



SIDMOUTH TOWN COUNCIL

WOOLCOMBE HOUSE
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DEVON
EX10 9BB

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To: All Members of the Town Council
District Councillors for Sidmouth not on the Town Council
County Councillor for Sidmouth not on the Town Council
Town Clerk

14 January 2019

Dear Sir/Madam,

Meeting of Sidmouth Town Council Monday 21 January 2019 at 6.30pm

You are hereby summoned to attend the above meeting to be held in the Council Chamber, Woolcombe House, Sidmouth. It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

Yours faithfully,

Christopher E Holland
Town Clerk

A G E N D A

- | | <u>Page/s</u> |
|---|---------------|
| <u>PART 'A'</u> | |
| 1 Apologies
To receive any apologies for absence. | |
| 2 Declarations of Interest
To receive any Members' declarations of interest in respect of items on the agenda.
Note: You must also declare the nature of any personal or disclosable pecuniary interests in an item whenever it becomes apparent that you have an interest in the business being considered. | |
| 3 Matters of Urgency or Report from the Chairman
To consider any items that in the opinion of the Chairman should be dealt with as matters of urgency because of special circumstances. (Note: such circumstances need to be recorded in the minutes) | |
| 4 Exclusion of the Public
To agree any items to be dealt with after the public (including the press) have been excluded. There is one item which the Clerk recommends should be dealt with in this way. | |

5 **Public Open Question Time**

In accordance with Sidmouth Town Council Standing Orders Item 1 (d) – (i) Members of the Public are invited to put a question (one per person), to the Council through the Chairman (taking no more than 3 minutes each and for a total of 15 minutes). Please note that in accordance with standing order 1(d), a question shall not require a response or debate.

Councillors also have the opportunity to ask questions of the County and District Members during this item whilst giving priority to Members of the public.

(Members and members of the public are reminded to notify the Clerk and Councillor concerned of questions to be raised. This arrangement is in place to enable a considered response at the meeting.)

6 **Sidmouth Parish Church Patronage Fund**

The Patronage Secretary of Sidmouth Parish Church has written to invite the Town Council to continue its support by renewing its donation of £100 to commemorate the Town Council's chosen date of 11 November.

7 **Proposed Estimates 2019/2020**

Councillor Paul Wright, Member with Special Responsibility for Finance, will present the proposed estimates report for 2019/2020 (as attached).

3 – 6

8 **Exclusion of the Public and Press**

The Vice-Chairman of the Council to move the following:

“that under the Public Bodies (Admission to Meetings) Act 1960

the public (including the press) be excluded from the meeting due to the confidential nature of its contents.”

PART 'B'

9 **Grant Applications**

Members will be asked to consider Grant applications for the financial year 2019/2020; see attached confidential report.

Attached
Report

Please Note:

Grant application forms are available for Members to scrutinise prior to the meeting if further information is required.

SIDMOUTH TOWN COUNCIL 2019-2020 ESTIMATES SCHEDULE

	Anticipated March 2019	2018 - 2019 Budget	2019 - 2020 Proposed
<u>Council Services</u>			
Public Conveniences	£28,709	£30,000	£31,000
Youth Service Support	£30,000	£30,000	£40,000
Flower Beds, Planters & Watering	£16,713	£17,000	£18,000
Christmas Lighting & Events	£11,110	£12,000	£13,500
Donation to Christmas Lighting (Income)	-£1,500	-£1,500	-£1,500
Tourism Promotion	£7,973	£8,000	£6,500
Verge Cutting, Town Maintenance & Weeding	£8,056	£9,500	£9,500
Verge Cutting DCC Grant (Income)	-£4,298		-£4,300
Street Furniture	£2,000	£2,000	£2,000
Sidmouth Information Centre	£26,600	£26,600	£24,000
Drinking Fountain Sidbury	£61	£100	£100
Dog Hygiene Bins	£800	£1,000	£1,000
Annual Report Printing/Distribution	£0	£800	£800
War Memorials	£0	£100	£100
	£126,224	£135,600	£140,700
<u>Discretionary Expenditure</u>			
Grants	£15,578	£16,000	£16,000
Sidmouth Folk Week	£30,000	£30,000	£32,000
Sidmouth Town Band	£4,000	£4,000	£5,000
Sidmouth in Bloom	£3,000	£3,000	£4,000
South West Museum Development	£800	£800	£800
Air Display	£18,615	£6,000	£10,000
Donation to Air Display (Income)	-£12,615		
Sidmouth Hopper Bus	£27,825	£18,000	£8,000
Donation to Hopper Bus (Income)	-£9,825		
Neighbourhood Plan	£3,363	£12,500	
Port Royal Regeneration	£9,983	£10,000	
Swimming Platform	£0		£5,000
Western Town Webcam	£529		
Donation to use of Party Tent (Income)	-£25		
	£91,228	£100,300	£80,800

	Anticipated March 2019	2018 - 2019 Budget	2019 - 2020 Proposed
<u>Woolcombe House</u>			
Services Gas/Water/Elec	£2,792	£3,500	£3,500
Woolcombe House Business Rate	£6,840	£6,500	£7,500
Woolcombe House (Loan Interest & Repayment)	£14,889	£14,890	£14,890
Woolcombe House-General Maintenance	£7,414	£8,000	£8,500
Woolcombe House Building Reserve	£2,000	£2,000	£2,000
Council Chamber Hire (Income)	-£50		
	£33,885	£34,890	£36,390
<u>Other Freehold Property</u>			
Alma Lane Field	£127	£500	£500
Manstone Youth Centre	£17,816	£18,000	£33,000
Manstone Sports and Play Areas	£39,837	£40,000	£40,000
Long Park & Play Area	£1,255	£1,500	£1,500
Seafront Amenity Building	£19,650	£20,000	£20,000
Knowle Open Space (Reserve)	£0		£0
Conservatory Maintenance	£876	£1,000	£1,000
Sidmouth Golf Club (Income)	-£5	-£5	-£5
Elec Pole Rent (Income)	-£38	-£40	-£40
	£79,518	£80,955	£95,955
<u>Trust Property</u>			
<u>The Ham</u>			
The Ham Ground Mtce	£4,099	£4,100	£4,100
The Ham Other Mtce	£2,494	£2,500	£3,500
The Ham Play Equipment	£1,500	£1,500	£1,500
The Ham Reserve	£2,000	£2,000	£2,000
The Ham 3Phase Power	£1,776	£1,600	£1,800
The Ham Rent (Income)	-£10,780	-£9,000	-£10,000
<u>Manstone</u>			
Manstone Land Ground Mtce	£420	£500	£500
Manstone Other Maintenance	£1,600	£1,600	£1,600
Manstone Reserve	£2,000	£2,000	£2,000
Manstone Rent (Income)	-£990	-£990	-£2,240
<u>Salcombe Regis</u>			
S.R. Allotment Field	£0		
S.R. Recreation Field	£232	£250	£2,000
S.R. Recreation Field Rent (Income)	-£605	-£525	-£525
	£3,746	£5,535	£6,235

	Anticipated March 2019	2018 - 2019 Budget	2019 - 2020 Proposed
<u>Members</u>			
Members/Chairman's Allowances	£4,649	£5,000	£6,000
Chairman's Expenses	£1,432	£2,000	£2,000
Members Expenses/Training	£185	£800	£800
Elections	£0		£3,000
Civic & Hospitality	£208	£1,000	£1,000
	£6,474	£8,800	£12,800
<u>Staff</u>			
Salaries	£90,971	£92,000	£92,000
Pensions	£17,581	£20,000	£20,000
Staff Eye Tests	£50	£100	£100
Training & Conferences	£300	£1,000	£1,000
Officers Expenses	£49	£100	£100
Tourism/Promotion Admin (Income)	-£10,000	-£10,000	-£10,000
	£98,951	£103,200	£103,200
<u>Office Expenses</u>			
Postage	£1,516	£1,600	£1,700
Stationery	£1,564	£1,500	£1,700
Telephone	£3,159	£3,500	£3,600
Subscriptions	£2,019	£2,000	£2,250
Photocopier	£853	£1,500	£1,500
Internet, website and webcams	£2,930	£3,000	£3,000
Computer Software Contracts	£1,212	£1,200	£1,200
Computer Maintenance Contingency	£1,000	£1,000	£1,000
Advertisements	£90	£500	£500
Audit	£1,600	£1,600	£1,600
Insurance	£4,657	£5,000	£5,000
Sundry	£1,197	£1,200	£1,200
Bank Charges	£129	£200	£200
Bank Interest Received (Income)	-£1,190		-£1,000
	£20,736	£23,800	£23,450

Expense Group Totals	Anticipated March 2019	2018 - 2019 Budget	2019 - 2020 Proposed
Council Services	£126,224	£135,600	£140,700
Discretionary Expenditure	£91,228	£100,300	£80,800
Woolcombe House	£33,885	£34,890	£36,390
Other Freehold Property	£79,518	£80,955	£95,955
Trust Property	£3,746	£5,535	£6,235
Members	£6,474	£8,800	£12,800
Staff	£98,951	£103,200	£103,200
Office Expenses	£20,736	£23,800	£23,450
Total Estimate	£460,762	£493,080	£499,530
Council Tax Support Grant	£4,613	£4,613	
Estimated Precept	£456,149	£488,467	£499,530
Represents Parish Tax at Council Tax Band 'D'		£69.54	£70.94

EARMARKED RESERVES

Anticipated Balance at 31st March 2019

BeachAccess/BoatJetty/ManagementScheme	£100,000
Civic Regalia	£2,517
Computer Reserve	£6,019
Conservatory Maintenance	£2,800
East Devon District Council CIL	£890
Elections	£8,000
Fisherman's Sheds/Port Royal Regeneration	£7,000
Ham Maintenance	£23,213
Long Park & Play Area Maintenance	£34,753
Manstone Sports and Play Areas	£144,700
Air Display	£21,319
Sand Bags / Local Gritting	£2,000
Seafront Amenity Building	£8,349
Seagull Management	£2,500
Stowford Community Centre	£10,000
Notice Boards and Fingerposts	£1,455
Tourism Promotion	£8,517
War Memorials	£2,000
Woolcombe House Building Reserve	£23,724
Youth Centre Building Reserve (from DCC)	£13,000
Youth Service Support	£8,460
	£431,216

STC HOLDING ACCOUNTS

Fire Beacon Nature Reserve	£9,467
Parish Paths Partnership	£1,946
Sidmouth Hopper Bus	£13,034
Woolley Bequest	£20,590