



# SIDMOUTH TOWN COUNCIL



WOOLCOMBE HOUSE  
WOOLCOMBE LANE  
SIDMOUTH  
DEVON  
EX10 9BB

Telephone: 01395 512424  
Email: [enquiries@sidmouth.gov.uk](mailto:enquiries@sidmouth.gov.uk)  
Website: [www.sidmouth.gov.uk](http://www.sidmouth.gov.uk)  
VAT Reg. No. 142 3103 24

To: All Members of the Town Council  
District Councillors for Sidmouth not on the Town Council  
County Councillor for Sidmouth not on the Town Council  
Town Clerk

30 June 2014

Dear Sir/Madam,

**Meeting of Sidmouth Town Council  
Monday 7 July 2014 at 6.30pm**

You are hereby summoned to attend the above meeting to be held in the Council Chamber, Woolcombe House, Sidmouth. It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

Yours faithfully,

**Christopher E Holland**  
Town Clerk

***Members are reminded to arrive early  
as a full Council photograph  
will be taken at 6pm prior to the meeting.***

## AGENDA

		<u>Page/s</u>
	<b><u>PART 'A'</u></b>	
1	<b>Prayers</b> Prayers will be taken by the Reverend Brian Hadfield.	
2	<b>Apologies</b> To receive any apologies for absence.	
3	<b>Minutes</b> To confirm the minutes of the meetings of the Town Council held on Monday 2 June 2014.	5 – 7

- 4 **Declarations of Interest**  
To receive any Members' declarations of interest in respect of items on the agenda.  
Note: You must also declare the nature of any personal or disclosable pecuniary interests in an item whenever it becomes apparent that you have an interest in the business being considered.
- 5 **Matters of Urgency**  
To consider any items that in the opinion of the Chairman should be dealt with as matters of urgency because of special circumstances. (Note: such circumstances need to be recorded in the minutes)
- 6 **Exclusion of the Public**  
To agree any items to be dealt with after the public (including the press) have been excluded. There are two items which the Clerk recommends should be dealt with in this way.
- 7 **Public Open Question Time**  
In accordance with Sidmouth Town Council Standing Orders Item 1 (d) – (i) Members of the Public are invited to put a question (one per person), to the Council through the Chairman (taking no more than 3 minutes each and for a total of 15 minutes). Please note that in accordance with standing order 1(d), a question shall not require a response or debate.  
Councillors also have the opportunity to ask questions of the County and District Members during this item whilst giving priority to Members of the public.  
*(Members are reminded to notify the Councillor concerned and the Clerk of questions to be raised. The Clerk would also appreciate copies of Questions and Responses if of a complicated nature, preferably by email.)*
- 8 **Police Report**  
To receive the June 2014 Police Report.  
*(Members are asked to notify Sergeant Andrew Squires and the Clerk of questions to be raised in advance of the meeting where possible.)*
- 9 **Committee/Working Group Reports**  
9.1 Planning Committee Reports  
To receive reports of the Planning Committee meetings held on Wednesdays 4 and 18 June 2014. 8 – 12  
9.2 Tourism & Economy Committee Report  
To receive reports of the Tourism & Economy Committee meeting held on Monday 16 June 2014. 13 – 15
- 10 **Reports from Members with Special Responsibilities**  
10.1 Finance Report  
To receive the Finance Report for May 2014. 16 – 18  
10.2 Other Reports from Members with Special Responsibilities  
To receive other notified reports from other Members.
- 11 **Town Council Traffic Management Group**  
To receive items from Members for discussion at the next meeting of the Traffic Management Group to be held at 10.30am on Tuesday 19 August 2014.
- 12 **Pre Budget Meeting**  
Members are asked to note the date of the Council Pre-Budget meeting which will be held on Monday 27 October 2014.

- 13 **NHS Devon Clinical Commissioning Group: Integrated, personal and sustainable: Community Services for the 21st Century – A Strategic Framework**  
Enclosed with the agenda is a copy of a consultation document issued by the NHS Devon Clinical Commissioning Group. At this stage members of the public are asked to comment on a strategic framework. The approach to local implementation will be through co-production and further engagement and consultation. This means there will be opportunities to influence community services as more specific details become available. Members are asked to consider responses to the general questions raised on page 18. Comments can also be made by completing an online form on <https://www.newdevonccg.nhs.uk/involve/community-services/101039> Members' response is required before 8 July on this consultation. Enclosed
- 14 **Residential Care Services Review**  
An email has been received from County Councillor Stuart Barker reporting the results of the recent consultation carried out on Residential Care Services; see attached. Members are asked to note the results of the consultation. 19 – 20
- 15 **Day Services Review**  
An email has been received from County Councillor Stuart Barker reporting the results of the recent consultation carried out on Day Care Services; see attached. Members are asked to note the results of the consultation. 21 – 23
- PART 'B'**
- 16 **Exclusion Of The Public And Press**  
The Vice-Chairman of the Council to move the following:  
**“that under the Public Bodies (Admission to Meetings) Act 1960 the public (including the press) be excluded from the meeting due to the confidential nature of its contents.”**
- 17 **Sidmouth Chamber of Commerce Financial Report**  
Matt Portman, Sidmouth Chamber of Commerce Treasurer, has written enclosing their Accounts Statement for the year ended 31 December 2013. 24 – 27
- 17.1 Christmas Lighting**  
Sidmouth Chamber of Commerce has written to ask for financial support towards expenditure related to Christmas Tree lighting as follows:
- Brackets for Flags/Bunting and Christmas Lights – all the brackets have been professionally inspected and some faults identified resulting in the need for 5 new brackets and 7 refits.
  - Christmas Tree lights – some wiring has been identified as needing attention and replacement, especially that which was found to be running along wet gutters.
- The summary of expenditure (net of VAT) is:
- |                           |      |
|---------------------------|------|
| Brackets inspection       | £160 |
| 5 new brackets & 7 refits | £390 |
| Replacement wiring        | £300 |
- If the Town Council was able to make a contribution to these costs it would be very much appreciated.

**17.2 Independent Christmas**

Sidmouth Chamber of Commerce implemented this promotion for the first time last year. It was felt to be so successful that it will be run again this year with an increase in traders from 20 to 25. The Chamber of Commerce has asked whether the Town Council would be willing to assist with finance for this project especially with regard to the Event Organiser and advertising.

Attached to the agenda is a copy of the letter and attachments received from the Chamber of Commerce for Members consideration.

28 – 33

18 **Extension of Summer Contract**

To receive a report from the Town Clerk on an existing seasonal summer contract.

***Parishes Together Funding will be discussed at the  
August Town Council meeting.  
Members are reminded to forward their ideas for projects  
to the Town Clerk as soon as possible.***