



SIDMOUTH TOWN COUNCIL

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To: All Members of the Town Council
Town Clerk

1 September 2020

For information:
District Councillor for Sidmouth not on the Town Council

Dear Sir/Madam,

Virtual Meeting of Sidmouth Town Council Monday 7 September 2020 at 6.30pm

You are called upon to attend the above meeting where it is proposed that the matters set out on the agenda below will be considered and resolution or resolutions passed as the Town Council considers appropriate. Due to the current COVID-19 situation, the Town Council will meet virtually via the Zoom software platform. This is as authorised by the Regulations set out in Clause 78 of the Coronavirus Act 2020. Please note the start time of the meeting.

Those members of the public wishing to view the meeting or speak on an agenda item are required to register by emailing towncouncil@sidmouth.gov.uk at least 24 hours before the start time of the meeting, after which virtual meeting details will be sent out to speakers/attendees.

The Chair of the Council has the right and discretion to control questions to avoid disruption, repetition and to make best use of the meeting time. Individual contributions will be limited to a maximum period of three minutes.

Yours faithfully,

Christopher E Holland
Town Clerk

A G E N D A

	Page/s
<u>PART 'A'</u>	
1 Apologies To receive any apologies for absence.	
2 Minutes To confirm the minutes of the meetings of the Town Council held on Monday 10 August 2020.	4 - 7

3 **Declarations of Interest**

To receive any Members' declarations of interest in respect of items on the agenda.

Note: You must also declare the nature of any personal or disclosable pecuniary interests in an item whenever it becomes apparent that you have an interest in the business being considered.

4 **Matters of Urgency or Report from the Chair**

To consider any items that in the opinion of the Chair should be dealt with as matters of urgency because of special circumstances. (Note: such circumstances need to be recorded in the minutes).

5 **Exclusion of the Public**

To agree any items to be dealt with after the public (including the press) have been excluded. There are no items which the Town Clerk recommends should be dealt with in this way.

6 **Public Open Question Time**

In accordance with Sidmouth Town Council Standing Orders Item 1 (d) – (i) Members of the Public are invited to put a question (one per person), to the Council through the Chair (taking no more than 3 minutes each and for a total of 15 minutes). Please note that in accordance with standing order 1(d), a question shall not require a response or debate.

Councillors also have the opportunity to ask questions of the County and District Members during this item whilst giving priority to Members of the public.

(Members and members of the public are reminded to notify the Town Clerk and Councillor concerned of questions to be raised. This arrangement is in place to enable a considered response at the meeting.)

7 **Police Report**

To receive the August 2020 Police Report.

(Members are asked to notify the Town Clerk of questions to be raised in advance of the meeting where possible.)

8 **Committee/Working Group Reports**

8.1 Planning Committee Reports

To receive the reports of the Planning Committee meeting held on Wednesdays 12 August 2020.

8.2 Tourism & Economy TaFF Report

To receive a report from the Chair of the Tourism & Economy.

8.3 Council Resources Review Working Group

To receive a report from the Chair of the Council Resources Working Group.

8.4 Live Sidmouth website Working Group

To receive a report from the Chair of the Live Sidmouth website Working Group.

8.5 Other Reports from Working Groups

To receive any notified reports from Chairs of Working Groups, if required.

	Page/s
9 Reports from Members with Special Responsibilities	
<u>9.1 Finance Report</u>	
To receive the Finance Report for July 2020	12 - 15
<u>9.2 Other Reports from Members with Special Responsibilities</u>	
To receive other notified reports from other Members.	
10 East Devon District Council Sidmouth Beach Management Steering Group	
To receive a verbal update from the Chair of Council ahead of a meeting of the East Devon District Council Sidmouth Beach Management Steering Group.	
11 Sidmouth Consolidated Charities	
Sidmouth Consolidated Charities (SCC) have contacted the Council to request that a replacement representative is nominated for their meetings to represent the Council as per their constitution following the loss of former Councillor John Rayson.	
SCC is an amalgamation of a number of small charities that have operated in the Sidmouth area over a long period of time: some of our original bequests date from several hundred years ago. SCC is operated by a group of unpaid Trustees, who all live in the Sidmouth area, and have a wide range of experience and local knowledge.	
12 Sidmouth Regatta 2020 cancellation	
Chair of Council to update on the cancellation of 2020 Regatta and ideas for assisting with future events.	

SIDMOUTH TOWN COUNCIL
Minutes of the Meeting of Sidmouth Town Council
held on Monday 10 August 2020 at 6.30pm

(Due to the current COVID-19 situation, the Town Council met virtually
as authorised by the Regulations set out in Clause 78 of the Coronavirus Act 2020.)

Ward	Councillors Present:
Sidmouth North	Stuart Hughes Jenny Ware
Sidmouth South	Denise Bickley Kelvin Dent Chris Lockyear Paul Wright (Vice-Chair)
Sidmouth West	Louise Cole
Primley	Deirdre Hounsom Emma Murdoch Jeff Turner
Sidford	Marianne Rixson
Sidbury	John Loudoun
Salcombe Regis	Ian Barlow (Chair)

The meeting started at 6.30pm and finished at 8.05pm.

PART 'A'

133 Minutes

The minutes of the meeting of the Town Council held on Monday 3 March 2020 were signed as a true and accurate record.

134 Declarations of Interest

There were no declarations of interest received for items on this agenda.

135 Matter of Urgency or Report from the Chair

- The Chair reported that David Barratt had resigned as Town Councillor for Salcombe Regis Ward with immediate effect.
- The Town Clerk reported that Western Power Distribution and the RSPB had been discussing explorative schemes for undergrounding the 33KVA at Fire Beacon Hill, Sidmouth. Members, as landowner, gave their 'in-principle' support for this proposal prior to the required planning applications and public consultation.

136 Public Open Question Time

- Councillor Jenny Ware raised concerns about the condition of Sidmouth Cemetery and asked whether/when the District Council were intending to clear the area. District Councillor Denise Bickley replied that during furlough the grassed area became wilder and was now being considered to become part of the national policy for Nature Recovery Networks for rewilding to enable wildflowers and butterflies. In the meantime, it was thought that pathways should be cut through to graves that were regularly visited.
- Cllr Chris Lockyear asked why the building blocks had been removed from The Ham and not retained to be used around the Pennington Point area as a short-term protection measure prior to the introduction of the forthcoming Beach Management

report. County Councillor Hughes replied that the District Council had been offered them by the County Council but had decided not to use them; the blocks had now been crushed and removed.

137 Police Report

a) Sgt Roy Hutter introduced himself as the new Neighbourhood Beat Manager and presented the police report for April to July 2020 which showed 172 crimes compared to 195 for the same period last year, although there had unfortunately been an increase in nonviolent domestic crime.

It was noted that Steve Lee had retired and would not be replaced; Steve Harrington was also on sick leave and therefore the Neighbourhood team was currently much reduced in numbers, although there would be additional access to Special Constables.

b) Sidmouth Town Council had been invited to nominate a representative of the Council to join the Office of the Police and Crime Commissioner Councillor Advocate Scheme.

RESOLVED: That Councillor Dent would represent Sidmouth Town Council as representative for the Office of the Police and Crime Commissioner Councillor Advocate Scheme; Councillor Loudoun would act as reserve.

Councillor Loudoun left the meeting prior to the next agenda item.

138 Committee/Working Group Reports

138.1 Planning Committee Reports

Councillor Dent, Chair of the Planning Committee, presented the reports of the Planning Committee meetings held on Wednesdays 4 March; 10 and 24 June; 8 and 22 July 2020.

RESOLVED: That the Planning Committee reports be noted.

138.2 Tourism & Economy Committee Reports

Councillor Cole, Chair of the Tourism & Economy Committee, presented the reports of the Tourism & Economy Committee meetings held on Mondays 9 March and 20 July 2020.

Members were shown a preview presentation of the layout and content of the new Visit Sidmouth website, which had a soft launch on 4 August, with a public launch planned for 7 September 2020 and already showed a large increase in views and visitors to the pages. Members thanked those involved with the working of the new site so far.

Councillor Cole asked Members to consider purchasing a replacement webcam at Hotel Elizabeth from general reserves at a cost of approx. £850.00; this would bring all three webcams up to the same standard.

RESOLVED: That:

- 1) The Tourism & Economy Committee reports be noted.
- 2) A replacement webcam be installed at the Hotel Elizabeth to be purchased from general reserves at an approx. cost of £850.00

138.3 Environment Committee Report

Councillor Bickley, Chair of the Environment Committee, presented the report of the Environment Committee meeting held on Monday 13 July 2020.

RESOLVED: That the Environment Committee reports be noted.

139 Reports from Members with Special Responsibilities

139.1 Finance Report

a) In accordance with section 2.2 of the Town Council's Financial Regulations Members are asked to note that the Member with Special Responsibility for Finance has verified the bank reconciliations, for all accounts, as at the end of March and June 2020.

RESOLVED: That in accordance with section 2.2 of the Town Council's Financial Regulations, Members noted that the Member with Special Responsibility for Finance had verified the bank reconciliations, for all accounts, as at the end of March and June 2020.

b) To receive the Finance Report for the year ending 31 March 2020 together with a breakdown of Earmarked Reserves, Holding/Working Accounts and Other Reserves as at 31 March 2020.

RESOLVED: That the Finance Report for the year ending 31 March 2020 together with a breakdown of Earmarked Reserves, Holding/Working Accounts and Other Reserves as at 31 March 2020 be noted and agreed.

c) To receive the Finance Report for the first quarter April to June 2020

RESOLVED: That the Finance Report for April to June 2020 be noted and agreed.

d) To ratify the 'In principle' decision made during Covid-19 Lockdown, to allocate up to £10,000 if required, from General Reserves for the 3-month town centre traffic scheme put in place to enable safe social distancing for pedestrians. It was hoped that this would be part funded out of existing County and District Council grants.

The scheme would run from 22 June to 30 September.

RESOLVED: That the 'In principle' decision made during Covid-19 Lockdown, to allocate up to £10,000 if required, from General Reserves for the 3-month town centre traffic scheme be confirmed.

e) To confirm the 'In principle' decision made during Covid-19 Lockdown, to allocate £1,728 from General Reserve for the unplanned maintenance and replacement of the Port Royal webcam.

RESOLVED: That the 'In principle' decision made during Covid-19 Lockdown, to allocate £1,728 from General Reserve for the unplanned maintenance and replacement of the Port Royal webcam be confirmed.

140 Financial Regulations

Members were asked to review and confirm the proposed changes to Sidmouth Town Council's Financial Regulations; changes were to replace Chairman/men with Chair and amendments to items 2.2, 4.1, 5.2 and 6.4 to enable appropriate financial controls throughout any circumstances that required working from home.

RESOLVED: That the revised Financial Regulations 2020 be noted and agreed.

141 Internal Audit

Members confirmed that there were no changes to the copy of Sidmouth Town Council's Internal Audit Schedule 2019 as issued to Members in May 2019.

142 Risk Assessment

Members confirmed that there were no changes to the copy of Sidmouth Town Council's Risk Assessment 2019 as issued to Members in May 2019.

143 Annual Return – Internal Audit Report 2019/20

The Council's Internal Auditor, Mr. Martin Cordy, had undertaken the audit of the Council's accounts. Attached with the agenda was a copy of Mr Cordy's letter and Internal Audit Report for Members consideration. The Chair of Council thanked the staff for their hard work and exemplary production and maintenance of the Council's accounts as highlighted by the Internal Auditor in his letter.

RESOLVED: That the Internal Auditor Report be noted and agreed.

144 Annual Return – Governance Statement 2019/20

Members were asked to consider and approve the Annual Governance Statement as this would require completion prior to signing.

RESOLVED: That the Annual Governance Statement be noted and agreed for signing by the Chair and Town Clerk.

145 Annual Return – Accounting Statements 2019/20

Members were asked to consider and approve the Accounting Statements which had been duly certified and signed by the Town Clerk/RFO. Following approval, the Accounting Statement would be signed by the Chair.

RESOLVED: That the Statement of Accounts be noted and agreed for signing by the Chair.

146 Review of Council Resources

The Chair confirmed the appointment of Councillors Barlow, Dent, Lockyear and Turner to the newly formed Council Resources Working Group which would examine, review and report to Council on all aspects of the Council’s responsibilities, workings and resource levels.

147 Council Meeting Dates

Due to Government restrictions during the Covid-19 pandemic all Council and Committee meetings would continue to be held via Zoom until further notice; a list for September 2020 to May 2021 had been issued for Members information.

RESOLVED: That the meeting dates list be noted.

148 Ash Dieback Survey for Sidmouth Town Council

Members were asked to consider the Sidmouth Arboretum report regarding a proposed Ash Dieback survey to be carried out on trees on Council land in Sidmouth.

RESOLVED:

- 1) That the Sidmouth Arboretum report be noted and continued in its production.
- 2) That any trees at Long Park deemed to be suffering severely from Ash Die Back be removed and replanted with native tree species using the Long Park Earmarked Reserve with other work to be included in the budget for 2021/22.
- 3) That a letter of thanks be sent to Sidmouth Arboretum for all their hard work surveying trees throughout Sidmouth.

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CHAIR OF THE COUNCIL

**Matters considered by
Sidmouth Town Council's Planning Committee
Original Planning Committee Date: 12 August 2020**

(Due to the current COVID-19 situation, the Planning Committee met virtually
as authorised by the Regulations set out in Clause 78 of the Coronavirus Act 2020.)

Councillors present: Kelvin Dent (Chair)
Jeff Turner (Vice-Chair)
Ian Barlow
Deidre Hounsom
John Loudoun
Jenny Ware

Apologies:

The meeting started at 10 am and finished at 10.55 am.

344 Declarations of Interest

Name	Item Number	Type	Action Taken	Details
All Cllrs	20/1639/TCA Bickwell Gardens, Stadway Meadow, Sidmouth, EX10 8TB.	Personal Interest	Remained in the meeting during discussion and did vote.	Acquainted with the applicant as fellow Councillor.

345 District Council Members

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

346 Minutes

Agreed and delegate to the Chair of the Planning Committee to sign as a true and accurate record, the Minutes of the Planning Committee meeting of 22 July 2020.

347 Applications for consideration

Resolved That in respect of the Planning Applications set out below and attached, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance with schedule 16 of the Local Government Act 1972.

Urgent items or Amended Plans Received After Formulation of the Agenda.

To receive a report from the Planning Clerk of any urgent planning items or amendments to planning applications received after formulation of the agenda.

One urgent item was considered: 20/1639/TCA and is listed on minute 362(c).

- 348** 20/1453/FUL Mr & Mrs David & Jackie Denney Flat 2, Old Mill House, Mill Street, Sidmouth, EX10 8DW. Single storey extensions on south and west elevations (resubmission of 19/2609/FUL)

SUPPORT

- 349** 20/1454/LBC Mr & Mrs David & Jackie Denney Flats 1 And 2, Old Mill House, Mill Street, Sidmouth, EX10 8DW. Single storey extensions on south and west elevations, blocking up of openings, removal of partitions and insertion of new partitions.

SUPPORT subject to the observations of the Conservation Officer

- 350** 20/1498/FUL Mrs Jane Rose 40 - 42 High Street, Sidmouth, EX10 8EB. Conversion of ground floor of front section of former bank to residential unit and associated external alterations.

SUPPORT

- 351** 20/1301/FUL Taina Wells 22 York Street, Sidmouth, EX10 8BN. Construction of replacement of existing slope roof with pitch roof, 2 no side roof lights and provision of cladding.
East Ward
- SUPPORT
- 352** 20/1429/FUL Mr S Newman 7 Summerfield, Sidmouth, EX10 9RY. Construction of single storey rear extensions, terrace and steps.
Primley Ward
- SUPPORT
- 353** 20/1607/FUL Mr and Mrs 14 Darnell Close, Sidmouth, EX10 9JW. Construction of rear dormer window.
Primley Thompson Ward
- SUPPORT
- 354** 20/1134/FUL Craig Morgan Dunscombe Manor Caravan Park, Salcombe Regis, Sidmouth, EX10 0PN. Siting of 14 no. additional static caravans for holiday accommodation purposes and construction of associated hardstanding areas.
Salcombe Regis Ward

SUPPORT

Note: Members commented that though they would continue to view any future planning applications on merit, it was difficult to envisage how further expansion could occur without detriment to the AONB.

- 355** 20/1509/FUL Mr M Thomas Shelsley House, Millford Road, Sidmouth, EX10 8DP. Construction of extension to existing balcony.
Salcombe Regis Ward
- SUPPORT
- 356** 20/1516/VAR Churchill Green Close, Drakes Avenue, Sidford, Sidmouth, EX10 9JU. Variation of Condition 1 (plans condition) and condition 8 (tree protection) of planning consent 19/0996/VAR to include additional plan which proposes the felling of a horse chestnut tree and replacement with American sweetgum (liquidamber) tree.
Sidford Ward Retirement Living

Members were UNABLE TO SUPPORT the application for variation of Conditions 1 and 8 for the following reasons:

- 1) The loss of a maturing tree would result in a smaller young tree being planted detrimentally affecting the amenity of neighbouring residents.
- 2) The loss of a maturing tree would be contrary to Policy 6 of the Sid Valley Neighbourhood Plan (Infill Development , Extensions and Trees) which states that “Development should be designed so as not to adversely impact on the amenities of its neighbours and should seek to protect any existing trees that contribute to the overall amenity of the area”
- 3) The existence of the tree had significant impact on support for the original planning application by the Town Council (suitable softening and landscaping of the streetscene) as subsequently approved by the Local Planning Authority.

Members further commented that as the authority delegated to decide on TRE applications that the LPA Arboricultural Officers be asked to consider placing a TPO on the tree in question.

- 357** 20/1425/FUL Mrs Susan 15 Victoria Road, Sidmouth, EX10 8TZ. Construction of single storey rear extension and replacement garage.
South Ward Chadwick

SUPPORT

- 358** 20/1428/LBC Guyatt 2 Fortfield Terrace, Sidmouth, EX10 8NT. Structural repairs to South Ward existing roof trusses.
- SUPPORT subject to the observations of the Conservation Officer
- 359** 20/1569/FUL Mrs Ruth Ray Cedar Shade Cottage, 75 All Saints Road, Sidmouth, EX10 8EX. South Ward Extensions and alterations including raising of ridge to create suitable first floor accommodation.

Members considered that the new application did little to overcome issues associated with an earlier scheme. They were therefore UNABLE TO SUPPORT the application for the following reasons:

- 1) Members considered the application to be contrary to Policy 6 of the Sid Valley Neighbourhood, Policy 6 Infill Development, Extensions and Trees: Development should be designed so as not to adversely impact on the amenities of its neighbours and should seek to protect any existing trees that contribute to the overall amenity of the area, as well as being appropriately landscaped.
- 2) The proposed changes would be out of keeping with the design of the existing building.
- 3) The proposed design would be over development for the size of the area.
- 4) The proposed design would be detrimental to the street scene of the area and contrary to the policy of local design and distinctiveness.
- 5) The proposed design would be overbearing to neighbouring properties.
- 6) Members also felt that there would be insufficient parking provision for the property.
- 7) The proposal would not enhance or preserve the conservation area.

- 360** 20/1395/FUL Mr Tim Drake Flat 1, Fernbrook, Convent Road, Sidmouth, EX10 8RB. South Ward Alterations to front conservatory extension including increase in height (retrospective application)

SUPPORT

- 361** 20/1525/FUL Mrs Wilcox Sanditon, Station Road, Sidmouth. Replacement of selected South Ward doors involving raising of cill heights by 150mm (partially retrospective) (revised scheme to planning permission 19/0220/FUL).

SUPPORT

362 Prior notification of proposed works to trees in a Conservation Area (Section 211 Notice)

- a)** 20/1396/TCA Mr Rob Skinner Cotmaton Field, Cotmaton Road, Sidmouth. Tree 1 - Ash with South Ward dieback in the crown (up to c.40% crown loss). Suspected Ash dieback (*Chalara fraxinea*). Pose risks to road users of Cotmaton road at SY 11939 87507: fell Tree 2 - Sycamore showing extensive dieback - reasons are not entirely sure. 30% canopy loss with exposed deadwood over Cotmaton road at SY 1193987507: fell Tree 3 - Ash with dieback in the crown (upto c.40% crown loss). Suspected Ash dieback (*Chalara fraxinea*). Pose risks to road users of Cotmaton road at SY 11939 87507: fell.
- NOTED

b) 20/1332/TCA Mr Gibbs Windrush, Broadway, Sidmouth, EX10 8RQ. T1, Lawson cypress - fell. Reason dead T2, Western red cedar - fell. Reason tree has grown with T1 and will be left with no growth on garden side and asymmetric form. T3, mimosa - fell. Reason windblown and leaning on adjacent building.

NOTED

c) 20/1639/TCA Mr C Lockyear Felling 3 trees.
2 Ash trees suffering greater than 50% dieback
1 Eucryphia suffering greater than 80% dieback

NOTED subject to the views of the Arboricultural officer.

(This item was dealt with as urgent due to the nature of the works and condition of the trees.)

363 Unsupported Decisions

No notification of contrary unsupported decisions had been received.

364 Appeals

No notification of Appeals had been received.

365 Enforcement Letters

No Enforcement letters had been received.

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CHAIR OF THE PLANNING COMMITTEE

Sidmouth Town Council - Detailed Income and Expenditure Report

Month 4 - July 2020

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Variance	Cummulative To + / From - EMReserves
<u>Council Services</u>					
Public Conveniences	0	0	32,000	32,000	0
Youth Service Support	0	10,000	40,000	30,000	0
Flower Beds, Planters & Watering	4,320	5,502	18,000	12,498	0
Christmas Lighting & Events	0	0	13,500	13,500	0
Donation to Christmas Lighting (Income)	0	0	-1,500	-1,500	0
Tourism Promotion	0	20,531	46,500	25,969	0
Verge Cutting, Town Maintenance & Weeding	0	5,287	9,500	4,213	-2,400
Verge Cutting DCC Grant (Income)	0	0	-4,500	-4,500	0
Street Furniture	0	0	5,000	5,000	0
Sidmouth Information Centre	0	10,000	30,000	20,000	0
Water Fountains & Defib Mtce	100	237	700	463	0
Dog Hygiene Bins	0	1,040	1,000	-40	0
War Memorials	0	0	100	100	0
Parish Paths Partnership Payments	0	259	0	-259	-259
Parish Paths Partnership (Income)	0	-2,000	0	2,000	2,000
	£4,420	£50,856	£190,300	£139,444	-£659

Discretionary Expenditure

Grants	0	16,400	16,000	-400	-360
Sidmouth Folk Festival	0	33,000	33,000	0	0
Sidmouth Town Band	0	5,000	5,000	0	0
Sidmouth in Bloom	0	10,000	10,000	0	0
South West Museum Development	800	800	800	0	0
Air Display	0	0	10,000	10,000	0
Donation to Air Display (Income)	0	0	0	0	0
Sidmouth Hopper Bus	0	0	13,000	13,000	0
Donation to Hopper Bus (Income)	0	0	0	0	0
SVNP Community Actions	0	0	0	0	0
Environment Committee	0	0	5,000	5,000	0
Covid-19 Expenses	8,658	9,484	0	-9,484	0
Port Royal Regeneration	0	0	0	0	0
Community Infrastructure Levy Payments	0	0	0	0	0
Community Infrastructure Levy (Income)	0	-70,460	0	70,460	70,460
Woolley Bequest Payments	0	5,000	0	-5,000	-5,000
Woolley Bequest (Income)	0	0	0	0	0
	£9,458	£9,224	£92,800	£83,576	£65,100

Sidmouth Town Council - Detailed Income and Expenditure Report

Month 4 - July 2020

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Variance	Cummulative To + / From - EMReserves
<u>Woolcombe House</u>					
Services Gas/Water/Elec	330	1,255	3,600	2,345	0
Woolcombe House Business Rate	0	3,556	7,600	4,044	0
Woolcombe House (Loan Interest & Repayment)	0	7,444	14,890	7,446	0
Woolcombe House-General Maintenance	194	518	8,500	7,982	0
Woolcombe House Building Reserve	0	0	0	0	0
Council Chamber Hire (Income)	0	0	0	0	0
	£524	£12,773	£34,590	£21,817	£0

Other Property

Alma Lane Field	0	0	500	500	0
Manstone Youth Centre	2,421	4,639	50,000	45,361	0
Manstone Sports and Play Areas	0	0	40,000	40,000	0
Long Park & Play Area	70	325	1,500	1,175	0
Seafront Amenity Building	6,093	8,638	30,000	21,362	-5,704
Conservatory Maintenance	0	130	1,000	870	0
Fire Beacon Stewardship	0	3,200	7,000	3,800	0
Fire Beacon Stewardship (Income)	0	0	0	0	0
Sidmouth Golf Club (Income)	0	0	-5	-5	0
Elec Pole Rent (Income)	0	0	-40	-40	0
	£8,584	£16,932	£129,955	£113,023	-£5,704

Trust Property

The Ham

The Ham Ground Mtce	0	110	4,100	3,990	0
The Ham Other Mtce	248	287	4,000	3,713	0
The Ham Play Equipment	205	205	1,500	1,295	0
The Ham Reserve	0	0	2,000	2,000	0
The Ham 3Phase Power	99	397	1,800	1,403	0
The Ham Rent (Income)	0	-1,000	-12,000	-11,000	0

Manstone

Manstone Land Ground Mtce	0	180	500	320	0
Manstone Other Maintenance	0	0	1,600	1,600	0
Manstone Reserve	0	0	2,000	2,000	0
Manstone Rent (Income)	0	-248	-2,300	-2,052	0

Salcombe Regis

S.R. Allotment Field	0	0	0	0	0
S.R. Allotment Field Rent (Income)	0	0	0	0	0
S.R. Recreation Field	0	64	0	-64	0
S.R. Recreation Field Rent (Income)	0	0	-525	-525	0
	£552	-£5	£2,675	£2,680	£0

Sidmouth Town Council - Detailed Income and Expenditure Report

Month 4 - July 2020

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Variance	Cummulative To + / From - EMReserves
<u>Members</u>					
Members/Chair's Allowances	0	4,706	6,000	1,294	0
Chair's Expenses	0	0	2,000	2,000	0
Members Expenses/Training	0	0	800	800	0
Elections	0	0	0	0	0
Civic & Hospitality	0	0	1,000	1,000	0
Civic Regalia	0	0	0	0	0
	£0	£4,706	£9,800	£5,094	£0
<u>Staff</u>					
Salaries	7,751	31,004	93,000	61,996	0
Pensions	1,545	6,180	20,000	13,820	0
Staff Eye Tests	0	0	100	100	0
Training & Conferences	0	0	1,000	1,000	0
Officers Expenses	0	0	500	500	0
Tourism/Promotion Admin (Income)	0	0	-10,000	-10,000	0
	£9,296	£37,184	£104,600	£67,416	£0
<u>Office Expenses</u>					
Postage	0	0	1,700	1,700	0
Stationery	104	104	1,200	1,096	0
Telephone	698	1,562	3,600	2,038	0
Subscriptions	10	2,035	2,400	365	0
Photocopier	0	199	1,000	801	0
Internet, website and webcams	2,338	2,859	7,000	4,141	0
Computer Software Contracts	144	452	1,500	1,048	0
Computer Maintenance Contingency	0	0	1,000	1,000	0
Advertisements	0	0	500	500	0
Audit	0	100	1,600	1,500	0
Insurance	0	0	5,500	5,500	0
Sundry	6	58	1,200	1,142	0
Bank Charges	11	33	200	167	0
Bank Interest Received (Income)	-159	-413	-2,000	-1,587	0
	£3,152	£6,989	£26,400	£19,411	£0

Sidmouth Town Council - Detailed Income and Expenditure Report Month 4 - July 2020

Expense Group Totals	Actual	Actual	Current	Budget	Cummulative
	Current Month	Year to Date	Annual Budget	Variance	To + / From - EMReserves
Council Services	4,420	50,856	190,300	139,444	-659
Discretionary Expenditure	9,458	9,224	92,800	83,576	65,100
Woolcombe House	524	12,773	34,590	21,817	0
Other Freehold Property	8,584	16,932	129,955	113,023	-5,704
Trust Property	552	-5	2,675	2,680	0
Members	0	4,706	9,800	5,094	0
Staff	9,296	37,184	104,600	67,416	0
Office Expenses	3,152	6,989	26,400	19,411	0
Precept Received	0	-295,560	-591,120	-295,560	
Net Income over Expenditure	£35,986	-£156,901	£0	£156,901	£58,737

Current/Deposit Bank Accounts

£848,233

of which

Woolley Bequest

£10,940

Earmarked Reserves

£584,401