



SIDMOUTH TOWN COUNCIL

WOOLCOMBE HOUSE
WOOLCOMBE LANE
SIDMOUTH
DEVON
EX10 9BB

Telephone: 01395 512424
Email: enquiries@sidmouth.gov.uk
Website: www.sidmouth.gov.uk
VAT Reg. No. 142 3103 24

To: All Members of the Town Council
Town Clerk

29 August 2017

For information:

District Councillors for Sidmouth not on the Town Council
County Councillor for Sidmouth not on the Town Council

Dear Sir/Madam,

Meeting of Sidmouth Town Council Monday 4 September 2017 at 6.30pm

You are hereby summoned to attend the above meeting to be held in the Council Chamber, Woolcombe House, Sidmouth. It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

Yours faithfully,

Christopher E Holland
Town Clerk

A G E N D A

| | | <u>Page/s</u> |
|---|---|---------------|
| | <u>PART 'A'</u> | |
| 1 | Prayers Prayers will be taken by the Reverend Handel Bennett. | |
| 2 | Apologies To receive any apologies for absence. | |
| 3 | Minutes To confirm the minutes of the meeting of the Town Council held on Monday 14 August 2017. | 3 – 5 |
| 4 | Declarations of Interest To receive any Members' declarations of interest in respect of items on the agenda. Note: You must also declare the nature of any personal or disclosable pecuniary interests in an item whenever it becomes apparent that you have an interest in the business being considered. | |

5 **Matters of Urgency or Report from the Chairman**

To consider any items that in the opinion of the Chairman should be dealt with as matters of urgency because of special circumstances. (Note: such circumstances need to be recorded in the minutes).

6 **Exclusion of the Public**

To agree any items to be dealt with after the public (including the press) have been excluded. There are no items which the Clerk recommends should be dealt with in this way.

7 **Public Open Question Time**

In accordance with Sidmouth Town Council Standing Orders Item 1 (d) – (i) Members of the Public are invited to put a question (one per person), to the Council through the Chairman (taking no more than 3 minutes each and for a total of 15 minutes). Please note that in accordance with standing order 1(d), a question shall not require a response or debate.

Councillors also have the opportunity to ask questions of the County and District Members during this item whilst giving priority to Members of the public.

(Members are reminded to notify the Councillor concerned and the Clerk of questions to be raised. The Clerk would also appreciate copies of Questions and Responses if of a complicated nature, preferably by email.)

8 **Police Report**

To receive the August 2017 Police Report.

(Members are asked to notify Sergeant Andrew Squires and the Clerk of questions to be raised in advance of the meeting where possible.)

9 **Committee/Working Group Reports**

9.1 Planning Committee Reports

To receive the reports of the Planning Committee meetings held on Wednesdays 9 and 23 August 2017.

6 – 12

9.2 Sid Valley Neighbourhood Plan Steering Group

To receive a short presentation from the Sid Valley Neighbourhood Plan Steering Group.

10 **Reports from Members with Special Responsibilities**

10.1 Finance Report

To receive the Finance Report for July 2017.

13 – 16

10.2 Other Reports from Members with Special Responsibilities

To receive other notified reports from other Members.

11 **Sidmouth Town Council Planning Committee**

Councillor Gareth Jones has written to advise that he has resigned from the Planning Committee, but wishes to continue as a Town Councillor. Members may wish to consider nominating a replacement.

Forthcoming Council and Committee meetings:

6 September 2017 – Planning Committee

11 September 2017 – Tourism & Economy Committee

20 September 2017 – Planning Committee

2 October 2017 – Council

9 October 2017 – Pre-Budget meeting

18 October 2017 – Planning Committee

SIDMOUTH TOWN COUNCIL
Minutes of the Meeting of Sidmouth Town Council
held at the Council Chamber, Woolcombe House, Sidmouth,
on Monday 14 August 2017 at 6.30pm

| | |
|----------------|--|
| Ward | Councillors Present: |
| Sidmouth North | Michael Earthey Stuart Hughes Dawn Manley |
| Sidmouth South | Kelvin Dent John Dyson (Vice-Chairman) Paul Wright |
| Sidmouth East | Marc Kilsbie Frances Newth |
| Sidmouth West | Louise Cole Sheila Kerridge John Rayson |
| Primley | Simon Pollentine Jeff Turner |
| Sidford | Jack Brokenshire Ian McKenzie-Edwards (Chairman) |
| Sidbury | Gareth Jones |
| Salcombe Regis | Ian Barlow David Barratt |
| Apologies: | John Hollick |

The meeting started at 6.30pm and finished at 8.30pm.

PART 'A'

46 Prayers

Prayers were taken by the Reverend Susie Williams.

47 Minutes

The minutes of the meeting of the Town Council held on Monday 3 July 2017 were signed as a true and accurate record.

48 Declarations of Interest

There were no declarations of interest raised at this meeting.

49 Matters of Urgency or Report from the Chairman

- The Town Clerk updated Members regarding the recent arrival and departure of six caravans and families of travellers at Long Park, Sidmouth. He requested that Members give delegated authority to himself and the Chairman to secure the site with the appropriate number of lockable bollards. These would still enable access for EDDC vehicles and grass cutting equipment.

RESOLVED: That delegated authority be given to the Town Clerk and the Chairman to secure Long Park to ensure that no other unauthorised vehicles may access the site in the future.

- The Chairman reported that male Councillors will no longer be required to wear ties at Council meetings.

50 Public Open Question Time

- District Councillor Cathy Gardner wished to ask the Police representative about the enforcement of Public Space Protection Orders especially regarding drinking on the Esplanade and anti-social behaviour. In the absence of a Police representative the Town Clerk reported that he would pass this enquiry onto the Police and forward their response.

51 Police Report

In the absence of Sgt Andy Squires, the Town Clerk presented the police report for July 2017 which showed a total of 47 crimes recorded compared to 44 recorded in July 2016; a increase of 6%.

52 Committee/Working Group Reports

52.1 Planning Committee Reports

Councillor Barlow, Chairman of the Planning Committee, presented the reports of the Planning Committee meetings held on Wednesdays 28 June, 12 and 26 July 2017.

RESOLVED: That the Planning Committee reports be noted.

52.2 Sid Valley Neighbourhood Plan Steering Group

Deirdre Housom gave a report of the work being carried out by the Sid Valley Neighbourhood Plan Steering Group Committee.

RESOLVED: That the Sid Valley Neighbourhood Plan Steering Group report be noted.

53 Reports from Members with Special Responsibilities

53.1 Finance Report

Councillor Wright presented the June 2017 Finance Report.

RESOLVED: That the June 2017 Finance Report be noted and agreed.

53.2 Sidmouth Hopper Bus

Councillor Dyson reported that this year's Hopper Bus had been very successful so far with more cash collections and Sidmouth businesses continued to support it with donations.

RESOLVED: That the Hopper Bus report be noted.

54 Proposed Footway Scheme Fore Street, Sidmouth

Paul Downes, DCC Neighbourhood Highway Engineer had written to advise that following numerous complaints regarding trip hazards on the footway in Fore Street, Sidmouth (western side from the junction with Old Fore Street to New Street). The County Council proposed to remove the existing modular paved surface and replace with a bitmac flexible material (black tarmac). The slabbed area was trafficked on a regular basis by large vehicles which cause dislodging of slabs with the risk of introducing a trip hazard. This area had been subject to remedial paving works in recent years which had proved unsuccessful, protective measures such as the placing of bollards were not possible due the restrictive width of the footway. The placing of a flexible surface would eliminate the potential for trip hazards.

RESOLVED: That the following observations be forwarded to Devon County Council:

- 1) As this footpath is in a conservation area the use of plain black bitmac was unsuitable and a more ascetically pleasing solution should be sought.
- 2) A more open feel to the Town Centre should be considered replicating Old Fore Street and Market Place.
- 3) The unique nature of Sidmouth Town Centre must be protected
- 4) The Town Clerk would contact Chris Rooke DCC Highways Officer to request that a review and Traffic Management Plan for Sidmouth be commenced as soon as possible.

55 Woolbrook Post Office – Branch Temporary Closure

Matt Walls, Post Office Network Operations Manager had written to advise that following the resignation of the Postmaster and the withdrawal of the premises for Post Office use the Woolbrook Post Office branch would be closing temporarily on Wednesday 8 November 2017.

RESOLVED: That the temporary closure of the Woolbrook Post Office be noted; alternative premises that could be considered were the Woolbrook newsagents or petrol station.

56 Exclusion of the Public and Press

RESOLVED: That under the Public Bodies (Admission to Meetings) Act 1960 the public (including the press) be excluded from the meeting due to the confidential nature of its contents.

PART ‘B’

57 Manstone Youth Centre

CLlr Turner, Chairman of the Youth Provision Working Group, presented the report as attached to the agenda.

RESOLVED: That:

- 1) This topic be deferred until a later date for full consideration and a report outlining how other towns make such decisions including the criteria used.
- 2) A town plaque be prepared for future presentation.

58 Manstone Skate Park

Members were asked to consider the potential cost of renewal of Manstone Skate Park.

RESOLVED: That:

- 1) the Council commit to the renewal of the Manstone Skatepark with the Youth Provision Working Group taking the lead for the project.
- 2) provision for a range of financial options to budget for the capital expenditure be included in the 2018/19 pre-budget for consideration.

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CHAIRMAN OF THE COUNCIL

**Minutes of the meeting of
Sidmouth Town Council's Planning Committee
Held at the Council Chamber, Woolcombe House, Sidmouth,
Wednesday 9th August 2017**

Councillors present: - Ian Barlow (Chairman)
Michael Earthey (Vice-Chairman)
Kelvin Dent
Simon Pollentine
John Rayson
Jeff Turner

Apologies: - Dawn Manley
Ian McKenzie-Edwards

The meeting started at 6.30pm and finished at 7.25 pm.

126 Declarations of Interest

No Declarations of Interest were received.

127 District Council Members

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

128 Applications for consideration

Resolved That in respect of the Planning Applications set out below and attached, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance with schedule 16 of the Local Government Act 1972.

Applications for consideration

- | | | | |
|------------|------------------------------------|------------------------|--|
| 129 | 17/1790/FUL <i>East Ward</i> | MR C ECCLES | CARINAS NIGHT CLUB, FORE STREET, SIDMOUTH, EX10 8AG Change of use of part of ground floor and basement from nightclub (sui generis) to restaurant/café use (A3) and/or drinking establishment (A4) |
| | Support | | |
| 130 | 17/1670/FUL <i>North Ward</i> | MR JEFFREY MILLAR | 172 MANSTONE AVENUE, SIDMOUTH, EX10 9TJ Two storey extension to the rear. |
| | Support | | |
| 131 | 17/1645/RES <i>Primley Ward</i> | MR AHMED CHAKMAKCHI | CADET HUT AND PREMISES, MANSTONE LANE, SIDMOUTH, EX10 9TU Demolition of former RAF cadet hall and construction of pair of elderly persons bungalows (reserved matters proposal in respect of outline consent 17/0568/OUT seeking approval of landscaping only). |
| | Support | | |

132 17/1696/FUL MR & MRS COOK BRYER COTTAGE, SALCOMBE REGIS, SIDMOUTH,
Salcombe Regis EX10 0JN
Ward Construction of first floor extension.

Support

133 17/1559/FUL ED AKAY & KATHERINE ROCKSHAW, MOORCOURT CLOSE, SIDMOUTH,
South Ward AKAY EX10 8SU
The addition of two additional single storey dwellings.

Members were unable to support the application for the following reasons:

- The addition of two dwellings on the site was considered over-development.
- The proposed development would adversely affect the open spaced character of the area and the AONB.

(3 letters of objection were received).

134 17/1652/FUL MS BEER 84 WINSLADE ROAD, SIDMOUTH, EX10 9EZ
West Ward Roof extensions to provide additional accommodation. New vehicle access to highway and garage set within front garden and new pedestrian access to highway.

This application was deferred to the next planning meeting to allow members to visit the site and assess possible issues of overlooking and the effect the new garage would have on the street scene.

Tree Applications for Decision

The Town Council is authorised to make a decision on the following tree applications.

135 17/1520/TRE TIM FORD ALEXANDRIA INDUSTRIAL ESTATE, STATION ROAD,
West Ward SIDMOUTH
A3.6 – Ash. Remove 3 stems leaning over barn (marked on site with red X). Remove one limb overhanging the barn (marked with a red dot) back to main union. Maximum diameter cuts 300mm.
A3.8 – Ash. Fell
A3.4 – Ash. Fell
Reason for works:
A3.6 – Ash. Safety, stems lean extensively over the barn.
A3.8 – Ash. Safety, stem weighted heavily over containers.
A3.4 – Ash. Safety, stem heavily weighted over towards the barn and footpath.

Deferred pending receipt of the Arboricultural Officer's report.

136 **Prior notification of proposed works to trees in a Conservation Area (Section 211 Notice)**
The Town Council has been given the required notification of the following tree works and may comment accordingly.

- a) 17/1567/TCA MRS KLOER SOUTHBROOK, BICKWELL VALLEY, SIDMOUTH, EX10 8SQ
South Ward
 T1 & T2 Lawson Cypress – Fell.
 T3, Weeping willow – Remove the lowest 1st order branch (on the foremost stem overhanging the garden – north east facing) cut of approx. 13 inches, reduce the remaining crown by approx. 2-3 metres, shortening back all lateral growth by approx. 2 metres, to leave a balanced form, crown lift to gain 3 metres clearance above ground level.
- Works noted
- b) 17/1566/TCA MR W WOODS MYRTLE LODGE, MILLFORD ROAD, SIDMOUTH, EX10 8DP
Salcombe Regis Ward
 G1 - Reduce hedge height by (various SP.Bay)
 G2 -Thin/reduce height by 1-2m (Sycamore)
 T1 -Sycamore crown thin/reduce by 1-2m
 T2- Sycamore crown thin/reduce by 1-2m
 T3 – Hornbeam crown thin/reduce by 1-2m
 T4 – Ash crown thin/reduce by 1-2m
 G3 – Group of 5 Sycamore, fell to ground level
 G4 – Thin/reduce Sycamore by 1-2m.

Deferred pending receipt of the Arboricultural Officer's report.

137 Tree Exemption Reports

No Tree Exemption Reports were received.

138 Matters of Report

The Planning Clerk reported that Tree Preservation Orders had been made in respect of land at the Open Space adjacent to 13 Orchard Close, Sidford, EX10 9RF, land at Willoughby House and Harmonie, Peak Hill Road, Sidmouth, EX10 0NW, land at Peakaboo and Peak Cottage, Peak Hill Road, Sidmouth, EX10 0NW, and land at Peak Hill, Peak Hill Road, Sidmouth, EX10 0NW.

139 Unsupported Decisions

No unsupported decisions were received.

140 Appeals

Planning application 16/0872/MFUL Council Offices, Knowle, Sidmouth, EX10 8HL.

The construction of an assisted living community for older people comprising extra care units, staff accommodation and communal facilities, including a kitchen, restaurant/bar/café, a well-being suite comprising gym, treatment rooms and pool, a communal lounge and storage facilities; car parking for residents, visitors and staff of the assisted living community; comprehensive landscaping comprising communal and private spaces; and associated groundworks.

The Planning Clerk reported that an appeal had been lodged by the Applicant in respect of the above application. The appeal will be determined on the basis of a public inquiry.

141 Enforcement Letters

No Enforcement letters were received.

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CHAIRMAN OF THE PLANNING COMMITTEE

**Minutes of the meeting of
Sidmouth Town Council's Planning Committee
Held at the Council Chamber, Woolcombe House, Sidmouth,
Wednesday 23rd August 2017**

Councillors present: - Ian Barlow (Chairman)
Michael Earthey (Vice-Chairman)
Kelvin Dent
Ian McKenzie-Edwards
Simon Pollentine
John Rayson
Jeff Turner

Apologies: - Marc Kilsbie
Dawn Manley

The meeting started at 6.00pm and finished at 7.10 pm.

142 Declarations of Interest

| Name | Item Number | Type | Action Taken | Details |
|-----------------------|---|-------------------|---|--|
| Cllr Jeff Turner | 17/1904/FUL 11 Newlands Close, Sidmouth, EX10 9NW | Personal Interest | Remained in the Chamber during discussion but did not vote. | Applicant is a near neighbour. |
| Cllr Simon Pollentine | 17/1520/TRE Alexandria Industrial Estate, Station Road, Sidmouth. | Personal Interest | Remained in the Chamber during discussion and voting. | Acquainted with the applicant and rents a storage unit from the applicant. |

143 Minutes

The Minutes of the Planning Committee meetings held on the 28th June, 12th and 26th July were signed as a true and accurate record.

144 District Council Members

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

145 Applications for consideration

Resolved That in respect of the Planning Applications set out below and attached, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance with schedule 16 of the Local Government Act 1972.

Applications for consideration

| | | |
|------------|--|---|
| 146 | 17/1652/FUL MS BEER <i>West Ward</i> | 84 WINSLADE ROAD, SIDMOUTH, EX10 9EZ Roof extensions to provide additional accommodation. New vehicle access to highway and garage set within front garden and new pedestrian access to highway. |
|------------|--|---|

Members were unable to support the application for the following reasons:

- The proposed rear dormer window would adversely affect the amenity of the neighbouring rear property due to overlooking.
- The proposed garage design would be detrimental to the street scene and contrary to the policy of local design and distinctiveness.
- The proposed garage was out of keeping with the character of the area.

| | | | |
|------------|---|---------------------------------------|--|
| 147 | 17/1935/FUL <i>West Ward</i> | MRS B PARKIN | 62 HIGHER WOOLBROOK PARK, SIDMOUTH, EX10 9EB Proposed car port. |
| | Support | | |
| 148 | 17/1887/FUL <i>South Ward</i> | MR & MRS DAVID AND BRYONY HILL | CLYRO, COTTINGTON MEAD, SIDMOUTH, EX10 8HB Loft conversion, garage extension and general internal alterations. |
| | Support | | |
| 149 | 17/1872/FUL <i>South Ward</i> | MR & MRS LYTHGOE | MARLEN HOUSE, COTMATON ROAD, SIDMOUTH, EX10 8ST Infilling of car port to form garage. |
| | Support | | |
| 150 | 17/1824/FUL <i>South Ward</i> | MR MATTHEW RAISTRICK | VICTORIA HOTEL, THE ESPLANADE, SIDMOUTH, EX10 8RY Construction of a lift shaft to rear and refacing of frontage extension. |
| | Support | | |
| 151 | 16/3055/FUL <i>South Ward</i> | SIDMOUTH HARBOUR HOTEL | SIDMOUTH HARBOUR HOTEL, MANOR ROAD, SIDMOUTH, EX10 8RU Erection of four storey building to accommodate 8 apartments with associated car parking (revised design to extant approval 11/1521/FUL). <i>Amended plans received relating to revisions to design and external appearance including external wall finishes.</i> |
| | Support | | |
| 152 | 17/1859/FUL <i>Sidbury Ward</i> | MR & MRS M BLAKEMORE | CHINEWAY FARM, PUTTS CORNER, SIDBURY, EX10 0QQ Extension to garage, two storey extensions to house and reading room. |
| | Support | | |
| 153 | DCC/4012/2017 <i>Salcombe Regis Ward (Devon County Council Planning)</i> | DEAN & CHAPTER OF EXETER CATHEDRAL | DUNSCOMBE MANOR QUARRY, DUNSCOMBE MANOR CARAVAN PARK, SIDMOUTH, EX10 OPN Extraction of up to 5 cubic metres of Salcombe Stone per annum for a period of 10 years for use in restoration works at Exeter Cathedral. |
| | Support | | |
| 154 | 17/1904/FUL <i>Primley Ward</i> | MR & MRS MOORE- JONES | 11 NEWLANDS CLOSE, SIDMOUTH, EX10 9NW Two storey front extension, single storey rear extension and removal of garage. |
| | Support | | |

- 155 17/1682/FUL MRS MARCIA BASTIN 55 BETJEMAN CLOSE, SIDMOUTH, EX10 9FG
North Ward
 To replace existing shrub hedge (boundary hedge planted by buildings) with fence (6'6" max) to match similar fence at side of property.

Members were unable to support the application for the following reasons:

- The hedge is an attractive feature which blends in well with the local street scene.
- No sufficient justification had been provided to support the need to remove the hedge.
- The hedge provides a natural corridor for wildlife.

- 156 17/1858/FUL MR STEPHEN BLAKEWAY 12 SALTERS MEADOW, SIDMOUTH, EX10 9BL
North Ward
 Single storey rear extension.

Support

Tree Applications for Decision

The Town Council is authorised to make a decision on the following tree applications.

- 157 17/1520/TRE TIM FORD ALEXANDRIA INDUSTRIAL ESTATE, STATION ROAD, SIDMOUTH
West Ward
- A3.6 – Ash. Remove 3 stems leaning over barn (marked on site with red X). Remove one limb overhanging the barn (marked with a red dot) back to main union. Maximum diameter cuts 300mm.
 A3.8 – Ash. Fell
 A3.4 – Ash. Fell
 Reason for works:
 A3.6 – Ash. Safety, stems lean extensively over the barn.
 A3.8 – Ash. Safety, stem weighted heavily over containers.
 A3.4 – Ash. Safety, stem heavily weighted over towards the barn and footpath.

APPROVED: Subject to the conditions set out in the Arboricultural Officer's Report.

158 Prior notification of proposed works to trees in a Conservation Area (Section 211 Notice)

The Town Council has been given the required notification of the following tree works and may comment accordingly.

- 17/1566/TCA MR W WOODS MYRTLE LODGE, MILLFORD ROAD, SIDMOUTH, EX10 8DP
Salcombe Regis Ward
- G1 - Reduce hedge height by (various SP.Bay)
 G2 -Thin/reduce height by 1-2m (Sycamore)
 T1 -Sycamore crown thin/reduce by 1-2m
 T2- Sycamore crown thin/reduce by 1-2m
 T3 – Hornbeam crown thin/reduce by 1-2m
 T4 – Ash crown thin/reduce by 1-2m
 G3 – Group of 5 Sycamore, fell to ground level
 G4 – Thin/reduce Sycamore by 1-2m.

The application was withdrawn by the applicant.

159 Tree Exemption Reports

Sidholme Hotel, Elysian Fields, Sidmouth, EX10 8UJ

The Planning Clerk reported a letter from East Devon District Council regarding the proposed works to fell a Beech tree with crown decline and m.giganteus white rot to the roots.

The works in question are considered to be an exception from the normal requirement to seek the consent of the Council under Regulation 14 of the Town and County Planning (Tree Preservation) (England) Regulations 2012. (This regulation of the Act provides for works to be carried out on dead and dangerous trees [or parts of trees] in the interests of safety.)

There is a duty under the Act to plant replacement trees when trees are removed under this exception. In this instance, replanting will be required in the first planting season following removal (November to March). The tree should be a Black Walnut, Tulip tree or Hop Hornbeam with a minimum girth of 8-10cms. This replacement tree will be covered by the existing Tree Preservation Order. [The tree species, size and planting location should be agreed in writing with East Devon District Council prior to planting.]

The Water House, Balfours, Sidmouth

The Planning Clerk reported a letter from East Devon District Council regarding the proposed works to fell two dead Scots Pine trees.

The works in question are considered to be an exception from the normal requirement to seek the consent of the Council under Regulation 14 of the Town and County Planning (Tree Preservation) (England) Regulations 2012. (This regulation of the Act provides for works to be carried out on dead and dangerous trees [or parts of trees] in the interests of safety.)

160 Unsupported Decisions

No unsupported decisions were received.

161 Appeals

Planning Application 16/1981/FUL Carinas Niteclub, Fore Street, Sidmouth, EX10 8AG.

Replacement of timber windows with double glazed upvc windows to front and side elevations of 1st and 2nd floor flats.

The Planning Clerk reported that an appeal had been lodged by the Applicant in respect of the above application.

162 Enforcement Letters

No Enforcement letters were received.

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CHAIRMAN OF THE PLANNING COMMITTEE

**Sidmouth Town Council - Detailed Income and Expenditure Report
Month 4 - July 2017**

| | Actual Current Month | Actual Year to Date | Current Annual Budget | Budget Variance |
|---|----------------------------|---------------------------|-----------------------------|--------------------|
| <u>Council Services</u> | | | | |
| Public Conveniences | 0 | 27,872 | 29,000 | 1,128 |
| Public Conveniences-Mtce Sidbury/Manstone | 0 | 0 | 1,000 | 1,000 |
| Youth Service Support | 7,500 | 15,000 | 30,000 | 15,000 |
| Flower Beds, Planters & Watering | 5,681 | 6,277 | 17,000 | 10,723 |
| Christmas Lighting & Events | 0 | 0 | 10,500 | 10,500 |
| Donation to Christmas Lighting (Income) | 0 | 0 | -1,500 | -1,500 |
| Sidmouth Hopper Bus | 14,294 | 16,984 | 8,000 | -8,984 |
| Donation to Hopper Bus (Income) | -1,667 | -3,817 | 0 | 3,817 |
| Street Furniture | 0 | 0 | 4,000 | 4,000 |
| Sidmouth Information Centre | 0 | 0 | 21,600 | 21,600 |
| Drinking Fountain, Sidbury | 3 | 24 | 250 | 226 |
| Dog Hygiene Bins | 0 | 800 | 1,000 | 200 |
| Annual Report Printing/Distribution | 0 | 732 | 700 | -32 |
| War Memorials | 0 | 0 | 0 | 0 |
| Parish Paths Partnership Payments | 25 | 103 | 0 | -103 |
| Parish Paths Partnership (Income) | 0 | -3,963 | 0 | 3,963 |
| | £25,836 | £60,012 | £121,550 | £61,538 |
| <u>Discretionary Expenditure</u> | | | | |
| Grants | 0 | 14,000 | 14,000 | 0 |
| Folk Week, Children's Festival & Family Tickets | 0 | 25,000 | 25,000 | 0 |
| Folk Week Social Dance | 0 | 5,000 | 5,000 | 0 |
| Sidmouth Town Band | 0 | 4,000 | 4,000 | 0 |
| Boat Jetty (former Jurassic Coast Marine Links) | 0 | 0 | 15,000 | 15,000 |
| South West Museum Development | 0 | 0 | 800 | 800 |
| Sand bags | 0 | 0 | 500 | 500 |
| Tourism Promotion Reserve | 0 | 1,300 | 2,000 | 700 |
| Website & Social Media Development/Support | 500 | 1,000 | 2,000 | 1,000 |
| Donation to use of Party Tent (Income) | 0 | -75 | 0 | 75 |
| Red Arrows Display Contingency | 0 | 0 | 6,000 | 6,000 |
| Donation to Red Arrows Display (Income) | 0 | 0 | 0 | 0 |
| Neighbourhood Plan | 963 | 12,898 | 12,500 | -398 |
| Neighbourhood Plan Grants (Income) | 0 | 0 | 0 | 0 |
| Western Town Webcam | 0 | 1,475 | 3,000 | 1,525 |
| Transfer from Earmarked Reserves | 0 | 0 | 0 | 0 |
| Woolley Bequest Payments | 0 | 5,000 | 0 | -5,000 |
| Woolley Bequest (Income) | 0 | -100 | 0 | 100 |
| | £1,463 | £69,498 | £89,800 | £20,302 |

Sidmouth Town Council - Detailed Income and Expenditure Report

Month 4 - July 2017

| | Actual Current Month | Actual Year to Date | Current Annual Budget | Budget Variance |
|---|----------------------------|---------------------------|-----------------------------|--------------------|
| <u>Woolcombe House</u> | | | | |
| Services Gas/Water/Elec | 84 | 816 | 4,200 | 3,384 |
| Woolcombe House Business Rate | 0 | 3,110 | 6,000 | 2,890 |
| Woolcombe House (Loan Interest&Repayment) | 0 | 7,444 | 14,890 | 7,446 |
| Woolcombe House-General Maintenance | 512 | 1,632 | 5,800 | 4,168 |
| Woolcombe House Grounds | 298 | 546 | 1,200 | 654 |
| Woolcombe House Building Reserve | 0 | 0 | 2,000 | 2,000 |
| Council Chamber Hire (Income) | 0 | 0 | 0 | 0 |
| Band Hut Repairs | 65 | 65 | 1,000 | 935 |
| | £959 | £13,613 | £35,090 | £21,477 |

Other Property

| | | | | |
|----------------------------------|---------------|----------------|----------------|----------------|
| Alma Lane Field | 0 | 0 | 500 | 500 |
| Alma Lane Field (Income) | 0 | 0 | 0 | 0 |
| Manstone Youth Centre | 793 | 6,290 | 13,000 | 6,710 |
| Manstone Youth Centre (Income) | 0 | 0 | 0 | 0 |
| Manstone Sports and Play Areas | 0 | 1,980 | 5,000 | 3,020 |
| Long Park & Play Area | 0 | 1,219 | 8,000 | 6,781 |
| Other Additional Play Areas | 0 | 0 | 15,000 | 15,000 |
| Seafront Amenity Building | 513 | 15,356 | 20,000 | 4,644 |
| Conservatory Maintenance | 0 | 130 | 1,000 | 870 |
| Fire Beacon Stewardship (Income) | 0 | -3,338 | 0 | 3,338 |
| Sidmouth Golf Club (Income) | 0 | 0 | -5 | -5 |
| Elec Pole Rent (Income) | -1 | -38 | -40 | -2 |
| | £1,305 | £21,599 | £62,455 | £40,856 |

Trust Property - The Ham

| | | | | |
|------------------------|-----|--------|--------|--------|
| The Ham Ground Mtce | 300 | 3,859 | 4,100 | 241 |
| The Ham Other Mtce | 317 | 2,510 | 2,500 | -10 |
| The Ham Play Equipment | 0 | 0 | 1,500 | 1,500 |
| The Ham Reserve | 0 | 0 | 2,000 | 2,000 |
| The Ham 3Phase Power | 52 | 158 | 1,500 | 1,342 |
| The Ham Rent (Income) | 0 | -7,090 | -8,300 | -1,210 |

Manstone

| | | | | |
|----------------------------|---|------|-------|-------|
| Manstone Land Ground Mtce | 0 | 408 | 500 | 92 |
| Manstone Other Maintenance | 0 | 0 | 1,600 | 1,600 |
| Manstone Reserve | 0 | 0 | 2,000 | 2,000 |
| Manstone Rent (Income) | 0 | -248 | -990 | -742 |

Salcombe Regis

| | | | | |
|-------------------------------------|-------------|--------------|---------------|---------------|
| S.R. Allotment Field | 0 | 300 | 0 | -300 |
| S.R. Allotment Field Rent (Income) | 0 | 0 | 0 | 0 |
| S.R. Recreation Field (water) | 0 | 41 | 250 | 209 |
| S.R. Recreation Field Rent (Income) | 0 | -525 | -525 | 0 |
| | £669 | -£587 | £6,135 | £6,722 |

Sidmouth Town Council - Detailed Income and Expenditure Report

Month 4 - July 2017

| | Actual Current Month | Actual Year to Date | Current Annual Budget | Budget Variance |
|----------------------------------|----------------------------|---------------------------|-----------------------------|--------------------|
| <u>Members</u> | | | | |
| Members/Chairman's Allowances | 0 | 4,649 | 5,500 | 851 |
| Chairman's Expenses | 40 | 103 | 2,000 | 1,897 |
| Members Expenses/Training | 20 | 20 | 1,000 | 980 |
| Elections | 0 | 0 | 2,000 | 2,000 |
| Civic & Hospitality | 67 | 673 | 2,000 | 1,327 |
| Civic Regalia | 0 | 0 | 1,000 | 1,000 |
| | £127 | £5,445 | £13,500 | £8,055 |
| <u>Staff</u> | | | | |
| Salaries | 7,365 | 29,575 | 90,000 | 60,425 |
| Pensions | 1,433 | 5,730 | 18,000 | 12,270 |
| Staff Eye Tests | 0 | 0 | 100 | 100 |
| Training & Conferences | 0 | 0 | 1,000 | 1,000 |
| Officers Expenses | 20 | 45 | 100 | 55 |
| Tourism/Promotion Admin (Income) | 0 | 0 | -10,000 | -10,000 |
| Advert Planning Fees (Income) | 0 | 0 | 0 | 0 |
| | £8,818 | £35,350 | £99,200 | £63,850 |
| <u>Office Expenses</u> | | | | |
| Postage | 76 | 139 | 1,500 | 1,361 |
| Stationery | 104 | 422 | 1,500 | 1,078 |
| Telephone | 650 | 1,442 | 3,500 | 2,058 |
| Subscriptions | 10 | 1,889 | 2,000 | 111 |
| Photocopier | -32 | 28 | 1,500 | 1,472 |
| Internet, website and webcams | 0 | 0 | 750 | 750 |
| Computer Software Contracts | 0 | 308 | 1,200 | 892 |
| Computer Maintenance Contingency | 0 | 147 | 1,000 | 853 |
| Advertisements | 0 | 0 | 500 | 500 |
| Audit | 0 | 300 | 1,600 | 1,300 |
| Insurance | 0 | 0 | 6,200 | 6,200 |
| Sundry | 71 | 129 | 1,200 | 1,071 |
| Bank Charges | 13 | 32 | 150 | 118 |
| Bank Interest Received (Income) | -147 | -311 | 0 | 311 |
| | £745 | £4,525 | £22,600 | £18,075 |

Sidmouth Town Council - Detailed Income and Expenditure Report

Month 4 - July 2017

| Expense Group Totals | Actual Current Month | Actual Year to Date | Current Annual Budget | Budget Variance |
|------------------------------------|----------------------------|---------------------------|-----------------------------|--------------------|
| Council Services | 25,836 | 60,012 | 121,550 | 61,538 |
| Discretionary Expenditure | 1,463 | 69,498 | 89,800 | 20,302 |
| Woolcombe House | 959 | 13,613 | 35,090 | 21,477 |
| Other Freehold Property | 1,305 | 21,599 | 62,455 | 40,856 |
| Trust Property | 669 | -587 | 6,135 | 6,722 |
| Members | 127 | 5,445 | 13,500 | 8,055 |
| Staff | 8,818 | 35,350 | 99,200 | 63,850 |
| Office Expenses | 745 | 4,525 | 22,600 | 18,075 |
| Precept Received | 0 | -222,130 | -444,260 | -222,130 |
| Council Tax Support Grant | 0 | -3,035 | -6,070 | -3,035 |
| Net Income over Expenditure | £39,922 | -£15,710 | £0 | £15,710 |

Current/Deposit Bank Accounts

£534,652

of which

Woolley Bequest

£25,288

Earmarked Reserves

£369,402