SIDMOUTH TOWN COUNCIL

WOOLCOMBE HOUSE
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SIDMOUTH
DEVON
EX10 9BB

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To: All Members of the Town Council
Town Clerk

27 February 2017

For information:
District Councillors for Sidmouth not on the Town Council
County Councillor for Sidmouth not on the Town Council

Dear Sir/Madam,

Meeting of Sidmouth Town Council
Monday 6 March 2017 at 6.30pm

You are hereby summoned to attend the above meeting to be held in the Council Chamber, Woolcombe House, Sidmouth. It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

Yours faithfully,

Christopher E Holland
Town Clerk

A G E N D A

PART 'A'

Page/s

1 **Prayers**

Prayers will be taken by the Reverend Brian Hadfield.

2 **Apologies**

To receive any apologies for absence.

3 **Minutes**

To confirm the minutes of the meeting of the Town Council held on Monday 6 February 2017. 4 – 5

4 **Declarations of Interest**

To receive any Members' declarations of interest in respect of items on the agenda.

Note: You must also declare the nature of any personal or disclosable pecuniary interests in an item whenever it becomes apparent that you have an interest in the business being considered.

Page/s

5 **Matters of Urgency or Report from the Chairman**

To consider any items that in the opinion of the Chairman should be dealt with as matters of urgency because of special circumstances. (Note: such circumstances need to be recorded in the minutes).

6 **Exclusion of the Public**

To agree any items to be dealt with after the public (including the press) have been excluded. There are no items which the Clerk recommends should be dealt with in this way.

7 **Public Open Question Time**

In accordance with Sidmouth Town Council Standing Orders Item 1 (d) – (i) Members of the Public are invited to put a question (one per person), to the Council through the Chairman (taking no more than 3 minutes each and for a total of 15 minutes). Please note that in accordance with standing order 1(d), a question shall not require a response or debate.

Councillors also have the opportunity to ask questions of the County and District Members during this item whilst giving priority to Members of the public.

(Members are reminded to notify the Councillor concerned and the Clerk of questions to be raised. The Clerk would also appreciate copies of Questions and Responses if of a complicated nature, preferably by email.)

8 **Police Report**

To receive the February 2017 Police Report.

(Members are asked to notify Sergeant Andrew Squires and the Clerk of questions to be raised in advance of the meeting where possible.)

9 **Committee/Working Group Reports**

9.1 Planning Committee Reports

To receive the reports of the Planning Committee meetings held on Wednesdays 8 and 22 February 2017. 6 – 13

9.2 Sid Valley Neighbourhood Plan Steering Group

To receive a short presentation from the Sid Valley Neighbourhood Plan Steering Group.

10 **Reports from Members with Special Responsibilities**

10.1 Finance Report

To receive the Finance Report for January 2017. 14 – 17

10.2 Other Reports from Members with Special Responsibilities

To receive other notified reports from other Members.

11 **Sidmouth Town Council West Ward Vacancy**

To receive an update from the Town Clerk.

12 **Local Government Boundary Commission for England – Draft recommendations on the new arrangements for East Devon District Council**

Members are asked to consider the attached report from the Town Clerk and map of the draft recommendations on the new electoral arrangements for EDDC which can be seen at www.lgbce.org.uk/current-reviews/south-west/devon/east-devon 18 – 21

Page/s

13 **Sidmouth Science Festival 2017 – 6 to 15 October 2017**

The Sidmouth Science Festival Committee is seeking approval for the following:

1. To borrow the Town Council marquee for The Esplanade event on Sunday 8 October 2017, in the event of rain for Primary School children on The Byes during the week and the Sunday 15 October NLO family event.
2. Use the Interpretation Centre on Sunday 8 October 2017.

(This item is linked to a request to use The Ham on the Trustee agenda.)

14 **EDDC Consultation on new Public Space Protection Orders**

There is currently a Designated Public Place Order which aims to control alcohol consumption at the Market Place and Seafront in Sidmouth. The District Council is required to incorporate these existing orders into new Public Space Protection Orders. See attached order and maps. 21 – 27

Forthcoming Council and Committee meetings:

8 March 2017 – Planning Committee
13 March 2017 – Tourism & Economy Committee
22 March 2017 – Planning Committee
3 April 2017 – Council and Town Assembly (venue to be advised)
5 April 2017 – Planning Committee
19 April 2017 – Planning Committee

SIDMOUTH TOWN COUNCIL
Minutes of the Meeting of Sidmouth Town Council held at the Council Chamber, Woolcombe House, Sidmouth, on Monday 6 February 2017 at 6.30pm

Ward	Councillors Present:
Sidmouth North	Michael Earthey
	Stuart Hughes
	Dawn Manley
Sidmouth South	Kelvin Dent
	John Dyson
	Paul Wright
Sidmouth East	Frances Newth
Sidmouth West	Louise Cole
	John Rayson
Primley	Simon Pollentine
	Jeff Turner (Chairman)
Sidford	Jack Brokenshire
	Ian McKenzie-Edwards (Vice-Chairman)
Sidbury	Gareth Jones
Salcombe Regis	Ian Barlow
	David Barratt
Apologies:	John Hollick, Marc Kilsbie

The meeting started at 6.30pm and finished at 7.50pm.

PART 'A'

126 Prayers

Prayers were taken by Father Paul Cummins.

127 Minutes

The minutes of the meetings of the Town Council held on Mondays 9 and 16 January 2017 were signed as a true and accurate record.

128 Declarations of Interest

There were no Declarations of Interest received at this meeting.

129 Matters of Urgency or Report from the Chairman

- The Chairman reported that the Port Royal Scoping Study Working Group had reviewed a shortlist of 3 consultants who had tendered for the contract; Jillings-Heynes Consultants had been chosen.

130 Police Report

Sgt Andy Squires presented the police report for January 2017; which showed a slight increase from 27 crimes in January 2016 to 30 in January 2017.

131 Committee/Working Group Reports

131.1 Planning Committee Reports

Councillor Barlow, Chairman of the Planning Committee presented the reports of the Planning Committee meetings held on Wednesdays 11 and 25 January 2017.

RESOLVED: That the Planning Committee reports be noted.

131.2 Sid Valley Neighbourhood Plan Steering Group

Deirdre Hounsom gave a report of the work being carried out by the Sid Valley Neighbourhood Plan Steering Group Committee.

The Chairman encouraged Members to become more involved with the Sid Valley Neighbourhood Plan and especially to attend an update session to be held at 6.30pm prior to the Steering Group meeting on Tuesday 7 March 2017.

RESOLVED: That the Sid Valley Neighbourhood Plan Steering Group report be noted.

132 Reports from Members with Special Responsibilities

132.1 Finance Report

Councillor Wright presented the December 2016 Finance Report.

RESOLVED: That the December 2016 Finance Report be noted and agreed.

132.2 Tourism and Economy Committee

Councillor Pollentine thanked Members, their partners and families who had kindly helped with the bagging of the 2017 guides; there were now only 20 boxes left to envelope.

RESOLVED: That Councillor Pollentine's thanks be noted.

133 Sidmouth Town Council West Ward Vacancy

(a) Members were asked to formally note the resignation of Matt Booth from the West Ward of Sidmouth Town Council

(b) Nominations were sought for replacement representatives for the Citizen's Advice Bureau and Sidmouth Health Care Forum.

RESOLVED: That:

(a) Matt Booth's resignation from Sidmouth Town Council's West Ward be formally noted. It was also noted that a petition for an election had been received. An election would be held on Wednesday 29 March if the election was contested.

(b) Members would inform the Town Clerk if they wished to be considered and this would be discussed at the Informal Meeting to be held in March.

134 EDDC Consultation on new Public Space Protection Orders

The District Council was carrying out a limited consultation on revisions to their Public Space Protection Orders. Members were asked to consider the letter and orders as attached to the agenda.

RESOLVED: That Members were content with the Public Space Protection Orders as recommended subject to the following requests:

1) The Ham grassed area should be included as a Dog Exclusion Area – to enable residents and visitors, especially those with children, to use that area to play and picnic without the inconvenience of dogs being nearby.
2) The football pitch area at Manstone Recreation Ground should be included as a Dog Exclusion Area – to enable the football club to use that land without the problem of clearing dog mess prior to a match and to enable residents and visitors, especially those with children, to use that area to play without the inconvenience of dogs being nearby.
3) There should be no change to the current seasonal dog exclusion area at Jacob's Ladder Beach this should be retained as it is, but there must be better signage for dog owners.
4) There should be better and clearer signage at all sites throughout the district and this must be followed up with increased enforcement.

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CHAIRMAN OF THE COUNCIL

Minutes of the meeting of Sidmouth Town Council's Planning Committee Held at the Council Chamber, Woolcombe House, Sidmouth, Wednesday 8th February 2017

Councillors present: - Ian Barlow (Chairman)
Michael Earthey (Vice-Chairman)
Kelvin Dent
Gareth Jones
Ian McKenzie-Edwards
Simon Pollentine
John Rayson
Jeff Turner

Apologies: - Marc Kilsbie
Dawn Manley

The meeting started at 6.30pm and finished at 7.40 pm.

364 Declarations of Interest

Name	Item Number	Type	Action Taken	Details
Cllr Simon Pollentine	16/2823/FUL	Personal Interest	Remained in the Chamber during discussion and voting	Member of the Sidmouth Rugby Club
Cllr Kelvin Dent	17/0184/FUL	Personal Interest	Remained in the Chamber during discussion and voting	Acquainted with the applicant

365 District Council Members

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

366 Applications for consideration

Resolved That in respect of the Planning Applications set out below and attached, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance with schedule 16 of the Local Government Act 1972.

Applications for consideration

367 16/2823/FUL SIDMOUTH RUGBY CLUB SIDFORD PLAYING FIELDS, BYES CLOSE, SIDFORD
Sidford Ward Ground maintenance equipment storage container.

Support

368 17/0024/FUL MORRIS LETTINGS FLATS 5-9 VALE COURT, CHURCH STREET, SIDFORD, EX10 9RE
Sidford Ward Replace wooden sealed unit window with UPVC sealed unit double glazing.

Support subject to the agreement of the Conservation Officer.

369	16/2730/FUL *Sidbury Ward*	MR & MRS VYNER-BROOKS	KNOWLE HOUSE, HARCOMBE, SIDMOUTH, EX10 0PP Construction of replacement garden room extension incorporating boot room and lobby, regrading of bank to create terraces (including provision of steps and retaining wall), provision of levelled area on front lawn, laying of access driveway and retention of metal gates at main entrance and post and rail fencing.
	Support		
370	16/2731/LBC *Sidbury Ward*	MR & MRS VYNER-BROOKS	KNOWLE HOUSE, HARCOMBE, SIDMOUTH, EX10 0PP Construction of replacement garden room extension incorporating boot room and lobby, insertion of new window in south elevation and internal alterations including retention of works to remove internal stud partition.
	Support subject to the agreement of the Conservation Officer.		
371	17/0108/FUL *Sidbury Ward*	MR MATTHEW EVANS	THE SHIELING, BURNT OAK, SIDBURY, EX10 0RB Construction of two storey rear extension.
	Support		
372	17/0118/LBC *Sidbury Ward*	MR PHILIP WALLACE	3 RIVERSIDE COTTAGES, BRIDGE STREET, SIDBURY, EX10 0RX Internal alterations at ground and first floor levels.
	Support subject to the agreement of the Conservation Officer.		
373	17/0124/FUL *Salcombe Regis Ward*	MR & MRS BARLOW	SHERWOOD, SALCOMBE HILL ROAD, SIDMOUTH, EX10 8JS Replacement of existing flat roof with pitched roof over previously converted garage.
	Support		
374	17/0192/FUL *Primley Ward*	MRS KAREN TULITT	9 LOWER WHEATHILL, SIDMOUTH, EX10 9UA Detached garage.
	Support subject to the garage being tied to the main house and a condition that it is not used for commercial purposes.		
375	16/2843/FUL *East Ward*	MR JAMES LANEY	2 FORTFIELD CHAMBERS, STATION ROAD, SIDMOUTH, EX10 8NY Installation of 7no replacement PVCu sliding sash windows in front and rear elevations in place of existing timber windows.
	Members were unable to support the application for the following reasons: • The proposal would be out of the keeping with the character of the area. • The new windows would be highly visible and would adversely affect the visual aspect of the building by virtue of the proposal resulting in a mix of timber and upvc windows in the front and rear elevations.		
376	16/2980/ADV *East Ward*	CO-OP	CO-OP, 78-80 HIGH STREET,SIDMOUTH, EX10 8EQ.

Display of 1no non-illuminated fascia, 3no non-illuminated wall mounted aluminium panels, 1 no logo illuminated fascia and 1 no internally illuminated projector.

RESOLVED:

1) That the 1no non-illuminated fascia and the 3 no non-illuminated wall mounted aluminium panels be APPROVED.
2) That the 1no logo illuminated fascia and 1 no internally illuminated projector be REFUSED for the following reasons:

Members considered that the illuminated fascia sign and the illuminated projecting sign were unnecessary and intrusive and caused light pollution in the town's conservation area contrary to the Town Council's Design Statement and Policies for Fascia Boards and Hanging Signs.

Note: Members suggested that the applicant submit an application for a non-illuminated fascia sign and a non-illuminated projecting sign.

377 16/2998/ADV — FAT FACE LTD — FAT FACE, 4 FORE STREET, SIDMOUTH, EX10 8AJ
East Ward — 1no new fascia sign, 1no new fascia stencil, 1 no new small fascia stencil

Approved

378 17/0184/FUL — MR STEPHEN PEMBERTON — 7 GLENISLA TERRACE, SIDMOUTH, EX10 8BP
East Ward — Rear courtyard extension and first floor extension.

Support

379 17/0205/LBC — MR WILLIAM CRAWFORD — 1 ALBERT TERRACE, SALCOMBE ROAD, SIDMOUTH, EX10 8PX
East Ward — Widening of parking bay.

Members were unable to support the application for the following reasons:

- Members were of the view that the removal of one of the brick piers would result in an unbalanced appearance and would adversely affect the setting and character of the area.

Note: Members suggested that the applicant submit an application to remove a small part of the flint wall to enable the bay to be widened whilst at the same time retaining the two brick piers.

380 17/0217/FUL — MR WILLIAM CRAWFORD — 1 ALBERT TERRACE, SALCOMBE ROAD, SIDMOUTH, EX10 8PX
East Ward — Widening of parking bay.

Members were unable to support the application for the following reasons:

- Members were of the view that the removal of one of the brick piers would result in an unbalanced appearance and would adversely affect the setting and character of the area.

Note: Members suggested that the applicant submit an application to remove a small part of the flint wall to enable the bay to be widened whilst at the same time retaining the two brick piers.

381 Prior notification of proposed works to trees in a Conservation Area (Section 211 Notice)

The Town Council has been given the required notification of the following tree works and may comment accordingly.

a) 17/0030/TCA — MR BULL — BICKWELL COTTAGE, BICKWELL VALLEY, SIDMOUTH, EX10 8SQ
South Ward — T1 – Mimosa – in poor health/dead – Dismantle to ground level/fell

Works noted — T2 – Cherry – Crown clean

			T3 – Willow – To pollard at approx. 3 metres – The crown at present is untidy and obstructing pedestrians on the adjacent pavement, pollarding the tree would encourage uniformed regrowth to be managed enabling access along the pavement.
b)	17/0035/TCA *South Ward* Works noted	MR LOCKYEAR	BICKWELL HOUSE, STADWAY MEADOW, SIDMOUTH, EX10 8TB T1, Lawson Cypress: Fell T2, Leylandii: Fell
c)	16/2859/TCA *Sidford Ward* Works noted	MR TIM HAWES	ST ANTHONYS, CHURCH STREET, SIDFORD, EX10 9RQ Holly, Leylandii, Alder Buckthorn and Escallonia trees sit at the bottom of the garden. Reduce to previously reduced pruning points, approximately a 3m reduction.

382 Tree Exemption Reports
No Tree Exemption works were reported.

383 Unsupported Decisions
No unsupported decisions were received.

384 Appeals
No Appeals were reported.

385 Enforcement Letters
No Enforcement letters were received.

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CHAIRMAN OF THE PLANNING COMMITTEE

Minutes of the meeting of Sidmouth Town Council's Planning Committee Held at the Council Chamber, Woolcombe House, Sidmouth, Wednesday 22nd February 2017

Councillors present: - Ian Barlow (Chairman)
Michael Earthey (Vice-Chairman)
Kelvin Dent
Marc Kilsbie
Ian McKenzie-Edwards
Simon Pollentine
John Rayson
Jeff Turner

Apologies: - Gareth Jones
Dawn Manley

The meeting started at 6.30pm and finished at 7.00 pm.

386 Declarations of Interest

Name	Item Number	Type	Action Taken	Details
Cllr Simon Pollentine	17/0138/TCA	Personal Interest	Remained in the Chamber during discussion and voting.	Acquainted with the applicant
Cllr Kelvin Dent	17/0138/TCA	Personal Interest	Remained in the Chamber during discussion and voting	Acquainted with the applicant
Cllr Simon Pollentine	17/0096/TCA	Personal Interest	Remained in the Chamber during discussion and voting	Acquainted with the applicant

387 Minutes

The Minutes of the Planning Committee meetings held on the 11th and 25th January 2017 were signed as a true and accurate record.

388 District Council Members

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

389 Applications for consideration

Resolved That in respect of the Planning Applications set out below and attached, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance with schedule 16 of the Local Government Act 1972.

Applications for consideration

390 17/0092/LBC MR & MRS D CHADWICK BERWICK HOUSE, 4 ALBERT TERRACE, SALCOMBE ROAD, SIDMOUTH, EX10 8PX
East Ward
First floor extension to provide owners' private accommodation.

Support subject to the agreement of the Conservation Officer.

391	17/0093/FUL *East Ward* Support	MR & MRS D CHADWICK	BERWICK HOUSE, 4 ALBERT TERRACE, SALCOMBE ROAD, SIDMOUTH, EX10 8PX First floor extension to provide owners' private accommodation.
392	17/0287/LBC *East Ward*	FIELDS OF SIDMOUTH LTD	FIELDS OF SIDMOUTH LTD, MARKET PLACE, SIDMOUTH, EX10 8AR Decoration of the outside of the building.
	This application was withdrawn by the applicant.		
393	17/0269/FUL *Primley Ward* Support	MR & MRS GARBELOTTO	5 YARDE HILL ORCHARD, SIDMOUTH, EX10 9JZ Side extension, loft conversion and new entrance porch.
394	17/0345/FUL *Sidbury Ward* Support	MR & MRS M BLAKEMORE	LAND SOUTH OF CROWPITS COVERT, PUTTS CORNER, SIDBURY Erection of stables.
395	17/0303/FUL *West Ward* Support	MR & MRS HALL	19 ALEXANDRIA ROAD, SIDMOUTH, EX10 9HD Single storey rear extension.
396	17/0412/FUL *West Ward* Support	MR TERRY JANSON	6 DEANS MEAD, SIDMOUTH, EX10 8XP Replacement of window with half glazed door.
	Tree Applications for Decision		
	The Town Council is authorised to make a decision on the following tree applications.		
397	17/0110/TRE *Salcombe Regis Ward*	MR LEWIS	COOMBE CROFT, BEATLANDS ROAD, SIDMOUTH, EX10 8JH T2, Sycamore by drive: Reduce spread to east by 1-1.5m. T3, Sweet Chestnut: Remove lowest branch over powerlines making up to 10cm pruning cuts and removing crossing branches. Reduce second lowest branch to North by 2m.
	APPROVED: Subject to the conditions set out in the Arboricultural Officer's Report.		
398	17/0156/TRE *Sidford Ward*	MRS J MOSS	TERRA NOVA, HIGHER BROOK MEADOW, SIDFORD, EX10 9SS T1, Oak: Thin leaf area by 10% with maximum pruning cuts of no more than 50mm in diameter.
	APPROVED: Subject to the conditions set out in the Arboricultural Officer's Report.		
399	**Prior notification of proposed works to trees in a Conservation Area (Section 211 Notice)**		
	The Town Council has been given the required notification of the following tree works and may comment accordingly.		
a)	17/0111/TCA *Salcombe Regis Ward*	MR LEWIS	COOMBE CROFT, BEATLANDS ROAD, SIDMOUTH, EX10 8JH T1, Tulip Tree: Prune to give 3m clearance to garage, reduce canopy to north by 2m making

			pruning cuts up to 75mm in diameter. Reduce
	Works noted		spread to east by 2m pruning back to upright growth 1m from the fence line making pruning cuts up to 75mm in diameter.
b)	17/0126/TCA *South Ward*	MR & MRS NACCACHE	LONGBRIDGE, BOUGHMORE ROAD, SIDMOUTH, EX10 8SH G1-Mixed Conifers: Trim tops to remove regrowth, shaping curved conifers closest to entrance to drive. G2- Leyland Cypress trees: Reduce to approximately 8m to tie in with existing hedge. G3 – Leyland Cypress: Trim top and inside face to remove regrowth: Reduce spread of rear side of hedge by approximately 3m to facilitate new planting. G4 – Ash and Sycamores: Repollard to 3m. T1- Sycamore: Pollard to 3m.
	Members noted the decision to allow the works to G1-4 and the decision to make a Tree Preservation Order on the T1 Sycamore.		
c)	17/0181/TCA *South Ward*	MR PADDY FAIRCLOTH	ALL SAINTS VICARAGE, ALL SAINTS ROAD, SIDMOUTH, EX10 8ES T1 Pittosporum on driveway coppiced to 30cm above ground level. T2 Eucalyptus on driveway pruned to remove two old stubs on stem. Two over extending branches over driveway and garden reduced by 2-3m to reduce tip weight.
	Works noted		Branches pruned back to suitable reduction point max diameter cut 10mm as discussed on site visit with David Lomas. T3 Lime tree on roadside pruned to remove epicormic growth to give 2.4 metres clearance on pavement. T4 Yew tree pruned to remove 6 lowest branches back to stem. T5 Bay tree pruned to give 2.4 metres clearance over pavement.
d)	17/0138/TCA *South Ward*	DAVID BRAMLEY	BICKWELL GARDENS, STADWAY MEADOW, SIDMOUTH, EX10 8TB Ash on northern boundary to property. Cut to 3 foot above bank and allow to coppice. Issues – shading, complaints from neighbour, risk to property in the event of failure.
	Members noted the decision to make a Tree Preservation Order on the Ash.		
e)	17/0096/TCA *South Ward*	MRS N BAKER	BICKWELL FARM HOUSE, MUTTERSMOOR ROAD, SIDMOUTH, EX10 8RH

Works noted	T1, Ash: Remove infected stem by dismantling to ground level. Also, two branches on the remaining stem to be removed as one is resting heavily on a telephone wire over the driveway (Skelgill), the other is overhanging the road so would like to take it up to 5.2m above the road.

400 Tree Exemption Reports

No Tree Exemption works were reported.

401 Matters of Report

The Planning Clerk reported that with regards to application 16/2835/FUL Peakaboo, Peak Hill, Sidmouth, Construction of two storey side extension and detached guest cabin, the applicant had removed the guest cabin from the scheme which had not been supported by the Town Council. The Local Authority had granted permission for the two-storey side extension which was supported by the Town Council.

402 Unsupported Decisions

Planning Application 16/2400/OUT
37 Alexandria Road, Sidmouth, EX10 9HG
Construction of a dwelling (outline application with all matters reserved).

Town Council	District Council
Supported	Refused

Planning Application 16/2901/FUL
Lower Buckley, Bridge Street, Sidbury, EX10 0RY
Single storey side extension

Town Council	District Council
Unable to support	Granted

Planning Application 16/2915/FUL
Hawthorns, Cotford Road, Sidbury, EX10 0SQ.
Construction of greenhouse, studio and decking.

Town Council	District Council
Supported	Refused

Planning Application 16/3050/FUL
Holmesley Nursing Home, Fortescue Road, Sidmouth, EX10 9QG
Provision of single storey staff accommodation unit.

Town Council	District Council
Supported	Refused

403 Appeals

No Appeals were reported.

404 Enforcement Letters

No Enforcement letters were received.

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CHAIRMAN OF THE PLANNING COMMITTEE

Sidmouth Town Council - Detailed Income and Expenditure Report
Month 10 - January 2017

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Variance
Council Services				
Public Conveniences	0	0	28,000	28,000
Public Conveniences-Mtce Sidbury/Manstone	0	0	1,000	1,000
Flower Beds, Planters & Watering	0	14,429	16,000	1,571
Christmas Lighting & Events	0	8,566	8,800	234
Donation to Christmas Lighting (Income)	0	-2,000	-1,500	500
Sidmouth Hopper Bus	0	28,055	8,000	-20,055
Donation to Hopper Bus (Income)	0	-21,982	0	21,982
Street Furniture	0	740	2,500	1,760
Sidmouth Information Centre	0	15,000	21,600	6,600
Drinking Fountain, Sidbury	28	64	250	186
Annual Report Printing/Distribution	0	630	700	70
War Memorials	36	36	630	594
Parish Paths Partnership Payments	51	613	0	-613
Parish Paths Partnership (Income)	0	-3,664	0	3,664
	£115	**£40,487**	**£85,980**	**£45,493**
Discretionary Expenditure				
Grants	0	12,000	12,000	0
Folk Week, Children's Festival & Family Tickets	0	25,000	25,000	0
Folk Week Social Dance	0	5,000	5,000	0
Sidmouth Town Band	0	2,000	2,000	0
Boat Jetty (former Jurassic Coast Marine Links)	0	0	25,000	25,000
South West Museum Development	800	800	800	0
Dog Hygiene Bins	0	65	1,000	935
Sand bags	0	94	1,000	906
Youth Service Support	6,000	27,000	30,000	3,000
Seagulls Management	0	0	2,500	2,500
Tourism Promotion Reserve	0	2,000	2,000	0
Website & Social Media Development/Support	0	2,000	2,000	0
Donation to use of Party Tent (Income)	0	-25	0	25
Red Arrows Display Contingency	0	12,301	6,000	-6,301
Donation to Red Arrows Display (Income)	0	-12,041	0	12,041
Neighbourhood Plan	2,168	16,003	12,500	-3,503
Neighbourhood Plan Grants (Income)	0	-10,850	0	10,850
Transfer from Earmarked Reserves	0	-20,000	-20,000	0
Woolley Bequest Payments	1,794	26,102	0	-26,102
Woolley Bequest (Income)	-50	-500	0	500
	£10,712	**£86,949**	**£106,800**	**£19,851**

Sidmouth Town Council - Detailed Income and Expenditure Report
Month 10 - January 2017

Woolcombe House	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Variance
Services Gas/Water/Elec	219	3,176	3,800	624
Woolcombe House Business Rate	0	5,808	5,800	-8
Woolcombe House (Loan Interest&Repayment)	0	14,889	14,890	1
Woolcombe House-General Maintenance	1,002	5,185	5,800	615
Woolcombe House Grounds	76	828	1,200	372
Woolcombe House Building Reserve	0	0	2,000	2,000
Council Chamber Hire (Income)	0	0	0	0
Band Hut Repairs	0	130	6,750	6,620
	£1,297	**£30,016**	**£40,240**	**£10,224**
Other Property				
Alma Lane Field	0	0	500	500
Alma Lane Field (Income)	0	0	0	0
Manstone Youth Centre	557	8,975	12,000	3,025
Manstone Youth Centre (Income)	0	-100	0	100
Manstone Sports and Play Areas	0	138	5,000	4,862
Long Park & Play Area	0	346	8,000	7,654
Other Additional Play Areas	0	0	10,000	10,000
Seafront Amenity Building	1,249	8,217	20,000	11,783
Stowford Community Centre	0	0	515	515
Conservatory Maintenance	0	725	1,000	275
Fire Beacon Stewardship (Income)	-3,338	-6,676	0	6,676
Sidmouth Golf Club (Income)	0	0	-5	-5
Elec Pole Rent (Income)	0	-38	-35	3
	-£1,532	**£11,587**	**£56,975**	**£45,388**
Trust Property - The Ham				
The Ham Ground Mtce	0	0	4,102	4,102
The Ham Other Mtce	0	1,940	2,500	560
The Ham Play Equipment	0	1,275	1,500	225
The Ham Reserve	0	0	2,000	2,000
The Ham 3Phase Power	54	1,411	500	-911
The Ham Rent (Income)	0	-7,680	-8,125	-445
Manstone				
Manstone Land Ground Mtce	0	0	500	500
Manstone Other Maintenance	0	260	1,600	1,340
Manstone Reserve	0	0	2,000	2,000
Manstone Rent (Income)	0	-733	-990	-257
Salcombe Regis				
S.R. Allotment Field Rent (Income)	0	0	-1	-1
S.R. Recreation Field (water)	0	156	250	94
S.R. Recreation Field Rent (Income)	0	0	-1	-1
	£54	**-£3,371**	**£5,835**	**£9,206**

Sidmouth Town Council - Detailed Income and Expenditure Report
Month 10 - January 2017

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Variance
Members				
Members/Chairman's Allowances	0	4,649	5,500	851
Chairman's Expenses	773	953	2,000	1,047
Members Expenses/Training	113	445	1,000	555
Elections	0	0	3,000	3,000
Civic & Hospitality	21	385	1,000	615
Civic Regalia	0	0	2,500	2,500
Sale of Ties & Badges (Income)	0	-8	0	8
	£907	**£6,424**	**£15,000**	**£8,576**
Staff				
Salaries	7,261	73,295	90,000	16,705
Pensions	1,418	14,236	18,000	3,764
Staff Eye Tests	0	60	100	40
Training & Conferences	0	0	1,000	1,000
Officers Expenses	0	83	100	17
Tourism/Promotion Admin (Income)	0	0	-10,000	-10,000
Advert Planning Fees (Income)	0	0	0	0
	£8,679	**£87,674**	**£99,200**	**£11,526**
Office Expenses				
Postage	75	1,410	1,000	-410
Stationery	185	980	1,500	520
Telephone	638	3,166	3,000	-166
Subscriptions	0	1,904	2,000	96
Photocopier	495	1,516	1,500	-16
Internet, website and webcams	170	620	500	-120
Computer Software Contracts	0	732	1,200	468
Computer Maintenance Contingency	0	0	3,000	3,000
Advertisements	0	40	500	460
Audit	0	1,600	1,600	0
Insurance	0	6,039	5,600	-439
Sundry	0	1,230	1,200	-30
Bank Charges	9	146	300	154
Bank Interest Received (Income)	-125	-1,915	0	1,915
	£1,447	**£17,468**	**£22,900**	**£5,432**

Sidmouth Town Council - Detailed Income and Expenditure Report
Month 10 - January 2017

Expense Group Totals	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Variance
Council Services	115	40,487	85,980	45,493
Discretionary Expenditure	10,712	86,949	106,800	19,851
Woolcombe House	1,297	30,016	40,240	10,224
Other Freehold Property	-1,532	11,587	56,975	45,388
Trust Property	54	-3,371	5,835	9,206
Members	907	6,424	15,000	8,576
Staff	8,679	87,674	99,200	11,526
Office Expenses	1,447	17,468	22,900	5,432
Precept Received	0	-419,135	-419,135	0
Council Tax Support Grant	0	-13,795	-13,795	0
Net Income over Expenditure	**£21,679**	**-£155,696**	**£0**	**£155,696**

Current/Deposit Bank Accounts	£667,128
of which	
Woolley Bequest	£29,578
Earmarked Reserves	£325,973

Report to:	**Council**
Date of Meeting:	6 March 2017
Public Document:	Yes
Exemption:	None

Agenda Item 12

Subject:	**Draft recommendations on the new electoral arrangements for East Devon District Council**
Purpose of report:	The purpose of the report is to help inform Members regarding the Electoral Commission's proposals for electoral arrangements for East Devon District Council and how and why these affect Sidmouth Town Council.
Recommendation:	***1) That the Draft recommendations on the new electoral arrangements for East Devon District Council be supported as a consultation response;*** ***2) That an alternative proposal is given as a consultation response***
Reason for recommendation:	To provide the Electoral Commission with a response to the consultation from Sidmouth Town Council.
Officer:	Town Clerk
Financial implications:	None
Risk:	Low Risk
Links to background information:	• Draft recommendations on the new electoral arrangements for East Devon District Council Report – February 2017 • www.lgbce.org.uk/current-reviews/south-west/devon/east-devon

Report in full

1. Background

1.1 In September 2016, the Electoral Commission commenced a review of the electoral arrangements for East Devon District Council.

The three main considerations of an Electoral Review are to:

- Improve electoral equality by equalising the number of electors each councillor represents
- Reflect community identity
- Provide for effective and convenient local government

The aim of the Electoral Commission is to create 'electoral equality', where votes are as equal as possible, ideally within 10% of being exactly equal for the District Council.

1.2 A consultation was run from 27 September to 5 December 2016 which asked for initial views on warding arrangements. Sidmouth Town Council argued that the Sidmouth area should continue to be represented by seven district councillors.

2. Current Consultation and draft recommendations

2.1 The draft recommendations of the Electoral Commission have now been received and are subject to further consultation until 3 April. The Electoral Commission has recommended as follows:

- East Devon should be represented by 60 councillors, (currently 59)
- East Devon should have 30 wards, (currently 32)
- The boundaries of most wards should change, five will stay the same.

2.2 In relation to the Sidmouth area wards on East Devon District Council, Sidmouth Rural remains unchanged but the Commission advises that 'there is a slight modification to the wards suggested to provide for a more identifiable boundary between Sidmouth Sidford and Sidmouth Town'. This recommendation redraws the southern boundary between the Sidford and Town wards further northwards to a line along Alexandria Road (see black and red line in attached map) and results in the number of Councillors in the Town Ward being reduced from three to two. It could be argued that the proposed boundary is no more identifiable than the previous one along Brewery Lane but the improved electoral equality is clear.

2.3 The improved electoral equality and variance from the average (electors per Councillor) is shown in the table below:

District Ward Name	Current no. of Cllrs	Current Variance 2016	Proposed no. of Cllrs	Proposed Variance 2022
Sidmouth Rural	1	1%	1	-6%
Sidmouth Sidford	3	-4%	3	2%
Sidmouth Town	3	-19%	2	0%

3. The impact on Sidmouth Town Council electoral arrangements

3.1 Though the Electoral Review is for East Devon District Council, under the Local Democracy, Economic Development and Construction Act 2009, the Electoral Commission has the power to make changes to parish electoral arrangements where these are as a direct consequence of their recommendations for principal authority warding arrangements. The Act provides that if a parish is to be divided between different district wards, it must also be divided into parish wards, so that each parish ward lies wholly within a single district ward. In other words, parish ward boundaries cannot cut across district boundaries.

3.2 The Commission has therefore made recommendations which directly impact Sidmouth Town Council since it is recommended to change the ward boundary between the Sidmouth Town and Sidford Village district wards.

3.3 It is recommended that the total number of Councillors remains at 19 with. Clearly the boundary between West and South wards would change as per the recommendation stated in 2.2 above to fit within the 2009 Act.

3.4 The table below shows the recommendations made by the Commission for the number of Councillors per ward:

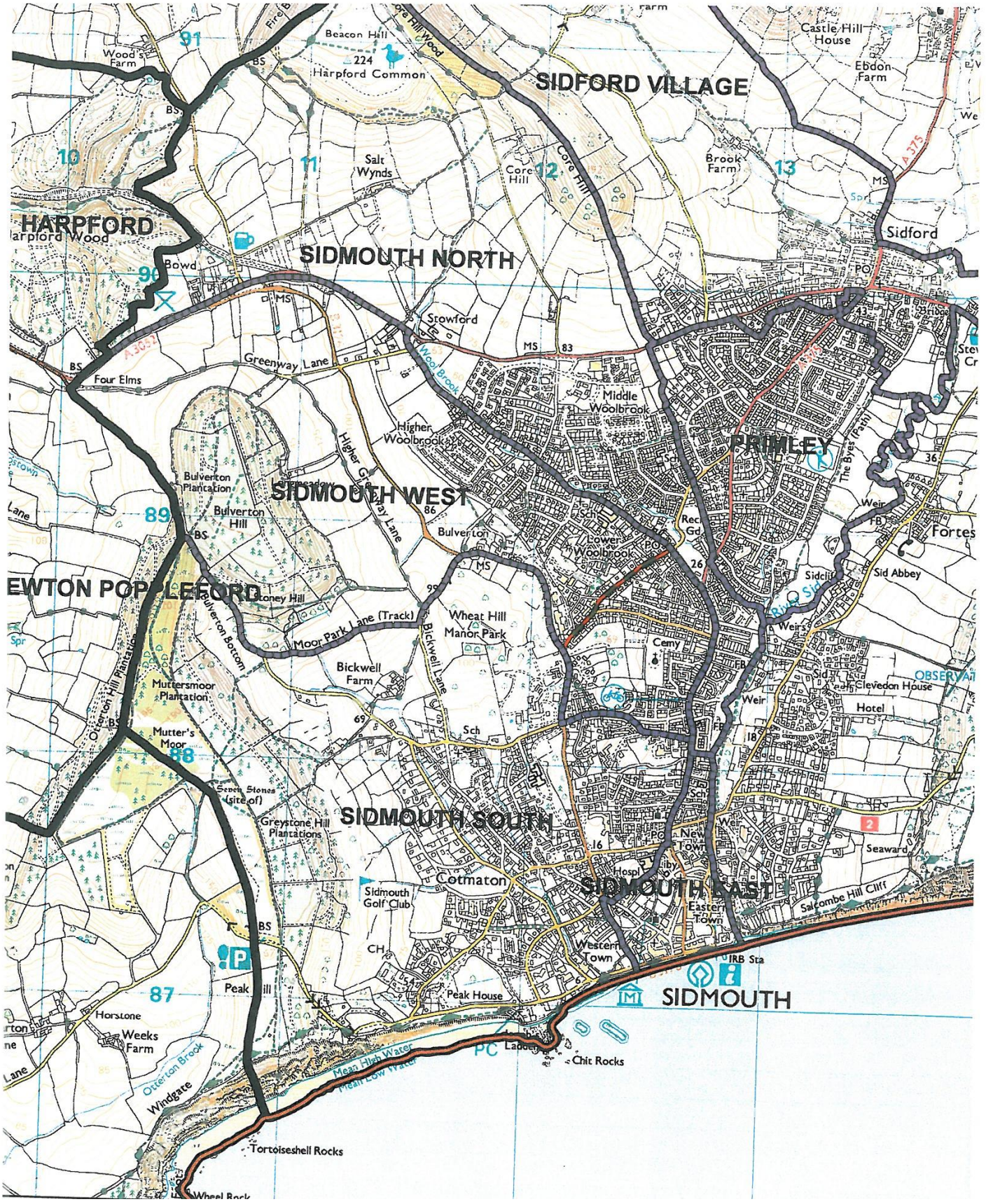
Town Ward Name	Current no. of Cllrs	Proposed no. of Cllrs
Primley	2	3
Salcombe Regis	2	2
Sidbury	2	1
Sidford Village	2	2
Sidmouth East	2	1
Sidmouth North	3	4
Sidmouth South	3	5
Sidmouth West	3	1

3.5 The changes to the number of members per ward are recommended as necessary since the redrawn boundaries between the result in 1200 approx. electors being 'moved' from the West to the Town ward resulting in an otherwise unacceptable inequality between wards within the Council. The recommended levels of representation are calculated on a simple arithmetical basis to achieve as close as possible to the average number of electors per Councillor. It is noted that Members may however, wish to consider the practicalities of the resulting three single Member wards.

4. Ward names

Members may notice if looking at the online documentation, that the ward names mentioned in the Electoral Commission's report and the associated map do not match. Upon further enquiry, this is accepted by the Electoral Commission as a typographical error. It is suggested that the current ward names are retained and that this is covered in the Council's consultation response.

Town Clerk, February 2017


SIDFORD VILLAGE
SIDMOUTH NORTH
SIDMOUTH WEST
SIDMOUTH SOUTH
SIDMOUTH EAST
HARPFORD
PRIMLEY
SIDMOUTH
Beacon Hill
224
Harpford Common
Wood's Farm
Castle Hill House
Eddon Farm
Salt Wynds
Core Hill
Brook Farm
Sidford
Bowd
Stowford
Greenway Lane
Four Elms
Middle Woolbrook
Higher Woolbrook
Lower Woolbrook
Bulverton Plantation
Bulverton Hill
Bulverton
Stoney Hill
Moor Park Lane (Track)
Wheat Hill
Manor Park
Bickwell Farm
Bickwell Lane
Muttersmoor Plantation
Mutter's Moor
Seven Stones (site of)
Greystone Hill Plantations
Cotmaton
Sidmouth Golf Club
Peak Hill
Peak House
Horstone
Weeks Farm
Windgate
Otterton Brook
Tortoiseshell Rocks
Chit Rocks
Mean High Water
Mean Low Water
Sid Abbey
Clevedon House
Hotel
Seaward
Salcombe Hill Cliff
Eastern Town
Western Town
New Town
IRB Sta
Cemy
Sch
Hospl
PC
CH
Weir
The Byes (Path)
Woolbrook
Core Hill
Higher Greenway Lane
Bickwell Lane
Otterton Hill Plantation
Bulverton Bottom
A 375
A 3052

EAST DEVON DISTRICT COUNCIL

The Anti-Social Behaviour, Crime and Policing Act 2014

Public Spaces Protection Order 2017

The Control of Anti-Social Behaviour and the Consumption of Intoxicating Substances in Exmouth and Sidmouth

This Order is made by East Devon District Council ("The Council") under the Anti-Social Behaviour, Crime and Policing Act 2014 Section 59 ("the Act") and remains in force for a period of 3 years from the date of the Order.

1. The Order relates to the designated streets and public spaces described in Schedule 1 below and defined by the line edged red on the plans attached to this Order ("the restricted areas"), being public spaces in the Council's administrative area to which the Act applies:

2. For the purposes of this Order,

   "Intoxicating Substances" is given the following definition (which includes Alcohol and substances which are commonly referred to as 'legal highs'): "Substances with the capacity to stimulate or depress the human central nervous system".

   Exemptions will apply in cases where the substances are used for a valid and demonstrable medicinal use, given to an animal as a medicinal remedy, are cigarettes or vaporisers (tobacco products), or are food stuffs regulated by food safety legislation, or where the use of the intoxicating substances falls within the curtilage of a premises licenced for the sale and consumption of alcohol, and within the operating hours of such.

   An authorised officer shall be a Police Constable, Police Community Support Officer or East Devon District Council Officer, who must be able to present their authority upon request.

   The term 'street' includes any road or footway to which the public have access without payment. "Public Space" includes parks and retail car parks to which the public have access without payment.

Exemptions shall apply where a person urinating is making use of an authorised temporary public urinal/toilet that has been provided in accordance with any specification issued by East Devon District Council, and with its agreement.

For this purpose 'unauthorised' means without the express written consent of any owner of the land (or any person having control over or an interest in the land in question).

3. The Council is satisfied that the 2 conditions below have been met, in that

   (a) Activities carried on in the restricted areas as described below, have had a detrimental effect on the quality of life of those in the locality, or it is likely that these activities will be carried on in the street or public space and that they will have such an effect.

   The said activities being
   - the failure to surrender intoxicating substances in their possession when asked by an authorised officer,
   - urination or defecation within a street or public open space,
   - aggressive requests for money within a street or public open space,
   - causing intimidation harassment alarm or distress,
   - the failure to disperse away from a group when asked by an authorised officer.

   (b) The effect, or likely effect, of the activities described above, is, or is likely to be, of a persistent or continuing nature, is, or is likely to be, such as to make the activities unreasonable, and justifies the restrictions imposed by the Order

BY THIS ORDER

4. The effect of this Order is to impose the following prohibitions and/or requirements at all times:

(i) Intoxicating substances including alcohol

A person shall be guilty of an offence, if at any time in a street or public space, he does not surrender any intoxicating substance including alcohol in their possession when requested by an authorised officer if:

a) They are found to be ingesting, inhaling, injecting, smoking or otherwise using intoxicating substances

b) They are in possession of such intoxicating substances with the intent of using such intoxicating substances within this area, or
c) The authorised person has reasonable grounds to believe that such person is using or intends to use the intoxicating substance within the said area.

(ii) Urination and defecation within a street or public open space

A person shall be guilty of an offence, if at any time in a street or public space, he urinates or defecates.

(iii) Aggressive Requests for money

A person shall be guilty of an offence if, at any time in a street or public open space, he makes unsolicited or unauthorised requests for money whether expressly requested or impliedly requested from persons not known to him.

(iv) Intimidation, harassment, alarm or distress.

A person shall be guilty of an offence if, at any time in a street or public space, he behaves individually or in a group in a manner which has resulted, or is likely to result, in a member of the public being intimidated, harassed, alarmed or distressed.

An authorised officer is permitted to ask people within a group to disperse immediately or by such time as may be specified. A person shall be guilty of an offence if they do not disperse away from that group of people.

5. The Order will remain in force for a period of three years from the date of this Order, unless extended by further Orders under the Council's statutory powers.

6. A person guilty of an offence under Section 4 is liable on summary conviction to a fine not exceeding level 3 on the standard scale or a fixed penalty notice of £80.

Liability to conviction for the offence may be discharged by the payment of a fixed penalty notice issued by an authorised officer. The amount of the fixed penalty notice shall be £80 and it shall be payable to East Devon District Council.

Where a fixed penalty notice is issued no proceedings will be taken for the offence before the end of the period of 14 days following the date of the notice. The person served may not be convicted of the offence if the fixed penalty notice is paid before the end of the 14 day period.

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Schedule 1

This order applies in the following designated areas:

Exmouth

The Strand and surrounding area including: Manchester Street, Manchester Road, Elm Grove, Chapel Hill, Queen Street, Tower Street, High Street, Rolle Street.
The Magnolia centre and surrounding area including: Parade, Crudges Lane, Market Street, Magnolia Centre and Magnolia Walk, Chapel Street, Church Street, Margaret Street, London Inn car park and Lower Fore Street.
Station car park and surrounding area including: Commercial vehicle park, Bus station, Sports Centre grounds, Marine Way and Imperial Road.
The Manor Gardens
The Plantation and surrounding area: Bath Road, The Pavilion Grounds, Gunfield Gardens and Madeira Walk.

Sidmouth (Section 4(i) only)

The Esplanade, Sidmouth (from its junction with the Millenium Walkway in the west to its furthermost point nearest The Ham in the east)
The Market Square , Dove Lane, Prospect Place, Kings Lane

By resolution of East Devon District Council dated .....

The Common Seal of the

East Devon District Council

Hereunto affixed this....day of 2017

in the presence of

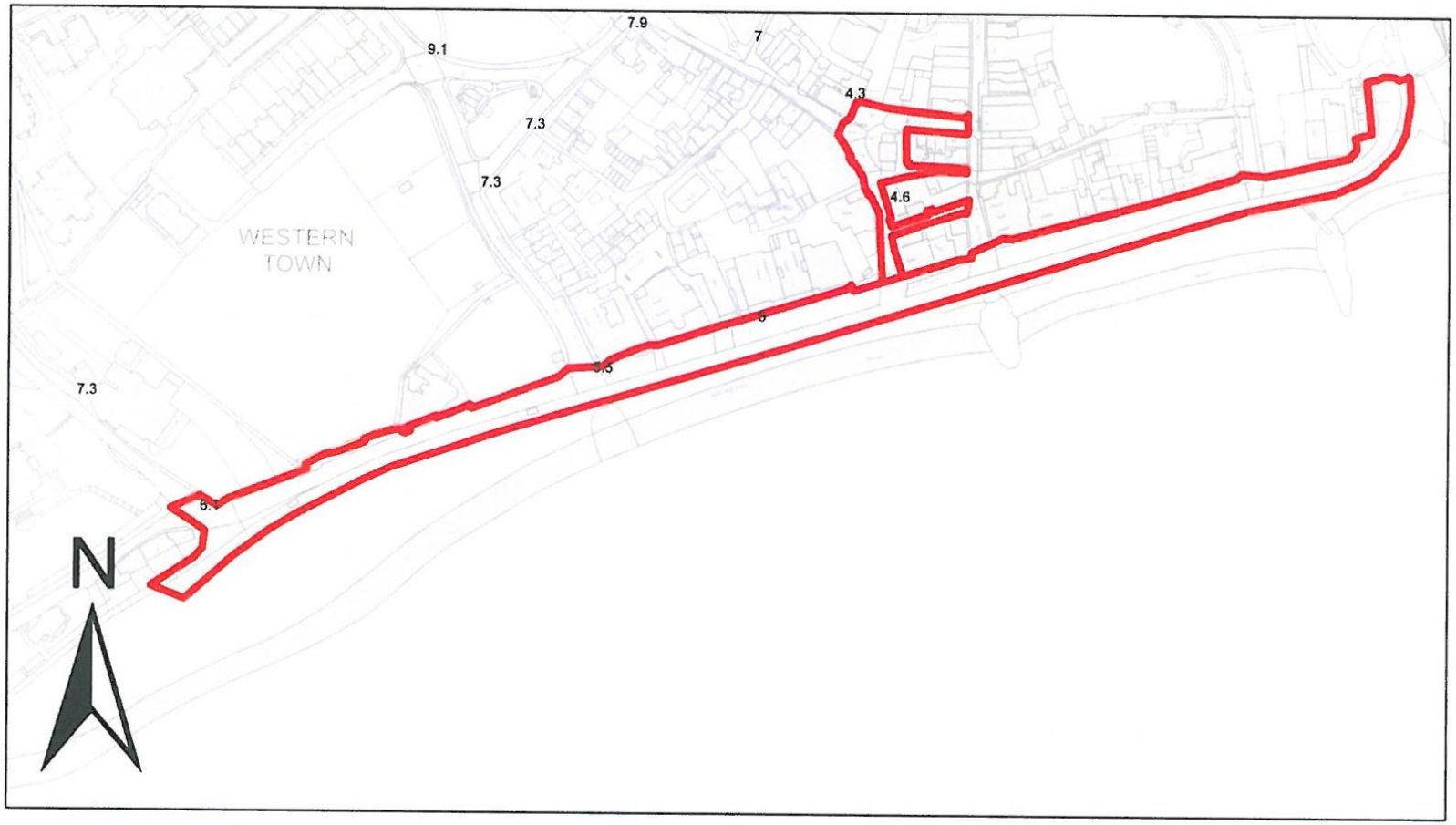
Strategic Lead – Governance and Licensing

Chief Executive

DRAFT

6. The Esplanade, Sidmouth

Sidmouth - Proposed Order



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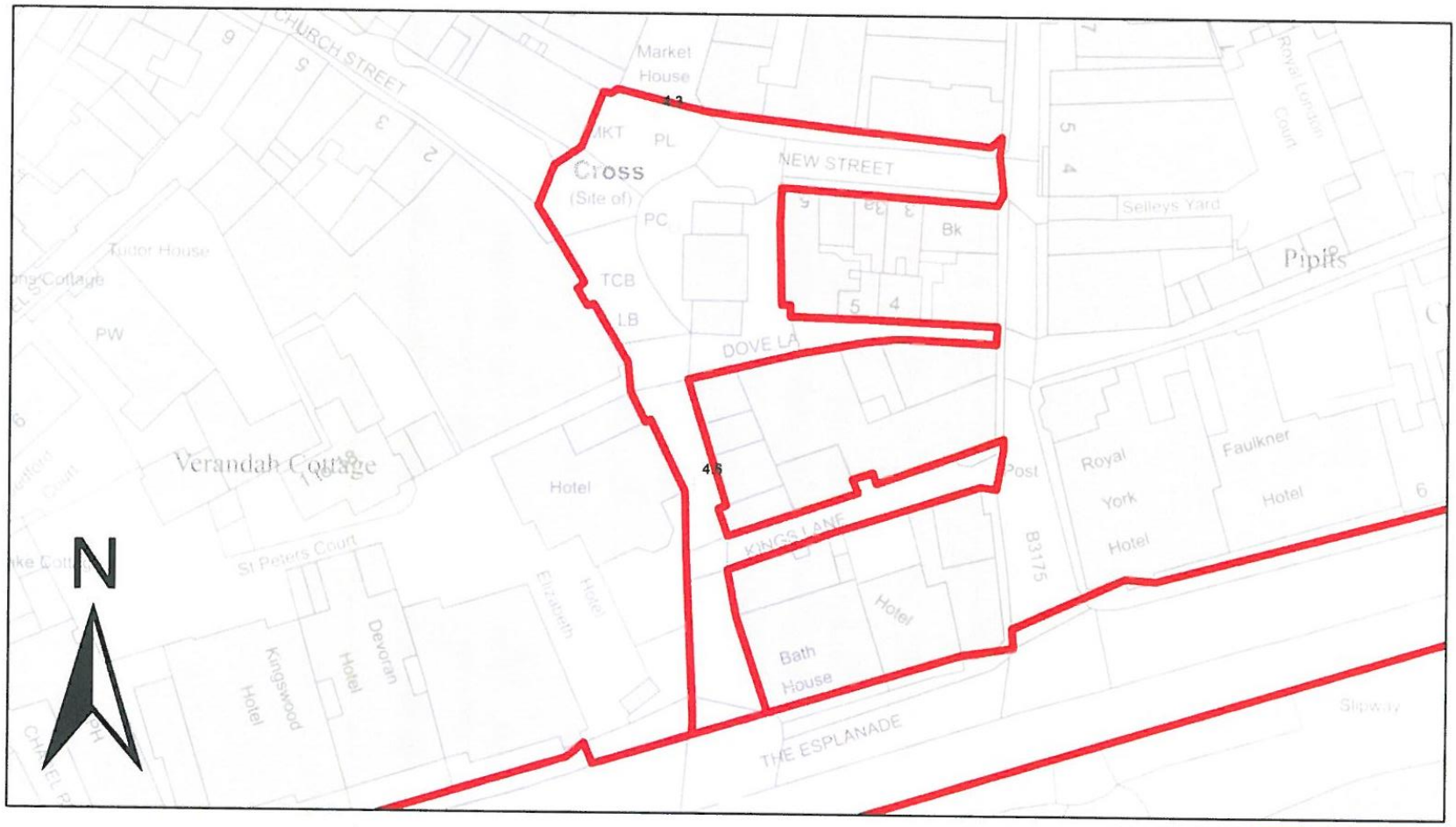
East Devon District Council

7. The Market Square, Dove Lane, Prospect Place and Kings Lane, Sidmouth

Sidmouth - Proposed Order



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