

**SIDMOUTH TOWN COUNCIL**  
**Minutes of the Meeting of Sidmouth Town Council**  
**held at the Council Chamber, Woolcombe House, Sidmouth,**  
**on Monday 21 January 2019 at 6.30pm**

Ward	Councillors Present:
Sidmouth South	Kelvin Dent John Dyson Paul Wright
Sidmouth East	Marc Kilsbie Frances Newth
Sidmouth West	Louise Cole Sheila Kerridge John Rayson
Primley	Jeff Turner
Sidford	Jack Brokenshire Ian McKenzie-Edwards (Chairman)
Sidbury	John Hollick
Salcombe Regis	David Barratt
Apologies:	Ian Barlow, Stuart Hughes, Gareth Jones, Dawn Manley, Simon Pollentine

The meeting started at 6.30pm and finished at 7.30pm.

*In the absence of Councillor Barlow, Councillor Turner acted as  
Vice-Chairman for this meeting.*

**PART 'A'**

**109 Declarations of Interest**

Name	Item Number	Type	Action Taken	Details
Cllr David Barratt	114 Sidbury CofE School PTFA	Personal	Remained in the Chamber during discussion and voting	Sidbury CofE School Governor
Cllr Paul Wright	114 Sidmouth Day Care Nursery	Personal	Remained in the Chamber during discussion and voting	Wife is employee of Sidmouth Day Care Nursery
Cllr Louise Cole	114 Seafest 2019	Personal	Remained in the Chamber during discussion and voting	A Director of Sidmouth Coastal Community Hub CIC
Cllr Ian McKenzie-Edwards	114 Friends of the Byes	Personal	Remained in the Chamber during discussion and voting	Friends of the Byes committee member
Cllr John Dyson	112 Proposed Estimates 2019/2020 – Sidmouth Folk Festival	Personal	Remained in the Chamber during discussion and voting	Trustee of Sidmouth Folk Festival

**110 Exclusion of the Public**

**RESOLVED:** that the classification given to the documents to be submitted to the Council, be confirmed, and that the reports relating to exempt information, be dealt with under Part B.

**111 Sidmouth Parish Church Patronage Fund**

The Patronage Secretary of Sidmouth Parish Church had written to invite the Town Council to continue its support by renewing its donation of £100 to commemorate the Town Council's chosen date of 11 November.

**RESOLVED:** That Sidmouth Town Council would support Sidmouth Parish Church Patronage Fund in the sum of £100.

**112 Proposed Estimates 2019/2020**

Member with Special Responsibility for Finance, Councillor Wright, presented the proposed estimates report for 2019/2020 which had been attached to the agenda for Members consideration.

**RESOLVED:** That:

1. the Town Council precept for 2019/2020 be set at £509,530 representing £72.36 Parish Tax at Council Tax Band 'D'; an increase of £2.82 on 2018/2019.
2. the breakdown of estimates for 2018/2019 be agreed (as attached schedule).
3. a budget of £10,000 be included for the Council to decide to employ towards the Community Actions in the Sid Valley Neighbourhood Plan.
4. the budget for Youth Service Support be increased by £10,000 to enable support for a Young person's mental health scheme.
5. the budget for Town Band be increased to £5,000 to reflect the introduction of a Brass Academy scheme.
6. the budget for Sidmouth Folk Festival be increase to £32,000 for 2019/20, with a £1,000 increase per annum in the following four years to £36,000 in 2023/24; subject to the receipt of a satisfactory annual report to the Council which includes a copy of Sidmouth Folk Festival's financial statements.

**113 Exclusion of the Public and Press**

**RESOLVED:** That under the Public Bodies (Admission to Meetings) Act 1960 the public (including the press) be excluded from the meeting due to the confidential nature of its contents.

**PART 'B'**

**114 Grant Applications**

Members were asked to consider Grant applications for the financial year 2018/2019.

**RESOLVED:** That:

1. 2019/2020 Grants be allocated to organisations, as per the attached schedule, at a total of £16,140.
2. £6,750 be provisionally allocated from the 2020/2021, 2021/2022 and 2022/23 Grants budgets as 'in principle' support for various festival and events.
3. Citizens Advice East Devon be reminded that Councillor Barratt is Sidmouth Town Council's representative for this organisation and should be invited to their meetings.

.....  
CHAIRMAN OF THE COUNCIL

**SIDMOUTH TOWN COUNCIL 2019-2020 BUDGETS LISTING**

<b>CODES</b>		<b>2019 - 2020</b>
	<b><u>Council Services</u></b>	
2282	Public Conveniences	£31,000
2262	Youth Service Support	£40,000
2256	Flower Beds, Planters & Watering	£18,000
2240	Christmas Lighting & Events	£13,500
2239	Donation to Christmas Lighting (Income)	-£1,500
1969	Tourism Promotion	£6,500
2272	Verge Cutting, Town Maintenance & Weeding	£9,500
2274	Verge Cutting DCC Grant (Income)	-£4,300
2243	Street Furniture	£2,000
2281	Sidmouth Information Centre	£24,000
2245	Drinking Fountain Sidbury	£100
2287	Dog Hygiene Bins	£1,000
2247	Annual Report Printing/Distribution	£800
2244	War Memorials	£100
		<b>£140,700</b>
	<b><u>Discretionary Expenditure</u></b>	
1240	Grants	£16,000
2283	Sidmouth Folk Week	£32,000
2289	Sidmouth Town Band	£5,000
2290	Sidmouth in Bloom	£4,000
2285	South West Museum Development	£800
2267	Air Display	£10,000
2284	Sidmouth Hopper Bus	£8,000
2276	SVNP Community Actions	£10,000
2275	Swimming Platform	£5,000
		<b>£90,800</b>

CODES		2019 - 2020
<b><u>Woolcombe House</u></b>		
1111	Services Gas/Water/Elec	£3,500
2111	Woolcombe House Business Rate	£7,500
2130	Woolcombe House (Loan Interest & Repayment)	£14,890
2140	Woolcombe House-General Maintenance	£8,500
1961	Woolcombe House Building Reserve	£2,000
1210	Council Chamber Hire (Income)	
		<b>£36,390</b>
<b><u>Other Freehold Property</u></b>		
2144	Alma Lane Field	£500
2152	Manstone Youth Centre	£33,000
2147	Manstone Sports and Play Areas	£40,000
2148	Long Park & Play Area	£1,500
2150	Seafront Amenity Building	£20,000
2142	Conservatory Maintenance	£1,000
2146	Sidmouth Golf Club (Income)	-£5
2180	Elec Pole Rent (Income)	-£40
		<b>£95,955</b>
<b><u>Trust Property</u></b>		
<b><u>The Ham</u></b>		
3340	The Ham Ground Mtce	£4,100
3341	The Ham Other Mtce	£3,500
3342	The Ham Play Equipment	£1,500
3343	The Ham Reserve	£2,000
3344	The Ham 3Phase Power	£1,800
3380	The Ham Rent (Income)	-£10,000
<b><u>Manstone</u></b>		
3440	Manstone Land Ground Mtce	£500
3441	Manstone Other Maintenance	£1,600
3443	Manstone Reserve	£2,000
3480	Manstone Rent (Income)	-£2,240
<b><u>Salcombe Regis</u></b>		
3140	S.R. Allotment Field	
3240	S.R. Recreation Field	£2,000
3280	S.R. Recreation Field Rent (Income)	-£525
		<b>£6,235</b>

**Members**

2238	Members/Chairman's Allowances	£6,000
2235	Chairman's Expenses	£2,000
2237	Members Expenses/Training	£800
2261	Elections	£3,000
2236	Civic & Hospitality	£1,000
		<b>£12,800</b>

**Staff**

1101	Salaries	£92,000
1103	Pensions	£20,000
1107	Staff Eye Tests	£100
1109	Training & Conferences	£1,000
2233	Officers Expenses	£100
1180	Tourism/Promotion Admin (Income)	-£10,000
		<b>£103,200</b>

**Office Expenses**

1120	Postage	£1,700
1121	Stationery	£1,700
1122	Telephone	£3,600
1124	Subscriptions	£2,250
1125	Photocopier	£1,500
1127	Internet, website and webcams	£3,000
1161	Computer Software Contracts	£1,200
1960	Computer Maintenance Contingency	£1,000
1130	Advertisements	£500
1157	Audit	£1,600
2125	Insurance	£5,000
1119	Sundry	£1,200
1118	Bank Charges	£200
1190	Bank Interest Received (Income)	-£1,000
		<b>£23,450</b>

<b>Expense Group Totals</b>	<b>2019 - 2020</b>
Council Services	£140,700
Discretionary Expenditure	£90,800
Woolcombe House	£36,390
Other Freehold Property	£95,955
Trust Property	£6,235
Members	£12,800
Staff	£103,200
Office Expenses	£23,450
<b>2019/2020 Precept</b>	<b>£509,530</b>
<b>Represents Parish Tax at Council Tax Band 'D'</b>	<b>£72.36</b>

**SIDMOUTH TOWN COUNCIL GRANTS 2019/2020**

<b><u>NAME OF FESTIVAL/EVENT</u></b>	<b><u>2019/2020</u></b>	<b><u>2020/2021</u></b> <i>(in principle)</i>	<b><u>2021/2022</u></b> <i>(in principle)</i>	<b><u>2022/2023</u></b> <i>(in principle)</i>
Sidmouth & East Devon Walking Festival	1,000	1,000	1,000	1,000
Sidmouth Carnival	500	500	500	500
Sidmouth Coastal Community Hub CIC (Seafest)	750	750	750	750
Sidmouth Literary Festival	500			
Sidmouth Regatta	1,500	1,500	1,500	1,500
Sidmouth Science Festival	3,000	3,000	3,000	3,000
 <b><u>NAME OF ORGANISATION</u></b>				
Apple Tree Pre-school	200			
Citizens Advice East Devon	2,000			
East Devon Support Group (Parkinsons UK)	750			
Friends of The Byes	280			
Revitalise Respite Holidays	750			
Sidbury CofE School PTFA	500			
Sid Valley Food Bank	750			
Sid Valley HELP	690			
Sid Valley Horticultural Society	250			
Sid Valley Radio	250			
Sidmouth Amateur Radio Society	600			
Sidmouth Arboretum	1,500			
Sidmouth Day Care Nursery	200			
Sidmouth Parish Church (clock)	170			
 <b>TOTALS</b>	 <b>£16,140</b>	 <b>£6,750</b>	 <b>£6,750</b>	 <b>£6,750</b>