



SIDMOUTH TOWN COUNCIL



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To: All Members of the Town Council
Town Clerk

26 September 2016

For information:

District Councillors for Sidmouth not on the Town Council
County Councillor for Sidmouth not on the Town Council

Dear Sir/Madam,

Meeting of Sidmouth Town Council Monday 3 October 2016 at 6.30pm

You are hereby summoned to attend the above meeting to be held in the Council Chamber, Woolcombe House, Sidmouth. It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

Yours faithfully,

Christopher E Holland
Town Clerk

A G E N D A

- | | | <u>Page/s</u> |
|---|---|---------------|
| | <u>PART 'A'</u> | |
| 1 | Prayers
Prayers will be taken by the Reverend Susie Williams. | |
| 2 | Apologies
To receive any apologies for absence. | |
| 3 | Minutes
To confirm the minutes of the meeting of the Town Council held on Monday 5 September 2016. | 4 – 6 |
| 4 | Declarations of Interest
To receive any Members' declarations of interest in respect of items on the agenda.

Note: You must also declare the nature of any personal or disclosable pecuniary interests in an item whenever it becomes apparent that you have an interest in the business being considered. | |

5 **Matters of Urgency or Report from the Chairman**

To consider any items that in the opinion of the Chairman should be dealt with as matters of urgency because of special circumstances. (Note: such circumstances need to be recorded in the minutes).

6 **Exclusion of the Public**

To agree any items to be dealt with after the public (including the press) have been excluded. There are no items which the Clerk recommends should be dealt with in this way.

7 **Public Open Question Time**

In accordance with Sidmouth Town Council Standing Orders Item 1 (d) – (i) Members of the Public are invited to put a question (one per person), to the Council through the Chairman (taking no more than 3 minutes each and for a total of 15 minutes). Please note that in accordance with standing order 1(d), a question shall not require a response or debate.

Councillors also have the opportunity to ask questions of the County and District Members during this item whilst giving priority to Members of the public.

(Members are reminded to notify the Councillor concerned and the Clerk of questions to be raised. The Clerk would also appreciate copies of Questions and Responses if of a complicated nature, preferably by email.)

8 **Police Report**

To receive the September 2016 Police Report.

(Members are asked to notify Sergeant Andrew Squires and the Clerk of questions to be raised in advance of the meeting where possible.)

9 **Committee/Working Group Reports**

9.1 Planning Committee Reports

To receive the reports of the Planning Committee meetings held on Wednesdays 7 and 21 September 2016.

7 – 15

9.2 Tourism & Economy Committee Report

To receive the report of the Tourism & Economy Committee meeting held on Monday 12 September 2016.

16 – 17

9.3 Sid Valley Neighbourhood Plan Steering Group

To receive a short update from the Sid Valley Neighbourhood Plan Steering Group.

10 **Reports from Members with Special Responsibilities**

10.1 Finance Report

To receive the Finance Report for August 2016.

18 – 21

10.2 Other Reports from Members with Special Responsibilities

To receive other notified reports from other Members.

11 **Sidmouth Town Band – Annual report**

Martin Cordy, Chairman of the band will update Members on the 2016 summer concert season, Last Night of the Proms and plans for 2017 together with a report on the band's attendance at the National Championship Finals of Great Britain. He will also update Members on the band's search for a new HQ.

12 **Sidmouth Folk Week**

Sidmouth Folk Week Director, John Braithwaite will give a report on the 2016 Festival and plans for the future.

13 **Sidmouth Health and Care Forum**

At the Sidmouth Health and Care Forum last summer, a task group was established to consider the scale and needs of support required for young people who are self-harming in the Sid Valley. The concern was brought by several members of the group all involved in front line work with young people. As a result of the work of the Task group and interim reports to the Forum, it was agreed to try and establish support as soon as possible and as local as possible to the young people in need. The attached report, received from Di Fuller, outlines what is needed in the short term, with the hope that the initial work with young people can be used to secure further long term funding with other partners.

It is hoped that in the short term TAP funding could be used if Members were agreeable to support the work identified and get the project started.

22

14 **British Telecom – Public Payphone Removals**

British Telecom has commenced a formal consultation process, regarding their current programme of intended public payphone removals, which will close on 28 November 2016. The consultation process gives the local community the opportunity to adopt a traditional red ‘heritage’ phone box (where applicable) and make them an asset that local people can enjoy and use. More information can be found at <http://business.bt.com/phone-services/payphone-services/adopt-a-kiosk/>

The public payphones that are scheduled for removal are:

- Temple Street, Sidmouth, EX10 9BN (Red Box)
- Court Hall Gardens, Sidbury Sidmouth, EX10 0RS (Red Box)
- Higher Brook Meadow, Sidford, Sidmouth, EX10 9SS
- Byes Lane, Sidford, Sidmouth, EX10 9QX

Forthcoming Council and Committee meetings:

5 October 2016 – Planning Committee

17 October 2016 – Pre Budget

19 October 2016 – Planning Committee

2 November 2016 – Planning Committee

7 November 2016 – Council

SIDMOUTH TOWN COUNCIL
Minutes of the Meeting of Sidmouth Town Council
held at the Council Chamber, Woolcombe House, Sidmouth,
on Monday 5 September 2016 at 6.30pm

Ward	Councillors Present:
Sidmouth North	Michael Earthey Stuart Hughes Dawn Manley
Sidmouth South	Kelvin Dent John Dyson Paul Wright
Sidmouth East	Marc Kilsbie Frances Newth
Sidmouth West	Matt Booth Louise Cole John Rayson
Primley	Jeff Turner (Chairman)
Sidford	Jack Brokenshire Ian McKenzie-Edwards (Vice-Chairman)
Sidbury	John Hollick
Salcombe Regis	Ian Barlow David Barratt
Apologies:	Gareth Jones and Simon Pollentine

The meeting started at 6.30pm and finished at 8.45pm.

PART 'A'

59 Prayers

Prayers were taken by the Reverend Oliver Ward.

60 Minutes

The minutes of the meeting of the Town Council held on Monday 8 August 2016 were signed as a true and accurate record.

61 Declarations of Interest

There were no declarations of interest received.

62 Matters of Urgency or Report from the Chairman

- The Chairman reported that Sidmouth had been declared as a Fair Trade Town which was good for the town and community.

63 Public Open Question Time

- Deirdre Housom asked about the relationship between the Sid Valley Neighbourhood Plan Steering Group and the work of the Port Royal scoping study.
- Jeremy Woodward raised questions regarding the early stages of the scoping study; he suggested that the report should contain more detail regarding costings for example. There should be a Steering Group from the start of the process with delegated powers.

- Jackie Green requested that the advertising of Council meetings should be changed – they should appear at the top of the What’s On listing on the Council’s webpage.
- Councillors Rayson and Earthey expressed concern with regard to the condition of the public conveniences at the Connaught Gardens and Market Place.

64 Police Report

Sgt Andy Squires presented the police report for August 2016 which showed a total of 50 incidents compared to 60 incidents recorded in August 2015.

65 Committee/Working Group Reports

65.1 Planning Committee Reports

Councillor Barlow, Chairman of the Planning Committee presented the reports of the Planning Committee meetings held on Wednesdays 10 and 24 August 2016.

RESOLVED: That the Planning Committee reports be noted.

65.2 Sid Valley Neighbourhood Plan Steering Group

Deirdre Housom, Chairman of the Sid Valley Neighbourhood Plan Steering Group gave an update regarding the recent work of the SVNP Steering Group team; there had been two resignations but three new recruits.

The results of the first survey would appear on the website by October, the second survey was being developed and the business community questionnaire would be issued to 800 businesses and to the Sidmouth Chamber of Commerce and Sidmouth Business Cafe.

RESOLVED: That the Sid Valley Neighbourhood Plan Steering Group report be noted.

66 Reports from Members with Special Responsibilities

66.1 Finance Report

Councillor Wright presented the July 2016 Finance Report.

RESOLVED: That the July 2016 Finance Report be noted and agreed.

67 Eastern Town Regeneration Scoping Exercise

In November 2015, the Council began formal discussions with East Devon District Council regarding the long desired redevelopment and renewal of Port Royal.

It was agreed that the project should be led by Sidmouth Town Council with support from officers of East Devon District Council and external expertise as necessary. In the first instance, a Scoping Exercise would be undertaken to identify more information about the site, its opportunities and constraints. Both Councils have committed funding to undertake this Scoping Study. Members were asked to consider the Terms of Reference and Brief for the study as attached to the agenda.

During the discussion, some Members suggested the option of deferring the item for the redrafting of the document to include further detail. This was formally proposed as an amendment but defeated in a vote during the debate.

RESOLVED:

- 1) That the Terms of Reference for the joint working approach between the Council and East Devon District Council at appendix 1, be approved;
- 2) That approval is given for the Project Brief for the Scoping Exercise at Appendix 2

68 East and Mid Devon Community Safety Partnership Local Action Group

Members were asked to nominate a replacement following Councillor Kilsbie’s resignation from this committee.

RESOLVED: That Councillor Manley would act as the Town Council’s representative on the East and Mid Devon Community Safety Partnership Local Action Group.

69 Sidmouth Beach Management Plan Funding Sub Group

Members were asked to nominate a Member to represent the Town Council on this group.

RESOLVED: That Councillor Dyson would act as the Town Council's representative on the Sidmouth Beach Management Plan Funding Sub Group.

70 East Devon Villages Plan – Consultation on East Devon Villages Plan: Sidbury

The District Council had published a draft Villages Plan and Sustainability Appraisal/Strategic Environmental Assessment and invited comments until 28 September 2016.

RESOLVED: That Sidmouth Town Council responds to the consultation commenting that it does not agree with the revised boundary which splits Hillside from the rest of the village of Sidbury and considers that small scale, limited expansion in Sidbury would be acceptable but that the infrastructure, especially roads, footways and the Sidbury to Sidmouth cycle track, would need enhancing and developing first.

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CHAIRMAN OF THE COUNCIL

**Minutes of the meeting of
Sidmouth Town Council's Planning Committee
held at the St Peter's Church Hall, Sidford,
Wednesday 7th September 2016**

Councillors present: - Ian Barlow (Chairman)
Michael Earthey (Vice-Chairman)
Kelvin Dent
Dawn Manley
Ian McKenzie-Edwards
John Rayson
Jeff Turner

Apologies:- Marc Kilsbie
Simon Pollentine

The meeting started at 6.30pm and finished at 8.50 pm.

170 Declarations of Interest

Name	Item Number	Type	Action Taken	Details
All Members of the Planning Committee	16/1930/LBC Barrington Villa, Salcombe Road, Sidmouth, EX10 8PU	Personal Interest	Remained in the Chamber during the discussion and voting. (Cllr Barlow did not vote)	Acquainted with the applicant.

171 Minutes

The Minutes of the Planning Committee meetings held on the 10th and 24th August 2016 were signed as a true and accurate record.

172 District Council Members

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

173 Applications for consideration

Resolved That in respect of the Planning Applications set out below and attached, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance with schedule 16 of the Local Government Act 1972.

Applications for consideration

- 174** 16/0669/MOUT FORDS AND SONS LAND ADJACENT TO TWO BRIDGES, TWO BRIDGES ROAD, Sidford Ward SIDFORD
- Outline application accompanied by an Environmental Statement (with all matters reserved except access) for the development of up to 22,800sqm of floor space for use classes B1 (Office Light Industry), B2 (General Industry) and B8 (Storage and Distribution) with details of, and associated strategic landscaping for, the access, linking cycleway and footway, and flood improvements/attenuation. *Amended plans for consultation. The amendments relate to additional*

information to accompany previously submitted Environmental Statement. Details in respect of site layout and positioning of footway/cycle route, drainage, landscaping, design codes and ecology.

Members were unable to support the application for the following reasons:

The amendments to the proposal were not considered sufficient enough to alter the Committee's previous views:

- The proposed development did not comply with Strategy 26 of the Local Plan in that the applicant was proposing two highway access points. Were the application to be granted Members were of the view that only one access point at the Southern part of the site should be allowed.
- The proposed development would exacerbate flooding in an already regularly flooded area.
- The proposed development would be detrimental to the amenity of residents with an increase in traffic in the vicinity of the site and through the villages of Sidford and Sidbury resulting in additional air pollution, congestion and adversely impacting on the residents of surrounding properties.
- The proposed development would create a significant and detrimental visual impact in the countryside within the important Area of Outstanding Natural Beauty with an associated detrimental impact on the vital local Tourism industry.
- The proposed development could adversely affect the economic viability of Sidmouth's Town Centre.
- The need for the development had not been proven with the existing employment site at Alexandria Road still having capacity.

Members were unable to support the amended application for the following additional reasons:

- Members objected to the loss of wildlife habitat and the detrimental effect this would have on wildlife including the bats identified on the site. Members objected to the removal of the hedgerow in Laundry Lane.
- The proposed development would be detrimental to the amenity of residents with an increase in traffic in the vicinity of the site and through the villages of Sidford and Sidbury resulting in additional noise pollution.
- The proposed development would be detrimental to the amenity of residents with an increase in light pollution. Members were concerned about the effect of light pollution on the nearby Norman Lockyer Observatory.
- Members were of the view that no large scale retail units should be allowed on the site.
- Members were of the view that the Transport Assessment provided by the applicant is inadequate and that a further independent and more detailed Transport Assessment should be carried out.

Notes:

- Were the application to be granted, the ridge height of any building should not exceed 7metres with a maximum eaves height of 5metres. Members would not wish to see any flat roofs on any of the buildings.
- Were the application to be granted, no building should exceed 500 sqm in size.

- Were the application to be granted, the proposed cycleway and footway should be constructed prior to any development of the site.

(12 letters of objection had been received by the Town Council)

(At the time of the meeting 149 letters of objection and 2 letters of support had been received by the District Council)

175 16/1946/FUL MR ROBERT PLYFIELDS, SIDBURY, SIDMOUTH, EX10 0QJ
Sidbury Ward PEARSE Construction of agricultural building.

Support

176 16/2027/HRN THE DONKEY LAND AT TROW FARM, TROW, SALCOMBE REGIS,
Salcombe Regis SANCTUARY SIDMOUTH, EX10 0PB
Ward Remove 5m section of hedgerow to create a new field access.

Support

177 16/2024/FUL MR M SEYMOUR 40 ASHLEY CRESCENT, SIDMOUTH, EX10 9UG
North Ward Construction of rear and side extension.

Support

178 16/1948/FUL MRS CHRISTINE 49 SIDFORD HIGH STREET, SIDFORD, SIDMOUTH,
Sidford Ward POHL EX10 9SH
Two storey side extension.

Members were unable to support the application for the following reasons:

- The proposed design was incongruous and aesthetically out of keeping with the character of the area.
- The proposed extension would be detrimental to the street scene of the area.

179 16/1930/LBC MR & MRS R ELEY BARRINGTON VILLA, SALCOMBE ROAD, SIDMOUTH,
East Ward EX10 8PU
Reopening and alteration of former opening in wall to provide a gate and ramped access to rear garden.

Support subject to the agreement of the Conservation Officer.

Note: Members would prefer if height allowed for the brick archway in the wall to be restored and retained as a feature above the proposed gate.

Tree Applications for Decision

The Town Council is authorised to make a decision on the following tree applications.

180 16/1740/TRE CEDAR SHADE CEDAR SHADE, ALL SAINTS ROAD, SIDMOUTH,
South Ward LIMITED EX10 8EU
T2, Holm Oak: Fell.

The Council REFUSES permission to carry out work described below for the following reasons:

T2, Holm Oak: Fell

The tree adds to the setting of the listed building and the amenity of the conservation area. The retention of this tree was a medium term decision at the time of the development, to maintain continuity of tree cover whilst new tree planting establishes. No evidence has been submitted demonstrating that the tree is actually causing the damage, or that it cannot be addressed without the need to remove the tree in the short term. At this time the new landscape (post development) is not sufficiently established to justify the removal of the tree neither is the circumstantial linkage of this tree to the damage of a small decorative wall.

- 181 16/1746/TRE MRS JULIETTE DYERS MEADOW, BYES LANE, SIDFORD
Sidford Ward BRAND T1, Ash: Reduce 2 lowest branches to the east by 2-3m, making 50mm diameter pruning cuts.
APPROVED: Subject to the conditions set out in the Arboricultural Officer's Report.
- 182 16/1670/TRE MR COOK 3 SIDLEIGH, SID ROAD, SIDMOUTH, EX10 9DE
Salcombe Regis Ward Ash: Raise outer crown skirt to 4 metres above ground level of No.4 Sidleigh. Raise outer crown skirt to 6 metres above ground level of No.3 Sidleigh. Remove epicormic growth from main stem. Reduce back to main crown emerging branch growing to the north east.
APPROVED: Subject to the conditions set out in the Arboricultural Officer's Report.
- 183 16/1749/TRE MR SLACK 5 BROWNLANDS ROAD, SIDMOUTH, EX10 9AR
Salcombe Regis Ward T1 Birch: Reduce canopy via thinning to remove approx. 20% leaf area removing 1-2m branch sections to reduce height and spread by approx. 1m making pruning cuts up to 50mm in diameter. Tree currently at 16m with a 6.5m radial spread – reduction to retain tree at 14-15m with a 5-6m radial spread.
Deferred pending receipt of the Arboricultural Officer's report.
- 184 16/1778/TRE MR C BROWN PRIMLEY LODGE, SIDFORD ROAD, SIDMOUTH, EX10 9LN
Primley Ward Holm Oak: 20% Crown reduction.
APPROVED: Subject to the conditions set out in the Arboricultural Officer's Report.
- 185 **Prior notification of proposed works to trees in a Conservation Area (Section 211 Notice)**
The Town Council has been given the required notification of the following tree works and may comment accordingly.
- a) 16/1738/TCA MR T JOHNSON MARYCOURT, CONVENT ROAD, SIDMOUTH, EX10 8RE
South Ward T1 and T2, Mimosa: Fell
Works Noted
- b) 16/1741/TCA CEDAR SHADE CEDAR SHADE,
South Ward LIMITED ALL SAINTS ROAD,
SIDMOUTH,
EX10 8EU.
T1, Sweet Chestnut: Fell
T3, Pittosporum: Fell
T4, Magnolia: Fell
Works Noted
- c) 16/1775/TCA MR & MRS COOK NETHERTON, CONVENT ROAD, SIDMOUTH, EX10 8RE
South Ward T1, Bay: Fell.
Works Noted
- d) 16/1765/TCA MRS C OLD SCHOOL HOUSE, SALCOMBE REGIS, SIDMOUTH,
Salcombe Regis Ward FERGUSON EX10 0JQ
T1, Conifer: Fell.
Works Noted

186 Tree Exemption Reports

No Tree Exemption works were reported.

187 Matters of Report

The Planning Clerk reported that a Tree Preservation Order had been made in respect of land at No. 1,3 5 and 7 Brownlands Road, Sidmouth.

188 Unsupported Decisions

No Unsupported Decisions were received.

189 Appeals

Planning Application No. 15/2008/FUL Meadow-Lea, Boughmore Road, Sidmouth, EX10 8SH
Demolition of a garage and greenhouse, construct a dwelling and garage and create new access to Meadow-Lea and replacement garage.

The Planning Clerk reported that the appeal in respect of the above matter had been granted.

190 Enforcement Letters

No Enforcement letters were received.

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CHAIRMAN OF THE PLANNING COMMITTEE

**Minutes of the meeting of
Sidmouth Town Council's Planning Committee
Held at the Council Chamber, Woolcombe House, Sidmouth,
Wednesday 21st September 2016**

Councillors present: - Michael Earthey (Vice-Chairman in the Chair)
Kelvin Dent
Gareth Jones
Marc Kilsbie
Dawn Manley
Ian McKenzie-Edwards
Simon Pollentine
John Rayson

Apologies: - Ian Barlow
Jeff Turner

The meeting started at 6.30pm and finished at 7.30 pm.

In the absence of the Chairman, Councillor Kelvin Dent was appointed as Vice-Chairman for the meeting.

191 Declarations of Interest

No Declarations of Interest were received.

192 District Council Members

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

193 Applications for consideration

Resolved That in respect of the Planning Applications set out below and attached, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance with schedule 16 of the Local Government Act 1972.

194 Amended Plans Received

16/2024/FUL <i>North Ward</i>	MR M SEYMOUR	40 ASHLEY CRESCENT, SIDMOUTH, EX10 9UG Construction of rear and side extension. <i>Amended plans received relating to obscuration and fixing of window in west elevation to height of 1.7 metres above internal floor level.</i>
Support		

Applications for consideration

16/2010/LBC <i>East Ward</i>	MR MICHAEL BELCHER	1 SALCOMBE ROAD, SIDMOUTH, EX10 8PS Revisions to listed building consent reference 15/1098/LBC to include installation of timber double glazed windows, extractor vents and insertion of new and replacement partitions.
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Support subject to the agreement of the Conservation Officer.

196	16/2035/LBC <i>East Ward</i>	REVEREND AND MRS ROSE	LOWER FLAT, THE LITTLE PLACE, CHAPEL STREET, SIDMOUTH, EX10 8ND Internal alterations and replacement of doors and windows at the rear. Support subject to the agreement of the Conservation Officer.
197	16/2091/LBC <i>East Ward</i>	MR & MRS DRAKE	4 AMYATTS TERRACE, SIDMOUTH, EX10 8PE Infill extension to rear of property and internal amendments. Support subject to the agreement of the Conservation Officer.
198	16/2096/COU <i>East Ward</i>	MRS L PALMER	2 VICARAGE ROAD, SIDMOUTH, EX10 8TS Change of use from architect's office to dwelling. Support
199	16/2138/FUL <i>Primley Ward</i>	MRS G DAVIS	8 BRAMBLE CLOSE, SIDMOUTH, EX10 9XY Creation of pedestrian gateway in rear boundary fence. Support subject to the gate opening inwards and subject to the agreement of the Highways Department.
200	16/1971/FUL <i>West Ward</i>	MRS CAROLINE HARRISON	WORKSHOP AT REAR OF 69 TEMPLE STREET, SIDMOUTH Conversion of workshop to dwelling.

Members were unable to support the application for the following reasons:

- The proposal would adversely affect the neighbouring properties by reason of overlooking.
- The proposal was considered overdevelopment as the site was considered too small to accommodate an additional dwelling.
- Members were concerned about the lack of parking proposed.

Tree Applications for Decision

The Town Council is authorised to make a decision on the following tree applications.

201	16/1749/TRE <i>Salcombe Regis Ward</i>	MR SLACK	5 BROWNLANDS ROAD, SIDMOUTH, EX10 9AR T1 Birch: Reduce canopy via thinning to remove approx. 20% leaf area removing 1-2m branch sections to reduce height and spread by approx. 1m making pruning cuts up to 50mm in diameter. Tree currently at 16m with a 6.5m radial spread – reduction to retain tree at 14-15m with a 5-6m radial spread.
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The Council hereby **REFUSES** permission to carry out the work requested for the following reasons:

Birch are intolerant of pruning as referenced in BS 3998:2010 Tree Work – Recommendations, paragraph 7.2.2. Given the proposed works are not safety related and the tree does not overly dominate its surroundings the application should be refused as the works will be detrimental to the health and amenity value of the tree.

202 16/1864/TRE THE LAUREL STREET RECORD, THE LAURELS, SIDMOUTH,
South Ward MANAGEMENT EX10 8UX
COMPANY T12 & T27 Thuja: Fell.
T28 Turkey Oak: Remove first four secondary
branches over Acer.

SPLIT DECISION (a part of the application has been refused and a part approved).

The Council hereby **GRANTS** permission to carry out work described below subject to the following conditions:

T12, Thuja: Fell

T28 Turkey Oak: Remove group of four circa 50mm low branches growing closest to the maple tree.

1. The works hereby consented to shall be carried out within a period of 2 years from the date of this decision notice.
(Reason – To ensure that the works are carried out within a reasonable period of time).
2. The works hereby consented to shall be carried out in accordance with British Standard 3998: 2010 (Tree work – Recommendations).
(Reason – In the interests of amenity and to ensure the works are carried out in a satisfactory manner).

The Council hereby **REFUSES** permission to carry out work described below for the following reasons:

T27 Thuja: Fell.

T28 Turkey Oak: Remove first four secondary branches over Acer.

1. T27 Thuja: The tree contributes to the amenity of the area, appears to retain good vigour and no information has been submitted quantifying the extent of decayed and sound wood.
2. T28, Turkey Oak: Removal of the first four low secondary branches will impact on mass damping or parent stem, given the included unions associated with the main structural branches of the tree, this would be undesirable. Consent has been granted to remove four circa 50mm branches which are closest to the maple.

203 Tree Exemption Reports

Long Orchard, Elysian Fields, Sidmouth

The Planning Clerk reported a letter from East Devon District Council regarding the proposed works to fell 1 dead Holly located to the east of the visitor parking area.

The works in question are considered to be an exception from the normal requirement to seek the consent of the Council under Regulation 14 of the Town and County Planning (Tree Preservation) (England) Regulations 2012. (This regulation of the Act provides for works to be carried out on dead and dangerous trees [or parts of trees] in the interests of safety.

204 Matters of Report

The Planning Clerk reported that a Tree Preservation Order had been made in respect of land at and adjacent to Trenoweth, Coreway, Sidford.

The Planning Clerk reported that Applications 16/1374/FUL Southcote, Coreway, Sidford, EX10 9SD and 16/1728/LBC and 16/1727/FUL Knowle House, Harcombe, Sidmouth, EX10 OPP had been withdrawn by the applicants.

205 Unsupported Decisions

Planning Application 16/1676/FUL
29 Newlands Close, Sidmouth, EX10 9NW
Construction of dormer window on rear roof slope.

Town Council	District Council
Unable to support	Granted

206 Appeals

Planning Application No. 15/2874/LBC Old Post Office, Vicarage Road, Sidmouth, EX10 8TP.
Erection of an advertising sign on the side (south) elevation.

The Planning Clerk reported that the Appeal had been allowed.

207 Enforcement Letters

No Enforcement letters were received.

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CHAIRMAN OF THE PLANNING COMMITTEE

**Minutes of the meeting of
Sidmouth Town Council's Tourism & Economy Committee
held at the Council Chamber, Woolcombe House, Sidmouth,
on Monday 12 September 2016 at 6.30 pm**

Councillors present: - Simon Pollentine (Chairman)
 Frances Newth (Vice-Chairman)
 Ian Barlow
 David Barratt
 Jack Brokenshire
 John Dyson
 John Hollick
 Stuart Hughes
 Marc Kilsbie
 Dawn Manley
 Ian McKenzie-Edwards
 John Rayson
 Paul Wright

Apologies: Matt Booth, Louise Cole

The meeting started at 6.30pm and finished at 7.30pm

PART 'A'

14 Minutes

The Minutes of the Tourism & Economy Committee meeting held on Monday 14 March 2016 were signed as a true and accurate record.

15 Declarations of Interest

Name	Item Number	Type	Action Taken	Details
Cllr Marc Kilsbie	General declaration	Personal	Remained in Chamber	Business owner
Cllr John Rayson	General declaration	Personal	Remained in Chamber	Member of the Chamber of Commerce and Business owner

16 Information Centre Manager's Report

In the absence of the Sidmouth Information Centre Manager, the Chairman presented the Information Centre report to Members. The Town Clerk reported that the flat panel monitor had now been installed in the Information Centre's window.

RESOLVED: that the Information Manager's report be noted.

17 Sidmouth Information Centre Finance Report

Councillor Pollentine presented the Finance Report for the period to July 2016 in respect of the Sidmouth Information Centre.

RESOLVED: That the Sidmouth Information Centre's Finance Report be noted and agreed.

18 Town Guide Finance and Distribution Figures

The Chairman presented the Income and Expenditure Report for the period to July 2016 and the latest Guide distribution figures for the period to August 2016.

RESOLVED:

- 1) That the Town Guide Income and Expenditure Report for the period to July 2016 be noted and agreed.
- 2) That the Guide distribution figures be noted.

19 Tour of Britain Stage 6

Councillor Stuart Hughes gave a report regarding the Sidmouth start of Tour of Britain Stage 6 on Friday 9 September 2016; the event had attracted 20,000 plus spectators to the town and created good publicity for Sidmouth. An inter-primary schools bike race had been held in The Byes on the Friday afternoon which had been very successful and it was hoped that this could become a regular event. Members and the Chamber of Commerce were very supportive of the Tour of Britain and associated events and felt that should it ever return they would take on board any lessons learned from the event. They felt that the larger picture and benefits in increased advertising for the town, promotion and providing a different event for people to see would more than make up for short term disruption on the day.

RESOLVED: That Councillor Hughes' report be noted and thanks be noted to Dominic Horrell and the Sid Valley Cycling Club who had organised the criterion races held on Thursday 8 September.

20 Red Arrows

Councillor Barlow gave a report regarding the Red Arrows display on Friday 26 August 2016; it was anticipated that with the reserves brought forward and the £11,000 approx. collected on the night, that Sidmouth would be in a position to book the Red Arrows Display Team again for 2017.

RESOLVED: That Councillor Barlow's report be noted and that thanks be noted to Oliver Salter and the Regatta Committee who had organised the team of collectors for the Friday night.

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CHAIRMAN OF THE TOURISM & ECONOMY COMMITTEE

**Sidmouth Town Council - Detailed Income and Expenditure Report
Month 5 - August 2016**

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Variance
<u>Council Services</u>				
Public Conveniences	0	0	28,000	28,000
Public Conveniences-Mtce Sidbury/Manstone	0	0	1,000	1,000
Flower Beds, Planters & Watering	2,814	8,927	16,000	7,073
Christmas Lighting & Events	0	-500	8,800	9,300
Donation to Christmas Lighting (Income)	0	-500	-1,500	-1,000
Sidmouth Hopper Bus	6,370	15,285	8,000	-7,285
Donation to Hopper Bus (Income)	-10,025	-13,014	0	13,014
Noticeboards and Fingerposts	0	0	2,500	2,500
Sidmouth Information Centre	5,000	5,000	21,600	16,600
Drinking Fountain, Sidbury	0	24	250	226
Annual Report Printing/Distribution	0	630	700	70
War Memorials	0	0	630	630
Parish Paths Partnership Payments	45	397	0	-397
Parish Paths Partnership (Income)	0	-3,664	0	3,664
	£4,204	£12,585	£85,980	£73,395

Discretionary Expenditure

Grants	0	12,000	12,000	0
Folk Week, Children's Festival & Family Tickets	0	25,000	25,000	0
Folk Week Social Dance	0	5,000	5,000	0
Sidmouth Town Band	0	2,000	2,000	0
Boat Jetty (former Jurassic Coast Marine Links)	0	0	25,000	25,000
South West Museum Development	0	0	800	800
Dog Hygiene Bins	0	65	1,000	935
Sand bags	0	0	1,000	1,000
Youth Service Support	0	15,000	30,000	15,000
Seagulls Management	0	0	2,500	2,500
Tourism Promotion Reserve	0	2,000	2,000	0
Website & Social Media Development/Support	0	500	2,000	1,500
Donation to use of Party Tent (Income)	0	0	0	0
Red Arrows Display	1,279	1,279	6,000	4,721
Donation to Red Arrows Display (Income)	0	-50	0	50
Neighbourhood Plan	903	7,308	12,500	5,192
Neighbourhood Plan Grants (Income)	-8,850	-10,850	0	10,850
Transfer from Earmarked Reserves	0	0	-20,000	-20,000
Woolley Bequest Payments	350	11,444	0	-11,444
Woolley Bequest (Income)	-50	-250	0	250
	-£6,368	£70,446	£106,800	£36,354

Sidmouth Town Council - Detailed Income and Expenditure Report

Month 5 - August 2016

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Variance
<u>Woolcombe House</u>				
Services Gas/Water/Elec	433	1,886	3,800	1,914
Woolcombe House Business Rate	0	2,904	5,800	2,896
Woolcombe House (Loan Interest&Repayment)	0	7,444	14,890	7,446
Woolcombe House-General Maintenance	657	2,460	5,800	3,340
Woolcombe House Grounds	76	380	1,200	820
Woolcombe House Building Reserve	0	0	2,000	2,000
Council Chamber Hire (Income)	0	0	0	0
Band Hut Repairs	0	0	6,750	6,750
	£1,166	£15,074	£40,240	£25,166

Other Property

Alma Lane Field	0	0	500	500
Alma Lane Field (Income)	0	0	0	0
Manstone Youth Centre	558	5,320	12,000	6,680
Manstone Youth Centre (Income)	0	-100	0	100
Manstone Sports and Play Areas	0	0	5,000	5,000
Long Park & Play Area	0	272	8,000	7,728
Other Additional Play Areas	0	0	10,000	10,000
Seafront Amenity Building	369	5,469	20,000	14,531
Stowford Community Centre	0	0	515	515
Conservatory Maintenance	0	465	1,000	535
Fire Beacon Stewardship (Income)	0	-3,338	0	3,338
Sidmouth Golf Club (Income)	0	0	-5	-5
Elec Pole Rent (Income)	0	-38	-35	3
	£927	£8,050	£56,975	£48,925

Trust Property - The Ham

The Ham Ground Mtce	0	0	4,102	4,102
The Ham Other Mtce	916	1,322	2,500	1,178
The Ham Play Equipment	0	1,275	1,500	225
The Ham Reserve	0	0	2,000	2,000
The Ham 3Phase Power	417	705	500	-205
The Ham Rent (Income)	-1,050	-6,950	-8,125	-1,175

Manstone

Manstone Land Ground Mtce	0	0	500	500
Manstone Other Maintenance	0	260	1,600	1,340
Manstone Reserve	0	0	2,000	2,000
Manstone Rent (Income)	0	-238	-990	-752

Salcombe Regis

S.R. Allotment Field Rent (Income)	0	0	-1	-1
S.R. Recreation Field (water)	57	109	250	141
S.R. Recreation Field Rent (Income)	0	0	-1	-1
	£340	-£3,517	£5,835	£9,352

Sidmouth Town Council - Detailed Income and Expenditure Report

Month 5 - August 2016

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Variance
<u>Members</u>				
Members/Chairman's Allowances	0	4,649	5,500	851
Chairman's Expenses	0	0	2,000	2,000
Members Expenses/Training	15	242	1,000	758
Elections	0	0	3,000	3,000
Civic & Hospitality	22	302	1,000	698
Civic Regalia	0	0	2,500	2,500
Sale of Ties & Badges (Income)	0	-8	0	8
	£37	£5,185	£15,000	£9,815
<u>Staff</u>				
Salaries	7,313	36,694	90,000	53,306
Pensions	1,418	7,145	18,000	10,855
Staff Eye Tests	0	0	100	100
Training & Conferences	0	0	1,000	1,000
Officers Expenses	0	36	100	64
Tourism/Promotion Admin (Income)	0	0	-10,000	-10,000
Advert Planning Fees (Income)	0	0	0	0
	£8,731	£43,875	£99,200	£55,325
<u>Office Expenses</u>				
Postage	122	267	1,000	733
Stationery	19	535	1,500	965
Telephone	0	1,590	3,000	1,410
Subscriptions	0	1,879	2,000	121
Photocopier	-6	441	1,500	1,059
Internet, website and webcams	150	150	500	350
Computer Software Contracts	0	589	1,200	611
Computer Maintenance Contingency	0	0	3,000	3,000
Advertisements	0	40	500	460
Audit	0	300	1,600	1,300
Insurance	0	6,039	5,600	-439
Sundry	22	724	1,200	476
Bank Charges	25	49	300	251
Bank Interest Received (Income)	0	-619	0	619
	£332	£11,984	£22,900	£10,916

Sidmouth Town Council - Detailed Income and Expenditure Report

Month 5 - August 2016

Expense Group Totals	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Variance
Council Services	4,204	12,585	85,980	73,395
Discretionary Expenditure	-6,368	70,446	106,800	36,354
Woolcombe House	1,166	15,074	40,240	25,166
Other Freehold Property	927	8,050	56,975	48,925
Trust Property	340	-3,517	5,835	9,352
Members	37	5,185	15,000	9,815
Staff	8,731	43,875	99,200	55,325
Office Expenses	332	11,984	22,900	10,916
Precept Received	0	-209,567	-419,135	-209,568
Council Tax Support Grant	0	-6,898	-13,795	-6,897
Net Income over Expenditure	£9,369	-£52,783	£0	£52,783

Current/Deposit Bank Accounts

£580,530

of which

Woolley Bequest

£43,986

Earmarked Reserves

£357,701

Sidmouth Health and Care Forum Young People and Self-Harming

Introduction

At a meeting of the Sidmouth Health and Care Forum in summer 2015 the issue of self-harming in young people was raised and considerable concern expressed at the reported high levels and need to address what has become a serious problem. A Public Health Devon Needs Assessment 2015 highlighted over 14,000 incidents of self-harm in young people in Devon in 2014. A focus group was established from members of the forum and a wider membership of relevant agencies, including Sidmouth Children Services, EDDC Community Development, Sidmouth College, and Sid Valley Practice. While there are providers of statistics and also support initiatives in Devon and East Devon, there is no support that focuses specifically on children and young people's mental health and self-harming in Sidmouth and the valley. Work over the last year has considered available data, existing support and signposting and possible reasons for self-harming.

Emerging findings

- Young people need to be involved in the design and development of their own support requirements to meet young people's mental health and self-harming needs.
- Areas and types of self-harm are changing.
- There is the need for support at a very local level that provides contact outside of school.

Initial conclusions of what is needed to progress the findings

- To facilitate a group of young people to meet together with one or two key personnel to discuss issues around young people's mental health and self-harming and to identify over a period of time what support is needed. These young people to be drawn from EDDC's Early Help, the Sidmouth Youth Centre and Sidmouth young people attending 'The Project'.
- To provide regular sessions with a trained counsellor for one to one and/or small groups in Sidmouth.
- To use the information gained to develop bids/ applications for funding for larger scale Sidmouth focussed provision.
- To develop an initial short term funded project that will advocate for a more sustainable longer term project in partnership with larger bodies.

Request to Sidmouth Town Council

Total budget request for project support from October 2016 to May 2017: = £2,700

Core project costs: 32weeks of 2hour sessions at £60 per session (£20 per hour for staff, including on costs, plus £10 per hour for room hire) = £1,920

Contingency: 8 sessions at £60 per session (additional 1 session per month if success indicates greater need) = £480, plus contribution to extra activities e.g. away day to a limit of £300 = total contingency of £780.

Outcomes

- Immediate support for vulnerable young people in Sidmouth who are at high risk of self-harming.
- Applications for regional or national funding for on-going support.