly with regard to business rates, in the interest of levelling the playing field with other traders.

Page 31 section 9

Add new paragraph: We support the provision of affordable bus services.

Notes

Delete and reword:

1. When the consultation documents were considered by Sidmouth Town Council on 1 March, Members and Officers were extremely critical of the District Council's consultation exercise. The timescale was absurdly tight and the nature of the consultation, in terms of a multi-choice questionnaire and question boxes, was not conducive to a meaningful engagement with the public and completely inappropriate for a democratic response from town and parish councils. The approach therefore adopted by Sidmouth Town Council is to respond as best we can within the deadline by generally supporting the proposed objectives and citing policies we would wish to see included in the new Local Plan.
2. Our response is largely drawn from the Sid Valley Neighbourhood Plan which was recently approved following extensive consultation. Where a Neighbourhood Plan, such as ours, is in existence, the Local Planning Authority has a duty to have regard to it in preparing a new Local Plan.
3. We will, of course, continue to engage in the process of preparing the new Local Plan, including any focus groups and webinars, and will send further submissions at the appropriate time. We would particularly request that Sidmouth Town Council be consulted on any proposed land allocations in order that we can have an opportunity to respond.
4. A link follows to the documents associated with the Sid Valley Neighbourhood Plan and Community Actions:

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CHAIR OF THE COUNCIL

**Matters considered by
Sidmouth Town Council's Planning Committee
held on Wednesday 3 March 2021**

(Due to the current COVID-19 situation, the Planning Committee met virtually
as authorised by the Regulations set out in Clause 78 of the Coronavirus Act 2020.)

Councillors present: Kelvin Dent (Chair)
Jeff Turner (Vice-Chair)
Ian Barlow
Jenny Ware
John Loudoun

Apologies Deidre Hounsom

The meeting started at 10.00 am and finished at 11.45 am.

584 Declarations of Interest; None reported.

585 District Council Members

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

586 Minutes

Agreed and delegate to the Chair of the Planning Committee to sign as a true and accurate record, the Minutes of the Planning Committee meeting of 17 February 2021.

587 Applications for consideration

RESOLVED: That in respect of the Planning Applications set out below and attached, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance with schedule 16 of the Local Government Act 1972.

Urgent items or Amended Plans Received After Formulation of the Agenda.

To receive a report from the Planning Clerk of any urgent planning items or amendments to planning applications received after formulation of the agenda. None reported.

Applications for consideration

588	20/2467/FUL	Mr Anthony North Ward	Crossley	15 Ashley Crescent, Sidmouth, EX10 9UE. Construction of side extension to provide garage on ground floor and additional accommodation above.
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SUPPORT

588	21/0438/FUL	Samantha and Salcombe	Paul Regis Ward	Sid Lodge, Sid Road, Sidmouth, EX10 9AJ. Construction of single storey extension, new retaining wall to garden area and replacement cladding to dormers.
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SUPPORT

589	21/0415/LBC	Mr & Mrs Salcombe	Nelson Regis Ward	Sid House, Sid Road, Sidmouth, EX10 9AH. Removal of central chimney stack from the rear (south east) roof elevation.
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SUPPORT - subject to the views of the Conservation Officer.

590	21/0520/FUL	Dr Brian Salcombe	Golding Regis Ward	Egypt, Millford Road, Sidmouth, EX10 8DP. Installation of air source heat pump.
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SUPPORT

- 591** 21/0131/LBC Lady E Cave Sidbury Ward Court Hall, Fore Street, Sidbury, Sidmouth, EX10 0RS. Install stairlift at ground floor leading up to first floor.
SUPPORT - subject to the views of the Conservation Officer.
- 592** 21/0413/LBC Jane Walker Sidbury Ward Cherrytree Cottage, 30 Fore Street, Sidbury, Sidmouth, EX10 0SD. Retention of party fire wall in roof space and retention of re-plastered ceiling in main front bedroom.
SUPPORT - subject to the views of the Conservation Officer.
- 593** 21/0305/LBC Mr and Mrs Sidford Ward Lane Rosemary Cottage, Church Street, Sidford, Sidmouth, EX10 9RL. Ground floor: removal of partition/cupboard; replace door on front elevation; replace 1no. window on rear elevation; internally remove timber cladding and insulate 1no. wall; repairs to staircase and replace some steps; remove fireplace, open up and plaster walls and replace 1no. window on side elevation of kitchen. First floor: 1no. window replaced on rear; 2no. cupboards removed; top of staircase converted to winder and replace balustrade; floor in bathroom replaced; partial removal of wall to accommodate re-positioning of bathroom door and walls and ceilings repaired. Roof: increase height of chimney and re-point and re-roof single storey projection on rear elevation.
SUPPORT - subject to the views of the Conservation Officer.
- 594** 21/0397/FUL Mr Adrian South Ward Davis 109 Temple Street, Sidmouth, EX10 9BH. Construction of external staircase and access balcony, incorporating privacy screen, to first and second floor flat and extension to store of ground floor flat.
SUPPORT
- 595** 21/0465/FUL Mr Matthew South Ward Raistrick (Brend Hotels Ltd) Victoria Hote,l The Esplanade, Sidmouth, EX10 8RY. Construction of a lift shaft to rear (north) elevation.
SUPPORT
- 596** 21/0454/FUL Mr Matthew South Ward LowetherHarris Westering, 1 Connaught Close, Sidmouth, EX10 8TU. Construction of conservatory.
SUPPORT
- 597** 21/0346/FUL Mr & Mrs J West Ward Young Brinsdale, Ice House Lane, Sidmouth, EX10 9DS. Construction of single storey side extension together with replacement of existing balcony construction and external steps.
SUPPORT
- 598 Trees in Conservation Areas**
To note the following proposed works.
- a)** 21/0037/TCA Naccache South Ward Longbridge, Boughmore Road, Sidmouth, EX10 8SH. T1 English Oak works required through prune oak to protect BT cable giving cable approximately 3ft clearance channel. Also remove lowest limb that trails along top of roadside hedge to facilitate the hedge to fill out and prevent the need in future to remove what will become a large limb and a massive issue requiring a large pruning

wound if left. Remove all deadwood throughout canopy. T2 Beech remove secondary smaller co-dominant stem to allow space for large mature stem and oak to develop. This will aid to prevent future issues with the smaller beech fighting for dominance with the other two trees potentially causing damage to either tree. Therefore, the removal of this stem will protect the two more established trees from potential future damage. T3 Maple remove lowest limbs 4 limbs total to raise canopy and improve canopy shape as canopy is currently low to ground and causes issues during standard regular garden maintenance. T4 silver birch remove silver birch due to poor choice of tree for location and replace with multi-stem snow queen silver birch as it will be more appropriate for situation. T5 blue atlas cedar reduce by 4 to 6 ft in height and reduce sides to rebalance canopy due to currently imbalanced growth pattern. This will allow us to re-establish a balanced canopy structure enabling the tree to develop a more uniform canopy shape.

WORKS NOTED

- b) 21/0033/TCA Davis
South Ward

Tredarren, Boughmore Road, Sidmouth, EX10 8SH. T1 lime: This historically pollarded lime requires a 20% thin to reduce sail effect on the tree due to weak previous pollard points which increase the risk of failure causing potential damage to property. Tree also requires a crown lift to 6m to prevent potential damage to vehicles accessing the property. During the works a full climbing inspection will be undertaken and any areas of the tree requiring cobra bracing will be braced accordingly to prevent union failure.

WORKS NOTED

- c) 21/0169/TCA Mr Tim
South Ward Johnson

Marycourt, Convent Road, Sidmouth, EX10 8RE. Copper Beech - crown cleaning and formative pruning to remove miss-placed and crossing branches with specific branch removal/reduction to give clearance to the overhead line.

WORKS NOTED

- d) 21/0270/TCA Mrs Ward
Salcombe
Regis Ward

5 Millford Avenue, Sidmouth, EX10 8DS. East boundary of property: T1 - Holm oak - cut back from house by 1 metre to give clearance from property. G1 - Dismantle and fell of 2 x Sycamores (dead/dying). Re-pollard all 12 sycamores on bank to previous pruning points due to poor unions and regrowth. T2 - Removal of hung dead stems on east boundary.

WORKS NOTED

- e) 21/0059/TCA Mr Frazer
East Ward

Ground Floor, Flat 12, Cambridge Terrace, Salcombe Road, Sidmouth, EX10 8PL. G1, Group of 3 palm – fell.

WORKS NOTED

599 New Tree Preservation Orders and Exemptions

Notification of any new Tree Preservation Orders and any work which constitutes an exemption. None received at the time of the formulation of the agenda.

- a) 21/0034/TRE Naccache Longbridge, Boughmore Road, Sidmouth, EX10 8SH. T6 Sycamore
South Ward coppice sycamore to prevent destabilisation of bank due to
windthrow of upper canopy and situation of base on bank above
stream. 17/0035/TPO

Approved

600 Unsupported Decisions

None reported.

601 Appeals

None reported.

602 Enforcement Letters

No Enforcement letters were received.

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CHAIR OF THE PLANNING COMMITTEE

**Matters considered by
Sidmouth Town Council's Planning Committee
held on Wednesday 17 March 2021**

(Due to the current COVID-19 situation, the Planning Committee met virtually
as authorised by the Regulations set out in Clause 78 of the Coronavirus Act 2020.)

Councillors present: Kelvin Dent (Chair)
Jeff Turner (Vice-Chair)
Ian Barlow
Deirdre Hounsom
John Loudoun (until minute 617)
Jenny Ware

Apologies

The meeting started at 10.00 am and finished at 11.35 am.

603 Declarations of Interest

Name	Item Number	Type	Action Take	Details
Cllr Ian Barlow	21/0659/FUL Greenway House, Sidmouth	Personal	Remained in the meeting during discussion and voting	Acquainted with applicant
Cllr Jenny Ware		Personal	Remained in the meeting during discussion but did not take part in voting	Acquainted with applicant

604 District Council Members

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

605 Minutes

Agreed and delegate to the Chair of the Planning Committee to sign as a true and accurate record, the Minutes of the Planning Committee meeting of 3 March 2021.

606 Applications for consideration

RESOLVED: That in respect of the Planning Applications set out below and attached, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance with schedule 16 of the Local Government Act 1972.

Urgent items or Amended Plans Received After Formulation of the Agenda.

To receive a report from the Planning Clerk of any urgent planning items or amendments to planning applications received after formulation of the agenda. None reported.

Applications for consideration

- 607** 21/0473/LBC Wendy and Andrew Rofe and Smith (respectively) Beach House The Esplanade Sidmouth EX10 8BD. Replacement of mono pitch roof and replacement windows, including various external renovation works and internal alterations.

SUPPORT subject to the recommendations of the Conservation Officer

- 608** 21/0472/FUL Wendy and Andrew Rofe and Smith (respectively) Beach House The Esplanade Sidmouth EX10 8BD. Replacement of mono pitch roof and replacement windows, including various external renovation works and internal alterations.

SUPPORT

609	21/0232/FUL East Ward	Mr Harvey Sargent	Utopia, 20 Fore Street, Sidmouth, EX10 8AL. Conversion of outbuilding to one bed flat and construction of brick wall and gate
			SUPPORT
610	21/0543/FUL Primley Ward	Mr and Mrs Harris	72 Newlands Road Sidmouth EX10 9NN. Erection of single storey rear extension.
			SUPPORT
611	21/0566/FUL Salcombe Regis Ward	Mr A Franks	High Orchard, Hillside Road, Sidmouth, EX10 8JE. Construction of single and two storey rear extensions following removal of rear car port.
			SUPPORT
612	21/0524/FUL Salcombe Regis Ward	Mr & Mrs David Lee	Sid Abbey Coach House Sid Road Sidmouth EX10 9HN. Extension of the existing detached garage block and erection of a garden Shed.
			SUPPORT
613	21/0252/LBC Salcombe Regis Ward	Nick Bromley	10 Sid Lane, Sidmout,h EX10 9AN. Re-roof works to include: replace existing slate with using natural slate; replace battens; repairs to trusses and fascia boards; fit breathable membrane and batten.
			SUPPORT subject to the recommendations of the Conservation Officer
614	21/0657/FUL Salcombe Regis Ward	Mr & Mrs Searle	Hanham, Hillside Road, Sidmouth, EX10 8JF
			UNABLE TO SUPPORT
			Reasons:
			1) The proposal is not in keeping with the local area and is at odds with the street scene of the traditionally designed larger properties.
			2) The design does not regard to the character of the immediate area.
			It is therefore contrary to Policy 7 of the Sid Valley Neighbourhood Plan (Local Distinctiveness) which states that development should be designed to complement and enhance the local distinctiveness of the character of its immediate locality, reflecting the height, scale, massing, fenestration, materials, landscaping and density of buildings as described in the Place Analysis.
615	21/0265/FUL Sidbury Ward	P & K Rigley & Harris	Birch Cottage, Buckley Road, Sidbury, Sidmouth, EX10 0SL. Replacement single storey extensions, refenestration.
			SUPPORT
616	21/0262/LBC Sidbury Ward	Sarah Hook And Colin Hamilton	Flat 1, Sidbury House, Buckley Road, Sidbury, Sidmouth, EX10 0SL. Retention of repairs and remedial works to interior including re-plastering, ceilings, removal of modern cornices, removal /re-alignment of partitions; Refurbishment of sash windows, replacement of internal shutters, replacement plaster cornices, new doors, new fireplace to sitting room; Remedial corrective repairs to bulging external render over window to Bedroom 1; Removal and replacement of porch on west elevation; Replacement of 1no. window on ground floor on east elevation; Replacement of 1no. window on ground floor on south elevation;

Works to separate access bridge from its attachment to building and provide new support on east elevation.

SUPPORT subject to the recommendations of the Conservation Officer

617 21/0421/AGR Syd Jackson Silver Wood, Harcombe Hill, Sidmouth EX10 OPR
South Ward

SUPPORT for temporary 5-year period to ensure the continuing agricultural need for the building in the countryside.

618 21/0574/FUL Mrs D Morris Flat 1 Glen Close House Glen Road Sidmouth EX10 8RW. Erection
South Ward of boundary fence to Cunninghams Lane.

UNABLE TO SUPPORT

Reason: To protect important green corridors in accordance with Policies 4 and 5 of the Neighbourhood Plan (Green Corridors and Local Green Space Designation).

Note: Sidmouth Arboretum would be able to provide whips to plant a hedge along this boundary.

619 21/0562/FUL Mr and Mrs A Higher Manor Cottage, Station Road, Sidmouth, EX10 9DJ.
South Ward Towers Extension to replace existing garage area.

SUPPORT subject to the protection of Yew Tree as recommended by Arboricultural Officers.

620 21/0497/FUL Mr & Mrs A 4 Ridgeway Mead Sidmouth EX10 9DT. Change of use of former
West Ward Jarrett railway line to residential garden area.

SUPPORT

621 21/0659/FUL Mr T Griffiths Greenway House, Sidmouth EX10 OLT
West Ward

SUPPORT

622 Tree Preservation Orders

Notification of any applications to trees covered by Tree Preservation Orders

a) 20/2650/TRE Mr 4 Byes Lane Sidford Sidmouth EX10 9QX. T1, oak : remove major dead wood
Sidford Ward Davis which may require cutting into live wood. Reason - to leave a natural form.

APPROVED subject to conditions as recommended by the Arboricultural Officer.

623 Trees in Conservation Areas

To note the following proposed works.

a) 21/0169/TCA Mr Tim Marycourt Convent Road Sidmouth EX10 8RE. Copper Beech -
South Ward Johnson crown cleaning and formative pruning to remove miss-placed and crossing branches with specific branch removal/reduction to give clearance to the overhead line.

WORKS NOTED

624 Unsupported Decisions

None reported.

625 Appeals

None reported.

626 Enforcement Letters

No Enforcement letters were received.

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CHAIR OF THE PLANNING COMMITTEE

**Matters considered by
Sidmouth Town Council's Planning Committee
held on Wednesday 31 March 2021**

(Due to the current COVID-19 situation, the Planning Committee met virtually
as authorised by the Regulations set out in Clause 78 of the Coronavirus Act 2020.)

Councillors present: Kelvin Dent (Chair)
Jeff Turner (Vice-Chair)
Ian Barlow
Jenny Ware
Deidre Hounsom

Apologies: John Loudoun

The meeting started at 10.00 am and finished at 11.20 am.

627 Declarations of Interest.

Cllr Ian Barlow	21/0799/FUL The Kingswood And Devoran Hotel, The Esplanade, Sidmouth, EX10 8AX. 21/0646/FUL Flat 1, Sidbury House, Buckley Road, Sidbury, Sidmouth, EX10 0SL.	Personal Interest	Remained in the meeting during discussion and did vote.	Acquainted with the applicants.
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628 District Council Members

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

None present.

629 Minutes

Agreed and delegate to the Chair of the Planning Committee to sign as a true and accurate record, the Minutes of the Planning Committee meeting of 17 March 2021.

630 Applications for consideration

RESOLVED: That in respect of the Planning Applications set out below and attached, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance with schedule 16 of the Local Government Act 1972.

Urgent items or Amended Plans Received After Formulation of the Agenda.

To receive a report from the Planning Clerk of any urgent planning items or amendments to planning applications received after formulation of the agenda. None reported.

Applications for consideration

631 21/0799/FUL Sidmouth The Kingswood And Devoran Hotel, The Esplanade, Sidmouth, East Ward Hotels Ltd EX10 8AX. Demolition of part of rear of the Kingswood Hotel to be replaced with new parking spaces.

SUPPORT

632 21/0654/FUL Mr C Pike The Pea Green Boat, The Esplanade, Sidmouth, EX10 8BB. Ground mounted canopy with retractable awning.

SUPPORT

633 21/0238/LBC Mr Hillier 4 Counters Court, Mill Street, Sidmouth, EX10 8DW. Replacement windows and doors: 1no. window at ground floor and 1no. window at first floor on rear north elevation; 1no. window at first floor and double doors on side west elevation and 1no. door and 2no. windows on front south elevation.

SUPPORT subject to the views of the Conservation Officer

- 634** 21/0782/FUL Chief Sidmouth C of E Primary School, 55 Woolbrook Road,
North Ward Operating Sidmouth, EX10 9XB. Formation of an all-weather pitch and
Officer Carol associated landscape works.
Chapman

SUPPORT

Note: Members advised that the all-weather pitch should not be used after 8pm

- 635** 21/0781/MFUL Chief Sidmouth C of E Primary School, Manstone Avenue,
North Ward Operating Sidmouth, EX10 9TJ. Demolition of existing buildings to west of
Officer Carol play area and construction of a new hall, staffroom, ancillary
Chapman accommodation and learning resource area; Refurbish part of the
existing building creating an additional classroom; Construction of
a new two storey accommodation block to the south of play area;
Construct a new library to the east of the play area; New Multi
Use Games Area (MUGA) with a 3G surface.

SUPPORT

Note; Members were concerned about traffic and suggested that the school should talk to East Devon District Council with a view to allowing some parking on the District Council's adjoining land or permitting a secondary access to the school provided this did not prejudice the operation of the Council's depot.

- 636** 21/0773/FUL Mr D Whelan 7A Yarde Close, Sidmouth, EX10 9JN. Retention of shelter /
Primley Ward summerhouse.

SUPPORT

- 637** 21/0656/FUL Mr Giles Thatch Cottage, Salcombe Regis, Sidmouth, EX10 0PA.
Salcombe Sadler Replacement of existing timber storage shed and oil tank with
Regis Ward timber workshop and attached carriage shed.

SUPPORT

- 638** 21/0646/FUL Sara Hook Flat 1, Sidbury House, Buckley Road, Sidbury, Sidmouth, EX10 0SL.
Sidbury Ward and Colin Construction of replacement boundary fence.
Hamilton.

SUPPORT

- 639** 21/0562/FUL Mr and Mrs Higher Manor Cottage, Station Road, Sidmouth, EX10 9DJ.
South Ward A Towers Extension to replace existing garage area.

SUPPORT - subject to the protection of Yew Tree as recommended by Arboricultural Officers

- 640** 21/0732/FUL Mrs Caroline Clyst Vale, Convent Road, Sidmouth, EX10 8RL. Construction of
South Ward Turney single storey side/rear extension, side extension and balcony to
front.

SUPPORT

- 641** 21/0660/FUL Mr W The Hill, Muttersmoor Road, Sidmouth, EX10 8RH. Erection of 4
South Ward Vestentoft bedroomed house with integral garage.

SUPPORT

642 Trees in Conservation Areas

To note the following proposed works.

- a) 21/0441/TCA Mrs Laura St Peter And St Marys Church, Salcombe Regis, EX10 0JH. 1 Apple
Salcombe Griffiths tree on North side of church car park. Trimming of branches
Regis Ward overhanging car park. 2 Beech trees in South East Corner. Lower
limb to be removed and lower branches to be cut back where they
overhang the car park. 3 Beech trees in Southwest Corner. Cut
back around electricity and telephone cables by approximately 2
meters and to cut back branches lower branches overhanging the
car park. 4 Beech tree South west corner (2). Cut back by
approximately 2 meters from the cables and post. Remove lower
branches above the lane.

WORKS NOTED

643 New Tree Preservation Orders and Exemptions

Notification of any new Tree Preservation Orders and any work which constitutes an exemption.
None received at the time of the formulation of the agenda.

- a) 21/0391/TRE Mr Pollard Knowle Grange, Knowle Drive, Sidmouth, EX10 8HN.
South Ward Trim annual growth from three yew trees.

Approved

644 Unsupported Decisions

20/1746/FUL Woolbrook Reservoir, Balfours, Sidmouth, EX10 9EF

Sidmouth Town Council	EDDC
No Support	Approved

20/2838/FUL Flat 2, Barton House, Barton Close, Sidmouth, EX10 8NL.

Sidmouth Town Council	EDDC
Support	Refused

645 Appeals

Appeal Ref: APP/U1105/W/20/3264008 Woolbrook Reservoir, Balfours, Sidmouth EX10 9EF.
The appeal was dismissed and planning permission is refused.

646 Enforcement Letters

No Enforcement letters were received.

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CHAIR OF THE PLANNING COMMITTEE

**Minutes of a Meeting of Sidmouth Town Council's
Tourism and Economy Committee
on Monday 8 March 2021 at 6.30 pm**

(Due to the current COVID-19 situation, the Tourism and Economy Committee met virtually as authorised by the Regulations set out in Clause 78 of the Coronavirus Act 2020.)

Councillors present: Ian Barlow

Denise Bickley

Louise Cole

Charissa Evans

Deirdre Hounsom

Stuart Hughes

Invited Reps: Chamber of Commerce –Sally Mynard

Ignyte Ltd – Tina Veater

TIC Manager – Jeff Bailey

Tourism Advisory Cttee – Jo Watson

Sidmouth International Jazz & Blues Festival – Ian Bowden

JR Event Services – John Radford

Apologies: Alistair Handyside, Chris Lockyear, Marianne Rixson, Louise Thompson

The meeting started at 6.30pm and finished at 8.40pm

PART 'A'

66 Minutes

The Minutes of the Tourism & Economy Committee meeting held on Monday 14 December 2020 were approved as a true and accurate record.

67 Declarations of Interest

Name	Item Number	Type	Action Taken	Details
CLlr Louise Cole	69 Jazz and Blues Festival 2022	Personal	Remained at the meeting during discussion but did not vote	Trustee of Sidmouth Coastal Community Hub

68 Matters of Urgency & Report

- The Chair reported that a meeting had been held recently with Sidmouth hoteliers, and MP Simon Jupp. Plans had been discussed to support the 2021 summer season and the hotelier's preparations for reopening. It was expected to be a very busy season and EDDC needed to be encouraged to expand its enhanced cleaning regime and reopen the public conveniences at Port Royal which were situated in an important visitor area of the town.
- The Chair and County Councillor Hughes gave an update with regard to the temporary traffic scheme and also the closure of The Esplanade from the lifeboat station to the turning circle at The Ham; it was hoped that this could become a permanent closure as part of a future traffic order which DCC were working on.

69 Sidmouth International Jazz & Blues Festival 2022

Following Members discussion and support for a Jazz & Blues Festival in Sidmouth at their meeting on 14 December, Director Ian Bowden, gave a presentation of the latest proposed plans for the Sidmouth International Jazz & Blues Festival due to be held 2 to 5 June 2022.

Members continued to be very supportive of the plans to use venues around the town including The Ham and Blackmore and Connaught Gardens and felt that it would benefit not only residents and visitors with entertainment but also the economy of the town and wider area.

RESOLVED: That the Tourism & Economy Committee and Council continues support to enable the introduction of an International Jazz & Blues Festival in June 2022.

70 Tourism Advisory Group Update

Councillor Cole, Chair of the Tourism Advisory Group gave an update of the work being carried out by the group.

Councillor Evans reported that the Live Sidmouth website and Facebook page were developing well and commended the exceptional work being carried out by staff members Adele Salter and Liz Palmer.

Jeff Bailey reported that the TIC was expected to reopen on Monday 17 May after a number of refurbishment/redecorating works had been carried out. This would include the use of Visit Sidmouth branding, enabling of accommodation sales and the introduction of a variety of Visit Sidmouth products.

RESOLVED: That the Tourism Advisory Group reports be noted.

71 Information Centre Manager's Update

Jeff Bailey, Information Centre Manager, reported that the TIC closed on 4 January 2021 in line with the national government lockdown and although the budget had saved on staff costs there had been no income since that date and very little during the 2020 season.

RESOLVED: That the Sidmouth Information Centre Reports be noted.

72 Tourism & Promotion Contract Update

Tina Veater of Ignyte, presented the report of the promotional activity work carried out with and on behalf of the Town Council. The Town Map had been printed and would be distributed to Sidmouth businesses on Monday 19 and Thursday 22 April. The online Guide had been produced and issued via online and social media newsletters and website traffic continued to increase ahead of what was expected to be a very busy season.

RESOLVED: That the Tourism & Promotion contract update report be noted.

73 Tourism & Promotion Budget Spend and committee 2020/2021

The Chair presented the latest Tourism & Promotion Budget report.

RESOLVED: That the Tourism & Promotion Budget report be noted.

74 Resources Working Group Project Update

Members were asked to consider an update from the Council's Resources Working Group on current and future projects.

RESOLVED: That the Tourism & Economy Committee would continue to work with other committees and organisations to help progress the many projects outlined on the Resources Working Group report.

75 Matters Raised by Invited Representatives

The Chair reported that Alistair Handyside, South West Tourism Alliance, had recently reported to the Sidmouth hoteliers meeting and was working hard to lobby for additional support from the government for accommodation providers to recover from the Covid pandemic.

John Radford of JR Event Services gave a presentation regarding a proposed 'Connaught at Christmas' event, including craft & food markets and an illuminated walk through the gardens, to run from 7 to 12 December 2021. John was well known to the Council having helped organise the logistics for Sidmouth Folk Festival and assist the Council in running the

Sidmouth Airshow. Members were very supportive of the event which they felt offered new opportunities for visitors and a chance for businesses to promote the town at an otherwise difficult time of year. They encouraged cooperation with the Chamber of Commerce which Mr Radford welcomed as he felt it offered opportunities to all businesses.

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CHAIR OF THE TOURISM & ECONOMY COMMITTEE

SIDMOUTH TOWN COUNCIL
Minutes of a Meeting of Sidmouth Town Council's
Environment Committee held on Monday 15 February 2021 at 6.30 pm

(Due to the current COVID-19 situation, the Town Council met virtually
as authorised by the Regulations set out in Clause 78 of the Coronavirus Act 2020.)

Councillors present: Denise Bickley (Chair)
Chris Lockyear (Vice Chair)
Ian Barlow
Marianne Rixson
Charissa Evans
Emma Murdoch
Stuart Hughes

Invited Reps: Jon Ball (Sidmouth Arboretum)
Dave Bramley (Vision Group)
Ed Dolphin (Sidmouth Arboretum)
Diana East (Sidmouth Arboretum)
Richard Eley, Sidmouth Chamber of Commerce
Di Fuller (Sid Vale Association)
Rachel Perram (Sidmouth Plastic Warriors)
Jeremy Woodward (Vision Group of Sidmouth)

Also Present: Kelvin Dent

The meeting started at 6.30pm and finished at 8.30pm

PART 'A'

58 Minutes

The minutes of the Environment Committee meeting held on Monday 12 October 2020 were confirmed and agreed as a true record.

59 Declarations of Interest

Name	Item Number	Type	Action Taken	Details
CLlr Denise Bickley	All items	Personal	Remained in the Meeting during discussion and voting	Member of Sidmouth Extinction Rebellion Member, Surfers Against Sewage SW Representative and Chair of Sidmouth Plastic Warriors and Sidmouth Biodiversity Group
CLlr Chris Lockyear	All items	Personal	Remained in the Meeting during discussion and voting	Member of Sidmouth Biodiversity Group
CLlr Kelvin Dent	Item 7.1	Personal	Remained in the Meeting during discussion and voting	Chair of the Knowle residents Group

60 Matters of Urgency and Report

There were no matters of urgency or report.

61 Exclusion of the Public

There were no items required to be dealt with under Part B.

62 Sustainability: Bins – preparation for the season.

CLlr Bickley opened a discussion around the issues the town had with bins during last summer. The feeling was that the town to come up with ways to clear the amount of rubbish.

EDDC had ordered additional bins, a photo of the new bins was shown to the committee which was received positively. A discussion took place around a number of ways to resolve the issue these included, beach marshals, using G4S to patrol the sea front, getting local takeaway companies to be more responsible for their containers, asking EDDC to schedule more frequent bin emptying during times of good weather, and relocating bins to litter blackspots, often a little distant from takeaway restaurants. The committee agreed they would write to EDDC and ask about the issues encountered last year and how they could resolve them.

63 Sustainability: 'Get Sidmouth ready for summer' day – idea.

A discussion was had and the plastic warriors, the Council contracted team and other groups would arrange a date for a clean-up day/weekend including beach, street, car park clean, , small wins to improve the look of the high street and cleaning signs etc. Denise to write to other volunteer groups, Chamber, shops and businesses, and to media to publicise.

64 Natural Environment: Management Plan for Knowle

Cllr Barlow updated the committee about the status of the talks between EDDC and STC regarding the transfer of the Knowle. The future management of the grounds were discussed and the works which were delayed are now progressing well. The Biodiversity Group proposed having a managed garden, a wildlife park and wild meadow operating alongside the other amenities on the site including an enlarged car park and amphitheatre. There was a suggestion that a group be set up called Friends of the Knowle.

RESOLVED: that a working group would be set up to look at progressing a management plan to take into account the needs of the public alongside the operation of the amphitheatre, enlarged car park and drainage scheme and residents based around the Biodiversity Group proposals. Volunteers to sit on the group were initially: Cllr Ian Barlow, Cllr Kelvin Dent, Ed Dolphin, and Di Fuller. A Sidmouth in Bloom representative and a Friends of the Byes representative would also be included where necessary.

65 Natural Environment: Life on the verges update. Free seeds giveaway with information for pollinators.

Verges at the Bowd were being worked on. The group agreed £500 could be used to provide wild seeds for the community to spread around the area, possibly distributed via Kings Garden Centre. Feedback on the scheme would be fed back to the committee. Cllr Barlow to approach Kings Garden Centre who supported the tree giveaway.

66 Natural Environment: Biodiversity group update.

The Biodiversity group gave an update on the bird survey carried out a few weeks ago which was positive, also water samples have been taken from the river Sid and the results will be feed back to the committee.

67 Natural Environment: Rewilding – Arcot Road bank update.

Arcot Road bank was exceedingly difficult to work on as there is no safe area for workers unless the road is closed. It was discussed that seed mats could be used if access were possible. This and other alternatives were being looked at by EDDC. The pavement is an EDDC issue, not DCC, as it is an EDDC housing area.

68 Natural Environment: Tree planting update – Arboretum.

Tree planning was going well with the garden centre donating trees. Members thanked the garden centre for helping with distribution. Trees have been planted in the area being worked on by the SVA, fruit trees have been planted at the Knapp and Monterey pines to be planted at Stowford. More areas were still needed for planting.

69 Engagement: Input into the new EDDC local plan: Sustainability Appraisal Scoping Report

Cllr Lockyear gave a presentation so the Members could consider a response to the consultation documents issued by East Devon District Council in connection with a proposed new Local Plan. (Appendix)

70 Engagement: Awards for Sustainable Sidmouth

This item was deferred to the next meeting.

71 Low Carbon Town: Traffic ideas update

Cllr Lockyear gave a presentation regarding the traffic management plan currently in discussion and be worked on by Devon County Council Highways (Appendix). Discussion was then had where all parties were in support of the changes to the town's road network in phase one of the project. The Chamber of Commerce expressed concern about the proposal to reserve the direction of traffic in High and Fore Streets which had been proposed as part of phase two. Consultations would be ongoing through to the end of March.

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CHAIR OF THE ENVIRONMENT COMMITTEE

Sidmouth Town Council - Detailed Income and Expenditure Report
Month 11 - February 2021

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget To + / From - Balance	Cummulative EMReserves
<u>Council Services</u>					
Public Conveniences	0	0	32,000	32,000	0
Youth Service Support	0	40,000	40,000	0	0
Flower Beds, Planters & Watering	1,600	15,768	18,000	2,232	0
Christmas Lighting & Events	250	13,750	13,500	-250	0
Donation to Christmas Lighting (Income)	-1,750	-1,750	-1,500	250	0
Tourism Promotion	1,317	43,778	46,500	2,722	0
Tourism Promotion Income	-2,584	-22,891	0	22,891	12,443
Verge Cutting, Town Maintenance & Weeding	3,192	19,044	9,500	-9,544	-8,800
Verge Cutting DCC Grant (Income)	0	-4,560	-4,500	60	0
Street Furniture	0	173	5,000	4,827	0
Sidmouth Information Centre	0	25,000	30,000	5,000	0
Water Fountains & Defib Mtce	56	624	700	76	0
Dog Hygiene Bins	0	1,040	1,000	-40	0
War Memorials	0	0	100	100	0
Parish Paths Partnership Payments	1,600	2,415	0	-2,415	-2,415
Parish Paths Partnership (Income)	0	-4,000	0	4,000	4,000
	£3,681	£128,391	£190,300	£61,909	£5,228

Discretionary Expenditure

Grants	0	16,400	16,000	-400	-360
Sidmouth Folk Festival	0	33,000	33,000	0	0
Sidmouth Town Band	0	5,000	5,000	0	0
Sidmouth in Bloom	0	10,000	10,000	0	0
South West Museum Development	0	800	800	0	0
Air Display	0	0	10,000	10,000	0
Sidmouth Hopper Bus	0	0	13,000	13,000	0
Environment Committee	0	465	5,000	4,535	0
Covid-19 Expenses	88	15,506	0	-15,506	0
Port Royal Regeneration	0	267	0	-267	-267
Community Infrastructure Levy Payments	0	0	0	0	0
Community Infrastructure Levy (Income)	0	-78,833	0	78,833	78,833
Woolley Bequest Payments	0	5,000	0	-5,000	-5,000
Woolley Bequest (Income)	0	-15	0	15	15
	£88	£7,590	£92,800	£85,210	£73,221

Sidmouth Town Council - Detailed Income and Expenditure Report

Month 11 - February 2021

Woolcombe House

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Balance	Cummulative To + / From - EMReserves
Services Gas/Water/Elec	94	1,896	3,600	1,704	0
Woolcombe House Business Rate	0	7,111	7,600	489	0
Woolcombe House (Loan Interest&Repayment)	0	14,889	14,890	1	0
Woolcombe House-General Maintenance	80	6,499	8,500	2,001	-4,385
Woolcombe House Building Reserve	0	0	0	0	0
Council Chamber Hire (Income)	0	0	0	0	0
	£174	£30,395	£34,590	£4,195	-£4,385

Other Property

Alma Lane Field	0	200	500	300	0
Manstone Youth Centre	-5,402	4,032	50,000	45,968	0
Manstone Sports and Play Areas	621	300,613	40,000	-260,613	-260,613
Manstone Skate Park S106 Income	0	-107,332	0	107,332	107,332
Long Park & Play Area	170	4,978	1,500	-3,478	-3,875
Seafront Amenity Building	2,845	16,314	30,000	13,686	-5,704
Conservatory Maintenance	130	1,185	1,000	-185	-185
Fire Beacon Stewardship	0	3,200	7,000	3,800	0
Fire Beacon Stewardship (Income)	0	0	0	0	0
Sidmouth Golf Club (Income)	0	-5	-5	0	0
Elec Pole Rent (Income)	0	-1	-40	-39	0
	-£1,636	£223,184	£129,955	-£93,229	-£163,045

Trust Property

The Ham

The Ham Ground Mtce	220	550	4,100	3,550	0
The Ham Other Mtce	78	1,687	4,000	2,313	0
The Ham Play Equipment	0	775	1,500	725	0
The Ham Reserve	0	0	2,000	2,000	0
The Ham 3Phase Power	99	1,424	1,800	376	0
The Ham Rent (Income)	-578	-7,718	-12,000	-4,282	0

Manstone

Manstone Land Ground Mtce	120	660	500	-160	0
Manstone Other Maintenance	0	750	1,600	850	0
Manstone Reserve	0	0	2,000	2,000	0
Manstone Rent (Income)	-567	-1,310	-2,300	-990	0

Salcombe Regis

S.R. Allotment Field	0	0	0	0	0
S.R. Allotment Field Rent (Income)	0	0	0	0	0
S.R. Recreation Field	0	-228	0	228	0
S.R. Recreation Field Rent (Income)	0	-525	-525	0	0
	-£628	-£3,935	£2,675	£6,610	£0

Sidmouth Town Council - Detailed Income and Expenditure Report Month 11 - February 2021

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Balance	Cummulative To + / From - EMReserves
<u>Members</u>					
Members/Chair's Allowances	0	4,706	6,000	1,294	0
Chair's Expenses	180	1,680	2,000	320	0
Members Expenses/Training	0	0	800	800	0
Elections	0	0	0	0	0
Civic & Hospitality	0	0	1,000	1,000	0
Civic Regalia	0	0	0	0	0
	£180	£6,386	£9,800	£3,414	£0
<u>Staff</u>					
Salaries	7,976	87,734	93,000	5,266	0
Pensions	1,587	17,456	20,000	2,544	0
Staff Eye Tests	0	25	100	75	0
Training & Conferences	0	0	1,000	1,000	0
Officers Expenses	0	4	500	496	0
Tourism/Promotion Admin (Income)	0	0	-10,000	-10,000	0
	£9,563	£105,219	£104,600	-£619	£0
<u>Office Expenses</u>					
Postage	0	130	1,700	1,570	0
Stationery	34	310	1,200	890	0
Telephone	211	3,521	3,600	79	0
Subscriptions	35	2,095	2,400	305	0
Photocopier	109	500	1,000	500	0
Internet, website and webcams	200	9,293	7,000	-2,293	0
Computer Software Contracts	0	1,500	1,500	0	0
Computer Maintenance Contingency	0	230	1,000	770	0
Advertisements	0	0	500	500	0
Audit	0	1,400	1,600	200	0
Insurance	-447	5,340	5,500	160	0
Sundry	0	259	1,200	941	0
Bank Charges	6	98	200	102	0
Bank Interest Received (Income)	0	-882	-2,000	-1,118	0
	£148	£23,794	£26,400	£2,606	£0

**Sidmouth Town Council - Detailed Income and Expenditure Report
Month 11 - February 2021**

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Balance	Cummulative To + / From - EMReserves
Expense Group Totals					
Council Services	3,681	128,391	190,300	61,909	5,228
Discretionary Expenditure	88	7,590	92,800	85,210	73,221
Woolcombe House	174	30,395	34,590	4,195	-4,385
Other Freehold Property	-1,636	223,184	129,955	-93,229	-163,045
Trust Property	-628	-3,935	2,675	6,610	0
Members	180	6,386	9,800	3,414	0
Staff	9,563	105,219	104,600	-619	0
Office Expenses	148	23,794	26,400	2,606	0
Precept Received	0	-591,120	-591,120	0	
Net Income over Expenditure	£11,570	-£70,096	£0	£70,096	-£88,981

Current/Deposit Bank Accounts

£768,824

of which

Woolley Bequest

£10,955

Earmarked Reserves

£436,669