



SIDMOUTH TOWN COUNCIL

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DEVON
EX10 9BB

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To: All Members of the Town Council
Town Clerk

4 August 2020

Dear Sir/Madam,

**Virtual Meeting of Sidmouth Town Council
in its Capacity as Trustee
Monday 10 August 2020
on the rising of the Council Meeting**

You are called upon to attend the above meeting where it is proposed that the matters set out on the agenda below will be considered and resolution or resolutions passed as the Town Council considers appropriate. Due to the current COVID-19 situation, the Town Council will meet virtually via the Zoom software platform. This is as authorised by the Regulations set out in Clause 78 of the Coronavirus Act 2020.

Those members of the public wishing to view the meeting or speak on an agenda item are required to register by emailing towncouncil@sidmouth.gov.uk at least 24 hours before the start time of the meeting, after which virtual meeting details will be sent out to speakers/attendees.

The Chair of the Council has the right and discretion to control questions to avoid disruption, repetition and to make best use of the meeting time. Individual contributions will be limited to a maximum period of three minutes.

Yours faithfully,

Christopher E Holland
Town Clerk

AGENDA

PART 'A'

Page/s

1 **Apologies**

To receive any apologies for absence.

2 **Minutes**

To confirm the minutes of the Trustee Meeting held on Monday 2 March 2020.

3 – 4

3 **Declarations of Interest**

To receive any Members' declarations of interest in respect of items on the agenda.

Note: You must also declare the nature of any personal or disclosable pecuniary interests in an item whenever it becomes apparent that you have an interest in the business being considered.

4 **Matters of Urgency**

To consider any items that in the opinion of the Chair should be dealt with as matters of urgency because of special circumstances. (Note: such circumstances need to be recorded in the minutes)

5 **Exclusion of the Public**

To agree any items to be dealt with after the public (including the press) have been excluded. There are no items which the Town Clerk recommends should be dealt with in this way.

6 **Ratification of 'In Principle' decisions made during the Covid-19 Lockdown**

1. Sidmouth Town AFC – Installation of EV Charging Points

To note 'In Principle' permission was granted by the Chair and Town Clerk for Sidmouth Town AFC to install 2 electric vehicle charge points at the Manstone Recreation Field, information as per the attached letter.

5 – 6

2. Manstone Recreation Ground – Pizza Buona

Authority to be delegated to the Chair and the Town Clerk to give permission for Pizza Buona to trade on the car park at Manstone Recreation Ground under the same terms and restrictions set out in previous agreements.

3. Area next to the Fisherman's Sheds – Windrush Willow

Members to note that Richard Kerwood, Windrush Willow had written to say that he would be unable to take up the street trading position next to the Fish Shop this year. He had been unable to figure out a way to trade whilst maintaining social distancing. He hopes that by 2021 things may be different and that the Town Council would consider any future applications favourably.

4. Fisherman's Shed No 4 – New Lease

Members to note that using the agreed new criteria and point-based system for selection of future lessee's for the Fishermen's Sheds, the Chair and Town Clerk have allocated an initially one year lease, for Fisherman's Shed No 4 to the Sidmouth Coastal Community Hub CIC.

7 **The Ham – The Ham Planting and Art Community Project**

To consider the attached report and proposal from Sidmouth Coastal Community Hub, Sidmouth in Bloom, Glenisla Terrace Residents with support from Sidmouth Biodiversity Group and Friends of the Byes.

7 – 8

8 **The Ham – Car Park Wall Space**

To consider the attached report and proposal from Sidmouth Coastal Community Hub who is working collaboratively to create a public art trail to contribute to the place-shaping regeneration of the Port Royal (Eastern Town) of Sidmouth.

9 – 10

9 **Salcombe Regis Recreation Field**

To receive the attached Sid Vale Scout Group's report and consider their request to reinstate the tarpaulin shelter outside the pavilion and to erect a second flagpole outside the centre.

11 – 14

SIDMOUTH TOWN COUNCIL
Minutes of the meeting of Sidmouth Town Council
in its Capacity as Trustee
held at the Council Chamber, Woolcombe House, Sidmouth
on Monday 2 March 2020
on the rising of the Council Meeting

| | |
|----------------|---|
| Ward | Councillors Present: |
| Sidmouth North | Charissa Evans |
| | Stuart Hughes |
| | Dawn Manley |
| | Jenny Ware |
| Sidmouth South | Denise Bickley |
| | Kelvin Dent |
| | Chris Lockyear |
| | John Rayson |
| | Paul Wright (Vice-Chair) |
| Sidmouth West | Louise Cole |
| Primley | Deirdre Hounsom |
| | Emma Murdoch |
| | Jeff Turner |
| Sidford | Jack Brokenshire |
| Sidbury | John Loudoun |
| Salcombe Regis | Ian Barlow (Chair) |
| Apologies: | David Barratt, Marianne Rixson, Louise Thompson |

The meeting started at 7.05pm and finished at 7.10pm.

PART 'A'

39 Minutes

The minutes of the Trustee meetings held on Monday 3 February 2020 were signed as a true and accurate record.

40 Declarations of Interest

There were no declarations of interest received for items on this agenda.

41 Request to use area near Fisherman's Sheds – Windrush Willow 2020

Richard Kerwood, Windrush Willow had requested to use the area next to the Fisherman's Sheds during 2020. He would demonstrate the making of traditional willow lobster pots and sell these and other small items made from local willow as well as publicising courses and fee-paying talks and demonstrations.

Mr Kerwood asked like to trade on the following proposed 12 dates:

Weds 22 July

Sun 2, Mon 3, Tue 4, Wed 5, Fri 7, Sat 8, Sun 9, Wed 19, Wed 26 August

Weds 2 and 9 Sep

RESOLVED: That:

1) permission be granted to Richard Kerwood, Windrush Willow to use the area next to the Fisherman's Sheds on the following dates: Wed 22 July, Sun 2, Mon 3, Tue 4, Wed 5, Fri 7, Sat 8, Sun 9, Wed 19, Wed 26 August, Wed 2 and 9 September 2020.

2) in line with the recent decisions of the Trustee with repeated events at Salcombe Regis Recreation Field and Manstone Recreation Ground, the Town Clerk be given delegated authority, in consultation with the Chair of Council and Ward Members to small scale repeated events at the Ham.

.....
CHAIR OF THE COUNCIL

Agenda Item 6.1

Sidmouth Town AFC
Recreation Ground
Manstone Lane
Sidmouth
Devon
EX10 9TF



President: Mr S Hughes
Chairman: Mr J Thorne
Secretary: Mr G West
Treasurer: Mrs P Pearce

Telephone Clubhouse 01395 577087 : Secretary 07900804664

Chris Holland
Town Clerk
Sidmouth Town Council
Woolcombe House
Woolcombe Lane
Sidmouth
EX10 9BB

11 March 2020

Dear Trustees,

Sidmouth Town Football Club would like to request consent to install 2 x electric vehicle charge points at Manstone Lane. Our president, Cllr Stuart Hughes, contacted myself recently to ask if the club would be interested in installing points at the club for community use, and also advise me that we should be able to receive funding for the installation (approx. £5,000) if we were to submit an application to the Investing In Devon local project fund.

Having discussed the matter at committee it was agreed that, as a community club aware of the larger climate emergency, this would be something the club would like to pursue, together with the installation of clubhouse solar panels in the future (when funds permit).

The two single charging points in question would be the same models as have recently been installed at Stowford Community Centre I believe (Rolec Auto Charge Type 2 mode 3 7.4kw EV Pedestals), and would allow members of the public to charge their electric vehicles via an accompanying smartphone app. at a small cost.

The club would be able to set usage costs (via the app.) so that they were no less than the cost of our current electrical supply, and potentially slightly more so that annual maintenance costs of approx. £300 (from year 4) can be recouped.

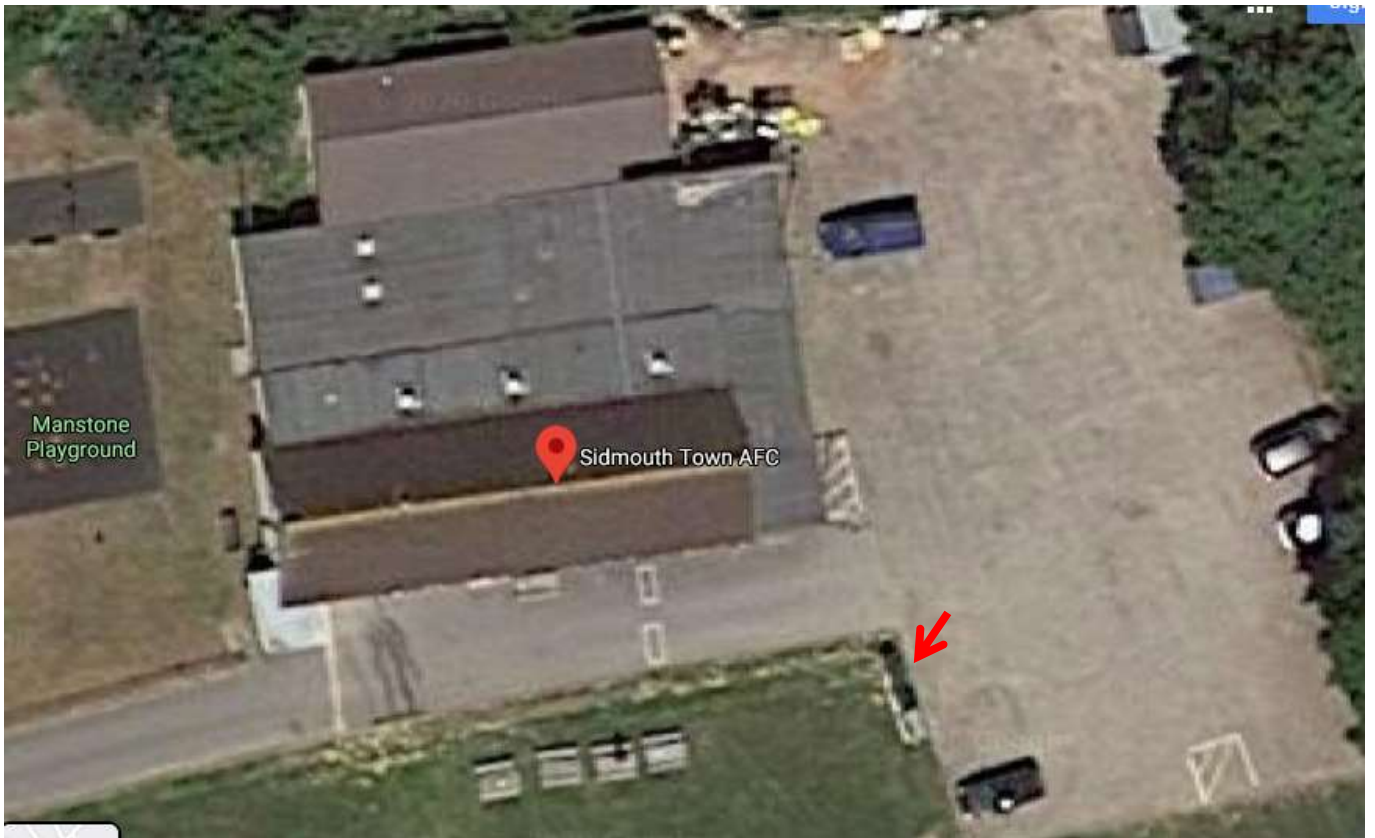
The club committee very much appreciates the support it has received from the trustees over the last few years as it has progressed on and off the field and would ask that we be given approval to proceed with the installation of the EV charge points, which will benefit not only club member and visitors but also the wider local community and the environment.

The proposed location of the charging points would be directly behind the current cabinets that house the pitch floodlighting electrical boards as indicated below.

We look forward to hearing from you.

Yours sincerely,

Charlie Nicolle (Minutes Secretary)



The Ham Planting and Art Community Project

July 2020

Proposal to Sidmouth Town Council from Sidmouth Coastal Community Hub and Sidmouth In Bloom, working with residents of Glenisla Terrace and drawing on skills and volunteer support from the Sid Valley Biodiversity Group and Friends of The Byes.

Background

A number of multi-group meetings have taken place and fed back to the town clerk with ideas and suggestions for a sea-themed reimagining of the planted areas by the Ham, Sidmouth. This project is timely with the new bridge, the planned replanting of the Ham in the autumn and the regeneration of the Ham play park with s106 monies.

The project area stretches from the back of toilet block running along swimming pool/Glenisla terrace to entrance of Riverside Rd by metal pedestrian gate into 4 areas:

Area 1.

A Remembrance Rose bed (in memory of Rosemary Hook) planted by Royal York and Faulkner.

Action: The hotel was approached and the area is already being enhanced and managed by Sidmouth in Bloom, further plans to cut back further in the autumn are in place to ready the bed for Spring 2021.

Area 2.

The area alongside the Fish Wall mural where the STC Information Boards are located. This area currently has two very large shrubs in and rubble behind, it is in a sorry state and attracts rubbish to be left there.

Sidmouth Coastal Community Hub (Sea Fest) and Sidmouth In Bloom would like to regenerate this area with a sea themed art project with sea themed planting, seating and an area for art/sculpture which could be refreshed annually through specific themed projects. As part of the improvement SCCH plan to weed, clean and repaint the Fish Wall Mural with children from the primary school repainting the individual fish.

The two organisations have discussed ideas for an environmental awareness raising Coral Reef themed garden with art and planting to reflect the idea. Sidmouth In Bloom have developed a possible planting scheme, taking into account the biodiversity of the area, local sourcing of materials and planting for salt conditions. The site is next to the wall of the old gas works – there is an interesting heritage angle that will be included as part of the design/information. We have also discussed an idea to produce a community newsletter and to promote and raise awareness of the project as part of a volunteer recruitment drive.

Action: The area needs to be cleared of the shrubs and the Information Boards relocated to the opposite border once trimmed back, we are requesting support from the town council to do this as soon as possible and to support with border preparation and planting costs.

A project budget with a contribution from the town council is required. Costings to follow.

Area 3

Running along the edge of the Swimming Pool Site. Sidmouth In Bloom have a sea themed planting scheme for this area which can be implemented with installations of bat and bird boxes in appropriate areas. Lynette Talbot has had several site visits and researched the plants.

Action: There are a number of actions that we are requesting support from the town council to allow the weeding and planting schemes to be progressed.

1. The dog waste bin and general bin to be re-sited to a more appropriate location
2. Moving one of the large ceramic planters to make them evenly spaced along the row after they have been emptied by Sidmouth In Bloom.

Area 4

Running alongside Glenisla Terrace starting from no. 1 currently identified with some plants not fit for purpose.

Action: With support from the town council - removal of 2 bamboo clumps and one large shrub behind no 1-3 Glenisla. The area will be weeded and replanted by residents who are keen to plan and help maintain the area with support from Sidmouth In Bloom.

NB

The area has a charity status <https://beta.charitycommission.gov.uk>

Project proposal from:

Sidmouth Coastal Community Hub, Sidmouth in Bloom, Glenisla Terrace Residents
with support from Sidmouth Biodiversity Group and Friends of the Bays

Sidmouth Coastal Community School of Art Trail

Sidmouth Coastal Community Hub (SCCH) is working collaboratively to create a public art trail to contribute to the place-shaping regeneration of the Port Royal (Eastern Town) of Sidmouth.



Our art trail vision is to work with a Lead Artist and to build links in the future with additional artists (both well-known with national presence and not, local and not but who connect with the area, heritage or vision) and the local community collaboratively to commission, fund, develop and produce art works to create an arts trail in Sidmouth as part of a wider collaboration to develop a Sidmouth School of Art.

This cultural regeneration project will engage, connect and invite people to experience a series of connected art works – sculpture, public realm furniture, murals, photography, exhibition, film, posters, planting etc. Each will tell a story about Sidmouth’s coast and fishing past and its current value in relation to issues of the day. They will also reflect and promote a shared sense of responsibility to conserving and preserving the history and the marine and coastal environment itself.

Ham Car Park Wall Space

As a first project Sidmouth Coastal Community Hub would like to curate this wall as a public art space. We are currently working with artist David Shrigley to explore ideas, develop a project brief and develop the curatorial process to commission artwork for the wall space e.g. criteria, funding, decision making process and advisory group.

The wall space would showcase community/public art that residents and visitors enjoy and are inspired by and engaged with and that add sustainable social value in parallel:

- connecting up the network of arts and cultural organisations in the area
- focusing on engaging young people to develop confidence in their creativity
- working with people to involve them and their ideas, discovering and nurturing talent
- building a sense of wellbeing through shared identity/belonging and creative place-making

As a first pilot phase we propose to remove the existing boards which were produced as a joint project by Sidmouth in Bloom with Sidmouth College and are now in need or replacing, and to purchase a fixed billboard for the wall on which artwork can be scanned to be exhibited in billboard poster style. This also gives flexibility to remove easily for temporary installations and film screening in the future.

We have spoken with Sidmouth In Bloom who are happy for us to take on the curation of the wall and to remove the existing boards as they would like it to be used and do not have the capacity. The wall does not currently need re-rendering but does need repainting which we would ask the town council to undertake.

This low-cost option would enable us to get started quickly and to deliver a range of temporary displays – bringing fresh interest and ideas to the area via regular calls for art from both community groups, new and established visual artists, photographers and film makers.

What do we want the project to achieve?

- Creating Community Cultural Conversations – connecting people, celebrating coast and heritage
- Promoting Sidmouth’s Maritime and Fishing Heritage – linking past, present and future
- Promoting health and wellbeing through culture: social connections, self-esteem and confidence
- Environmental responsibility through culture – responding to the climate change emergency
- Nurturing Creative Talent – cultural participation, appreciation and literacy
- Celebrating and Recognising Cultural Diversity – reflecting difference and being inclusive
- Developing audiences and community engagement
- Cultural Responsible Tourism and attracting new visitors – economic, environmental and social
- Connecting with cultural events and arts in Exeter, East Devon and beyond – creative collaboration

Sidmouth's Sense of place and identity and Project Rationale

There is no public art in Sidmouth with the exception of very tired art boards created some years ago with Sidmouth College at the Ham Car park and the Fish Wall – a children's tactile mural – which SCCH created some years ago, and a small cycling mural in the triangle.

The mental health and wellbeing of young people is a high priority and this project can make a contribution to engaging young people and to creating a sense of connection/belonging with an emphasis on developing creativity. Young people often feel that they want to leave the area as they lack a connection/varied opportunities, fun things to do – however this is juxtaposed by a strong sense of value attached to the coast, living near the sea, accessing the beach.

Potential Partners – Kennaway House, Arts Society Sidmouth, Thelma Hulbert Gallery Honiton, East Devon District Council, Devon County Council, Sidmouth Town Council, Sidmouth College, Sidmouth CofE Primary School, Sidmouth International School, Sidbury Primary School, Sidmouth festivals, Manor Pavilion, Sidmouth Museum, community groups, Sid Vale Association, Marine/Coastal regen. orgs, Arts Council, EDDC, DCC.

The Eastern End of town currently reflects a long period of decline and under investment and a lack of vision and innovation. Eastern Town is associated with Sidmouth's heritage as a small inshore fishery. A working and 'working class' area, fisherfolk and fishing vessels, which at the time of Victorian seaside hotel building and the gentrification of the western end of the town reflected notions of class divide and social inequalities between rich and poor. The area is associated with Stephen Reynolds (author, social commentator and fisheries advisor) who wrote "A Poor Man's House" following his experiences living with the Wooley's - a Sidmouth fishing family.

<https://jsbookreader.blogspot.com/2014/11/stephen-reynolds-in-sidmouth.html>

Sidmouth Coastal Community Hub have connected with Sidmouth's fishing past and produced a film about the last remaining fishing family in Sidmouth – the Bagwells, two of whom Kay Davies and Mary Bagwell are part of SCCH. Our film "Working the Sea", is available on our website <http://sidmouthcoastalcommunityhub.org/portfolio/sidmouths-fishing-heritage/>

Involving many members of the community it tells the Bagwells' story, of love and loss, hard work and a passion for the sea, interwoven with Sidmouth's fishing past and links to today through a community lens about appreciation, respect and value and how it is respected and used today.

We have also produced Sidmouth Sea Fest annually since 2014. This community coastal celebration involves volunteers and community groups and is an established event in Sidmouth's calendar.

During lockdown in 2020 we broadcast our new play for Radio "Fish Out of Water". Performed by a community cast, it tells the story of Stephen Reynolds and his life in Sidmouth, accessible to new and wider audiences. The play was broadcast in May on 3 local radio stations including Sid Valley Radio as a full hour programme with commentary on its making and its resonance as a contemporary piece and is available via <https://soundcloud.com/user-892946448/fish-out-of-water-radio-package-1hr>

Community support for Sidmouth's fishing heritage

The following policy and narrative is taken from the Sid Valley Neighbourhood Plan, developed by Sidmouth Town Council following extensive community consultation.

<https://eastdevon.gov.uk/media/3112215/svnp-referendum-version-july-5-2019.pdf>

POLICY 24 EASTERN TOWN MARITIME HERITAGE

The development of Eastern Town will be expected to either retain or replace with alternative facilities the current sea-based activities including those related to the site's fishing heritage such as the Fishermen's huts and fish retail service and angling facility, Lifeboat Station and The Sailing Club with safe access to the sea.



1st Sid Vale Scout Group July 2020

WHAT HAS THE SID VALE SCOUT GROUP BEEN DOING DURING LOCKDOWN?

▪ **Activities for young people**

Face to face scouting was suspended by the Scout Association on 17th March.

We have kept in touch with all our volunteers and families

Leaders have

offered a digital programme to our young people – digital sessions (Zoom meetings/Google classroom) and challenges created by our own team

connected the youngsters and their families with online resource developed by the Scout Association

Surveyed our families to check how we can best to continue scouting – all of the responders want the children to continue to be involved with scouting and praised our leaders for doing such a great job with the digital programme

Started to make plans for a return to face to face scouting – aiming for September following scout association guidance and will make sure our plans ensure a safe return for both young people and for our volunteers

▪ **Looking after the facilities**

Our maintenance team have kept the **buildings safe and secure**. Our Health and Safety checks continue.

We have now completed the **refurbishment of the Pavilion** – we had endless problems with mice and squirrels getting into the roof space. Messy, and they kept chewing through our electric cables – so expensive too!

We removed the false ceiling and made it vermin proof! The place looks much cleaner and the exposed roof beams look great! We've revamped the cupboards too.

There's lots growing in the **raised beds** –tomatoes, strawberries, courgette, lettuce and more growing at the moment. Hoping that there will still be produce in there when the youngsters return ... and we know some of them are taking a look when they use the Field for recreation with their families.

And the grass has been cut, the edges strimmed, and the litter from picnickers picked up.

▪ **Hiring our facilities**

We're not at the moment.

We are working through Scout, Government and village hall guidance on how to reopen the facilities safely and drawing up risk assessments – to be developed as guidance emerges.

... if the Council need a large space to facilitate socially distanced meetings in the short term please let us know as we may be able to help!

▪ **Managing our finances**

We are very grateful that we were eligible for a small business continuity grant. This has just about covered our loss of income from subs and hires March – September.

We are aiming to be ready to return to hiring activities whenever it is deemed appropriate. This is a vital source of funding to support the running of the Group, alongside the subs families pay when we meet face to face. We usually generate quite a bit of income from scout camps – but these can't happen again until we are in the Green stage – so we're thinking well into 2021.



1st Sid Vale Scout Group July 2020

GETTING BACK TO FACE TO FACE SCOUTING

▪ **Following guidance**

The Scout Association is following the guidance of the National Youth Agency based on “four stages of readiness” for a safe return to face to face activities – you may have encountered this in other spheres.

Mon 6th July - moved from the Red stage (no face to face scouting) to Amber which means we can start to run face to face activities again, but only outdoors and once we have developed new practices for keeping everyone safe.

The Scout Assoc are supporting Scout Groups up and down the country to develop out thinking and our risk assessments. We are aiming for a safe return to face to face scouting blended with a continuing digital programme in September.

▪ **Things we need to bear in mind**

Our programme should focus on outdoor activities even if we move from Amber into the Yellow stage of readiness, which allows small group activities inside.

Outdoor activities are fantastic and normally form the base of our programmes when the weather is good, and the evenings are light. But things become more difficult in the dark, cold and wet winter months.

More than half of our young people are under 10 years old – so less weather hardy!

We have 167 young people ‘on our books’ at the moment and would normally be running 6 meetings per week. As well as weekend activity days and camps. Session sizes vary from 20 to 50+ young people.

So, we will need all the space we can get to make sure the young people and our volunteers can adhere to Covid guidance on social distancing, mixing and so on.

For the next few months whilst we are in the Amber stage, we are required to run meetings outside in groups of no more than 15 people – 2 adults and up to 13 youngsters. As/when we move to the Yellow stage we will be allowed to go inside but it is possible that numbers of children in each group will have to be lower – so some of them will still need to be outside. It is highly unlikely we will be able to have a whole Beaver Colony, Cub Pack, Scout Troop or Explorer Unit in the same space at the same time for quite a while.

For example, we currently have over 50 Scouts (aged 10 ½ - 14 yrs) ... so that’s 8 small groups or 3 large ones. Requiring 8 separate spaces for small groups or 3 spaces for larger ones.



1st Sid Vale Scout Group July 2020

TWO REQUESTS TO THE COUNCIL TRUSTEE

Whilst indoor activities are forbidden or restricted, we would like to:

1. *reinstate the tarpaulin shelter outside the Pavilion*
2. *erect a second flagpole outside the Centre*

We feel very fortunate indeed to have access to the SRAF as well as our own buildings.

However, it is likely that we will not be able to run activities *inside* the Centre or Pavilion for quite some time.

Having some outdoor overhead shelter would mean young people can come along to meetings more often.

You may remember that before we built the Centre, scouting in Sid Vale was so popular that we experienced a surge in the numbers of young people, and couldn't safely accommodate them in our small Pavilion.

The Trustee agreed to us using a temporary tarpaulin-roofed shelter. A scaffolding pole frame was put up in front of the Pavilion and we attached a tarpaulin roof for Scout meetings.

Since then the number of youngsters in the Group has almost doubled! As we head into the winter months, we would like to be able to make sure we can run face to face activities reliably and safely. If we are running alternate outdoor/home sessions and need to cancel a session because of poor weather, it would mean some youngsters couldn't meet together for a month.

Having two flag poles to gather around at the start and end of meetings would mean we could continue our traditional flag break/flag down ceremonies for two groups at the same time.

Flag break/down are important elements of our programme, with older children in each section taking responsibility for leading the ceremony to open and close meetings.

The details of the temporary arrangements:

- **reuse the original scaffolding structure and tarpaulin.**

It was as wide as the Pavilion – 8.5m, 2m high and came out for 3.5m
Just a roof, no sides

We kept the scaffolding and tarpaulin in store but will need to carry out some repairs to get them fit for use again. The financial cost will be limited.

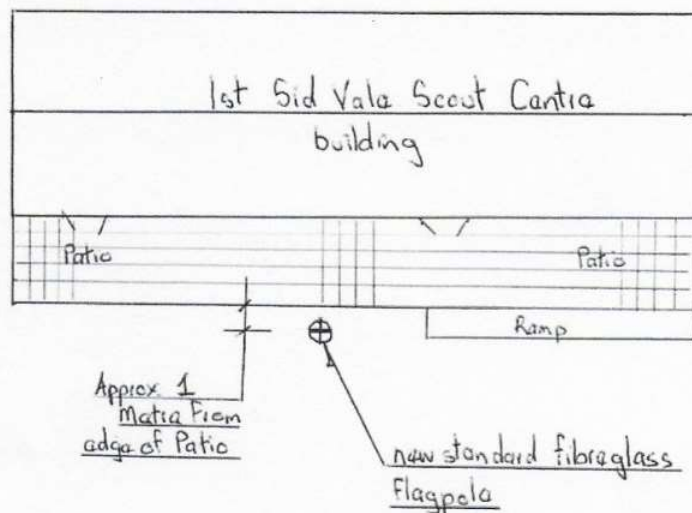
- We would **put the tarpaulin up and take it back down again for each evening/activity**

It is surprisingly windy in the Field and if the tarp isn't secured properly it can rip (as we found to our cost when we previously loaned it to a visitor!)

- The only feature that would be in the Field all the time would be the **scaffolding frame**

- **erect a flagpole (similar to the one by the Pavilion) on the edge of the Centre patio**

This would allow us to run meetings for two completely separate groups of children at the same time –and follow scout association/government guidelines.



- Once we get to the Green stage, we would **remove the shelter and flagpole**

- We might ask that we could **keep them up for a few months** after we first enter Green as we understand there is some chance the stages of readiness may go up and down for a bit before settling at Green.

Perhaps we could review the decision after 3 or 6 months?

Maybe with our **local councillor** – to take up less time at Committee?