



# SIDMOUTH TOWN COUNCIL

WOOLCOMBE HOUSE  
WOOLCOMBE LANE  
SIDMOUTH  
DEVON  
EX10 9BB

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To: All Members of the Town Council  
Town Clerk

26 February 2018

For information:

District Councillors for Sidmouth not on the Town Council  
County Councillor for Sidmouth not on the Town Council

Dear Sir/Madam,

## Meeting of Sidmouth Town Council Monday 5 March 2018 at 6.30pm

You are hereby summoned to attend the above meeting to be held in the Council Chamber, Woolcombe House, Sidmouth. It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

Yours faithfully,

**Christopher E Holland**  
Town Clerk

### A G E N D A

		<u>Page/s</u>
	<b><u>PART 'A'</u></b>	
1	<b>Prayers</b> Prayers will be taken by the Reverend Handel Bennett.	
2	<b>Apologies</b> To receive any apologies for absence.	
3	<b>Minutes</b> To confirm the minutes of the meetings of the Town Council held on Monday 5 February 2018.	4 – 7
4	<b>Declarations of Interest</b> To receive any Members' declarations of interest in respect of items on the agenda.  Note: You must also declare the nature of any personal or disclosable pecuniary interests in an item whenever it becomes apparent that you have an interest in the business being considered.	

**5 Matters of Urgency or Report from the Chairman**

To consider any items that in the opinion of the Chairman should be dealt with as matters of urgency because of special circumstances. (Note: such circumstances need to be recorded in the minutes).

**6 Exclusion of the Public**

To agree any items to be dealt with after the public (including the press) have been excluded. There is one item which the Clerk recommends should be dealt with in this way.

**7 Public Open Question Time**

In accordance with Sidmouth Town Council Standing Orders Item 3 (d) – (i) Members of the Public are invited to put a question (one per person), to the Council through the Chairman (taking no more than 3 minutes each and for a total of 15 minutes). Please note that in accordance with standing order 3(h), a question shall not require a response or debate.

Councillors also have the opportunity to ask questions of the County and District Members during this item whilst giving priority to Members of the public.

*(Members are reminded to notify the Councillor concerned and the Clerk of questions to be raised. The Clerk would also appreciate copies of Questions and Responses if of a complicated nature, preferably by email.)*

**8 Police Report**

To receive the February 2018 Police Report.

*(Members are asked to notify Sergeant Andrew Squires and the Clerk of questions to be raised in advance of the meeting where possible.)*

**9 Committee/Working Group Reports**

9.1 Planning Committee Reports

To receive the reports of the Planning Committee meetings held on Wednesdays 7 and 21 February 2018.

8 – 13

9.2 Sid Valley Neighbourhood Plan Steering Group

To receive a short presentation from the Sid Valley Neighbourhood Plan Steering Group.

**10 Reports from Members with Special Responsibilities**

10.1 Finance Report

To receive the Finance Report for January 2018.

14 – 17

10.2 Other Reports from Members with Special Responsibilities

To receive other notified reports from other Members.

**11 Internal Audit**

Members are asked to note that as this is the last year that Howard Slack will act as Internal Auditor a replacement has been sought and appointed.

A letter of engagement has been sent to Martin Cordy who will become the Town Council's Internal Auditor from the beginning of the 2018/19 financial year.

**12 Exclusion of the Public and Press**

The Vice-Chairman of the Council to move the following:

“that under the Public Bodies (Admission to Meetings) Act 1960

the public (including the press) be excluded from the meeting due to the confidential nature of its contents.”

## **PART 'B'**

**13 Sidmouth Hopper Bus Update**

To receive the report from the Town Clerk and Councillors Dent, Dyson and McKenzie-Edwards outlining a potential Hopper Service for 2018.

Report to  
follow by  
email

**Forthcoming Council and Committee meetings:**

7 March 2018 – Planning Committee

12 March 2018 – Tourism & Economy Committee

21 March 2018 – Planning Committee

4 April 2018 – Planning Committee

**9 April 2018 – Town Assembly followed by Council (*venue – Scout Centre, Salcombe Regis Recreation Field*)**

**SIDMOUTH TOWN COUNCIL**  
**Minutes of the Meeting of Sidmouth Town Council**  
**held at the Methodist Church Hall, Sidmouth,**  
**on Monday 5 February 2018 at 6.30pm**

Ward	Councillors Present:
Sidmouth North	Michael Earthey
	Stuart Hughes
Sidmouth South	John Dyson (Vice-Chairman)
	Paul Wright
Sidmouth East	Marc Kilsbie
	Frances Newth
Sidmouth West	Louise Cole
	John Rayson
Primley	Simon Pollentine
	Jeff Turner
Sidford	Jack Brokenshire
	Ian McKenzie-Edwards (Chairman)
Sidbury	John Hollick
Salcombe Regis	Ian Barlow
	David Barratt
Apologies:	Kelvin Dent, Gareth Jones, Sheila Kerridge, Dawn Manley

The meeting started at 6.30pm and finished at 8.50pm.

**PART 'A'**

**118 Prayers**

Prayers were taken by the Reverend Brian Hadfield.

**119 Minutes**

The minutes of the meetings of the Town Council held on Mondays 8 and 22 January 2018 were signed as a true and accurate record.

**120 Declarations of Interest**

Name	Item Number	Type	Action Taken	Details
Cllr Louise Cole	126 Port Royal Scoping Study Reference Group	Personal	Remained in the Chamber during discussion and voting	Sidmouth Coastal Community Hub CIC Director
Cllr Simon Pollentine	126 Port Royal Scoping Study Reference Group	Personal	Remained in the Chamber during discussion and voting	Port Royal Club Member
Cllr Paul Wright	126 Port Royal Scoping Study Reference Group	Personal	Remained in the Chamber during discussion and voting	Running Club Member

**121 Exclusion of the Public**

**RESOLVED:** that the classification given to the documents to be submitted to the Council, be confirmed, and that the reports relating to exempt information, be dealt with under Part B.

## **122 Public Open Question Time**

- District Cllr Cathy Gardner commented that the District Council should consider how best to choose criteria for a developer for the Drill Hall site.
- District Cllr Marianne Rixson asked if the 'Plastic Warriors' could encourage local businesses to reduce their use of plastic by running a competition/award and the Town Council should work with the Chamber of Commerce and put this on the Town Council website.
- Michael Temple asked, as the District Council had ignored its own Local Plan for the number of dwellings planned for at The Knowle, whether the number of dwellings at Port Royal would be increased correspondingly from 30 to 70.
- Jeremy Woodward reported that the Vision Group for Sidmouth would be holding a Plastic Free Day meeting on Thursday 22 February 2018.
- Oliver Salter, representing the Sailing Club, commented that the users of the Port Royal Club needed some security to know what the District Council intended to do with their building, especially as the current lease only had approx. 10 years to run.

## **123 Police Report**

PC Steve Lee presented the police report for January 2018 which showed a total of 30 crimes recorded compared to 37 recorded in January 2017.

## **124 Committee/Working Group Reports**

### 124.1 Planning Committee Reports

Councillor Barlow, Chairman of the Planning Committee, presented the reports of the Planning Committee meeting held on Wednesdays 10 and 24 January 2018.

**RESOLVED:** That the Planning Committee report be noted.

### 124.2 Sid Valley Neighbourhood Plan Steering Group

Deirdre Hounsom gave a report of the work being carried out by the Sid Valley Neighbourhood Plan Steering Group Committee.

**RESOLVED:** That the Sid Valley Neighbourhood Plan Steering Group report be noted.

## **125 Reports from Members with Special Responsibilities**

### 125.1 Finance Report

Councillor Wright presented the December 2017 Finance Report.

**RESOLVED:** That the December 2017 Finance Report be noted and agreed.

## **126 Port Royal Scoping Study Reference Group**

Councillor Turner, Chairman of the former Port Royal Scoping Study Reference Group, presented the report and recommendations from the Town Clerk and the consultant's report from Heynes Planning Ltd and Groupwest. The purpose of the report was to provide an update to members on the outcome of the Scoping Exercise that was undertaken in 2017 in relation to the Port Royal Site. It described the activities that were taken as part of the Scoping Exercise including the research of relevant issues undertaken by the external advisors; the public consultation exercise; the findings of their work and their recommendations for the next steps. The report made recommendations to Members and noted the position of the District Council.

During the discussion, Members made the following comments/observations:

- It was in the Town Council's interest for the Port Royal Club to flourish, therefore the Town Council, District Council and Port Royal Club should work together to improve the facilities and agree an extension to the lease period to ensure security for the future.

- The District Council should be encouraged to undertake refurbishment/maintenance of the public conveniences, Port Royal Club building and Lifeboat Station to help enhance the whole area.
- Any potential developer should be encouraged to take into consideration Sidmouth's historical links to the sea, its position on the Jurassic Coast and its maritime heritage when considering plans for the Drill Hall area.
- The marketing brief for the Drill Hall should be wide and flexible enough to enable a mixed-use development which would be preferable, the design should be aspirational in order to support future economic viability within Sidmouth whilst encouraging possible heritage, community and cultural benefits.
- There should be a financial contribution from the site development towards the beach management programme.
- It was welcomed that the Town Council would continue to work closely with the District Council through the core group of councillors who had been part of the Scoping Study Reference Group.

**RESOLVED:**

1. That Members noted the detailed research undertaken in the Scoping Exercise that had provided a comprehensive and thorough analysis, including financial viability assessment, of the complex issues related to future development within the Study Area.
2. That Members noted the analysis in the report and in particular the following elements:
  - a. The existing covenant impacting upon parts of the potential development site
  - b. The risk of flood especially related to land outside of the area allocated within the Local Plan
  - c. The lack of financial viability of development if on-site or off-sited affordable homes were included
3. That members noted the report and recommendations of the 7 February 2018 Cabinet of East Devon District Council which if adopted, would result in not seeking a mixed development for the overall site and would seek the marketing of the Drill Hall only.
4. That the Town Council focuses on improvements to and a general raising of standards to the Fishermen's shed and Fish Shop area.
5. That the District Council be encouraged to undertake refurbishment of the public conveniences, Port Royal Club building and Lifeboat Station to enhance the whole area.
6. That the Marketing of the Drill Hall should not commence until 1 March 2018 to enable the draft of the Sid Valley Neighbourhood Plan to be issued.

**127 Exclusion of the Public and Press**

**RESOLVED:** That under the Public Bodies (Admission to Meetings) Act 1960 the public (including the press) be excluded from the meeting due to the confidential nature of its contents.

**PART 'B'**

**128 Sidmouth Hopper Bus**

Members were asked to consider a report regarding this year's Hopper Bus service

**RESOLVED:** That:

1. Councillor Dent be thanked for preparing such a comprehensive report.
2. Members supported a Hopper Bus Service for 2018; the preference being that this should be a free service run by a local company. It was accepted that a fare may have to be introduced.

3. A full review would be carried out at the end of the 2018 service to include input from the bus company, sponsors, Chamber of Commerce and Sidmouth businesses.
4. The final service decision for 2018 to be delegated to the Town Clerk in consultation with Councillors Kelvin Dent, John Dyson and the Chairman Ian McKenzie-Edwards.

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CHAIRMAN OF THE COUNCIL

**Minutes of the meeting of  
Sidmouth Town Council's Planning Committee  
Held at the Council Chamber, Woolcombe House, Sidmouth,  
Wednesday 7<sup>th</sup> February 2018**

Councillors present: - Ian Barlow (Chairman)  
Michael Earthey (Vice-Chairman)  
Simon Pollentine  
John Rayson  
Ian McKenzie-Edwards  
Marc Kilsbie

Also present: - David Barratt

Apologies: - Kelvin Dent  
Dawn Manley  
Jeff Turner

The meeting started at 6.30pm and finished at 7.45pm.

**355 Declarations of Interest**

Name	Item Number	Type	Action Taken	Details
CLlr Ian McKenzie-Edwards	17/2910/FUL West 18 Woolbrook Park, Sidmouth, EX10 9DU	Personal Interest	Remained in the Chamber during discussion but did not speak or vote.	Acquainted with Applicant.
CLlr Marc Kilsbie	17/3027/VAR Sidbury Boswell Farm, Harcombe, Sidmouth EX10 OPP	Personal Interest	Remained in the Chamber during discussion but did not speak or vote.	Acquainted with Applicant.

**356 Minutes**

The Minutes of the Planning Committee meetings held on the 6<sup>th</sup> January and 24<sup>th</sup> January 2018 were signed as a true and accurate record.

**357 District Council Members**

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

**358 Applications for consideration**

**Resolved** That in respect of the Planning Applications set out below and attached, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance with schedule 16 of the Local Government Act 1972.

**359 Urgent item or Amended Plans**

Notice of intention to install x1 electronic communication apparatus pursuant to the town and country planning order 2015 and the electronic communications code. Location PCP011 37 High Street, Sidmouth EX10 8LN.

Members raised no objections.



### Applications for consideration

<b>360</b>	17/2910/FUL West Ward	Mrs L Wilde	18 Woolbrook Park, Sidmouth, EX10 9DU Construction of a detached dwelling, alteration and extension of the existing dwelling to create 3no units of residential accommodation, two of which would be used as holiday lets, and construction of detached garage.
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Unable to support

- The scale, level and intensity of proposed development is not compatible with the character of the surrounding area.
- The proposal harms the amenities enjoyed by the occupiers of neighbouring and adjacent properties.
- The character of the area would be harmed by the change of use to holiday accommodation which was out of keeping with the existing residential dwellings.
- The impact from noise, pollution and traffic would be detrimental to the neighbourhood by reason of increased traffic and vehicle usage resulting from a holiday let business.

<b>361</b>	18/0139/FUL North Ward	Mr & Mrs J Horn	24 Woolbrook Rise, Sidmouth, EX10 9UD Enlargement of dormer. raising part of garage roof, side extension and terrace area.
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Support

<b>362</b>	18/0162/FUL West Ward	Mr John Capon	6 Bennetts Hill Sidmouth EX10 9XH Construction of conservatory to front elevation
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Support

<b>363</b>	18/0174/FUL South Ward	Mr Stephen Barnes	Erica, Seafield Road, Sidmouth, EX10 8HE Removal of existing summerhouse and construction of replacement summerhouse.
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Support

Note: Members felt that the summer house should be used for the intended recreational purpose only and not used as accommodation.

<b>364</b>	18/0168/FUL Sidbury Ward	Mr Neil Thompson	Sidbury House Buckley Road Sidbury Sidmouth EX10 0SL Renovation of verandah.
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Support

<b>365</b>	18/0168/LBC Sidbury Ward	Mr Neil Thompson	Sidbury House Buckley Road Sidbury Sidmouth EX10 0SL Renovation of verandah.
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Support subject to the agreement of the Conservation Officer.

<b>366</b>	17/2904/OUT Sidbury Ward	Mrs Margaret Evis	Garages at Burnt Oak Sidbury Demolition of existing garages, re-development with 7 no. dwellings, 7 no. garages, parking spaces and creation of new access road and footpath (outline application seeking approval of access and layout).
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Support

Note: Members considered that the application was an appropriate use of a brown field site.

<b>367</b>	17/3027/VAR Sidbury Ward	Mrs Linda Dillon	Boswell Farm, Harcombe, Sidmouth EX10 0PP Variation of Condition 2 (occupation) of planning permission 99/P2109 (change of use of farm building to general art studio) to allow the building to be used as a studio and a holiday let.
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Support

- 368** 17/2854/FUL Mr & Mrs Windgates Cliff Road, Sidmouth, EX10 8JN  
Salcombe Regis Freeman Construction of dormer window within roof extension and  
Ward construction of new porch and utility room.  
Support
- 369** 18/0147/FUL Mr And Mrs 131 Sidford Road Sidmouth EX10 9PE  
Sidford Ward Morris Construction of two storey side extension and extension to  
garage.  
Support
- 370** 18/0180/FUL Mr & Mrs 33 Coulsdon Road Sidmouth EX10 9JP  
Sidford Ward O’Sullivan Demolition of existing conservatory and construction of  
single storey extension.  
Support
- 371** 17/2896/FUL Mr I Gregory The Old Chapel Chapel Street Sidmouth EX10 8ND  
East Ward Conversion of old school rooms and connecting buildings  
into 2no. two bedroom and one no. one bedroom flats.  
Support
- 372** **Prior notification of proposed works to trees in a Conservation Area (Section 211 Notice)**  
The Town Council has been given the required notification of the following tree works and may  
comment accordingly.
- 18/0026/TCA Mr Birtchnell 17 Meadow View Close, Sidmouth, EX10 9AP.  
Salcombe Regis T1 and T2 silver maple – reduction via thinning by 15% by  
Ward pruning second and third order branches by approx. 1m and  
height by 2m.  
Works noted
- 373** **Tree Exemption Reports**  
No Tree Exemption Reports were received.
- 374** **Unsupported Decisions**
- 375** **Appeals**  
Ms H Naylor, 16 Salters Meadow, Sidmouth. APP/U1105/D/18/3194184 Construction of two storey  
rear extension, front parking area, changes to front porch, change of first floor bathroom to  
bedroom and alterations to window.  
The Planning Clerk reported that the appeal had been lodged by the Applicant in respect of the  
above application.
- 376** **Enforcement Letters**  
No Enforcement letters were received.

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**CHAIRMAN OF THE PLANNING COMMITTEE**

**Minutes of the meeting of  
Sidmouth Town Council's Planning Committee  
Held at the Council Chamber, Woolcombe House, Sidmouth,  
Wednesday 21<sup>th</sup> February 2018**

Councillors present: - Ian Barlow (Chairman)  
Michael Earthey (Vice-Chairman)  
Simon Pollentine  
John Rayson  
Ian McKenzie-Edwards  
Marc Kilsbie  
Kelvin Dent  
Jeff Turner

Apologies: - Dawn Manley

The meeting started at 6.30pm and finished at 7.25pm.

**377 Declarations of Interest**

Name	Item Number	Type	Action Taken	Details
Cllr Simon Pollentine	18/0151/FUL East Ward Swan Inn 37 York Street Sidmouth EX10 8BY	Personal Interest	Remained in the Chamber during discussion but did not speak or vote.	Acquainted with Applicant.
Cllr Ian Barlow	18/0079/TRE South Ward Peak Lodge Peak House Cotmaton Road Sidmouth EX10 8SY	Personal Interest	Remained in the Chamber during discussion but did not speak or vote.	Acquainted with Applicant.

**378 District Council Members**

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

**379 Applications for consideration**

**Resolved** That in respect of the Planning Applications set out below and attached, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance with schedule 16 of the Local Government Act 1972.

**380 Urgent item or Amended Plans**

- 381** 17/2890/FUL South Ward Mr E and Mrs K Akay Rockshaw, Moorcourt Close, Sidmouth EX10 8SU. Construction of a single storey dwelling.
- SUPPORT
- 382** 18/0147/FUL Primley Ward Mr & Mrs Downey 131 Sidford Road Sidmouth EX10 9PE. Construction of a two-side extension and extension to garage. (Amended plan)
- SUPPORT

383	18/0189/TCA  Works noted	Mr Willis- Fleming	St Giles And St Nicholas Church and Cemetery Church Street Sidmouth. Amended T1, holly by wall - prune to obtain a 2m clearance of the building cuts no greater than 50mm
<b>Applications for consideration</b>			
384	18/0151/FUL East Ward	Young and Co's Brewery PLC	Swan Inn 37 York Street Sidmouth EX10 8BY. External covered seated area to decked area, covered walkway and timber structure to garden area.
	SUPPORT		
385	18/0326/FUL North Ward	Mr & Mrs Downey	48 Temple Street Sidmouth EX10 9BQ Enlarged roof dormers.
	SUPPORT		
386	18/0327/LBC North Ward	Mr & Mrs Downey	48 Temple Street Sidmouth EX10 9BQ Enlarged roof dormers, replacement windows and doors and internal refurbishment.
	SUPPORT		subject to the agreement of the conservation officer.
387	18/0216/FUL Salcombe Regis Ward	Mr & Mrs Stephens	Flat 3 Heatherby, Southway, Sidmouth, EX10 8JL Alterations to roof to enable loft conversion. Installation of roof lights, new roof gable and Juliet balcony. Removal of chimney and chimney breast.
	SUPPORT		
388	18/0280/FUL South Ward	Mr & Mrs W Hunt	Seafield Lodge, Seafield Road, Sidmouth, EX10 8HF. Construction of additional storey to existing bungalow
	SUPPORT		
389	18/0243/FUL West Ward	Mr Vincent	Land to The Side of Tarn Hows, West Park Road, Sidmouth. Demolition of existing garages and construction of new two storey house.
	SUPPORT		
390	18/0351/FUL West Ward	Mr Maeer	43 Balfours Sidmouth EX10 9EG Construction of single storey rear extension and associated decking.
	SUPPORT		
391	<b>Tree Applications for Decision</b>		
	The Town Council is authorised to make a decision on the following tree applications:		
	18/0079/TRE South Ward	Mr Bob Reynolds	Peak Lodge Peak House Cotmaton Road Sidmouth EX10 8SY T1 Turkey Oak: Fell Reason: Tree at risk.
	Deferred for further discussion with the Arboricultural Officer		

**392 Tree Exemption Reports**

No Tree Exemption Reports were received.

**393 Unsupported Decisions**

Planning application 17/3006/FUL

2 Fairmead, Sidmouth, EX10 9SUR Retrospective application for the construction of an external flue.

Town Council

District Council

Did not support

Granted

**394 Appeals**

Planning application 17/0964/OUT Land adjacent 114 Sidford Road Sidmouth. Proposed new dwelling and creation of new access.

The Planning Clerk reported that the appeal had been lodged by the Applicant in respect of the above application.

**395 Enforcement Letters**

No Enforcement letters were received.

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**CHAIRMAN OF THE PLANNING COMMITTEE**

**Sidmouth Town Council - Detailed Income and Expenditure Report  
Month 10 - January 2018**

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Variance
<b><u>Council Services</u></b>				
Public Conveniences	0	27,872	30,000	2,128
Youth Service Support	7,500	30,000	30,000	0
Flower Beds, Planters & Watering	0	15,039	17,000	1,961
Christmas Lighting & Events	0	5,246	10,500	5,254
Donation to Christmas Lighting (Income)	0	-1,500	-1,500	0
Sidmouth Hopper Bus	0	29,429	8,000	-21,429
Donation to Hopper Bus (Income)	0	-24,126	0	24,126
Street Furniture	0	160	4,000	3,840
Sidmouth Information Centre	0	21,600	21,600	0
Drinking Fountain, Sidbury	0	66	250	184
Dog Hygiene Bins	0	800	1,000	200
Annual Report Printing/Distribution	0	732	700	-32
War Memorials	36	36	0	-36
Parish Paths Partnership Payments	775	935	0	-935
Parish Paths Partnership (Income)	0	-3,963	0	3,963
	<b>£8,311</b>	<b>£102,326</b>	<b>£121,550</b>	<b>£19,224</b>

**Discretionary Expenditure**

Grants	0	14,000	14,000	0
Folk Week, Children's Festival & Family Tickets	0	25,000	25,000	0
Folk Week Social Dance	0	5,000	5,000	0
Sidmouth Town Band	0	4,000	4,000	0
Boat Jetty (former Jurassic Coast Marine Links)	0	0	15,000	15,000
South West Museum Development	0	0	800	800
Sand bags	0	0	500	500
Tourism Promotion Reserve	0	1,425	2,000	575
Donation to use of Party Tent (Income)	0	-100	0	100
Red Arrows Display	0	14,649	6,000	-8,649
Donation to Red Arrows Display (Income)	0	-14,500	0	14,500
Neighbourhood Plan	1,208	18,812	12,500	-6,312
Neighbourhood Plan Grants (Income)	0	0	0	0
Western Town Webcam	0	1,475	3,000	1,525
Transfer from Earmarked Reserves	0	0	0	0
Woolley Bequest Payments	0	5,000	0	-5,000
Woolley Bequest (Income)	0	-150	0	150
	<b>£1,208</b>	<b>£74,611</b>	<b>£87,800</b>	<b>£13,189</b>

## Sidmouth Town Council - Detailed Income and Expenditure Report

### Month 10 - January 2018

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Variance
<b><u>Woolcombe House</u></b>				
Services Gas/Water/Elec	84	1,536	4,200	2,664
Woolcombe House Business Rate	0	6,220	6,000	-220
Woolcombe House (Loan Interest&Repayment)	0	14,889	14,890	1
Woolcombe House-General Maintenance	635	5,992	8,000	2,008
Woolcombe House Building Reserve	0	0	2,000	2,000
Council Chamber Hire (Income)	0	-120	0	120
	<b>£719</b>	<b>£28,517</b>	<b>£35,090</b>	<b>£6,573</b>
<b><u>Other Property</u></b>				
Alma Lane Field	0	80	500	420
Alma Lane Field (Income)	0	0	0	0
Manstone Youth Centre	379	10,191	13,000	2,809
Manstone Youth Centre (Income)	0	0	0	0
Manstone Sports and Play Areas	0	3,505	20,000	16,495
Long Park & Play Area	4,049	8,016	8,000	-16
Seafront Amenity Building	929	18,426	20,000	1,574
Conservatory Maintenance	0	570	1,000	430
Fire Beacon Stewardship (Income)	0	-3,338	0	3,338
Sidmouth Golf Club (Income)	0	0	-5	-5
Elec Pole Rent (Income)	0	-38	-40	-2
	<b>£5,357</b>	<b>£37,412</b>	<b>£62,455</b>	<b>£25,043</b>
<b><u>Trust Property</u></b>				
<b><u>The Ham</u></b>				
The Ham Ground Mtce	0	4,009	4,100	91
The Ham Other Mtce	0	3,202	2,500	-702
The Ham Play Equipment	0	0	1,500	1,500
The Ham Reserve	0	0	2,000	2,000
The Ham 3Phase Power	0	1,374	1,500	126
The Ham Rent (Income)	-480	-8,145	-8,300	-155
<b><u>Manstone</u></b>				
Manstone Land Ground Mtce	0	408	500	92
Manstone Other Maintenance	300	337	1,600	1,263
Manstone Reserve	0	0	2,000	2,000
Manstone Rent (Income)	0	-743	-990	-247
<b><u>Salcombe Regis</u></b>				
S.R. Allotment Field	0	300	0	-300
S.R. Allotment Field Rent (Income)	0	0	0	0
S.R. Recreation Field	0	1,780	250	-1,530
S.R. Recreation Field Rent (Income)	0	-1,215	-525	690
	<b>-£180</b>	<b>£1,307</b>	<b>£6,135</b>	<b>£4,828</b>

## Sidmouth Town Council - Detailed Income and Expenditure Report

### Month 10 - January 2018

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Variance
<b><u>Members</u></b>				
Members/Chairman's Allowances	0	4,649	5,500	851
Chairman's Expenses	587	1,138	2,000	862
Members Expenses/Training	0	104	1,000	896
Elections	0	0	2,000	2,000
Civic & Hospitality	0	696	2,000	1,304
Civic Regalia	0	0	1,000	1,000
	<b>£587</b>	<b>£6,587</b>	<b>£13,500</b>	<b>£6,913</b>
<b><u>Staff</u></b>				
Salaries	6,980	73,568	90,000	16,432
Pensions	1,345	14,236	18,000	3,764
Staff Eye Tests	0	0	100	100
Training & Conferences	0	0	1,000	1,000
Officers Expenses	0	68	100	32
Tourism/Promotion Admin (Income)	0	0	-10,000	-10,000
Advert Planning Fees (Income)	0	0	0	0
	<b>£8,325</b>	<b>£87,872</b>	<b>£99,200</b>	<b>£11,328</b>
<b><u>Office Expenses</u></b>				
Postage	136	1,313	1,500	187
Stationery	406	1,167	1,500	333
Telephone	599	2,980	3,500	520
Subscriptions	0	1,924	2,000	76
Photocopier	142	729	1,500	771
Internet, website and webcams	1,090	2,740	2,750	10
Computer Software Contracts	0	668	1,200	532
Computer Maintenance Contingency	0	147	1,000	853
Advertisements	384	384	500	116
Audit	0	1,600	1,600	0
Insurance	0	4,543	6,200	1,657
Sundry	97	832	1,200	368
Bank Charges	7	141	150	9
Bank Interest Received (Income)	-100	-969	0	969
	<b>£2,761</b>	<b>£18,199</b>	<b>£24,600</b>	<b>£6,401</b>



## Sidmouth Town Council - Detailed Income and Expenditure Report

### Month 10 - January 2018

<b>Expense Group Totals</b>	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Variance
Council Services	8,311	102,326	121,550	19,224
Discretionary Expenditure	1,208	74,611	87,800	13,189
Woolcombe House	719	28,517	35,090	6,573
Other Freehold Property	5,357	37,412	62,455	25,043
Trust Property	-180	1,307	6,135	4,828
Members	587	6,587	13,500	6,913
Staff	8,325	87,872	99,200	11,328
Office Expenses	2,761	18,199	24,600	6,401
Precept Received	0	-444,260	-444,260	0
Council Tax Support Grant	0	-6,070	-6,070	0
<b>Net Income over Expenditure</b>	<b>£27,088</b>	<b>-£93,499</b>	<b>£0</b>	<b>£93,499</b>

#### **Current/Deposit Bank Accounts**

£615,458

*of which*

#### **Woolley Bequest**

£25,338

#### **Earmarked Reserves**

£369,402