

# SIDMOUTH TOWN COUNCIL



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To: All Members of the Town Council  
District Councillors for Sidmouth not on the Town Council  
County Councillor for Sidmouth not on the Town Council  
Town Clerk

27 October 2014

Dear Sir/Madam,

## Meeting of Sidmouth Town Council Monday 3 November 2014 at 6.30pm

You are hereby summoned to attend the above meeting to be held in the Council Chamber, Woolcombe House, Sidmouth. It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Chris Holland', written over a horizontal line.

**Christopher E Holland**  
Town Clerk

## A G E N D A

- |   |   | <u>Page/s</u> |
|---|---|---------------|
|   | <b><u>PART 'A'</u></b>  |               |
| 1 | <b>Prayers</b><br>Prayers will be taken by the Reverend Handel Bennett.   |               |
| 2 | <b>Apologies</b><br>To receive any apologies for absence.   |               |
| 3 | <b>Minutes</b><br>To confirm the minutes of the meetings of the Town Council held on Monday 6 and 20 October 2014.  | 4 – 9         |
| 4 | <b>Declarations of Interest</b><br>To receive any Members' declarations of interest in respect of items on the agenda.<br>Note: You must also declare the nature of any personal or disclosable pecuniary interests in an item whenever it becomes apparent that you have an interest in the business being considered. |               |
| 5 | <b>Matters of Urgency or Report from the Chairman</b><br>To consider any items that in the opinion of the Chairman should be dealt with as matters of urgency because of special circumstances. (Note: such circumstances need to be recorded in the minutes).  |               |

- 6 **Exclusion of the Public**  
To agree any items to be dealt with after the public (including the press) have been excluded. There is one item which the Clerk recommends should be dealt with in this way.
- 7 **Public Open Question Time**  
In accordance with Sidmouth Town Council Standing Orders Item 1 (d) – (i) Members of the Public are invited to put a question (one per person), to the Council through the Chairman (taking no more than 3 minutes each and for a total of 15 minutes). Please note that in accordance with standing order 1(d), a question shall not require a response or debate.  
Councillors also have the opportunity to ask questions of the County and District Members during this item whilst giving priority to Members of the public.  
*(Members are reminded to notify the Councillor concerned and the Clerk of questions to be raised. The Clerk would also appreciate copies of Questions and Responses if of a complicated nature, preferably by email.)*
- 8 **Police Report**  
To receive the October 2014 Police Report.  
*(Members are asked to notify Sergeant Andrew Squires and the Clerk of questions to be raised in advance of the meeting where possible.)*
- 9 **Committee/Working Group Reports**  
9.1 Planning Committee Reports  
To receive the reports of the Planning Committee meetings held on Wednesdays 8 and 22 October 2014. 10 – 15
- 10 **Reports from Members with Special Responsibilities**  
10.1 Finance Report  
To receive the Finance Report for September 2014. 16 – 19  
10.2 Sidmouth Science Festival  
To receive a report from Councillor Kelvin Dent.  
10.3 Other Reports from Members with Special Responsibilities  
To receive other notified reports from other Members.
- 11 **Northern, Eastern and Western Clinical Commissioning Group – Proposed Commissioning Intentions Document**  
Dr David Jenner, Chairman of the Eastern Locality Devon Clinical Commissioning Group (CCG) has sent a copy of the commissioning proposals for community services in the Eastern Locality (see enclosed document.) Enclosed Document  
The CCG has commenced a 12 week period of involving and consulting which will end 12 December 2014 and the Council's views are sought. A series of public events and drop in session will run through the 12 week period and the dates of these meetings can be found on: <http://www.newdevonccg.nhs.uk/get-involved/whats-on/transforming-community-services--eastern-events/101191>

- 12 **Highways, Capital Development & Waste Management - Consultation**  
David Whitton, Head of DCC Highways, Capital Development & Waste Management has written to ask for the Council's comments as part of a consultation (which finishes on 5 December 2014) on the impacts of the proposed cuts for 2015/16 on highways service; available on the Tough Choices website; [www.toughchoices.co.uk](http://www.toughchoices.co.uk) see attached consultation documents. 20 – 22
- 13 **New Recycling and Waste Collection Contract 2016 - Commissioning Phase Questionnaire**  
East Devon District Council is nearing the time when the existing contract with SITA draws to a close; the Council needs to look at options to replace the current contract; which ends in March 2016. EDDC are asking for help in designing a new contract to service all households.  
The attached questionnaire has been provided to allow the Council to comment on this important decision. The questionnaires need to be returned before Friday 21 November 2014. 23 – 26
- 14 **Use of Alma Lane Field**  
A letter has been received from a resident of Laskeys Lane requesting to use Alma Lane Field in July 2015 in preparation for a wedding. The details are as follows:
  - Access to the field for the marquee company to enable delivery into the resident's garden so that poles and equipment is not taken through the house to the back garden.
  - Access to the field for the caterer to enable delivery to the garden and straight into the marquee.
  - Parking for wedding guests on Saturday 11 July 2015; this would save adding to the congestion on Hillside Road on that day.
- 15 **Provisional List of Dates of Meetings January 2015 to May 2016**  
To receive the attached copy of provisional dates of meetings for January 2015 to May 2016. 27 – 28
- 16 **Exclusion Of The Public And Press**  
The Vice-Chairman of the Council to move the following:  
"that under the Public Bodies (Admission to Meetings) Act 1960 the public (including the press) be excluded from the meeting due to the confidential nature of its contents."  
**PART 'B'**
- 17 **Diamond Jubilee Tree Lights**  
To receive a report from the Town Clerk.