

SIDMOUTH TOWN COUNCIL



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DEVON
EX10 9BB

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To: All Members of the Town Council
Town Clerk

20 December 2019

For information:
District Councillor for Sidmouth not on the Town Council

Dear Sir/Madam,

Meeting of Sidmouth Town Council Monday 6 January 2020 at 6.30pm

You are hereby summoned to attend the above meeting to be held in the Council Chamber, Woolcombe House, Sidmouth. It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

Members of the public are reminded that they may speak on any item on the agenda during Public Question Time or when an item is reached on the agenda, with the permission of the Chair and before that item is debated by Members.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Chris Holland', written over a horizontal line.

Christopher E Holland
Town Clerk

A G E N D A

- | | Page/s |
|---|--------|
| <u>PART 'A'</u> | |
| 1 Apologies To receive any apologies for absence. | |
| 2 Minutes To confirm the minutes of the meetings of the Town Council held on Monday 2 December 2019. | 4 – 5 |
| 3 Declarations of Interest To receive any Members' declarations of interest in respect of items on the agenda. Note: You must also declare the nature of any personal or disclosable pecuniary interests in an item whenever it becomes apparent that you have an interest in the business being considered. | |
| 4 Matters of Urgency or Report from the Chair To consider any items that in the opinion of the Chair should be dealt with as matters of urgency because of special circumstances. (Note: such circumstances need to be recorded in the minutes). | |

5 **Exclusion of the Public**

To agree any items to be dealt with after the public (including the press) have been excluded. There is one item which the Town Clerk recommends should be dealt with in this way.

6 **Public Open Question Time**

In accordance with Sidmouth Town Council Standing Orders Item 1 (d) – (i) Members of the Public are invited to put a question (one per person), to the Council through the Chair (taking no more than 3 minutes each and for a total of 15 minutes). Please note that in accordance with standing order 1(d), a question shall not require a response or debate.

Councillors also have the opportunity to ask questions of the County and District Members during this item whilst giving priority to Members of the public.

(Members and members of the public are reminded to notify the Town Clerk and Councillor concerned of questions to be raised. This arrangement is in place to enable a considered response at the meeting.)

7 **Police Report**

To receive the December 2019 Police Report.

(Members are asked to notify Sergeant Andrew Squires and the Town Clerk of questions to be raised in advance of the meeting where possible.)

8 **Committee/Working Group Reports**

8.1 Planning Committee Reports

To receive the reports of the Planning Committee meetings held on Wednesdays 4 and 18 December 2019.

6 – 11

8.2 Tourism & Economy Committee Report

To receive the report of the Tourism & Economy Committee meeting held on Monday 9 December 2019.

12 – 13

8.3 Other Reports from Working Groups

To receive any notified reports from Chairs of Working Groups, if required.

9 **Reports from Members with Special Responsibilities**

9.1 Finance Report

To receive the Finance Report for November 2019

14 – 17

9.2 Other Reports from Members with Special Responsibilities

To receive other notified reports from other Members.

10 **Update on the Sidmouth and East Cliff Beach Management Plan**

To receive an update from Councillor Geoff Jung, Portfolio Holder for the Environment, East Devon District Council.

11 **British Telecom – Consultation of Removal of Phone Boxes**

EDDC has been consulted by BT on proposals for the removal of a total of 11 public payphones across the district; notices have been posted on the affected phones advising users of BT's intentions.

One of the payphones included is that at Connaught Gardens, Peak Hill Road, Sidmouth, EX10 8RZ, from which there has been only 3 calls made in the last 12 months. The consultation process also gives the local community the opportunity to adopt the traditional red 'heritage' phone box and make it an asset that local people can enjoy.

The Town Council is asked whether it wishes to object to the removal of the payphone or adopt the phone box at a transfer cost of £1.

- 12 **Provision of Additional Public Conveniences – Seafront Amenity Building**
Members are asked to confirm using the current CIL reserve of £7,497.81, together with £6,502.19 from earmarked reserves, for the build cost of the provision of three new public conveniences at the Seafront Amenity Building, as agreed by Members at their Pre-Budget meeting in October 2019.

13 **Exclusion of the Public and Press**

The Vice-Chairman of the Council to move the following:

“that under the Public Bodies (Admission to Meetings) Act 1960

the public (including the press) be excluded from the meeting due to the confidential nature of its contents.”

PART ‘B’

14 **Sidmouth in Bloom 2020 – Request for Special funding**

Members to consider a request from Sidmouth in Bloom regarding their RHS National Campaign for additional funding ahead of the budget meeting of the Council on 20 January 2020. To receive an update from the Chair of the Council.

Forthcoming Council and Committee meetings:

8 January 2020 – Planning Committee

13 January 2020 – Environment Committee

20 January 2020 – Estimates & Grants

22 January 2020 – Planning Committee

3 February 2020 – Council

4 February 2020 – Planning Committee

19 February 2020 – Planning Committee

SIDMOUTH TOWN COUNCIL
Minutes of the Meeting of Sidmouth Town Council
held at the Council Chamber, Woolcombe House, Sidmouth,
on Monday 2 December 2019 at 6.30pm

| | |
|----------------|---|
| Ward | Councillors Present: |
| Sidmouth North | Charissa Evans Stuart Hughes Jenny Ware |
| Sidmouth South | Denise Bickley Kelvin Dent Chris Lockyear Paul Wright (Vice-Chair) |
| Sidmouth East | Louise Thompson |
| Sidmouth West | Louise Cole |
| Primley | Deirdre Hounsom Emma Murdoch Jeff Turner |
| Sidford | Jack Brokenshire Marianne Rixson |
| Salcombe Regis | Ian Barlow (Chair) |
| Apologies: | David Barratt, John Loudoun, Dawn Manley, John Rayson |

The meeting started at 6.30pm and finished at 7.20pm.

PART 'A'

89 Minutes

The minutes of the meeting of the Town Council held on Monday 4 November 2019 were signed as a true and accurate record.

90 Declarations of Interest

There were no declarations of interest received for items on this agenda.

91 Police Report

Sgt Andy Squires presented the November police report which showed a small increase from 42 crimes in November 2018 to 44 in November 2019.

92 Committee/Working Group Reports

92.1 Planning Committee Reports

Councillor Dent, Chair of the Planning Committee, presented the report of the Planning Committee meetings held on Wednesdays 6 and 20 November 2019.

RESOLVED: That the Planning Committee reports be noted.

93 Reports from Members with Special Responsibilities

93.1 Finance Report

Member with Special Responsibility for Finance, Councillor Wright, presented the Finance Report for October 2019.

RESOLVED: That the Finance Report for October be noted and agreed.

93.2 Sid Valley Neighbourhood Plan

Members were asked to acknowledge that notice had been received that the Sid Valley Neighbourhood Plan was formally 'made' by East Devon District Council on 7th November 2019, following the Cabinet's consideration on 30th October. It now forms part of the Local Development Plan and will be taken into account in determining planning applications in the Parish. The notice goes on to say: "To the Neighbourhood Plan Steering Group and Town Council, please accept East Devon District Council's sincere congratulations for producing a locally steered and well-informed plan that will serve Sidmouth Parish for years to come."

RESOLVED: That the Sid Valley Neighbourhood Plan report was noted.

93.3 Environment Committee

Councillor Lockyear reminded Members to respond to his email regarding the Town Council's response to the County Council's Climate Declaration.

RESOLVED: That the Town Clerk would reissue the Environment Committee's email to Members.

94 East Devon District Council Environment Health – 3 Year Review of Public Spaces Protection Orders (PSPOs) and Control of Dogs

Members were asked to consider documentation received from the District Council regarding the requirement to review its PSPOs every 3 years. A response was required by 2 January 2020.

RESOLVED: That the Council's response includes the following comments:

1. The Town Council would resist any relaxation of dog control orders.
2. The Town Council considered that all land used for recreation and sports should be dog exclusion zones, such as:
 - Sidford Playing Fields
 - The Ham
 - Long Park
 - Manstone Recreation Field
3. There should be better signage overall and increased dog warden enforcement.
4. There should be clearer signage at Jacobs Ladder Beach.
5. The order relating to no more than 6 dogs should be reduced to no more than 4 dogs per dog walker.
6. Dogs on lead areas should be considered in areas where cycleways are in close proximity to pedestrian pathways.
7. The establishment of specific dog exercise areas should be encouraged and would be investigated by the Town Council on its own land.

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CHAIR OF THE COUNCIL

**Minutes of the meeting of
Sidmouth Town Council's Planning Committee
Held at the Council Chamber, Woolcombe House, Sidmouth,
Wednesday 4 December 2019**

Councillors present: - Kelvin Dent (Chair)
Jeff Turner (Vice-Chair)
Ian Barlow
Jenny Ware
Louise Thompson
John Loudoun

Apologies: - John Rayson

The meeting started at 6.30pm and finished at 7.45 pm.

247 Declarations of Interest

| Name | Item Number | Type | Action Taken | Details |
|------------------|---|-------------------|---|------------------------------|
| Cllr Ian Barlow | 19/2375/FUL Thorn Park Family Golf Centre Salcombe Regis Sidmouth EX10 0JH. | Personal Interest | Remained in the Chamber during discussion but did not vote. | Acquainted with Applicant. |
| Cllr Kelvin Dent | 19/2375/FUL Thorn Park Family Golf Centre Salcombe Regis Sidmouth EX10 0JH. | Personal Interest | Remained in the Chamber during discussion but did not vote. | Acquainted with objector. |
| Planning Clerk | 19/2153/OUT Trow View (land To the Rear Of) Two Bridges Road Sidford Sidmouth EX10 9PL. | Personal Interest | Remained in the Chamber during discussion. | Acquainted with an objector. |

248 District Council Members

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

249 Applications for consideration

Resolved That in respect of the Planning Applications set out below and attached, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance with schedule 16 of the Local Government Act 1972.

Urgent items or Amended Plans Received After Formulation of the Agenda.

To receive a report from the Clerk of any urgent planning items or amendments to planning applications received after formulation of the agenda.

250 19/2632/AGR Mr S. Goss Little Sweetcombe Farm, Sidbury, Sidmouth, EX10 0QR. General purpose agricultural building.

DEFERRED as Members felt that not enough supporting information had yet been supplied by the Local Planning Authority.

Applications for consideration

251 19/2420/LBC Miss Kerry 1 Enfield Villas Vicarage Road Sidmouth EX10 8TD. Alterations to East Ward Boyle first floor bathroom layout and replacement of glass roof, windows and door in entrance porch.

SUPPORT subject to the agreement of the Conservation Officers.

- 252** 19/2480/LBC Managing Norton Garth Court, Station Road, Sidmouth, EX10 8NY. Clear
East Ward Agent for waterproof breathable coating to South west brick gable.
owners

SUPPORT subject to the agreement of the Conservation Officers.

- 253** 19/2375/FUL Mr Thorn Park Family Golf Centre Salcombe Regis
Salcombe Burrough Sidmouth EX10 0JH. Change of use of former 9-hole golf course to
Regis area associated with the drying and storing of bell tents and the
erection of an agricultural building associated.

SPLIT DECISION

SUPPORT the area associated with the drying of the bell tents.

UNABLE TO SUPPORT the erection of an agricultural building.

- Members considered that there was no need to build another building with-in the ANOB for storage of the bell tents as there were a range of storage units in the area that were not being used.

- 254** 19/2153/OUT Tower Trow View (land To the Rear Of) Two Bridges Road Sidford
Sidford Ward Trustees Ltd Sidmouth EX10 9PL. Demolition of existing sheds and construction
of 2no dwellings to the rear of the property (outline application
with all matters reserved).

SUPPORT

- 255** 19/2511/FUL Mr & Mrs Clyro, Cottington Mead, Sidmouth, EX10 8HB. Extensions to front,
South Ward Hill side and rear with unified roof over (revision to 18/0569/FUL).

SUPPORT

- 256** 19/2502/FUL Mr P Collins Portland House, 10 Roselands, Sidmouth, EX10 8PD. Construction
South Ward of single storey side/rear extensions (revision to 19/0966/FUL)

SUPPORT

- 257** 19/2384/FUL Mrs Tara Audley Cottage, All Saints Road, Sidmouth, EX10 8EX. Construction
South Ward Greifenberg of 2 storey extension to rear.

UNABLE TO SUPPORT

The proposed changes would be out of keeping with the design of the existing building.

Tree Applications for Decision

The Town Council is authorised to make a decision on the following tree applications.

- 258** 19/2323/TRE Mr Cann Flat 1, Knowle Grange, Knowle Drive, Sidmouth, EX10 8HN. T1, 2 &
South Ward 3 Yew - cut annual growth. To maintain previous management
regime.

The Council hereby GRANTS permission to carry out work subject to the conditions set out by the EDDC Arboricultural Officer.

Prior notification of proposed works to trees in a Conservation Area (Section 211 Notice)

The Town Council has been given the required notification of the following tree works and may comment accordingly.

- 259** 19/2361/TCA Mr Bull Bickwell Cottage, Bickwell Valley, Sidmouth, EX10 8SQ. T1 – Willow
South Ward To dismantle to ground level due to it causing an obstruction to the
adjacent pavement.
T2 – Cherry To carry out an overall crown reduction by approx 20%
of the folia area via thinning, removing branch ends of up to 3

metres, making target pruning cuts of up to 60mm in diameter, in order to improve light levels and give clearance from the property and to maintain a crown that is suitable for the trees location.

T3 -Magnolia To carry out an overall crown reduction by approx 20% of the folia area via thinning, removing branch ends of up to 2 metres, making target pruning cuts of up to 60mm in diameter, to reduce weight and therefore the stress on main unions.

NOTED

260 19/2372/TCA Mr John Lawn End, Elysian Fields, Sidmouth, EX10 8UH. T1: Fell (deciduous South Ward Christmas UK species) and replant with appropriate species.

NOTED

261 Enforcement Letters

No Enforcement letters were received.

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CHAIR OF THE PLANNING COMMITTEE

**Minutes of the meeting of
Sidmouth Town Council's Planning Committee
Held at the Council Chamber, Woolcombe House, Sidmouth,
Wednesday 18 December 2019**

Councillors present: - Kelvin Dent (Chair)
Jeff Turner (Vice-Chair)
Ian Barlow
Jenny Ware
Deidre Hounsom

Apologies: - John Rayson, Louise Thompson, John Loudoun and Dawn Manley

The meeting started at 6.30pm and finished at 7.10 pm.

262 Declarations of Interest

| Name | Item Number | Type | Action Taken | Details |
|------------------|--|-------------------|---|--|
| Cllr Kelvin Dent | EH/DCC/4159/2019 South Ward. The Knowle, Station Road, Sidmouth, EX10 8HH. | Personal Interest | Remained in the Chamber during discussion but did not vote. | Member of the Knowle resident's association. |

263 District Council Members

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

264 Applications for consideration

Resolved That in respect of the Planning Applications set out below and attached, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance with schedule 16 of the Local Government Act 1972.

265 Urgent items or Amended Plans Received After Formulation of the Agenda.

To receive a report from the Clerk of any urgent planning items or amendments to planning applications received after formulation of the agenda.

Applications for consideration

- 266** 19/2568/FUL Mrs R 1 Barrington Mead, Sidmouth, EX10 8QW. Construction of two East Ward Cheswright storey rear extension.
SUPPORT
- 267** 19/2493/FUL Loadace Ltd 4-5 New Street, Sidmouth, EX10 8AP. Internal alterations to East Ward create 1no. shop, re-configuration of 3no. existing flats to first and second floors, extension of first floor over ground floor extension and re-configuration of existing shopfront to create 1no. entrance door.
SUPPORT
- 268** 19/2657/FUL Mr D Webb 22 Sid Park Road, Sidmouth, EX10 9BW. Construction of first North Ward & Mrs J Wright floor rear extension and installation of 1 no window at first floor level on the eastern elevation.
SUPPORT

| | | | |
|------------|---|----------------------------|--|
| 269 | 19/2399/FUL Salcombe Regis Ward SUPPORT | Mr David Pring | Diddlecombe House, Salcombe Hill Road, Sidmouth EX10 8JS. Proposed removal of existing stable block and erection of new stable block in existing paddock. |
| 270 | 19/2623/FUL Sidbury Ward SUPPORT | Mrs H Adkin | East Devon Physiotherapy and Sports Injuries Clinic, Church Street, Sidford, Sidmouth, EX10 9RL. Change of use of part of Physiotherapist to Flat. |
| 271 | 19/2535/LBC Sidbury Ward SUPPORT | Matthew Taylor | Buckley House, Buckley Road, Sidbury, Sidmouth, EX10 0SL. Internal alterations to the barn to include new concrete floor, repairs to chimney breast, new roller shutter garage door, secondary glazing to western windows, reinstatement of upper lobby wall, reinstatement of mezzanine, reroofing and structural improvements. Alterations to summer house; replacement of joinery to widows, removal of southern window, new timber door to ground floor, new beam and block floor and new buttress to eastern elevation. |
| 272 | 19/1910/FUL South Ward SUPPORT | Mr Emmott | Rosemount Cottage, Station Road, Sidmouth, EX10 8NZ. Demolition of existing garage; re-building of boundary wall; raise height of roof to enable first floor and two storey extension. |
| 273 | Devon County Council planning application EH/DCC/4159/2019 South Ward | Devon County Council | Flood alleviation scheme comprising a drainage swale and grassed amphitheatre designed to attenuate surface water runoff and provide a venue for public events at The Knowle, Station Road, Sidmouth, EX10 8HH. |
| | SUPPORT NOTE - Members would like to see the swale start further south allowing the car park to be more easily extended later if required. | | |
| | Prior notification of proposed works to trees in a Conservation Area (Section 211 Notice) The Town Council has been given the required notification of the following tree works and may comment accordingly. | | |
| 274 | 19/2516/TCA Salcombe Regis Ward NOTED | Mrs Lisa Flynn | Strands, Millford Road, Sidmouth, EX10 8DP. T1, Macrocarpa: height reduction by 3m and reduce sides to shape. |
| 275 | 19/2514/TCA Sidbury Ward NOTED | Mr Neil Thompson | Sidbury House, Buckley Road, Sidbury, Sidmouth, EX10 0SL. T2 Beech - Reduce Height by 3m maximum and reduce sides to shape. MDC 75mm. T3 Birch - Reduce to previous pruning points Reason for works: T2 the neighbour has requested the tree be reduced to improve the view of the village and church. Owner would like to regain some shape into the tree and keep it more manageable. T3 Appropriate management for a tree that has been previously reduced. |

276 19/2544/TCA East Devon Green Gables, All Saints Road, Sidmouth, EX10 8EU. Prune
South Ward Tree Care western side of Eucalyptus back to low boundary wall of Green
Gables.

NOTED

277 19/2477/TCA Katy Westwards, Bickwell Valley, Sidmouth, EX10 8RF. Spruce: Fell
South Ward Cawkwell Incense Cedar: Dismantle in sections to ground level
Ash 1: Dismantle in sections to ground level
Ash 2: Dismantle in sections to ground level

NOTED

278 19/2517/TCA Mr Barry Somerton, Elysian Fields, Sidmouth, EX10 8UH.
South Ward Lonergan T2, Pittosporum: height reduction to re-create hedge
T3, Pittosporum: height reduction to re-create hedge
T3, Holly: height reduction.

NOTED

279 Enforcement Letters
No Enforcement letters were received.

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CHAIR OF THE PLANNING COMMITTEE

SIDMOUTH TOWN COUNCIL
Minutes of a Meeting of Sidmouth Town Council's
Tourism and Economy Committee
held at the Council Chamber, Woolcombe House, Sidmouth,
on Monday 9 December 2019 at 6.30 pm

Councillors present: Ian Barlow
 David Barratt
 Louise Cole
 Deirdre Hounsom
 Louise Thompson

Apologies: Denise Bickley, Charissa Evans, Stuart Hughes, Chris Lockyear, John Rayson
 Marianne Rixson

The meeting started at 6.30pm and finished at 8.45pm

PART 'A'

23 Minutes

The Minutes of the Tourism & Economy Committee meeting held on Monday 9 September 2019 were signed as a true and accurate record.

24 Declarations of Interest

| Name | Item Number | Type | Action Taken | Details |
|------------------|-------------------------------|----------|--|------------------------------------|
| Cllr Louise Cole | 27 Licensing – Street Trading | Personal | Remained in the Chamber during discussion and voting | Sidmouth Sea Fest Committee Member |

25 Information Centre Manager's Report & Financial Report

Jeff Bailey, Information Centre Manager, presented the Information Centre's report and the Finance Report for the period to October 2019 in respect of the Sidmouth Information Centre. Members also noted the use and operation of Sidmouth Information Centre would form part of the next phase of the Tourism & Promotion Strategy Task and Finish Forum work.

RESOLVED: That the Sidmouth Information Centre Reports be noted.

26 Regulating & Monitoring of Online Accommodation Providers and Safe and Legal Campaign

Alistair Handyside, Chair of the South West Tourism Alliance and Professional Association of Self-Caterers gave a report on the regulating and monitoring of online accommodation providers and the Safe and Legal Campaign. Members noted that large numbers of accommodation providers in the United Kingdom, including some in Sidmouth, were unregulated and would not conform to basic safety requirements for Hotels and guests houses such as smoke and carbon monoxide alarms. Members agreed that a simple registration and public accreditation scheme could work well if introduced across the East Devon District.

RESOLVED: That Mr Handyside be thanked for an interesting and informative report.

27 Licensing – Street Trading

Members were asked to consider the additional information received from Steve Saunders, Licensing Manager East Devon District Council.

RESOLVED: That Street Trading would be discussed further within the Sidmouth Festivals group who will report to a future Council meeting for final recommendation to the District Council.

28 Sidmouth Festivals

Councillor Hounsom updated Members on the two recent meetings held with festival organisers which had been initiated and supported by the Town Council. It was reported that the group meetings would be chaired by Peter Murphy in the future.

RESOLVED: That the Sidmouth Festivals report be noted.

29 Tourism & Promotion Strategy Task and Finish Forum (TaFF)

Councillor Cole, Chair of the Tourism & Promotion Strategy TaFF presented the report of the work carried out by the group so far and asked Members to confirm the inclusion of £50,000 into the 2020/2021 Town Council budget to commence work identified in the report.

RESOLVED: That:

- 1) the TaFF report be noted and agreed.
- 2) the sum of £50,000 for Tourism & Promotion be included in the 2020/2021 Town Council budget for ratification at the January 2020 Council budget setting meeting.
- 3) delegated authority be given to the Town Clerk in consultation with the Chair and Vice-Chair of Tourism & Economy Committee to utilise the revised budget and undertake the tender process and appoint contractors/consultants as required.
- 4) The Tender documents for the marketing & promotion delivery be prepared ready for issue after 20 January Budget meeting.

30 Matters Raised by Invited Representatives

The following matters were raised by the Chamber of Commerce representatives:

- The Late-Night Shopping evening held on Friday 6 December had been very successful.
- Members were invited to attend the Chamber of Commerce breakfast to be held on Wednesday 11 December; this month’s speaker and subject would be Julie Tanner, Mental Health and Wellbeing of Young People in Sidmouth.
- Members were reminded that there would be two VE Day commemorative events in 2020: Friday 8 May ‘Sing and Swing’ and Sunday 10 May Market Place Street Party.
- The winter reduction of car parking prices by the District Council was having an adverse effect on trade as the £2 all-day charge commences at 8am the car parks are therefore full of workers parking all day and shoppers and visitors to the town are unable to park.

RESOLVED: That a letter be sent to the District Council regarding the issue of winter car parking charges.

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CHAIR OF THE TOURISM & ECONOMY COMMITTEE

Sidmouth Town Council - Detailed Income and Expenditure Report

Month 8 - November 2019

| | Actual Current Month | Actual Year to Date | Current Annual Budget | Budget Variance | Cummulative To + / From - EMReserves |
|---|----------------------------|---------------------------|-----------------------------|--------------------|--|
| <u>Council Services</u> | | | | | |
| Public Conveniences | 0 | 30,020 | 31,000 | 980 | 0 |
| Youth Service Support | 0 | 27,500 | 40,000 | 12,500 | 0 |
| Flower Beds, Planters & Watering | 0 | 10,835 | 18,000 | 7,165 | 0 |
| Christmas Lighting & Events | 0 | 6,000 | 13,500 | 7,500 | 0 |
| Donation to Christmas Lighting (Income) | 0 | 0 | -1,500 | -1,500 | 0 |
| Tourism Promotion | 1,500 | 5,281 | 6,500 | 1,219 | -1,142 |
| Verge Cutting, Town Maintenance & Weeding | 896 | 7,193 | 9,500 | 2,307 | 0 |
| Verge Cutting DCC Grant (Income) | 0 | 0 | -4,300 | -4,300 | 0 |
| Street Furniture | 25 | 546 | 2,000 | 1,454 | 0 |
| Sidmouth Information Centre | 0 | 24,000 | 24,000 | 0 | 0 |
| Water Fountains & Defib Mtce | 100 | 258 | 100 | -158 | 0 |
| Dog Hygiene Bins | 0 | 1,000 | 1,000 | 0 | 0 |
| Annual Report Printing/Distribution | 0 | 0 | 800 | 800 | 0 |
| War Memorials | 0 | 0 | 100 | 100 | 0 |
| Parish Paths Partnership Payments | 0 | 2,213 | 0 | -2,213 | -2,213 |
| Parish Paths Partnership (Income) | 0 | 0 | 0 | 0 | 0 |
| | £2,521 | £114,846 | £140,700 | £25,854 | -£3,355 |

Discretionary Expenditure

| | | | | | |
|--|-----------|----------------|----------------|---------------|--------------|
| Grants | 0 | 16,062 | 16,000 | -62 | -62 |
| Sidmouth Folk Festival | 0 | 32,000 | 32,000 | 0 | 0 |
| Sidmouth Town Band | 0 | 5,000 | 5,000 | 0 | 0 |
| Sidmouth in Bloom | 0 | 4,000 | 4,000 | 0 | 0 |
| South West Museum Development | 0 | 800 | 800 | 0 | 0 |
| Air Display | 0 | 22,372 | 10,000 | -12,372 | 0 |
| Donation to Air Display (Income) | 0 | -10,231 | 0 | 10,231 | 0 |
| Sidmouth Hopper Bus | 0 | 29,253 | 8,000 | -21,253 | 0 |
| Donation to Hopper Bus (Income) | 0 | -15,350 | 0 | 15,350 | 0 |
| SVNP Community Actions | 0 | 0 | 10,000 | 10,000 | 0 |
| Sid Valley Neighbourhood Plan | 0 | 1,203 | 0 | -1,203 | 0 |
| Swimming Platform | 0 | 4,240 | 5,000 | 760 | 0 |
| Port Royal Regeneration | 0 | 1,676 | 0 | -1,676 | -1,676 |
| Community Infrastructure Levy (Income) | 0 | -6,608 | 0 | 6,608 | 6,608 |
| Woolley Bequest Payments | 0 | 5,000 | 0 | -5,000 | -5,000 |
| Woolley Bequest (Income) | 0 | 0 | 0 | 0 | 0 |
| | £0 | £89,417 | £90,800 | £1,383 | -£130 |

Sidmouth Town Council - Detailed Income and Expenditure Report

Month 8 - November 2019

Woolcombe House

| | Actual Current Month | Actual Year to Date | Current Annual Budget | Budget Variance | Cummulative To + / From - EMReserves |
|---|----------------------------|---------------------------|-----------------------------|--------------------|--|
| Services Gas/Water/Elec | 1,576 | 2,958 | 3,500 | 542 | 0 |
| Woolcombe House Business Rate | 0 | 6,997 | 7,500 | 503 | 0 |
| Woolcombe House (Loan Interest&Repayment) | 0 | 7,444 | 14,890 | 7,446 | 0 |
| Woolcombe House-General Maintenance | 927 | 6,119 | 8,500 | 2,381 | 0 |
| Woolcombe House Building Reserve | 0 | 0 | 2,000 | 2,000 | 0 |
| Council Chamber Hire (Income) | 0 | 0 | 0 | 0 | 0 |
| | £2,503 | £23,518 | £36,390 | £12,872 | £0 |

Other Property

| | | | | | |
|----------------------------------|---------------|----------------|----------------|----------------|---------------|
| Alma Lane Field | 0 | 0 | 500 | 500 | 0 |
| Manstone Youth Centre | 1,269 | 9,175 | 33,000 | 23,825 | 0 |
| Manstone Youth Centre (Income) | 0 | 0 | 0 | 0 | 0 |
| Manstone Sports and Play Areas | 0 | 3,206 | 40,000 | 36,794 | 0 |
| Long Park & Play Area | 85 | 1,992 | 1,500 | -492 | -930 |
| Seafront Amenity Building | 550 | 17,838 | 20,000 | 2,162 | 0 |
| Conservatory Maintenance | 130 | 530 | 1,000 | 470 | 0 |
| Fire Beacon Stewardship (Income) | 0 | -3,719 | 0 | 3,719 | 3,719 |
| Sidmouth Golf Club (Income) | 0 | 0 | -5 | -5 | 0 |
| Elec Pole Rent (Income) | 0 | -38 | -40 | -2 | 0 |
| | £2,034 | £28,984 | £95,955 | £66,971 | £2,789 |

Trust Property

The Ham

| | | | | | |
|------------------------|-----|--------|---------|-------|--------|
| The Ham Ground Mtce | 110 | 1,528 | 4,100 | 2,572 | 0 |
| The Ham Other Mtce | 412 | 4,462 | 3,500 | -962 | -1,188 |
| The Ham Play Equipment | 0 | 1,450 | 1,500 | 50 | 0 |
| The Ham Reserve | 0 | 0 | 2,000 | 2,000 | 0 |
| The Ham 3Phase Power | 66 | 1,427 | 1,800 | 373 | 0 |
| The Ham Rent (Income) | 0 | -9,708 | -10,000 | -292 | 0 |

Manstone

| | | | | | |
|----------------------------|----|--------|--------|--------|---|
| Manstone Land Ground Mtce | 60 | 480 | 500 | 20 | 0 |
| Manstone Other Maintenance | 0 | 0 | 1,600 | 1,600 | 0 |
| Manstone Reserve | 0 | 0 | 2,000 | 2,000 | 0 |
| Manstone Rent (Income) | 0 | -1,140 | -2,240 | -1,100 | 0 |

Salcombe Regis

| | | | | | |
|-------------------------------------|-------------|----------------|---------------|---------------|----------------|
| S.R. Allotment Field | 0 | 0 | 0 | 0 | 0 |
| S.R. Allotment Field Rent (Income) | 0 | 0 | 0 | 0 | 0 |
| S.R. Recreation Field | 0 | -8 | 2,000 | 2,008 | 0 |
| S.R. Recreation Field Rent (Income) | 0 | -525 | -525 | 0 | 0 |
| | £648 | -£2,034 | £6,235 | £8,269 | -£1,188 |

Sidmouth Town Council - Detailed Income and Expenditure Report

Month 8 - November 2019

| | Actual Current Month | Actual Year to Date | Current Annual Budget | Budget Variance | Cummulative To + / From - EMReserves |
|----------------------------------|----------------------------|---------------------------|-----------------------------|--------------------|--|
| <u>Members</u> | | | | | |
| Members/Chair's Allowances | 0 | 5,316 | 6,000 | 684 | 0 |
| Chair's Expenses | 0 | 0 | 2,000 | 2,000 | 0 |
| Members Expenses/Training | 0 | 0 | 800 | 800 | 0 |
| Elections | 0 | 6,161 | 3,000 | -3,161 | -3,161 |
| Civic & Hospitality | 0 | 24 | 1,000 | 976 | 0 |
| Civic Regalia | 0 | 88 | 0 | -88 | -88 |
| | £0 | £11,589 | £12,800 | £1,211 | -£3,249 |
| <u>Staff</u> | | | | | |
| Salaries | 7,761 | 62,125 | 92,000 | 29,875 | 0 |
| Pensions | 1,552 | 12,426 | 20,000 | 7,574 | 0 |
| Staff Eye Tests | 0 | 0 | 100 | 100 | 0 |
| Training & Conferences | 0 | 0 | 1,000 | 1,000 | 0 |
| Officers Expenses | 0 | 190 | 100 | -90 | 0 |
| Tourism/Promotion Admin (Income) | 0 | 0 | -10,000 | -10,000 | 0 |
| | £9,313 | £74,741 | £103,200 | £28,459 | £0 |
| <u>Office Expenses</u> | | | | | |
| Postage | 117 | 1,129 | 1,700 | 571 | 0 |
| Stationery | 0 | 395 | 1,700 | 1,305 | 0 |
| Telephone | 176 | 2,337 | 3,600 | 1,263 | 0 |
| Subscriptions | 0 | 1,918 | 2,250 | 332 | 0 |
| Photocopier | 152 | 544 | 1,500 | 956 | 0 |
| Internet, website and webcams | 0 | 2,355 | 3,000 | 645 | 0 |
| Computer Software Contracts | 0 | 684 | 1,200 | 516 | 0 |
| Computer Maintenance Contingency | 0 | 0 | 1,000 | 1,000 | 0 |
| Advertisements | 0 | 80 | 500 | 420 | 0 |
| Audit | 0 | 1,600 | 1,600 | 0 | 0 |
| Insurance | 0 | 5,235 | 5,000 | -235 | 0 |
| Sundry | 125 | 1,103 | 1,200 | 97 | 0 |
| Bank Charges | 7 | 129 | 200 | 71 | 0 |
| Bank Interest Received (Income) | -168 | -879 | -1,000 | -121 | 0 |
| | £409 | £16,630 | £23,450 | £6,820 | £0 |

**Sidmouth Town Council - Detailed Income and Expenditure Report
Month 8 - November 2019**

| | Actual Current Month | Actual Year to Date | Current Annual Budget | Budget Variance | Cummulative To + / From - EMReserves |
|------------------------------------|----------------------------|---------------------------|-----------------------------|--------------------|--|
| Expense Group Totals | | | | | |
| Council Services | 2,521 | 114,846 | 140,700 | 25,854 | -3,355 |
| Discretionary Expenditure | 0 | 89,417 | 90,800 | 1,383 | -130 |
| Woolcombe House | 2,503 | 23,518 | 36,390 | 12,872 | 0 |
| Other Freehold Property | 2,034 | 28,984 | 95,955 | 66,971 | 2,789 |
| Trust Property | 648 | -2,034 | 6,235 | 8,269 | -1,188 |
| Members | 0 | 11,589 | 12,800 | 1,211 | -3,249 |
| Staff | 9,313 | 74,741 | 103,200 | 28,459 | 0 |
| Office Expenses | 409 | 16,630 | 23,450 | 6,820 | 0 |
| Precept Received | 0 | -509,530 | -509,530 | 0 | |
| Net Income over Expenditure | £17,428 | -£151,839 | £0 | £151,839 | -£5,133 |

Current/Deposit Bank Accounts

£803,614

of which

Woolley Bequest

£15,764

Earmarked Reserves

£466,702