

# SIDMOUTH TOWN COUNCIL



WOOLCOMBE HOUSE  
WOOLCOMBE LANE  
SIDMOUTH  
DEVON  
EX10 9BB

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VAT Reg. No. 142 3103 24  
24 August 2018

To: All Members of the Town Council  
Town Clerk

For information:  
District Councillors for Sidmouth not on the Town Council  
County Councillor for Sidmouth not on the Town Council

Dear Sir/Madam,

## Meeting of Sidmouth Town Council Monday 3 September 2018 at 6.30pm

You are hereby summoned to attend the above meeting to be held in the Council Chamber, Woolcombe House, Sidmouth. It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

Members of the public are reminded that they may speak on any item on the agenda during Public Question Time or when an item is reached on the agenda with the permission of the Chairman and before that item is debated by Members.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Chris Holland', written over a horizontal line.

**Christopher E Holland**  
Town Clerk

## A G E N D A

- |   |   | Page/s |
|---|---|--------|
|   | <b><u>PART 'A'</u></b>  |        |
| 1 | <b>Prayers</b><br>Prayers will be taken by the Reverend Annita Denny.   |        |
| 2 | <b>Apologies</b><br>To receive any apologies for absence.   |        |
| 3 | <b>Minutes</b><br>To confirm the minutes of the meeting of the Town Council held on Monday 13 August 2018.  | 4 – 5  |
| 4 | <b>Declarations of Interest</b><br>To receive any Members' declarations of interest in respect of items on the agenda.<br><br>Note: You must also declare the nature of any personal or disclosable pecuniary interests in an item whenever it becomes apparent that you have an interest in the business being considered. |        |

5 **Matters of Urgency or Report from the Chairman**

To consider any items that in the opinion of the Chairman should be dealt with as matters of urgency because of special circumstances. (Note: such circumstances need to be recorded in the minutes).

6 **Exclusion of the Public**

To agree any items to be dealt with after the public (including the press) have been excluded. There is one item which the Clerk recommends should be dealt with in this way.

7 **Public Open Question Time**

In accordance with Sidmouth Town Council Standing Orders Item 1 (d) – (i) Members of the Public are invited to put a question (one per person), to the Council through the Chairman (taking no more than 3 minutes each and for a total of 15 minutes). Please note that in accordance with standing order 1(d), a question shall not require a response or debate.

Councillors also have the opportunity to ask questions of the County and District Members during this item whilst giving priority to Members of the public.

*(Members and members of the public are reminded to notify the Clerk and Councillor concerned of questions to be raised. This arrangement is in place to enable a considered response at the meeting.)*

8 **Police Report**

To receive the August 2018 Police Report.

*(Members are asked to notify Sergeant Andrew Squires and the Clerk of questions to be raised in advance of the meeting where possible.)*

9 **Committee/Working Group Reports**

9.1 Planning Committee Reports

To receive the reports of the Planning Committee meetings held on Wednesdays 8 and 22 August 2018.

6 – 12

9.2 Sid Valley Neighbourhood Plan Steering Group

To receive a short presentation from the Sid Valley Neighbourhood Plan Steering Group.

10 **Reports from Members with Special Responsibilities**

10.1 Finance Report

To receive the Finance Report for July 2018.

13 – 16

10.2 Other Reports from Members with Special Responsibilities

To receive other notified reports from other Members.

11 **Exclusion of the Public and Press**

The Vice-Chairman of the Council to move the following:

“that under the Public Bodies (Admission to Meetings) Act 1960

the public (including the press) be excluded from the meeting due to the confidential nature of its contents.”

## **PART 'B'**

### **12 Potential Transfer of Knowle Parkland**

To receive an update from the Town Clerk on discussions with East Devon District Council concerning the potential transfer of Knowle Parkland to the Town Council.

#### **Forthcoming Council and Committee meetings:**

5 September 2018 – Planning Committee

10 September 2018 – Tourism & Economy Committee

19 September 2018 – Planning Committee

1 October 2018 – Council

3 October 2018 – Planning Committee

**SIDMOUTH TOWN COUNCIL**  
**Minutes of the Meeting of Sidmouth Town Council**  
**held at the Council Chamber, Woolcombe House, Sidmouth,**  
**on Monday 13 August 2018 at 6.30pm**

Ward	Councillors Present:
Sidmouth North	Stuart Hughes
	Dawn Manley
Sidmouth South	Kelvin Dent
	John Dyson
Sidmouth East	Marc Kilsbie
	Frances Newth
Sidmouth West	Louise Cole
	Sheila Kerridge
	John Rayson
Primley	Simon Pollentine
	Jeff Turner
Sidford	Jack Brokenshire
	Ian McKenzie-Edwards (Chairman)
Sidbury	John Hollick
	Gareth Jones
Salcombe Regis	Ian Barlow (Vice-Chairman)
	David Barratt
Apologies:	Michael Earthey, Paul Wright

The meeting started at 6.30pm and finished at 7.30pm.

## **PART 'A'**

### **49 Prayers**

Prayers were taken by the Vice Chairman.

### **50 Minutes**

The minutes of the meeting of the Town Council held on Monday 2 July 2018 were signed as a true and accurate record.

### **51 Declarations of Interest**

There were no Declarations of Interest received for this agenda.

### **52 Public Open Question Time**

Five members of the public asked questions relating to the process for the sale of East Devon District Council Drill Hall site.

Responding to the questions, Councillors Turner and Barratt commented that the process being undertaken by EDDC, with the Town Council as consultee, was open and transparent and followed the usual procedure for the sale of a District Council asset including the advertising and selection criteria. Sensitive commercial material was only likely to be shared with potential bidders via EDDC's appointed agent JLL and not separately via the Town Council which was a third party within the process, as this could prejudice potential future bids both community and/or commercial.

Cllr Cole commented that the draft Neighbourhood Plan included residents' views regarding Drill Hall re-development, therefore any future planning applications should take notice of the Neighbourhood Plan. Cllr Barratt reported that the District Council's Development Management Committee had already referred to the Emerging Neighbourhood Plan with respect to a recent planning application therefore the Neighbourhood Plan was already in use as a planning tool.

**53 Police Report**

Sgt Andy Squires presented the police report for July 2018 which showed a total of 59 incidents compared to 46 incidents recorded in July 2017.

**54 Committee/Working Group Reports**

54.1 Planning Committee Reports

Councillor Dent, Vice-Chairman of the Planning Committee, presented the reports of the Planning Committee meetings held on Wednesdays 27 June, 11 25 July and Tuesday 31 July 2018.

**RESOLVED:** That the Planning Committee reports be noted.

54.2 Sid Valley Neighbourhood Plan Steering Group

Councillor Cole gave a report of the work being carried out by the Sid Valley Neighbourhood Plan Steering Group Committee.

**RESOLVED:** That the Sid Valley Neighbourhood Plan Steering Group report be noted.

**55 Reports from Members with Special Responsibilities**

55.1 Finance Report

The June 2018 Finance Report was presented to Members.

**RESOLVED:** That the June 2018 Finance Report be noted and agreed.

55.2 Sidmouth Hopper Bus

Councillor Dent reported that the passenger numbers were lower than anticipated so far this season and raised concerns that the service may not come within budget but there were additional funds available in Earmarked Reserves. He would give a full report to the September Council meeting.

**RESOLVED:** That the Hopper Bus Report be noted.

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CHAIRMAN OF THE COUNCIL

**Minutes of the meeting of  
Sidmouth Town Council's Planning Committee  
Held at the Council Chamber, Woolcombe House, Sidmouth,  
Wednesday 8 August 2018**

Councillors present: - Kelvin Dent (Chairman)  
Ian Barlow (Vice Chairman)  
John Rayson  
Simon Pollentine  
Jeff Turner  
Ian McKenzie-Edwards

Apologies: - Michael Earthey, Marc Kilsbie

The meeting started at 6.30pm and finished at 7.25pm.

**132 Declarations of Interest**

Name	Item Number	Type	Action Taken	Details
Cllr Kelvin Dent	18/1731/LBC and 18/1714/LBC, 9 & 10 Fortfield Terrace, Sidmouth, EX10 8NT Installation of wall mounted Blue Plaque.	Personal Interest	Remained in the Chamber during discussion but did not vote.	A member of the community team for blue plaques.
Cllr Ian McKenzie-Edward	18/1642/FUL, Yellow Cottage, 2 Sid Lane, Sidmouth, EX10 9AN Construction of single storey rear extension.	Personal Interest	Remained in the Chamber during discussion but did not vote.	Acquainted with Applicant.
Cllr Simon Pollentine	18/1643/FUL Synderborough Farm, Sidbury, Sidmouth, EX10 0QJ Conversion of two disused agricultural barns to provide two residential dwellings.	Personal Interest	Remained in the Chamber during discussion but did not vote.	Acquainted with Applicant.

**133 Minutes**

The Minutes of the Planning Committee meetings held on the 25 and 31 August 2018 were signed as a true and accurate record.

**134 District Council Members**

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

**135 Applications for consideration**

**Resolved**

That in respect of the Planning Applications set out below and attached, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance with schedule 16 of the Local Government Act 1972.

### Applications for consideration

- 136** 18/1733/FUL West Ward Ms Clare Beer 84 Winslade Road, Sidmouth, EX10 9EZ. Conversion of bungalow to two dwellings including addition of front and rear dormer windows and new pedestrian access.

UNABLE TO SUPPORT

Members were unable to support the application for the following reasons:

- The proposed design would be over development for the size of the area.
- The proposed design of the dormer windows at the rear would adversely impact on the neighbouring property due to overlooking.

- 137** 18/1638/FUL South Ward Mr & Mrs Asquith 3 Cedar Shade, All Saints Road, Sidmouth, EX10 8EU. Construction of single storey rear extension and capping to parapet wall.

SUPPORT

- 138** 18/1731/LBC South Ward Ms Rachel Watkins 9 Fortfield Terrace, Sidmouth, EX10 8NT. Installation of wall mounted Blue Plaque.

SUPPORT

- 139** 18/1714/LBC South Ward Mr Colin Moorhouse 10 Fortfield Terrace, Sidmouth EX10 8NT. Installation of wall mounted Blue Plaque.

SUPPORT

- 140** 18/0922/FUL Salcombe Regis Ward Mr And Mrs Harper Amelance, Sidcliffe, Sidmouth, EX10 9QA. Retention of detached garage (amended design to planning permission 17/0559/FUL).

UNABLE TO SUPPORT

The amendments to the proposal were not considered to be sufficient to alter the Committee's previous view that the application could not be supported as it contravenes the local plan (D1 - Design and Local Distinctiveness: items 1, 2, 3) for the following reasons:

- The proposed design would be out of keeping with the character of the area.
- The proposed design would be detrimental to the street scene of the area and contrary to the policy of local design and distinctiveness.
- The proposed design should not be higher than the standard 2.5m or in front of the house line.
- The proposed design would be overbearing to neighbouring properties and should be at the same height as the lower end of the building.

**Further Resolution:** Members felt that the whole design was unsatisfactory and did not bear any resemblance to the original plans. Members considered that if the design was permitted it could be seen as acceptance of poor design. Members therefore requested that enforcement action should be taken.

- 141** 18/1642/FUL Salcombe Regis Ward Mr Ian Lange Yellow Cottage, 2 Sid Lane, Sidmouth, EX10 9AN. Construction of single storey rear extension.

SUPPORT

- 142** 18/1419/FUL Sidford Ward Mr & Mrs G Oliver Byes End, Byes Lane, Sidford, Sidmouth. EX10 9QX. Construction of two storey extension (revised scheme to 18/0823/FUL).

SUPPORT

NOTE: Member felt the previous plans were more suited to the area.

<b>143</b>	18/1643/FUL Sidbury Ward	Mr & Mrs Pike	Synderborough Farm, Sidbury, Sidmouth, EX10 0QJ. Conversion of two disused agricultural barns to provide two residential dwellings.
	SUPPORT		
<b>144</b>	18/1693/FUL East Ward	Mr & Mrs Blundell	16 Newtown, Sidmouth, EX10 8QF. Demolition of existing single storey rear extension and construction of new single storey rear extension and veranda.
	SUPPORT		
<b>145</b>	18/1694/LBC East Ward	Mr & Mrs Blundell	16 Newtown Sidmouth, EX10 8QF. Demolition of existing single storey rear extension. Construction of new single storey rear extension, two replacement windows, and associated landscape works.
	SUPPORT		
<b>146</b>	<b>Tree Applications for Decision</b>		
<b>A)</b>	18/1434/TRE South Ward	Mrs Aldridge	12 Sidlands, Sidmouth, EX10 8UE. T1: Beech crown raised to 4 metres to relieve shading of garden and remove multiple cross over of branches. T2: Holmoak to fell at customers request.
	SPLIT DECISION		
	The Council hereby grants permission to carry out work described below subject to the following conditions:		
	T1. Crown lift to 3m over the footway only, using target pruning cuts, and a crown clean of no more than 10% of the folia area with cuts no more than 75mm		
	T2. Is not covered by the Preservation Order and is not worthy of protection.		
<b>B)</b>	18/1468/TRE South Ward	Mr Anthony Tugwell	8 Cranford, Sidmouth, EX10 8UT. T1 - To dismantle in a controlled manner cutting as close to ground level as possible 1 x Holly tree growing in the rear garden. It is requested the Holly tree be removed as it is outgrowing the rear paved seating area and restricting light into the rear patio doors and the neighbouring property. It is approximately 15 ft. in height.
	APPROVED		
<b>147</b>	<b>Prior notification of proposed works to trees in a Conservation Area (Section 211 Notice)</b>		
<b>A)</b>	18/1558/TCA South Ward	Mrs Duncan	Weston House, Boughmore Road, Sidmouth, EX10 8SJ. T1 - holly - fell. T2 - bay - reduce height by 2m and side growth by 1.5m. Leaving an approximate height of 8m and radial spread of 6m.
	Works Noted		T3 - Acer plat. 'Drummondii' - prune out reversion growth. T4 - cypress by pittosporum - remove. T5 - lime - reduce crown by approximately 2m. Leaving an approximate height of 12m and a radial spread of 6m.
<b>B)</b>	18/1557/TCA South Ward	Mrs Frost	Edgmond, Boughmore Road, Sidmouth, EX10 8SJ. T1 - purple Norway maple - reduce height by approximately 2m and side growth by 1.5m to leave an approximate height of 10m and a radial spread of 5m.
	Withdrawn		



**148 Application to become a Tree Warden**

Mr. Ed Dolphin has expressed an interest in becoming a Tree Warden. He is currently the Treasurer of Sidmouth Arboretum.

Every parish in East Devon has a tree warden (or a vacant position for one) and some have several. At present, Sidmouth Town Council has two Tree Wardens; Diana East and Councillor Simon Pollentine. There is no maximum for the number of Tree Wardens for a town, though in order to avoid the post having less value and the system unwieldy, it is suggested that there be no more than three with at least one tree warden being an elected member of the Council.

A parish tree warden is there to keep an eye on protected trees, to raise awareness of the value of trees in the local community and to encourage people to look after trees carefully. Tree wardens do not have any formal or legal role. They are purely an advisor, advising the Town Council. They also act as a mechanism for tree related information and a potential facilitator for community tree activities such as:

- Get involved in planting trees in the parish or encouraging others to do so
- Survey trees or hedgerows in their parish
- Take local people on tree walks
- Involve school children in tree planting or growing trees from seed
- Encourage farmers to protect hedgerow trees or saplings
- Encourage sustainable management of orchards

A tree warden can do as much or as little as they like, depending on the workload in the parish and their own interests and available time. Tree wardens are encouraged to maintain close links with the District Council Tree Officers who can provide information about tree management, law and protection and data about which trees are protected within an individual parish.

The Planning Committee is recommended to consider if Mr. Ed Dolphin be made a Tree Warden for Sidmouth Town Council.

Sidmouth Town Council Planning committee resolve that Mr Dolphin will be appointed as a Tree Warden for Sidmouth Town.

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**CHAIRMAN OF THE PLANNING COMMITTEE**

**Minutes of the meeting of  
Sidmouth Town Council's Planning Committee  
Held at the Council Chamber, Woolcombe House, Sidmouth,  
Wednesday 22 August 2018**

Councillors present: - Michael Earthey (Chairman)  
Kelvin Dent (Vice Chairman)  
John Rayson  
Ian Barlow  
Dawn Manley  
Jeff Turner  
Marc Kilsbie  
Ian McKenzie-Edwards

Apologies: - Simon Pollentine

The meeting started at 6.30pm and finished at 8.30pm.

**149 Declarations of Interest**

Name	Item Number	Type	Action Taken	Details
Cllr Ian Barlow	18/1798/FUL Elmcote, Boughmore Road, Sidmouth, EX10 8SH. New Dwelling	Personal Interest	Remained in the Chamber during discussion and will vote.	Acquainted with Applicant.
Cllr Ian Barlow	18/0940/COU Former Lloyds Pharmacy, Church Street, Sidford, Sidmouth, EX10 9RL. Change of use from shop to residential use and conversion into 2 flats.	Disclosable Pecuniary Interest	Left the Chamber during discussion and voting.	Applicant is a member of Sidmouth Town Council.
All Members of the Planning Committee	18/0940/COU Former Lloyds Pharmacy, Church Street, Sidford, Sidmouth, EX10 9RL.	Personal Interest	Remained in the Chamber during discussion and voting.	Acquainted with Applicant.

**150 District Council Members**

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

**151 Applications for consideration**

**Resolved** That in respect of the Planning Applications set out below and attached, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance with schedule 16 of the Local Government Act 1972.

**152 Urgent item or Amended Plans**

DCC/4073/2018 - Proposed pedestrian footbridge over the river Sid linking the Ham recreational ground to footpath leading to Beatlands Road/Cliff Road, including associated approach ramps, retaining walls, sandstone deposition, planting and lighting and the demolition of Alma Bridge at the mouth of the river Sid, Sidmouth.

SUPPORT

**Applications for consideration**

**153** 18/1776/FUL Mr Thomas 120 Temple Street, Sidmouth, EX10 9BJ.  
North Ward Hall Construction of single storey side/rear extension.

SUPPORT

**154** 18/1835/FUL Mrs V Moore 16 Ashley Crescent, Sidmouth, EX10 9UF.  
North Ward Construction of single storey side extension.

SUPPORT

**155** 18/1763/FUL Mr E Fire & Smoke Farm, Salcombe Regis, Sidmouth,  
Salcombe Regis Ward Marshall EX10 0PE. Construction of two storey and single  
storey link extension (revised scheme to  
18/0367/FUL).

UNABLE TO SUPPORT

The members were opposed to the original application and are of the same view with the latest application in that;

- The proposed design would be out of keeping with the character of the area.
- The proposed materials are not suitable for the environment.

**156** 18/1799/FUL Mr Michael Broad Oak, Sid Road, Sidmouth, EX10 8QP.  
Salcombe Regis Ward Crane Construction of rear single storey extension.

SUPPORT

**157** 18/1791/FUL Mr Paul Thornhill, Griggs Lane, Sidmouth, EX10 9QF.  
Salcombe Regis Ward Coates Demolition of existing dwelling and garage and  
replacement with new dwelling and garage.

SUPPORT

**158** 18/1819/VAR Mr Dave 89A Sidford High Street, Sidford, Sidmouth, EX10  
Sidford Ward Vallender 9SA. Construction of detached dwelling (variation  
of conditions 2 (approved plans) and 5 (turning  
and parking) of planning permission 14/1529/VAR  
to reposition dwelling and enlarge turning area).  
**159** 18/0940/COU Mr Ian Former Lloyds Pharmacy, Church Street, Sidford,  
Sidford Ward Barlow Sidmouth, EX10 9RL. Change of use from shop to  
residential use and conversion into 2 flats.

SUPPORT

**160** 18/1696/FUL Mr And Mrs Heights House, Burscombe Lane, Sidford,  
Sidford Ward M Stephens Sidmouth, EX10 9SF. Construction of side  
extension and porch.

SUPPORT

**161** 18/1827/FUL Ms Nicola 27 Witheby, Sidmouth, EX10 8SR. Construction of  
South Ward Channon second floor balcony to rear and alterations to  
garage door opening.

UNABLE TO SUPPORT

Members were unable to support the application for the following reasons:

- The proposed design would not fit in with the street scene (symmetry and design of the row of existing buildings)
- The proposed design of the windows and balcony at the rear would adversely impact on the neighbouring property's due to overlooking.

**162** 18/1798/FUL Mr & Mrs Elmcote, Boughmore Road, Sidmouth, EX10 8SH.  
South Ward Lambert New Dwelling

This application was deferred to the next planning meeting to allow members to attend a site inspection.

- 163** 18/1811/VAR Mr & Mrs D Stadway Heights (formerly Plot 3), Stadway  
South Ward Kerley & K Meadow, Sidmouth, EX10 8TB. Construction of  
Payne dwelling, detached garage and associated works  
(revision of application 17/2521/VAR)

SUPPORT

**164 Tree Applications for Decision**

- a) 18/1014/TRE Mr G 9 Dyers Meadow, Byes Lane, Sidford, Sidmouth,  
Sidford Ward Langworthy EX10 9FB. Removal of 2 Ash trees and one elm.

APPROVED

**165 Prior notification of proposed works to trees in a Conservation Area (Section 211 Notice)**

- a) 18/1572/TCA Mr R Carolcrest, Bickwell Valley, Sidmouth, EX10 8SQ.  
South Ward MacDonald T2 - Dismantle Cyprus.  
T3 - Dismantle Cyprus.  
T4 - Dismantle Cyprus.  
T5 -Dismantle Cyprus.  
T6-T7 - Coppice Hazel. All other work is to reduce  
crowding.

WORKS NOTED

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**CHAIRMAN OF THE PLANNING COMMITTEE**

## Sidmouth Town Council - Detailed Income and Expenditure Report

### Month 4 - July 2018

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Variance
<b><u>Council Services</u></b>				
Public Conveniences	0	28,709	30,000	1,291
Youth Service Support	7,500	15,000	30,000	15,000
Flower Beds, Planters & Watering	5,803	6,360	17,000	10,640
Christmas Lighting & Events	0	0	12,000	12,000
Donation to Christmas Lighting (Income)	0	0	-1,500	-1,500
Sidmouth Hopper Bus	7,029	9,181	18,000	8,819
Donation to Hopper Bus (Income)	-100	-150	0	150
Street Furniture	2,000	2,000	2,000	0
Sidmouth Information Centre	10,000	15,000	26,600	11,600
Drinking Fountain, Sidbury	0	25	100	75
Dog Hygiene Bins	0	800	1,000	200
Annual Report Printing/Distribution	0	0	800	800
War Memorials	0	0	100	100
Parish Paths Partnership Payments	0	963	0	-963
Parish Paths Partnership (Income)	0	-500	0	500
	<b>£32,232</b>	<b>£77,388</b>	<b>£136,100</b>	<b>£58,712</b>

### **Discretionary Expenditure**

Grants	0	15,578	16,000	422
Folk Week, Children's Festival & Family Tickets	0	25,000	25,000	0
Folk Week Social Dance	0	5,000	5,000	0
Sidmouth Town Band	0	4,000	4,000	0
Sidmouth in Bloom	0	3,000	3,000	0
South West Museum Development	0	0	800	800
Tourism Promotion	1,000	1,928	8,000	6,072
Red Arrows Display	280	280	6,000	5,720
Donation to Red Arrows Display (Income)	0	0	0	0
Neighbourhood Plan	2,110	2,675	12,500	9,825
Port Royal Regeneration	0	0	10,000	10,000
Grass Verge Cutting & Town Maintenance	1,716	3,732	8,000	4,268
Grass Verge Cutting DCC Grant (Income)	0	-4,298	0	4,298
Additional Main Roads Weeding	0	0	1,500	1,500
Western Town Webcam	0	529	0	-529
Payments from/to Earmarked Reserves	2,523	2,523	0	-2,523
Woolley Bequest Payments	0	5,000	0	-5,000
Woolley Bequest (Income)	0	0	0	0
	<b>£7,629</b>	<b>£64,947</b>	<b>£99,800</b>	<b>£34,853</b>

## Sidmouth Town Council - Detailed Income and Expenditure Report

### Month 4 - July 2018

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Variance
<b><u>Woolcombe House</u></b>				
Services Gas/Water/Elec	129	547	3,500	2,953
Woolcombe House Business Rate	0	3,420	6,500	3,080
Woolcombe House (Loan Interest&Repayment)	0	7,444	14,890	7,446
Woolcombe House-General Maintenance	467	1,978	8,000	6,022
Woolcombe House Building Reserve	0	0	2,000	2,000
Council Chamber Hire (Income)	-50	-50	0	50
	<b>£546</b>	<b>£13,339</b>	<b>£34,890</b>	<b>£21,551</b>

### **Other Property**

Alma Lane Field	100	127	500	373
Alma Lane Field (Income)	0	0	0	0
Manstone Youth Centre	1,477	5,876	18,000	12,124
Manstone Youth Centre (Income)	0	0	0	0
Manstone Sports and Play Areas	58	1,763	40,000	38,237
Long Park & Play Area	0	1,255	1,500	245
Seafront Amenity Building	194	17,087	20,000	2,913
Conservatory Maintenance	226	356	1,000	644
Fire Beacon Stewardship (Income)	0	-5,007	0	5,007
Sidmouth Golf Club (Income)	0	0	-5	-5
Elec Pole Rent (Income)	-1	-38	-40	-2
	<b>£2,054</b>	<b>£21,419</b>	<b>£80,955</b>	<b>£59,536</b>

### **Trust Property**

#### **The Ham**

The Ham Ground Mtce	0	2,419	4,100	1,681
The Ham Other Mtce	52	767	2,500	1,733
The Ham Play Equipment	0	0	1,500	1,500
The Ham Reserve	0	0	2,000	2,000
The Ham 3Phase Power	80	196	1,600	1,404
The Ham Rent (Income)	-2,110	-9,825	-9,000	825

#### **Manstone**

Manstone Land Ground Mtce	0	420	500	80
Manstone Other Maintenance	0	1,300	1,600	300
Manstone Reserve	0	0	2,000	2,000
Manstone Rent (Income)	0	-598	-990	-392

#### **Salcombe Regis**

S.R. Allotment Field	0	0	0	0
S.R. Allotment Field Rent (Income)	0	0	0	0
S.R. Recreation Field (water)	0	54	250	196
S.R. Recreation Field Rent (Income)	0	-605	-525	80
	<b>-£1,978</b>	<b>-£5,872</b>	<b>£5,535</b>	<b>£11,407</b>

## Sidmouth Town Council - Detailed Income and Expenditure Report

### Month 4 - July 2018

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Variance
<b><u>Members</u></b>				
Members/Chairman's Allowances	0	4,649	5,000	351
Chairman's Expenses	0	0	2,000	2,000
Members Expenses/Training	0	60	800	740
Civic & Hospitality	0	94	1,000	906
	<b>£0</b>	<b>£4,803</b>	<b>£8,800</b>	<b>£3,997</b>
<b><u>Staff</u></b>				
Salaries	7,576	30,303	92,000	61,697
Pensions	1,465	5,860	20,000	14,140
Staff Eye Tests	0	10	100	90
Training & Conferences	0	0	1,000	1,000
Officers Expenses	0	16	100	84
Tourism/Promotion Admin (Income)	0	0	-10,000	-10,000
Advert Planning Fees (Income)	0	0	0	0
	<b>£9,041</b>	<b>£36,189</b>	<b>£103,200</b>	<b>£67,011</b>
<b><u>Office Expenses</u></b>				
Postage	0	101	1,600	1,499
Stationery	74	276	1,500	1,224
Telephone	1,217	1,398	3,500	2,102
Subscriptions	10	1,959	2,000	41
Photocopier	0	193	1,500	1,307
Internet, website and webcams	500	1,000	3,000	2,000
Computer Software Contracts	369	677	1,200	523
Computer Maintenance Contingency	0	0	1,000	1,000
Advertisements	0	10	500	490
Audit	0	300	1,600	1,300
Insurance	0	0	5,000	5,000
Sundry	103	152	1,200	1,048
Bank Charges	4	39	200	161
Bank Interest Received (Income)	-96	-279	0	279
	<b>£2,181</b>	<b>£5,826</b>	<b>£23,800</b>	<b>£17,974</b>

## Sidmouth Town Council - Detailed Income and Expenditure Report Month 4 - July 2018

<b>Expense Group Totals</b>	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Variance
Council Services	32,232	77,388	136,100	58,712
Discretionary Expenditure	7,629	64,947	99,800	34,853
Woolcombe House	546	13,339	34,890	21,551
Other Freehold Property	2,054	21,419	80,955	59,536
Trust Property	-1,978	-5,872	5,535	11,407
Members	0	4,803	8,800	3,997
Staff	9,041	36,189	103,200	67,011
Office Expenses	2,181	5,826	23,800	17,974
Precept Received	0	-244,234	-488,467	-244,233
Council Tax Support Grant	0	-2,307	-4,613	-2,306
<b>Net Income over Expenditure</b>	<b>£51,705</b>	<b>-£28,502</b>	<b>£0</b>	<b>£28,502</b>

### **Current/Deposit Bank Accounts**

£604,947

*of which*

### **Woolley Bequest**

£25,591

### **Earmarked Reserves**

£401,588