



SIDMOUTH TOWN COUNCIL

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DEVON
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To: All Members of the Town Council
Town Clerk

29 November 2016

For information:

District Councillors for Sidmouth not on the Town Council
County Councillor for Sidmouth not on the Town Council

Dear Sir/Madam,

Meeting of Sidmouth Town Council Monday 5 December 2016 at 6.30pm

You are hereby summoned to attend the above meeting to be held in the Council Chamber, Woolcombe House, Sidmouth. It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

Yours faithfully,

Christopher E Holland
Town Clerk

A G E N D A

- | | | <u>Page/s</u> |
|---|---|---------------|
| | <u>PART 'A'</u> | |
| 1 | Prayers
Prayers will be taken by the Reverend Handel Bennett. | |
| 2 | Apologies
To receive any apologies for absence. | |
| 3 | Minutes
To confirm the minutes of the meetings of the Town Council held on Monday 7 November 2016. | 4 – 5 |
| 4 | Declarations of Interest
To receive any Members' declarations of interest in respect of items on the agenda.

Note: You must also declare the nature of any personal or disclosable pecuniary interests in an item whenever it becomes apparent that you have an interest in the business being considered. | |

- 5 **Matters of Urgency or Report from the Chairman**
To consider any items that in the opinion of the Chairman should be dealt with as matters of urgency because of special circumstances. (Note: such circumstances need to be recorded in the minutes).
- 6 **Exclusion of the Public**
To agree any items to be dealt with after the public (including the press) have been excluded. There is one item which the Clerk recommends should be dealt with in this way.
- 7 **Public Open Question Time**
In accordance with Sidmouth Town Council Standing Orders Item 1 (d) – (i) Members of the Public are invited to put a question (one per person), to the Council through the Chairman (taking no more than 3 minutes each and for a total of 15 minutes). Please note that in accordance with standing order 1(d), a question shall not require a response or debate.
Councillors also have the opportunity to ask questions of the County and District Members during this item whilst giving priority to Members of the public.
(Members are reminded to notify the Councillor concerned and the Clerk of questions to be raised. The Clerk would also appreciate copies of Questions and Responses if of a complicated nature, preferably by email.)
- 8 **Northern, Eastern and Western Devon Clinical Commissioning Group (NEW Devon CCG) Consultation**
NEW Devon CCG has issued a consultation document, copy enclosed with the agenda; the consultation period runs until 6 January 2017. Also enclosed is a copy of the ‘Your Future Care – Your Response’ document if Members wish to comment as individuals. Document enclosed for Members
Representatives from the NEW Devon CCG along with Graham Vincent, Di Fuller and Dr Slot will attend the meeting to help inform Members during discussion of this document. The document is also available at the link below:
www.newdevonccg.nhs.uk/your-future-care/102019
- 9 **Police Report**
To receive the November 2016 Police Report.
(Members are asked to notify Sergeant Andrew Squires and the Clerk of questions to be raised in advance of the meeting where possible.)
- 10 **Committee/Working Group Reports**
10.1 Planning Committee Reports
To receive the reports of the Planning Committee meetings held on Wednesdays 2 and 16 November 2016. 6 – 13
10.2 Sid Valley Neighbourhood Plan Steering Group
To receive a short presentation from the Sid Valley Neighbourhood Plan Steering Group.
- 11 **Reports from Members with Special Responsibilities**
11.1 Finance Report
To receive the Finance Report for October 2016. 14 – 17
11.2 Sidmouth Hopper Bus
Councillor Dyson and Councillor Dent will present the attached report on this year’s Hopper Bus. 18

- 11 **11.3 Other Reports from Members with Special Responsibilities**
To receive other notified reports from other Members.
- 12 **East Devon District Council Street Collection Policy**
East Devon District Council is inviting people to have their say on how it deals with the way cash is collected on the street.
The collection of cash on the street or in a public place, usually carried out by charitable organisations, requires a permit. The Council’s draft Street Collection Policy sets out how it will deal with applications for the permit.
The draft Street Collection Policy aims to promote a clear approach to governing street collections. It will help to ensure that all street collections are genuinely charitable or not-for-profit, are carried out without causing undue annoyance or nuisance to members of the public, and that the permits are distributed fairly amongst those charitable or not-for-profit organisations wishing to carry out collections.
See attached copy of the draft Street Collections Policy and Street Collections Regulations. 19 – 22
- 13 **Meeting Dates**
To consider the attached provisional list of meetings for 2017/2018. 23 – 24
Members are asked to note amendments to the provisional list of dates to May 2017; these are shown in italics on the attached list.
- 14 **Sidmouth Parish Church Patronage Fund**
The Patronage Secretary of Sidmouth Parish Church has written to invite the Town Council to continue its support by renewing its donation of £100 to commemorate the Town Council’s chosen date of 11 November.
- 15 **PART ‘B’**
Exclusion Of The Public And Press
The Vice-Chairman of the Council to move the following:
“that under the Public Bodies (Admission to Meetings) Act 1960 the public (including the press) be excluded from the meeting due to the confidential nature of its contents.”
- 16 **Sidmouth Youth Centre lease**
To consider a request from Devon County Council regarding the lease of Sidmouth Youth Centre. 25 – 26

Forthcoming Council and Committee meetings:

- 12 December 2016 – Tourism & Economy Committee
- 14 December 2016 – Planning Committee
- 4 January 2017 – Planning Committee
- 9 January 2017 – Council
- 16 January 2017 – Estimates & Grants
- 18 January 2017 – Planning Committee

SIDMOUTH TOWN COUNCIL
Minutes of the Meeting of Sidmouth Town Council
held at the Council Chamber, Woolcombe House, Sidmouth,
on Monday 7 November 2016 at 6.30pm

Ward	Councillors Present:
Sidmouth North	Michael Earthey Stuart Hughes Dawn Manley
Sidmouth South	Kelvin Dent John Dyson Paul Wright
Sidmouth East	Frances Newth
Sidmouth West	Louise Cole John Rayson
Primley	Simon Pollentine
Sidford	Jack Brokenshire Ian McKenzie-Edwards (Vice-Chairman in the Chair)
Sidbury	John Hollick Gareth Jones
Salcombe Regis	Ian Barlow
Apologies:	David Barratt, Matt Booth, Marc Kilsbie, Jeff Turner,

The meeting started at 6.30pm and finished at 7.35pm.

In the absence of the Chairman; the Vice-Chairman Cllr McKenzie-Edwards acted as Chairman for this meeting, with Cllr Hollick acting as Vice-Chairman

PART 'A'

88 Prayers

Prayers were taken by the Reverend Brian Hadfield.

89 Minutes

The minutes of the meetings of the Town Council held on Mondays 3 and 17 October 2016 were signed as a true and accurate record.

90 Declarations of Interest

There were no Declarations of Interest received at this meeting.

91 Matters of Urgency or Report from the Chairman

- The Vice-Chairman reminded Members that on Sunday 13 November 2016 there would be a Sidmouth Remembrance Day parade commencing at 10.30am followed by a service at the War Memorial and in the church. He encouraged as many Members as possible to attend.

92 Public Open Question Time

- Cllr Wright asked District Council Members whether there were any plans to introduce electric car charging points in Sidmouth car parks. Cllr Hughes responded that Cllr Ian Chubb EDDC Cabinet Holder was already considering this issue.

- Cllr Rayson asked whether there would be an opportunity to discuss the NEW CCG's ongoing consultation regarding the potential closure of in-patient hospital beds in Sidmouth. Cllr McKenzie-Edwards replied that this issue would be discussed at the December Council meeting when Graham Vincent, Di Fuller and representatives from NEW CCG would be able to attend.
- Cllr Cole asked for an update regarding the Port Royal Scoping Study. Cllr Wright reported that an initial set up meeting of the Reference Group had been held recently and the next meeting would be held in January 2017.

93 Police Report

Sgt Andy Squires presented the police report for October 2016; he reported figures for the year to date January to October. 2015: 354 and 2016: 403 showing an increase of 13.8%. He also reported that, hopefully only on a temporary basis, he was now responsible for the Axminster and Honiton Neighbourhood Teams as well as Sidmouth and Seaton. He would remain based at the Sidmouth Police Station.

94 Committee/Working Group Reports

94.1 Planning Committee Reports

Councillor Barlow, Chairman of the Planning Committee presented the reports of the Planning Committee meetings held on Wednesdays 5 and 19 October 2016.

RESOLVED: That the Planning Committee reports be noted.

94.2 Sid Valley Neighbourhood Plan Steering Group

Tim Salt, Sid Valley Neighbourhood Plan Steering Group administrator, gave a presentation on responses to the first household questionnaire, plus a preview of the results of the Business and Special Interest Group Survey and information of the next stages of the Neighbourhood Plan process.

RESOLVED: That the Sid Valley Neighbourhood Plan Steering Group report be noted.

95 Reports from Members with Special Responsibilities

95.1 Finance Report

Councillor Wright presented the September 2016 Finance Report.

RESOLVED: That the September 2016 Finance Report be noted and agreed.

95.2 Tree Wardens West County Annual Event

Councillor Pollentine gave a short report on the Tree Wardens event that he had attended as a representative of the Town Council.

RESOLVED: That Cllr Pollentine's Tree Warden report be noted.

96 Electoral Review of East Devon: Warding Arrangements

The Local Government Boundary Commission for England had commenced an electoral review of East Devon District Council and Members were asked to consider documents attached to the agenda.

RESOLVED: That Sidmouth Town Council wish to maintain the current level of representation on the District Council in recognition of the important coastal status of the town with regard to tourism, economy and potential regeneration projects.

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CHAIRMAN OF THE COUNCIL

**Minutes of the meeting of
Sidmouth Town Council's Planning Committee
Held at the Council Chamber, Woolcombe House, Sidmouth,
Wednesday 2nd November 2016**

Councillors present: - Ian Barlow (Chairman)
Michael Earthey (Vice-Chairman)
Kelvin Dent
Gareth Jones
Ian McKenzie-Edwards
Simon Pollentine
John Rayson

Apologies:- Matt Booth
Marc Kilsbie
Dawn Manley
Jeff Turner

The meeting started at 6.30pm and finished at 7.40 pm.

242 Declarations of Interest

Name	Item Number	Type	Action Taken	Details
Cllr Kelvin Dent	16/2526/FUL The Council Yard, Manstone Avenue, Sidmouth, EX10 9TN	Personal Interest	Remained in the Chamber during discussion but did not vote.	Chairman of Knowle Assoc
Cllr Simon Pollentine	16/2393/TRE Ashton, Manor Road, Sidmouth, EX10 8RR	Personal Interest	Remained in the Chamber during discussion and voting.	Acquainted with the applicant
Cllr Ian Barlow	16/2362/TRE Peak Lodge, Peak House, Cotmaton Road, Sidmouth, EX10 8SY	Personal Interest	Remained in the Chamber during discussion and voting.	Acquainted with the applicant

243 District Council Members

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

244 Applications for consideration

Resolved That in respect of the Planning Applications set out below and attached, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance with schedule 16 of the Local Government Act 1972.

245 Matters of Report

The Planning Clerk reported that amended plans had been received in respect of application 16/0872/MFUL Council Offices, Knowle, Sidmouth, EX10 8HL and that the application would be on the Agenda for discussion for the meeting on the 16th November which will be held at the Sidford Social Hall, Byes Lane, Sidford.

Applications for consideration

- 246** 16/2400/OUT MR ADRIAN WEAVIN 37 ALEXANDRIA ROAD, SIDMOUTH, EX10 9HG
West Ward Construction of a dwelling (outline application with all matters reserved).
Support
- 247** 16/2302/FUL MS TINA DAY PRESTWOOD, COTMATON ROAD, SIDMOUTH, EX10 8SW
South Ward Roof alterations including dormer window to front elevation and 2nd floor window to North and South elevations. *Amended plans received relating to revisions to size and design of dormer window.*
Support
- 248** 16/2286/FUL MR RICHARD HORNE EARLSBROOK, HARCOMBE, SIDMOUTH, EX10 0PP
Sidbury Ward Creation of hardstanding, rebuilding of retaining wall and siting of garden shed and oil tank in garden.
Support
- 249** 16/2287/LBC MR RICHARD HORNE EARLSBROOK, HARCOMBE, SIDMOUTH, EX10 0PP
Sidbury Ward Creation of hardstanding, rebuilding of retaining wall, laying a patio and facing of garden steps.
Support subject to the agreement of the Conservation Officer
- 250** 16/2318/FUL MR I WILLIAMS BRIDGEFIELD, COTFORD CLOSE, SIDBURY, EX10 0SJ
Sidbury Ward Two storey extension and alterations.
It was resolved that delegated authority be given to the Planning Clerk in consultation with Members of the Committee who would attend a site inspection to determine the application.
A site meeting was held on Friday 4th November 2016 attended by Councillor Ian Barlow (Chairman), Councillor Michael Earthey (Vice- Chairman) together with Councillors Ian McKenzie-Edwards, Gareth Jones and Simon Pollentine when it was recommended as follows:
Support
- 251** 16/2507/FUL MR B UPCHURCH PARTRIDGE HILL, SIDBURY
Sidbury Ward Erection of agricultural building and formation of new access.
It was resolved that delegated authority be given to the Planning Clerk in consultation with Members of the Committee who would attend a site inspection to determine the application.
A site meeting was held on Friday 4th November 2016 attended by Councillor Ian Barlow (Chairman), Councillor Michael Earthey (Vice- Chairman) together with Councillors Ian McKenzie-Edwards, Gareth Jones and Simon Pollentine when it was recommended as follows:
Support subject to an agricultural tie being placed on the building and a condition that should the building become redundant in relation to agricultural use that it be demolished.
- 252** 16/2554/FUL MR K MATHYS 42 PRIMLEY ROAD, SIDMOUTH, EX10 9LF
Primley Ward Construction of single storey side extension.
Support
- 253** 16/2452/FUL MR MERVYN ANTHONY 4 MANSTONE AVENUE, SIDMOUTH, EX10 9TF
North Ward Creation of parking area in front garden including construction of retaining walls.
Support

254 16/2526/FUL EAST DEVON DISTRICT THE COUNCIL YARD, MANSTONE AVENUE,
North Ward COUNCIL SIDMOUTH, EX10 9TN
Support Construction of single storey office building.

Tree Applications for Decision

The Town Council is authorised to make a decision on the following tree applications.

255 16/2362/TRE MR B REYNOLDS PEAK LODGE, PEAK HOUSE, COTMATON ROAD,
South Ward SIDMOUTH, EX10 8SY
T1, Turkey Oak: Remove the two lower limbs growing towards the property.

The Council hereby **REFUSES** permission to carry out the work requested for the following reasons:

The removal of these limbs to the main stem would be excessive and detrimental to the overall health and longevity of the tree.

The Council hereby **GRANTS** permission to carry out work described below subject to the following conditions:

T1 Turkey Oak: limb length reduction of 3m, branch diameter no greater than 100mm to a suitable union on the lower limb.

1. The works hereby consented to shall be carried out in accordance with British Standard 3998: 2010 (Tree Work – Recommendations).

(Reason – In the interests of amenity and to ensure the works are carried out in a satisfactory manner.)

2. The works hereby consented to shall be carried out within a period of 2 years from the date of this decision notice.

(Reason – To ensure that the works are carried out within a reasonable period of time).

256 16/2393/TRE MR G BESS ASHTON, MANOR ROAD, SIDMOUTH, EX10 8RR.
South Ward T1, Lime: Reduce the crown/reshape by 3 metres.
T2, Horse Chestnut: Reduce/reshape by 2/3 metres.

SPLIT DECISION (a part of the application has been refused and a part approved).

The Council hereby **GRANTS** permission to carry out work described below subject to the following conditions:

Both trees a crown lift to gain a clearance of 2.4m over the footway and 5.2m over the roadway

1. The works hereby consented to shall be carried out in accordance with British Standard 3998: 2010 (Tree Work – Recommendations).

(Reason – In the interests of amenity and to ensure the works are carried out in a satisfactory manner.)

2. The works hereby consented to shall be carried out within a period of 2 years from the date of this decision notice.

(Reason – To ensure that the works are carried out within a reasonable period of time).

The Council hereby **REFUSES** permission to carry out work described below for the following reasons:

T1, Lime: Reduce the crown/reshape by 3 metres. T2, Horse Chestnut: Reduce/reshape by 2/3 metres

1. The proposed works for both trees of reducing/reshaping by 2-3m would leave two heavily pruned trees. Horse Chestnut does not respond well to heavy pruning whereas Limes grow quicker and denser. This pruning would reduce the overall amenity value of the trees and also reduce their longevity. This works would also be in excess of the recommendations set out within BS 3998-2010 (tree work recommendations) and would not be within good practice.

257 Prior notification of proposed works to trees in a Conservation Area (Section 211 Notice)

The Town Council has been given the required notification of the following tree works and may comment accordingly.

- a) 16/2394/TCA MRS M PIERCE GORSEWAY COTTAGE, GORSEWAY, CONVENT ROAD, SIDMOUTH, EX10 8RJ
South Ward T1, Beech: Reduce/reshape crown by 25%, 4-5 metres on the longest branches.

The Council hereby **REFUSES** permission to carry out the work requested for the following reasons:

The proposed works of a crown reduction of 25% 4-5m on the longest branches for this size and species of tree would be classed as excessive and not within good practice. The percentage of cuts required would be over the recommended percentage within BS3998:2010. Beech as a species does not recover well from heavy pruning and has a long-term detriment to the physiological health of the tree; the works would also reduce its high amenity value in an area known for its mature treescape.

Note: This application was subsequently withdrawn.

258 Tree Exemption Reports

Elmcote, Boughmore Road, Sidmouth.

The Planning Clerk reported a letter from East Devon District Council regarding the proposed works to fell a 1 x Turkey Oak which is in heavy decline.

The works in question are considered to be an exception from the normal requirement to seek the consent of the Council under Regulation 14 of the Town and Country Planning (Tree Preservation) (England) Regulations 2012. (This regulation of the Act provides for works to be carried out on dead and dangerous trees [or parts of trees] in the interests of safety).

259 Unsupported Decisions

No Unsupported Decision were received.

260 Appeals

No Appeals were reported.

261 Enforcement Letters

No Enforcement letters were received.

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CHAIRMAN OF THE PLANNING COMMITTEE

**Minutes of the meeting of
Sidmouth Town Council's Planning Committee
Held at Sidford Social Hall, Byes Lane, Sidford,
Wednesday 16th November 2016**

Councillors present: - Ian Barlow (Chairman)
Kelvin Dent
Gareth Jones
Marc Kilsbie
Dawn Manley
Ian McKenzie-Edwards
Simon Pollentine
John Rayson
Jeff Turner

Apologies:- Michael Earthey

The meeting started at 6.30pm and finished at 8.20 pm.

In the absence of the Vice-Chairman, Councillor Simon Pollentine was appointed as Vice-Chairman for the meeting.

262 Declarations of Interest

Name	Item Number	Type	Action Taken	Details
Cllr Kelvin Dent	16/0872/MFUL Council Offices, Knowle, Sidmouth, EX10 8HL	Disclosable Pecuniary	Left the meeting during discussion and voting.	Chairman of the Knowle Residents Association and directly affected by the proposed development.

263 District Council Members

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

264 Applications for consideration

Resolved That in respect of the Planning Applications set out below and attached, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance with schedule 16 of the Local Government Act 1972.

Applications for consideration

- 265** 16/0872/MFUL PEGASUS LIFE COUNCIL OFFICES, KNOWLE, SIDMOUTH, EX10 8HL
South Ward
- The construction of an assisted living community for older people comprising extra care units, staff accommodation and communal facilities, including a kitchen, restaurant/bar/café, a well-being suite comprising gym, treatment rooms and pool, a communal lounge and storage facilities; car parking for residents, visitors and staff of the assisted living community; comprehensive landscaping comprising communal and private

spaces; and associated groundworks. *Amended plans received relating to revised drainage and bat mitigation reports together with amendments to the design and footprint of building E and the associated landscaping.*

Members were unable to support the application for the following reasons:

The amendments to the proposal were not considered sufficient enough to alter the Committee's previous views:

- The development size is contrary to the newly adopted East Devon Local Plan which allows for up to 50 units on the site.
- The development would be intrusive and out of keeping with the character of the area by reason of height, inappropriate design and materials, overwhelming bulk and massing
- The development is considered to be an overdevelopment of the site resulting in an unnecessarily high and overbearing structure
- The development would adversely affect the amenity of the neighbouring properties by reason of loss of light and overlooking of properties from development blocks A and F.
- The proposed drainage is considered to be inadequate for the site and further drainage should be provided by the applicant.
- Members objected to the Class C2 classification which was proposed and continued to be of the view that the application should include either affordable housing on site or a financial contribution towards offsite affordable housing.

Notes:

- Members were not satisfied that adequate or appropriate plans had been put into place to cater for the amount of waste and recycling which would be generated by 113 units.
- Members considered the applicant's claim that there was a need for this type of housing in Sidmouth, and suggested that should permission be granted, a planning condition be added that states that 85% of the development shall be restricted for purchase by existing residents of Sidmouth and its surrounding parishes.

(13 letters of objection had been received by the Town Council)

266	16/2519/LBC <i>East Ward</i>	MR LUKE HILLIER	THE FLAT, THE BLACK HORSE, 30 FORE STREET, SIDMOUTH, EX10 8AQ Remedial works to 2 nd and 3 rd floors, to include structural and strengthening works to the floor joists.
			Support subject to the agreement of the Conservation Officer.
267	16/2571/FUL <i>Primley Ward</i>	MR & MRS DUCKWORTH	24 PRIMLEY ROAD, SIDMOUTH, EX10 9LD Construction of single storey rear extension and hip to gable enlargement including side facing window at 2 nd floor level.
			Support
268	16/2627/LBC <i>Sidbury Ward</i>	MRS J MITCHELL	BUCKLEY COTTAGE, 72 CHAPEL STREET, SIDBURY, EX10 0RQ Conversion of out building to a garden room.
			Support subject to the agreement of the Conservation Officer.
269	16/2518/FUL <i>Sidford Ward</i>	MRS CHRISTINE POHL	49 SIDFORD HIGH STREET, SIDFORD, SIDMOUTH, EX10 9SH

	Support		Two storey side extension (re-submission of revised scheme withdrawn under application 16/1948/FUL).
270	16/2570/FUL <i>Sidford Ward</i>	MR B HALLIDAY	CRANTOCK, WINDSOR MEAD, SIDFORD, EX10 9SJ Demolition of existing garage, construction of single storey extension and raised patio area.
	Support		
271	16/2622/TEL <i>South Ward</i>	EE LTD	MAST, BACK LANE, SIDMOUTH Removal of 6no. antennas and installation of 6no. new antennas, 2no. 600mm diameter dish antennas and ancillary works.
	Support		
272	16/1971/FUL <i>West Ward</i>	MRS CAROLINE HARRISON	WORKSHOP AT REAR OF 69 TEMPLE STREET, SIDMOUTH Conversion of workshop to dwelling. <i>Amended plans received relating to windows on north elevation replaced with a high-level gable window and a similar window introduced to the south elevation.</i>

Members were unable to support the application for the following reasons:

The amendments to the proposal were not considered sufficient enough to alter the Committee's previous views:

- The proposal would adversely affect the neighbouring properties by reason of overlooking.
- The proposal was considered overdevelopment as the site was considered too small to accommodate an additional dwelling.
- Members were concerned about the lack of parking proposed.

273	16/2552/FUL <i>West Ward</i>	MR & MRS JAMES BREWSTER	6 WOOLBROOK PARK, SIDMOUTH, EX10 9DU Construction of timber garage and log store.
	Support		
274	16/2617/FUL <i>West Ward</i>	MR TIMOTHY MILES	5 DEANS MEAD, SIDMOUTH, EX10 8XP Replace timber windows with UPVC windows.
	Support		
275	16/2471/FUL <i>Adjoining Parish (Southleigh)</i>	MR DAVID PAGET	KINGS DOWN TAIL CARAVAN AND CAMPING PARK, SALCOMBE REGIS, SIDMOUTH, EX10 0PD Conversion of ancillary building to permanent site warden's two bed residential accommodation; continued use of south east field for storage of touring caravans; and erection of open-sided shelter in south east field.

SPLIT DECISION

Members SUPPORTED the conversion of ancillary building to permanent site warden's two bed residential accommodation and the continued use of the south-east field for storage of touring caravans.

Members were UNABLE TO SUPPORT the erection of the open sided shelter in the south-east field for the following reason:

- The proposed development would create a detrimental visual impact in the countryside within the Area of Outstanding Natural Beauty.

276 Prior notification of proposed works to trees in a Conservation Area (Section 211 Notice)

The Town Council has been given the required notification of the following tree works and may comment accordingly.

- a) 16/2510/TCA MR MIKE ST PETER AND ST MARYS CHURCH, SALCOMBE REGIS
Salcombe NEWMAN Fell Variegated Poplar.
Regis Ward
Deferred pending receipt of the Arboricultural Officer's report.
- b) 16/2463/TCA MRS V BESS ROYAL GLEN HOTEL, GLEN ROAD, SIDMOUTH, EX10 8RW
South Ward T1, Monterey pine: Crown reduction by 3 metres. Clear all dead growth from crown.
Deferred pending receipt of the Arboricultural Officer's report.
- c) 16/2468/TCA MR SIMON THE HERMITAGE, VICARAGE ROAD, SIDMOUTH, EX10 8UF
South Ward BROWNLEY Magnolia in front garden next to driveway/garage – crown reduction by 2m.

Works Noted

- d) 16/2481/TCA MR PADDY ALL SAINTS VICARAGE, ALL SAINTS ROAD, SIDMOUTH,
South Ward FAIRCLOTH EX10 8ES
T1 One front driveway Bay tree reduced by 3-4 metres and trimmed on sides.
T2 One Bay tree on lawn reduced over entire crown by approximately 3metres.
T3 One Lawson Cypress on lawn crown lifted to 5 metres by removing small drooping limbs whilst retaining large limbs.

Deferred pending receipt of the Arboricultural Officer's report.

277 Matters of Report

The Planning Clerk reported that a Tree Preservation Order had been made in respect of land at Ashley, Salcombe Hill Road and Redwood Grange, Redwood Road, Sidmouth and at land at Amberleigh, Sidmouth.

278 Tree Exemption Reports

No Tree Exemption works were reported.

279 Unsupported Decisions

Planning Application 16/1930/LBC
Barrington Villa, Salcombe Road, Sidmouth, EX10 8PU.
Reopening and alteration of former opening in wall to provide a gate and ramped access to rear garden.

Town Council	District Council
Supported	Refused

280 Appeals

No Appeals were reported.

281 Enforcement Letters

No Enforcement letters were received.

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CHAIRMAN OF THE PLANNING COMMITTEE

**Sidmouth Town Council - Detailed Income and Expenditure Report
Month 7 - October 2016**

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Variance
<u>Council Services</u>				
Public Conveniences	0	0	28,000	28,000
Public Conveniences-Mtce Sidbury/Manstone	0	0	1,000	1,000
Flower Beds, Planters & Watering	0	11,741	16,000	4,259
Christmas Lighting & Events	0	4,000	8,800	4,800
Donation to Christmas Lighting (Income)	0	-500	-1,500	-1,000
Sidmouth Hopper Bus	6,855	28,055	8,000	-20,055
Donation to Hopper Bus (Income)	-153	-22,082	0	22,082
Noticeboards and Fingerposts	740	740	2,500	1,760
Sidmouth Information Centre	5,000	15,000	21,600	6,600
Drinking Fountain, Sidbury	12	36	250	214
Annual Report Printing/Distribution	0	630	700	70
War Memorials	0	0	630	630
Parish Paths Partnership Payments	0	397	0	-397
Parish Paths Partnership (Income)	0	-3,664	0	3,664
	£12,454	£34,353	£85,980	£51,627

Discretionary Expenditure

Grants	0	12,000	12,000	0
Folk Week, Children's Festival & Family Tickets	0	25,000	25,000	0
Folk Week Social Dance	0	5,000	5,000	0
Sidmouth Town Band	0	2,000	2,000	0
Boat Jetty (former Jurassic Coast Marine Links)	0	0	25,000	25,000
South West Museum Development	0	0	800	800
Dog Hygiene Bins	0	65	1,000	935
Sand bags	0	0	1,000	1,000
Youth Service Support	6,000	21,000	30,000	9,000
Seagulls Management	0	0	2,500	2,500
Tourism Promotion Reserve	0	2,000	2,000	0
Website & Social Media Development/Support	0	1,500	2,000	500
Donation to use of Party Tent (Income)	0	-25	0	25
Red Arrows Display Contingency	0	12,301	6,000	-6,301
Donation to Red Arrows Display (Income)	-140	-12,041	0	12,041
Neighbourhood Plan	1,088	9,461	12,500	3,039
Neighbourhood Plan Grants (Income)	0	-10,850	0	10,850
Transfer from Earmarked Reserves	0	-20,000	-20,000	0
Woolley Bequest Payments	3,776	23,425	0	-23,425
Woolley Bequest (Income)	-50	-350	0	350
	£10,674	£70,486	£106,800	£36,314

Sidmouth Town Council - Detailed Income and Expenditure Report

Month 7 - October 2016

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Variance
<u>Woolcombe House</u>				
Services Gas/Water/Elec	297	2,402	3,800	1,398
Woolcombe House Business Rate	0	5,808	5,800	-8
Woolcombe House (Loan Interest&Repayment)	0	7,444	14,890	7,446
Woolcombe House-General Maintenance	49	2,906	5,800	2,894
Woolcombe House Grounds	0	550	1,200	650
Woolcombe House Building Reserve	0	0	2,000	2,000
Council Chamber Hire (Income)	0	0	0	0
Band Hut Repairs	0	0	6,750	6,750
	£346	£19,110	£40,240	£21,130

Other Property

Alma Lane Field	0	0	500	500
Alma Lane Field (Income)	0	0	0	0
Manstone Youth Centre	246	7,506	12,000	4,494
Manstone Youth Centre (Income)	0	-100	0	100
Manstone Sports and Play Areas	0	138	5,000	4,862
Long Park & Play Area	0	346	8,000	7,654
Other Additional Play Areas	0	0	10,000	10,000
Seafront Amenity Building	690	6,420	20,000	13,580
Stowford Community Centre	0	0	515	515
Conservatory Maintenance	0	595	1,000	405
Fire Beacon Stewardship (Income)	0	-3,338	0	3,338
Sidmouth Golf Club (Income)	0	0	-5	-5
Elec Pole Rent (Income)	0	-38	-35	3
	£936	£11,529	£56,975	£45,446

Trust Property - The Ham

The Ham Ground Mtce	0	0	4,102	4,102
The Ham Other Mtce	78	1,940	2,500	560
The Ham Play Equipment	0	1,275	1,500	225
The Ham Reserve	0	0	2,000	2,000
The Ham 3Phase Power	52	1,251	500	-751
The Ham Rent (Income)	0	-7,680	-8,125	-445

Manstone

Manstone Land Ground Mtce	0	0	500	500
Manstone Other Maintenance	0	260	1,600	1,340
Manstone Reserve	0	0	2,000	2,000
Manstone Rent (Income)	-20	-495	-990	-495

Salcombe Regis

S.R. Allotment Field Rent (Income)	0	0	-1	-1
S.R. Recreation Field (water)	47	156	250	94
S.R. Recreation Field Rent (Income)	0	0	-1	-1
	£157	-£3,293	£5,835	£9,128

Sidmouth Town Council - Detailed Income and Expenditure Report

Month 7 - October 2016

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Variance
<u>Members</u>				
Members/Chairman's Allowances	0	4,649	5,500	851
Chairman's Expenses	0	0	2,000	2,000
Members Expenses/Training	0	242	1,000	758
Elections	0	0	3,000	3,000
Civic & Hospitality	0	302	1,000	698
Civic Regalia	0	0	2,500	2,500
Sale of Ties & Badges (Income)	0	-8	0	8
	£0	£5,185	£15,000	£9,815
<u>Staff</u>				
Salaries	7,335	51,364	90,000	38,636
Pensions	1,418	9,982	18,000	8,018
Staff Eye Tests	25	60	100	40
Training & Conferences	0	0	1,000	1,000
Officers Expenses	0	36	100	64
Tourism/Promotion Admin (Income)	0	0	-10,000	-10,000
Advert Planning Fees (Income)	0	0	0	0
	£8,778	£61,442	£99,200	£37,758
<u>Office Expenses</u>				
Postage	837	1,142	1,000	-142
Stationery	101	701	1,500	799
Telephone	647	2,383	3,000	617
Subscriptions	0	1,879	2,000	121
Photocopier	129	1,043	1,500	457
Internet, website and webcams	0	330	500	170
Computer Software Contracts	0	732	1,200	468
Computer Maintenance Contingency	0	0	3,000	3,000
Advertisements	0	40	500	460
Audit	0	1,600	1,600	0
Insurance	0	6,039	5,600	-439
Sundry	57	835	1,200	365
Bank Charges	20	85	300	215
Bank Interest Received (Income)	-243	-1,034	0	1,034
	£1,548	£15,775	£22,900	£7,125

Sidmouth Town Council - Detailed Income and Expenditure Report

Month 7 - October 2016

Expense Group Totals	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Variance
Council Services	12,454	34,353	85,980	51,627
Discretionary Expenditure	10,674	70,486	106,800	36,314
Woolcombe House	346	19,110	40,240	21,130
Other Freehold Property	936	11,529	56,975	45,446
Trust Property	157	-3,293	5,835	9,128
Members	0	5,185	15,000	9,815
Staff	8,778	61,442	99,200	37,758
Office Expenses	1,548	15,775	22,900	7,125
Precept Received	0	-419,135	-419,135	0
Council Tax Support Grant	0	-13,795	-13,795	0
Net Income over Expenditure	£34,893	-£218,343	£0	£218,343

Current/Deposit Bank Accounts

£772,766

of which

Woolley Bequest

£32,105

Earmarked Reserves

£336,223

The Sidmouth Hopper 2016

Following their successful tender offer, Hatch Green Coaches have once again provided an excellent service for the town, using a larger bus with double the capacity of its predecessor. With improved access, the bus has also been able to accommodate wheelchairs and walking frames on many occasions - a further significant benefit. One day the driver counted over 20 dogs, not to mention the passengers! The additional support and advice of Cllr. Kelvin Dent has been very helpful, particularly with the introduction of donations.

The relatively dry summer, combined with three busy caravan parks and the Donkey Sanctuary, resulted in a substantial increase in passenger journeys: 21,723 – over 30% more than last year’s record of 16,265.

Inevitably the larger modern bus was significantly more expensive to run, but by introducing a donation facility on the bus, and increasing business support, the extra 30% cost has been covered as the accounts below indicate. Thirty business donors contributed over £9,000 - both records - and their continuing support for this popular facility is greatly appreciated.

The substantial support from the Sid Vale Association’s Keith Owen Fund is also an important factor, and hopefully will continue when an application for a further three years is submitted shortly.

The Hopper has now “grown up” from the initial experimental runs in the town over ten years ago initiated by former Council Chairman Tom Cox, and provides a popular facility for both visitors and residents. The route, with its simple hourly timetable, gives drivers the flexibility to cope with bank holidays, and the service effectively provides the equivalent of up to 50 extra parking spaces in the town centre at the busiest times of the year.

John Dyson

Draft accounts:

Expenditure		Income	
Service cost – 119 days		Sidmouth Town Council	8,000
@£227.50/day	27,073	Sidmouth Businesses	9,150
Posters & Printing	1,250	SVA Keith Owen Fund	7,500
To ‘A’ Frame reserve	<u>1,805</u>	Passenger donations	<u>5,478</u>
	<u>£30,128</u>		<u>£30,128</u>

East Devon District Council Street Collections Policy

Reviewed

August 2016

Policy Approval

Licensing and Enforcement Committee 24 August 2016

Reasons for introducing the Policy

This policy gives detailed guidance on the application of Regulations to regulate charitable and other street collections, made by the Council in 1975. It explains how the collections Regulations are to be applied, and where, and how often, an organisation may make a street collection in East Devon.

Policy Statement

Permits are required for street collections in the area of East Devon District Council, and must be obtained from the Licensing Manager before any collection takes place.

Collectors will be issued with a copy of the legal regulations they must comply with.

Terms Explained

East Devon District Council has made Regulations under the Police, Factories, etc. (Miscellaneous Provisions) Act 1916 for the control of Street Collections.

How will we go about it?

We will make information available about how to apply for a permit:

_ At the Council's Licensing Office

_ On the Council's website.

Specific Policy Areas

There is currently no charge for the issue of a permit.

The legislation does not include statutory criteria for approval or rejection of a permit request. It is a matter for the Council's discretion, and the regulations, together with this policy, set out how the Council will normally deal with permits. An organisation applying for a permit to collect does not need to be a registered charity. Where an application is received that is considered not to be in the public interest the Licensing Manager, in consultation with the Head of Legal, Licensing and Democratic Services, may refuse the application. This is in addition to the general policy set out in paragraph 3.2. If necessary the application will be brought to the Licensing and Enforcement Committee or a Sub Committee of that Committee for consideration.

1. The District Council's general policy for the issue of permits is:

- a) That a collection for one day will be permitted per week in each of the towns in the district including Axminster, Seaton, Honiton, Ottery St Mary, Colyton, Beer, Sidmouth, Budleigh Salterton and Exmouth. Saturday is the day on which most collections take place with the exception of Axminster where Thursdays is the preferred choice of many organisations because of the market. The District Council will always attempt to be flexible and permit an organisation to collect, with prior agreement, on any day they wish providing always there is only one collection held in that town in that week.
- b) That a collection for one day will be permitted per week on Exmouth Seafront. The District Council will always attempt to be flexible and permit an organisation to collect, with prior agreement, on any day they wish providing always there is only one collection held on the seafront in that week.
- c) All organisations/charities will only be permitted to collect once in a calendar year in each of the district's nine towns and Exmouth Seafront.
- d) Permits will be issued to permit collections between 10.00 am and 6.00 pm on the day approved for the collection. Exceptions to these times will be considered at the discretion of the Licensing Manager
- e) These general restrictions will be relaxed two weeks before Christmas at the

discretion at the Licensing Manager but no organisation/charity in the run up to Christmas will be granted a permit to collect on more than one Saturday in the same town.

2. The following exceptions will apply to the policy:

a) The Royal British Legion will be permitted to collect on two days (Friday and Saturday) of the week before Remembrance Day in all the towns in the district with the exception of Axminster where the organisation will be permitted to collect on three days - Thursday (Market Day), Friday and Saturday.

b) Permits granted for collections in the Exmouth Town Centre will prohibit collections along the seafront. This does not prevent a collector applying for a Exmouth Seafront permit in addition.

c) Permits granted for collections along the Exmouth Seafront will not permit collections in the town centre and the maximum number of collectors will be restricted to six.

d) Where collection permits are issued for Sidmouth Town these will permit no more than two collectors to collect on Sidmouth Esplanade.

3. Collections in the villages will be considered at the discretion of the Licensing Manager.

4. Permits for 'passing through' collections will be granted at the discretion of the Licensing Manager. These events are normally sponsored walks, bed pushes or cycle rides etc.

5. Permits for special occasion events, for example - Red Nose Day, Children In Need, Red Arrows Display or one off collections for major disasters will be granted at the discretion of the Licensing Manager. Often these permits are sought with very little notice – applicants should normally provide a months notice but this can be relaxed in special circumstances. Where there is a major disaster, any permission to collect at short notice will normally be given to the group of charities co-ordinating help, rather than to small groups whose credentials cannot easily be established. These permits will not be issued where there is a clash with a longterm booking. Therefore these special event collections will normally take place on a weekday.

6. Occasionally the District Council will receive applications for permits to enable street collections in circumstances outside the terms of the council's policy. An example might be where an organisation/charity wishes to collect for longer periods or more often than the policy permits. In these circumstances the Licensing and Enforcement Committee or a Sub Committee of the Committee will consider the application.

Outcomes

To regulate charitable and other street collections and ensure that there is clear guidance on our policy as well as proper audits of collections.

Who is responsible for delivery?

The Licensing Manager will operate the policy on a day to day basis, with the involvement, where necessary, of the Head of Legal, Licensing and Democratic Services.

Performance Monitoring

The number of permits issued is monitored on an annual basis. The effectiveness and fairness of the policy will be kept under review by the Licensing Manager.

Policy Consultation

Strategic Management Team, all Town and Parish Councils

Policy Review

The Head of Legal, Licensing and Democratic Services will review the policy in 2021.

Related Policies and Strategies

None

**EAST DEVON DISTRICT COUNCIL
REGULATIONS MADE BY EAST DEVON DISTRICT COUNCIL
WITH REGARD TO STREET COLLECTIONS**

IN exercise of the powers conferred upon it by section 5 of the Police, Factories, etc. (Miscellaneous Provisions) Act 1916, as amended by section 251 of the Local Government Act 1972 and Schedule 29 to that Act and the Criminal Law Act 1977 (Commencement No. 5) Order

1978 No. 712), East Devon District Council hereby makes the Regulations with respect to the places where and the conditions under which persons may be permitted in any street or public place within the district of East Devon to collect money or sell articles for the benefit of charitable or other purposes.

1. In these Regulations, unless the context otherwise requires – “collection” means a collection of money or a sale of articles for the benefit of charitable or other purposes and the word “collector” shall be construed accordingly, “promoter” means a person who causes others to act as collectors; “permit” means a permit for a collection; “contributor” means a person who contributes to a collection and includes a purchaser of articles for sale for the benefit of charitable or other purposes; “collecting box” means a box or other receptacle for the reception of money from contributors.

2. No collection, other than a collection taken at a meeting in the open air, shall be made in any street or public place within East Devon District unless a promoter shall have obtained from the licensing authority a permit.

3. Application for a permit shall be made in writing not later than one month before the date on which it is proposed to make the collection.

Provided that the East Devon District Council may reduce the period of one month if satisfied that there are special reasons for so doing.

4. No collection shall be made except upon the day and between the hours stated in the permit.

5. The East Devon District Council may, in granting a permit, limit the collection to such streets or public places or such parts thereof as it thinks fit.

6. (1) No person may assist or take part in any collection without the written authority of a promoter.

(2) Any person authorised under paragraph (1) above shall produce such written authority forthwith for inspection on being requested to do so by a duly authorised officer of the East Devon District Council or any constable.

7. No collection shall be made in any part of the carriageway of any street which has a footway. Provided that the East Devon District Council may, if it thinks fit, allow a collection to take place on the said carriageway where such collection has been authorised to be held in connection with a procession.

8. No collection shall be made in a manner likely to inconvenience or annoy any person.

9. No collector shall importune any person to the annoyance of such person.

10. While collecting:

(a) a collector shall remain stationary; and

(b) a collector or two collectors together shall not be nearer to another collector than 25 metres:

Provided that the East Devon District Council may, if it thinks fit, waive the requirements of this Regulation in respect of a collection which has been authorised to be held in connection with a procession.

11. No promoter, collector or person who is otherwise connected with a collection shall permit a person under the age of sixteen years to act as a collector.

12. (1) Every collector shall carry a collecting box.

(2) All collecting boxes shall be numbered consecutively and shall be securely closed and sealed in such a way as to prevent them being opened without the seal being broken.

(3) All money received by a collector from contributors shall immediately be placed in a collecting box.

(4) Every collector shall deliver, unopened, all collecting boxes in his possession to a promoter.

13. A collector shall not carry or use any collecting box, receptacle or tray which does not bear displayed prominently thereon the name of the charity or fund which is to benefit nor any collecting box which is not duly numbered.

14. (1) Subject to paragraph (2) below a collecting box shall be opened in the presence of a promoter and another responsible person.

(2) Where a collecting box is delivered, unopened, to a bank, it may be opened by an official of the bank.

(3) As soon as a collecting box has been opened, the person opening it shall count the contents and shall enter the amount with the number of the collecting box on a list which shall be certified by that person.

15. (1) No payment shall be made to any collector.

(2) No payment shall be made out of the proceeds of a collection, either directly or indirectly, to any person connected with the promotion or conduct of such collection, in respect of services connected therewith, except such payments as may have been approved by the licensing authority.

16. (1) Within one month after the date of any collection the person to whom a permit has been granted shall forward to the East Devon District Council:-

(a) a statement in the form set out in the Schedule to these Regulations, or in a form to the like effect, showing the amount received and the expenses and payments incurred in connection with such collection, and certified by that person and a qualified accountant;

(b) a list of collectors;

(c) a list of the amounts contained in each collecting box.

and shall, if required by the East Devon District Council, satisfy it as to the proper application of the proceeds of the collection.

(2) The said person shall also, within the same period, at the expense of that person and after a qualified accountant has given his certificate under paragraph (1)(a) above, publish in such newspaper or newspapers as the East Devon District Council may direct a statement showing the name of the person to whom the permit has been granted, the area to which the permit relates, the name of the charity or fund to benefit, the date of the collection, the amount collected, and the amount of the expenses and payments incurred in connection with such collection.

(3) The East Devon District Council may, if satisfied there are special reasons for so doing, extend the period of one month referred to in paragraph (1) above.

(4) For the purposes of this Regulation "a qualified accountant" means a member of one or more of the following bodies:-

the Institute of Chartered Accountants in England and Wales

the Association of Certified Accountants

the Institute of Chartered Accountants in Ireland.

17. These regulations shall not apply:-

(a) in respect of a collection taken at a meeting in the open air, or

(b) to the selling of articles in any street or public place when the articles are sold in the ordinary course of trade.

**SIDMOUTH TOWN COUNCIL
PROVISIONAL LIST OF DATES FOR MEETINGS
JAN 2017 – MAY 2018**

2017

JANUARY	Mon	09	COUNCIL
	Wed	11	PLANNING COMMITTEE
	Mon	16	ESTIMATES & GRANTS
	Wed	25	PLANNING COMMITTEE
FEBRUARY	Mon	06	COUNCIL
	Wed	08	PLANNING COMMITTEE
	Wed	22	PLANNING COMMITTEE
MARCH	Mon	06	COUNCIL
	Wed	08	PLANNING COMMITTEE
	Mon	13	TOURISM & ECONOMY COMMITTEE
	Mon	20	EMERGENCY COMMITTEE
	Wed	22	PLANNING COMMITTEE
APRIL	Mon	03	COUNCIL and TOWN ASSEMBLY (Venue tba)
	Wed	05	PLANNING COMMITTEE
	Wed	19	PLANNING COMMITTEE
MAY	Wed	03	PLANNING COMMITTEE
	Mon	15	ANNUAL COUNCIL
	Wed	17	PLANNING COMMITTEE
	Wed	31	PLANNING COMMITTEE
JUNE	Mon	05	COUNCIL
	Wed	14	PLANNING COMMITTEE
	Mon	19	TOURISM & ECONOMY COMMITTEE
	Wed	28	PLANNING COMMITTEE
JULY	Mon	03	COUNCIL
	Wed	12	PLANNING COMMITTEE
	Wed	26	PLANNING COMMITTEE
AUGUST	Wed	09	PLANNING COMMITTEE
	Mon	14	COUNCIL
	Wed	23	PLANNING COMMITTEE
SEPTEMBER	Mon	04	COUNCIL
	Wed	06	PLANNING COMMITTEE
	Mon	11	TOURISM & ECONOMY COMMITTEE
	Wed	20	PLANNING COMMITTEE

OCTOBER	Mon	02	COUNCIL
	Wed	04	PLANNING COMMITTEE
	Mon	09	PRE-BUDGET
	Wed	18	PLANNING COMMITTEE
NOVEMBER	Wed	01	PLANNING COMMITTEE
	Mon	06	COUNCIL
	Wed	15	PLANNING COMMITTEE
	Wed	29	PLANNING COMMITTEE
DECEMBER	Mon	04	COUNCIL
	Mon	11	TOURISM & ECONOMY COMMITTEE
	Wed	13	PLANNING COMMITTEE

2018

JANUARY	Mon	08	COUNCIL
	Wed	10	PLANNING COMMITTEE
	Mon	22	ESTIMATES & GRANTS
	Wed	24	PLANNING COMMITTEE
FEBRUARY	Mon	05	COUNCIL
	Wed	07	PLANNING COMMITTEE
	Wed	21	PLANNING COMMITTEE
MARCH	Mon	05	COUNCIL
	Wed	07	PLANNING COMMITTEE
	Mon	12	TOURISM & ECONOMY COMMITTEE
	Mon	19	EMERGENCY COMMITTEE
	Wed	21	PLANNING COMMITTEE
APRIL	Wed	04	PLANNING COMMITTEE
	Mon	09	COUNCIL and TOWN ASSEMBLY (Venue tba)
	Wed	18	PLANNING COMMITTEE
MAY	Wed	02	PLANNING COMMITTEE
	Mon	14	ANNUAL COUNCIL
	Wed	16	PLANNING COMMITTEE
	Wed	30	PLANNING COMMITTEE

Notes

- Unless otherwise indicated, meetings will normally be held in the Council Chamber, Woolcombe House, Woolcombe Lane, Sidmouth commencing at 6.30 pm.
- All meetings listed above are open to the public. The public may however be asked to leave some meetings on specified grounds.
- Trustee meetings will be held as required at the rising of a council meeting. An Agenda will be published for these in the normal way.