

**SIDMOUTH TOWN COUNCIL**  
**Minutes of the Meeting of Sidmouth Town Council**  
**held at the Council Chamber, Woolcombe House, Sidmouth,**  
**on Monday 20 January 2020 at 6.30pm**

Ward	Councillors Present:
Sidmouth North	Charissa Evans Stuart Hughes Jenny Ware
Sidmouth South	Denise Bickley Kelvin Dent Chris Lockyear John Rayson Paul Wright (Chair)
Sidmouth East	Louise Thompson
Sidmouth West	Louise Cole
Primley	Deirdre Hounsom Emma Murdoch Jeff Turner (Vice-Chair)
Sidbury	John Loudoun
Apologies:	Ian Barlow, David Barratt, Jack Brokenshire, Marianne Rixson

The meeting started at 6.30pm and finished at 7.40pm.

*In the absence of Councillor Barlow, Councillor Turner acted as  
Vice-Chairman for this meeting.*

## **PART 'A'**

### **106 Declarations of Interest**

Name	Item Number	Type	Action Taken	Details
Cllr John Loudoun	Sidmouth Primary School	Personal	Remained in the Chamber during discussion and voting	Sidbury CofE School Governor
Cllr John Loudoun	Sidmouth Trust	Personal	Remained in the Chamber during discussion and voting	Trustee of Sidmouth Trust
Cllr Deirdre Hounsom	Sid Valley HELP	Personal	Remained in the Chamber during discussion and voting	Trustee of Sid Valley HELP
Cllr Denise Bickley	Sidmouth Surf Lifesaving Club	Personal	Remained in the Chamber during discussion and voting	Son is member of Sidmouth Surf Lifesaving Club
Cllr Chris Lockyear	Sidmouth Science Festival	Personal	Remained in the Chamber during discussion and voting	Member of Sidmouth Science Festival Committee
Cllr Louise Cole	Seafest 2020	Personal	Remained in the Chamber during discussion and voting	A Director of Sidmouth Coastal Community Hub CIC
Cllr Stuart Hughes	Sid Valley Radio	Personal	Remained in the Chamber during discussion and voting	Presenter for Sid Valley Radio
Cllr Paul Wright	Sidmouth Day Care Nursery	Personal	Remained in the Chamber during discussion and voting	Wife is employee of Sidmouth Day Care Nursery

**107 Exclusion of the Public**

**RESOLVED:** that the classification given to the documents to be submitted to the Council, be confirmed, and that the reports relating to exempt information, be dealt with under Part B.

**108 Proposed Estimates 2020/2021**

Deputy Member with Special Responsibility for Finance, Councillor Chris Lockyear, presented the proposed estimates report for 2020/2021 which had been attached to the agenda for Members consideration.

**RESOLVED:** That:

1. the Town Council precept for 2020/2021 be set at £591,120 representing £84.04 Parish Tax at Council Tax Band 'D'.
2. the breakdown of estimates for 2020/2021 be agreed (as attached schedule).
3. Councillor Lockyear be commended for his budget presentation which will be emailed to all Members.
4. the Town Clerk to issue a press release written in conjunction with the Chair, Vice-Chair and the Chair of the Tourism & Economy Committee.

**109 Exclusion of the Public and Press**

**RESOLVED:** That under the Public Bodies (Admission to Meetings) Act 1960 the public (including the press) be excluded from the meeting due to the confidential nature of its contents.

**PART 'B'**

**110 Grant Applications**

Members were asked to consider Grant applications for the financial year 2020/2021.

**RESOLVED:** That:

1. 2020/2021 Grants be allocated to organisations, as per the attached schedule, at a total of £16,400; £16,000 from the 2020/21 budget, £360 from the remaining Earmarked Reserve and £40 from General reserves.
2. £5,800 be provisionally allocated from the 2021/2022 to 2023/24 Grants budgets as 'in principle' support for various festival and events.
3. the possibility of school and pre-school grant allocations being considered on a proportional representation basis of numbers of children attending, to be considered for the 2021/22 grant allocations.
4. a link to Sid Valley Radio be included on the Sidmouth Town Council website.

.....  
CHAIR OF THE COUNCIL

**SIDMOUTH TOWN COUNCIL 2020-2021 BUDGETS LISTING**

<b><u>CODES</u></b>		<b>2020 - 2021</b>
		<b><i>Budget</i></b>
100	<b><u>Council Services</u></b>	
4100	Public Conveniences	£32,000
4110	Youth Service Support	£40,000
4120	Flower Beds, Planters & Watering	£18,000
4130	Christmas Lighting & Events	£13,500
1000	Donation to Christmas Lighting (Income)	-£1,500
4140	Tourism Promotion	£50,000
4150	Verge Cutting, Town Maintenance & Weeding	£9,500
1010	Verge Cutting DCC Grant (Income)	-£4,500
4170	Street Furniture	£5,000
4180	Sidmouth Information Centre	£30,000
4190	Water Fountains & Defib Mtce	£700
4200	Dog Hygiene Bins	£1,000
4240	War Memorials	£100
		<hr/>
		<b>£193,800</b>
		<hr/> <hr/>
110	<b><u>Discretionary Expenditure</u></b>	
4300	Grants	£16,000
4310	Sidmouth Folk Festival	£33,000
4320	Sidmouth Town Band	£5,000
4330	Sidmouth in Bloom	£10,000
4340	South West Museum Development	£800
4350	Air Display	£10,000
4360	Sidmouth Hopper Bus	£13,000
4381	Environment Committee	£5,000
		<hr/>
		<b>£92,800</b>
		<hr/> <hr/>
120	<b><u>Woolcombe House</u></b>	
4500	Services Gas/Water/Elec	£3,600
4510	Woolcombe House Business Rate	£7,600
4520	WH (Loan Interest&Repayment)	£14,890
4530	Woolcombe House General Maintenance	£8,500
		<hr/>
		<b>£34,590</b>
		<hr/> <hr/>

		<b>2020 – 2021</b>	<b>Budget</b>
130	<b><u>Other Freehold Property</u></b>		
4600	Alma Lane Field		£500
4610	Manstone Youth Centre		£50,000
4620	Manstone Sports and Play Areas		£40,000
4630	Long Park & Play Area		£1,500
4640	Seafront Amenity Building		£30,000
4650	Conservatory Maintenance		£1,000
4680	Fire Beacon Nature Reserve		£7,000
1320	Sidmouth Golf Club (Income)		-£5
1330	Elec Pole Rent (Income)		-£40
			<b>£129,955</b>
140	<b><u>Trust Property</u></b>		
	<b><u>The Ham</u></b>		
4750	The Ham Ground Mtce		£4,100
4760	The Ham Other Mtce		£4,000
4770	The Ham Play Equipment		£1,500
4780	The Ham Reserve		£2,000
4790	The Ham 3Phase Power		£1,800
1400	The Ham Rent (Income)		-£12,000
	<b><u>Manstone</u></b>		
4800	Manstone Land Ground Mtce		£500
4810	Manstone Other Maintenance		£1,600
4820	Manstone Reserve		£2,000
1410	Manstone Rent (Income)		-£2,300
	<b><u>Salcombe Regis</u></b>		
1430	S.R. Recreation Field Rent (Income)		-£525
			<b>£2,675</b>
150	<b><u>Members</u></b>		
4900	Members/Chairman's Allowances		£6,000
4910	Chairman's Expenses		£2,000
4920	Members Expenses/Training		£800
4940	Civic & Hospitality		£1,000
			<b>£9,800</b>
160	<b><u>Staff</u></b>		
5000	Salaries		£93,000
5010	Pensions		£20,000
5020	Staff Eye Tests		£100
5030	Training & Conferences		£1,000
5040	Officers Expenses		£500
1600	Tourism/Promotion Admin (Income)		-£10,000
			<b>£104,600</b>

170	<b><u>Office Expenses</u></b>	
5120	Postage	£1,700
5130	Stationery	£1,200
5140	Telephone	£3,600
5150	Subscriptions	£2,400
5160	Photocopier	£1,000
5170	Internet, website and webcams	£3,500
5180	Computer Software Contracts	£1,500
5190	Computer Maintenance Contingency	£1,000
5200	Advertisements	£500
5210	Audit	£1,600
5220	Insurance	£5,500
5230	Sundry	£1,200
5240	Bank Charges	£200
1700	Bank Interest Received (Income)	-£2,000
		<hr/>
		<b>£22,900</b>
		<hr/> <hr/>

	<b>2020 - 2021</b>
<b>Expense Group Totals</b>	<b>Budget</b>
100 Council Services	£193,800
110 Discretionary Expenditure	£92,800
120 Woolcombe House	£34,590
130 Other Freehold Property	£129,955
140 Trust Property	£2,675
150 Members	£9,800
160 Staff	£104,600
170 Office Expenses	£22,900
180 <b>Total Estimated Precept</b>	<b>£591,120</b>

**Represents Parish Tax at Council Tax Band 'D'      £84.04**

**SIDMOUTH TOWN COUNCIL GRANTS 2020/2021**

<b><u>NAME OF FESTIVAL/EVENT</u></b>	<b><u>2020/2021</u></b>	<b><u>2021/2022</u></b> <i>(in principle)</i>	<b><u>2022/2023</u></b> <i>(in principle)</i>	<b><u>2023/2024</u></b> <i>(in principle)</i>
Sidmouth & East Devon Walking Festival	1,000	1,000	1,000	1,000
Sidmouth Carnival	500			
Sidmouth Coastal Community Hub CIC (Seafest)	1,000	1,000	1,000	1,000
Sidmouth Literary Festival	800	800	800	800
Sidmouth Science Festival	3,000	3,000	3,000	3,000
<b><u>NAME OF ORGANISATION</u></b>				
Apple Tree Pre-school	200			
Byes Pre-school	200			
Citizens Advice East Devon	2,000			
East Devon Support Group (Parkinsons UK)	750			
Friends of The Byes	250			
Sid Valley Food Bank	750			
Sid Valley HELP	1,500			
Sid Valley Horticultural Society	250			
Sid Valley Radio	250			
Sidbury CofE School PTFA	500			
Sidbury Millennium Green Trust	250			
Sidmouth Amateur Radio Society	500			
Sidmouth Arboretum	1,500			
Sidmouth Day Care Nursery	200			
Sidmouth Sailing Club	500			
Sidmouth Surf Lifesaving Club	500			
<b>TOTALS</b>	<b>£16,400</b>	<b>£5,800</b>	<b>£5,800</b>	<b>£5,800</b>