



# SIDMOUTH TOWN COUNCIL

WOOLCOMBE HOUSE  
WOOLCOMBE LANE  
SIDMOUTH  
DEVON  
EX10 9BB

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VAT Reg. No. 142 3103 24

24 September 2018

To: All Members of the Town Council  
Town Clerk

For information:

District Councillors for Sidmouth not on the Town Council  
County Councillor for Sidmouth not on the Town Council

Dear Sir/Madam,

## Meeting of Sidmouth Town Council Monday 1 October 2018 at 6.30pm

You are hereby summoned to attend the above meeting to be held in the Council Chamber, Woolcombe House, Sidmouth. It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

Members of the public are reminded that they may speak on any item on the agenda during Public Question Time or when an item is reached on the agenda with the permission of the Chairman and before that item is debated by Members.

Yours faithfully,

Christopher E Holland  
Town Clerk

## A G E N D A

### **PART 'A'**

Page/s

1 **Prayers**

Prayers will be taken by the Reverend Brian Hadfield.

2 **Apologies**

To receive any apologies for absence.

3 **Minutes**

To confirm the minutes of the meeting of the Town Council held on Monday 3 September 2018.

4 – 6

4 **Declarations of Interest**

To receive any Members' declarations of interest in respect of items on the agenda.

Note: You must also declare the nature of any personal or disclosable pecuniary interests in an item whenever it becomes apparent that you have an interest in the business being considered.

## 5 **Matters of Urgency or Report from the Chairman**

To consider any items that in the opinion of the Chairman should be dealt with as matters of urgency because of special circumstances. (Note: such circumstances need to be recorded in the minutes).

## 6 **Exclusion of the Public**

To agree any items to be dealt with after the public (including the press) have been excluded. There are no items which the Clerk recommends should be dealt with in this way.

## 7 **Public Open Question Time**

In accordance with Sidmouth Town Council Standing Orders Item 1 (d) – (i) Members of the Public are invited to put a question (one per person), to the Council through the Chairman (taking no more than 3 minutes each and for a total of 15 minutes). Please note that in accordance with standing order 1(d), a question shall not require a response or debate.

Councillors also have the opportunity to ask questions of the County and District Members during this item whilst giving priority to Members of the public.

*(Members and members of the public are reminded to notify the Clerk and Councillor concerned of questions to be raised. This arrangement is in place to enable a considered response at the meeting.)*

## 8 **Police Report**

To receive the August and September 2018 Police Reports.

*(Members are asked to notify Sergeant Andrew Squires and the Clerk of questions to be raised in advance of the meeting where possible.)*

## 9 **Committee/Working Group Reports**

### 9.1 Planning Committee Reports

To receive the reports of the Planning Committee meetings held on Wednesdays 5 and 19 September 2018.

7 – 14

### 9.2 Sid Valley Neighbourhood Plan Steering Group

To receive a short presentation from the Sid Valley Neighbourhood Plan Steering Group.

## 10 **Reports from Members with Special Responsibilities**

### 10.1 Finance Report

a) In accordance with section 2.2 of the Town Council's Financial Regulations Members are asked to note that the Member with Special Responsibility for Finance has verified the bank reconciliations, for all accounts, as at the end of June 2018.

b) To receive the Finance Report for August 2018

15 – 18

### 10.2 Other Reports from Members with Special Responsibilities

To receive other notified reports from other Members.

## 11 **Sidmouth Town Band – Annual Report**

Martin Cordy, Chairman of the band will update Members on the 2018 summer concert season, Last Night of the Proms and plans for 2019. He will also update Members on the band's move to its new HQ.

**12 Sidmouth Folk Week**

Sidmouth Folk Week Director, John Braithwaite will give a report on the festival's activities and future plans.

**Forthcoming Council and Committee meetings:**

3 October 2018 – Planning Committee

17 October 2018 – Planning Committee

31 October 2018 – Planning Committee

5 November 2018 – Council

14 November 2018 – Planning Committee

28 November 2018 – Planning Committee

**SIDMOUTH TOWN COUNCIL**  
**Minutes of the Meeting of Sidmouth Town Council**  
**held at the Council Chamber, Woolcombe House, Sidmouth,**  
**on Monday 3 September 2018 at 6.30pm**

Ward	Councillors Present:
Sidmouth South	Kelvin Dent
	John Dyson
	Paul Wright
Sidmouth East	Marc Kilsbie
	Frances Newth
Sidmouth West	Louise Cole
	Sheila Kerridge
	John Rayson
Primley	Simon Pollentine
Sidford	Jack Brokenshire (until minute 61)
	Ian McKenzie-Edwards (Chairman)
Sidbury	John Hollick
	Gareth Jones
Salcombe Regis	Ian Barlow (Vice-Chairman)
	David Barratt
Apologies:	Michael Earthey, Stuart Hughes, Dawn Manley, Jeff Turner

The meeting started at 6.30pm and finished at 8.05pm.

## **PART 'A'**

### **56 Prayers**

Prayers were taken by the Reverend Handel Bennett.

### **57 Minutes**

The minutes of the meeting of the Town Council held on Monday 13 August 2018 were signed as a true and accurate record.

### **58 Declarations of Interest**

Name	Item Number	Type	Action Taken	Details
Cllr Kelvin Dent	66 Potential Transfer of Knowle Parkland	Personal	Remained in the Chamber during discussion and voting	Chairman Knowle Residents Association

### **59 Matters of Urgency or Report from the Chairman**

- The Town Clerk reported that South West Water had advised of some necessary work to be carried out on pipework in the Manstone and Arcot Park area, this would require the footpath across Long Park to be closed to the public between 17 September and 5 October 2018.
- The Town Clerk reported that the Red Arrows display had been very successful and despite the poor weather the collection had been approx. £10,000 with more income due from the various car parks that been opened on the evening.
- The Town Clerk reported that Councillor Earthey had resigned from the Planning Committee with immediate effect and Councillor Dent would step in as Chairman on

an interim basis. As the Planning Committee was now short of Members it was proposed that Councillor Jones re-join the committee.

**RESOLVED:** That it be agreed that Councillor Jones become a member of the Planning Committee.

**60 Exclusion of the Public**

**RESOLVED:** that the classification given to the documents to be submitted to the Council, be confirmed, and that the reports relating to exempt information, be dealt with under Part B

**61 Public Open Question Time**

Two members of the public asked questions relating to the selection criteria to be used for the sale of East Devon District Council Drill Hall site.

Responding to the questions and reiterating the position of the Council stated previously, Councillors McKenzie-Edwards and Barratt stressed that the process being undertaken by EDDC, with the Town Council as consultee, was open and transparent and followed the usual procedure for the sale of a District Council asset including the selection criteria. Selection criteria and information on the process would only be able to be obtained from EDDC's appointed agent JLL.

Cllr Cole reported that the draft Neighbourhood Plan, resulting from the largest consultation exercise ever undertaken in the town, included residents' views regarding Drill Hall re-development. Cllr Barratt reported that the District Council's Development Management Committee had already referred to the emerging Neighbourhood Plan with respect to a recent planning application demonstrating that the Neighbourhood Plan was already being recognised and in use as a planning tool.

**62 Police Report**

In the absence of Sgt Andy Squires, Members were advised that two Police reports would be made at the October Council meeting.

**63 Committee/Working Group Reports**

63.1 Planning Committee Reports

Councillor Dent, Chairman of the Planning Committee, presented the reports of the Planning Committee meetings held on Wednesdays 8 and 22 August 2018.

**RESOLVED:** That the Planning Committee reports be noted.

63.2 Sid Valley Neighbourhood Plan Steering Group

Councillor Cole gave a report of the work being carried out by the Sid Valley Neighbourhood Plan Steering Group Committee.

**RESOLVED:** That the Sid Valley Neighbourhood Plan Steering Group report be noted.

**64 Reports from Members with Special Responsibilities**

64.1 Finance Report

Member with Special Responsibility for Finance, Councillor Wright, presented the July 2018 Finance Report to Members.

**RESOLVED:** That the July 2018 Finance Report be noted and agreed.

**65 Exclusion of the Public and Press**

**RESOLVED:** That under the Public Bodies (Admission to Meetings) Act 1960 the public (including the press) be excluded from the meeting due to the confidential nature of its contents.

**PART 'B'**

**66 Potential Transfer of Knowle Parkland**

The Town Clerk updated Members on the ongoing discussions with East Devon District Council concerning the potential transfer of Knowle Parkland to the Town Council.

**RESOLVED:** That the Chairman, Vice Chairman and Town Clerk continue negotiations with the District Council with a view to securing a legal agreement in due course.

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CHAIRMAN OF THE COUNCIL

**Minutes of the Meeting of  
Sidmouth Town Council's Planning Committee  
Held at the Council Chamber, Woolcombe House, Sidmouth,  
Wednesday 5 September 2018**

Councillors: Kelvin Dent (Chairman)  
Marc Kilsbie (Vice Chairman)  
Ian Barlow  
Dawn Manley  
Simon Pollentine  
John Rayson

Apologies: Michael Earthey  
Ian McKenzie-Edwards  
Jeff Turner

Also present: Councillor John Dyson

The meeting started at 6.30pm and finished at 7.30pm

**166 Declarations of Interest**

Name	Item Number	Type	Action Taken	Details
Cllr Simon Pollentine	14(b) 18/1574/TRE	Personal Interest	Remained in the Chamber during discussion.	Acquainted with Applicant.
Cllr Kelvin Dent	6 18/1798/FUL	Personal Interest	Remained in the Chamber during discussion.	Member of Sampson Society
Cllr John Dyson	6 18/1798/FUL	Personal Interest	Remained in the Chamber during discussion.	Member of Sampson Society

**167 District Council Members**

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

**168 Applications for consideration**

**Resolved** That in respect of the Planning Applications set out below and attached, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance with schedule 16 of the Local Government Act 1972.

**Urgent item or Amended Plans**

**169** 18/1798/FUL Mr & Mrs Elmcote, Boughmore Road, Sidmouth EX10 8SH  
South Ward Lambert New dwelling.  
(Following site visit)

UNABLE TO SUPPORT

Reasons:

- 1) The proposal by reason of its size, position and design, was considered detrimental to the setting of the original Sampson House and did not respect the key characteristics and special qualities of the area in which the development was proposed and was therefore contrary to the East Devon Local Plan Policy D1 (Design and Distinctiveness)
- 2) The Proposal is likely to have a detrimental impact on a number of mature and valuable trees in the area.

<b>170</b>	18/0346/FUL Salcombe Regis Ward	Mr T Johnson	Dunscombe Barn, Salcombe Regis EX10 OPN Proposed replacement dwelling. (Amended Plan)
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Members reiterated their previous view: UNABLE TO SUPPORT

Reasons:

Members were not opposed to demolition of the building, but were unable to support the application for the following reasons:

- 1) The proposed design of the building would be out of keeping with the character of the area.
- 2) The proposed materials are not suitable for the local surroundings.

<b>171</b>	18/1483/FUL North Ward	Mr W Gladstone	1 Lawn Vista, Sidmouth EX10 9BY Single storey rear extension with balcony. (Amended Plan)
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Members reiterate rated their previous view: SPLIT DECISION

Members SUPPORTED the single-story ground floor extension but were UNABLE TO SUPPORT the balcony as they considered that it would adversely impact the neighbouring properties by reason of overlooking.

#### **Applications for consideration**

<b>172</b>	18/1913/FUL West Ward	Mr & Mrs Simon and Julie Ribbans	77 Temple Street, Sidmouth, EX10 9BH Construction of pitched roof to existing two storey flat roof, widening of entrance and erection of trellis to existing fence.
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SUPPORT

<b>173</b>	18/1914/LBC West Ward	Mr & Mrs Simon and Julie Ribbans	77 Temple Street, Sidmouth, EX10 9BH Provide pitched roof to existing 2 storey flat roof. Reinstate French doors to east elevation, alter casement windows to sliding sash windows, reinstate window to east elevation, alter ground floor window to south elevation, form multipaned to sliding sash, provide 3 additional bathrooms, alter ground floor WC and provide door to central passage. Widening of entrance and erection of trellis to existing fence.
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SUPPORT subject to the agreement of the Conservation Officer

<b>174</b>	18/1940/FUL South Ward	Mr Phil Joyce	St John, Cotlands, Sidmouth, EX10 8SP Construction of single storey rear extension (revised scheme to 17/2845/FUL).
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SUPPORT

<b>175</b>	18/1891/LBC South Ward	Mr Sameer Velayudhan	Sidholme Hotel, Elysian Fields, Sidmouth, EX10 8UJ Installation of Wall Mounted Blue Plaque.
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SUPPORT

<b>176</b>	18/1856/FUL Sidbury Ward	Mr Upchurch	Partridge Hill, Sidbury Construction of agricultural building, access track and widened access.
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UNABLE TO SUPPORT

Reasons:

Members considered that the building would be obtrusive and damaging in the natural landscape. They did not agree that the agricultural requirement for the building in the Area of Outstanding Natural Beauty outweighed the damage caused and therefore could not be justified. The proposal was therefore contrary to East Devon Local Plan Strategy 46 (Landscape Conservation and Enhancement and AONBs)



- 177** 18/1642/FUL Mr Ian Lange Yellow Cottage, 2 Sid Lane, Sidmouth, EX10 9AN  
Salcombe Construction of single storey rear extension.  
Regis Ward *Amended plans.*  
SUPPORT
- 178** 18/1577/FUL Mr G Down Milton House, 9 High Street, Sidmouth, EX10 8LN  
East Ward Replacement baluster for balcony.  
SUPPORT
- 179** **Tree Applications for Decision**
- a)** 18/1617/TRE Mr Rob Street Record, Howarth Close, Sidmouth.  
North Ward Scholefield 1i - Ash and Maple. The trees are in terminal decline. Have  
been historically pruned but are not responding favourably.  
We are seeking to coppice the moribund Field Maple and all  
mature Ash trees in the group to allow the younger and  
healthy Ash and Maple growing in the bank to succeed these  
declining trees.  
1x Field maple to be replaced with new tree at 14-16 girth.
- DEFERRED (No report available)
- b)** 18/1574/TRE Mr J Pendlebury 1 Brownlands Road, Sidmouth, EX10 9AR  
Salcombe T1 - Acer - Dismantle due to presence of honey fungus and  
Regis crown dying back.  
APPROVED
- c)** 18/1764/TRE Mr R Carolcrest, Bickwell Valley, Sidmouth, EX10 8SQ  
South Ward MacDonald T1 Ginko - Thin by 20%, to allow ongoing good management.  
DEFERRED (No report available)
- 180** **Prior notification of proposed works to trees in a Conservation Area (Section 211 Notice)**
- a)** 18/1725/TCA Mrs Harding Broadway Cottage, Broadway, Sidmouth, EX10 8RQ  
South Ward Holm Oak - Trim to remove regrowth, shortening branches by  
approximately 0.5m.  
Laurel - Trim to remove regrowth, shortening branches by  
approximately 0.5m.
- WORKS NOTED
- b)** 18/1825/TCA Greentrees 1 Sidlands, Sidmouth, EX10 8UE  
South Ward T55A Cypress - Reduce crown by 15% thin  
WORKS NOTED
- 181** **Tree Exemption Works**  
Members noted the following works were considered an exemption to Conservation  
Area Legislation - Regulation 15, Town and Country Planning Act (Tree Preservation)  
(England) 2012:  
3 x Dead Apple Trees at Belmont Hotel, Sidmouth
- 182** **Matters of Report**  
The Planning Clerk reported that Tree Preservation Orders had been made in respect of:  
Land adjacent Brownlands, Sidmouth  
Land at 1 Sidlands, Sidmouth  
Land at Cotmaton House, Sidmouth  
Land to the west of Glen Road, Sidmouth  
Land adjacent Witheby, Sidmouth

**183      Unsupported Decisions**

18/1185/FUL – Seafeld Lodge, Seafeld Road, Sidmouth, EX10 8HF.	
Construction of additional storey to existing bungalow.	
Town Council	District Council
Support	Refused

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**CHAIRMAN OF THE PLANNING COMMITTEE**

**Minutes of the meeting of  
Sidmouth Town Council's Planning Committee  
Held at the Council Chamber, Woolcombe House, Sidmouth,  
Wednesday 19 September 2018**

Councillors present: Kelvin Dent (Chairman)  
Ian Barlow (Vice Chairman)  
John Rayson  
Jeff Turner  
Gareth Jones

Apologies: Ian McKenzie-Edwards  
Marc Kilsbie  
Dawn Manley  
Simon Pollentine

The meeting started at 6.30pm and finished at 7.02pm

**184 Declarations of Interest**

Name	Item/Number	Type	Action Taken	Details
Councillor Ian Barlow	187 - 18/1892/LBC Beauty Within, Banwell House, Old Fore Street, Sidmouth EX10 8LP	Personal Interest	Remained in the Chamber during discussion and will vote.	Acquainted with Applicant.
Councillor Kelvin Dent	194 - 18/1497/COU National Westchem, Station Road, Sidmouth EX10 9DN	Personal Interest	Remained in the Chamber during discussion and will vote.	Member of Sid Vale Blue Plaque Committee

**185 District Council Members**

It was formally noted that the participation of those Councillors who are also members of the East Devon District Council in both the debate and subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town/Parish Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

**186 Applications for consideration**

**Resolved** That in respect of the Planning Applications set out below and attached, representations to the manner in which they should be determined, be made known to the East Devon District Council in accordance with schedule 16 of the Local Government Act 1972.

**Applications for consideration**

- 187** 18/1892/LBC Mrs Eunice Bagwell Beauty Within, Banwell House, Old Fore Street, Sidmouth  
East Ward EX10 8LP  
Installation of wall mounted Blue Plaque.

SUPPORT subject to the report of the Conservation Officer

- 188** 18/2015/FUL Mr & Mrs Hill Wellow, Sidcliffe, Sidmouth EX10 9QA  
Salcombe Regis Construction of front extension to provide bay window.  
Ward

SUPPORT

<b>189</b>	18/2083/FUL Salcombe Regis Ward	Mr Carlo Bove	Slade House Farm, Donkey Sanctuary, Mire Lane, Salcombe Regis EX10 ONU Proposed alterations to former Sanctuary Shop to form exhibition space.
	SUPPORT		
<b>190</b>	18/2084/LBC Salcombe Regis Ward	Mr Carlo Bove	Slade House Farm, Donkey Sanctuary, Mire Lane, Salcombe Regis EX10 ONU Proposed alterations to former Sanctuary Shop to form exhibition space.
	SUPPORT subject to the report of the Conservation Officer		
<b>191</b>	18/2050/FUL Sidford Ward	Mr & Mrs Vosper	4 Packhorse Close, Sidford EX10 9RR Construction of single storey front extension and new garage roof.
	SUPPORT		
<b>192</b>	18/2093/FUL Sidford Ward	Ms L Ratcliffe	Rivendell, 2 Drakes Avenue, Sidford EX10 9QY Construction of single storey rear extension.
	SUPPORT		
<b>193</b>	18/1420/FUL West Ward	Mr & Mrs Metcalfe	Helere House, 6 Ridgeway Mead, Sidmouth EX10 9DT Erection of fence to road side elevations (removal of existing hedges). (Amended plans).
	UNABLE TO SUPPORT Members did not consider that the amended plans addressed their original concerns and maintained opposed to the erection of a fence for the following reasons:		
	<ul style="list-style-type: none"> <li>• The proposed fencing would be overbearing, out of keeping with the character of the area and detrimental to the street scene.</li> <li>• The proposal would be contrary to the Local Plan (ENS Wildlife, Habitats and Features).</li> </ul>		
<b>194</b>	18/1497/COU West Ward	Mr Bob Reynolds	National Westchem, Station Road, Sidmouth EX10 9DN Change of use of first floor and part of ground floor to holiday accommodation, including the alteration of an existing doorway, creation of new internal staircase and new brick gable end to the east elevation.
	UNABLE TO SUPPORT Members could not support the change of use to a holiday accommodation for the following reasons:		
	<ul style="list-style-type: none"> <li>• The application location is wholly inappropriate for holiday accommodation being sited on/next to an industrial estate and is therefore contrary to Strategy 33 of the East Devon Local Plan - Promotion of Tourism in East Devon.</li> <li>• The proposal for holiday accommodation in an important light industrial estate/employment zone is likely to cause conflict with holiday visitors resulting in complaints and conflict with the operation of those already established businesses. This would be contrary to Strategy 32 of the East Devon Local Plan - Employment, Retail and Community Sites and Buildings</li> </ul>		

- 195** 18/1733/FUL Ms Clare Beer 84 Winslade Road, Sidmouth, EX10 9EZ  
West Ward Conversion of bungalow to two dwellings including addition of front and rear dormer windows and new pedestrian access. (Amended plans).
- UNABLE TO SUPPORT
- Members did not consider that the amended plans addressed their original concerns and maintained their view that:
- The proposed design would be over development for the size of the area.
  - The proposed design of the dormer windows at the rear would adversely impact on the neighbouring property due to overlooking.
- 196 Tree Applications for Decision**
- a)** 18/1617/TRE Mr Rob Scholefield Street Record, Howarth Close, Sidmouth  
North Ward 1i - Ash and Maple. The trees are in terminal decline. Have been historically pruned but are not responding favourably. We are seeking to coppice the moribund Field Maple and all mature Ash trees in the group to allow the younger and healthy Ash and Maple growing in the bank to succeed these declining trees. 1x Field maple to be replaced with new tree at 14-16 girth.
- WITHDRAWN – Application not required
- b)** 18/1829/TRE Mr Manford 28 Livonia Road, Sidmouth EX10 9JB  
Primley Ward T1, oak: reduce die-back to main pollard points at approximately 50 feet.
- APPROVED subject to the conditions recommended by the Arboricultural Officer
- c)** 18/1726/TRE Mrs Woodward 9 Corefields, Sidford EX10 9SG  
Sidford Ward TPO 85/0041 - T1 Ash & T2 Oak - Thin crown leaf area by 10%. Raise crown by 4 metres by removing epicormic growth.
- Works to T1 the Ash are APPROVED subject to the conditions recommended by the Arboricultural Officer
- Works to T2 the Oak are REFUSED for the following reasons:  
Reasoning - The Oak is a healthy tree with a lot of growing potential, the works will reduce the amenity of the tree, yet increase the growth rate, the works have not been fully justified, and with the future possible loss of T1 the works are inappropriate
- d)** 18/1761/TRE Mrs Tara Audley Cottage, All Saints Road, Sidmouth EX10 8EX  
South Ward Greifenberg Fell – Leylandii and replace with a couple of apple trees or copper beech.
- APPROVED subject to the conditions recommended by the Arboricultural Officer
- e)** 18/1764/TRE Mr R MacDonald Carolcrest, Bickwell Valley, Sidmouth, EX10 8SQ  
South Ward T1 Gingko - Thin by 20%, to allow ongoing good management.
- APPROVED subject to the conditions recommended by the Arboricultural Officer
- 197 Prior notification of proposed works to trees in a Conservation Area (Section 211 Notice)**
- a)** 18/1824/TCA The Laurels, 1 Sidlands, Sidmouth EX10 8UE  
South Ward Sidmouth T47C Cypress – cut back 1.5 max cut diameter 30mm.
- WORKS NOTED

**198      Unsupported Decisions**

18/09/22/FUL Amelance, Sidcliffe, Sidmouth EX10 9QA - Retention of detached garage  
(amended design to 17/0559/FUL)

Town Council  
Unable to Support

District Council  
Approved

18/1017/FUL The Lodge, Ice House Lane, Sidmouth EX10 9DS – Conversion of existing roof space  
into additional accommodation.

Town Council  
Split decision

District Council  
Approved

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**CHAIRMAN OF THE PLANNING COMMITTEE**

# **Sidmouth Town Council - Detailed Income and Expenditure Report**

## **Month 5 - August 2018**

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Variance
<b><u>Council Services</u></b>				
Public Conveniences	0	28,709	30,000	1,291
Youth Service Support	0	15,000	30,000	15,000
Flower Beds, Planters & Watering	2,933	9,293	17,000	7,707
Christmas Lighting & Events	0	0	12,000	12,000
Donation to Christmas Lighting (Income)	0	0	-1,500	-1,500
Sidmouth Hopper Bus	7,464	16,645	18,000	1,355
Donation to Hopper Bus (Income)	-9,675	-9,825	0	9,825
Street Furniture	0	2,000	2,000	0
Sidmouth Information Centre	0	15,000	26,600	11,600
Drinking Fountain, Sidbury	0	25	100	75
Dog Hygiene Bins	0	800	1,000	200
Annual Report Printing/Distribution	0	0	800	800
War Memorials	0	0	100	100
Parish Paths Partnership Payments	574	1,537	0	-1,537
Parish Paths Partnership (Income)	0	-500	0	500
	<b>£1,296</b>	<b>£78,684</b>	<b>£136,100</b>	<b>£57,416</b>

## **Discretionary Expenditure**

Grants	0	15,578	16,000	422
Folk Week, Children's Festival & Family Tickets	0	25,000	25,000	0
Folk Week Social Dance	0	5,000	5,000	0
Sidmouth Town Band	0	4,000	4,000	0
Sidmouth in Bloom	0	3,000	3,000	0
South West Museum Development	0	0	800	800
Sand bags	0	0	0	0
Tourism Promotion	255	2,183	8,000	5,817
Red Arrows Display	0	280	6,000	5,720
Donation to Red Arrows Display (Income)	-430	-430	0	430
Neighbourhood Plan	128	2,803	12,500	9,697
Port Royal Regeneration	0	0	10,000	10,000
Grass Verge Cutting & Town Maintenance	800	4,532	8,000	3,468
Grass Verge Cutting DCC Grant (Income)	0	-4,298	0	4,298
Additional Main Roads Weeding	0	0	1,500	1,500
Western Town Webcam	0	529	0	-529
Payments from/to Earmarked Reserves	245	2,768	0	-2,768
Woolley Bequest Payments	0	5,000	0	-5,000
Woolley Bequest (Income)	0	0	0	0
	<b>£998</b>	<b>£65,945</b>	<b>£99,800</b>	<b>£33,855</b>

## Sidmouth Town Council - Detailed Income and Expenditure Report

### Month 5 - August 2018

#### Woolcombe House

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Variance
Services Gas/Water/Elec	426	973	3,500	2,527
Woolcombe House Business Rate	0	3,420	6,500	3,080
Woolcombe House (Loan Interest&Repayment)	0	7,444	14,890	7,446
Woolcombe House-General Maintenance	459	2,437	8,000	5,563
Woolcombe House Building Reserve	0	0	2,000	2,000
Council Chamber Hire (Income)	0	-50	0	50
	<b>£885</b>	<b>£14,224</b>	<b>£34,890</b>	<b>£20,666</b>

#### Other Property

Alma Lane Field	0	127	500	373
Alma Lane Field (Income)	0	0	0	0
Manstone Youth Centre	1,144	7,020	18,000	10,980
Manstone Youth Centre (Income)	0	0	0	0
Manstone Sports and Play Areas	0	1,763	40,000	38,237
Long Park & Play Area	0	1,255	1,500	245
Seafront Amenity Building	892	17,979	20,000	2,021
Conservatory Maintenance	0	356	1,000	644
Fire Beacon Stewardship (Income)	0	-5,007	0	5,007
Sidmouth Golf Club (Income)	0	0	-5	-5
Elec Pole Rent (Income)	0	-38	-40	-2
	<b>£2,036</b>	<b>£23,455</b>	<b>£80,955</b>	<b>£57,500</b>

#### Trust Property

##### The Ham

The Ham Ground Mtce	0	2,419	4,100	1,681
The Ham Other Mtce	59	826	2,500	1,674
The Ham Play Equipment	0	0	1,500	1,500
The Ham Reserve	0	0	2,000	2,000
The Ham 3Phase Power	63	259	1,600	1,341
The Ham Rent (Income)	-130	-9,955	-9,000	955

##### Manstone

Manstone Land Ground Mtce	0	420	500	80
Manstone Other Maintenance	0	1,300	1,600	300
Manstone Reserve	0	0	2,000	2,000
Manstone Rent (Income)	0	-598	-990	-392

##### Salcombe Regis

S.R. Allotment Field	0	0	0	0
S.R. Allotment Field Rent (Income)	0	0	0	0
S.R. Recreation Field (water)	58	112	250	138
S.R. Recreation Field Rent (Income)	0	-605	-525	80
	<b>£50</b>	<b>-£5,822</b>	<b>£5,535</b>	<b>£11,357</b>



## Sidmouth Town Council - Detailed Income and Expenditure Report

### Month 5 - August 2018

	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Variance
<b><u>Members</u></b>				
Members/Chairman's Allowances	0	4,649	5,000	351
Chairman's Expenses	32	32	2,000	1,968
Members Expenses/Training	0	60	800	740
Civic & Hospitality	14	108	1,000	892
	<b>£46</b>	<b>£4,849</b>	<b>£8,800</b>	<b>£3,951</b>
<b><u>Staff</u></b>				
Salaries	7,576	37,879	92,000	54,121
Pensions	1,465	7,325	20,000	12,675
Staff Eye Tests	0	10	100	90
Training & Conferences	0	0	1,000	1,000
Officers Expenses	8	24	100	76
Tourism/Promotion Admin (Income)	0	0	-10,000	-10,000
Advert Planning Fees (Income)	0	0	0	0
	<b>£9,049</b>	<b>£45,238</b>	<b>£103,200</b>	<b>£57,962</b>
<b><u>Office Expenses</u></b>				
Postage	7	108	1,600	1,492
Stationery	160	436	1,500	1,064
Telephone	181	1,579	3,500	1,921
Subscriptions	0	1,959	2,000	41
Photocopier	237	430	1,500	1,070
Internet, website and webcams	150	1,150	3,000	1,850
Computer Software Contracts	0	677	1,200	523
Computer Maintenance Contingency	0	0	1,000	1,000
Advertisements	0	10	500	490
Audit	0	300	1,600	1,300
Insurance	0	0	5,000	5,000
Sundry	137	289	1,200	911
Bank Charges	9	48	200	152
Bank Interest Received (Income)	0	-279	0	279
	<b>£881</b>	<b>£6,707</b>	<b>£23,800</b>	<b>£17,093</b>

## Sidmouth Town Council - Detailed Income and Expenditure Report

### Month 5 - August 2018

<b>Expense Group Totals</b>	Actual Current Month	Actual Year to Date	Current Annual Budget	Budget Variance
Council Services	1,296	78,684	136,100	57,416
Discretionary Expenditure	998	65,945	99,800	33,855
Woolcombe House	885	14,224	34,890	20,666
Other Freehold Property	2,036	23,455	80,955	57,500
Trust Property	50	-5,822	5,535	11,357
Members	46	4,849	8,800	3,951
Staff	9,049	45,238	103,200	57,962
Office Expenses	881	6,707	23,800	17,093
Precept Received	0	-244,234	-488,467	-244,233
Council Tax Support Grant	0	-2,307	-4,613	-2,306
<b>Net Income over Expenditure</b>	<b>£15,241</b>	<b>-£13,261</b>	<b>£0</b>	<b>£13,261</b>

<b>Current/Deposit Bank Accounts</b>	£585,624
<i>of which</i>	
<b>Woolley Bequest</b>	£20,591
<b>Earmarked Reserves</b>	£401,073