



SIDMOUTH TOWN COUNCIL



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DEVON
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To: All Members of the Town Council
Town Clerk

28 September 2015

For information:

District Councillors for Sidmouth not on the Town Council
County Councillor for Sidmouth not on the Town Council

Dear Sir/Madam,

Meeting of Sidmouth Town Council Monday 5 October 2015 at 6.30pm

You are hereby summoned to attend the above meeting to be held in the Council Chamber, Woolcombe House, Sidmouth. It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate

Yours faithfully,

Christopher E Holland
Town Clerk

A G E N D A

		<u>Page/s</u>
	<u>PART 'A'</u>	
1	Prayers Prayers will be taken by the Reverend Roger Trumper.	
2	Apologies To receive any apologies for absence.	
3	Minutes To confirm the minutes of the meeting of the Town Council held on Monday 7 September 2015.	4 – 7
4	Declarations of Interest To receive any Members' declarations of interest in respect of items on the agenda. Note: You must also declare the nature of any personal or disclosable pecuniary interests in an item whenever it becomes apparent that you have an interest in the business being considered.	

- 5 **Matters of Urgency or Report from the Chairman**
To consider any items that in the opinion of the Chairman should be dealt with as matters of urgency because of special circumstances. (Note: such circumstances need to be recorded in the minutes).
- 6 **Exclusion of the Public**
To agree any items to be dealt with after the public (including the press) have been excluded. There are no items which the Clerk recommends should be dealt with in this way.
- 7 **Public Open Question Time**
In accordance with Sidmouth Town Council Standing Orders Item 1 (d) – (i) Members of the Public are invited to put a question (one per person), to the Council through the Chairman (taking no more than 3 minutes each and for a total of 15 minutes). Please note that in accordance with standing order 1(d), a question shall not require a response or debate.
Councillors also have the opportunity to ask questions of the County and District Members during this item whilst giving priority to Members of the public.
(Members are reminded to notify the Councillor concerned and the Clerk of questions to be raised. The Clerk would also appreciate copies of Questions and Responses if of a complicated nature, preferably by email.)
- 8 **Police Report**
To receive the September 2015 Police Report.
(Members are asked to notify Sergeant Andrew Squires and the Clerk of questions to be raised in advance of the meeting where possible.)
- 9 **Committee/Working Group Reports**
- 9.1 Planning Committee Reports
To receive the reports of the Planning Committee meetings held on Wednesdays 26 August, 9 and 23 September 2015. 8 – 20
- 9.2 Tourism & Economy Committee Reports
To receive the report of the Tourism & Economy Committee meeting held on Monday 14 September 2015. 21 – 23
- 10 **Reports from Members with Special Responsibilities**
- 10.1 Finance Report
To receive the Finance Report for August 2015. 24 – 27
- 10.2 Other Reports from Members with Special Responsibilities
To receive other notified reports from other Members.
- 11 **Sidmouth Town Band**
Martin Cordy, Chairman of Sidmouth Town Band will attend the meeting to give a short update of the Town Band’s concerts/competitions during 2015 and to explain how the Town Band has utilised the funding allocated by the Town Council.
- 12 **Sidmouth Folk Week**
John Braithwaite, Sidmouth Folk Week organiser will attend the meeting to give a short update on the 2015 Folk Week and to give details of how the Town Council’s budget funding has been utilised.

13 Parishes Together Fund Suggestion

Members are asked to consider a fund application for the purchase of equipment for Manstone Youth Centre. Members will need to suggest the type of equipment required and approximate level of funding to be applied for.

14 Parishes Together Fund Suggestion

Members are asked to consider a fund application for the regular removal of weeds in the town. Members will need to suggest areas of the town to be targeted and approximate level of funding to be applied for.

15 Town Council meeting with District Councillors

At the August meeting Members agreed that they could hold an Extraordinary Meeting of the Council with Sidmouth District Councillors if considered necessary but would wish to agree in advance what would be discussed at such a meeting. Members are asked to consider the attached list of topics received by email from District Councillors Gardener and Booth.

28

16 Flag Poles

Members are asked to consider if they would like a replacement flag pole erected in Sidmouth following the loss of those at Knowle after the relocation of East Devon District Council from Sidmouth. Mark Williams has indicated that the District Council would be willing to erect a new flag pole somewhere on public land – the Three Cornered Plot has been suggested as a possible location.

17 Traffic Management Group Agenda

To receive any items from Members to be considered at the next meeting of the Traffic Management Group.

Forthcoming Council and Committee meetings:

- 7 October 2015 – Planning Committee
- 21 October 2015 – Planning Committee
- 26 October 2015 – Pre Budget Meeting
- 2 November 2015 – Council

SIDMOUTH TOWN COUNCIL
Minutes of the meeting of Sidmouth Town Council
held at the Council Chamber, Woolcombe House, Sidmouth,
on Monday 7 September 2015 at 6.30pm

Ward	Councillors Present:
Sidmouth North	Michael Earthey Stuart Hughes Dawn Manley
Sidmouth South	Kelvin Dent John Dyson Paul Wright
Sidmouth East	Marc Kilsbie Frances Newth
Sidmouth West	Louise Cole John Rayson
Primley	Jeff Turner (Chairman)
Sidford	Jack Brokenshire Ian McKenzie-Edwards (Vice-Chairman)
Sidbury	David Addis John Hollick
Salcombe Regis	Ian Barlow
Apologies:	David Barratt, Simon Pollentine

The meeting started at 6.30pm and finished at 8.45pm.

PART 'A'

69 Prayers

Prayers were taken by the Chairman; Councillor Turner.

70 In the absence of the Vice Chairman at the beginning of the meeting; Members resolved that Councillor Hollick act as Vice Chairman for the meeting.

71 Minutes

The minutes of the meeting of the Town Council held on Monday 10 August 2015 were signed as a true and accurate record.

72 Declarations of Interest

Name	Item Number	Type	Action Taken	Details
ClIr Kelvin Dent	73 Report from the Chairman	Personal	Remained in the Chamber during discussion and voting	Vice Chairman Knowle Residents Assoc.
ClIr John Dyson	87 Lease of Hope Cottage	Personal	Remained in the Chamber during discussion and voting	Life Member Sid Vale Assoc.
ClIr John Hollick	87 Lease of Hope Cottage	Personal	Remained in the Chamber during discussion and voting	Life Member Sid Vale Assoc.
ClIr Jeff Turner	87 Lease of Hope Cottage	Personal	Remained in the Chamber during discussion and voting	Life Member Sid Vale Assoc.

73 Matters of Urgency or Report from the Chairman

- The Chairman read a letter received from Richard Cohen, EDDC regarding the District Council's offer to transfer sections of the Knowle parkland to the Town Council. Further negotiations were due to take place.
- The Chairman reported that the District Council would be holding a working together event entitled 'Keeping Well' to which one Member from each town and parish Council would be invited. The event would be held on Friday 9 October from 9.30am to 2.30pm; Members were asked to inform the Town Clerk if they wished to attend on behalf of the Town Council.
- The Chairman reported that an election would be held to fill the vacancy in the Sidmouth Town Council West Ward. Nomination papers must be returned to the District Council by Friday 11 September and if any election is contested the poll would take place on Thursday 8 October 2015.
- The Chairman reported that Sidmouth Town Band had recently achieved 1st prize in their section and 2nd overall in the South West Brass Band Competition held at Exmouth on 5 September.

74 Exclusion of the Public

RESOLVED: that the classification given to the documents to be submitted to the Council, be confirmed, and that the reports relating to exempt information, be dealt with under Part B.

75 Public Open Question Time

- Councillor Newth asked whether there were any restrictions for using power assisted cycles on a cycle path. Councillor Hughes reported that there were no such restrictions.
- Councillor Cole asked for the Town Council to be updated on the District Council's response to the refugee crisis in Syria. Councillor Hughes reported that the County Council would be responsible for social services and the District Council for housing. Both Councils were currently waiting for further information from central government.
- Councillor Dyson asked for confirmation that, on completion of building works, Footpath 169 between Holmdale and Mill Street would be reopened with the gates removed and appropriate signage in place. Neighbour residents were concerned that the temporary footpath should not become permanent. Councillor Hughes confirmed that Footpath 169 would be reopened, gates removed and official public right of way signage installed.

76 Police Report

PC Simon Blyth presented the police report for August 2015; reporting that there had been a large number of burglaries from commercial premises in the month. Police had collated CCTV from many shops in the area and were currently reviewing this and CID experts were also involved in the investigation.

77 Committee/Working Group Reports

77.1 Planning Committee Reports

Councillor Dyson, Chairman of the Planning Committee presented the report of the Planning Committee meeting held on Wednesday 12 August 2015.

RESOLVED: That the Planning Committee reports be noted and agreed.

78 Reports from Members with Special Responsibilities

78.1 Finance Report

Councillor Dyson presented the July 2015 Finance Report.

RESOLVED: That the July 2015 Finance Report be noted and agreed.

79 Parishes Together Fund Suggestion

Councillor Hughes reported that it had been confirmed Sidmouth can now work alone within the Parishes Together Fund by involving Sidbury, Sidford and Salcombe Regis in any funding applications. He asked that Members consider an application for grass and verge cutting throughout the town area. This would be in addition to the visibility splay cutting currently being carried out by the County Council.

RESOLVED: That Sidmouth Town Council would apply for £5,000 towards grass and verge cutting throughout the Town Council area.

80 Parishes Together Fund Suggestion

Councillor Hughes reported that he had intended to request a ramp to the outside gym at Stowford but it had been confirmed that the gym area can easily be accessed by the footpath. He, therefore, asked the Members consider installing signage to the outside gym.

RESOLVED: That the Town Clerk would investigate the provision of a sign to the outside gym area, possibly using PT Funding.

81 Prayers at Council Meetings

The Chairman asked Members to consider how prayers would be conducted at future Council meetings.

RESOLVED: That Members would all remain seated in the Chamber during prayers and those who wished to, would endorse the prayer with 'Amen' with others remaining silent.

82 Youth Provision Working Group

The Chairman reported that this working group is currently comprised of Councillors Barlow, Cole, Hughes, Kilsbie, Manley and Turner. He asked that if another Member wished to join the working group to inform the Town Clerk by email though this was not necessary as the number on the existing group was sufficient. The Town Clerk would set a meeting date with Young Devon in the near future.

RESOLVED: That the Chairman's report be noted.

83 Notice of Conclusion of Audit

The audit of Sidmouth Town Council's accounts for the year ended 31 March 2015 had been concluded on 24 July 2015 by Grant Thornton UK LLP.

The External Auditor report stated that: 'On the basis of our review, in our opinion the information in the annual return is in accordance with proper practices and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.'

The Conclusion of Audit Notice had been duly displayed for a period of at least 14 days. A copy of part of Section 3 giving details of other matters not affecting the audit opinion had been attached to the agenda; these items are currently under review by the Town Clerk as agreed with our auditors.

RESOLVED: That the Notice of Conclusion of Audit was noted and agreed.

84 East Devon Villages Plan – consultation on proposed criteria for defining built-up area boundaries for villages and small towns

The District Council was reviewing its approach to defining its 'Built-up Area Boundaries' and asked for the Town Council's input. A brief paper that set out what the District Council would like to do and how to get involved was attached to the agenda. Also included was an update paper on the Villages Plan for information.

The deadline for comments on the approach set out was Monday 21 September 2015 so that they could be considered before preparation of the next stage of the 'Villages Plan'.

RESOLVED: That Sidmouth Town Council would accept the criteria set out by the District Council.

85 Review of Polling Districts and Polling Places

East Devon District Council had given notice that in pursuance of the powers conferred upon it by sections 18A to 18E of the Representation of the People Act 1983 shall undertake a review of all polling districts and all polling places within its area. The consultation period for this review would commence on the Monday 3 August 2015 and end on Friday 25 September 2015.

RESOLVED: That the current Polling Districts and Polling Places as set out in the District Council's report be noted and agreed.

86 Exclusion Of The Public And Press

RESOLVED: That under the Public Bodies (Admission to Meetings) Act 1960 the public (including the press) be excluded from the meeting due to the confidential nature of its contents.

PART 'B'

87 Lease of Hope Cottage

A copy of the current lease was attached to the agenda for Members information. The Town Clerk reported that he had a meeting with the lessee who wished to renew the lease for a further 21 years with only minor amendments and alterations to bring the lease up to date with modern legal language.

RESOLVED: That:

1. the Town Council would agree a renewal of the lease for Hope Cottage to the Sid Vale Association for a further 21 years.
2. Clause 2Q would be altered to show that the lessee would pay the full insurance costs in future and this would not be split 50/50 with the Town Council.

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CHAIRMAN OF THE COUNCIL

**Minutes of the meeting of
Sidmouth Town Council's Planning Committee
Held at the Council Chamber, Woolcombe House, Sidmouth,
Wednesday 26th August 2015**

Councillors present: - John Dyson (Chairman)
Ian Barlow (Vice-Chairman)
David Addis
Kelvin Dent
Michael Earthey
Marc Kilsbie
Simon Pollentine
John Rayson
Jeff Turner
Jack Brokenshire
Ian McKenzie-Edwards

Apologies: - Stuart Hughes

The meeting started at 6.30pm and finished at 7.55pm.

161 Declarations of Interest

Name	Item Number	Type	Action Taken	Details
Cllr Kelvin Dent	19	Personal Interest	Remained in the Chamber during discussion and voting.	Acquainted with the landowner.
Cllr John Dyson	19	Personal Interest	Remained in the Chamber during discussion and voting.	Acquainted with the landowner.
Cllr John Dyson	15/1672/FUL	Personal Interest	Remained in the Chamber during discussion and voting.	Applicant was a donor to Sidmouth Hopper Bus.

162 District Council Members

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

163 Applications for consideration

Resolved That in respect of the Planning Applications set out below and attached, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance with schedule 16 of the Local Government Act 1972.

- 164** 15/1672/FUL MR DAVID 6 KNOWLE DRIVE, SIDMOUTH, EX10 8HP
 South Ward PECKHAM Retrospective single storey side extension to provide kitchen. Proposed construction of three dormer windows on front elevation and replacement of garage roof with a pitch. *Amended plans received relating to revision of southern elevation to show pitched roof on garage and additional elevation to detail pitched roof to garage to front elevation.*

Members were unable to support the application for the following reasons:

- The materials and design were not in keeping with the street scene.
- Previous concerns had not been addressed.

165 15/1714/FUL MR ALAN HILLDOWN, 17 COTLANDS, SIDMOUTH, EX10 8SP
South Ward HEMSWORTH Change existing Juliet balcony to a full balcony using existing flat roof.

Members were unable to support the application for the following reasons:

- Overlooking and loss of privacy.
- Loss of amenity due to overlooking and loss of privacy.

166 15/1770/LBC ANNA PHILPOTT 4 POWYS HOUSE, ALL SAINTS ROAD, SIDMOUTH,
South Ward Installation of replacement boiler and flue.

Support, subject to the agreement of the Conservation Officer

167 15/1785/FUL MR FRANCIS PINE COTTAGE, BURSCOMBE LANE, SIDFORD,
Sidford Ward BARRITT SIDMOUTH, EX10 9SF
 Conservatory on south-east elevation.

Support

168 15/1854/VAR 1ST SID VALE SALCOMBE REGIS RECREATIONAL FIELD (SCOUT HUT),
Salcombe (SIDMOUTH) SCOUT SALCOMBE HILL, SIDMOUTH
Regis Ward GROUP Variation of condition no.2 (approved plans) of planning permission 11/0952/FUL (erection of scout headquarters building with associated car parking) to amend siting of approved building.

Support

169 15/1879/FDO THE DONKEY DONKEY SANCTUARY, MIRE LANE, SALCOMBE REGIS,
Salcombe SANCTUARY SIDMOUTH, EX10 ONU
Regis Ward Diversion of public footpath number 145 between Dunscombe Lane and the junction of the footpath with footpath number 147.

Support

170 15/1331/FUL DEVON & PLAY AREA BETWEEN LINDEMANN CLOSE AND HIGH
North Ward CORNWALL MEADOW, SIDMOUTH
 HOUSING LTD Erection of 30 metre long, 3.5 metre high ball stop fence.

Support

171 15/1237/FUL BLUE CEDAR HOMES 9 MILLERS CLOSE, SIDMOUTH, EX10 2FH
East Ward Erection of 1.2m high boundary fence with 0.5m trellis to Plot 12. *Amended plans received relating to redesigned boundary fence.*

Support

172 15/1703/FUL COFFEE #1 LTD FORMER TRUMPS OF SIDMOUTH, 36 FORE STREET,
East Ward SIDMOUTH, EX10 8AQ
 Change of use from Class A1 (shop) to mixed Class A1/A3 (restaurants and cafes) use and external alterations, including alterations to shop front.

Support

173 15/1705/LBC COFFEE# 1 LTD FORMER TRUMPS OF SIDMOUTH, 36 FORE STREET,
East Ward SIDMOUTH, EX10 8AQ
 Alterations to shopfront and signage including installation of a ramped access; alterations to windows

on Cross Lane including provision of a new door; and internal alterations including new staircase and partitions.

- 174 Support subject to the agreement of the Conservation Officer
15/1704/ADV COFFEE# 1 LTD FORMER TRUMPS OF SIDMOUTH, 36 FORE STREET,
East Ward SIDMOUTH, EX10 8AQ
Approved Display of 1 no non-illuminated fascia sign, 1no non-illuminated hanging projecting sign and vinyl window graphics.

Tree Application for Decision

- 175 The Town Council is authorised to make a decision on the following tree application:
15/1595/TRE MR A CHARNOCK 1 SIDLEIGH, SID ROAD, SIDMOUTH, EX10 9DE
Salcombe T5, Monterey Cypress: Reduce lower branches by up to
Regis Ward 2 metres, or remove where this would leave no live foliage. See image for reference to extent of works.
APPROVED

- 176 **Prior notification of proposed works to trees in a Conservation Area (Section 211 Notice)**
The Town Council has been given the required notification of the following tree works and may comment accordingly.

- a) 15/1755/TCA DR D HEWETT BICKWELL BROOK, BICKWELL VALLEY, SIDMOUTH,
South Ward EX10 8SQ
Works noted Two lime trees: Repollard.
- b) 15/1650/TCA MR GITTINS LITTLE COTE, BEATLANDS ROAD, SIDMOUTH, EX10 8JH
Salcombe T1 Leyland – remove low branches overhanging
Regis Ward Pittosporum
T2, Pittosporum – reduce and re-shape leaving low arching growth.
T3, Cherry – shorten long side branches by 2 – 3m to leave a more compact form with a spread of 6m and a height of 8m.
T4, Apple – prune out dead wood and crossing branches.
- Works noted

- 177 **Proposal for tree planting at Downlands, adjacent to Milltown Lane Sidmouth by the Forestry Commission.**
Members fully supported these proposals and commented that they wished to see a mix of appropriate native species if possible.

- 178 **Tree Exemption Reports**
TPO 13/0012/TPO
The Redlands, Manor Road, Sidmouth EX10 8RT
The Planning Clerk reported a letter from East Devon District Council regarding the proposed works to fell a dead contorted willow at the above address which was considered to be an exception to the usual requirements of the tree protection legislation.
The works in question were considered to be an exception from the normal requirements to seek the consent of the Council under Regulation 14 of the Town and Country Planning (Tree

Preservation)(England) Regulations 2012. (This regulation of the Act provides for works to be carried out on dead and dangerous trees [or parts of trees] in the interests of safety). Members requested that an appropriate replacement be planted as soon as possible.

179 Unsupported Decisions

No unsupported decisions were received.

180 Appeals

No appeals were reported.

181 Enforcement Letters

No enforcement letters were received.

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CHAIRMAN OF THE PLANNING COMMITTEE

**Minutes of the meeting of
Sidmouth Town Council's Planning Committee
Held at the Council Chamber, Woolcombe House, Sidmouth,
Wednesday 9th September 2015**

Councillors present:- John Dyson (Chairman)
 Ian Barlow (Vice-Chairman)
 David Addis
 Jack Brokenshire
 Kelvin Dent
 Michael Earthey
 Marc Kilsbie
 Ian McKenzie-Edwards
 John Rayson
 Jeff Turner

Apologies:- Marc Kilsbie
 Dawn Manley
 Simon Pollentine

The meeting started at 6.30pm and finished at 8.25 pm.

182 Declarations of Interest

No Declarations of Interest were received.

183 Minutes

The Minutes of the Planning Committee meeting held on Wednesday 12th August were signed as a true and accurate record.

184 District Council Members

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

185 Applications for consideration

Resolved That in respect of the Planning Applications set out below and attached, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance with schedule 16 of the Local Government Act 1972.

186 Matters of Report

The Planning Clerk reported that application 15/1144/FUL The Long House, Salcombe Hill, Sidmouth, EX10 0NY had been withdrawn.

Amended Plans Received

187	15/0977/FUL	MRS EMMA MORLEY	15 FLEMING AVENUE, SIDMOUTH, EX10 9NZ
	<i>Primley Ward</i>		<i>Retrospective application for construction of boundary fence. Amended plans received relating to proposed re-siting of boundary fence with updated application form and ownership certificates.</i>

Members were unable to support the application for the following reason:

The amendments to the proposal were not considered sufficient enough to alter the Committee's previous view that the boundary fence was not in keeping with the open aspect of the surrounding area.

- 188** 15/1237/FUL BLUE CEDAR HOMES 9 MILLERS CLOSE, SIDMOUTH, EX10 8FH
East Ward
Erection of 1.2m high boundary fence with 0.5m trellis to Plot 12. *Amended plans received relating to redesigned boundary fence.*
Support

Applications for consideration

- 189** 15/1834/FUL MR AND MRS D WOOLBROOK FARMHOUSE, 106 WOOLBROOK
North Ward DUMENIL ROAD, SIDMOUTH, EX10 9EA
Conversion of stable/barn to form annex including external alterations.

Deferred:

This item was deferred pending clarification of the plans submitted as these did not reflect the existing building to be converted. The applicants are asked to clarify their plans regarding the existing windows which are not shown on the plans submitted.

- 190** 15/1975/LBC MR AND MRS D WOOLBROOK FARMHOUSE, 106 WOOLBROOK
North Ward DUMENIL ROAD, SIDMOUTH, EX10 9EA
Conversion of stable/barn to form annexe including external alterations.

Deferred:

This item was deferred pending clarification of the plans submitted as these did not reflect the existing building to be converted. The applicants are asked to clarify their plans regarding the existing windows which are not shown on the plans submitted.

- 191** 15/1968/VAR MR PAUL MITCHELL FLAT 33, ANSTIS COURT, 44 WOOLBROOK ROAD,
North Ward SIDMOUTH, EX10 9XL
Variation of condition 7 of planning permission no 04/3105/FUL to remove requirement for kitchen window on north eastern elevation to be obscurely glazed.
Support

- 192** 15/1916/FUL REV DAVIS LEWIS 48 COULSDON ROAD, SIDMOUTH, EX10 9JP
Primley Ward
Construction of steps and balustrade from rear garden to Byes footpath.

Members were unable to support the application for the following reason:

The proposed development would create a significant and detrimental visual impact within the Byes, the appearance and enjoyment of which by the public Members wished to protect.

Note: Members objected in particular to the proposed handrail and agreed that if the application in full or in part were to be granted, they would prefer oak sleepers to be used for the steps.

- 193** 15/1280/FUL MR MICHAEL REDFERN BUCKLEY HILL COTTAGE, BRIDGE STREET, SIDBURY,
Sidbury Ward EX10 0RZ
Conversion of garage to holiday let and erection of garden shed and greenhouse.
Support

- 194** 15/1475/FUL MR AND MRS JOHN WALLED GARDEN, CHURCH STREET, SIDBURY
Sidbury Ward FOWLER
Construction of dwelling and garage/log store.

This application was withdrawn from the Agenda.

- 195 15/1812/AGR MR M BLAKEMORE CHINEWAY FARM, PUTTS CORNER, SIDBURY, EX10 0QQ
Sidbury Ward
Agricultural storage building.
Support
- 196 15/1898/LBC MR TONY CHIVERS WESTERN FARM, HARCOMBE, SIDMOUTH, EX10 0PR
Sidbury Ward
Relocation of internal door and insertion of extract vent on rear elevation.
Support subject to the agreement of the Conservation Officer.
- 197 15/1855/FUL MRS GRIFFITHS 27 HARCOMBE LANE, SIDFORD, EX10 9QN
Sidford Ward
Extension to garage on the front elevation.
Support
- 198 15/1957/FUL MR AND MRS R 5 HIGHER BROOK MEADOW, SIDFORD, EX10 9SS
Sidford Ward PECKHAM
Construction of a single storey rear extension.
Support
- 199 15/1985/FUL MR DAVID PHILCOX THE CABIN, CHURCH STREET, SIDFORD, EX10 9RN
Sidford Ward
Demolition of existing residential unit and erection of replacement dwelling.
Support

Tree Application for Decision

The Town Council is authorised to make a decision on the following tree application.

- 200 15/1709/TRE EAST DEVON DISTRICT 5 LYMEBOURNE PARK, SIDMOUTH, EX10 9HX
North Ward COUNCIL T1, Beech: Reduce branches overhanging wall.
This application was withdrawn from the Agenda.
- 201 15/1730/TRE MR P CAMPBELL BALFOUR LODGE, STATION ROAD, SIDMOUTH, EX10 8XL
South Ward
T1, Beech: 30% Crown thin, crown lift to 5.4m above ground level and crown reduction to retain a tree with a height of approx. 20-25m with a crown radius of approx. 7m (current height 25-30m, current crown radius 9m).

This application was deferred pending clarification as to the location of the tree.

- 202 Proposed base station upgrade works at (CS)121522 – (VF)01461 – Branscombe Cross WT, off A3052, Branscombe Cross, Sidmouth, EX10 0PD

Works noted

203 Tree Exemption Reports

6 Clevedon Park, Sidmouth, EX10 9YF.

The Planning Clerk reported a letter from East Devon District Council regarding the proposed works to fell a dead Monkey Puzzle tree which was considered to be an exception to the usual requirements of the tree protection legislation.

The works in question were considered to be an exception from the normal requirements to seek the consent of the Council under Regulation 14 of the Town and Country Planning (Tree Preservation)(England) Regulations 2012. (This regulation of the Act provides for works to be carried out on dead and dangerous trees [or parts of trees] in the interests of safety).

There is a duty under the Act to plant replacement trees when trees are removed under this exception. In this instance, replanting will be required in the first planting season following removal (November to March). The tree should be either a Ginkgo biloba, Metasequoia glyphostroboides (Dawn Redwood) or a Pinus nigra 'Austriaca' (Austrian Pine) with a minimum girth of 8 – 10cms. This replacement tree will be covered by the existing Tree Preservation Order.

6A King Charles Way, Sidmouth, EX10 9JX.

The Planning Clerk reported a letter from East Devon District Council regarding the proposed works to fell a dead Silver Birch which was considered to be an exception to the usual requirements of the tree protection legislation.

The works in question were considered to be an exception from the normal requirements to seek the consent of the Council under Regulation 14 of the Town and Country Planning (Tree Preservation)(England) Regulations 2012. (This regulation of the Act provides for works to be carried out on dead and dangerous trees [or parts of trees] in the interests of safety).

There is a duty under the Act to plant replacement trees when trees are removed under this exception. In this instance, replanting will be required in the first planting season following removal (November to March). The tree should be either an Alnus incana 'Aurea', Gleditsia triacanthos 'Sunburst' or Koelreuteria paniculata 'Pride of India' with a minimum girth of 8 – 10cms. This replacement tree will be covered by the existing Tree Preservation Order.

204 Unsupported Decisions

Planning Application 15/0823/FUL

20 Glebelands, Sidmouth, EX10 8UD

Ground floor extension on east elevation and loft conversion including raising of ridge height and provision of a glazed half gable at each end.

Town Council	District Council
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Unable to support	Granted
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Planning Application 15/1368/FUL

Mulberries (Nether Barrow), Glen Road, Sidmouth, EX10 8RW

Construction of additional storey to create a two storey house with enlarged parking area.

Town Council	District Council
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Supported	Refused
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Planning Application 15/1420/FUL

33 Higher Woolbrook Park, Sidmouth

Erection of 2 no. wooden gates, brick wall and post & wire fence.

Town Council

SPLIT DECISION (a part of the application was supported and a part was unsupported).

Members supported the erection of 2 no. wooden gates and the post and wire fence.

Members were unable to support the erection of the brick wall due to insufficient information being provided in respect of the height of the proposed wall.

District Council

Granted

Planning Application 15/0836/FUL

13 Ballard Grove, Sidford, Sidmouth, EX10 9EP

Extension over existing garage to include raising of pitched roof and dormer windows to form annexe.

Town Council	District Council
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Supported	Refused
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Planning Application 15/1295/FUL

10 Malden Road, Sidmouth, EX10 9LS

Two-storey side and single-storey rear extensions and rear dormer window with roof enlargement.

Town Council

District Council

Unable to support

Granted

Planning Application 15/0956/FUL

Birch Cottage, Buckley Road, Sidbury, Sidmouth, EX10 0SL.

Construction of two storey extension incorporating first floor terrace.

Town Council

District Council

Supported

Refused

205 Appeals

No Appeals were reported.

206 Enforcement Letters

No enforcement letters were received.

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CHAIRMAN OF THE PLANNING COMMITTEE

**Minutes of the meeting of
Sidmouth Town Council's Planning Committee
Held at the Council Chamber, Woolcombe House, Sidmouth,
Wednesday 23rd September 2015**

Councillors present:- John Dyson (Chairman)
Ian Barlow (Vice-Chairman)
David Addis
Jack Brokenshire
Kelvin Dent
Michael Earthey
Marc Kilsbie
John Rayson
Simon Pollentine

Apologies:- Dawn Manley
Ian McKenzie-Edwards
Jeff Turner

The meeting started at 6.30pm and finished at 8.35pm.

207 Declarations of Interest

Name	Item Number	Type	Action Taken	Details
Cllr John Dyson	15/1170/FUL Land adjacent to 4 Oak Bridge, Sidbury, EX10 OSE	Personal Interest	Remained in the Chamber during discussion and voting.	Acquainted with the agent.
Cllr John Rayson	15/1170/FUL Land adjacent to 4 Oak Bridge, Sidbury, EX10 OSE	Personal Interest	Remained in the Chamber during discussion and voting.	Acquainted with the agent.
Cllr Simon Pollentine	15/1170/FUL Land adjacent to 4 Oak Bridge, Sidbury, EX10 OSE	Personal Interest	Remained in the Chamber during discussion and voting.	Acquainted with the agent.
Cllr Ian Barlow	15/1170/FUL Land adjacent to 4 Oak Bridge, Sidbury, EX10 OSE	Personal Interest	Remained in the Chamber during discussion and voting.	Acquainted with the agent.

208 District Council Members

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

209 Applications for consideration

Resolved That in respect of the Planning Applications set out below and attached, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance with schedule 16 of the Local Government Act 1972.

Urgent Items

- 210** 15/1704/ADV COFFEE# 1 LTD FORMER TRUMPS OF SIDMOUTH, 36 FORE STREET,
East Ward SIDMOUTH, EX10 8AQ
Display of 1 no non-illuminated fascia sign, 1no non-illuminated hanging projecting sign and vinyl window graphics. *Comment from Conservation Officer received subsequent to the Committee's decision.*

Approval confirmed subject to the Conservation Officer's comments.

Applications for consideration

- 211** 15/1278/OUT ROWAN WOOLBROOK RESERVOIR, BALFOURS, SIDMOUTH,
West Ward HOMES EX10 9EF
Construction of log cabin with associated parking.

Members were unable to support the application for the following reasons:

- The proposed loss of trees was considered unacceptable.
- Overlooking on nearby properties.
- Over dominant building which would be highly visible.

- 212** 15/2008/FUL MS J LAMBERT MEADOW LEA, BOUGHMORE ROAD, SIDMOUTH, EX10 8SH
South Ward Demolition of garage and greenhouse and construction of dwelling house and garage and new garage for existing dwelling house.

Members were unable to support the application for the following reasons:

- Overdevelopment of the site.
- Not in keeping with the character of the area
- Detrimental effect on the neighbours.

- 213** 15/2021/FUL MR & MRS CHERRY KNOWLE, CONVENT ROAD, SIDMOUTH, EX10 8RB
South Ward ROYSE Construction of a rear extension.

Support

- 214** 15/2110/FUL MR AND MRS SOUTHCOTE, COREWAY, SIDFORD, EX10 9SD
Sidford Ward R BARNETT Proposed rear single extension, detached garage, alterations to existing access.

Support

- 215** 15/1170/FUL MR SIMON LAND ADJACENT TO 4 OAK BRIDGE, SIDBURY, EX10 0SE
Sidbury Ward PRICE Demolition of existing garage, construction of detached dwelling and infilling of existing wall to create 2no pedestrian entrances.

Support

- 216** 15/2054/LBC MR PETER THE LONG HOUSE, SALCOMBE HILL, SIDMOUTH, EX10 0NY
Salcombe Regis VINCENT Removal of existing pergola.
Ward

Support

- 217** 15/2128/FUL MRS VAL STONEYCROFT, SID ROAD, SIDMOUTH, EX10 9AH
Salcombe Regis GIBSON Proposed extension and carport.
Ward

SPLIT DECISION:

Members supported the proposed extension.

Members were unable to support the proposed car port as it was not in character with the surrounding area and contrary to the policy of local design and distinctiveness.

218 15/1383/FUL MR TIM 123 WOOLBROOK ROAD, SIDMOUTH, EX10 9DZ
West Ward LOWREY Construction of kitchen and dining/family room on south east (front elevation). *Amended plans received relating to revised design of front extension.*
Support

219 15/1834/FUL MR AND MRS WOOLBROOK FARMHOUSE, 106 WOOLBROOK ROAD,
North Ward D DUMENIL SIDMOUTH, EX10 9EA
Conversion of stable/barn to form annexe including external alterations.

Members were unable to comment on this application due to incorrect plans being submitted for consideration.

220 15/1975/LBC MR AND MRS WOOLBROOK FARMHOUSE, 106 WOOLBROOK ROAD,
North Ward D DUMENIL SIDMOUTH, EX10 9EA
Conversion of stable/barn to form annexe including internal and external alterations.

Members were unable to comment on this application due to incorrect plans being submitted for consideration.

221 15/2031/FUL MRS VALERIE YORK STREET CAR PARK, LAND BETWEEN 23 AND 24 YORK
East Ward CLINTON STREET, SIDMOUTH, EX10 8BN
Construction of two detached garages.

Members were unable to support the application for the following reasons:

- The design of the proposed garages was out of keeping with the character of the area.
- The proposed materials were not appropriate to the area.
- The proposed garages were inappropriate in such a sensitive area, close to the conservation area.

222 15/2065/LBC ENTERPRISE THE BLACK HORSE, 30 FORE STREET, SIDMOUTH,
East Ward INNS PLC EX10 8AQ
Repair works to exterior yard wall and removal of plinth walls.

Support subject to the agreement of the Conservation Officer.

Tree Application for Decision

The Town Council is authorised to make a decision on the following tree application:

223 15/1730/TRE MR P BALFOUR LODGE, STATION ROAD, SIDMOUTH, EX10 8XL
South Ward CAMPBELL T1, Beech: 30% Crown thin, crown lift to 5.4m above ground level and crown reduction to retain a tree with a height of approx. 20-25m with a crown radius of approx. 7m (current height 25-30m, current crown radius 9m).

Deferred:

This item was deferred pending a site visit to examine the tree. Members asked the Planning Clerk to invite the Arboricultural Officer from East Devon District Council and the Council's Tree Warden from Sidmouth Arboretum to attend.

224 15/1809/TRE MR GIBBS THE REDLANDS, MANOR ROAD, SIDMOUTH, EX10 8RT
South Ward T1, Horse Chestnut: Re-pollard to previous pollard heads.
T2, Lime: Re-pollard to previous pollard heads.

APPROVED: Subject to the conditions made in the Arboricultural Officer's Report.

225 15/1709/TRE EAST DEVON 5 LYMEBOURNE PARK, SIDMOUTH, EX10 9HX
North Ward DISTRICT T1, Beech: Reduce branches overhanging wall.
COUNCIL

APPROVED: Subject to the conditions made in the Arboricultural Officer's Report.

226 Tree Exemption Reports

No Tree Exemptions works were reported.

227 Unsupported Decisions

Planning Application 15/1360/FUL

24 Blackdown Close, Sidmouth, EX10 9XR.

Construction of replacement rear conservatory extension (retrospective).

Town Council District Council

Unable to support Granted

Planning Application 15/0192/FUL

Stratton Lodge, Sidcliffe.

Removal of greenhouse and construction of holiday letting unit.

Town Council District Council

Unable to support Granted

Planning Application 15/1373/FUL

Craig House, Salcombe Hill Road, Sidmouth, EX10 8JR

Two storey and first floor extensions and raised terrace.

Town Council

Unable to support Withdrawn by Applicant.

Planning Application 15/0970/FUL

Land at Sidmouth House and Bay Trees, Cotmaton Road, Sidmouth, EX10 8ST.

Construction of detached dwelling (revised proposal to permission 14/0468/FUL).

Town Council

Unable to support Withdrawn by Applicant

228 Matters of Report

The Planning Clerk reported that Planning Application 14/2423/MFUL, Installation of a 4.8MW photovoltaic park with associated infrastructure including inverter stations, transformers, substations, security fence and pole mounted and fixed security cameras (EIA Development with accompanying statement) had been refused by East Devon District Council.

229 Appeals

No Appeals were reported.

230 Enforcement Letters

No enforcement letters were received.

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CHAIRMAN OF THE PLANNING COMMITTEE

**Minutes of the meeting of
Sidmouth Town Council's Tourism & Economy Committee
Held at the Council Chamber, Woolcombe House, Sidmouth,
On Monday 14 September 2015 at 6.30pm**

Councillors present: - Simon Pollentine (Chairman)
 Frances Newth (Vice-Chairman)
 David Barratt
 Louise Cole
 John Dyson
 John Hollick
 Stuart Hughes
 Dawn Manley
 John Rayson
 Paul Wright

Apologies: Ian Barlow, Ian McKenzie-Edwards

The meeting started at 6:30pm and finished at 7.55pm

PART 'A'

15 Minutes

The Minutes of the Tourism & Economy Committee meeting held on Monday 14 September 2015 were signed as a true and accurate record.

16 Declarations of Interest

Name	Item Number	Type	Action Taken	Details
Cllr Simon Pollentine	Regular and/or Christmas Market	Discloseable pecuniary	Left the Chamber for discussion and vote	Potential competing Business Owner
Cllr John Rayson	Regular and/or Christmas Market	Personal	Remained in Chamber	Business Owner

17 Exclusion of the Public

RESOLVED: That the classification given to the documents to be submitted to the Committee, be confirmed, and that the reports relating to exempt information, be dealt with under Part B. The two representatives from the Chamber of Commerce were invited to remain in the Chamber for the first Part B item.

18 Information Centre Manager's Report

Jeff Bailey, Sidmouth Information Centre Manager presented his report.

RESOLVED: That the Information Manager's report be noted.

19 Sidmouth Information Centre Finance Report

Councillor Pollentine presented the Finance Report for the period to July 2015 in respect of the Sidmouth Information Centre

RESOLVED: That the Sidmouth Information Centre's Finance Report be noted and agreed.

20 Town Guide Distribution Figures

The Chairman reported the latest Guide distribution figures which showed that nearly 16,000 2015 guides had been sent out and there had been over 140,000 website hits to www.visitsidmouth.gov.uk

RESOLVED: That the Town Guide distribution figures be noted.

21 Regular and/or Christmas Market

Councillor Rayson proposed the introduction of either a regular pannier market or a Christmas market to Sidmouth.

RESOLVED: That:

1. The licencing aspect would be considered in detail by full Council as part of the District Council's consultation on a revised licensing policy.
2. An outline brief be worked on with a view to holding a Christmas Market in 2016; this would be in conjunction with a potential external event management operator who would give a presentation to a future Tourism & Economy Committee meeting.

22 Red Arrows

At the Council meeting held on 13 April 2015 it was resolved that Sidmouth Town Council would underwrite the cost of the 2015 Red Arrows visit from the Woolley Bequest up to a maximum of £15,000. This commitment was with the intention of obtaining funding from three sources; one third each from SVA Keith Owen Fund, town businesses and Sidmouth Town Council and any collections made on the night would be retained towards the cost of future year's visits.

In the absence of Councillor Barlow, the Chairman reported that although the invoice had not yet been received it had been indicated that no charge would be made for the visit and only insurance and subsistence costs for the team may be made. Donations from businesses were over £6,000, collections on the night were approximately £6,000 with a further £1,000 coming from the crowd funding on the visitsidmouth Facebook page. The sum raised in 2015 would be sufficient to book the Red Arrows for 2016 with the intention of making this an annual event to coincide with the Sidmouth Regatta.

RESOLVED: That thanks be recorded to Councillor Barlow and all his 'team' for all the hard work undertaken to bring the Red Arrows back to Sidmouth.

23 Red Arrows Social Media Pilot

Members were asked to consider the recent crowd funding initiative and Facebook page which helped to promote the Red Arrows.

RESOLVED: That the pilot Facebook page be further developed to promote Sidmouth with regular updates detailing events being held in the town.

24 Matters Raised By Invited Representatives

Mr Richard Eley reported the Chamber of Commerce's position on a number of issues including the following:

- The Chamber of Commerce had two forthcoming events; the Classic Car Show on Saturday 19 September and Late Night Shopping on Friday 4 December.
- The Chamber of Commerce were pleased to see the level of opposition from members of the public to the District Council's proposal to increase the charges for the existing beach huts and install ten beach huts along the Millennium walkway.
- The new arrangements for the Mill Street and Holmdale car parks were still not working; there were currently 35 spaces in Mill Street and 12 in Holmdale that remain unused and closed to the public. The Chamber of Commerce asked whether the Town Council would write to the District Council on this matter.
- A number of Tonga flags had been ordered and would be raised on businesses throughout the town to celebrate the Rugby World Cup and Tonga's match to be played in Exeter.
- The Chamber of Commerce were pleased to see the progress of the TaFF scoping the introduction of a Neighbourhood Plan for the Sid Valley and were please to take part in the process. It was suggested that as part of this process consideration could be given

to the old boat park area of The Ham possibly creating a QE2 garden and a few residents' parking spaces.

- Mr Eley reminded Members that there was a large fund of finance available from the Coastal Communities Fund; perhaps consideration could be given to accessing finance for the Port Royal area of the town.
- It had been reported to the Chamber of Commerce that there were a large number of weeds throughout the town.

RESOLVED: That the Tourism & Economy Committee would write to the District Council requesting that the Mill Street and Holmdale car parks be opened to members of the public.

PART 'B'

EXCLUSION OF THE PUBLIC AND PRESS

under the Public Bodies (Admission to Meetings) Act 1960

the public (including the press) be excluded from the meeting due to the confidential nature of its contents.

25 Town Guide Income and Expenditure

Councillor Pollentine presented the Income and Expenditure Report for the period to July 2015 in respect of the Town Guide.

RESOLVED: That:

1. The Town Guide Income and Expenditure Report be noted and agreed.
2. Consideration be given to creating a 'Pre-Guide' flyer to be handed out to hotel visitors throughout December in order to encourage them to request a guide the following year.

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CHAIRMAN OF THE TOURISM & ECONOMY COMMITTEE

**Sidmouth Town Council - Detailed Income and Expenditure Report
Month 5 - August 2015**

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Variance
<u>Council Services</u>				
Public Conveniences	0	0	28,000	28,000
Public Conveniences-Mtce Sidbury/Manstone	0	0	1,000	1,000
Flower Beds, Planters & Watering	2,634	9,243	16,000	6,757
Christmas Lighting & Switch-on	0	0	8,800	8,800
Donation to Christmas Lighting (Income)	0	0	-1,500	-1,500
Sidmouth Hopper Bus	5,190	13,148	8,000	-5,148
Donation to Hopper Bus (Income)	-15,125	-15,125	0	15,125
Noticeboards and Fingerposts	0	0	2,500	2,500
Sidmouth Information Centre	0	0	21,600	21,600
Drinking Fountain, Sidbury	0	20	100	80
Annual Report Printing/Distribution	397	635	1,000	365
Parish Paths Partnership Payments	103	103	0	-103
Parish Paths Partnership (Income)	0	-2,774	0	2,774
	-£6,801	£5,250	£85,500	£80,250

Discretionary Expenditure

Grants	-400	10,190	12,000	1,810
Folk Week, Children's Festival & Family Tickets	0	25,000	25,000	0
Folk Week Social Dance	0	5,000	5,000	0
Sidmouth Town Band	0	0	2,000	2,000
Boat Jetty (former Jurassic Coast Marine Links)	0	0	25,000	25,000
South West Museum Development	0	0	800	800
Dog Hygiene Bins	0	0	600	600
Sand bags	0	0	1,500	1,500
Youth Service Support	6,000	18,000	24,000	6,000
Seagulls Management	0	192	450	258
Sidmouth App / Promotion	0	0	2,000	2,000
Donation to use of Party Tent (Income)	-25	-25	0	25
Donation to Red Arrows Display (Income)	-1,300	-1,800	0	1,800
Woolley Bequest Payments	0	0	0	0
Woolley Bequest (Income)	-50	-250	0	250
	£4,225	£56,307	£98,350	£42,043

Sidmouth Town Council - Detailed Income and Expenditure Report

Month 5 - August 2015

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Variance
<u>Woolcombe House</u>				
Services Gas/Water/Elec	183	1,352	3,800	2,448
Woolcombe House Business Rate	0	2,880	5,800	2,920
Woolcombe House (Loan Interest&Repayment)	0	7,444	14,890	7,446
Woolcombe House-General Maintenance	379	1,979	5,800	3,821
Woolcombe House Grounds	76	380	1,200	820
Woolcombe House Building Reserve	0	0	2,000	2,000
Council Chamber Hire (Income)	0	0	0	0
Band Hut Repairs	0	0	6,750	6,750
	£638	£14,035	£40,240	£26,205

Other Property

Alma Lane Field	0	150	500	350
Alma Lane Field (Income)	0	-50	0	50
Manstone Youth Centre	695	5,698	12,000	6,302
Manstone Youth Centre (Income)	-48	-48	0	48
Manstone Sports and Play Areas	0	0	5,000	5,000
Long Park & Play Area	0	40	8,000	7,960
Other Additional Play Areas	0	0	10,000	10,000
Seafront Amenity Building	222	4,662	20,000	15,338
Stowford Community Centre	85	85	5,000	4,915
Conservatory Maintenance	0	250	1,000	750
Fire Beacon Stewardship (Income)	0	0	0	0
Sidmouth Golf Club (Income)	0	0	-5	-5
Elec Pole Rent (Income)	0	-38	-35	3
	£954	£10,749	£61,460	£50,711

Trust Property - The Ham

The Ham Ground Mtce	0	0	4,103	4,103
The Ham Other Mtce	0	174	2,500	2,326
The Ham Play Equipment	0	0	1,300	1,300
The Ham Reserve	0	0	2,000	2,000
The Ham 3Phase Power	33	210	500	290
The Ham Rent (Income)	-800	-6,950	-8,125	-1,175

Manstone

Manstone Land Ground Mtce	0	0	500	500
Manstone Other Maintenance	65	185	1,600	1,415
Manstone Reserve	0	0	2,000	2,000
Manstone Rent (Income)	0	-238	-950	-712

Salcombe Regis

S.R. Allotment Field Rent (Income)	0	0	-1	-1
S.R. Recreation Field (water)	25	51	250	199
S.R. Recreation Field Rent (Income)	0	0	-2	-2
	-£677	-£6,568	£5,675	£12,243

Sidmouth Town Council - Detailed Income and Expenditure Report

Month 5 - August 2015

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Variance
<u>Members</u>				
Members/Chairman's Allowances	0	4,932	5,500	568
Chairman's Expenses	0	50	2,000	1,950
Members Expenses/Training	0	191	1,000	809
Elections	0	0	7,000	7,000
Civic & Hospitality	0	186	1,000	814
Civic Regalia	0	0	2,500	2,500
	£0	£5,359	£19,000	£13,641
<u>Staff</u>				
Salaries	7,055	35,363	90,000	54,637
Pensions	1,388	6,953	18,000	11,047
Staff Eye Tests	0	0	100	100
Training & Conferences	0	0	1,000	1,000
Officers Expenses	0	15	100	85
Tourism/Promotion Admin (Income)	0	0	-10,000	-10,000
Advert Planning Fees (Income)	0	-165	0	165
	£8,443	£42,166	£99,200	£57,034
<u>Office Expenses</u>				
Postage	63	336	1,500	1,164
Stationery	81	749	1,500	751
Telephone	0	1,299	3,000	1,701
Subscriptions	0	1,947	2,000	53
Photocopier	0	712	1,500	788
Internet, website and webcams	150	200	500	300
Computer Software Contracts	0	336	1,200	864
Computer Maintenance Contingency	0	0	3,000	3,000
Advertisements	0	40	500	460
Audit	1,300	1,600	1,600	0
Insurance	5,614	5,614	5,300	-314
Sundry	61	187	1,200	1,013
Bank Charges	5	12	0	-12
Bank Interest Received (Income)	0	-590	0	590
	£7,274	£12,442	£22,800	£10,358

Sidmouth Town Council - Detailed Income and Expenditure Report Month 5 - August 2015

Expense Group Totals	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Variance
Council Services	-6,801	5,250	85,500	80,250
Discretionary Expenditure	4,225	56,307	98,350	42,043
Woolcombe House	638	14,035	40,240	26,205
Other Freehold Property	954	10,749	61,460	50,711
Trust Property	-677	-6,568	5,675	12,243
Members	0	5,359	19,000	13,641
Staff	8,443	42,166	99,200	57,034
Office Expenses	7,274	12,442	22,800	10,358
Precept Received	0	-206,664	-413,328	-206,664
Council Tax Support Grant	0	-9,449	-18,897	-9,448
Net Income over Expenditure	£14,056	-£76,373	£0	£76,373

Current/Deposit Bank Accounts

£501,093

of which

Woolley Bequest

£55,470

Earmarked Reserves

£269,719

Potential items for discussion with Sidmouth District Councillors

Tourism strategy

Young people

Provision for the elderly

Alma Bridge

S106 Sanditon

Eastern Town

Beach Management Plan

Sports facilities

Local Plan

Beach Huts

Health and social services

A mechanism/agenda item to allow District Councillors to update the Town Council on matters they have been following up.