

**SIDMOUTH TOWN COUNCIL**  
**Minutes of the meeting of Sidmouth Town Council**  
**held at the Council Chamber, Woolcombe House, Sidmouth,**  
**on Monday 18 January 2016 at 6.30pm**

Ward	Councillors Present:
Sidmouth North	Michael Earthy Stuart Hughes Dawn Manley
Sidmouth South	Kelvin Dent John Dyson Paul Wright
Sidmouth East	Marc Kilsbie Frances Newth
Sidmouth West	Matt Booth Louise Cole John Rayson
Primley	Simon Pollentine Jeff Turner (Chairman)
Sidford	Jack Brokenshire Ian McKenzie-Edwards (Vice-Chairman)
Sidbury	David Addis John Hollick
Salcombe Regis	Ian Barlow David Barratt

The meeting started at 6.30pm and finished at 9.05pm.

**PART 'A'**

**147 Declarations of Interest**

Name	Item Number	Type	Action Taken	Details
Cllr John Dyson	152 Grant Applications	Personal	Remained in the Chamber but did not vote	Introducing all grant applications and member of many organisations.
Cllr Ian McKenzie-Edwards	152 Friends of The Byes	Personal	Remained in the Chamber during discussion and voting	Member of Friends of The Byes
Cllr Simon Pollentine	152 Sidmouth Arboretum	Personal	Remained in the Chamber during discussion and voting	Sidmouth Arboretum Cttee Member
Cllr Paul Wright	152 Sidmouth Day Care Nursery	Personal	Remained in the Chamber during discussion and voting	Wife is a member of staff
Cllr Louise Cole	152 Sidmouth Drill Hall Hub CIC	Disclosable Pecuniary	Left the Chamber during discussion and voting	Director of the Drill Hall Hub CIC

CLlr Matt Booth	152 Sidmouth Drill Hall Hub CIC	Disclosable Pecuniary	Left the Chamber during discussion and voting	Director of the Drill Hall Hub CIC
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**148 Exclusion of the Public**

**RESOLVED:** that the classification given to the documents to be submitted to the Council, be confirmed, and that the reports relating to exempt information, be dealt with under Part B.

**149 Proposed Estimates 2016/2017**

Councillor Dyson, Member with Special Responsibility for Finance, presented the report of proposed estimates for 2016/2017 which had been attached to the agenda for Members consideration.

**RESOLVED:** That:

- 1) the Town Council Precept for 2016/2017 be set at £419,135 representing £60.55 Parish Tax at Council Tax Band 'D' a year; an increase of 25p on 2015/16.
- 2) the breakdown of estimates for 2016/2017 be agreed (as attached schedule).
- 3) CLlr Addis be thanked for his report on the Sidbury Drinking Fountain; that budget to be set at £250 to enable water supply but no refurbishment.
- 4) The service agreement with Young Devon be increased by £11,521 to £35,521 to enable an additional evening of youth support and staff time for fund raising and grant applications. The Youth Service Support budget be increased by £6,000 to set it at £30,000 and the remaining £5,521 be taken from the Youth Provision Contingency Earmarked Reserve.
- 5) The Manor Pavilion/Arts Centre Contingency Earmarked Reserve be reduced by £20,000 to enable a reduction to this year's precept.

**150 Exclusion of the Public and Press**

**RESOLVED:** That under the Public Bodies (Admission to Meetings) Act 1960 the public (including the press) be excluded from the meeting due to the confidential nature of its contents.

**PART 'B'****151 WOOLLEY BEQUEST**

Members were asked to consider and confirm future Woolley Bequest funding allocations.

**RESOLVED:** That:

- 1) an amount of £10,000 be allocated from the Woolley Bequest to support the Admiral Nurse campaign. A further £5,000 per annum for five years be pledged from the Woolley Bequest from 2017/18 onwards dependent on when an Admiral Nurse is appointed and remains in post.
- 2) an amount of £15,000 be set aside in the Woolley Bequest to enable support of two potential forthcoming events in Sidmouth during 2016.

**152 GRANT APPLICATIONS**

Members were asked to consider Grant applications for the financial year 2016/2017.

**RESOLVED:** That 2016/2017 Grants be allocated to organisations at a total of £14,680; as per the attached schedule. This allocation will utilise the 2016/17 budget of £12,000, the grant reserve brought forward of £2,190 and will result in an over budget spend of £490 during 2016/17.

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CHAIRMAN OF THE COUNCIL

**SIDMOUTH TOWN COUNCIL 2016-2017 BUDGETS LISTING**

## CODES

**Council Services**

2282	Public Conveniences	£28,000
2269	Public Conveniences-Mtce Sidbury/Manstone	£1,000
2256	Flower Beds, Planters & Watering	£16,000
2240	Christmas Lighting & Events	£8,800
2239	Donation to Christmas Lighting (Income)	-£1,500
2284	Sidmouth Hopper Bus	£8,000
2243	Notice Boards and Fingerposts	£2,500
2281	Sidmouth Information Centre	£21,600
2245	Drinking Fountain, Sidbury	£250
2247	Annual Report Printing/Distribution	£700
2244	War Memorials	£630
		<b>£85,980</b>

**Discretionary Expenditure**

1240	Grants	£12,000
2283	Folk Week, Children's Festival & Family Tickets	£25,000
2283	Folk Week Social Dance	£5,000
2289	Sidmouth Town Band	£2,000
1974	Boat Jetty (former Jurassic Coast Marine Links)	£25,000
2285	South West Museum Development	£800
2287	Dog Hygiene Bins	£1,000
2288	Sand bags	£1,000
2262	Youth Service Support	£30,000
1973	Seagull Management	£2,500
1969	Tourism Promotion Reserve	£2,000
1972	Website & Social Media Development/Support	£2,000
2267	Red Arrows Display Contingency	£6,000
2268	Neighbourhood Plan	£12,500
1962	Transfer from Earmarked Reserves	-£20,000
		<b>£106,800</b>

## CODES

**Woolcombe House**

1111	Services Gas/Water/Elec	£3,800
2111	Woolcombe House Business Rate	£5,800
2130	Woolcombe House (Loan Interest&Repayment)	£14,890
2140	Woolcombe House-General Maintenance	£5,800
2141	Woolcombe House Grounds	£1,200
1961	Woolcombe House Building Reserve	£2,000
2139	Band Hut Repairs	£6,750
		<b>£40,240</b>

**Other Freehold Property**

2144	Alma Lane Field	£500
2152	Manstone Youth Centre	£12,000
2147	Manstone Sports and Play Areas	£5,000
2148	Long Park & Play Area (incl. Reserve)	£8,000
2149	Other additional Play Areas	£10,000
2150	Seafront Amenity Building	£20,000
2151	Stowford Community Centre	£515
2142	Conservatory Maintenance	£1,000
2146	Sidmouth Golf Club (Income)	-£5
2180	Elec Pole Rent (Income)	-£35
		<b>£56,975</b>

**Trust Property****The Ham**

3340	The Ham Ground Mtce	£4,102
3341	The Ham Other Mtce	£2,500
3342	The Ham Play Equipment	£1,500
3343	The Ham Reserve	£2,000
3344	The Ham 3Phase Power	£500
3380	The Ham Rent (Income)	-£8,125

**Manstone**

3440	Manstone Land Ground Mtce	£500
3441	Manstone Other Maintenance	£1,600
3443	Manstone Reserve	£2,000
3480	Manstone Rent (Income)	-£990

**Salcombe Regis**

3180	S.R. Allotment Field Rent (Income)	-£1
3240	S.R. Recreation Field	£250
3280	S.R. Recreation Field Rent (Income)	-£1
		<b>£5,835</b>

## CODES

**Members**

2238	Members/Chairman's Allowances	£5,500
2235	Chairman's Expenses	£2,000
2237	Members Expenses/Training	£1,000
2261	Elections	£3,000
2236	Civic & Hospitality	£1,000
1968	Civic Regalia	£2,500
		<b>£15,000</b>

**Staff**

1101	Salaries	£90,000
1103	Pensions	£18,000
1107	Staff Eye Tests	£100
1109	Training & Conferences	£1,000
2233	Officers Expenses	£100
1180	Tourism/Promotion Admin (Income)	-£10,000
		<b>£99,200</b>

**Office Expenses**

1120	Postage	£1,000
1121	Stationery	£1,500
1122	Telephone	£3,000
1124	Subscriptions	£2,000
1125	Photocopier	£1,500
1127	Internet, website and webcams	£500
1161	Computer Software Contracts	£1,200
1960	Computer Maintenance Contingency	£3,000
1130	Advertisements	£500
1157	Audit	£1,600
2125	Insurance	£5,600
1119	Sundry	£1,200
1118	Bank Charges	£300
		<b>£22,900</b>

<b>Expense Group Totals</b>	<b>2016 - 2017 Budgets</b>
Council Services	£85,980
Discretionary Expenditure	£106,800
Woolcombe House	£40,240
Other Freehold Property	£56,975
Trust Property	£5,835
Members	£15,000
Staff	£99,200
Office Expenses	£22,900
<b>Total Estimate</b>	<b>£432,930</b>
Council Tax Support Grant	£13,795
<b>Estimated Precept</b>	<b>£419,135</b>

**Represents Parish Tax at Council Tax Band 'D' £60.55**

**SIDMOUTH TOWN COUNCIL GRANTS 2016/2017****NAME OF ORGANISATION**

1st Sid Vale (Sidmouth) Scout Group	1,000	
Apple Tree Preschool	250	
Byes Preschool	250	
Friends of The Byes	500	
Health and Local Food for Families	100	
Kennaway House	500	
Sid Valley Horticultural Society	100	
Sid Valley Memory Café	500	
Sidbury Millennium Green Trust	500	
Sidford Short Mat Bowling Club	90	
Sidmouth & East Devon Walking Festival	600	
Sidmouth Arboretum	1,000	
Sidmouth Carnival	500	
Sidmouth Choral Society	400	
Sidmouth Day Care Nursery	250	
Sidmouth Decorative & Fine Arts Society	250	<i>(underwrite losses on event up to max of £250)</i>
Sidmouth Drill Hall Hub CIC	750	
Sidmouth Help Link	1,000	
Sidmouth Hot Cross Bun Fund	100	
Sidmouth in Bloom	1,500	
Sidmouth Parish Church (clock)	140	
Sidmouth Regatta	1,000	
Sidmouth Sailing Club	750	
Sidmouth Science Festival	1,500	
Sidmouth Surf Lifesaving Club	1,000	
Sidmouth Literary Festival	150	

**TOTALS****£14,680**