

SIDMOUTH TOWN COUNCIL



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DEVON
EX10 9BB

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To: All Members of the Town Council
Town Clerk

25 January 2019

Dear Sir/Madam,

**Meeting of Sidmouth Town Council
in its Capacity as Trustee
Monday 4 February 2019
on the rising of the Council Meeting**

You are hereby summoned to attend the above meeting to be held in the Council Chamber, Woolcombe House, Sidmouth. It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Chris Holland', written over a horizontal line.

Christopher E Holland
Town Clerk

A G E N D A

	<u>Page/s</u>
<u>PART 'A'</u>	
1 Apologies To receive any apologies for absence.	
2 Minutes To confirm the minutes of the Trustee Meeting held on Monday 7 January 2019.	3
3 Declarations of Interest To receive any Members' declarations of interest in respect of items on the agenda. Note: You must also declare the nature of any personal or disclosable pecuniary interests in an item whenever it becomes apparent that you have an interest in the business being considered.	
4 Matters of Urgency To consider any items that in the opinion of the Chairman should be dealt with as matters of urgency because of special circumstances. (Note: such circumstances need to be recorded in the minutes)	
5 Exclusion of the Public To agree any items to be dealt with after the public (including the press) have been excluded. There are no items which the Clerk recommends should be dealt with in this way.	

- 6 **Salcombe Regis Recreation Field – 2019 Wedding Reception**
A request has been received to use the Scout Centre and field, Salcombe Regis Recreation Field for a wedding reception on Sunday 5 May 2019, setting up a marquee on Friday 4 and Saturday 5 May and taking down on Monday 6 May; see details as per the attached letter.

4

SIDMOUTH TOWN COUNCIL
Minutes of the meeting of Sidmouth Town Council
in its Capacity as Trustee
held at the Council Chamber, Woolcombe House, Sidmouth
on Monday 7 January 2019 on the rising of the Council Meeting

Ward	Councillors Present:
Sidmouth South	Kelvin Dent John Dyson Paul Wright
Sidmouth East	Marc Kilsbie Frances Newth
Sidmouth West	Louise Cole Sheila Kerridge John Rayson
Primley	Simon Pollentine
Sidford	Jack Brokenshire Ian McKenzie-Edwards (Chairman)
Salcombe Regis	Ian Barlow (Vice-Chairman)
Apologies:	David Barratt, John Hollick, Stuart Hughes, Gareth Jones, Jeff Turner

The meeting started at 7.25pm and finished at 7.30pm.

PART 'A'

33 Minutes

The minutes of the Trustee meetings held on Monday 3 December 2018 were signed as a true and accurate record.

34 Declarations of Interest

There were no Declarations of Interest received at this meeting.

35 Salcombe Regis Recreation Field – 2019 Wedding Reception

A request had been received to use the Scout Centre, Salcombe Regis Recreation Field for a wedding reception on Saturday 20 April 2019, details as per the copy email distributed to Members.

RESOLVED: That permission be granted to Debbie Johnston and Mike Wicks to use the Scout Centre, Salcombe Regis Recreation Field for a wedding reception on Saturday 20 April 2019.

36 Use of The Ham – Sidmouth Folk Festival

Jason Knight, General Manager, Sidmouth Folk Festival had written to request use of The Ham for the Folk Festival 2019. Access would be needed from Saturday 20 July to Wednesday 14 August to include build up and take down periods with the event running from Thursday 1 to Friday 9 August 2019; hours of operation from 0930 to 2300 daily. A copy of the latest audited accounts had been received and was available to Members on request to the Town Clerk.

RESOLVED: That permission be granted to Sidmouth Folk Festival to use The Ham from Saturday 20 July to Wednesday 14 August 2019; with the event running from Thursday 1 Friday 9 August 2019, hours of operation from 0930 to 2300 daily.

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CHAIRMAN OF THE COUNCIL

Nick Sneller
47 Yonder Street
Ottery St. Mary
East Devon
EX11 1HF

Dear Sir/Madam

We write with reference to hiring the Sid Vale Scout Centre and Salcombe Regis Activity Field for a wedding reception on the 5th May - Bank Holiday 2019.

Colette was born and grew up in Sidmouth and her parents were married in Salcombe Regis church and we feel the Scout Centre would be a fitting location for our Wedding reception.

We would like to set up a marquee on Fri 3rd, continue our preparations on Sat 4th, hold our celebration on Sun 5th and pack up on Mon 6th (Bank Holiday).

We have met with Nancy Craven and Gareth Hughes and discussed our plans, they have gone through their standard terms and conditions with us and we understand the need to abide by these during the hire. This would include the use and care of the Scout facilities and the necessary license applications.

We therefore are contacting you to seek your approval for use of the Centre and Field, and the cost to hire the grounds for the weekend.

We look forward to hearing from you

Kind regards
Nick & Colette