



# SIDMOUTH TOWN COUNCIL

WOOLCOMBE HOUSE  
WOOLCOMBE LANE  
SIDMOUTH  
DEVON  
EX10 9BB

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To: All Members of the Town Council  
Town Clerk

3 June 2019

Dear Sir/Madam,

**Meeting of Sidmouth Town Council  
in its Capacity as Trustee  
Monday 10 June 2019  
on the rising of the Council Meeting**

You are hereby summoned to attend the above meeting to be held in the Council Chamber, Woolcombe House, Sidmouth. It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

Yours faithfully,

**Christopher E Holland**  
Town Clerk

## A G E N D A

	<b><u>PART 'A'</u></b>	<b><u>Page/s</u></b>
1	<b>Apologies</b> To receive any apologies for absence.	
2	<b>Minutes</b> To confirm the minutes of the Trustee Meeting held on Monday 20 May 2019.	3 – 4
3	<b>Declarations of Interest</b> To receive any Members' declarations of interest in respect of items on the agenda. Note: You must also declare the nature of any personal or disclosable pecuniary interests in an item whenever it becomes apparent that you have an interest in the business being considered.	
4	<b>Matters of Urgency</b> To consider any items that in the opinion of the Chairman should be dealt with as matters of urgency because of special circumstances. (Note: such circumstances need to be recorded in the minutes)	
5	<b>Exclusion of the Public</b> To agree any items to be dealt with after the public (including the press) have been excluded. There are no items which the Clerk recommends should be dealt with in this way.	

	Page/s
6 <b>Salcombe Regis Recreation Field – Exeter Leukaemia Fund Fundraising Event</b>	
To consider the attached letter requesting permission to use the Scout Centre, Salcombe Regis Recreation Field to run an invitation only fund-raising event for the Exeter Leukaemia Fund.	5
7 <b>Salcombe Regis Recreation Field – Scout Group Raised Beds</b>	
To consider the attached letter requesting retrospective permission to install raised beds at Salcombe Regis Recreation Field; also attached are photographs showing the layout and position of the raised beds.	6 – 9

**SIDMOUTH TOWN COUNCIL**  
**Minutes of the meeting of Sidmouth Town Council**  
**in its Capacity as Trustee**  
**held at the Council Chamber, Woolcombe House, Sidmouth**  
**on Monday 20 May 2019**  
**on the rising of the Council Meeting**

Ward	Councillors Present:
Sidmouth North	Charissa Evans
	Stuart Hughes
	Dawn Manley
	Jenny Ware
Sidmouth South	Denise Bickley
	Kelvin Dent
	Chris Lockyear
	John Rayson
	Paul Wright (Vice-Chair)
Sidmouth East	Louise Thompson
Sidmouth West	Louise Cole
Primley	Deirdre Hounsom
	Emma Murdoch
	Jeff Turner
Sidford	Jack Brokenshire
	Marianne Rixson
Sidbury	John Loudoun
Salcombe Regis	Ian Barlow (Chair)
	David Barratt
Apologies:	none

The meeting started at 7.55pm and finished at 8.00pm.

**PART 'A'**

**1 Minutes**

The minutes of the Trustee meetings held on Monday 8 April 2019 were signed as a true and accurate record.

**2 Declarations of Interest**

There were no Declarations of Interest received for items on this agenda.

**3 Salcombe Regis Recreation Field – Wedding 2020**

Sam Roberts and Emily Davis had requested to use the Scout Centre at Salcombe Regis Recreation Field for their wedding reception from Friday 24 July to Sunday 26 July 2020.

**RESOLVED:** That permission be granted to Sam Roberts and Emily Davis to use the Scout Centre at Salcombe Regis Recreation Field for their wedding reception from Friday 24 July to Sunday 26 July 2020.

**4 Confirmation of Council decision; 8 April 2019 – Hope Cottage**

Members were asked to formally confirm the decision of Council on 8 April 2019 into the Trustee minutes regarding Hope Cottage.

**RESOLVED:** that Sidmouth Town Council agrees 'in principle' to the extension of Hope Cottage.

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**CHAIRMAN OF THE COUNCIL**

Mr and Mrs J Thorne  
Salcombe Croft  
Beatlands Road  
Sidmouth  
Devon  
EX10 8JH

Wednesday, 22 May 2019

Dear Sir/ Madam,

We are writing to you with a request to hold a fundraiser at the Sidmouth Scout Centre on the evening of Saturday 7th September 2019.

I have contacted the centre and the venue is available for this date.

We are running a fundraiser to which family and friends will be invited to raise money for Exeter Leukaemia Fund.

In 2014 Lynne was diagnosed with Acute Myeloid Leukaemia, and that April was cared for (whilst undergoing chemotherapy) in The Royal Devon and Exeter's Yarty Ward for 6 months. This ward is partly funded by E.L.F (as is some of the staff training, councillors etc), and we want to give something back for the work they do, which will go to make other patients time on the ward, or in day care there as pleasant as possible, while going through such a testing time both for them and their families.

Both of us have well established businesses in the town, and with Lynne's work with children in the East Devon area, we felt that the Scout Centre would be the perfect venue to hold such an event, knowing that as well as raising money for E.L.F, we would be putting money back into the centre and the work they do also with local children's groups.

With regards to catering and drinks, these would be supplied by vendors, and we understand that we would need to apply for a temporary licence from East Devon District Council for the sale of alcohol. We have also read and would adhere to all the terms and conditions set out by the centre itself.

As Lynne is used to directing events and performances with children from all over the area, she understands all the health and safety aspects of holding such an event (they have used the centre before for Summer classes and dance exams).

We hope you can help us put this event on to raise much needed funds,

Yours Sincerely,

Jay and Lynne Thorne



Mr Chris Holland  
Sidmouth Town Clerk

22<sup>nd</sup> May 2019

Dear Chris,

**Re: Raised beds in the Salcombe Regis Recreation Field**

Firstly, we would like to sincerely apologise on behalf of the Scout Group for our failure to consult the Trustee about the creation of the raised beds.

It is clear to us now that we have badly let you and the Council down in our failure to act appropriately in this matter. We appreciate the great working relationship we have had with you and the Council in the past, and the last thing we wanted to do was to jeopardise this by acting carelessly and disrespectfully.

Today we have spoken to the team of volunteers who built the raised beds, and we all agree that we charged on without thinking about the necessary steps that we should have taken once the initial idea of the beds was floated by our Beaver and Cub Leaders.

In our enthusiasm we ran ahead of ourselves. It was clearly wrong of us not to consult the Town Council and seek permissions at the ideas stage and we are truly sorry.

Secondly, we are writing belatedly to ask for The Council's retrospective permission to install raised beds for use by our young people.

**The background**

Our leaders came up with the idea of installing raised beds in order to support parts of the Scouting Programme they offer to our youngsters. There are several scouting badges that would benefit from the use of the raised beds.

For example:

Beavers:	Gardener's, Global Issues and Hobbies
Cubs:	Environmental Conservation, Global Issues, Hobbies and Naturalist
Scouts:	Global Issues, Hobbies, Smallholder and Naturalist
Explorers:	Science and Technology and Naturalist

**Placement of the beds**

Our volunteer working party looked around the field and could see that the area by the gate would offer an ideal situation for growing things. It gets the most sun for the most hours in the day and is near to a standpipe for watering.

### **Design and Construction**

Our Scout Group Sections are divided into smaller groups e.g. Beaver Lodges x 4, Cubs Sixes x 6, Scout Patrols x 6 so our Leaders suggested it would be helpful for us to create 6 beds to allow each Lodge, Six or Patrol to have a level of ownership of and responsibility for their 'own' bed.

We have left enough space around each bed to allow the youngsters to use gardening tools in each bed without bumping into each other (or indeed injuring each other).

As you may have seen from the photographs, we have created hardcore paths for ease of access and maintenance.

### **Next steps**

We know that we should have contacted you for permission *before* we built the beds and are now writing to ask for your retrospective permission.

We are sincere in our desire to put right our mistake.

We have explained why we have put the beds where they currently are, but of course we would be willing to move them to an alternative position if this was the Councils' wish.

Please understand that all the Scout Group volunteers involved in this situation are very embarrassed to have messed up and keen to do the right the thing.

Yours sincerely,

Gareth Hughes, Nancy Craven and Brian Manwaring  
On behalf of 1<sup>st</sup> Sid Vale Scout Group



