

**For further information
please contact:**

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SIDMOUTH TOWN COUNCIL



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www.sidmouth.gov.uk

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“Have Your Say”

**Public Questions at
Sidmouth Town Council
Meetings**

May I speak or ask questions at Town Council meetings?

You are welcome to ask a Question or present a Petition to Sidmouth Town Council provided you live in the area served by the Town Council. You may then speak or ask your question for a period of up to three minutes. Where there is an interest group or objectors or supporters, a spokesperson should be appointed to speak on behalf of the group.

Are there any restrictions on what questions I may ask?

Provided the question is not of a frivolous nature or defamatory and does not concern a confidential issue which the Council would normally consider in private, you may ask any questions about any matter which relates to the responsibilities of the Town Council.

Attendees at meetings are asked to offer all speakers the courtesy of listening to others' points of view, even if they do not agree with it.

How much time is allowed for questions / petitions?

A maximum of 15 minutes is permitted in total. If there are a lot of questions and yours cannot be dealt with in that time then you will be sent a response by letter.

The Chairman has the right and discretion to control questions to avoid disruption or repetition and to make the best use of the meeting time.

Individual Councillors are always willing to personally answer any of your queries if you make direct contact.

A list of contact details can be found on our website www.sidmouth.gov.uk or are available from the Council Offices at Woolcombe House.

Once my question has been asked, may I ask another?

It is not possible to ask supplementary questions or debate the answer you have received. If your question raises issues which cannot be dealt with at that time you will receive a full response in the post.

When you submit a question you will be asked to provide an address so the Town Clerk can contact you if there is any ambiguity in your question or for some reason no reply can be given.

The Chairman will not tolerate any interruptions from the public and is entitled to exclude people from the meeting if the business of the committee cannot be carried out effectively.

Town Council Meeting Dates

The Town Council normally meet on the first Monday of each month, unless there is a Bank Holiday, then meetings are held on the second Monday.