



SIDMOUTH TOWN COUNCIL



WOOLCOMBE HOUSE
WOOLCOMBE LANE
SIDMOUTH
DEVON
EX10 9BB

Telephone: 01395 512424
Email: enquiries@sidmouth.gov.uk
Website: www.sidmouth.gov.uk
VAT Reg. No. 142 3103 24

To: All Members of the Town Council
District Councillors for Sidmouth not on the Town Council
County Councillor for Sidmouth not on the Town Council
Town Clerk

12 January 2015

Dear Sir/Madam,

Meeting of Sidmouth Town Council Monday 19 January 2015 at 6.30pm

You are hereby summoned to attend the above meeting to be held in the Council Chamber, Woolcombe House, Sidmouth. It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

Yours faithfully,

Christopher E Holland
Town Clerk

A G E N D A

PART 'A'

Page/s

- 1 **Apologies**
To receive any apologies for absence.
- 2 **Declarations of Interest**
To receive any Members' declarations of interest in respect of items on the agenda.
Note: You must also declare the nature of any personal or discloseable pecuniary interests in an item whenever it becomes apparent that you have an interest in the business being considered.
- 3 **Matters of Urgency or Report from the Chairman**
To consider any items that in the opinion of the Chairman should be dealt with as matters of urgency because of special circumstances. (Note: such circumstances need to be recorded in the minutes)
- 4 **Exclusion of the Public**
To agree any items to be dealt with after the public (including the press) have been excluded. There is one item which the Clerk recommends should be dealt with in this way.

5 **Public Open Question Time**

In accordance with Sidmouth Town Council Standing Orders Item 1 (d) – (i) Members of the Public are invited to put a question (one per person), to the Council through the Chairman (taking no more than 3 minutes each and for a total of 15 minutes). Please note that in accordance with standing order 1(d), a question shall not require a response or debate.

Councillors also have the opportunity to ask questions of the County and District Members during this item whilst giving priority to Members of the public.

(Members are reminded to notify the Councillor concerned and the Clerk of questions to be raised. The Clerk would also appreciate copies of Questions and Responses if of a complicated nature, preferably by email.)

6 **Proposed Estimates 2015/2016**

Councillor Dyson, Member with Special Responsibility for Finance, will present the report of proposed estimates for 2015/2016 (as attached).

3 – 6

7 **Exclusion Of The Public And Press**

The Vice-Chairman of the Council to move the following:

“that under the Public Bodies (Admission to Meetings) Act 1960

the public (including the press) be excluded from the meeting due to the confidential nature of its contents.”

PART ‘B’

8 **Grant Applications**

Members will be asked to consider Grant applications for the financial year 2015/2016; see attached confidential reports.

Attached
Report

SIDMOUTH TOWN COUNCIL 2015-2016 ESTIMATES SCHEDULE

	Expenditure To 31.12.14	Anticipated To 31.03.15	Total	2014 - 2015 Budget	2015 - 2016 Proposed
<u>Council Services</u>					
Public Conveniences		£26,600	£26,600	£27,000	£28,000
Public Conveniences-Mtce Sidbury/Manstone	£410	£450	£860	£1,000	£1,000
Flower Beds, Planters & Watering	£14,226	£840	£15,066	£16,000	£16,000
Donation to Floral Features (Income)	-£1,025		-£1,025		
Christmas Lighting & Switch-on	£135	£8,560	£8,695	£7,800	£8,800
Donation to Christmas Lighting (Income)			£0	-£1,500	-£1,500
Sidmouth Hopper Bus	£22,458		£22,458	£7,000	£8,000
Donation to Hopper Bus (Income)	-£15,374		-£15,374		
Notice boards and Fingerposts	£1,300		£1,300	£1,300	£2,500
Sidmouth Information Centre	£19,000	£5,000	£24,000	£24,000	£21,600
Drinking Fountain, Sidbury		£50	£50	£100	£100
Annual Report Printing/Distribution	£648		£648	£1,000	£1,000
War Memorials	£1,589	£1,400	£2,989	£3,000	
Parish Paths Partnership Payments	£3,283		£3,283		
Parish Paths Partnership (Income)	-£3,280		-£3,280		
	£43,370	£42,900	£86,270	£86,700	£85,500
<u>Discretionary Expenditure</u>					
Grants	£12,000		£12,000	£12,000	£12,000
Folk Week, Children's Festival & Family Tickets	£25,000		£25,000	£25,000	£25,000
Folk Week Social Dance	£5,000		£5,000	£5,000	£5,000
Sidmouth Town Band			£0		£2,000
Boat Jetty (former Jurassic Coast Marine Links)	£5,000	£20,000	£25,000	£25,000	£25,000
Manor Pavilion/Arts Centre		£5,000	£5,000	£5,000	
South West Museum Development		£800	£800	£800	£800
Dog Hygiene Bins		£600	£600	£600	£600
Sand bags	£396	£500	£896	£1,500	£1,500
Youth Service Support	£1,733	£3,500	£5,233	£5,200	£24,000
Seagull Management			£0	£4,550	
Sidmouth App / Promotion			£0		£2,000
Donation to use of Party Tent (Income)	-£25		-£25		
Town Entrance Signs	£455		£455	£890	
Tourism Reserve		£3,000	£3,000	£3,000	
Woolley Bequest Payments	£2,398		£2,398		
Woolley Bequest (Income)	-£500		-£500		
	£51,457	£33,400	£84,857	£88,540	£97,900

	Expenditure To 31.12.14	Anticipated To 31.03.15	Total	2014 - 2015 Budget	2015 - 2016 Proposed
<u>Woolcombe House</u>					
Services Gas/Water/Elec	£2,267	£1,238	£3,505	£3,300	£3,800
Woolcombe House Business Rate	£5,652		£5,652	£5,800	£5,800
Woolcombe House (Loan Interest&Repayment)	£14,889		£14,889	£14,890	£14,890
Woolcombe House-General Maintenance	£3,443	£2,048	£5,491	£5,500	£5,800
Woolcombe House Grounds	£736	£304	£1,040	£1,000	£1,200
Woolcombe House Building Reserve		£2,000	£2,000	£2,000	£2,000
Council Chamber Hire (Income)	-£200		-£200		
Band Hut Repairs	£340		£340	£250	£6,750
	£27,127	£5,590	£32,717	£32,740	£40,240
<u>Other Freehold Property</u>					
Fire Beacon Nature Reserve	-£3,788	£3,788	£0	£100	
Alma Lane Field	£2,363		£2,363	£985	£500
Manstone Youth Centre					£12,000
Manstone Sports and Play Areas	£300	£4,300	£4,600	£4,600	£5,000
Long Park & Play Area (incl. Reserve)	£43	£11,950	£11,993	£12,000	£8,000
Other additional Play Areas			£0		£10,000
Seafront Amenity Building	£5,641	£14,360	£20,001	£20,000	£20,000
Stowford Community Centre	£8,120	£6,880	£15,000	£15,000	£5,000
Conservatory Maintenance	£491	£510	£1,001	£1,000	£1,000
Sidmouth Golf Club (Income)	-£5		-£5		-£5
Elec Pole Rent (Income)	-£39		-£39	-£30	-£35
	£13,126	£41,788	£54,914	£53,655	£61,460
<u>Trust Property</u>					
<u>The Ham</u>					
The Ham Ground Mtce		£4,100	£4,100	£4,101	£4,103
The Ham Other Mtce	£257	£2,250	£2,507	£2,500	£2,500
The Ham Play Equipment	£1,190	£110	£1,300	£1,300	£1,300
The Ham Reserve		£2,000	£2,000	£2,000	£2,000
The Ham 3Phase Power	£481	£1,000	£1,481	£1,500	£500
The Ham Rent (Income)	-£7,660	-£465	-£8,125	-£8,125	-£8,125
<u>Manstone</u>					
Manstone Land Ground Mtce		£1,500	£1,500	£1,500	£500
Manstone Other Maintenance		£1,600	£1,600	£1,600	£1,600
Manstone Reserve		£2,000	£2,000	£2,000	£2,000
Manstone Rent (Income)	-£714	-£237	-£951	-£950	-£950
<u>Salcombe Regis</u>					
S.R. Allotment Field Rent (Income)			£0	-£100	-£1
S.R. Recreation Field	£205	£50	£255	£250	£250
S.R. Recreation Field Rent (Income)	-£1		-£1	-£1	-£2
	-£6,242	£13,908	£7,666	£7,575	£5,675

	Expenditure To 31.12.14	Anticipated To 31.03.15	Total	2014 - 2015 Budget	2015 - 2016 Proposed
<u>Members</u>					
Members/Chairman's Allowances	£5,215		£5,215	£5,500	£5,500
Chairman's Expenses	£560	£1,440	£2,000	£2,000	£2,000
Members Expenses/Training	£393	£110	£503	£450	£1,000
Elections		£5,000	£5,000	£5,000	£7,000
Civic & Hospitality	£825		£825	£1,000	£1,000
Civic Regalia	£2,544		£2,544	£2,500	£2,500
	£9,537	£6,550	£16,087	£16,450	£19,000
<u>Staff</u>					
Salaries	£61,943	£21,600	£83,543	£90,000	£90,000
Pensions	£12,557	£4,050	£16,607	£16,000	£18,000
Staff Eye Tests		£50	£50	£100	£100
Training & Conferences	£45	£300	£345	£1,000	£1,000
Officers Expenses	£20		£20	£100	£100
Tourism/Promotion Admin (Income)		-£10,000	-£10,000	-£10,000	-£10,000
Advert Planning Fees (Income)	-£138		-£138		
	£74,427	£16,000	£90,427	£97,200	£99,200
<u>Office Expenses</u>					
Postage	£557	£300	£857	£1,500	£1,500
Stationery	£844	£300	£1,144	£1,500	£1,500
Telephone	£2,328	£645	£2,973	£2,500	£3,000
Subscriptions	£1,964	£35	£1,999	£1,900	£2,000
Photocopier	£721	£290	£1,011	£1,300	£1,500
Internet, website and webcams	£375	£100	£475	£500	£500
Computer Software Contracts	£1,000		£1,000	£1,000	£1,200
Computer Maintenance Contingency	£887	£2,110	£2,997	£3,000	£3,000
Advertisements	£105		£105	£500	£1,000
Audit	£1,600		£1,600	£1,600	£1,600
Insurance	£7,684	£52	£7,736	£4,800	£5,300
Sundry	£668	£183	£851	£850	£1,200
Bank Interest Received (Income)	-£1,309	-£180	-£1,489		
	£17,424	£3,835	£21,259	£20,950	£23,300

Expense Group Totals	Expenditure To 31.12.14	Anticipated To 31.03.15	Total	2014 - 2015 Budget	2015 - 2016 Proposed
Council Services	£43,370	£42,900	£86,270	£86,700	£85,500
Discretionary Expenditure	£51,457	£33,400	£84,857	£88,540	£97,900
Woolcombe House	£27,127	£5,590	£32,717	£32,740	£40,240
Other Freehold Property	£13,126	£41,788	£54,914	£53,655	£61,460
Trust Property	-£6,242	£13,908	£7,666	£7,575	£5,675
Members	£9,537	£6,550	£16,087	£16,450	£19,000
Staff	£74,427	£16,000	£90,427	£97,200	£99,200
Office Expenses	£17,424	£3,835	£21,259	£20,950	£23,300
Total Estimate	£230,226	£163,971	£394,197	£403,810	£432,275
Council Tax Support Grant	£22,232	£0	£22,232	£22,232	£18,897
Estimated Precept	£207,994	£163,971	£371,965	£381,578	£413,378
Represents Parish Tax at Council Tax Band 'D'				£56.26	£60.30

Increase of £4.04 or 7.2%