

# SIDMOUTH TOWN COUNCIL



WOOLCOMBE HOUSE  
WOOLCOMBE LANE  
SIDMOUTH  
DEVON  
EX10 9BB

Telephone: 01395 512424  
Email: [enquiries@sidmouth.gov.uk](mailto:enquiries@sidmouth.gov.uk)  
Website: [www.sidmouth.gov.uk](http://www.sidmouth.gov.uk)  
VAT Reg. No. 142 3103 24

To: All Members of the Town Council  
Town Clerk

30 September 2019

For information:  
District Councillor for Sidmouth not on the Town Council

Dear Sir/Madam,

## Meeting of Sidmouth Town Council Monday 7 October 2019 at 6.30pm

You are hereby summoned to attend the above meeting to be held in the Council Chamber, Woolcombe House, Sidmouth. It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

Members of the public are reminded that they may speak on any item on the agenda during Public Question Time or when an item is reached on the agenda, with the permission of the Chair and before that item is debated by Members.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Chris Holland', written over a horizontal line.

**Christopher E Holland**  
Town Clerk

## A G E N D A

- |   | Page/s |
|---|--------|
| <b><u>PART 'A'</u></b>  |        |
| 1 <b>Apologies</b><br>To receive any apologies for absence.   |        |
| 2 <b>Minutes</b><br>To confirm the minutes of the meetings of the Town Council held on Monday 2 September 2019.   | 4 – 5  |
| 3 <b>Declarations of Interest</b><br>To receive any Members' declarations of interest in respect of items on the agenda.<br><br>Note: You must also declare the nature of any personal or disclosable pecuniary interests in an item whenever it becomes apparent that you have an interest in the business being considered. |        |
| 4 <b>Matters of Urgency or Report from the Chair</b><br>To consider any items that in the opinion of the Chair should be dealt with as matters of urgency because of special circumstances. (Note: such circumstances need to be recorded in the minutes).  |        |

- 5 **Exclusion of the Public**  
To agree any items to be dealt with after the public (including the press) have been excluded. There is one item which the Town Clerk recommends should be dealt with in this way.
- 6 **Public Open Question Time**  
In accordance with Sidmouth Town Council Standing Orders Item 1 (d) – (i) Members of the Public are invited to put a question (one per person), to the Council through the Chair (taking no more than 3 minutes each and for a total of 15 minutes). Please note that in accordance with standing order 1(d), a question shall not require a response or debate.  
Councillors also have the opportunity to ask questions of the County and District Members during this item whilst giving priority to Members of the public.  
*(Members and members of the public are reminded to notify the Town Clerk and Councillor concerned of questions to be raised. This arrangement is in place to enable a considered response at the meeting.)*
- 7 **Police Report**  
To receive the September 2019 Police Report.  
*(Members are asked to notify Sergeant Andrew Squires and the Town Clerk of questions to be raised in advance of the meeting where possible.)*
- 8 **Committee/Working Group Reports**
- 8.1 Planning Committee Reports  
To receive the reports of the Planning Committee meetings held on Wednesdays 28 August, 11, 25 and 26 September 2019. 6 – 14
- 8.2 Tourism & Economy Committee Report  
To receive the report of the Tourism & Economy Committee meeting held on Monday 9 September 2019. 15 – 17
- 8.3 Sid Valley Neighbourhood Plan Steering Group 18  
To formally note the result of the Sid Valley Neighbourhood Plan referendum and that the plan will go before East Devon District Council’s cabinet, to be brought into force as an adopted planning document.
- 8.4 Other Reports from Working Groups  
To receive any notified reports from Chairs of Working Groups, if required.
- 9 **Reports from Members with Special Responsibilities**
- 9.1 Finance Report  
a) To receive the Finance Report for August 2019. 19 – 22  
b) To appoint a deputy Member with Special Responsibility for Finance
- 9.2 Other Reports from Members with Special Responsibilities  
To receive other notified reports from other Members.
- 10 **Environment Policy**  
To consider adopting the Environment Policy recommended by the Environment Committee. 23

- 11 **Sidmouth Town Band – Annual Report**  
 Martin Cordy, Chair of the Town Band will update Members on the 2019 summer concert season, Last Night of the Proms and plans for 2020.  
 He will also update Members on the bands ongoing move from the Band Room at Woolcombe House to St. Francis Hall, Woolbrook.
- 12 **Sidmouth Folk Festival - Annual**  
 Sidmouth Folk Festival Director, John Braithwaite will give a report on the festival's activities and future plans.
- 13 **Town Council Surgeries**  
 To consider a proposal from Councillor Thompson regarding setting up Town Council Surgeries.
- 14 **Exclusion of the Public and Press**  
 The Vice-Chair of the Council to move the following:  
 “that under the Public Bodies (Admission to Meetings) Act 1960 the public (including the press) be excluded from the meeting due to the confidential nature of its contents.”

## **PART 'B'**

- 15 **Tourism and Economy Committee: Tourism Promotion Strategy TaFF – Interim Branding report**  
 Members to receive a presentation from the TaFF and agree new branding for Visit Sidmouth in time for adoption in the new Town Guide and marketing for 2020. The branding adopted, will form part of the final report from the TaFF to Tourism and Economy Committee in December.
- 16 **Sidmouth Hopper Bus**  
 To receive an update from Councillor Dent and to consider the feasibility of a service for 2020.

24 – 26

### **Forthcoming Council and Committee meetings:**

- 9 October 2019 – Planning Committee
- 21 October 2019 – Pre-Budget
- 23 October 2019 – Planning Committee
- 4 November 2019 – Council
- 6 November 2019 – Planning Committee
- 20 November 2019 – Planning Committee

**SIDMOUTH TOWN COUNCIL**  
**Minutes of the Meeting of Sidmouth Town Council**  
**held at the Council Chamber, Woolcombe House, Sidmouth,**  
**on Monday 2 September 2019 at 6.30pm**

Ward	Councillors Present:
Sidmouth North	Charissa Evans
	Stuart Hughes
	Dawn Manley
	Jenny Ware
Sidmouth South	Denise Bickley
	Kelvin Dent
	Chris Lockyear
	John Rayson
Sidmouth East	Louise Thompson
Sidmouth West	Louise Cole
Primley	Deirdre Hounsom
	Emma Murdoch
	Jeff Turner
Sidford	Jack Brokenshire
Salcombe Regis	Ian Barlow (Chair)
Apologies:	David Barratt, John Loudoun, Marianne Rixson, Paul Wright

The meeting started at 6.30pm and finished at 7.20pm.

## **PART 'A'**

### **55 Minutes**

The minutes of the meeting of the Town Council held on Monday 5 August 2019 were signed as a true and accurate record.

### **56 Declarations of Interest**

There were no declarations of interest received for items on this agenda.

### **57 Public Open Question Time**

- Councillor Bickley asked Councillor Hughes about the County Council's policy to not replace bus shelters when they have come to the end of their lifespan. County Councillor Hughes confirmed that the County Council's policy was to repair if possible but then remove and not replace. Some bus shelters had been replaced across the County using Members Locality budgets, but this left the problem of ongoing maintenance. Others had been supplied by Fernbank Advertising where it was financially viable for them to do so. The Chair suggested that Councillor Bickley may wish to make a report and proposal to the October Pre-Budget meeting if she believed that the Town Council should become involved in this service.
- Councillor Bickley asked Councillor Hughes about the progress of the Sidmouth to Feniton cycle path. County Councillor Hughes reported that he had been successful in getting both the Sidford to Sidbury and Sidmouth to Feniton cycle paths included in Devon County Council's Cycling Strategy. The priority was the Sidford to Sidbury cycle path which was under way and could commence as soon as the relevant land transfers had been negotiated.

Funding was an issue with the Sidmouth to Feniton cycle path with the major issue being the safe crossing of the A3052 at The Bowd. It was estimated that the scheme would cost in the region of £10 million if a pedestrian/cycle bridge was put in place or £15 million for a redesigned junction with traffic lights. To put this scheme into timeline context the Exe Trail had taken 15 years to get through design, planning and construction.

**58 Police Report**

Sgt Andy Squires presented the August police report which showed 65 crimes in August 2018 and only 42 in August 2019; a reduction of 35.4%. He reported that this year's Folk Week had been the quietest he had known, with no disorder or damage caused. His officers had been very complimentary on the way JR Events had organised the Air Display especially with regard to traffic flow both in and out of the town.

**59 Committee/Working Group Reports**

59.1 Planning Committee Reports

Councillor Dent, Chair of the Planning Committee, presented the report of the Planning Committee meeting held on Wednesday 14 August 2019.

**RESOLVED:** That the Planning Committee report be noted.

59.2 Sid Valley Neighbourhood Plan Steering Group

Councillor Hounsom gave a report of the work being carried out by the Sid Valley Neighbourhood Plan Steering Group Committee; she reminded Members that the referendum date was Thursday 19 September 2019 and asked that they speak to their ward residents and encourage them to vote at the referendum.

**RESOLVED:** That the Sid Valley Neighbourhood Plan Steering Group report be noted.

**60 Reports from Members with Special Responsibilities**

60.1 Finance Report

a) In accordance with section 2.2 of the Town Council's Financial Regulations Members were asked to note that the Member with Special Responsibility for Finance had verified the bank reconciliations, for all accounts, as at the end of June 2019.

b) In the absence of Councillor Wright, the Town Clerk presented the Finance Report for July 2019.

**RESOLVED:** 1) that in accordance with section 2.2 of the Town Council's Financial Regulations, Members had noted that the Member with Special Responsibility for Finance had verified the bank reconciliations, for all accounts, as at the end of June 2019.

2) that the Finance Report for July be noted and agreed.

60.2 Sidmouth Hopper Bus

Councillor Dent reported that this year's Hopper Bus season had finished on Sunday 1 September. There had been a small increase in passenger numbers which Councillor Dent believed was due to running the service during Folk Week rather than because of the longer route. He reported that, as in previous years, he would give a full report to Council at the October Council meeting.

**RESOLVED:** that the Sidmouth Hopper Bus report be noted.

.....  
CHAIR OF THE COUNCIL

**Minutes of the meeting of  
Sidmouth Town Council's Planning Committee  
Held at the Methodist Hall, High Street, Sidmouth,  
Wednesday 28 August 2019**

Councillors present: -           Jeff Turner (Chair)  
  Ian Barlow (Vice-Chair)  
  Dawn Manley  
  Jenny Ware  
  John Rayson  
  Deidre Hounsom  
  David Barratt

Apologies: -                   Kelvin Dent, John Loudoun and Louise Thompson

The meeting started at 6.30pm and finished at 7.50 pm.

**135 Declarations of Interest**

Name	Item Number	Type	Action Taken	Details
Cllr John Rayson and Cllr Jeff Turner	19/0937/FUL and 19/0938/LBC Sidmouth Museum, Church Street, Sidmouth, EX10 8LY	Personal Interest	Remained in the Chamber during discussion and did vote.	Members of Sid Vale Association

**136 District Council Members**

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

**137 Applications for consideration**

**Resolved** That in respect of the Planning Applications set out below and attached, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance with schedule 16 of the Local Government Act 1972.

**Applications for consideration**

**138** 19/1775/FUL      Mr Mitch      Sidmouth Drill Hall, The Esplanade, Sidmouth, EX10 8BE  
East Ward          Tonks          Conversion of hall to restaurant (A3 use), creation of new balcony, replacement of rear extension with new rear extension, external terrace to form seating area.

**SUPPORT**

Members would also like the following items to be taken into consideration;

- Members would like any extractor fans and ducting to be of dark colour
- The possibility of the site being carbon neutral: the inclusion of solar panels on the western roof pitch and bicycle racks for customers should be considered

**139** 19/1742/LBC      Mr & Mrs      Rings of Gold, Old Fore Street, Sidmouth, EX10 8LP  
East Ward          Folan          New site boundary wall; repairs to existing boundary wall;  
installation of glass canopy, roof vent tile and seagull protection

	SUPPORT		measures to the Cottage dormer; installation of new doors to shop unit; installation of new air conditioning unit to shop.
<b>140</b>	19/1741/FUL East Ward	Mr & Mrs Folan	Rings of Gold, Old Fore Street, Sidmouth, EX10 8LP. New site boundary wall; repairs to existing boundary wall; installation of glass canopy, roof vent tile and seagull protection
	SUPPORT		measures to the Cottage dormer; installation of new doors to shop unit; installation of new air conditioning unit to shop.
<b>141</b>	19/0937/FUL East Ward	Sid Vale Association	Sidmouth Museum, Church Street, Sidmouth, EX10 8LY. Single storey extension to provide disabled access and facilities.
	SUPPORT		
<b>142</b>	19/0938/LBC East Ward	Sid Vale Association	Sidmouth Museum, Church Street, Sidmouth, EX10 8LY. Single storey extension to provide disabled access and facilities.
	SUPPORT		subject to the agreement of the Conservation Officers.
<b>143</b>	19/1740/FUL Salcombe Regis	Mr E Mashall	Fire and Smoke Farm, Salcombe Regis, Sidmouth, EX10 0PE. Proposed annexe to existing dwelling and change of use of agricultural land to garden.
	SUPPORT		subject to the building having a legal tie placed on it to the main house.
<b>144</b>	19/1852/FUL Salcombe Regis	Mr Hignett	Greystones, Salcombe Regis, Sidmouth, EX10 0JQ. Two storey side extension, single storey side extension (wing), new outbuilding, removal of existing garden buildings.
	UNABLE TO SUPPORT		
	Members were unable to support for the following reasons;		
	<ul style="list-style-type: none"> <li>• The proposed changes would be out of keeping with the design of the existing building.</li> <li>• The proposed development would adversely affect the street scene and be out of keeping with the character of the area</li> <li>• The proposed development was considered over development of the site.</li> <li>• The proposed would be contrary to the policy 7 of the emerging Neighbourhood plan local distinctiveness.</li> <li>• The proposed would be contrary to the policy 6 of the emerging Neighbourhood plan Infill Development, extension and trees.</li> <li>• The proposed would be contrary to the policy 9 of the emerging Neighbourhood plan Residential Development.</li> </ul>		
<b>145</b>	19/1569/LBC South Ward	Dr Peter Fung	8 Fortfield Terrace, Sidmouth, EX10 8NT. Restore the original stone floor of the communal entrance hall and fill in existing mat well.
	SUPPORT		subject to the agreement of the Conservation Officers.
<b>146</b>	19/1773/FUL South Ward	Mr & Mrs R Hull	1 South View, Brewery Lane, Sidmouth, EX10 8UP. Construction of single and two storey extensions.
	SUPPORT		
<b>147</b>	19/1785/FUL West Ward	Mr & Mrs Tuohy	73 Alexandria Road, Sidmouth, EX10 9HG. Loft conversion with dormers and roof over utility room.
	SUPPORT		

**148 Appeals**

Planning Application 18/2280/FUL San Remo, 55 Peaslands Road, Sidmouth, EX10 9BE.  
Construction of two storey dwelling within garden and provision of additional parking space.

Town Council	District Council	Appeal Decision
Did not support	Refused	Granted

Planning Application 18/1094/MOUT. The development proposed is outline application for the change of use of agricultural land to employment land.

Town Council	District Council	Appeal Decision
Did not support	Refused	Granted

The Planning Clerk reported that the appeal had been lodged by the Applicant in respect of the above application.

**149 Enforcement Letters**

No Enforcement letters were received.

.....  
**CHAIR OF THE PLANNING COMMITTEE**



**Minutes of the meeting of  
Sidmouth Town Council's Planning Committee  
Held at the Council Chamber, Woolcombe House, Sidmouth,  
Wednesday 11 September 2019**

Councillors present: - Kelvin Dent (Chair)  
Jeff Turner (Vice-Chair)  
Ian Barlow  
Jenny Ware  
John Rayson  
Deidre Hounsom  
David Barratt

Apologies: - Louise Thompson, John Loudoun and Dawn Manley

The meeting started at 6.30pm and finished at 7pm.

**150 Declarations of Interest**

Name	Item Number	Type	Action Taken	Details
Cllr Kelvin Dent	19/1696/TRE Garth, Knowle Drive, Sidmouth, EX10 8HN	Personal Interest	Remained in the Chamber during discussion but did not vote.	The applicant is a neighbour.

**151 Minutes**

The Minutes of the Planning Committee meeting held on the 14<sup>th</sup> August 2019 were signed as a true and accurate record.

**152 District Council Members**

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

**153 Applications for consideration**

**Resolved** That in respect of the Planning Applications set out below and attached, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance with schedule 16 of the Local Government Act 1972.

**Applications for consideration**

- 154** 19/1829/FUL Mr & Mrs Charis, 9 Meadway, Sidmouth, EX10 9JA. Construction of 2 storey side and rear extension; canopy and terrace to rear and provision of render to existing dwelling (revised scheme to 18/2647/FUL).  
North Ward Gallagher  
SUPPORT
- 155** 19/1860/FUL Mrs King Thorn Farm Buildings, Salcombe Regis, Sidmouth, EX10 0JH. Construction of timber pavilion building.  
Salcombe Regis Ward  
SUPPORT
- 156** 19/1711/LBC Mr Michael Bridge Street Cottage, Bridge Street, Sidbury, Sidmouth, EX10 Sidbury Ward Sleep ORU. Increase height of door leading from inner hall to staircase at ground floor.

SUPPORT subject to the agreement of the Conservation Officers.

- 157** 19/1910/FUL Mr Emmott Rosemount Cottage, Station Road, Sidmouth, EX10 8NZ.  
South Ward Demolition of existing garage; re-building of boundary wall; raise height of roof to enable first floor and two storey extension.
- SUPPORT
- 158** 19/1942/FUL Mr Clive Hillcrest, Cottington Mead, Sidmouth, EX10 8HB. Construction of  
South Ward Fanger first floor extension with balcony, rear dormer and first floor side facing windows.
- SUPPORT
- 159** 19/1906/FUL Mr & Mrs 81 Woolbrook Road, Sidmouth, EX10 9XD. Two storey side  
West Ward Paul White extension.
- SUPPORT

### Tree Applications for Decision

The Town Council is authorised to make a decision on the following tree applications.

- 160** 19/1668/TRE Mr Mulberry Cottage, Sid Lane, Sidmouth, EX10 9AW. The Ash is  
Salcombe Regis Alastair located at the rear of the Mulbury Cottage property along the  
Ward Down boundary with Salcombe Lodge. The Ash has been dying back over the last couple of years and has very little foliage leaving it with very poor amenity value. There are dead limbs within the tree. The residents of Mulbury Cottage and New Barton are concerned for their children and family using the gardens and play areas beneath the tree and that the tree will reach their properties if it falls.

The Council hereby **GRANTS** permission to carry out work subject to the conditions set out by the EDDC Arboricultural Officer.

- 161** 19/1696/TRE Mr Garth, Knowle Drive, Sidmouth, EX10 8HN. T1337 Portuguese  
South Ward Leonidou Laurel: Fell Reason for Works: Low amenity value and excessive domination of rear garden. See report GJ/A391/0719.

**SPLIT DECISION** (part of the application has been refused and a part approved)

The Council hereby **GRANTS** permission to carry out work described below subject to the following conditions:

an overall reduction by 10% of the total folia area to maintain the tree at its present size

1. The works hereby consented to shall be carried out in accordance with British Standard 3998: 2010 (Tree Work - Recommendations).  
(Reason - In the interests of amenity and to ensure the works are carried out in a satisfactory manner.)
2. The works hereby consented to shall be carried out within a period of 2 years from the date of this decision notice.  
(Reason - To ensure that the works are carried out within a reasonable period of time.)

The Council hereby **REFUSES** permission to carry out work described below for the following reasons:

The felling of the tree on the grounds shown below

1. Reasoning - The tree is in reasonable health for its age, it has amenity value as it can be seen from Knowle Drive, and the tree is part of a cohesively grown larger group of trees in the neighbouring property and is in good health with a reasonable life expectancy. The arboricultural report although comprehensive does not give an arboricultural reason to fell a healthy tree, the overall impact of the tree can be maintained with the reduction

approved, the tree grows to the north of the property so does not restrict the sunlight into the garden.

**Prior notification of proposed works to trees in a Conservation Area (Section 211 Notice)**

The Town Council has been given the required notification of the following tree works and may comment accordingly.

- |            |                             |                     |  |
|------------|-----------------------------|---------------------|--|
| <b>162</b> | 19/1670/TCA<br>Sidbury Ward | Johanna<br>Mitchell | Bundels, Ridgeway, Sidbury, Sidmouth, EX10 0SF.<br>T2 Birch Tree - dismantle due to rot at the base of tree.<br>T3 Small Ash Tree in Holly - dismantle due to location.<br>T4 T5 Cyprus - dismantle because they're starting to collapse due to age. |
|------------|-----------------------------|---------------------|--|

**WORKS NOTED**

- |            |   |
|------------|---|
| <b>163</b> | <b>Enforcement Letters</b><br>No Enforcement letters were received. |
|------------|---|

.....  
**CHAIR OF THE PLANNING COMMITTEE**

**Minutes of the meeting of  
Sidmouth Town Council's Planning Committee  
Held at the Council Chamber, Woolcombe House, Sidmouth,  
Wednesday 25<sup>th</sup> September 2019**

Councillors present: - Kelvin Dent (Chair)  
Ian Barlow (Vice-Chair)  
John Rayson  
Deidre Hounsom  
John Loudoun

Apologies: - Jeff Turner, Jenny Ware, David Barratt and Louise Thompson

The meeting started at 6.30pm and finished at 7.20 pm.

**164 Declarations of Interest**

Name	Item Number	Type	Action Taken	Details
Cllr John Loudoun	19/1933/FUL and 19/1934/LBC Bundels, Ridgeway, Sidbury, Sidmouth, EX10 0SF	Personal Interest	Remained in the Chamber during discussion but did not vote.	Acquainted with Applicant.

**165 District Council Members**

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

**166 Applications for consideration**

**Resolved** That in respect of the Planning Applications set out below and attached, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance with schedule 16 of the Local Government Act 1972.

**Applications for consideration**

- |            |                                       |                   |  |
|------------|---------------------------------------|-------------------|--|
| <b>167</b> | 19/1947/COU<br>North Ward             | Mr R Loynd        | 32 Woolbrook Road, Sidmouth, EX10 9UZ. Change of use from shop (use class A1) to a mixed use comprising indoor soft play area and a meeting space. |
|            | SUPPORT                               |                   |  |
| <b>168</b> | 19/1808/FUL<br>Salcombe Regis<br>Ward | Mr J Newman       | The Slade Centre, Donkey Sanctuary, Mire Lane, Salcombe Regis, Sidmouth EX10 0NU. New external hard standing and galvanised fencing.               |
|            | SUPPORT                               |                   |  |
| <b>169</b> | 19/1932/FUL<br>Sidbury Ward           | Mr & Mrs Gater    | Glenhills, 2A Davids Close, Sidbury, Sidmouth EX10 0QS. Construction of single and two storey extensions   |
|            | SUPPORT                               |                   |  |
| <b>170</b> | 19/1933/FUL<br>Sidbury Ward           | Mr & Mrs Mitchell | Bundels, Ridgeway, Sidbury, Sidmouth, EX10 0SF. Construction of single storey extension.   |
|            | DEFERRED pending a site visit.        |                   |  |

- 171** 19/1934/LBC Mr & Mrs Mitchell Bundels, Ridgeway, Sidbury, Sidmouth, EX10 0SF. Demolish existing lean-to extension and construct new kitchen extension; minor internal alterations; installation of new ground source heat pump and repairs to existing chimney stacks.  
Sidbury Ward
- DEFERRED pending a site visit.
- 172** 19/1978/FUL Mr & Mrs M Lee Bridgefield, Cotford Close, Sidbury, Sidmouth, EX10 0SJ. Construction of two storey side extension (revised scheme to 19/1414/FUL).  
Sidbury Ward
- UNABLE TO SUPPORT  
Members were unable to support for the following reasons;
- The proposed development would adversely affect the street scene and be out of keeping with the character of the area
  - The proposed development was considered over development of the site.
  - The proposed would be contrary to the policy 7 of the Neighbourhood plan local distinctiveness.
  - The proposed would be contrary to the policy 9 of the Neighbourhood plan Residential Development.
- 173** 19/2004/FUL Mr Stephan Drew 4 Stevens Cross Close, Sidford, Sidmouth, EX10 9QJ. Proposed rear extension.  
Sidford Ward
- SUPPORT
- 174** **Tree Exemption Reports**  
No Tree Exemption Reports were received.
- 175** **Appeals**  
Planning Application 19/1969/TRE Garth, Knowle Drive, Sidmouth, Fell one Portuguese Laurel.  
Planning Application 18/1798/FUL Elmcote, Boughmore Road, Sidmouth, EX10 8SH. Construction of dwelling and detached carport.  
Planning Application 19/0430/FUL The Blue Ball, Car Park, Sidford. Proposed construction of three detached dwellings and private car parking with associated new private vehicular access, landscaping, boundary treatments, drainage and ground works, and reconfiguration of existing car park.  
The Planning Clerk reported that the appeal had been lodged by the Applicant in respect of the above application.  
Appeal Decision  
Planning Application 18/2921/FUL Valley Mead, Convent Road, Sidmouth EX10 8RE. Construction of a single storey extension has been granted.  
The Planning Clerk reported that the appeal decision had been reported by the Secretary of State in respect of the above application.
- 176** **Enforcement Letters**  
No Enforcement letters were received.

.....  
**CHAIR OF THE PLANNING COMMITTEE**

**Minutes of the meeting of  
Sidmouth Town Council's Planning Committee  
Held at the Council Chamber, Woolcombe House, Sidmouth,  
Friday 27<sup>th</sup> September 2019**

Councillors present: - Ian Barlow (Chair)  
Jenny Ware (Vice-Chair)  
John Loudoun

Apologies: - Deidre Hounsom, Louise Thompson, Jeff Turner and Kelvin Dent

The meeting started at 10.40 am and finished at 10.55 am.

**177 Declarations of Interest**

Name	Item Number	Type	Action Taken	Details
Cllr John Loudoun	19/1933/FUL and 19/1934/LBC Bundels, Ridgeway, Sidbury, Sidmouth, EX10 0SF.	Personal Interest	Remained in the Chamber during discussion but did not vote.	Acquainted with Applicant.

**178 District Council Members**

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

**179 Applications for consideration**

**Resolved**

That in respect of the Planning Applications set out below and attached, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance with schedule 16 of the Local Government Act 1972.

**Applications for consideration**

- 180** 19/1933/FUL Mr & Mrs Bundels, Ridgeway, Sidbury, Sidmouth, EX10 0SF. Construction of single storey extension.  
Sidbury Ward Mitchell  
SUPPORT subject to the agreement of the Conservation Officers.
- 181** 19/1934/LBC Mr & Mrs Bundels, Ridgeway, Sidbury, Sidmouth, EX10 0SF. Demolish existing lean-to extension and construct new kitchen extension; minor internal alterations; installation of new ground source heat pump and repairs to existing chimney stacks.  
Sidbury Ward Mitchell

SUPPORT subject to the agreement of the Conservation Officers.

.....  
**CHAIR OF THE PLANNING COMMITTEE**

**SIDMOUTH TOWN COUNCIL**  
**Minutes of a Meeting of Sidmouth Town Council's**  
**Tourism and Economy Committee**  
**held at the Council Chamber, Woolcombe House, Sidmouth,**  
**on Monday 9 September 2019 at 6.30 pm**

Councillors present: Ian Barlow  
 David Barratt  
 Denise Bickley  
 Louise Cole  
 Charissa Evans  
 Deirdre Hounsom  
 Stuart Hughes  
 Chris Lockyear  
 John Rayson  
 Marianne Rixson  
 Paul Wright

Apologies: Jack Brokenshire, Dawn Manley, Louise Thompson

The meeting started at 6.30pm and finished at 9.00pm

**PART 'A'**

**12 Minutes**

The Minutes of the Tourism & Economy Committee meeting held on Monday 17 June 2019 were signed as a true and accurate record.

**13 Declarations of Interest**

Name	Item Number	Type	Action Taken	Details
CLlr Chris Lockyear	18 Tourism & Promotion Strategy Task and Finish Forum	Personal	Remained in the Chamber during discussion and voting	Science Festival Committee Member
CLlr Louise Cole	18 Tourism & Promotion Strategy Task and Finish Forum	Personal	Remained in the Chamber during discussion and voting	Sidmouth Sea Fest Committee Member

**14 Matters of Urgency and Report**

- The Town Clerk reported that the Chamber of Commerce had advised that they had changed the date of the 75<sup>th</sup> Anniversary of VE Day Street Party; it would now be held in the Market Square on Sunday 10 May 2020 from 4pm to 7pm, with a road closure from 12noon to enable setting up.

**15 Exclusion of the Public**

**RESOLVED:** that the classification given to the documents to be submitted to the Council, be confirmed, and that the reports relating to exempt information, be dealt with under Part B.

**16 Information Centre Manager's Report & Financial Report**

Jeff Bailey, Information Centre Manager, presented the Information Centre's report and the Finance Report for the period to July 2019 in respect of the Sidmouth Information Centre.

**RESOLVED:** That the Sidmouth Information Centre Reports be noted.

**17 Street Trading**

Members were asked to consider the report from the Town Clerk and Steve Saunders, EDDC Licensing Manager who was present to answer any questions from Members.

**RESOLVED:** That Street Trading be considered at a future Tourism & Economy Committee meeting following the report from the Tourism & Promotion Strategy TaFF

**18 Tourism & Promotion Strategy Task and Finish Forum (TaFF)**

Councillor Cole, Chair of the Tourism & Promotion Strategy TaFF gave a detailed update on the work of the group so far and presented the Interim Report that had been emailed to Members prior to the meeting.

**RESOLVED:** That the Members of the TaFF be thanked for their work so far and confirm their agreement with the list of Recommended Next Priorities.

**19 Sidmouth Town Crier**

Members were asked to consider the letter received from the Chamber of Commerce regarding introducing the position of Town Crier for Sidmouth.

**RESOLVED:** That due to a lack of a perceived need for the role in the town and management concerns in controlling what events were attended, what was said at those events and any resulting complaints, it was resolved that no further action be taken.

**20 Matters Raised by Invited Representatives**

The following matters were raised by the Chamber of Commerce representatives:

- It was reported that two additional charity shops were due to open in Sidmouth bringing the number to 15 in the town centre though it was acknowledged there was nothing Councils could do to prevent this.
- There would be an official launch of the Sid Valley Ring signpost walk on Saturday 21 September. It had already been well received with one charity group discussing a sponsored charity walk around the Sid Valley ring.
- The Classic Car Show would be held on Saturday 21 September.
- It was suggested that an events/notice board could be positioned on the empty wall of the Information Centre/swimming pool building.
- Concerns were raised regard to the Beach Management Plan and its implications on Cliff Road residents and seafront businesses and properties. At the time of the meeting, the minutes were not available from the last meeting of the Beach Management Plan committee and this could lead to a misunderstanding of the plan and misleading press statements.

**RESOLVED:** That the Town Clerk would obtain the Beach Management Plan minutes and raise the points of concern with the District Council.

**21 Exclusion of the Public and Press**

**RESOLVED:** That under the Public Bodies (Admission to Meetings) Act 1960 the public (including the press) be excluded from the meeting due to the confidential nature of its contents.

**PART 'B'**

**22 Tourism & Promotion Strategy Task and Finish Forum – Future Tourism Promotion spending update**

Councillor Cole, Chair of the Tourism & Promotion Strategy TaFF asked Members to consider possible Tourism Promotion spending ideas prior to the Pre-Budget meeting in October.



**RESOLVED:** That an additional £25,000 be added to the Tourism Promotion budget.

.....  
CHAIR OF THE TOURISM & ECONOMY COMMITTEE

# DECLARATION OF RESULT OF POLL

## East Devon

### Sidmouth Neighbourhood Planning Referendum

I Christopher Holland, being the Deputy Counting Officer at the above referendum held on Thursday 19 September 2019, do hereby give notice that the results of the votes cast is as follows:

Question		
Do you want East Devon District Council to use the <b>Neighbourhood Plan for Sidmouth</b> to help it decide planning applications in the neighbourhood area?		
	Votes Recorded	Percentage
Number cast in favour of a <b>Yes</b>	2140	90 %
Number cast in favour of a <b>No</b>	227	10 %

The number of ballot papers rejected was as follows:	Number of ballot papers
A want of an official mark	
B voting for more answers than required	
C writing or mark by which voter could be identified	
D being unmarked or wholly void for uncertainty	5
E rejected in part	
Total	5

Electorate: 12228

Ballot Papers Issued: 3372 Turnout: 19.4%

And I do hereby declare that more than half of those voting have ~~not~~ voted **in favour** of the Neighbourhood Plan.

Dated Thursday 19 September 2019

  
Christopher Holland  
Counting Officer

## Sidmouth Town Council - Detailed Income and Expenditure Report

### Month 5 - August 2019

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Variance
<b><u>Council Services</u></b>				
Public Conveniences	0	30,020	31,000	980
Youth Service Support	0	15,000	40,000	25,000
Flower Beds, Planters & Watering	2,140	8,695	18,000	9,305
Christmas Lighting & Events	6,000	6,000	13,500	7,500
Donation to Christmas Lighting (Income)	0	0	-1,500	-1,500
Tourism Promotion	521	3,293	6,500	3,207
Verge Cutting, Town Maintenance & Weeding	896	4,479	9,500	5,021
Verge Cutting DCC Grant (Income)	0	0	-4,300	-4,300
Street Furniture	0	450	2,000	1,550
Sidmouth Information Centre	10,000	10,000	24,000	14,000
Drinking Fountain, Sidbury	102	98	100	2
Dog Hygiene Bins	0	1,000	1,000	0
Annual Report Printing/Distribution	0	0	800	800
War Memorials	0	0	100	100
Parish Paths Partnership Payments	53	1,881	0	-1,881
Parish Paths Partnership (Income)	0	0	0	0
	<b>£19,712</b>	<b>£80,916</b>	<b>£140,700</b>	<b>£59,784</b>

### **Discretionary Expenditure**

Grants	0	16,062	16,000	-62
Sidmouth Folk Festival	0	32,000	32,000	0
Sidmouth Town Band	0	5,000	5,000	0
Sidmouth in Bloom	0	4,000	4,000	0
South West Museum Development	0	800	800	0
Air Display	13,259	17,669	10,000	-7,669
Donation to Air Display (Income)	-7,588	-9,173	0	9,173
Sidmouth Hopper Bus	8,165	20,420	8,000	-12,420
Donation to Hopper Bus (Income)	0	-15,450	0	15,450
SVNP Community Actions	0	0	10,000	10,000
Sid Valley Neighbourhood Plan	700	1,120	0	-1,120
Swimming Platform	0	4,240	5,000	760
Port Royal Regeneration	0	1,676	0	-1,676
Community Infrastructure Levy (Income)	0	-4,370	0	4,370
Woolley Bequest Payments	0	5,000	0	-5,000
Woolley Bequest (Income)	0	0	0	0
	<b>£14,536</b>	<b>£78,994</b>	<b>£90,800</b>	<b>£11,806</b>

## Sidmouth Town Council - Detailed Income and Expenditure Report

### Month 5 - August 2019

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Variance
<b><u>Woolcombe House</u></b>				
Services Gas/Water/Elec	258	1,110	3,500	2,390
Woolcombe House Business Rate	0	6,997	7,500	503
Woolcombe House (Loan Interest&Repayment)	0	7,444	14,890	7,446
Woolcombe House-General Maintenance	1,419	4,807	8,500	3,693
Woolcombe House Building Reserve	0	0	2,000	2,000
Council Chamber Hire (Income)	0	0	0	0
	<b>£1,677</b>	<b>£20,358</b>	<b>£36,390</b>	<b>£16,032</b>

### **Other Property**

Alma Lane Field	0	0	500	500
Manstone Youth Centre	1,424	5,777	33,000	27,223
Manstone Youth Centre (Income)	0	0	0	0
Manstone Sports and Play Areas	0	3,206	40,000	36,794
Long Park & Play Area	85	1,443	1,500	57
Seafront Amenity Building	500	16,430	20,000	3,570
Conservatory Maintenance	130	260	1,000	740
Fire Beacon Stewardship (Income)	0	-3,719	0	3,719
Sidmouth Golf Club (Income)	0	0	-5	-5
Elec Pole Rent (Income)	-1	-38	-40	-2
	<b>£2,138</b>	<b>£23,359</b>	<b>£95,955</b>	<b>£72,596</b>

### **Trust Property**

#### **The Ham**

The Ham Ground Mtce	110	1,198	4,100	2,902
The Ham Other Mtce	280	2,862	3,500	638
The Ham Play Equipment	0	1,450	1,500	50
The Ham Reserve	0	0	2,000	2,000
The Ham 3Phase Power	116	427	1,800	1,373
The Ham Rent (Income)	-1,530	-10,158	-10,000	158

#### **Manstone**

Manstone Land Ground Mtce	60	300	500	200
Manstone Other Maintenance	0	0	1,600	1,600
Manstone Reserve	0	0	2,000	2,000
Manstone Rent (Income)	0	-713	-2,240	-1,527

#### **Salcombe Regis**

S.R. Allotment Field	0	0	0	0
S.R. Allotment Field Rent (Income)	0	0	0	0
S.R. Recreation Field	95	-72	2,000	2,072
S.R. Recreation Field Rent (Income)	0	-525	-525	0
	<b>-£869</b>	<b>-£5,231</b>	<b>£6,235</b>	<b>£11,466</b>

## Sidmouth Town Council - Detailed Income and Expenditure Report

### Month 5 - August 2019

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Variance
<b><u>Members</u></b>				
Members/Chair's Allowances	0	5,316	6,000	684
Chair's Expenses	0	0	2,000	2,000
Members Expenses/Training	0	0	800	800
Elections	0	6,161	3,000	-3,161
Civic & Hospitality	0	24	1,000	976
	<b>£0</b>	<b>£11,501</b>	<b>£12,800</b>	<b>£1,299</b>
<b><u>Staff</u></b>				
Salaries	7,760	38,843	92,000	53,157
Pensions	1,552	7,770	20,000	12,230
Staff Eye Tests	0	0	100	100
Training & Conferences	0	0	1,000	1,000
Officers Expenses	0	125	100	-25
Tourism/Promotion Admin (Income)	0	0	-10,000	-10,000
	<b>£9,312</b>	<b>£46,738</b>	<b>£103,200</b>	<b>£56,462</b>
<b><u>Office Expenses</u></b>				
Postage	35	191	1,700	1,509
Stationery	57	336	1,700	1,364
Telephone	175	1,549	3,600	2,051
Subscriptions	0	1,918	2,250	332
Photocopier	101	289	1,500	1,211
Internet, website and webcams	199	1,224	3,000	1,776
Computer Software Contracts	0	684	1,200	516
Computer Maintenance Contingency	0	0	1,000	1,000
Advertisements	0	80	500	420
Audit	1,300	1,600	1,600	0
Insurance	6,103	6,103	5,000	-1,103
Sundry	135	441	1,200	759
Bank Charges	5	28	200	172
Bank Interest Received (Income)	-121	-474	-1,000	-526
	<b>£7,989</b>	<b>£13,969</b>	<b>£23,450</b>	<b>£9,481</b>

## Sidmouth Town Council - Detailed Income and Expenditure Report

### Month 5 - August 2019

<b>Expense Group Totals</b>	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Variance
Council Services	19,712	80,916	140,700	59,784
Discretionary Expenditure	14,536	78,994	90,800	11,806
Woolcombe House	1,677	20,358	36,390	16,032
Other Freehold Property	2,138	23,359	95,955	72,596
Trust Property	-869	-5,231	6,235	11,466
Members	0	11,501	12,800	1,299
Staff	9,312	46,738	103,200	56,462
Office Expenses	7,989	13,969	23,450	9,481
Precept Received	0	-254,765	-509,530	-254,765
<b>Net Income over Expenditure</b>	<b>£54,495</b>	<b>£15,839</b>	<b>£0</b>	<b>-£15,839</b>

#### **Current/Deposit Bank Accounts**

£617,208

*of which*

#### **Woolley Bequest**

£15,764

#### **Earmarked Reserves**

£466,072

## **Sidmouth Town Council Environment Policy**

Sidmouth Town Council is committed to transforming Sidmouth and the Sid Valley area into a cleaner and greener town and a more prosperous place to live and work. We commit to making Sidmouth a low carbon town and a healthy and active town - with a high quality built and natural environment.

Our Environmental Policy supports these goals. Through it, we will use our powers and influence to protect and enhance the environment, and make continual improvement in our own environmental performance, as set out below.

### **Natural Environment**

- Protect, and where possible enhance, the designated green spaces and corridors, conservation areas, and views, as laid out in the Neighbourhood Plan.
- Support and encourage the creation of a sustainable built environment through the planning process.
- Consider impact on biodiversity and sustainability of the management and use of the Sidmouth Town Council estate.

### **Low Carbon Town**

- Reduce greenhouse gas emissions from Sidmouth Town Council activities year on year until carbon neutrality is achieved and promote the same in the community.
- Support the appropriate generation and use of renewable and low carbon energy.
- Encourage use of public and shared transport, bicycles, and walking for both residents and visitors by provision, or promotion with others, of appropriate assets.

### **Sustainability**

- Practice recovery, reuse, repair, remanufacturing and recycling in Sidmouth Town Council's activities and promote the same in the community.
- Preferentially engage local contractors who demonstrate alignment to the Sidmouth Town Council's Environmental Policy.
- Consider the impact of future climate change, such as sea level rise, intensity of storms, and drought, on all decisions.

### **Engagement**

- Inform and engage Sidmouth's residents and businesses, schools and event organisers of the Council's environmental activities and respond and react to feedback.
- Support individual, business, charity, and event organiser behaviour change and adoption of low environmental impact practices.
- Set biannual targets and report on progress, undertaking periodic audits of the Sidmouth Town Council's environmental management system.