

SIDMOUTH TOWN COUNCIL



WOOLCOMBE HOUSE
WOOLCOMBE LANE
SIDMOUTH
DEVON
EX10 9BB

Telephone: 01395 512424
Email: enquiries@sidmouth.gov.uk
Website: www.sidmouth.gov.uk
VAT Reg. No. 142 3103 24

To: All Members of the Town Council
District Councillors for Sidmouth not on the Town Council
County Councillor for Sidmouth not on the Town Council
Town Clerk

23 May 2014

Dear Sir/Madam,

Meeting of Sidmouth Town Council Monday 2 June 2014 at 6.30pm

You are hereby summoned to attend the above meeting to be held in the Council Chamber, Woolcombe House, Sidmouth. It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Chris Holland', written over a horizontal line.

Christopher E Holland
Town Clerk

A G E N D A

- | | | <u>Page/s</u> |
|---|---|---------------|
| | <u>PART 'A'</u> | |
| 1 | Prayers
Prayers will be taken by the Reverend Handel Bennett. | |
| 2 | Apologies
To receive any apologies for absence. | |
| 3 | Minutes
To confirm the minutes of the meetings of the Town Council held on Monday 12 May 2014. | 4 – 8 |
| 4 | Declarations of Interest
To receive any Members' declarations of interest in respect of items on the agenda.
Note: You must also declare the nature of any personal or disclosable pecuniary interests in an item whenever it becomes apparent that you have an interest in the business being considered. | |
| 5 | Matters of Urgency
To consider any items that in the opinion of the Chairman should be dealt with as matters of urgency because of special circumstances. (Note: such circumstances need to be recorded in the minutes) | |

6 **Exclusion of the Public**

To agree any items to be dealt with after the public (including the press) have been excluded. There are no items which the Clerk recommends should be dealt with in this way.

7 **Public Open Question Time**

In accordance with Sidmouth Town Council Standing Orders Item 1 (d) – (i) Members of the Public are invited to put a question (one per person), to the Council through the Chairman (taking no more than 3 minutes each and for a total of 15 minutes). Please note that in accordance with standing order 1(d), a question shall not require a response or debate.

Councillors also have the opportunity to ask questions of the County and District Members during this item whilst giving priority to Members of the public.

(Members are reminded to notify the Councillor concerned and the Clerk of questions to be raised. The Clerk would also appreciate copies of Questions and Responses if of a complicated nature, preferably by email.)

8 **Police Report**

To receive the May 2014 Police Report.

(Members are asked to notify Sergeant Andrew Squires and the Clerk of questions to be raised in advance of the meeting where possible.)

9 **Committee/Working Group Reports**

9.1 Planning Committee Reports

To receive reports of the Planning Committee meetings held on Wednesdays 7 and 21 May 2014.

9 – 17

10 **Reports from Members with Special Responsibilities**

10.1 Finance Report

To receive the Finance Report for April 2014.

18 – 20

10.2 Other Reports from Members with Special Responsibilities

To receive other notified reports from other Members.

11 **Sidmouth Cycle Route extension to Woolbrook**

Andrew Ardley, Transportation Manager (Policy) for DCC, and Mike Baker, Principal Engineer, Jacobs will attend the meeting to present proposals for an extension of the Sidmouth cycle route to Woolbrook. Andrew will be able to deal with any policy/funding/procedural issues arising and Mike (scheme designer with the partner consultant engineer Jacobs) will be able to help with any detailed design/construction questions.

Attached to the agenda is a diagrammatic plan showing the proposals along with a brief description of the project (both originally prepared for the application to EDDC for S106 funding). The detailed design is still being finalised, and the intention is to submit the scheme for approval to the next meeting of the East Devon HATOC on 20 June.

21 – 22

12 **Update on Sidmouth to Feniton Cycle-Walking Route Concept**

To receive a presentation and update from Paul Hawkins, Sustrans Devon & Torbay Area Manager, following production of a feasibility study looking into the concept of creating a public path linking Sidmouth to Feniton in East Devon. This study is now available online using the link below. The report is still titled 'Draft' in recognition of the fact that such a study will inevitably have errors, and should be added to over time as more and new knowledge is gained. The route concept would take in Ottery St. Mary, Tipton St. John and Bowd. An extract of the report is attached for Members information: Page 7, Section 2, Background Information.

http://www.sustrans.org.uk/sites/default/files/images/files/publications/Feniton_Sidmouth_Feasibility_Study_Draft.pdf

23

13 **Town Council Notice Board at Stowford**

It has been requested that the Town Council considers installing a notice board at Stowford.

14 **Change of date for next Tourism & Economy meeting**

Members are asked to note that the next meeting of the Tourism & Economy has been changed from Monday 9 June to Monday 16 June 2014.

15 **Draft Emergency Plan**

The draft Emergency Plan has been circulated to Members and the Emergency Committee is recommending this for approval by Council.

via email

16 **S106 Working Party**

The S106 Working group was set up by the Council to oversee the spending of Section 106 monies in relation to sports projects. This work is ongoing and after the recent public vote, the projects are in various states of progress. The Council also recently set up the S106 Future Projects TaFF to look at possible projects and ideas for future spending of development related funding. The work of this TaFF is quite separate from the S106 Working Group.

East Devon District Council has advised that there is a significant amount of time sensitive funding for play provision in Sidmouth which needs to be managed in a similar way to sports provision. In order to keep the number of sub groups manageable, Members are asked to consider extending the remit of the S106 Working Group to include the allocation of 106 monies for play provision.