

SIDMOUTH TOWN COUNCIL



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29 July 2019

To: All Members of the Town Council
Town Clerk

For information:
District Councillor for Sidmouth not on the Town Council

Dear Sir/Madam,

Meeting of Sidmouth Town Council Monday 5 August 2019 at 6.30pm

You are hereby summoned to attend the above meeting to be held in the Council Chamber, Woolcombe House, Sidmouth. It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

Members of the public are reminded that they may speak on any item on the agenda during Public Question Time or when an item is reached on the agenda, with the permission of the Chair and before that item is debated by Members.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Chris Holland', written over a horizontal line.

Christopher E Holland
Town Clerk

A G E N D A

- | | Page/s |
|--|--------|
| <u>PART 'A'</u> | |
| 1 Apologies
To receive any apologies for absence. | |
| 2 Minutes
To confirm the minutes of the meetings of the Town Council held on Monday
1 July 2019. | 3 – 5 |
| 3 Declarations of Interest
To receive any Members' declarations of interest in respect of items on the
agenda.
Note: You must also declare the nature of any personal or disclosable pecuniary
interests in an item whenever it becomes apparent that you have an interest in
the business being considered. | |
| 4 Matters of Urgency or Report from the Chair
To consider any items that in the opinion of the Chair should be dealt with as
matters of urgency because of special circumstances. (Note: such circumstances
need to be recorded in the minutes). | |

5 **Exclusion of the Public**

To agree any items to be dealt with after the public (including the press) have been excluded. There are no items which the Clerk recommends should be dealt with in this way.

6 **Public Open Question Time**

In accordance with Sidmouth Town Council Standing Orders Item 1 (d) – (i) Members of the Public are invited to put a question (one per person), to the Council through the Chair (taking no more than 3 minutes each and for a total of 15 minutes). Please note that in accordance with standing order 1(d), a question shall not require a response or debate.

Councillors also have the opportunity to ask questions of the County and District Members during this item whilst giving priority to Members of the public.

(Members and members of the public are reminded to notify the Clerk and Councillor concerned of questions to be raised. This arrangement is in place to enable a considered response at the meeting.)

7 **Police Report**

To receive the July 2019 Police Report.

(Members are asked to notify Sergeant Andrew Squires and the Clerk of questions to be raised in advance of the meeting where possible.)

8 **Committee/Working Group Reports**

8.1 Planning Committee Reports

To receive the reports of the Planning Committee meetings held on Wednesdays 26 June, 10 and 24 July 2019.

6 – 13

8.2 Environment Committee Report

To receive the report of the Environment Committee meeting held on Monday 8 July 2019.

14 – 16

8.3 Youth Provision Working Group

To receive any updates from the Chair of the Youth Provision Working Group.

8.4 Section 106 & CIL Working Group

To receive any updates from the Chair of the Section 106 & CIL Working Group, see attached notes.

17 – 18

8.5 Sid Valley Neighbourhood Plan Steering Group

To receive any updates from the Sid Valley Neighbourhood Plan Steering Group.

9 **Reports from Members with Special Responsibilities**

9.1 Finance Report

To receive the Finance Report for June 2019.

19 – 22

9.2 Other Reports from Members with Special Responsibilities

To receive other notified reports from other Members.

Forthcoming Council and Committee meetings:

14 August 2019 – Planning Committee

28 August 2019 – Planning Committee

2 September 2019 – Council

9 September 2019 – Tourism & Economy Committee

11 September 2019 – Planning Committee

25 September 2019 – Planning Committee

SIDMOUTH TOWN COUNCIL
Minutes of the Meeting of Sidmouth Town Council
held at the Council Chamber, Woolcombe House, Sidmouth,
on Monday 1 July 2019 at 6.30pm

Ward	Councillors Present:
Sidmouth North	Stuart Hughes
	Dawn Manley
	Jenny Ware
Sidmouth South	Denise Bickley
	Kelvin Dent
	Chris Lockyear
	John Rayson
	Paul Wright (Vice-Chair)
Sidmouth East	Louise Thompson
Sidmouth West	Louise Cole
Primley	Deirdre Housom
	Emma Murdoch
	Jeff Turner
Sidford	Jack Brokenshire
	Marianne Rixson
Sidbury	John Loudoun
Salcombe Regis	Ian Barlow (Chair)
Apologies:	David Barratt, Charissa Evans

The meeting started at 6.30pm and finished at 7.55pm

PART 'A'

40 Minutes

The minutes of the meeting of the Town Council held on Monday 10 June 2019 were signed as a true and accurate record.

41 Declarations of Interest

There were no declarations of interest received for items on this agenda.

42 Matters of Urgency or Report from the Chair

- The Chair reported that following the Sidmouth Lifeguard Beach Patrol presentation, made to the Town Council in June 2018 and the full support of the Town Council, the organisers had encountered many problems progressing the project due to the requirements put in place by East Devon District Council. Councillor Barlow encouraged District Councillors to take this issue up within the District Council with a view to enabling the Lifeguard Beach Patrol to commence this summer. All Members again expressed their support for the project.

43 Police Report

Sgt Andy Squires presented the June police report which showed 64 crimes in June 2019 in comparison to 64 in 2018. Sgt Squires reported the rolling 12 months figures which showed

597 for the period 1 July 2017 to 30 June 2018 compared to 609 for the same period in 2018/2019.

Members also discussed the possibility of members of the public assisting the police in safeguarding youngsters during various large-scale events such as Folk Week, carnival and fun fairs.

44 Committee/Working Group Reports

44.1 Planning Committee Reports

Councillor Dent, Chair of the Planning Committee, presented the report of the Planning Committee meeting held on Wednesday 12 June 2019.

RESOLVED: That the Planning Committee report be noted.

44.2 Tourism & Economy Committee Report

Councillor Cole, Chair of the Tourism & Economy Committee, presented the report of the Tourism & Economy Committee meeting held on Monday 17 June 2019.

RESOLVED: That the Tourism & Economy Committee report be noted.

44.3 Sid Valley Neighbourhood Plan Steering Group

Councillor Housom gave a report of the work being carried out by the Sid Valley Neighbourhood Plan Steering Group Committee; she reported that the referendum date had been provisionally set as Thursday 19 September 2019.

RESOLVED: That the Sid Valley Neighbourhood Plan Steering Group report be noted.

45 Reports from Members with Special Responsibilities

45.1 Finance Report

Councillor Wright presented the Finance Report for May 2019.

RESOLVED: that the Finance Report for May 2019 be noted and agreed.

45.2 Fairtrade Sidmouth

Councillor Deirdre Housom reported that it was necessary for the Town Council to restate its commitment and support for Sidmouth to remain registered and retain its status as a Fairtrade town.

RESOLVED: That Sidmouth Town Council fully supports Sidmouth's status as a Fairtrade Town and would continue to apply Fairtrade principles in its purchasing policies.

46 Fire Beacon Nature Reserve

Toby Taylor, RSPB attended the meeting to give an update regarding the management work carried out on the Town Council's behalf at the Fire Beacon Nature Reserve. He reported that he had encountered some difficulties in the RSPB's application to the Countryside Stewardship scheme but was awaiting the outcome of the appeals process as well as developing an alternative approach to the application which would be successful.

RESOLVED: That Toby Taylor be thanked for his full and informative presentation.

47 Environment Agency Draft Flood and Coastal Erosion Risk Management Strategy for England

At the June Council meeting it was resolved that Councillors Hughes, Loudoun and Rixson be delegated to consider the consultation documents and formulate a Council response to be reported to and ratified by full Council. A draft report had been distributed to Members prior to the meeting.

RESOLVED: That:

1. Councillors Hughes, Loudoun and Rixson be thanked for their work producing a report that would be used as the Town Council's response to the consultation.
2. The Emergency Committee review the Emergency Plan and how it relates to the areas further out of town.

48 S106 – Sanditon Development Contributions

Members were asked to consider the creation of a small Working Group to report back to Council to identify and prioritise, from past public consultations, potential areas of spend to recommend to East Devon District Council for Sanditon S106 tourism related funding.

RESOLVED: That the S106 Sanditon Development Tourism contributions be discussed at the forthcoming meeting of the Section 106 and CIL Working Group and reported back to Council.

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CHAIR OF THE COUNCIL

**Minutes of the meeting of
Sidmouth Town Council's Planning Committee
Held at the Council Chamber, Woolcombe House, Sidmouth,
Wednesday 26 June 2019**

Councillors present: - Kelvin Dent (Chair)
Deirdre Hounsom (acting Vice-Chair)
John Rayson
Ian Barlow
Jenny Ware
John Loudoun

Apologies: - Jeff Turner, Louise Thompson and David Barratt

The meeting started at 6.30pm and finished at 7.20 pm.

60 Declarations of Interest

Name	Item Number	Type	Action Taken	Details
Cllr John Rayson	19/1214/LBC and 19/1189/FUL Shenstone The Esplanade Sidmouth EX10 8BE.	Personal Interest	Remained in the Chamber during discussion but did not vote.	Acquainted with Applicant.

61 District Council Members

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

62 Applications for consideration

Resolved That in respect of the Planning Applications set out below and attached, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance with schedule 16 of the Local Government Act 1972.

Applications for consideration

63 19/1037/ADV Miss Penrhyn House Church Street
East Ward Debbie Sidmouth EX10 8LX. Advertising board.
Sisson

REFUSED

- Members felt that the advert would cause an obstruction to the highway because the pavement was not wide enough for the advert and disabled people to pass.
- Members feel that the advert could cause a health and safety problem with people having to walk on the road.

64 19/1214/LBC Mr & Mrs J Shenstone The Esplanade Sidmouth EX10 8BE. rebuilding of part
East Ward Govier of defective boundary wall.
SUPPORT subject to the support of the Conservation Officer

- Members felt that the application would improve the look of the area and was in line with the neighborhood plan.

- 65 19/1189/FUL Mr & Mrs J Shenstone The Esplanade Sidmouth EX10 8BE. rebuilding of part
East Ward Govier of defective boundary wall.
SUPPORT subject to the support of the Conservation Officer
- Members felt that the application would improve the look of the area and is in line with the neighborhood plan.
- 66 19/1334/FUL Mr & Mrs Little Bowd, Farm Bowd, Sidmouth, EX10 0NF. Construction of
North Ward Turner two storey extension, replacement openings and boundary
treatment.
- SUPPORT
- 67 19/1304/FUL Mr & Mrs I Thornhill, Griggs Lane, Sidmouth, EX10 9QF. Demolition of
Salcombe Regis Horne existing dwelling and garage and replacement with new dwelling
and garage (revisions to previously approved dwelling under
planning permission 18/1791/FUL).
- SUPPORT
- Members would like to see solar panels fitted in accordance with the policy 19 renewable energy and low carbon energy projects in the emerging Neighborhood Plan.
- 68 19/1227/FUL Mr Richard Four Seasons, Frys Lane, Sidford, Sidmouth, EX10 9SP. Extensions
Sidford Ward Coward to roof to create first floor accommodation.
- SUPPORT
- 69 19/1095/FUL Mr R 3 Sid Vale Close, Sidford, Sidmouth, EX10 9PH. Construction of
Sidford Ward Franklin side extensions and front and rear dormers.
- SPLIT DECISION
- Members were UNABLE TO SUPPORT the changes to the back of the building for the following reasons:
- Members felt that the very large dormer to the rear was over development and of poor design but would be happy to support a smaller and better designed application.
- Members SUPPORTED the changes to the front of the property.
- 70 19/1099/FUL Mr Michael Higher Longcombe, Harcombe Lane East, Sidford, Sidmouth.
Sidford Ward Albas EX10 9QH. Single storey extension.
- SUPPORT
- 71 19/1339/FUL Mr Geoff 2 Packhorse Close, Sidford, Sidmouth, EX10 9RR. Conversion of
Sidford Ward Lory garage/outbuilding to an annex.
- SUPPORT
- Members would like the annex to be tied to the main house.
- 72 19/1318/FUL Mr Williams The Lodge, Elysian Fields, Sidmouth, EX10 8UH. Construction of
South Ward single storey rear extension.
- SUPPORT
- 73 **Appeals**
Planning Application 18/2921/FUL Valley Mead, Convent Road, Sidmouth, EX10 8RE. Construction
of a single-story extension.
The Planning Clerk reported that the appeal had been lodged by the Applicant in respect of the
above application.
- 74 **Enforcement Letters**
No Enforcement letters were received.

CHAIR OF THE PLANNING COMMITTEE

**Minutes of the meeting of
Sidmouth Town Council's Planning Committee
Held at the Council Chamber, Woolcombe House, Sidmouth,
Wednesday 10 July 2019**

Councillors present: - Kelvin Dent (Chair)
Jeff Turner (Vice- Chair)
Ian Barlow
Dawn Manley
John Rayson
Louise Thompson

Apologies: - Deirdre Housom, Jenny Ware, David Barratt and John Loudoun.

The meeting started at 6.30pm and finished at 7.20 pm.

75 Declarations of Interest

There were no declarations of interest on this agenda

76 Minutes

The Minutes of the Planning Committee meetings held on the 12 June 2019 were signed as a true and accurate record.

77 District Council Members

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

78 Applications for consideration

Resolved That in respect of the Planning Applications set out below and attached, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance with schedule 16 of the Local Government Act 1972.

Applications for consideration

- 79** 19/1437/FUL Mr Tony Charman Flat 1, Barton House, Barton Close, Sidmouth, East Ward EX10 8NL. Removal and replacement of northern garage wall to create a wider garage.
SUPPORT subject to the support of the Conservation Officer
- 80** 19/1284/LBC Mr Tony Charman Flat 1, Barton House, Barton Close, Sidmouth, East Ward EX10 8NL. Removal and replacement of northern garage wall to create a wider garage.
SUPPORT subject to the support of the Conservation Officer
- 81** 19/1335/LBC Mr & Mrs Turner Little Bowd, Farm Bowd, Sidmouth, EX10 0NF. North Ward Demolition of single storey extension and construction of two storey extension, replacement openings, additional boundary treatment and internal alterations.
SUPPORT subject to the support of the Conservation Officer

82	19/1405/FUL Primley Ward UNABLE TO SUPPORT	Ms L Maskell	52 Tyrrell Mead, Sidmouth, EX10 9TR. Construction of car parking area.
	Members were unable to support for the following reasons:		
			<ul style="list-style-type: none"> • The proposed design for car parking would not be in keeping with the character of the area and would detract from the street view. • The proposed development would lead to a loss of amenity space. • The proposed design would be out of keeping with the character of the area.
83	19/1378/VAR Primley Ward	Mr And Mrs Russell	7 Newlands Road, Sidmouth, EX10 9NL. Variation of conditions 2 and 3 (plans condition and rooflight restrictions) of application 19/0750/FUL to allow retention of rooflights at 1.6m above floor level and obscure glazed.
	SUPPORT		
84	19/1384/FUL Primley Ward	Mr & Mrs Lawton	28 Primley Mead, Sidmouth, EX10 9LQ. Construction of single storey rear extension, front porch and rear dormer window.
	SUPPORT		
85	19/1057/LBC Salcombe Regis Ward	Mr Carlo Bove	The Slade Centre Donkey Sanctuary, Mire Lane, Salcombe Regis, Sidmouth, EX10 0NU. Various works to include: install internal; staircase; create internal door opening at first floor; partial removal of roof trusses and creation of ceiling/floor.
	SUPPORT subject to the support of the Conservation Officer		
86	19/1388/FUL Sidbury Ward	Mr & Mrs Andrews	Quietways, Harcombe, Sidmouth, EX10 0PR. Replacement and enlargement of porch to the south (revised scheme to 18/2905/FUL).
	SUPPORT		
87	19/1389/LBC Sidbury Ward	Mr & Mrs Andrews	Quietways, Harcombe, Sidmouth, EX10 0PR. Replacement and enlargement of porch to the south (revised scheme to 18/2906/LBC)
	SUPPORT subject to the support of the Conservation Officer		
88	19/1414/FUL Sidbury Ward	Mr & Mrs M Lee	Bridgefield, Cotford Close, Sidbury, Sidmouth, EX10 0SJ. Construction of single storey extension.
	SUPPORT		
89	19/1239/LBC South Ward	Fortfield Management Ltd	2 Fortfield Terrace, Sidmouth, EX10 8NT. Re-slate roof; replace ridge tiles and replace roof battens; re-lead main valley gutters and 2no. chimneys; repairs to render and construct new fire/party wall in attic.
	SUPPORT subject to the support of the Conservation Officer		
90	19/1441/FUL South Ward	Mr & Mrs Cooper	Uplands, Boughmore Road, Sidmouth, EX10 8SJ. Construction of dormer window to rear elevation and dormer windows to outbuilding.
	SUPPORT		

91 Tree Applications for Decision

The Town Council is authorised to make a decision on the following tree applications.

- a) 19/1061/TRE Mr Jarrett Abbeydale, Manor Road, Sidmouth. T1, Cupressus macrocarpa - reduce side branches by approximately 2m, cutting second and third order branches to a suitable pruning position with no cuts larger than 75mm, to leave 1- 2m clearance from buildings. To allow more light into the buildings and prevent branches encroaching onto the building.

The Council hereby GRANTS permission to carry out work subject to the conditions set out by the EDDC Arboricultural Officer.

92 Prior notification of proposed works to trees in a Conservation Area (Section 211 Notice)

The Town Council has been given the required notification of the following tree works and may comment accordingly.

- a) 19/1226/TCA Mr Hughes Honeysuckle House, Millford Road, Sidmouth, EX10 8DP. Row 1 - ash - reduce side growth over drive and neighbours' parking area, to a natural pruning position. Prune garden side branches by 0.5 - 1m to leave a natural form and leave an approximate spread of 4m and a height of 15m.

WORKS NOTED

93 Tree Exemption Reports

No Tree Exemption Reports were received.

94 Unsupported Decisions

Planning Application 19/0403/FUL

1 Lymebourne Villas, Arcot Road, Sidmouth, EX10 9HH. Change of use from chiropractic clinic to dwelling alterations to shop front and construction of front boundary wall.

Town Council

District Council

Supported

Refused

95 Appeals

Planning Application 19/0751/TRE - 5 Brownlands Road, Sidmouth, EX10 9AR. Fell Silver Birch tree.

The Planning Clerk reported that the appeal had been lodged by the Applicant in respect of the above application.

96 Enforcement Letters

No Enforcement letters were received.

97 Otterton Draft Neighbourhood Plan - Pre-submission Consultation.

The document was discussed, and the Chair will reply to Otterton Council.

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CHAIR OF THE PLANNING COMMITTEE

**Minutes of the meeting of
Sidmouth Town Council's Planning Committee
Held at the Council Chamber, Woolcombe House, Sidmouth,
Wednesday 24 July 2019**

Councillors present: - Kelvin Dent (Chair)
Ian Barlow (Vice- Chair)
Jenny Ware
John Rayson

Apologies: - Deirdre Hounsom, Louise Thompson, David Barratt, Jeff Turner and John Loudoun.

The meeting started at 6.30pm and finished at 7.20 pm.

98 District Council Members

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

99 Applications for consideration

Resolved That in respect of the Planning Applications set out below and attached, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance with schedule 16 of the Local Government Act 1972.

Applications for consideration

- | | | | |
|------------|--|--------------------------------------|---|
| 100 | <i>19/1196/FUL</i>
<i>East Ward</i> | Coastline Mobility | 75 High Street, Sidmouth, EX10 8LD. Replace window with door on front elevation, and provision of external ramp and handrail. |
| | | | SUPPORT |
| 101 | <i>19/1283/FUL</i>
<i>North Ward</i> | East Devon District Council Mr Allen | Land At 1 - 12 Tully Gardens, Sidmouth, EX10 9TE. Construction of 3no. bin stores. |
| | | | SUPPORT |
| 102 | <i>19/1286/FUL</i>
<i>North Ward</i> | East Devon District Council | Land Adjacent 17 - 21 High Meadow, Sidmouth, EX10 9UW. Construction of bin store. |
| | | | SUPPORT |
| 103 | <i>19/1511/FUL</i>
<i>Salcombe</i>
<i>Regis Ward</i> | Mrs Ronnie Masters | Rivermead, Millford Road, Sidmouth, EX10 8DP. Replacement porch, alterations to flat roof and alterations to and addition of Windows. |
| | | | SUPPORT |
| 104 | <i>19/1568/FUL</i>
<i>Salcombe</i>
<i>Regis Ward</i> | Mr & Mrs Webb | Belvoir 13 Millford Road Sidmouth EX10 8DR. Demolition of existing extension, and construction of single storey rear extension and first floor extension. |

UNABLE TO SUPPORT

Members were unable to support for the following reasons:

- The proposed design would be out of keeping with the character of the area.

- The proposed changes would be out of keeping with the design of the existing building.
- The proposed design would be over development for the size of the area.
- The Design would contravene Policy 8 Local Distinctiveness Development of the East Devon Local Plan.

- 105** 19/1276/FUL East Devon District Lower Brook Meadow, Sidford, Sidmouth, EX10 9PU.
Sidford Ward Councillor Mr Allen Construction of 2no bin stores.
SUPPORT
- 106** 19/1277/FUL East Devon District Country House, School Street, Sidford, Sidmouth,
Sidford Ward Councillor Mr Allen EX10 9PQ. Construction of a bin store.
SUPPORT
- 107** 19/1457/FUL Mr T Jackson 12 Windsor Mead, Sidford, Sidmouth, EX10 9SJ.
Sidford Ward Construction of two storey rear extension; first floor
side facing window.
SUPPORT
- 108** 19/1198/LBC Vale Court Residents Flat 3, Vale Court, Church Street, Sidford, Sidmouth
Sidford Ward Association Ltd EX10 9RE. Replace 1no. window on the south elevation.
SUPPORT subject to the agreement of the Conservation Officers.
- 109** 19/1197/FUL Vale Court Residents Flat 3, Vale Court, Church Street, Sidford, Sidmouth
Sidford Ward Association Ltd EX10 9RE. Replace 1no. window on the south elevation.
SUPPORT
- 110** 19/1466/FUL Ms K Lilburn Halfway House, Sidbury, Sidmouth, EX10 0QN.
Sidbury Ward Construction of two storey side extension including
balcony (revised scheme to 19/0788/FUL).
SUPPORT
- 111** 19/0042/FUL Lower Buckley Bridge Street Sidbury Sidmouth EX10
Sidbury Ward ORY. Construction of detached dwelling accessed from
Deepway
UNABLE TO SUPPORT

UNABLE TO SUPPORT

Members were unable to support for the following reasons:

- The proposed design would not comply with Policy 1 (Sid Valley Development Principles), Policy 6 (Infill Development, Extensions and Trees) and Policy 7 (Local Distinctiveness)
- The proposed development would lead to a loss of amenity space.
- The proposed design would be out of keeping with the character of the area.
- The Proposed design would not comply with Policy 4 (Green Corridors) as the area is next to the Millennium meadow which is enjoyed by local residents.

(All Policies above are from the emerging Sid Valley Neighborhood Plan.)

- 112** 19/1497/FUL Mr Clive Madge 37 Winslade Road, Sidmouth, EX10 9EX. Construction
South Ward of single storey extension.
SUPPORT
- 113** 19/0365/FUL Ms P Boast Land Adjacent 4 Cheese Lane Sidmouth. Proposed
South Ward new dwelling.

UNABLE TO SUPPORT

Members were unable to support for the following reasons:

- The proposed dwelling by reason of its size, bulk and massing compared with the size of the site and character of the area would result in development which would fail to conserve or enhance the Bickwell Valley Conservation Area and would be contrary to Policy EN11 (Preservation and Enhancement of Conservation Areas) of the East Devon

Local Plan and is contrary to Policy 7 (Local Distinctiveness), Policy 6 (Infill Development, Extensions and Trees) of the emerging Sid Valley Neighborhood Plan.

- The proposed development by reason of its size and scale would result in a loss of amenity for future occupiers of the proposed dwelling due to inadequate space.
- The proposal would result in a loss of important, historic and long-established allotment allocation, green space and wildlife corridor.
- The proposal does little to remove the concerns stated by the Planning Inspectorate in their decision to dismiss the previous appeal for a dwelling of 5 August 2014.

114 Prior notification of proposed works to trees in a Conservation Area (Section 211 Notice)

The Town Council has been given the required notification of the following tree works and may comment accordingly.

- a) 19/1377/TCA Morris Lettings, Sidmount, Station Road, Sidmouth. T1 Monterey Cypress
South Ward Mr S Opie – Fell T2 Mimosa – Fell T3 Turkey Oak - Crown lift to gain a
2.5m clearance over the pathway T4 Monterey Cypress -
Crown lift to gain a 3.5m clearance over the car park.

WORKS NOTED

115 Tree Exemption Reports

No Tree Exemption Reports were received.

116 Enforcement Letters

No Enforcement letters were received.

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CHAIR OF THE PLANNING COMMITTEE

SIDMOUTH TOWN COUNCIL
Minutes of a Meeting of Sidmouth Town Council’s
Environment Committee
held at the Council Chamber, Woolcombe House, Sidmouth,
on Monday 8 July 2019 at 6.30 pm

Councillors present: Ian Barlow
 Denise Bickley
 Stuart Hughes
 Emma Murdoch
 John Rayson
 Marianne Rixson

Apologies: Charissa Evans, Chris Lockyear

The meeting started at 6.30pm and finished at 8.20pm

PART ‘A’

1 Election of the Chair of the Tourism and Economy Committee

It was proposed by Councillor Barlow and seconded by Councillor Hughes that Councillor Bickley be elected Chair of the Environment Committee for the forthcoming year. There being no other nominations, Councillor Bickley was duly elected Chair of Sidmouth Town Council’s Environment Committee for the forthcoming year.

2 Appointment of the Vice-Chair of the Tourism and Economy Committee

It was proposed by Councillor Rixson and seconded by Councillor Barlow that Councillor Lockyear be appointed Vice-Chair of the Environment Committee for the forthcoming year. There being no other nominations, Councillor Lockyear was duly appointed Vice-Chair of Sidmouth Town Council’s Environment Committee for the forthcoming year.

3 Declarations of Interest

Name	Item Number	Type	Action Taken	Details
CLlr Denise Bickley	Environment Committee	Personal	Remained in the Chamber during discussion and voting	Surfers Against Sewage SW Representative and Chair of Sidmouth Plastic Warriors

4 Exclusion of the Public

There were no items required to be dealt with under Part B.

5 Terms of Reference

Members considered the draft Terms of Reference agreed by Council.

RESOLVED: that the Committee’s Terms of Reference be as follows:

- The Committee’s is formed “to coordinate and improve the natural and built environment of the Sid Valley”.
- The Committee to meet 4 times a year, reporting minutes to full Council.
- Any spending by the Committee shall be authorised by full Council.
- Membership to consist of the Chair of the Council and 7 other Councillors
- Group Representatives (Non-voting) to be invited to each meeting to include: Sidmouth Arboretum, Sidmouth in Bloom, Sidmouth Plastic Warriors, Sidmouth Chamber of Commerce, Sid Vale Association, Friends of the Byes and others as required for specific meetings.
- The Committee to help with the co-ordination of the Town Centre Task Force days.

6 Sidmouth in Bloom

Lynette Talbot and Peter Endersby gave a brief update on the work that Sidmouth in Bloom had been carrying out and what they hoped could be done in and around the Town to help achieve success with residents, visitors and judges.

They thanked the Town and District Council and Town Council's contractors efforts in helping to clean and tidy the town, especially in the past year with particular regard to the Taskforce clean-up days held in the past.

Special mention was made of the efforts to rid the river areas of Himalayan Balsam but it was noted that in these areas Japanese Knotweed had taken hold, threatening to invade and harm agricultural land.

RESOLVED: 1) That Sidmouth in Bloom be thanked for their report and update.

2) That County Councillor Hughes and the Town Clerk investigate the most appropriate way to inform the Environment Agency of the gradual increase in Japanese Knotweed in the Sid Valley.

7 Plastic Bottle Collection Point

Members received a presentation from Rachel Perram who together with her colleagues, Gillian Mitchell and Marc Kilsbie had created a prototype fish sculpture to be a collection point for waste plastic. After displaying the prototype at Seafest they had received various enquiries and interest and had since drawn up two designs for possible use on the seafront. Emptying the collection points could be carried out with Streetscene via the built-in lockable hatches. Each unit would cost £250.

RESOLVED: That Rachel Perram be thanked for her report.

***RECOMMENDED:**

That the Council commissions the construction of two, fish themed plastic collection point sculptures, at a total cost of £500 and that the Council arranges with East Devon District Council Streetscene for regular emptying.

8 Urban Fruit Project

Members reiterated their support to plant fruit trees in public areas in the town. The project would receive renewed energy working with Sidmouth Arboretum and the new Committee. Members also discussed increasing the number of trees planted for fruit and also add other trees. It was agreed that all should be from British stock.

RESOLVED: That Sidmouth Town Council reaffirms its commitment to plant fruit trees in public areas.

***RECOMMENDED:** That the Council purchases and plants 100 fruit trees and 200 other trees in the Sidmouth area.

9 Traffic Free Sundays

Members discussed the idea of having part of the town as a traffic free zone at certain times of the year to help reduce emissions in town and also to encourage visitors and help put Sidmouth at the forefront of green tourism as few towns in the South West had done this and yet on the continent it was a regular occurrence. It was agreed that Sundays in July and August would be particularly desirable for visitors to the town. It was also agreed that the Chamber of Commerce and local businesses must be supportive of any such initiative. The area to close would need to be agreed with suggestions ranging from the whole town to just the esplanade being made.

RESOLVED: That Sidmouth Town Council consults Devon County Council and Sidmouth Chamber of Commerce on the feasibility of running Traffic Free Sundays in summer 2020.

10 Blue Flag Award

Members discussed the recent work carried out by East Devon District Council towards attaining a Blue Flag award for the Town's Beaches. It was discussed how many strict bacteria were applied to achieve Blue Flag status, one requirement of which was a Lifeguard service which the District Council were progressing.

RESOLVED: That the Council supports efforts being made by East Devon District Council to achieve a Blue Flag award at Sidmouth.

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CHAIR OF THE ENVIRONMENT COMMITTEE

SIDMOUTH TOWN COUNCIL
Notes of the meeting of the Section 106 & CIL Working Group
held at Council Offices, Woolcombe House, Sidmouth,
on Monday 22 July 2019

Present: Councillors:
Ian Barlow (Chair)
Stuart Hughes
John Loudoun
Paul Wright

Also Present: Town Clerk

Apologies: David Barratt

The meeting started at 10.00 am and finished at 12.15 pm

1 Election of Chair

Councillor Stuart Hughes proposed, Councillor John Loudoun seconded and it was agreed that Councillor Ian Barlow be elected Chair of the Working Group.

2 Sanditon development S106 Tourism contributions

It was noted that following meetings with the Town Clerk, EDDC had suggested that a suitable mechanism for allocating S106 funds from the Sanditon development was the Sid Valley Neighbourhood Plan and in particular the Community Actions. Members noted that there was no immediate urgency to allocate funds but that this should be started now to enable research of any options.

RESOLVED: Members agreed to investigate a number of potential projects before recommending them to Council and in turn to EDDC:

- Provision of a Boat Jetty / Landing platform / improved public boat access to the sea.
- Re-imagining and re-landscaping of Knowle Arena area to include wild flower areas and enlargement of car parking facilities with electric car/bike charging alongside the new drainage scheme and community performance space/amphitheatre which Devon County Council are installing.
- Installation of rechargeable electric Co Bikes at TIC/Ham and Knowle
- A new pedestrian crossing on the esplanade between the Arches and Belmont Hotel by the increasingly busy beach area.

***3 106 Play Area Funding: The Ham**

It was noted that there was £82,615.89 of Section 106 play monies to spend within the catchment (600 metres) of The Ham play area. This was recommended for use at the Ham playpark by the S106 Working Group some time ago.

When Section 106 play monies were last spent on The Ham it was less than ten years ago. Section 106 play area monies could not be used to replace the equipment previously bought using Section 106 play area monies, even though much of that equipment was now at 'end of life' as judged by EDDC play officers. Sidmouth Town Council would therefore have to put some money into the project to replace those pieces of equipment if it wished to simply replace them. EDDC have advised that £100k of equipment at the popular Ham playpark would be a major improvement and result in a play park to rival other towns. This would need to go through an involvement process with children and young people led by EDDC.

RECOMMENDED: that new style play equipment be installed at the Ham whilst keeping the Zip Wire and Climbing Rock and that STC allocates £17,500 of the Ham Maintenance reserve towards topping up the allocation.

*4 **106 Play Area Funding: The Byes, Sidford**

Members noted that there was £22,310.37 to spend on The Byes Lane play area. This was an EDDC play area. There had been many requests for more toddler equipment and there was space available on site.

RECOMMENDED: To ask EDDC to progress this usage of funds at Byes Lane Play Park. (space considerations and consultation)

*5 **106 Play Area Funding: Long Park**

Members noted that there was around £35,000 to spend in the Long Park area.

RECOMMENDED: That this usage at Long Park be agreed and EDDC instructed to progress to begin an involvement process with children and young people.

*6 **106 Play Area Funding: leftover**

It was noted that other leftover play area agreements totalled £11,936.87

These were all in the area of Jacob's Ladder where there was no play provision to spend it on.

This money could be spent creatively, potentially in the field near Jacob's Ladder.

RECOMMENDED: That the Council work with EDDC Officers to determine appropriate equipment which could incorporate seating / sculptures / Jurassic theme and play equipment for all to use in the Jacobs ladder area.

*7 **106 Open Space Funding**

Members noted that there was £42,255.31 to be spent on youth play and / or allotments in the parish of Sidmouth. This could potentially be spent on the skate park

RECOMMENDED: That the allocation be used towards the new Skate Park at Manstone Recreation Ground and that Young Devon be asked to confirm the recent consultation results of young people asking for the renewal of the Skate Park.

*8 **106 Sports Funding**

It was noted that there was approximately £79,000 available for sports from Section 106 within the parish of Sidmouth. EDDC Officers had advised that £22,000 of that £79,000 must be spent on an outdoor gym due to the legal agreement wording.

RECOMMENDED: That the £22,000 be spent on an outdoor throughout the Byes area.

Members noted that this left approximately £57,000 for sport within the parish.

RECOMMENDED: that in line with the Neighbourhood Plan Community Actions, the Skatepark be identified for this funding.

9 **Community Infrastructure Levy (CIL) funding update**

Members noted the recent receipts and total level of Community Infrastructure Levy collected to date which totalled £5,260.57

Sidmouth Town Council - Detailed Income and Expenditure Report

Month 3 - June 2019

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Variance
<u>Council Services</u>				
Public Conveniences	450	450	31,000	30,550
Youth Service Support	0	7,500	40,000	32,500
Flower Beds, Planters & Watering	0	576	18,000	17,424
Christmas Lighting & Events	0	0	13,500	13,500
Donation to Christmas Lighting (Income)	0	0	-1,500	-1,500
Tourism Promotion	1,000	1,630	6,500	4,870
Verge Cutting, Town Maintenance & Weeding	895	2,687	9,500	6,813
Verge Cutting DCC Grant (Income)	0	0	-4,300	-4,300
Street Furniture	0	450	2,000	1,550
Sidmouth Information Centre	0	0	24,000	24,000
Drinking Fountain, Sidbury	0	-4	100	104
Dog Hygiene Bins	0	0	1,000	1,000
Annual Report Printing/Distribution	0	0	800	800
War Memorials	0	0	100	100
Parish Paths Partnership Payments	254	647	0	-647
Parish Paths Partnership (Income)	0	0	0	0
	£2,599	£13,936	£140,700	£126,764
<u>Discretionary Expenditure</u>				
Grants	-78	16,062	16,000	-62
Sidmouth Folk Festival	0	32,000	32,000	0
Sidmouth Town Band	0	5,000	5,000	0
Sidmouth in Bloom	0	4,000	4,000	0
South West Museum Development	0	800	800	0
Air Display	2,205	4,410	10,000	5,590
Donation to Air Display (Income)	-800	-800	0	800
Sidmouth Hopper Bus	1,854	3,716	8,000	4,284
Donation to Hopper Bus (Income)	-15,450	-15,450	0	15,450
Swimming Platform	4,180	4,180	5,000	820
SVNP Community Actions	0	0	10,000	10,000
Port Royal Regeneration	0	0	0	0
Donation to use of Party Tent (Income)	0	0	0	0
Sand bags	0	0	0	0
Western Town Webcam	0	0	0	0
Community Infrastructure Levy (Income)	0	-4,370	0	4,370
Woolley Bequest Payments	0	5,000	0	-5,000
Woolley Bequest (Income)	0	0	0	0
	-£8,089	£54,548	£90,800	£36,252

Sidmouth Town Council - Detailed Income and Expenditure Report

Month 3 - June 2019

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Variance
Woolcombe House				
Services Gas/Water/Elec	120	732	3,500	2,768
Woolcombe House Business Rate	0	6,997	7,500	503
Woolcombe House (Loan Interest&Repayment)	7,444	7,444	14,890	7,446
Woolcombe House-General Maintenance	64	2,916	8,500	5,584
Woolcombe House Building Reserve	0	0	2,000	2,000

	£7,628	£18,089	£36,390	£18,301
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Other Property

Alma Lane Field	0	0	500	500
Manstone Youth Centre	388	4,039	33,000	28,961
Manstone Sports and Play Areas	0	0	40,000	40,000
Long Park & Play Area	1,015	1,185	1,500	315
Seafront Amenity Building	73	3,667	20,000	16,333
Conservatory Maintenance	0	130	1,000	870
Fire Beacon Stewardship (Income)	0	0	0	0
Sidmouth Golf Club (Income)	0	0	-5	-5
Elec Pole Rent (Income)	0	-37	-40	-3

	£1,476	£8,984	£95,955	£86,971
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Trust Property

The Ham

The Ham Ground Mtce	110	330	4,100	3,770
The Ham Other Mtce	2,210	2,582	3,500	918
The Ham Play Equipment	1,450	1,450	1,500	50
The Ham Reserve	0	0	2,000	2,000
The Ham 3Phase Power	105	195	1,800	1,605
The Ham Rent (Income)	-2,193	-8,628	-10,000	-1,372

Manstone

Manstone Land Ground Mtce	60	180	500	320
Manstone Other Maintenance	0	0	1,600	1,600
Manstone Reserve	0	0	2,000	2,000
Manstone Rent (Income)	-247	-480	-2,240	-1,760

Salcombe Regis

S.R. Allotment Field	0	0	0	0
S.R. Allotment Field Rent (Income)	0	0	0	0
S.R. Recreation Field	-230	-167	2,000	2,167
S.R. Recreation Field Rent (Income)	-525	-525	-525	0

	£740	-£5,063	£6,235	£11,298
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Sidmouth Town Council - Detailed Income and Expenditure Report

Month 3 - June 2019

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Variance
<u>Members</u>				
Members/Chair's Allowances	5,316	5,316	6,000	684
Chair's Expenses	0	0	2,000	2,000
Members Expenses/Training	0	0	800	800
Elections	0	0	3,000	3,000
Civic & Hospitality	0	0	1,000	1,000
	£5,316	£5,316	£12,800	£7,484
<u>Staff</u>				
Salaries	7,803	23,323	92,000	68,677
Pensions	1,561	4,665	20,000	15,335
Staff Eye Tests	0	0	100	100
Training & Conferences	0	0	1,000	1,000
Officers Expenses	46	104	100	-4
Tourism/Promotion Admin (Income)	0	0	-10,000	-10,000
	£9,410	£28,092	£103,200	£75,108
<u>Office Expenses</u>				
Postage	40	82	1,700	1,618
Stationery	0	125	1,700	1,575
Telephone	0	776	3,600	2,824
Subscriptions	0	1,908	2,250	342
Photocopier	0	188	1,500	1,312
Internet, website and webcams	0	500	3,000	2,500
Computer Software Contracts	308	308	1,200	892
Computer Maintenance Contingency	0	0	1,000	1,000
Advertisements	0	80	500	420
Audit	0	300	1,600	1,300
Insurance	0	0	5,000	5,000
Sundry	46	146	1,200	1,054
Bank Charges	4	17	200	183
Bank Interest Received (Income)	-128	-244	-1,000	-756
	£270	£4,186	£23,450	£19,264

Sidmouth Town Council - Detailed Income and Expenditure Report

Month 3 - June 2019

Expense Group Totals	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Variance
Council Services	2,599	13,936	140,700	126,764
Discretionary Expenditure	-8,089	54,548	90,800	36,252
Woolcombe House	7,628	18,089	36,390	18,301
Other Freehold Property	1,476	8,984	95,955	86,971
Trust Property	740	-5,063	6,235	11,298
Members	5,316	5,316	12,800	7,484
Staff	9,410	28,092	103,200	75,108
Office Expenses	270	4,186	23,450	19,264
Precept Received	0	-254,765	-509,530	-254,765
Net Income over Expenditure	£19,350	-£126,677	£0	£126,677

Current/Deposit Bank Accounts

£760,223

of which

Woolley Bequest

£15,764

Earmarked Reserves

£469,566